

AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424
Meeting Room and Office – 100 San Luis Street, Avila Beach
Telephone (805) 595-2664 FAX (805) 595-7623
E-mail: avilacsd@gmail.com

BOARD MEETING AGENDA

1:00 P.M. (Pacific Time) Tuesday, September 14th, 2021

ZOOM MEETING: 411 178 7571

Meeting ID: <https://us02web.zoom.us/j/4111787571>

BY PHONE: 1-669-900-9128

1. CALL TO ORDER: 1:00 P.M.

2. ROLL CALL: Board Members:

Pete Kelley, President
Lynn Helenius, Vice President
Ara Najarian, Director
Kristin Berry, Director
Howie Kennett, Director

3. PUBLIC COMMENT

Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on today's agenda** may address the Board now. Please state name and address before addressing the Board and **limit presentations to 3 minutes**. State law does not allow Board action on items not appearing on the agenda.

4. INFORMATION AND DISCUSSION ITEMS

Items of District interest which may be placed on later agendas, or where staff needs to inform Board.

A. County Reports

1. SLO County Sheriff Department
2. CalFire/County Fire Department

B. Reports on Attended Conferences, Meetings, and General Communications of District Interest

5. CONSENT ITEMS:

These items are approved with one motion. Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

A. August Board Meeting Minutes

B. Monthly Financial Reviews for August

C. General Manager and District Engineer Report

D. Water and Wastewater Superintendent Reports for August

6. DISCUSSION OF PULLED CONSENT ITEMS

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

7. BUSINESS ITEMS: Items where Board action is called for.

- A. Preliminary Will Serve for 51 San Luis Street, APNs 076-218-016
(Action Required: Receive Staff Report and Consider Approval of the Preliminary Will Serve Application or Provide Other Direction to Staff)
- B. Award Construction Contract for Relocating the First Street Lift Station Force Main
(Receive Staff Report and Award Construction Contract or Provide other Direction to Staff)
- C. Comments on the Avila Community Plan
(Action Required: Receive Staff Report and direct staff to submit approved District comments on the Avila Community Plan to the County Planning Department or provide other Direction)

8. COMMUNICATIONS/ COORESPONDENCE

At this time, any Director or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

9. Adjourn to next regularly scheduled meeting on October 12th, 2021.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 100 San Luis Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.

**MINUTES OF REGULAR MEETING
Avila Beach Community Services District
Tuesday, August 10th, 2021
1:00 P.M.**

ZOOM MEETING: 411 178 7571

Meeting ID: <https://us02web.zoom.us/j/4111787571>

BY PHONE: 1-669-900-9128

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:02 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present via Zoom: Pete Kelley
Ara Najarian
Board Members Present in Person: Lynn Helenius
Howie Kennett
Board Members Absent: Kristin Berry
Staff Present: Brad Hagemann, General Manager and District Engineer
Kristi Dibbern, Accounting
Legal Counsel: Tim Cary

3. PUBLIC COMMENTS - No Public Comments.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Sheriff's Report: Lt. Stuart MacDonald reported 236 calls for service this month. There were: 14 disturbances, 2 assaults, seven burglaries, four thefts, 2 suspicious circumstances reported, no phone scams and 3 vandalisms. The Sheriff's proactive efforts include 20 enforcements stops and 19 preventative patrol activities.

Cal Fire: Battalion Chief Paul Lee stated that there were 74 calls for service this month, 38 were medically related. Please conduct vegetation management activities prior to 10 A.M. in order to limit the potential for fires.

B. Conferences, Meetings and General Communications.

Concerns were expressed regarding the state of the Lopez Reservoir and if the District’s sub-committee for water shortage response plan should meet. GM Hagemann will keep the Board apprised of the drought situation.

5. CONSENT ITEMS

Director Helenius made a motion to approve the Consent Items. The motion was seconded by Director Kennett and passed with a roll call vote 4-0.

AYES: Lynn Helenius
Howie Kennett
Pete Kelley
Ara Najarian
NOES: None
ABSENT: Kristin Berry

6. DISCUSSION OF PULLED CONSENT ITEMS: None

7. BUSINESS ITEMS:

A. Contract Amendment for Wallace Group for Wastewater Treatment Plant Redundancy Project. Director Helenius made the motion to approve the contract amendment in the not to exceed amount of \$29,986. It was seconded by Director Najarian and passed with a roll call vote 4-0.

AYES: Lynn Helenius
Ara Najarian
Howie Kennett
Pete Kelley
NOES: None
ABSENT: Kristin Berry

B. Consider Approval of Resolution No. 2021-04 approving a District Debt Management Policy in accordance with SB 1029. GM Hagemann explained effective January 2017, SB 1029 requires District’s to have a Debt Management Policy in place when they take on debt. This is the first time the District has taken on debt; therefore, the District is required to adopt a Debt Management Policy. Director Najarian made the motion to adopt Resolution No. 2021-04. It was seconded by Director Kennett and passed with a roll call vote 4-0.

AYES: Ara Najarian
Howie Kennett
Lynn Helenius
Pete Kelley
NOES: None
ABSENT: Kristin Berry

- C. Consider Approval of Resolution No. 2021-05 approving a Private Placement with Municipal Finance Corporation and the Associated Lease Agreements for the District Wastewater Treatment Plant Improvement Project.

After much discussion, Director Najarian made the motion to approve Resolution No. 2021-05 approving a private placement with Municipal Finance Corporation and the Associated Lease Agreements for the District's Wastewater Treatment Plant Improvement Project, subject to the Port San Luis Harbor District Commissioners passing a Resolution pursuant to Section 12 of the Wastewater Services Agreement, approving this debt to fund the capital expenditures for the wastewater treatment plant improvement project, and also move that the Board hereby approve all necessary and reasonable side agreements between the Avila Beach Community Services District and the Port of San Luis Harbor District. Director Kennett seconded the motion and it passed with a roll call vote 4-0.

AYES: Ara Najarian
Howie Kennett
Lynn Helenius
Pete Kelley

NOES: None

ABSENT: Kristin Berry

- D. Consider Request for Avila Valley Advisory Committee to use the District Office Board Room for Committee and Regular Monthly Meetings. President Kelley commented that other options for the AVAC Committee were being pursued.

No formal action was taken on this item.

- E. Comments of the Avila Community Plan.
GM Hagemann provided an update to the Board. Comments are now due by 5:00 PM September 17th, 2021. The Board will turn in comments at the next meeting to the District office.

No formal action was taken on this item.

- F. Preliminary Will Serve for John Gardner Project located at 490 – 498 Front Street.

GM Hagemann explained the service is being requested for a multi-use development project that included: 4 residential condominiums on the 2nd floor and 3 or 4 Commercial spaces on the ground floor and 10 parking spaces in the basement.

The motion was made by President Kelley to issue a Preliminary Will Serve Letter for the project. The motion was seconded by Director Helenius and passed with a roll call vote 4-0.

AYES: Pete Kelley
 Lynn Helenius
 Ara Najarian
 Howie Kennett

NOES:

ABSENT: Kristin Berry

COMMUNICATIONS/CORRESPONDENCE.

None

ADJOURNMENT: The meeting was adjourned at 3:05 P.M.

The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, September 14th, 2021 at 1:00 PM at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.


Respectfully submitted,

Brad Hagemann, PE
General Manager

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: September 14th, 2021

SUBJECT: Monthly Financial Review for August

Recommendation:

Receive and file report.

Overall Monthly Summary

During the month of August, the District deposited \$104,798.23 and incurred \$39,152.77 in operating expenses (cash basis) and \$102,819 in capital improvement program expenses. Income included \$102,316.79 in monthly water and sewer fees. Capital improvement program expenses included approximately \$103,000 in expenses for the wastewater treatment plant membrane bioreactor Cloacina, Inc.

Detailed financial reports including a Balance Sheets, Deposits by Fund, Checks by Fund and Profit and Loss Sheets are provided for your information for the month of August.

Utility Service Billing

The District billed approximately \$103,373.40 in water and sewer service charges in August. Customer Rate Assistance reduced billing charges to the District in the amount of \$933.39.

Operation and Maintenance

The August statement was not available at the time of the board packet production.

Avila Beach Community Services District
Balance Sheet
As of August 31, 2021

	<u>Aug 31, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash Summary	
1008 · Petty Cash	81.63
1010 · Pacific Premier Checking	472,968.59
1050 · LAIF	3,878,008.56
Total 1000 · Cash Summary	<u>4,351,058.78</u>
Total Checking/Savings	4,351,058.78
Accounts Receivable	
1200 · *Accounts Receivable	32,096.00
Total Accounts Receivable	<u>32,096.00</u>
Other Current Assets	
1250 · Receivables	
1255 · Interest Receivable	11,317.42
1270 · Taxes Receivable	23,892.61
1280 · Water & Sewer Billings	139,587.41
Total 1250 · Receivables	<u>174,797.44</u>
1400 · Prepaid Summary	
1410 · Prepaid Insurance	17,953.70
Total 1400 · Prepaid Summary	<u>17,953.70</u>
Total Other Current Assets	<u>192,751.14</u>
Total Current Assets	4,575,905.92
Fixed Assets	
1600 · Fixed Assets & Acc. Depr.	
1605 · Office Equipment	
1606 · Copier Samsung 2012	8,233.58
1609 · Office Equipment Accum Depr	-8,233.58
Total 1605 · Office Equipment	0.00
1610 · Fixed Asset -Office & Admin.	
1612 · Office Furniture cost	4,526.21
1614 · Office Furniture Accum Dep.	-4,526.21
Total 1610 · Fixed Asset -Office & Ad...	0.00

Avila Beach Community Services District
Balance Sheet
As of August 31, 2021

	<u>Aug 31, 21</u>
1620 · Fixed Assets - Sanitary	
1622 · Land	60,314.10
1626 · Collection Assets	
1627 · Collection Assets Cost	1,318,875.26
1628 · Collect Assets Accum Depr	-545,463.32
Total 1626 · Collection Assets	<u>773,411.94</u>
1630 · Disposal Equipment	
1631 · Disposal Equip Cost	611,174.66
1632 · Disposal Equip Accum Depr	-376,478.88
Total 1630 · Disposal Equipment	<u>234,695.78</u>
1634 · Other Equipment	
1634a · Other Equipment Cost	6,973.40
Total 1634 · Other Equipment	<u>6,973.40</u>
1635 · Treatment Plant	
1636 · Treatment Plant Original	105,000.00
1637 · Treatment Plant Addition	2,049,098.30
1638 · Treatment Plant Accum Dep	-1,248,125.98
Total 1635 · Treatment Plant	<u>905,972.32</u>
1642 · Treatment Equipment	
1643 · Treatment Equip Cost	1,087,410.54
1644 · Treatment Equip Accum D...	-704,848.55
1642 · Treatment Equipment - Oth...	205,485.61
Total 1642 · Treatment Equipment	<u>588,047.60</u>
Total 1620 · Fixed Assets - Sanitary	<u>2,569,415.14</u>
1650 · Fixed Assets - Water	
1652 · Equipment	
1653 · Equipment Cost	21,136.28
1654 · Equipment Accum Depr	-21,136.28
1652 · Equipment - Other	74.79
Total 1652 · Equipment	<u>74.79</u>
1656 · Distribution Assets	
1657 · Distribution Assets Cost	1,263,996.77
1658 · Dist Assets Accum Depr	-690,947.00

Avila Beach Community Services District
Balance Sheet
As of August 31, 2021

	<u>Aug 31, 21</u>
Total 1656 · Distribution Assets	<u>573,049.77</u>
Total 1650 · Fixed Assets - Water	573,124.56
1680 · Structures - Fixed Asset	
1681 · Structures GFAAG - Sani & FA	82,207.29
1682 · Gen / Fire Accum Dep	<u>-46,485.99</u>
Total 1680 · Structures - Fixed Asset	35,721.30
1690 · Construction in Progress	<u>248,213.98</u>
Total 1600 · Fixed Assets & Acc. Depr.	<u>3,426,474.98</u>
Total Fixed Assets	3,426,474.98
Other Assets	
1800 · Deferred Outflows of Resources	<u>24,772.00</u>
Total Other Assets	<u>24,772.00</u>
TOTAL ASSETS	<u><u>8,027,152.90</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 · Accounts Payable	<u>69,461.88</u>
Total Accounts Payable	69,461.88
Other Current Liabilities	
2200 · Payroll Liabilities	
2201 · Accrued Payroll	2,095.00
2260 · Vacation Payable	1,509.41
2262 · Sick Pay Accrued	787.39
2250 · PERS Liability	<u>432.40</u>
Total 2200 · Payroll Liabilities	4,824.20
2300 · Deposits Held	
2303 · Water Deposits Held	<u>4,610.00</u>
Total 2300 · Deposits Held	4,610.00
Total Other Current Liabilities	<u>9,434.20</u>
Total Current Liabilities	78,896.08

Avila Beach Community Services District
Balance Sheet
As of August 31, 2021

	<u>Aug 31, 21</u>
Long Term Liabilities	
2400 · Net Pension Liability	131,246.00
2500 · Deferred Inflows of Resources	7,928.00
	<hr/>
Total Long Term Liabilities	139,174.00
	<hr/>
Total Liabilities	218,070.08
	<hr/>
Equity	
3000 · Opening Bal Equity	85,518.07
3900 · Retained Earnings	8,032,780.71
Net Income	-309,215.96
	<hr/>
Total Equity	7,809,082.82
	<hr/>
TOTAL LIABILITIES & EQUITY	<u>8,027,152.90</u>

Avila Beach Community Services District
Profit & Loss
August 2021

	<u>Aug 21</u>
Ordinary Income/Expense	
Income	
4000 · Income Summary	
4010 · Operating Revenue	102,316.79
4012 · Solid Waste Franchise Fee	2,425.46
4070 · Penalties & Late Charges	55.98
	<u>104,798.23</u>
Total 4000 · Income Summary	<u>104,798.23</u>
Total Income	<u>104,798.23</u>
Gross Profit	<u>104,798.23</u>
Expense	
5100 · Merchant Credit Card Fees	
5110 · Amex	13.50
5120 · Chase Paymentech	132.25
5140 · Invoice Cloud	356.12
	<u>501.87</u>
Total 5100 · Merchant Credit Card Fees	<u>501.87</u>
5200 · Payroll Expenses	
5210 · Gross Wages	
5211 · Regular Pay	3,050.16
5012 · Holiday Pay	0.00
5014 · Sick Pay	0.00
5016 · Vacation Pay	408.96
	<u>3,459.12</u>
Total 5210 · Gross Wages	<u>3,459.12</u>
5230 · Payroll Taxes	61.76
5240 · Health & Medical Exp.	
5242 · Health Ins / Other	800.00
	<u>800.00</u>
Total 5240 · Health & Medical Exp.	<u>800.00</u>
5250 · PERS Company Pd Expense	
5256 · PERS Co Pd Kristi	216.20
	<u>216.20</u>
Total 5250 · PERS Company Pd Expense	<u>216.20</u>
5280 · Payroll Administration & Misc.	104.12
	<u>104.12</u>
Total 5200 · Payroll Expenses	<u>4,641.20</u>
6000 · Administrative Overheads	
6102 · Accounting	900.00

Avila Beach Community Services District
Profit & Loss
August 2021

	<u>Aug 21</u>
6103 · Accounting Audit	530.00
6120 · Dues & Subscriptions	164.99
6135 · Legal	1,173.00
6140 · Office Supplies & Postage	
6142 · Postage & Shipping	1,140.49
6143 · Supplies, Office	43.54
Total 6140 · Office Supplies & Postage	<u>1,184.03</u>
6150 · Rate Assistance	943.39
6170 · Website	200.00
Total 6000 · Administrative Overheads	<u>5,095.41</u>
6500 · Operating Expenses	
6503 · Chemicals	8,501.04
6505 · Contract Labor O & M	2,000.00
6506 · Contract Labor GM	580.00
6507 · Contract Labor Civil Engineer	3,625.00
6518 · Equipment Expense	9.14
6520 · Equipment Repair & Maint.	
6524 · Equip. Rep. & Maint. Avila Only	40.00
Total 6520 · Equipment Repair & Maint.	<u>40.00</u>
6535 · Insurance P/L	1,795.37
6540 · Lab Tests	4,185.50
6542 · Maintenance	65.00
6550 · Operating Supplies	137.56
6580 · Solids Handling	3,310.50
6585 · Telephone / Internet	496.27
6590 · Utilities	4,168.91
Total 6500 · Operating Expenses	<u>28,914.29</u>
Total Expense	<u>39,152.77</u>
Net Ordinary Income	65,645.46
Other Income/Expense	
Other Expense	
8200 · Non-Operating Expenses	
8230 · Capital Purchases in Prog Sani	
8245 · WWTP Improvement Project	
8245c · WWTP MBR Purchase	102,387.86
Total 8245 · WWTP Improvement Project	<u>102,387.86</u>

Avila Beach Community Services District
Profit & Loss
August 2021

	<u>Aug 21</u>
8246 · WW Swr Ln Rplmt San Migl	
8246c · WW Swr Ln Rplmt Sn Migl Pha...	431.25
Total 8246 · WW Swr Ln Rplmt San Migl	<u>431.25</u>
Total 8230 · Capital Purchases in Prog Sani	<u>102,819.11</u>
Total 8200 · Non-Operating Expenses	<u>102,819.11</u>
Total Other Expense	<u>102,819.11</u>
Net Other Income	<u>-102,819.11</u>
Net Income	<u><u>-37,173.65</u></u>

Avila Beach Community Services District
Checks by Fund w/Accounts
 August 2021

09/01/21

Type	Date	Num	Name	Memo	Account	Amount	Balance
General / Admin							
Check	08/02/2021	EFT	GetStreamline.com / Digital Depl...	monthly ABCSD Streamline	6170 · Website	200.00	200.00
Check	08/03/2021		Paymenttech	merchant cc fees	5120 · Chase Paymentech	17.67	217.67
Check	08/04/2021	3011	Creative Technologies, Inc.	Inv. 6538 Run Date 6/28/21 Customer Numb...	6142 · Postage & Shipping	164.51	382.18
Check	08/04/2021	3011	Creative Technologies, Inc.	Inv. 6538 Run Date 6/30/21 CCR Reports for...	6142 · Postage & Shipping	712.02	1,094.20
Check	08/04/2021		Paymenttech	merchant cc fees	5120 · Chase Paymentech	18.38	1,112.58
Check	08/05/2021	EFT	Adobe.com		6120 · Dues & Subscripti...	14.99	1,127.57
Check	08/05/2021		U.S. Postal Service	board pkts	6142 · Postage & Shipping	104.50	1,232.07
Check	08/05/2021		American Express Discount	Amex	5110 · Amex	13.50	1,245.57
Check	08/09/2021	3014	Fedak & Brown, LLP	FY 2020-21 Audit	6103 · Accounting Audit	530.00	1,775.57
Check	08/09/2021	3016	Nikki Engle Bookkeeping	Bookkeeping Inv. 2829 7/28/21	6102 · Accounting	480.00	2,255.57
Check	08/09/2021		InvoiceCloud	Invoice Cloud merchant fees	5140 · Invoice Cloud	356.12	2,611.69
Check	08/09/2021		Caltronics Business Systems		6550 · Operating Supplies	137.56	2,749.25
Check	08/10/2021	3022	Hagemann & Associates	Inv. 1153 8/10/21 Contractor Labor GM	6506 · Contract Labor GM	580.00	3,329.25
Check	08/10/2021	EFT	Cal Tec Computers	computer repairs	6524 · Equip. Rep. & Main...	40.00	3,369.25
Check	08/10/2021		Paymenttech	merchant cc fees	5120 · Chase Paymentech	10.74	3,379.99
Check	08/11/2021		Amazon		6143 · Supplies, Office	21.04	3,401.03
Check	08/11/2021		Amazon		6143 · Supplies, Office	22.50	3,423.53
Check	08/12/2021	3023	Fire Chief Association of San Lui...	Haz Mat Fee 2021/22	6505 · Contract Labor O ...	2,000.00	5,423.53
Check	08/12/2021	3024	Price, Postel & Parma LLC	Inv. 185394 7/14/21	6135 · Legal	1,173.00	6,596.53
Check	08/16/2021		Paymenttech	merchant cc fees	5120 · Chase Paymentech	10.47	6,607.00
Check	08/17/2021	3025	Nikki Engle Bookkeeping	Bookkeeping Inv. 2844 8/11/21	6102 · Accounting	420.00	7,027.00
Check	08/17/2021	3027	Creative Technologies, Inc.	Inv. 6587 Run Date 7/30/21 Customer Numb...	6142 · Postage & Shipping	159.46	7,186.46
Check	08/20/2021		Paymenttech	merchant cc fees	5120 · Chase Paymentech	12.79	7,199.25
Check	08/23/2021	EFT	PG&E	100 San Luis St.	6590 · Utilities	185.15	7,384.40
Check	08/23/2021		Paymenttech	merchant cc fees	5120 · Chase Paymentech	62.20	7,446.60
Check	08/25/2021	EFT	Spectrum	Acct #. 8245100980033571	6585 · Telephone / Internet	225.05	7,671.65
Check	08/27/2021	EFT	Brezden Pest		6542 · Maintenance	65.00	7,736.65
Total General / Admin						7,736.65	7,736.65
Lights							
Check	08/02/2021	EFT	PG&E	Colony Lights acct # 5992155362-0	6590 · Utilities	101.86	101.86
Check	08/02/2021	EFT	PG&E	Town Lights acct # 0690976984-3	6590 · Utilities	409.75	511.61
Check	08/23/2021	EFT	PG&E	Front St. Lights acct# 5796765606-7	6590 · Utilities	306.75	818.36
Total Lights						818.36	818.36

Avila Beach Community Services District
Checks by Fund w/Accounts
 August 2021

09/01/21

Type	Date	Num	Name	Memo	Account	Amount	Balance	
Sanitary								
Check	08/02/2021	EFT	South County Sanitary Service	Acct. Number 4120-3104357 2 Yd Dumpster	6590 · Utilities	134.96	134.96	
Check	08/09/2021	3012	Brenntag Pacific, Inc.	Inv. BP1158750 7/1/21	6503 · Chemicals	1,219.49	1,354.45	
Check	08/09/2021	3012	Brenntag Pacific, Inc.	Inv. BP1161916 7/15/21	6503 · Chemicals	1,500.24	2,854.69	
Check	08/09/2021	3012	Brenntag Pacific, Inc.	Inv. BP1164817 7/22/21	6503 · Chemicals	1,415.10	4,269.79	
Check	08/09/2021	3012	Brenntag Pacific, Inc.	Inv. BP1166076 7/29/21	6503 · Chemicals	1,356.30	5,626.09	
Check	08/09/2021	3015	Abalone Coast Analytical, Inc.	Statement 8/2/21 5310	6540 · Lab Tests	4,185.50	9,811.59	
Check	08/09/2021	3017	Speed's, Inc.	Inv. 65765 7/8/21	6580 · Solids Handling	1,370.00	11,181.59	
Check	08/09/2021	3018	Brenntag Pacific, Inc.	Inv. BP1160290 7/8/21	6503 · Chemicals	1,519.14	12,700.73	
Check	08/10/2021	3022	Hagemann & Associates	Contractor Labor Sanitary System	6507 · Contract Labor Ci...	3,190.00	15,890.73	
Check	08/12/2021	3019	Speed's, Inc.	Inv. #65886 7/30/21	6580 · Solids Handling	1,940.50	17,831.23	
Check	08/12/2021	3020	Garing, Taylor & Associates, Inc.	Inv. 17790 7/31/21 San Miguel Sewer Line ...	8246c · WW Swr Ln Rpl...	431.25	18,262.48	
Check	08/12/2021	3021	USA Services	Annual Fee Inv. 1029632021	6120 · Dues & Subscripti...	75.00	18,337.48	
Check	08/16/2021	EFT	AT&T	acct # 287272916182 tablet 805 234-1720	6585 · Telephone / Internet	23.50	18,360.98	
Check	08/17/2021	3026	Brenntag Pacific, Inc.	BP1169015 8/6/21	6503 · Chemicals	1,490.77	19,851.75	
Check	08/17/2021	EFT	AT&T	acct # x 0885 Internet	6585 · Telephone / Internet	58.85	19,910.60	
Check	08/23/2021	EFT	PG&E	3rd & San Fran St. pump	6590 · Utilities	2,711.38	22,621.98	
Check	08/23/2021	EFT	PG&E	Lift Station acct# 6338432238-2	6590 · Utilities	121.15	22,743.13	
Check	08/24/2021	3028	Cloacina, LLC	Inv. 18-118CO1-1	8245c · WWTP MBR Pur...	82,821.94	105,565.07	
Check	08/24/2021	3028	Cloacina, LLC	Inv. 18-118CO2-1	8245c · WWTP MBR Pur...	1,909.05	107,474.12	
Check	08/24/2021	3028	Cloacina, LLC	Inv. 18-118CO3-1	8245c · WWTP MBR Pur...	849.53	108,323.65	
Check	08/24/2021	3028	Cloacina, LLC	Inv. 18-118CO4-1	8245c · WWTP MBR Pur...	2,949.91	111,273.56	
Check	08/24/2021	3028	Cloacina, LLC	Inv. 18-118CO5-1	8245c · WWTP MBR Pur...	4,003.71	115,277.27	
Check	08/24/2021	3028	Cloacina, LLC	Inv. 18-118CO6-1	8245c · WWTP MBR Pur...	1,092.86	116,370.13	
Check	08/24/2021	3028	Cloacina, LLC	Inv. 18-118CO7-1	8245c · WWTP MBR Pur...	1,581.69	117,951.82	
Check	08/24/2021	3028	Cloacina, LLC	Inv. 18-118CO8-1	8245c · WWTP MBR Pur...	5,046.17	122,997.99	
Check	08/24/2021	3028	Cloacina, LLC	Inv. 18-118CO9-1	8245c · WWTP MBR Pur...	2,133.00	125,130.99	
Check	08/30/2021	EFT	AT&T	acct # 805 595-9416 904 5	6585 · Telephone / Internet	188.87	125,319.86	
Check	08/31/2021	ADJ	BALANCE ADJUSTMENT	CC BALANCE ADJ CCs	1280 · Water & Sewer Bil...	261.69	125,581.55	
Total Sanitary							125,581.55	125,581.55
Water								
Check	08/09/2021	3013	ASAP Reprographics	Acct 2254 216665	6518 · Equipment Expense	9.14	9.14	
Check	08/10/2021	3022	Hagemann & Associates	Contractor Labor Water System	6507 · Contract Labor Ci...	435.00	444.14	
Check	08/12/2021	3021	USA Services	Annual Fee Inv. 1029632021	6120 · Dues & Subscripti...	75.00	519.14	
Check	08/23/2021	EFT	PG&E	1717 Cave Landing Rd.	6590 · Utilities	197.91	717.05	
Check	08/31/2021	ADJ	BALANCE ADJUSTMENT	CC BALANCE ADJ CCs	1280 · Water & Sewer Bil...	261.69	978.74	
Total Water							978.74	978.74
TOTAL							135,115.30	135,115.30

**Avila Beach Community Services District
Deposits by Fund
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Type	Date	Memo	Split	Amount	Balance
General / Admin					
Deposit	08/04/2021	\$ 2,375.52 Chks \$ 702.20 OLCC \$ 208.16 OLChks \$ 970.05 OLBD ...	1010 · Pacific Premier...	-55.98	-55.98
Deposit	08/12/2021	Pd Cash Daniel Manuel \$ 300 (\$ 120 + \$ 74 + \$ 106), Laura Lee \$ 15...	1010 · Pacific Premier...	-451.00	-506.98
Deposit	08/25/2021	adj to actual Cash balance	1005 · Customer Cash	-20.00	-526.98
Total General / Admin				-526.98	-526.98
Sanitary					
Deposit	08/01/2021	Sani Rec	1010 · Pacific Premier...	-1,014.24	-1,014.24
Deposit	08/01/2021	Rate Assistance	1010 · Pacific Premier...	19.15	-995.09
Deposit	08/01/2021	Other 1	1010 · Pacific Premier...	0.00	-995.09
Deposit	08/01/2021	Other 2	1010 · Pacific Premier...	0.00	-995.09
Deposit	08/02/2021	Sani Rec	1010 · Pacific Premier...	-776.10	-1,771.19
Deposit	08/02/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-1,771.19
Deposit	08/02/2021	Other 1	1010 · Pacific Premier...	0.00	-1,771.19
Deposit	08/02/2021	Other 2	1010 · Pacific Premier...	0.00	-1,771.19
Deposit	08/03/2021	Sani Rec	1010 · Pacific Premier...	-140.14	-1,911.33
Deposit	08/03/2021	Rate Assistance	1010 · Pacific Premier...	4.59	-1,906.74
Deposit	08/03/2021	Other 1	1010 · Pacific Premier...	0.00	-1,906.74
Deposit	08/03/2021	Other 2	1010 · Pacific Premier...	0.00	-1,906.74
Deposit	08/04/2021	Sani Rec	1010 · Pacific Premier...	-1,659.85	-3,566.59
Deposit	08/04/2021	Rate Assistance	1010 · Pacific Premier...	49.87	-3,516.72
Deposit	08/04/2021	Other 1	1010 · Pacific Premier...	0.00	-3,516.72
Deposit	08/04/2021	Other 2	1010 · Pacific Premier...	224.17	-3,292.55
Deposit	08/05/2021	Sani Rec	1010 · Pacific Premier...	-1,099.37	-4,391.92
Deposit	08/05/2021	Rate Assistance	1010 · Pacific Premier...	17.26	-4,374.66
Deposit	08/05/2021	Other 1	1010 · Pacific Premier...	0.00	-4,374.66
Deposit	08/05/2021	Other 2	1010 · Pacific Premier...	0.00	-4,374.66
Deposit	08/06/2021	Sani Rec	1010 · Pacific Premier...	-359.87	-4,734.53
Deposit	08/06/2021	Rate Assistance	1010 · Pacific Premier...	15.36	-4,719.17
Deposit	08/06/2021	Other 1	1010 · Pacific Premier...	0.00	-4,719.17
Deposit	08/06/2021	Other 2	1010 · Pacific Premier...	5.94	-4,713.23
Deposit	08/06/2021	Community Park Restrooms 6/26 - 7/28/21	1010 · Pacific Premier...	-2,897.66	-7,610.89
Deposit	08/07/2021	Sani Rec	1010 · Pacific Premier...	-347.19	-7,958.08
Deposit	08/07/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-7,958.08
Deposit	08/07/2021	Other 1	1010 · Pacific Premier...	0.00	-7,958.08
Deposit	08/07/2021	Other 2	1010 · Pacific Premier...	0.00	-7,958.08
Deposit	08/08/2021	Sani Rec	1010 · Pacific Premier...	-97.83	-8,055.91
Deposit	08/08/2021	Rate Assistance	1010 · Pacific Premier...	19.57	-8,036.34
Deposit	08/08/2021	Other 1	1010 · Pacific Premier...	0.00	-8,036.34
Deposit	08/08/2021	Other 2	1010 · Pacific Premier...	0.00	-8,036.34

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Type	Date	Memo	Split	Amount	Balance
Deposit	08/09/2021	Sani Rec	1010 · Pacific Premier...	-4,214.38	-12,250.72
Deposit	08/09/2021	Rate Assistance	1010 · Pacific Premier...	7.28	-12,243.44
Deposit	08/09/2021	Other 1	1010 · Pacific Premier...	0.00	-12,243.44
Deposit	08/09/2021	Other 2	1010 · Pacific Premier...	1,390.14	-10,853.30
Deposit	08/10/2021	Sani Rec	1010 · Pacific Premier...	-6,018.85	-16,872.15
Deposit	08/10/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-16,872.15
Deposit	08/10/2021	Other 1	1010 · Pacific Premier...	0.00	-16,872.15
Deposit	08/10/2021	Other 2	1010 · Pacific Premier...	-87.59	-16,959.74
Deposit	08/10/2021	Booked Separately Community Park Restroom 6/26 - 7/28/21	1010 · Pacific Premier...	2,897.66	-14,062.08
Deposit	08/11/2021	Sani Rec	1010 · Pacific Premier...	-343.23	-14,405.31
Deposit	08/11/2021	Rate Assistance	1010 · Pacific Premier...	1.90	-14,403.41
Deposit	08/11/2021	Other 1	1010 · Pacific Premier...	0.00	-14,403.41
Deposit	08/11/2021	Other 2	1010 · Pacific Premier...	0.00	-14,403.41
Deposit	08/12/2021	Sani Rec	1010 · Pacific Premier...	-4,355.74	-18,759.15
Deposit	08/12/2021	Rate Assistance	1010 · Pacific Premier...	19.16	-18,739.99
Deposit	08/12/2021	Other 1	1010 · Pacific Premier...	0.00	-18,739.99
Deposit	08/12/2021	Other 2	1010 · Pacific Premier...	-23.03	-18,763.02
Deposit	08/13/2021	Sani Rec	1010 · Pacific Premier...	-140.14	-18,903.16
Deposit	08/13/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-18,903.16
Deposit	08/13/2021	Other 1	1010 · Pacific Premier...	0.00	-18,903.16
Deposit	08/13/2021	Other 2	1010 · Pacific Premier...	0.00	-18,903.16
Deposit	08/14/2021	Sani Rec	1010 · Pacific Premier...	-63.34	-18,966.50
Deposit	08/14/2021	Rate Assistance	1010 · Pacific Premier...	12.67	-18,953.83
Deposit	08/14/2021	Other 1	1010 · Pacific Premier...	0.00	-18,953.83
Deposit	08/14/2021	Other 2	1010 · Pacific Premier...	0.00	-18,953.83
Deposit	08/15/2021	Sani Rec	1010 · Pacific Premier...	-90.26	-19,044.09
Deposit	08/15/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-19,044.09
Deposit	08/15/2021	Other 1	1010 · Pacific Premier...	0.00	-19,044.09
Deposit	08/15/2021	Other 2	1010 · Pacific Premier...	0.00	-19,044.09
Deposit	08/16/2021	Sani Rec	1010 · Pacific Premier...	-11,518.98	-30,563.07
Deposit	08/16/2021	Rate Assistance	1010 · Pacific Premier...	21.85	-30,541.22
Deposit	08/16/2021	Other 1	1010 · Pacific Premier...	0.00	-30,541.22
Deposit	08/16/2021	Other 2	1010 · Pacific Premier...	-4.55	-30,545.77
Deposit	08/17/2021	Sani Rec	1010 · Pacific Premier...	-121.16	-30,666.93
Deposit	08/17/2021	Rate Assistance	1010 · Pacific Premier...	22.34	-30,644.59
Deposit	08/17/2021	Other 1	1010 · Pacific Premier...	0.00	-30,644.59
Deposit	08/17/2021	Other 2	1010 · Pacific Premier...	0.00	-30,644.59
Deposit	08/18/2021	Sani Rec	1010 · Pacific Premier...	-19,088.42	-49,733.01
Deposit	08/18/2021	Rate Assistance	1010 · Pacific Premier...	72.52	-49,660.49
Deposit	08/18/2021	Other 1	1010 · Pacific Premier...	0.00	-49,660.49
Deposit	08/18/2021	Other 2	1010 · Pacific Premier...	508.75	-49,151.74

Avila Beach Community Services District
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Type	Date	Memo	Split	Amount	Balance
Deposit	08/19/2021	Sani Rec	1010 · Pacific Premier...	-110.78	-49,262.52
Deposit	08/19/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-49,262.52
Deposit	08/19/2021	Other 1	1010 · Pacific Premier...	0.00	-49,262.52
Deposit	08/19/2021	Other 2	1010 · Pacific Premier...	0.00	-49,262.52
Deposit	08/22/2021	Sani Rec	1010 · Pacific Premier...	-36.42	-49,298.94
Deposit	08/22/2021	Rate Assistance	1010 · Pacific Premier...	7.28	-49,291.66
Deposit	08/22/2021	Other 1	1010 · Pacific Premier...	0.00	-49,291.66
Deposit	08/22/2021	Other 2	1010 · Pacific Premier...	0.00	-49,291.66
Deposit	08/23/2021	Sani Rec	1010 · Pacific Premier...	-3,391.59	-52,683.25
Deposit	08/23/2021	Rate Assistance	1010 · Pacific Premier...	19.95	-52,663.30
Deposit	08/23/2021	Other 1	1010 · Pacific Premier...	0.00	-52,663.30
Deposit	08/23/2021	Other 2	1010 · Pacific Premier...	91.62	-52,571.68
Deposit	08/24/2021	Sani Rec	1010 · Pacific Premier...	-401.42	-52,973.10
Deposit	08/24/2021	Rate Assistance	1010 · Pacific Premier...	9.98	-52,963.12
Deposit	08/24/2021	Other 1	1010 · Pacific Premier...	0.00	-52,963.12
Deposit	08/24/2021	Other 2	1010 · Pacific Premier...	-65.09	-53,028.21
Deposit	08/25/2021	Sani Rec	1010 · Pacific Premier...	-56.15	-53,084.36
Deposit	08/25/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-53,084.36
Deposit	08/25/2021	Other 1	1010 · Pacific Premier...	55.17	-53,029.19
Deposit	08/25/2021	Other 2	1010 · Pacific Premier...	0.00	-53,029.19
Deposit	08/26/2021	Sani Rec	1010 · Pacific Premier...	-163.76	-53,192.95
Deposit	08/26/2021	Rate Assistance	1010 · Pacific Premier...	22.64	-53,170.31
Deposit	08/26/2021	Other 1	1010 · Pacific Premier...	0.00	-53,170.31
Deposit	08/26/2021	Other 2	1010 · Pacific Premier...	-15.36	-53,185.67
Deposit	08/31/2021	Sani Rec	1010 · Pacific Premier...	-1,300.88	-54,486.55
Deposit	08/31/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-54,486.55
Deposit	08/31/2021	Other 1	1010 · Pacific Premier...	42.64	-54,443.91
Deposit	08/31/2021	Other 2	1010 · Pacific Premier...	-160.30	-54,604.21
Total Sanitary				-54,604.21	-54,604.21
Solid Waste					
Deposit	08/31/2021	Waste Connections Franchise Fee SW	1010 · Pacific Premier...	-2,425.46	-2,425.46
Total Solid Waste				-2,425.46	-2,425.46

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Type	Date	Memo	Split	Amount	Balance
Water					
Deposit	08/01/2021	Water Rec	1010 · Pacific Premier...	-969.45	-969.45
Deposit	08/01/2021	Rate Assistance	1010 · Pacific Premier...	32.79	-936.66
Deposit	08/01/2021	Other 1	1010 · Pacific Premier...	0.00	-936.66
Deposit	08/01/2021	Other 2	1010 · Pacific Premier...	0.00	-936.66
Deposit	08/02/2021	Water Rec	1010 · Pacific Premier...	-379.59	-1,316.25
Deposit	08/02/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-1,316.25
Deposit	08/02/2021	Other 1	1010 · Pacific Premier...	0.00	-1,316.25
Deposit	08/02/2021	Other 2	1010 · Pacific Premier...	0.00	-1,316.25
Deposit	08/03/2021	Water Rec	1010 · Pacific Premier...	-155.07	-1,471.32
Deposit	08/03/2021	Rate Assistance	1010 · Pacific Premier...	10.39	-1,460.93
Deposit	08/03/2021	Other 1	1010 · Pacific Premier...	0.00	-1,460.93
Deposit	08/03/2021	Other 2	1010 · Pacific Premier...	0.00	-1,460.93
Deposit	08/04/2021	Water Rec	1010 · Pacific Premier...	-2,875.71	-4,336.64
Deposit	08/04/2021	Rate Assistance	1010 · Pacific Premier...	61.57	-4,275.07
Deposit	08/04/2021	Other 1	1010 · Pacific Premier...	0.00	-4,275.07
Deposit	08/04/2021	Other 2	1010 · Pacific Premier...	0.00	-4,275.07
Deposit	08/05/2021	Water Rec	1010 · Pacific Premier...	-1,193.25	-5,468.32
Deposit	08/05/2021	Rate Assistance	1010 · Pacific Premier...	23.21	-5,445.11
Deposit	08/05/2021	Other 1	1010 · Pacific Premier...	0.00	-5,445.11
Deposit	08/05/2021	Other 2	1010 · Pacific Premier...	0.00	-5,445.11
Deposit	08/06/2021	Water Rec	1010 · Pacific Premier...	-357.30	-5,802.41
Deposit	08/06/2021	Rate Assistance	1010 · Pacific Premier...	13.63	-5,788.78
Deposit	08/06/2021	Other 1	1010 · Pacific Premier...	0.00	-5,788.78
Deposit	08/06/2021	Other 2	1010 · Pacific Premier...	0.00	-5,788.78
Deposit	08/06/2021	San Juan Irrigation 6/26 - 7/28/21	1010 · Pacific Premier...	-2,390.46	-8,179.24
Deposit	08/06/2021	Front Street Irrigation 6/26 - 7/28/21	1010 · Pacific Premier...	-1,596.90	-9,776.14
Deposit	08/06/2021	Community Park Restrooms 6/26 - 7/28/21	1010 · Pacific Premier...	-2,063.70	-11,839.84
Deposit	08/07/2021	Water Rec	1010 · Pacific Premier...	-345.63	-12,185.47
Deposit	08/07/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-12,185.47
Deposit	08/07/2021	Other 1	1010 · Pacific Premier...	0.00	-12,185.47
Deposit	08/07/2021	Other 2	1010 · Pacific Premier...	0.00	-12,185.47
Deposit	08/08/2021	Water Rec	1010 · Pacific Premier...	-41.37	-12,226.84
Deposit	08/08/2021	Rate Assistance	1010 · Pacific Premier...	8.27	-12,218.57
Deposit	08/08/2021	Other 1	1010 · Pacific Premier...	0.00	-12,218.57
Deposit	08/08/2021	Other 2	1010 · Pacific Premier...	0.00	-12,218.57
Deposit	08/09/2021	Water Rec	1010 · Pacific Premier...	-4,374.42	-16,592.99
Deposit	08/09/2021	Rate Assistance	1010 · Pacific Premier...	11.20	-16,581.79
Deposit	08/09/2021	Other 1	1010 · Pacific Premier...	0.00	-16,581.79
Deposit	08/09/2021	Other 2	1010 · Pacific Premier...	0.00	-16,581.79
Deposit	08/10/2021	Water Rec	1010 · Pacific Premier...	-10,204.51	-26,786.30

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Type	Date	Memo	Split	Amount	Balance
Deposit	08/10/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-26,786.30
Deposit	08/10/2021	Other 1	1010 · Pacific Premier...	0.00	-26,786.30
Deposit	08/10/2021	Other 2	1010 · Pacific Premier...	0.00	-26,786.30
Deposit	08/10/2021	Booked Separately Front St Irrigation 6/26 - 7/28/21	1010 · Pacific Premier...	1,596.90	-25,189.40
Deposit	08/10/2021	Booked Separately Community Park Restroom 6/26 - 7/28/21	1010 · Pacific Premier...	2,063.70	-23,125.70
Deposit	08/10/2021	Booked Separately San Juan Park Irrigation 6/26 - 7/28/21	1010 · Pacific Premier...	2,390.46	-20,735.24
Deposit	08/11/2021	Water Rec	1010 · Pacific Premier...	-397.08	-21,132.32
Deposit	08/11/2021	Rate Assistance	1010 · Pacific Premier...	9.58	-21,122.74
Deposit	08/11/2021	Other 1	1010 · Pacific Premier...	0.00	-21,122.74
Deposit	08/11/2021	Other 2	1010 · Pacific Premier...	0.00	-21,122.74
Deposit	08/12/2021	Water Rec	1010 · Pacific Premier...	0.00	-21,122.74
Deposit	08/12/2021	Rate Assistance	1010 · Pacific Premier...	-3,935.43	-25,058.17
Deposit	08/12/2021	Other 1	1010 · Pacific Premier...	32.79	-25,025.38
Deposit	08/12/2021	Other 2	1010 · Pacific Premier...	0.00	-25,025.38
Deposit	08/12/2021	Water Rec	1010 · Pacific Premier...	0.00	-25,025.38
Deposit	08/13/2021	Rate Assistance	1010 · Pacific Premier...	-132.21	-25,157.59
Deposit	08/13/2021	Other 1	1010 · Pacific Premier...	0.00	-25,157.59
Deposit	08/13/2021	Other 2	1010 · Pacific Premier...	0.00	-25,157.59
Deposit	08/14/2021	Water Rec	1010 · Pacific Premier...	0.00	-25,157.59
Deposit	08/14/2021	Rate Assistance	1010 · Pacific Premier...	-64.08	-25,221.67
Deposit	08/14/2021	Other 1	1010 · Pacific Premier...	12.82	-25,208.85
Deposit	08/14/2021	Other 2	1010 · Pacific Premier...	0.00	-25,208.85
Deposit	08/15/2021	Water Rec	1010 · Pacific Premier...	0.00	-25,208.85
Deposit	08/15/2021	Rate Assistance	1010 · Pacific Premier...	-79.80	-25,288.65
Deposit	08/15/2021	Other 1	1010 · Pacific Premier...	0.00	-25,288.65
Deposit	08/15/2021	Other 2	1010 · Pacific Premier...	0.00	-25,288.65
Deposit	08/16/2021	Water Rec	1010 · Pacific Premier...	0.00	-25,288.65
Deposit	08/16/2021	Rate Assistance	1010 · Pacific Premier...	-4,884.96	-30,173.61
Deposit	08/16/2021	Other 1	1010 · Pacific Premier...	33.60	-30,140.01
Deposit	08/16/2021	Other 2	1010 · Pacific Premier...	0.00	-30,140.01
Deposit	08/17/2021	Water Rec	1010 · Pacific Premier...	0.00	-30,140.01
Deposit	08/17/2021	Rate Assistance	1010 · Pacific Premier...	-171.99	-30,312.00
Deposit	08/17/2021	Other 1	1010 · Pacific Premier...	24.83	-30,287.17
Deposit	08/17/2021	Other 2	1010 · Pacific Premier...	0.00	-30,287.17
Deposit	08/18/2021	Water Rec	1010 · Pacific Premier...	0.00	-30,287.17
Deposit	08/18/2021	Rate Assistance	1010 · Pacific Premier...	-17,220.24	-47,507.41
Deposit	08/18/2021	Other 1	1010 · Pacific Premier...	84.88	-47,422.53
Deposit	08/18/2021	Other 2	1010 · Pacific Premier...	0.00	-47,422.53
Deposit	08/19/2021	Water Rec	1010 · Pacific Premier...	0.00	-47,422.53
Deposit	08/19/2021	Rate Assistance	1010 · Pacific Premier...	-120.06	-47,542.59
Deposit	08/19/2021	Other 1	1010 · Pacific Premier...	0.00	-47,542.59
Deposit	08/19/2021	Other 2	1010 · Pacific Premier...	0.00	-47,542.59

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Type	Date	Memo	Split	Amount	Balance
Deposit	08/19/2021	Other 2	1010 · Pacific Premier...	0.00	-47,542.59
Deposit	08/22/2021	Water Rec	1010 · Pacific Premier...	-55.98	-47,598.57
Deposit	08/22/2021	Rate Assistance	1010 · Pacific Premier...	11.20	-47,587.37
Deposit	08/22/2021	Other 1	1010 · Pacific Premier...	0.00	-47,587.37
Deposit	08/22/2021	Other 2	1010 · Pacific Premier...	0.00	-47,587.37
Deposit	08/23/2021	Water Rec	1010 · Pacific Premier...	-3,043.44	-50,630.81
Deposit	08/23/2021	Rate Assistance	1010 · Pacific Premier...	24.02	-50,606.79
Deposit	08/23/2021	Other 1	1010 · Pacific Premier...	0.00	-50,606.79
Deposit	08/23/2021	Other 2	1010 · Pacific Premier...	0.00	-50,606.79
Deposit	08/23/2021	Water Rec	1010 · Pacific Premier...	-384.69	-50,991.48
Deposit	08/24/2021	Rate Assistance	1010 · Pacific Premier...	12.01	-50,979.47
Deposit	08/24/2021	Other 1	1010 · Pacific Premier...	0.00	-50,979.47
Deposit	08/24/2021	Other 2	1010 · Pacific Premier...	0.00	-50,979.47
Deposit	08/25/2021	Water Rec	1010 · Pacific Premier...	-54.20	-51,033.67
Deposit	08/25/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-51,033.67
Deposit	08/25/2021	Other 1	1010 · Pacific Premier...	0.00	-51,033.67
Deposit	08/25/2021	Other 2	1010 · Pacific Premier...	16.80	-51,016.87
Deposit	08/26/2021	Water Rec	1010 · Pacific Premier...	-1,348.49	-52,365.36
Deposit	08/26/2021	Rate Assistance	1010 · Pacific Premier...	24.83	-52,340.53
Deposit	08/26/2021	Other 1	1010 · Pacific Premier...	0.00	-52,340.53
Deposit	08/26/2021	Other 2	1010 · Pacific Premier...	0.00	-52,340.53
Deposit	08/31/2021	Water Rec	1010 · Pacific Premier...	-1,348.41	-53,688.94
Deposit	08/31/2021	Rate Assistance	1010 · Pacific Premier...	0.00	-53,688.94
Deposit	08/31/2021	Other 1	1010 · Pacific Premier...	0.00	-53,688.94
Deposit	08/31/2021	Other 2	1010 · Pacific Premier...	0.00	-53,688.94
Total Water				-53,688.94	-53,688.94
TOTAL				-111,245.59	-111,245.59

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: September 14, 2021

SUBJECT: General Manager/District Engineer Report

Zone 3 Technical Advisory Committee

The Zone 3 Technical Advisory Committee most recently met on Wednesday September 8th. The agenda packet for the September 8th meeting is included with this staff report. As of this writing Lopez Lake is at an elevation of 470.8 feet, is at 31.8% of capacity and has approximately 15,700 acre feet of water in storage. At the August 24, 2021 Board of Supervisors (BOS) meeting, the BOS adopted a Resolution adopting certain policies and procedures set forth in Low Reservoir Response Plan and authorizing the Public Works Director to implement the LRRP. The LRRP calls for certain reductions in municipal water diversion as lake storage decreases. The first benchmark is a 10% reduction when the lake level reaches 15,000 AF. At today's TAC meeting, the members agreed to proactively reduce their water demand by 10%. The next benchmark is a 20% municipal reduction if the lake level reaches 10,000 AF.

FY 2020/21 Audit

The District's Financial auditors, Fedak and Brown, are scheduled to complete their final auditing fieldwork on September 29 and 30th for the FY 2020/21 fiscal year. The auditors have provided an extensive list of documents and financial data to upload to a "Dropbox" for their review and use. They have not determined if they will complete the final fieldwork in the District office or do the work remotely as we did last year. I anticipate the Audit results will be presented to the Board at the November 9, 2021 regular Board meeting.

Wastewater Treatment Plant Status Report

Financing – At the August 10th Board meeting the Board adopted a Resolution approving the WWTP project financing package. Board approval was conditional upon the Port San Luis Harbor District adopting a similar Resolution approving issuance of new debt. The Harbor District adopted Resolution No. 21-14 (attached) at their August 24, 2021 regular meeting. CSD staff, general counsel and Municipal Finance Corporation are now finalizing the documents. We anticipate the loan package will be complete by the end of September.

Project Status – Wallace Group Engineering is finalizing the bid documents and will have a draft for staff review by the end of next week. We anticipate having the project out to bid by the end of September and award a construction contract at the November 9th Regular Board meeting. We anticipate construction will take 6 – 8 months and we will start up the new MBR unit in the summer of 2022.

**ZONE 3
TECHNICAL ADVISORY COMMITTEE
Wednesday September 8, 2021
9:00 - 11:00 am**

Agenda

Phone line: +1 (646) 749-3122

Access Code: 617-462-197

OR

Webinar: <https://global.gotomeeting.com/join/617462197>

1. Announcements	All
2. General Operations and Water Report <ul style="list-style-type: none">• Summary Notes – August• Monthly Operations Report – August• Lopez Storage Projections – August	David
3. Current Reservoir Conditions	Jenny
4. Capitol Projects Update	David
5. Cloud Seeding	David
6. LRRP <ul style="list-style-type: none">• Voluntary Reductions until 15000 AF trigger?	David
7. Zone 3 Contract Changes Update	Dan
8. Future Agenda items? <ul style="list-style-type: none">• Project Updates• HCP/Instream Studies• Stored State Water in Lopez - Evaporation• Zone 3 Boundary Change	All

Attachments:

- A. Summary Notes – August
- B. Lopez Monthly Operations Report – August
- C. Lopez Storage Projections Chart – August
- D. Capitol Projects Update

Next Meeting Date: October 13, 2021

ZONE 3

TECHNICAL ADVISORY COMMITTEE

WEDNESDAY August 11, 2020 (9:00-11:00 AM)

Via Goto Meeting due to COVID-19 Protocol

SUMMARY NOTES – DRAFT

Attendees via GoTo Meeting: Shane Taylor (Arroyo Grande), Greg Ray (Grover Beach), Will Clemens (OCSD), Brad Hagemann (ABCSD), Jim Garing, John Wallace, David Spiegel (PW Dept), Kyle James (PW Dept), Jenny Williamson (LWTP).

1. Announcements –

- No Announcements

2. General Operations and Water Supply Report –

- No comments on July Summary notes.
- David Spiegel reviewed the Monthly Operations Report.
- David Spiegel reviewed the Lopez Storage Projections Chart. Storage is expected to reach 10,000 AF by next water year.

3. Current Reservoir Conditions –

- Jenny Williamson reported the Lake Elev. = 472.37 ft, Storage = 16,392 AF @ 33% Capacity. Downstream releases are at 3.86 MGD (instantaneous reading); WTP at 2.17 MGD; SWP at 3.23 MGD. Rainfall to date 0.04 inches.
- The August 6th PG&E power outage event and the Lopez Water Treatment Plant standby generator failure that occurred was discussed. Power was out due to a bird hitting live PG&E equipment which caused a loss in power ranging from the San Luis Obispo Airport to Lopez Lake. Shortly after the outage began, the standby generator failed and caused the plant to completely shut down during the emergency. Quinn Caterpillar was contacted to troubleshoot the generator and it was determined a diode on the generator had failed. PG&E power was restored at 11:40am and the plant was fully online by 2:00pm. Quinn Caterpillar placed an emergency order for a replacement diode the same day and was able to repair the standby generator the following Monday.

4. CIP Project Update –

- David Spiegel reviewed the Zone 3 CIP Projects.
- Tesla Battery Storage – Plans were approved, construction is estimated to start August 23rd.
- Geotechnical Testing & Seismic Alternatives Study of Terminal Reservoir Dam – Due to unforeseen scheduling conflicts, the approval missed the deadline to be added to the Board of Supervisors' agenda for the August 10th meeting. The contract with GEI will go to the board for approval at the Board of Supervisors September 14th meeting.
- Fault Zone Risk Assessment for Dam Left Abutment – Rizzo visited the site and is now generating the report.
- Cathodic Protection Repair Project – The initial site visit was completed. The document review and initial design is in process.
- CO2 Injection System – Bids received for the project were higher than expected. Other options are being investigated.
- Request was made to have the schedule of downstream releases for the year be sent to TAC.

5. Cloud seeding –

- TAC was asked to confirm whether they wanted to do cloudseeding for another year or discontinue the contract. TAC agreed to continue the program for another year. Only the ground option will be pursued and the consultant suggested a fourth site be added for more coverage.

6. Low Reservoir Response Plan –

- David Spiegel reviewed the LRRP.
- Submittal will be put before the Board of Supervisors for approval on August 24th. Due to delays from County Council in preparing the submittal draft, the deadline to submit for the August 10th Board of Supervisors meeting could not be met.

7. Zone 3 Contractors APA Funds –

- District has received \$13M in funding for CSA's. TAC was asked if any Zone 3 agencies want to fund any projects with their ARPA funds such as Ozone or other facility improvements.
- Some questions were brought up regarding how the funding would be received, either to the District or disbursed among Zone 3 agencies. David Spiegel stated that he will check with the County's Finance Department to determine how funds would be distributed and send an email to TAC with information pertaining to how funds would be handled.
- A comment was made suggesting part of the \$50M ARPA funds the County is receiving be used to target interconnecting water systems in Zone 3 in case of an emergency. The recent August 6th emergency power outage in switching from Lopez Water to State Water while the treatment plant was shut down was an example used of having a water source within the County ready to fall back on during emergencies. **David Spiegel will check with Water Resources to see what options are available to tie-in or utilize other water sources in the county during an emergency and report back to TAC.**

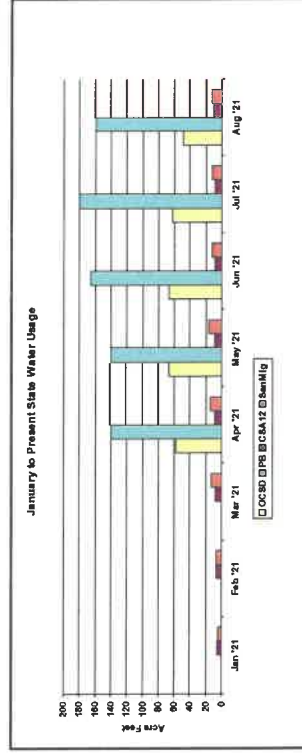
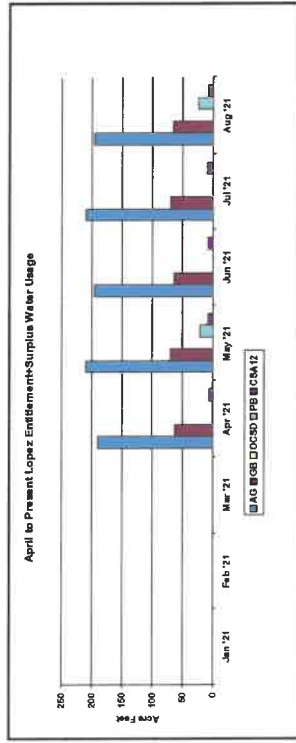
8. Future Agenda Items –

- Project Updates
- HCP/Instream Studies
- Stored State Water in Lopez – Evaporation
- Zone 3 Boundary Change

Next Meeting September 8, 2021

**San Luis Obispo County Flood Control and Water District
Zone 3 - Lopez Project - Monthly Operations Report
August, 2021**

Contractor	Lopez Water Deliveries												State Water Deliveries					
	This Month				April to Present				This Month				January to Present					
	Entl.	Surplus Water Declared	Surplus Requested	Total Available Water	Entitlement Usage	%	Surplus Usage	%	Entitlement Usage	%	Surplus Usage	%	Annual Request	Usage	% of Annual Request	Change in Storage	SWP Deliveries	Total Water Deliveries This Month
Arroyo Grande	2290	807.00	807.00	3097	196.24	8.6%	0.00	0.0%	1001.88	43.8%	0.00	0.0%	640	48.92	7.6%	303.24		196.24
Oceano CSD	303	107.00	107.00	410	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	1260	160.00	12.7%	785.66		48.92
Grover Beach	800	282.00	282.00	1082	65.02	8.1%	0.00	0.0%	331.53	41.4%	0.00	0.0%	96	62.76	65.4%	62.76		65.02
Pismo Beach	892	314.00	314.00	1206	24.20	2.7%	0.00	0.0%	46.13	5.2%	0.00	0.0%	120	12.71	10.6%	91.89		17.09
CSA 12	245	86.00	86.00	331	7.59	3.1%	0.00	0.0%	37.71	15.4%	0.00	0.0%	2116	231.13	10.9%	1243.55		12.71
Total	4530	1596.00	1596.00	6126	293.05	6.5%	0.00	0.0%	1417.25	31.3%	0.00	0.0%	2116	231.13	10.9%	1243.55	760.00	524.18



Note: Deliveries are in acre feet. One acre foot = 325, 850 gallons or 43, 560 cubic feet. Safe yield is 8,730 acre feet.

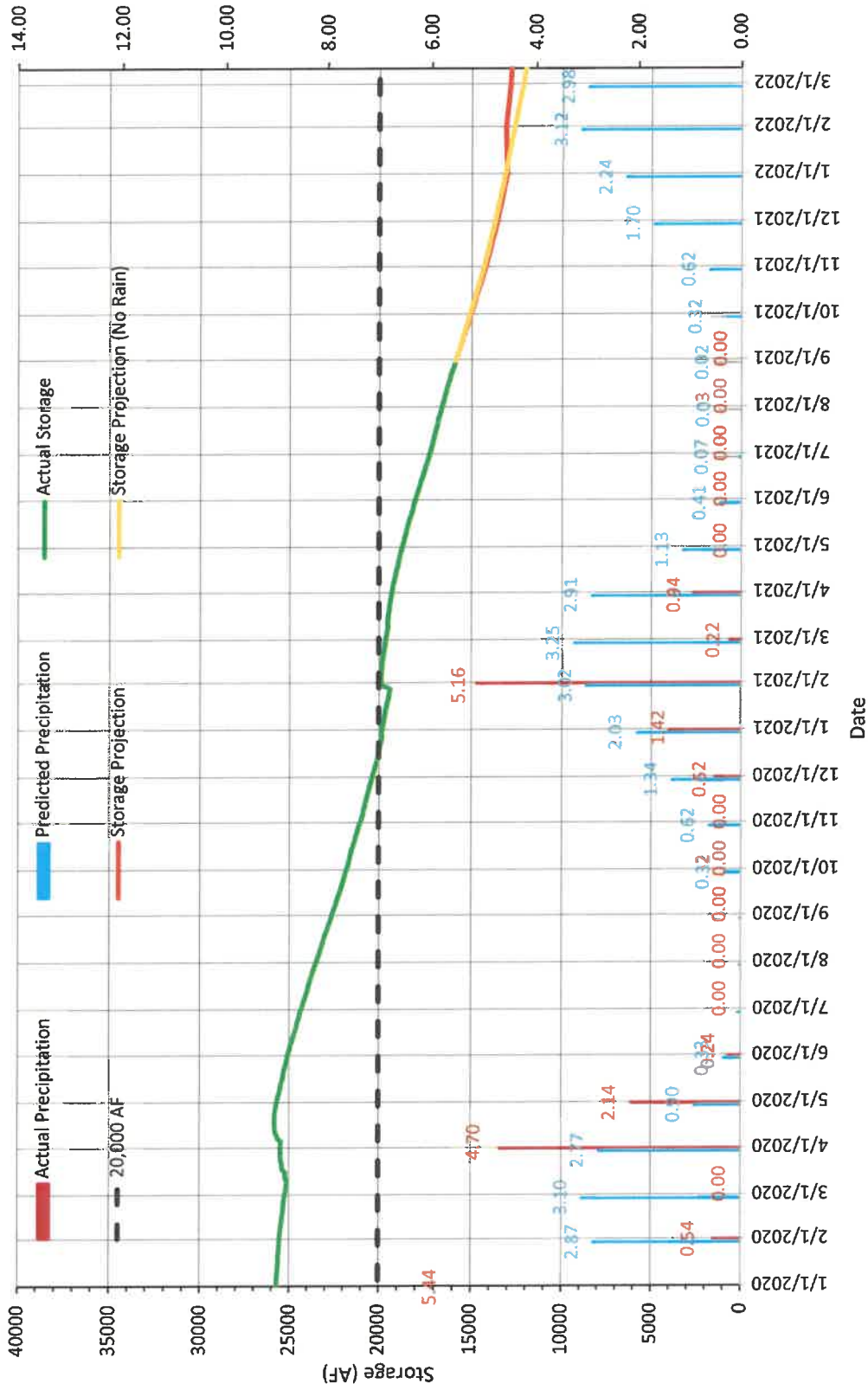
**Year to Date* is January to present for State water, April to present for Lopez deliveries, and July to present for rainfall.

Comments:

- 1) Oceano supplied water to Canyon Crest via Arroyo Grande's Edna turn out. A total of 2.27 AF delivered to Canyon Crest was added to Oceano's water usage this month and 2.27 AF was subtracted from Arroyo Grande's usage this month.
- 2) On May 12, 2021 Pismo requested to take all SW for April 2021. On May 18th, PB's SW Delivery Request was changed to 1260 AF.

Lopez Dam Operations	This Month	Year to Date
Lake Elevation (full at 522.37 feet)	471.11	-51.26
Storage (full at 49200 acre feet)	15838	32.2%
Rainfall	0	0.04
Downstream Release (4200 acre feet/year)	386.07	1276.72
Spillage (acre feet)	0	0.00

LOPEZ RESERVOIR STORAGE PROJECTION



1. Storage projection is based on predicted rainfall from longrangeweather.com, inflow based on predicted rainfall, 20-21 downstream release requests, and municipal usage.
2. Municipal Usage is based on Jan 2010- Dec 2020 average monthly deliveries.
3. Predicted inflow is based off of historical precipitation and storage data. Antecedent moisture conditions are factored into the model. The first rainstorms after months without rain will cause less inflow than rainstorms during the rainy season. If the average daily rainfall for the previous three months is below 1 inch the model will multiply the predicted inflow by 0.1, if the average is above 1 inch the inflow is multiplied by 1.25.



ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

TO: Zone 3 Technical Advisory Committee

FROM: David Spiegel, PE

DATE: August 11, 2021

SUBJECT: Zone 3 Projects Update

Project Updates:

- Tesla Battery Storage (No Change)
 - Plans are approved, construction estimated to start August 23rd
 - Budget - Free

- Spillway Assessment and Investigation (No Change)
 - Preparing staff report for submittal to DSOD
 - Budget ~\$190,000

- Geotechnical Testing & Seismic Alternatives Study of Terminal Reservoir Dam (No Change)
 - The contract with GEI will go to the board for approval September 14th
 - Budget ~\$500,000

- Fault Zone Risk Assessment for Dam Left Abutment (No Change)
 - Rizzo visited the site and is now working on the report
 - Budget ~\$40,000

- Lopez WTP Safety Upgrades (No Change)
 - Staff are looking into additional consultants to do a lifeline system within the membrane building.
 - Multiple consultants have reviewed the project, but none have quoted the project.
 - Budget ~\$53,000

- Cathodic Protection Repair Project
 - Staff installed new test stations
 - Budget ~\$449,933

- Equipment Storage Building
 - Being re-bid
 - Budget ~\$90,000

- CO2 Injection System
 - Project Bids came in too high, working on options to lower costs



ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

- Budget ~\$230,000

Unbudgeted O&M Projects

- Sludge Bed Curtain Wall Rehabilitation (No Change)
 - One sludge bed has developed a leak through the adjacent hillside that leads down to the terminal reservoir's spillway. This bed had an existing underground curtain wall poured in the 90's to fix this issue.
 - Quotes are being received to pressure grout in front of the underground curtain wall to re-seal any cracks that have developed over the last 30 years.
 - ~\$50,000 per initial quote

Upcoming Projects for 21/22:

- EQ Pump Upgrade

Completed Projects

- Leak at Main Dam outlet works building
- Replacement of Hach Turbidimeter
- Repairs to Terminal Dam Spillway
- Lopez Terminal Dam Monument Survey
- Domestic Tank Repairs



IN THE BOARD OF HARBOR COMMISSIONERS OF
PORT SAN LUIS HARBOR DISTRICT
COUNTY OF SAN LUIS OBISPO
STATE OF CALIFORNIA

Port San Luis, California

August 24, 2021

RESOLUTION 21-14

**AUTHORIZING ISSUANCE OF NEW DEBT BY AVILA BEACH
COMMUNITY SERVICES DISTRICT REGARDING THE WASTEWATER
TREATMENT PLANT IMPROVEMENT PROJECT**

WHEREAS, Avila Beach Community Services District (“ABCSD”) and the Port San Luis Harbor District (“PSLHD”) entered into the Wastewater Service Agreement (“Agreement”) effective October 1, 2016; and

WHEREAS, Section 12 of the Agreement states that “ABCSD shall not issue debt to finance future CAPITAL EXPENDITURES without prior approval by ABCSD and PSLHD by resolution of their respective governing boards”; and

WHEREAS, at its August 10, 2021, Board meeting, ABCSD entered into Resolution 2021-05 titled “Resolution of the Avila Beach Community Services District Approving a Site Lease, Lease Agreement, and Project Fund Agreement; Making Certain Determinations Relating Thereto; Authorizing Certain Other Actions in Connection Therewith” (“ABCSD Resolution”), thereby approving a debt to fund the capital expenditure for the wastewater treatment plant improvement project (“Project”); and

WHEREAS, the ABCSD Board approved the ABCSD Resolution subject to the Board of PSLHD passing a resolution pursuant to Section 12 of the Agreement approving the debt to fund the capital expenditure for the Project; and

WHEREAS, the ABCSD provided PSLHD with a copy of its August 10, 2021 Agenda packet containing copies of the documents underlying the ABCSD Resolution; and

WHEREAS, the PSLHD wishes to approve the CAPITAL EXPENDITURES set forth in ABCSD’s Resolution pursuant to the COST SHARING provision in Section 12, subsection (a) of the Agreement.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Section 12, subsection (a) of the Agreement, the Board of Commissioners hereby approves the issuance of new debt by ABCSD as set forth in ABCSD’s Resolution and also authorizes the management of PSLHD to enter into any necessary agreements with ABCSD to allow the Project to proceed.

PASSED AND ADOPTED, by the Board of Harbor Commissioners of Port San Luis Harbor District, San Luis Obispo County of State of California, on the 24th day of August 2021

AYES _____ ABSENT _____ NOES _____ ABSTAIN _____



September 9, 2021

Avila Beach Community Services District
100 San Luis Street
Avila Beach, CA 93424

**SUBJECT: AUGUST 2021 MONTHLY FACILITY REPORT FOR THE AVILA BEACH COMMUNITY SERVICES DISTRICT
WASTEWATER TREATMENT PLANT, WATER SYSTEM AND COLLECTION SYSTEM**

WASTEWATER TREATMENT PLANT

Areas within the wastewater plant that are known to accumulate solids continue to be manually cleaned on a regular basis. The Chlorine Contact Chamber floor is vacuumed out on a weekly basis. These solids, if left to decompose, can have a negative effect on the effluent quality leaving the facility.

On August 18, 2021, staff replaced a section of baffles in the wastewater treatment plant chlorine contact chamber. The baffles direct flow through the chlorine contact chamber and allow for adequate contact time for disinfection; the baffles are made of wood and disintegrate over time, requiring replacement.

WATER SYSTEM

The small water storage tank continues to be used as standby, with FRM staff monitoring the water quality in the tank and flushing as needed. FRM Staff continues to monitor the chlorine residuals and provide additional chlorine as needed. Staff has been performing distribution flushing on an as needed basis.

On August 19, 2021, staff installed two water meter boxes at the request of the District.

COMPLIANCE RECORD AND PLANT PERFORMANCE

Staff compiled the data to complete the monthly Self-Monitoring Report and Discharge Monitoring Report in California Integrated Water Quality System (CIWQS). Once approved, the reports are uploaded into CIWQS and certified by ABCSD Staff.

Plant Design for Influent BOD is 270 mg/L. The permit limit for Effluent TSS and BOD is a Monthly Average of 40 mg/L with a Daily Maximum of 90 mg/L.

Sincerely,

FLUID RESOURCE MANAGEMENT



Carinna Butler
Operations Manager

ATTACHMENTS

- Self-Monitoring Report
- ABCSD Average Daily WWTP Effluent Flow (2019-2021)
- ABCSD Monthly Total WWTP Effluent Flow (2019-2021)
- Port San Luis Monthly Total Flow (2019-2021)
- Monthly Average Influent BOD (2019-2021)
- Monthly Average Effluent BOD (2019-2021)
- Monthly Water Purchased from Lopez (2019-2021)
- ABCSD Monthly Water Sold (2019-2021)



Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month
Annual report due January 30

Month: **AUGUST 2021**

Date	Daily Flow (MGD)			Effluent Monitoring		
	Total	Max (gpm)	Avg (gpm)	Biweekly Total Coliform	Biweekly Fecal Coliform	Daily Chlorine Residual
1	0.067368	89	47			<0.02
2	0.060047	94	42			<0.02
3	0.053823	170	38	<2	<2	<0.02
4	0.055288	84	39			<0.02
5	0.057393	85	40	<2	<2	<0.02
6	0.060025	89	42			<0.02
7	0.067751	94	47			<0.02
8	0.065162	92	45			<0.02
9	0.056574	95	42			<0.02
10	0.055164	98	38	<2	<2	<0.02
11	0.053473	84	37			<0.02
12	0.053639	84	37	<2	<2	<0.02
13	0.055711	86	39			<0.02
14	0.065046	92	45			<0.02
15	0.065352	95	46			<0.02
16	0.050310	93	35			<0.02
17	0.046891	78	33	8	<2	<0.02
18	0.045641	86	32			<0.02
19	0.044480	75	31	<2	<2	<0.02
20	0.055299	97	39			<0.02
21	0.063943	98	46			<0.02
22	0.058888	90	41			<0.02
23	0.044140	80	31			<0.02
24	0.038648	71	27	2	<2	<0.02
25	0.039120	68	27			<0.02
26	0.044925	78	31	<2	<2	<0.02
27	0.051805	88	36			<0.02
28	0.059782	87	42			<0.02
29	0.057271	86	40			<0.02
30	0.040406	76	28			<0.02
31	0.037696	70	26	2	<2	<0.02
Min	0.037696	68	26	<2	<2	<0.02
Mean	0.053905	89	38	<2	<2	<0.02
Max	0.067751	170	47	8	<2	<0.02
Total	1.671061	Effluent daily (dry weather) flow NTE 0.2 MGD (mean).				

Influent Brine Received

Date	Volume (Gallons)
	N/A

Sludge Removal

Date	Gallons
8/19/21	4,800

Effluent and Influent Monitoring

Date	Biweekly Effluent BOD (24 HC)	Biweekly Effluent TSS (24 HC)	Biweekly Influent BOD (24 HC)	Biweekly Influent TSS (24 HC)	Monthly Effluent Oil & Grease (Grab)
8/1/21	39	32	399	278	
8/5/21	25	20	378	214	2.0 DNQ
8/8/21	27	29	183	159	
8/12/21	21	23	297	245	
8/15/21	38	21	410	310	
8/19/21	21	12	364	248	
8/22/21	25	21	321	184	
8/26/21	16	7	367	234	
8/29/21	23	19	478	152	
Min	16	7	183	152	2.0 DNQ
Mean	26.1	20.4	355.2	224.9	2.0 DNQ
Max	39	32	478	310	2.0 DNQ
BOD Removal: 92.6%			TSS Removal: 90.9%		

Effluent Monitoring

Date	Weekly Set. Solids (Grab)	Weekly Turbidity (Grab)	Weekly pH (Grab)	Weekly Temp °F (Grab)
8/5/21	<0.1	26.0	7.0	74
8/12/21	<0.1	23.5	6.6	74
8/19/21	<0.1	9.63	6.7	73
8/26/21	<0.1	9.24	6.3	73
Min	<0.1	9.2	6.3	73
Mean	<0.1	17.1	6.7	74
Max	<0.1	26.0	7.0	74

Effluent Limits

Parameter	Units	Monthly Avg	Weekly Avg	Daily Max
BOD	mg/L	40	60	90
Suspended Solids	mg/L	40	60	90
Oil and Grease	mg/L	25	40	75
Turbidity	NTU	75	100	225
Total Coliform	MPN/100 mL	7 Sample Median: 23		
		More than once in 30 days: 240		
		Daily Maximum: 2,400		
Chlorine Residual	mg/L	6 Month Median: 0.3		1.2
pH	pH units	Between 6.0 - 9.0		
Settleable Solids	mL/L	1.0	1.5	3.0
BOD/TSS Removal	%	≥ 75%	***	***

I certify under penalty of perjury that the foregoing is true and accurate and that the sampling procedure and analysis used are as specified in the Waste Discharge Order for this facility.

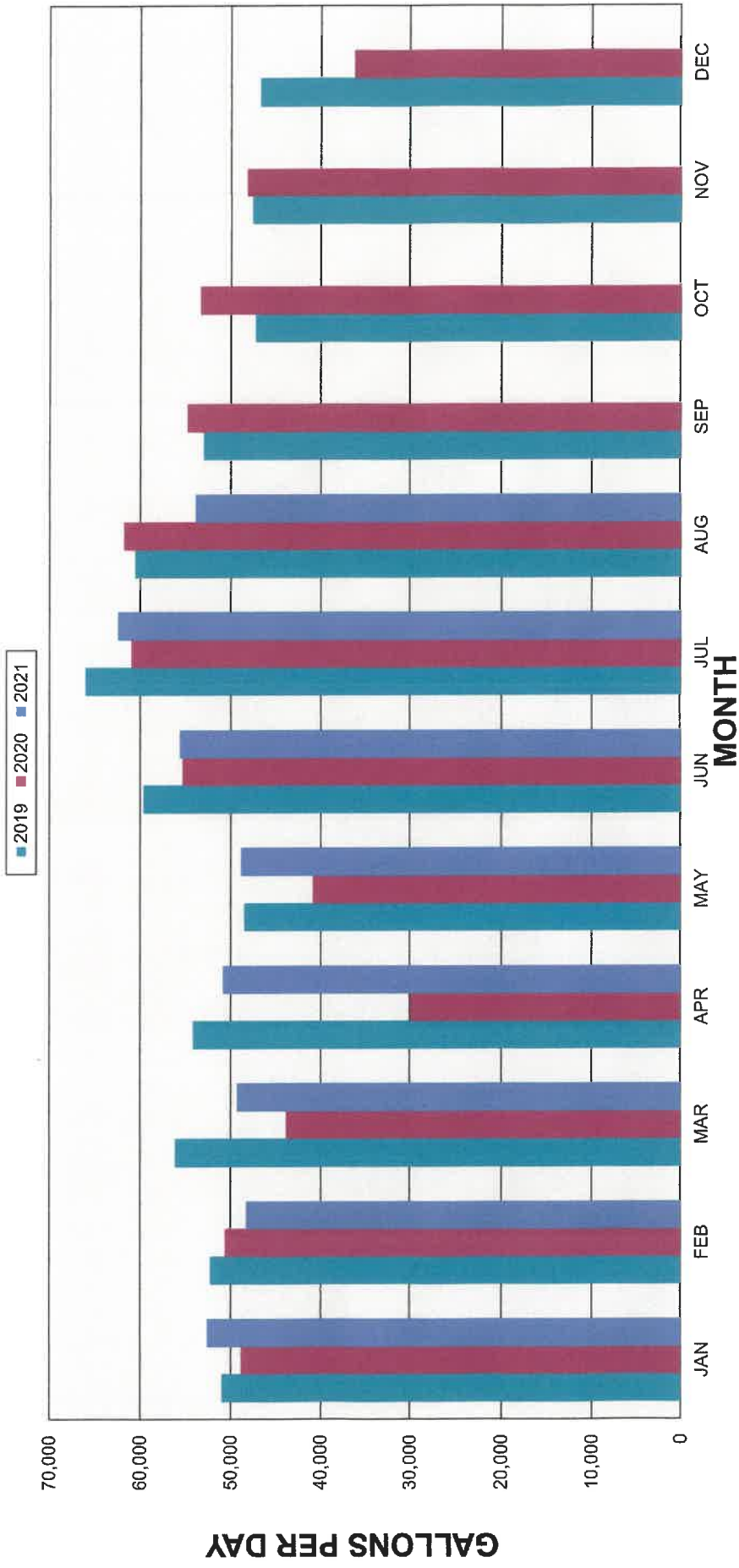
SIGNATURE: _____

DATE: _____

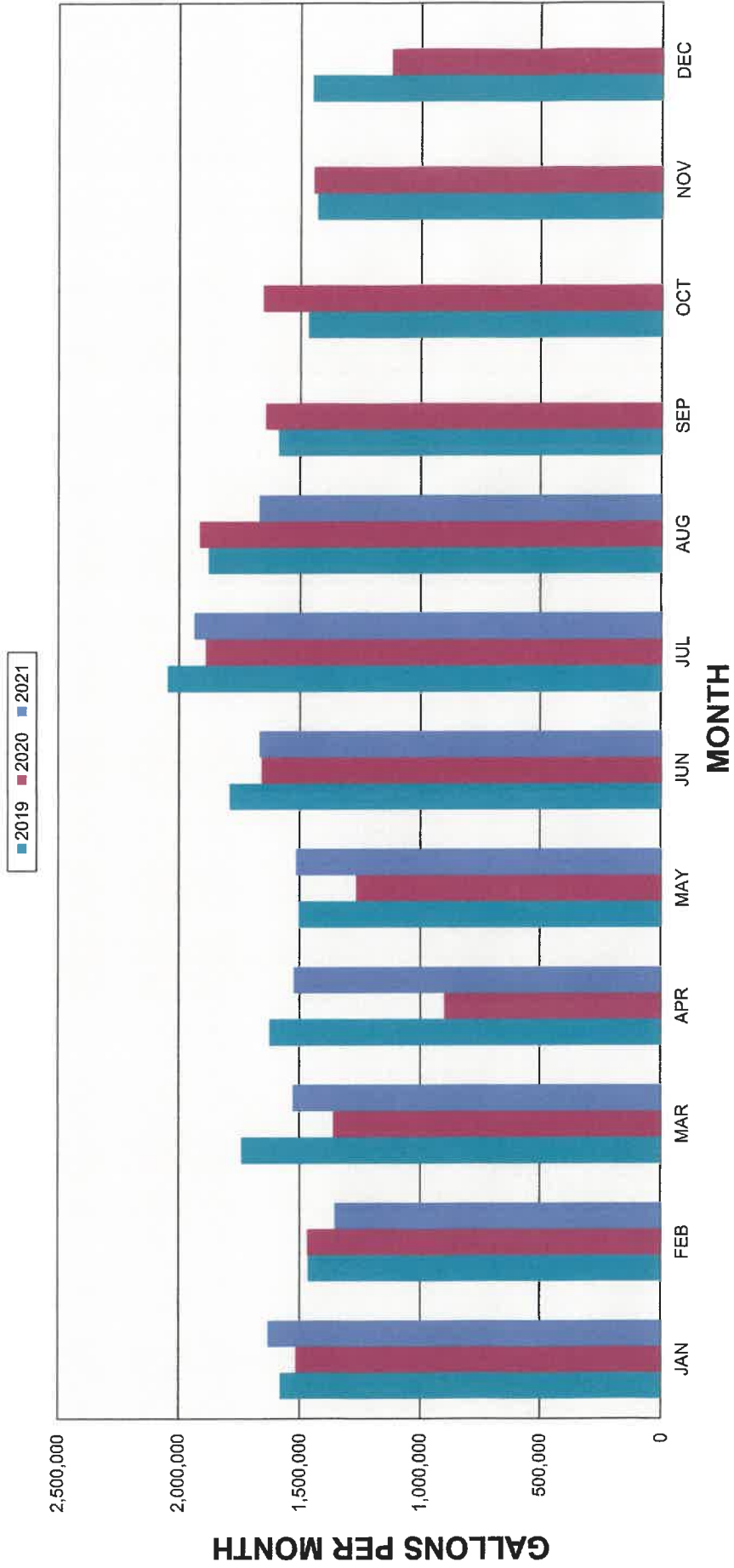
PRINTED NAME: _____

TITLE: _____

ABCSD AVERAGE DAILY WWTP EFFLUENT FLOW (2019 - 2021)

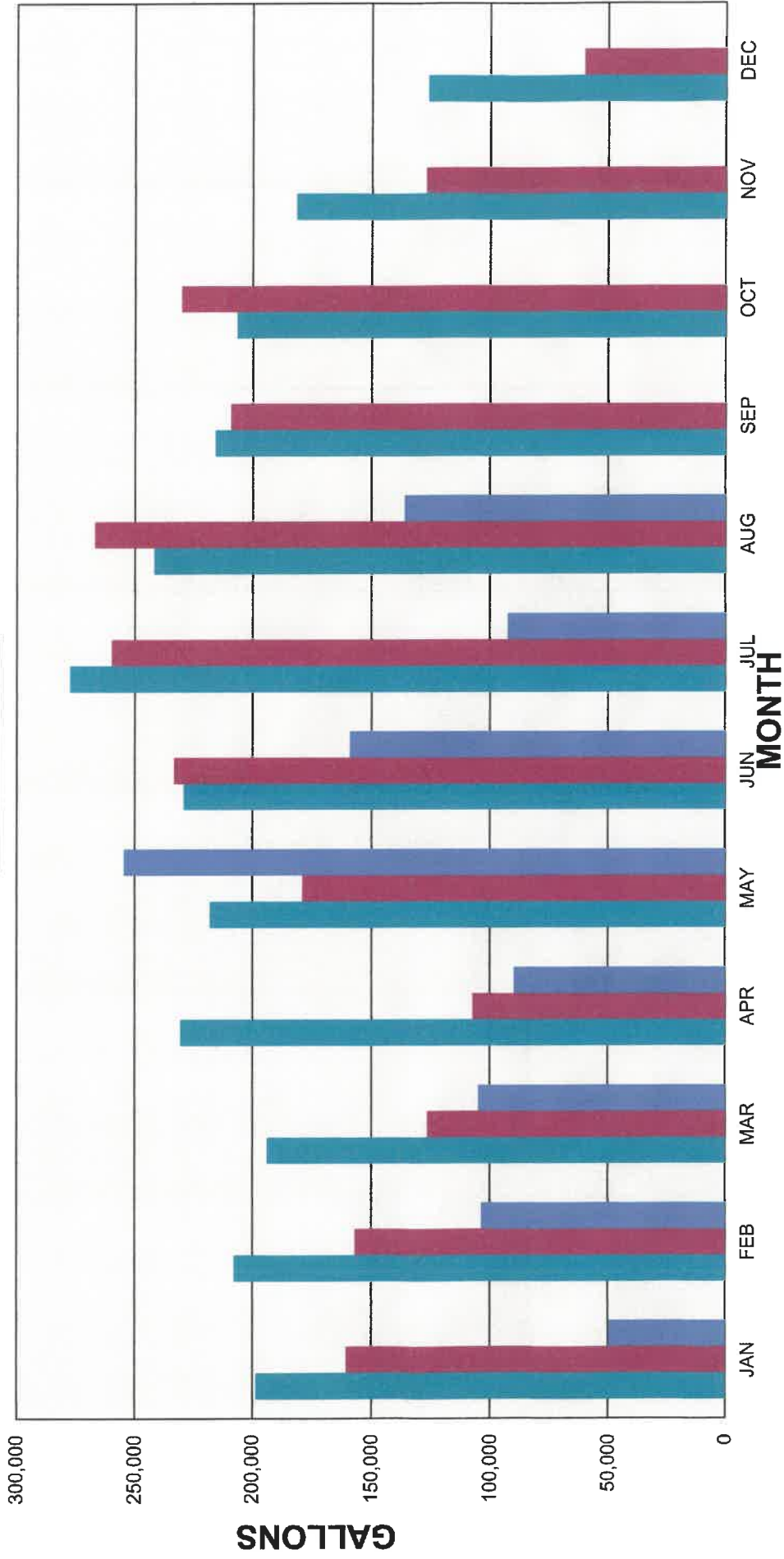


ABCSD MONTHLY TOTAL WWTP EFFLUENT FLOW (2019 - 2021)



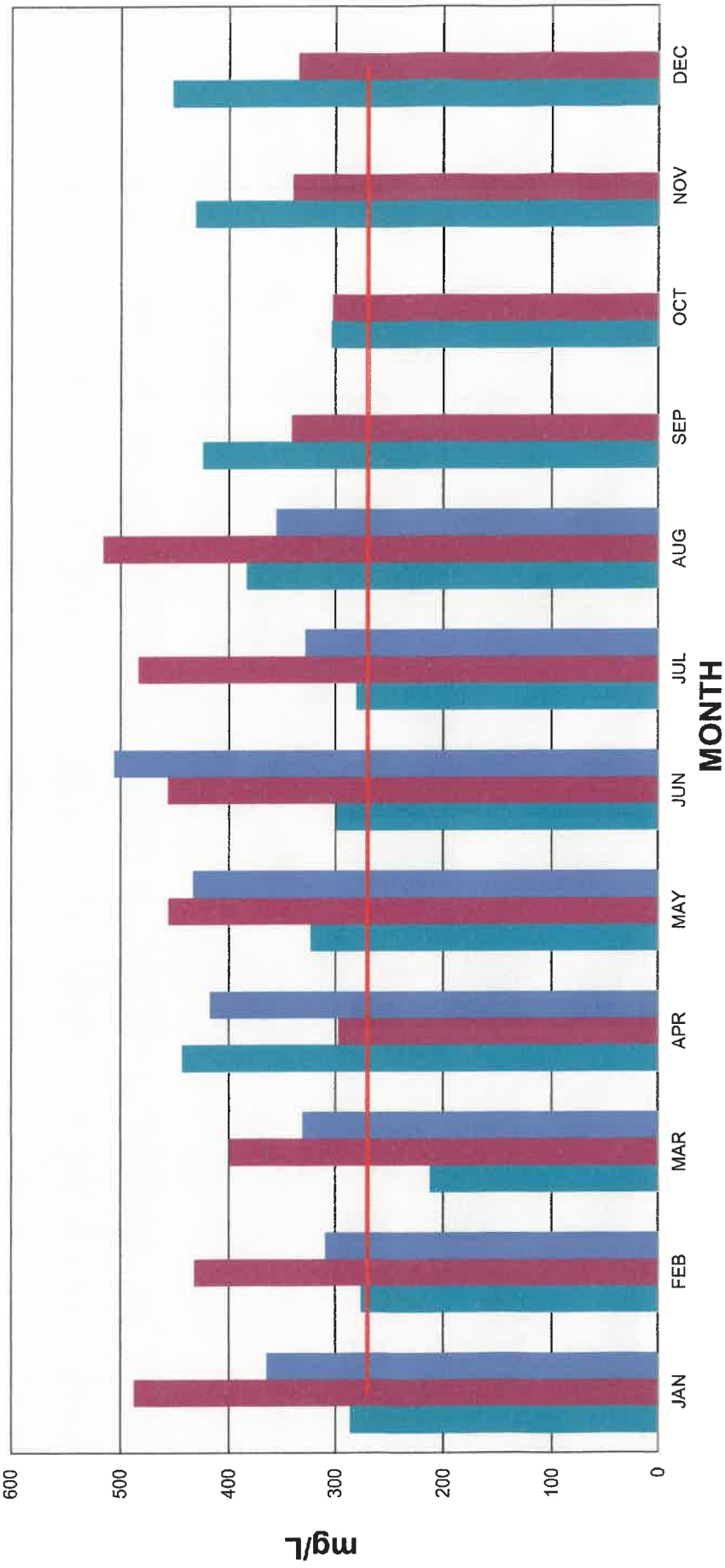
PORT SAN LUIS MONTHLY TOTAL FLOW (2019 - 2021)

■ 2019 ■ 2020 ■ 2021



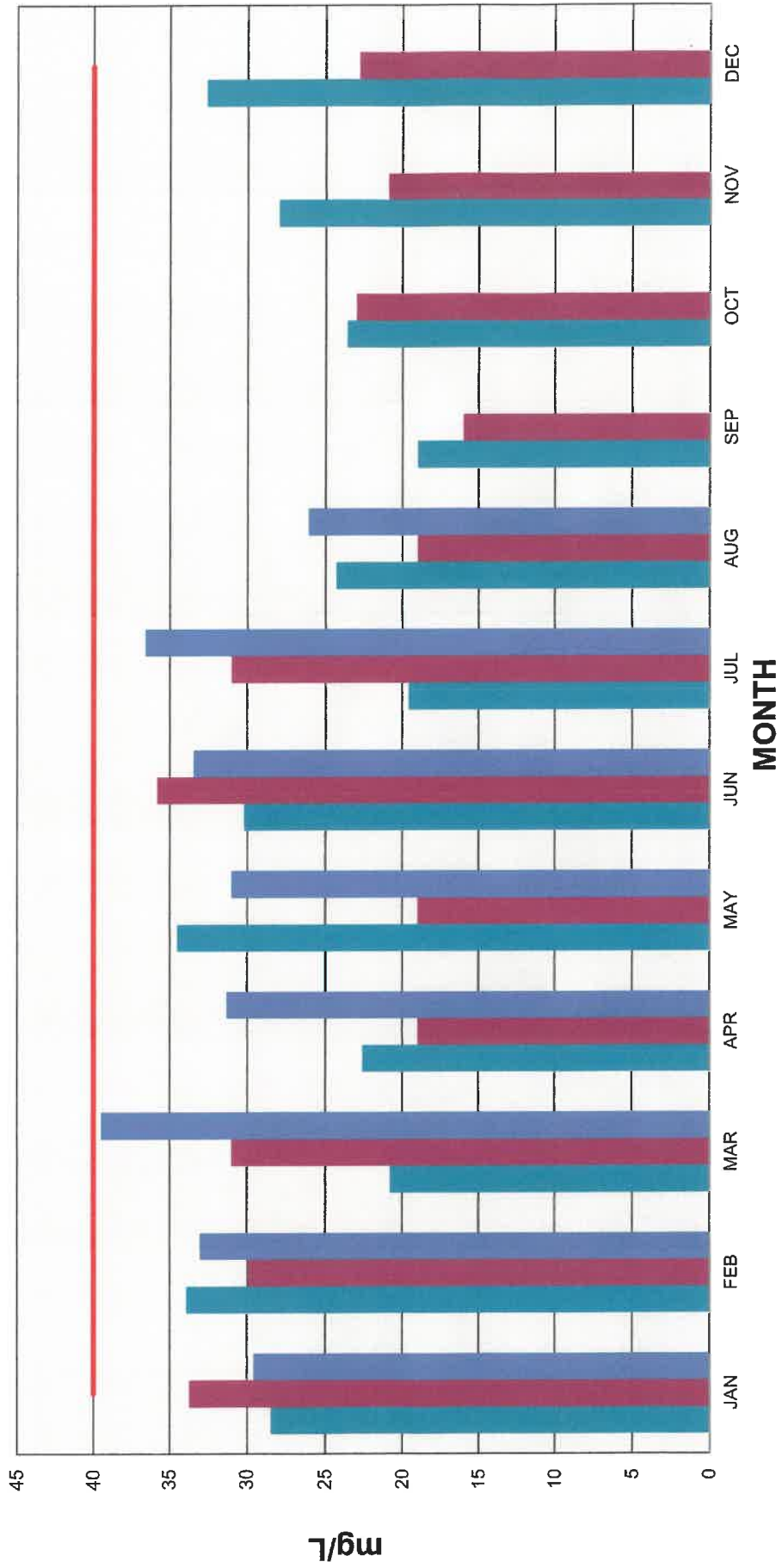
ABCSD MONTHLY AVERAGE INFLUENT BOD (2019 - 2021)

■ 2019
 ■ 2020
 ■ 2021
 — WWTP Design

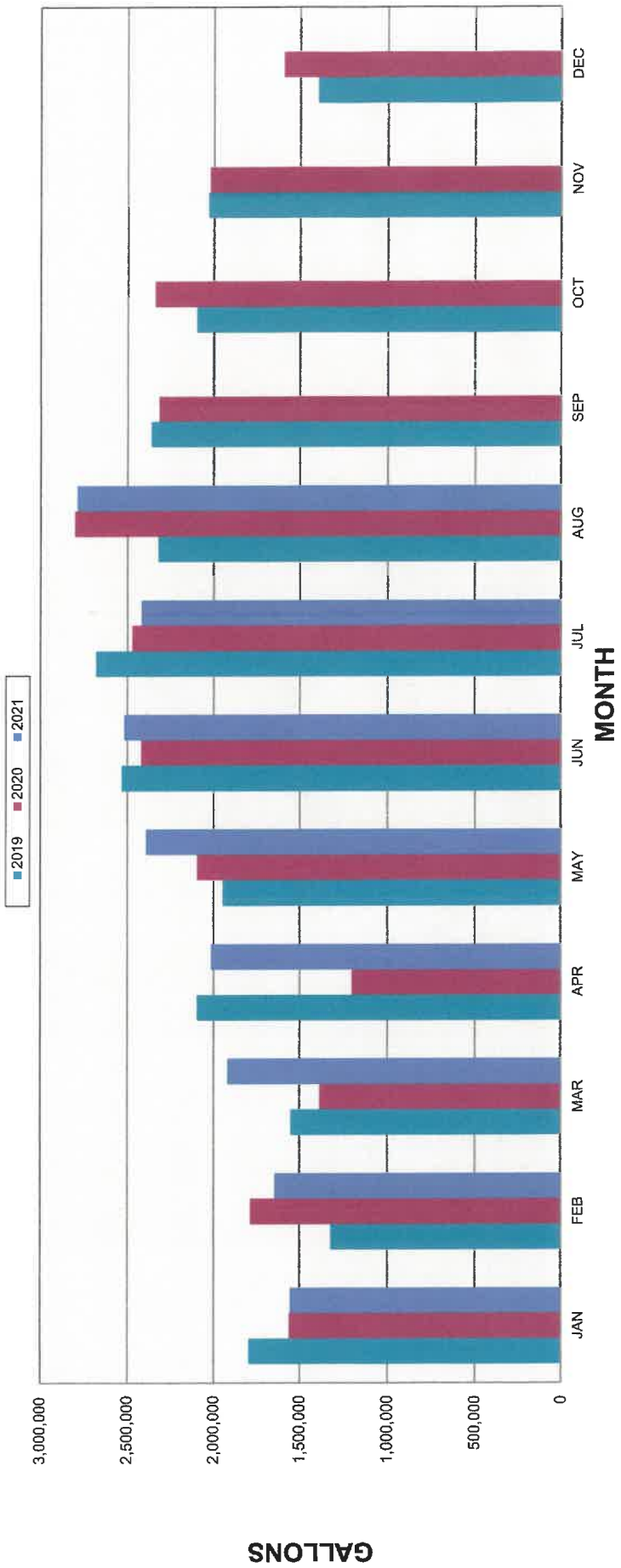


ABCSD MONTHLY AVERAGE EFFLUENT BOD (2019 - 2021)

■ 2019
 ■ 2020
 ■ 2021
 — 30 Day Average Limit

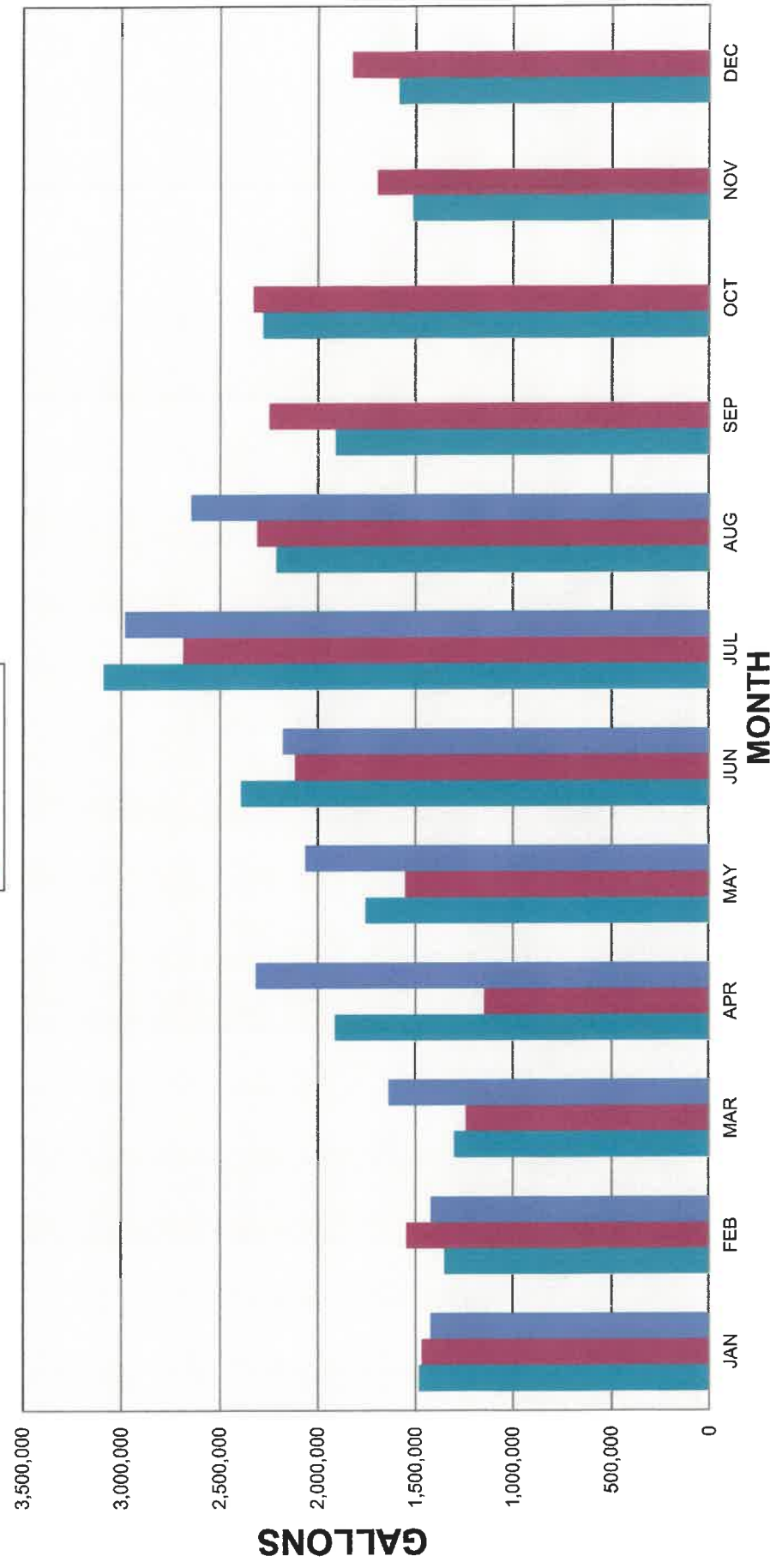


ABCSD MONTHLY WATER PURCHASED FROM LOPEZ (2019 - 2021)



ABCSD MONTHLY WATER SOLD (2019 - 2021)

■ 2019 ■ 2020 ■ 2021




**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: September 14, 2021

SUBJECT: Preliminary Intent to Serve Request: Reinertson Project, 51 San Luis Street, 2-story mixed use project with one residential unit and commercial on the first floor, 2 residential units on the second floor and nine subterranean parking spaces, APN 076-218-016

Recommendation:

Receive Staff Report; Conditionally Approve the Preliminary Intent to Serve Request

Funding:

The applicant provided a Will Serve Application and check # 4372, dated August 31, 2021, in the amount of \$1,000 for the application processing fee as described in Resolution No. 97-2 for processing an "Intent to Serve" letter review. In addition the applicant has provided an Engineering and Inspection Agreement to cover any additional District costs for review and processing of the Will Serve Application. The Will Serve Application is provided as an attachment to this Staff Report.

Discussion:

Attached for Board consideration is a Preliminary Will Serve Application dated June 1, 2021, from Bill Isaman, architect and agent for Rob Reinertson owner of the subject property. The applicant is requesting water and sewer service for the existing vacant lot at 51 San Luis Street. The applicant is requesting service for a two story mixed-use project that includes: 3 residential condominiums (one 4-bedroom, one 3-bedroom and one 2-bedroom), approximately 800 square feet of commercial space that may include wine tasting and an office and nine parking spaces in the basement.

Staff is in the process of preparing an estimated Connection Fee worksheet for the proposed project. The Connection Fee estimate will be based on project engineering and architectural drawings submitted by the applicants and applying the fees from Resolution No. 2013-08, adopted by the Board in December 2013.

Staff recommends approval of Preliminary Will Serve Application. The District's existing water and sewer systems have the capacity to provide the requested level of service.

Avila Beach Community Services District
PRELIMINARY WILL SERVE APPLICATION

1. Owner Name: ROB REINERTSON
2. Business Address: 51 SAN LUIS STREET - AVILA BEACH, CA 93424
3. Mailing Address: 306 LA QUESTA WAY - WOODSIDE, CA 94062
4. Phone Number: 415.716.6251
5. Agent's Name(Architect or Engineer): ISAMAN DESIGN, INC. (BILL ISAMAN)
6. Mailing Address: 2420 BROAD STREET - SAN LUIS OBISPO, CA 93401
7. Phone Number: 805.544.5672 OFFICE
8. Assessor's Parcel Number(APN) of lot(s) to be served: 076-218-016
9. Project's Location: 51 SAN LUIS STREET - AVILA BEACH, CA 93424

10. San Luis Obispo County Planning Department/Tract Development No.: _____

11. Number of Residential Units: 3 Number of Bedrooms: 9

12. Type of Use:

- Single Family Residence Duplex Triplex Multi-Family
- Subdivision
- Commercial
- Multi-use (Project Description)** 2-STORY MIXED USE: WINE TASING ROOM & 3 RESIDENTIAL UNITS
Type VB-SPRINKLED AND SUBTERRANEAN PARKING
- Remodel: (Project Description) _____

13. Applications for multi-use projects, commercial projects, projects that exceed two (2) residential units, or multi-family projects will not be approved until the following have been submitted to the District for its review:

- r. Two (2) separate sets of site plans that show the approximate square footage of each unit, the site topography and an estimate of the number of water fixtures to serve each unit in the project; and
- s. An engineer or architect's estimate of monthly water and sewer and demand (in gallons per month) for the project.

1st floor

Commercial Use - This is a wine tasting room with single office space.
(assumes 40 guests per day and 2 employees)
Estimated wastewater use = 270 gpd or 8,100 gal/month
Estimated water use = 285 gpd or 8,550 gal/month

Residence 1 - This is a 3 bedroom 1 kitchen residence.
Estimated wastewater use = 320 gpd or 9,600 gal/month
Estimated water use = 340 gpd or 10,200 gal/month

2nd floor

Residence 2 - This is a 2 bedroom 1 kitchen residence.
Estimated wastewater use = 260 gpd or 7,800 gal/month
Estimated water use = 275 gpd or 8,250 gal/month

Residence 3 - This is a 4 bedroom 1 kitchen residence.
Estimated wastewater use = 385 gpd or 11,550 gal/month
Estimated water use = 405 gpd or 12,150 gal/month

14. The Applicant agrees that in accordance with generally accepted construction practices, Applicant shall assume sole and complete responsibility for the condition of the job site during the course of the project, including the safety of persons and property; that this requirement shall apply continuously and not be limited to normal working hours; and the Applicant shall defend, indemnify, and hold the District and District's agents, employees and consultants harmless from any and all claims, demands, damages, costs, expenses (including attorney's fees) judgements or liabilities arising out of the performance or attempted performance of the work on this project; except those claims, demands, damages, costs, expenses (including attorney's fees) judgements or liabilities resulting from the negligence or willful misconduct of the District.

Nothing in the foregoing indemnity provision shall be construed to require Applicant to indemnify District against any responsibility or liability or contravention of Civil Code §2782.

The undersigned acknowledges receipt of the Avila Beach Community Services District Application for District Service Policy and Guidelines (attached).

Date 06-01-2021



(Must be signed by owner or owner's agent)

BILL ISAMAN

Print name

ENGINEERING CHECKING AND INSPECTION AGREEMENT

Whereas, ROB REINERTSON of the County of San Luis Obispo, State of California, hereinafter referred to as "Applicant", has applied for and received, preliminary approval of REINERTSON MIXED-USE (hereinafter "Project") from the Avila Beach Community Services District, a political sub-division of the County of San Luis Obispo, hereinafter referred to as the "District",

NOW THEREFORE, THIS AGREEMENT made and entered into this 7TH day of JUNE, ~~2019~~, by and between the Applicant and District;
2021

WITNESSETH:

1. The Applicant shall reimburse the District for the cost of checking the subdivision map, the project improvement plans, and the cost of inspection of any such improvements by the District's staff and agents. For all services rendered by District staff, the Applicant shall be charged and pay to the District the actual costs. The District shall invoice the Applicant for such plans checking and/or inspection costs, if any; and amounts unpaid thirty days from the date of the District's invoice shall bear interest at the rate of 1½ percent per month beginning thirty days after the date of said invoice.
2. Permission is hereby granted to the District, or its authorized agent, to enter upon the land which is the subject of the Project for the purpose of inspection of any and/or all work to be done under the agreement.
3. The Applicant shall employ an Engineer of Work to provide inspection during the course of construction, to certify to the District that the improvements were installed in accordance with approved plans, and to submit as built plans to the District. If the Engineer of Work is other than the designing engineer or is replaced during the course of construction, the District shall be notified in writing; and each such engineer of work shall certify as to their respective involvement. The District may make such additional inspections as is deemed necessary and shall be available to review field conditions and/or proposed changes with the Engineer of Work.
4. It is understood and agreed by the between the Parties hereto that this agreement shall bind the heirs, executors, administrators' successors and assigns of the respective Parties to this agreement.
5. The Applicant shall defend, indemnify and save harmless the District, its officers, agents and employees from any and all claims, demands, damages, costs, expenses, or liability occasioned by the performance or attempted performance of the provisions hereof, or in any way arising out of the Agreement, including, but not limited to, inverse condemnation, equitable relief, or any wrongful act or any negligent act or omission to act on the part of the Applicant or of agents, employees, or independent contractors directly responsible to the Applicant, providing further than the foregoing shall apply to any wrongful acts, or any actively or passively negligent acts or omissions to act, committed jointly or concurrently by the Applicant, the Applicant's agents, employees, or independent contractors. Nothing contained in the foregoing indemnity provisions shall be construed to require the Applicant to indemnify the District against any responsibility or liability in contravention of Section 2782 of the Civil Code.

IN WITNESS WHEREOF the Applicant has hereunto set his hand and the District has caused these presents to be signed and its corporate seal hereto affixed by its duly sworn and authorized officers the day and year first herein above written.



Applicant

BILLING ADDRESS:


Name: ROB REINERTSON

Address: 306 La Questa Way

Woodside, ca 94062

Phone: 415-716-6251

Email: rob@rmrconstruction.com




General Manager
Avila Beach Community Services District

AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: September 14, 2021

SUBJECT: Award Contract to Install New Force Main from the First Street Sewage Pump Station

Recommendation:

Staff recommends that the Board award a contract to the lowest responsive bidder for the installation of a new sewage force main for the First Street Pump Station.

Funding:

The District's FY 2021-22 Capital Improvement Program Budget includes \$175,000 this fiscal and \$150,000 next fiscal year for the Force Main Realignment and San Miguel Street sewer line repair. These budgeted funds are adequate to fund the project.

Discussion:

In November 2019, the District retained Garing, Taylor and Associates to perform an engineering analysis and prepare bid documents for the Force Main realignment project. The scope of the project is to re-route the existing First Street Lift Station force main from the intersection of San Miguel Street and First Street to the sewer main in Avila Beach Drive. Rerouting the sewage flow will take a significant amount of flow out of the San Miguel Street gravity sewer line which has been subject to surcharging during high flows. The new 4" force main will be installed under the Port San Luis Harbor District parking lot using trenchless horizontal directional drilling techniques.

The District issued a Notice to Bidders and circulated the bid documents through the usual outlets including the Builders Exchange and word of mouth with contractors and we conducted a job-walk and pre-bid conference on August 19, 2021. Based on comments at the pre-bid conference, we issued an Addendum to the bid documents on August 25, and moved the Bid Opening date from September 2nd to September 7th. The District received two bids at the September 7th bid opening from the following firms:

- Hartzell General Engineering \$163,100
- Kies & Son Construction Inc. \$162,389

Both bids were approximately 10% above the Engineer's estimate, but since the bids were within \$700 of each other, staff believes the bids are reasonable. Kies and Son Construction appears to be the lowest responsible bidder for the project. Staff recommends the Board approve the bid and direct staff to enter in to a contract with Kies and Son Construction to complete the project.

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager



DATE: September 14, 2021

SUBJECT: Avila Community Plan

Recommendation:

Staff recommends the Board of Directors receive the Staff Report and Provide Direction to Staff

Discussion:

In early May 2021, the San Luis Obispo County Planning Department circulated the draft Avila Community Plan and requested comments by August 13, 2021. On August 5, 2021, the County held a Workshop (via Zoom) to provide an overview of the Public Review Draft of the Plan, including key changes and proposed Planning Area Standards. Staff attended the Workshop and submitted a comment requesting that the Planning Department recognize that the CSD currently has their municipal water supply tanks located on the Chevron property and that any land use change or re-designation should allow for the continued existing use by the CSD. On August 7, 2021, the Planning Department extended the comment period until September 17, 2021.

The Avila Beach CSD Board of Directors were provided a copy of the draft Plan in June and were encouraged to review the Plan and provide their comments to staff and/or provide their comments at the August 10th, 2021 Regular Board meeting. Since the Planning Department extended the comment period until September 17th, the Board deferred this item to the September 14, 2021, Board meeting.

The purpose of this item is to provide an opportunity for Board members to provide their comments on the Plan, reach consensus on the comments and consolidate the comments so that staff can submit the comments to the County Planning Department by Friday September 17th.

