

# **Avila Beach Community Services District**

## **2015/16 Fiscal Year Budget**

Presented to the Board of Directors

July 14, 2015

Peter Kelley, President  
Steve Waldron, Vice President  
John Janowicz  
Shanna Richards  
Lynn Helenius

Proposed by:

Brad Hagemann  
General Manager/District Engineer

**Avila Beach Community Services District  
2015-16 Fiscal Year Budget**

**Fund Balances**

**AVILA BEACH COMMUNITY SERVICES DISTRICT**  
*Actual Account Cash Balances*  
*FY 2015/16 Ending Balances*

**LAIF - General**

|  |          |    |           |
|--|----------|----|-----------|
| Beginning Balance                        | 07/01/14 | \$ | 2,206,284 |
| Interest                                 |          | \$ | 5,302     |
| Transfers In                             |          | \$ | 0         |
| Transfers Out (District Operating Funds) |          | \$ | 0         |
| Approx Ending Balance                    | 07/01/15 | \$ | 2,211,586 |

**General Checking - Bank of America**

|                          |          |    |           |
|--------------------------|----------|----|-----------|
| Beginning Balance        | 07/01/14 | \$ | 292,437   |
| Deposits                 |          | \$ | 1,382,720 |
| Transfers In (From LAIF) |          | \$ | 0         |
| Expenses                 |          | \$ | 1,229,964 |
| Approx Ending Balance    | 06/30/15 | \$ | 445,193   |

**Payroll Checking - Bank of America**

|                       |          |    |         |
|-----------------------|----------|----|---------|
| Beginning Balance     | 07/01/14 | \$ | 5,471   |
| Deposits              |          | \$ | 125,000 |
| Expenses              |          | \$ | 95,142  |
| Approx Ending Balance | 06/30/15 | \$ | 35,329  |

**Water Security Deposits - Bank of America**

|                       |          |    |       |
|-----------------------|----------|----|-------|
| Beginning Balance     | 07/01/13 | \$ | 6,100 |
| Deposits              |          | \$ | 80    |
| Refunds               |          | \$ | 160   |
| Approx Ending Balance | 06/30/14 | \$ | 6,020 |

**Totals**

|                         |          |    |           |
|-------------------------|----------|----|-----------|
| Beginning Balance       | 07/01/14 | \$ | 2,510,292 |
| Approx Ending Balance   | 06/30/15 | \$ | 2,698,128 |
| Net Increase (Decrease) |          | \$ | 187,836   |

06/30/15

**Avila Beach Community Services District  
2015-16 Fiscal Year Budget**

**Budget Summary**

**Avila Beach Community Services District**  
**Budget**  
**Combined Detail**  
**Fiscal Year 2015/16**

| Combined                           | Admin          | General        | Sanitary        | Water          | Street Lights  | Solid Waste   | Total            |
|------------------------------------|----------------|----------------|-----------------|----------------|----------------|---------------|------------------|
| <b>Ordinary Income/Expense</b>     |                |                |                 |                |                |               |                  |
| <b>Income</b>                      |                |                |                 |                |                |               |                  |
| 403 · Operating Revenue            | 0              | 0              | 400,000         | 430,000        | 0              | 13,800        | 843,800          |
| 405 · Late Charge Penalty          | 0              | 0              | 1,000           | 1,000          | 0              | 0             | 2,000            |
| 407 · Harbor Charges               | 0              | 0              | 50,000          | 0              | 1,200          | 0             | 51,200           |
| 409 · County Taxes                 | 0              | 209,000        | 215,325         | 74,725         | 14,950         | 0             | 514,000          |
| 429 · Interest Income              | 0              | 5,000          | 0               | 0              | 0              | 0             | 5,000            |
| 439 · Plan Check Income            | 0              | 0              | 2,500           | 1,000          | 0              | 0             | 3,500            |
| 459 · Station Rent                 | 0              | 36,350         | 0               | 0              | 0              | 0             | 36,350           |
| 469 · Installation Fees            | 0              | 0              | 0               | 0              | 0              | 0             | 0                |
| 479 · Contract Services            | 0              | 2,700          | 0               | 0              | 0              | 0             | 2,700            |
| 489 · Misc Income (Refunds/PWS)    | 0              | 500            | 0               | 0              | 0              | 0             | 500              |
| <b>Total Income</b>                | <b>0</b>       | <b>253,550</b> | <b>668,825</b>  | <b>506,725</b> | <b>16,150</b>  | <b>13,800</b> | <b>1,459,050</b> |
| <b>Expense</b>                     |                |                |                 |                |                |               |                  |
| 500 · Payroll Expenses             | 35,000         | 0              | 0               | 0              | 0              | 0             | 35,000           |
| 503 · Payroll Taxes                | 560            | 0              | 0               | 0              | 0              | 0             | 560              |
| 504 · PERS                         | 2,275          | 0              | 0               | 0              | 0              | 0             | 2,275            |
| 505 · Work Comp Insurance          | 854            | 0              | 0               | 0              | 0              | 0             | 854              |
| 507 · Health Insurance             | 12,000         | 0              | 0               | 0              | 0              | 0             | 12,000           |
| 508 · Director Compensation        | 0              | 0              | 0               | 0              | 0              | 0             | 0                |
| 509 · Training                     | 3,000          | 0              | 0               | 0              | 0              | 0             | 3,000            |
| 513 · Safety Gear                  | 0              | 0              | 450             | 50             | 0              | 0             | 500              |
| 515 · LAFCo Fees                   | 4,300          | 0              | 0               | 0              | 0              | 0             | 4,300            |
| 517 · Dues & Subscriptions         | 4,000          | 0              | 500             | 500            | 0              | 0             | 5,000            |
| 521 · Insurance                    | 0              | 4,800          | 5,000           | 4,800          | 0              | 0             | 14,600           |
| 529 · Telephone                    | 2,400          | 0              | 4,000           | 0              | 0              | 0             | 6,400            |
| 531 · Office Supplies & Postage    | 5,500          | 0              | 1,500           | 1,200          | 0              | 0             | 8,200            |
| 532 · Chemicals                    | 0              | 0              | 48,000          | 2,000          | 0              | 0             | 50,000           |
| 533 · Operating Supplies           | 0              | 0              | 8,000           | 6,000          | 0              | 0             | 14,000           |
| 534 · Small Tools                  | 0              | 0              | 500             | 500            | 0              | 0             | 1,000            |
| 535 · Notices                      | 1,000          | 0              | 100             | 200            | 0              | 0             | 1,300            |
| 536 · Critical Spare Parts         | 0              | 0              | 15,000          | 5,000          | 0              | 0             | 20,000           |
| 537 · Equip Repairs & Maintenance  | 2,000          | 0              | 25,000          | 5,000          | 1,000          | 0             | 33,000           |
| 538 · Generator Maintenance        | 0              | 0              | 2,500           | 0              | 0              | 0             | 2,500            |
| 539 · Yard Improvements            | 0              | 0              | 0               | 500            | 0              | 0             | 500              |
| 540 · Solids Handling              | 0              | 0              | 30,000          | 0              | 0              | 0             | 30,000           |
| 541 · Fuel & Travel                | 500            | 0              | 1,000           | 500            | 0              | 0             | 2,000            |
| 543 · Utilities                    | 2,000          | 0              | 24,000          | 2,000          | 12,500         | 0             | 40,500           |
| 545 · Rent                         | 9,337          | 0              | 0               | 0              | 0              | 0             | 9,337            |
| 547 · Weed Abatement               | 0              | 75             | 0               | 0              | 0              | 0             | 75               |
| 549 · Plan Checks                  | n/a            | 0              | 2,500           | 7,500          | 0              | 0             | 10,000           |
| 550 · Contract Labor               | 85,000         | 161,285        | 170,000         | 70,000         | 0              | 0             | 486,285          |
| 551 · Legal                        | 30,000         | 0              | 3,000           | 2,000          | 0              | 0             | 35,000           |
| 552 · Fat Oil & Grease Program     | 0              | 0              | 6,000           | 0              | 0              | 0             | 6,000            |
| 553 · Engineering                  | 58,000         | 0              | 25,000          | 20,000         | 0              | 0             | 103,000          |
| 554 · Management                   | 5,000          | 0              | 0               | 0              | 0              | 0             | 5,000            |
| 555 · Accounting                   | 7,500          | 0              | 0               | 0              | 0              | 0             | 7,500            |
| 556 · Regulatory Permit Compliance | 0              | 0              | 25,000          | 10,000         | 0              | 0             | 35,000           |
| 557 · Lab Tests                    | 0              | 0              | 45,000          | 2,000          | 0              | 0             | 47,000           |
| 561 · Permits & Fees               | 0              | 0              | 10,000          | 4,000          | 0              | 0             | 14,000           |
| 563 · Licenses                     | 0              | 0              | 0               | 200            | 0              | 0             | 200              |
| 565 · State Water                  | 0              | 0              | 0               | 125,000        | 0              | 0             | 125,000          |
| 567 · Lopez Water                  | 0              | 0              | 0               | 100,000        | 0              | 0             | 100,000          |
| 571 · Miscellaneous                | 0              | 0              | 132,000         | 0              | 0              | 0             | 132,000          |
| <b>Sub total Operating Expense</b> | <b>270,226</b> | <b>166,160</b> | <b>584,050</b>  | <b>368,950</b> | <b>13,500</b>  | <b>0</b>      | <b>1,394,686</b> |
| Allocation of Admin Transfer       |                | 10%            | 45%             | 35%            | 5%             | 5%            |                  |
| 579 · Administrative Transfer      | -270,226       | 27,023         | 121,602         | 94,579         | 13,511         | 13,511        | 0                |
| <b>Total Expense</b>               | <b>0</b>       | <b>193,183</b> | <b>705,652</b>  | <b>463,529</b> | <b>27,011</b>  | <b>13,511</b> | <b>1,394,686</b> |
| 170 · Fixed Assets Depreciation    | 0              | 0              | 100,474         | 29,680         | 0              | 0             | 130,154          |
| <b>Net Profit/ Loss</b>            | <b>0</b>       | <b>60,367</b>  | <b>-137,301</b> | <b>13,516</b>  | <b>-10,861</b> | <b>289</b>    | <b>-65,790</b>   |

**Avila Beach Community Services District  
2015-16 Fiscal Year Budget**

**Administrative Fund**

**Avila Beach Community Services District  
Administration Budget  
Fiscal Year 2015/16**

| Administrative<br>Ordinary Income/Expense | 14/15 Budget | 14/15<br>Projected | 14/15 Comments | 15/16<br>Proposed<br>Budget | 15/16 Comments |
|---|--------------|--------------------|----------------|-----------------------------|----------------|
| Income                                    |              |                    |                |                             |                |
| 403 - Operating Revenue                   | 0            | 0                  |                | 0                           |                |
| 405 - Late Charge Penalty                 | 0            | 0                  |                | 0                           |                |
| 407 - Harbor Charges                      | 0            | 0                  |                | 0                           |                |
| 409 - County Taxes                        | 0            | 0                  |                | 0                           |                |
| 429 - Interest Income                     | 0            | 0                  |                | 0                           |                |
| 439 - Plan Check Income                   | n/a          | n/a                |                | 0                           |                |
| 459 - Station Rent                        | 0            | 0                  |                | 0                           |                |
| 469 - Installation Feest                  | 0            | 0                  |                | 0                           |                |
| 479 - Contract Services                   | 0            | 0                  |                | 0                           |                |
| 489 - Misc Income                         | 0            | 0                  |                | 0                           |                |
| <b>Total Income</b>                       | <b>0</b>     | <b>0</b>           |                | <b>0</b>                    |                |
| Expense                                   |              |                    |                |                             |                |
| 500 - Payroll Expenses                    | 97,000       | 96,375             |                | 35,000                      |                |
| 503 - Payroll Taxes                       | 1,552        | 2,549              |                | 560                         |                |
| 504 - PERS                                | 22,561       | 12,883             |                | 2,275                       |                |
| 505 - Work Comp Insurance                 | 2,367        | 1,115              |                | 854                         |                |
| 507 - Health Insurance                    | 11,568       | 7,660              |                | 12,000                      |                |
| 508 - Director Compensation               | 0            | 0                  |                | 0                           |                |
| 509 - Training                            | 3,000        | 300                |                | 3,000                       |                |
| 513 - Safety Gear                         | 0            | 0                  |                | 0                           |                |
| 515 - LAFCo Fees                          | 4,289        | 4,092              |                | 4,300                       |                |
| 517 - Dues & Subscriptions                | 3,000        | 4,085              |                | 4,000                       |                |
| 521 - Insurance                           | 0            | 0                  |                | 0                           |                |
| 529 - Telephone                           | 2,400        | 2,460              |                | 2,400                       |                |
| 531 - Office Supplies & Postage           | 4,000        | 5,510              |                | 5,500                       |                |
| 532 - Chemicals                           | 0            | 0                  |                | 0                           |                |
| 533 - Operating Supplies                  | 0            | 0                  |                | 0                           |                |
| 535 - Notices                             | 1,000        | 0                  |                | 1,000                       |                |
| 537 - Equip Repairs & Maint               | 2,000        | 0                  |                | 2,000                       |                |
| 539 - Yard Improvements                   | 0            | 0                  |                | 0                           |                |
| 541 - Fuel & Travel                       | 500          | 0                  |                | 500                         |                |
| 543 - Utilities                           | 2,000        | 781                |                | 2,000                       |                |

**Avila Beach Community Services District  
Administration Budget  
Fiscal Year 2015/16**

| Administrative                | 14/15 Budget   | 14/15 Projected | 14/15 Comments | 15/16 Proposed Budget | 15/16 Comments            |
|-------------------------------|----------------|-----------------|----------------|-----------------------|---------------------------|
| 545 · Rent                    | 9,003          | 8,892           |                | 9,337                 |                           |
| 549 · Plan Checks             | n/a            |                 |                | n/a                   |                           |
| 550 · Contract Labor          | 0              |                 |                | 85,000                | Contract GM               |
| 551 · Legal                   | 25,000         | 28,770          |                | 30,000                |                           |
| 553 · Engineering             | 0              |                 |                | 58,000                | Contract Engineer         |
| 554 · Management              | 10,000         | 13,158          |                | 5,000                 | Less Contract Mgt Support |
| 555 · Accounting              | 6,500          | 6,599           |                | 7,500                 | Audit & Acct support      |
| 557 · Lab Tests               | 0              | 0               |                | 0                     |                           |
| 561 · Permits & Fees          | 0              | 0               |                | 0                     |                           |
| 563 · Licenses                | 0              | 0               |                | 0                     |                           |
| 565 · State Water             | 0              | 0               |                | 0                     |                           |
| 567 · Lopez Water             | 0              | 0               |                | 0                     |                           |
| 571 · Miscellaneous           | 0              | 0               |                | 0                     |                           |
| 579 · Administrative Transfer |                |                 |                |                       |                           |
| <b>Total Expense</b>          | <b>207,740</b> | <b>195,239</b>  |                | <b>270,226</b>        |                           |

Administrative costs spread to other funds: Street Lights & Solid Waste 5% each, General 10% Water 35% & Sanitary 45%

Notes:

Rent amount to change probably COLA increase  
increase in Legal due to management configuration



**Avila Beach Community Services District  
2015-16 Fiscal Year Budget**

**General Fund/Fire Department**

**Avila Beach Community Services District  
General Budget  
Fiscal Year 2015/16**

| General                             | 14/15 Budget   | 14/15 Projected | 14/15 Comments                | 15/16 Proposed Budget | 15/16 Comments             |
|-------------------------------------|----------------|-----------------|-------------------------------|-----------------------|----------------------------|
| <b>Ordinary Income/Expense</b>      |                |                 |                               |                       |                            |
| <b>Income</b>                       |                |                 |                               |                       |                            |
| 403 · Operating Revenue             | 0              |                 |                               |                       |                            |
| 405 · Late Charge Penalty           | 0              |                 |                               |                       |                            |
| 407 · Harbor Charges                | 0              |                 |                               |                       |                            |
| 409 · County Taxes                  | 205,000        | 205,000         |                               | 209,000               | 70% GF Tax                 |
| 429 · Interest Income               | 3,000          | 5,000           |                               | 5,000                 | LAIF interest              |
| 439 · Plan Check Income             | n/a            |                 |                               | 0                     |                            |
| 459 · Station Rent                  | 31,663         | 34,626          |                               | 36,350                | 5% increase per with lease |
| 479 · Contract Services             | 2,700          | 2,700           |                               | 2,700                 |                            |
| 489 · Misc Income                   | 500            |                 |                               | 500                   |                            |
| <b>Total Income</b>                 | <u>242,863</u> | <u>247,326</u>  |                               | <u>253,550</u>        |                            |
| <b>Expense</b>                      |                |                 |                               |                       |                            |
| 500 · Payroll Expenses              |                |                 |                               |                       |                            |
| 501 · Gross Wages                   | 0              | 0               |                               | 0                     |                            |
| <b>Total 500 · Payroll Expenses</b> | <u>0</u>       | <u>0</u>        |                               | <u>0</u>              |                            |
| 503 · Payroll Taxes                 |                |                 |                               |                       |                            |
| 503M · Medicare                     | 0              | 0               |                               | 0                     |                            |
| <b>Total 503 · Payroll Taxes</b>    | <u>0</u>       | <u>0</u>        |                               | <u>0</u>              |                            |
| 504 · PERS                          | 0              | 0               |                               | 0                     |                            |
| 505 · Work Comp Insurance           | 0              | 0               |                               | 0                     |                            |
| 507 · Health Insurance              | 0              | 0               |                               | 0                     |                            |
| 513 · Safety Gear                   | 0              | 0               |                               | 0                     |                            |
| 515 · LAFCo Fees                    | 0              | 0               |                               | 0                     |                            |
| 517 · Dues & Subscriptions          | 0              | 0               |                               | 0                     |                            |
| 521 · Insurance                     | 4,803          | 4,820           |                               | 4,800                 |                            |
| 529 · Telephone                     | 0              | 0               |                               | 0                     |                            |
| 531 · Office Supplies & Postage     | 0              | 0               |                               | 0                     |                            |
| 532 · Chemicals                     | 0              | 0               |                               | 0                     |                            |
| 533 · Operating Supplies            | 0              | 0               |                               | 0                     |                            |
| 535 · Notices                       | 0              | 0               |                               | 0                     |                            |
| 539 · Maintenance                   | 0              | 0               |                               | 0                     |                            |
| 541 · Fuel & Travel                 | 0              | 0               |                               | 0                     |                            |
|                                     |                |                 | property & liability Coverage |                       |                            |

**Avila Beach Community Services District  
General Budget  
Fiscal Year 2015/16**

| General                            | 14/15 Budget   | 14/15 Projected | 14/15 Comments | 15/16 Proposed Budget | 15/16 Comments                         |
|------------------------------------|----------------|-----------------|----------------|-----------------------|--|
| 543 · Utilities                    | 0              | 0               |                | 0                     |  |
| 547 · Weed Abatement               | 75             | 75              |                | 75                    |  |
| 550 · Contract Labor               | 152,906        | 152,906         |                | 161,285               | <i>in accordance with GDF Contract</i> |
| 551 · Legal                        | 0              | 0               |                | 0                     |  |
| 553 · Engineering                  | 0              | 0               |                | 0                     |  |
| 554 · Management                   | 0              | 0               |                | 0                     |  |
| 555 · Accounting                   | 0              | 0               |                | 0                     |  |
| 557 · Lab Tests                    | 0              | 0               |                | 0                     |  |
| 561 · Permits & Fees               | 0              | 0               |                | 0                     |  |
| 563 · Licenses                     | 0              | 0               |                | 0                     |  |
| 565 · State Water                  | 0              | 0               |                | 0                     |  |
| 567 · Lopez Water                  | 0              | 0               |                | 0                     |  |
| 571 · Miscellaneous                | 0              | 0               |                | 0                     |  |
| <b>Sub Total Operating Expense</b> | <b>157,784</b> | <b>157,801</b>  |                | <b>166,160</b>        |  |
| 579 · Administrative Transfer      | 21,955         | 19,524          |                | 27,023                | 10% of Admin Costs                     |
| <b>Total Operating Expense</b>     | <b>179,739</b> | <b>177,325</b>  |                | <b>193,183</b>        |  |
| <b>Net Income/ Expense</b>         | <b>63,124</b>  | <b>70,001</b>   |                | <b>60,367</b>         |  |

Notes:

**Avila Beach Community Services District  
2015-16 Fiscal Year Budget**

**Sanitary Fund**

**Avila Beach Community Services District**  
**Sanitary Budget**  
 Fiscal Year 2015/16

| Sanitary                            | 14/15 Budget   | 14/15 Projected | 14/15 Comments | 15/16 Proposed Budget | 15/16 Comments                      |
|-------------------------------------|----------------|-----------------|----------------|-----------------------|-------------------------------------|
| <b>Ordinary Income/Expense</b>      |                |                 |                |                       |                                     |
| <b>Income</b>                       |                |                 |                |                       |                                     |
| 403 · Operating Revenue             | 330,000        | 325,000         |                | 400,000               | 25% rate increase                   |
| 405 · Late Charge Penalty           | 1,000          | 0               |                | 1,000                 |                                     |
| 407 · Harbor Charges                | 40,000         | 55,612          |                | 50,000                |                                     |
| 409 · County Taxes                  | 211,011        | 214,665         |                | 215,325               |                                     |
| 429 · Interest Income               | 0              |                 |                | 0                     |                                     |
| 439 · Plan Check Income             | 0              |                 |                | 2,500                 |                                     |
| 469 · Station Rent                  | 0              |                 |                | 0                     |                                     |
| 469 · Installation Fees             | 0              |                 |                | 0                     |                                     |
| 479 · Contract Services             | 0              |                 |                | 0                     |                                     |
| 489 · Misc Income                   | 0              |                 |                | 0                     |                                     |
| <b>Total Income</b>                 | <b>582,011</b> | <b>595,277</b>  |                | <b>668,825</b>        |                                     |
| <b>Expense</b>                      |                |                 |                |                       |                                     |
| 500 · Payroll Expenses              |                |                 |                |                       |                                     |
| 501 · Gross Wages                   | 0              | 0               |                | 0                     |                                     |
| <b>Total 500 · Payroll Expenses</b> | <b>0</b>       | <b>0</b>        |                | <b>0</b>              |                                     |
| 503 · Payroll Taxes                 |                |                 |                |                       |                                     |
| 503M · Medicare                     | 0              | 0               |                | 0                     |                                     |
| <b>Total 503 · Payroll Taxes</b>    | <b>0</b>       | <b>0</b>        |                | <b>0</b>              |                                     |
| 504 · PERS                          | 0              | 0               |                | 0                     |                                     |
| 505 · Work Comp Insurance           | 0              | 0               |                | 0                     |                                     |
| 507 · Health Insurance              | 0              | 0               |                | 0                     |                                     |
| 513 · Safety Gear                   | 450            | 635             |                | 450                   | Spill Kit purchase                  |
| 515 · LAFCo Fees                    | 0              | 0               |                | 0                     |                                     |
| 517 · Dues & Subscriptions          | 500            | 100             |                | 500                   | Underground Service Alert           |
| 521 · Insurance                     | 4,803          | 4,800           |                | 5,000                 |                                     |
| 529 · Telephone                     | 3,000          | 3,925           |                | 4,000                 | SCADA line & plant line             |
| 531 · Office Supplies & Postage     | 1,500          | 1,196           |                | 1,500                 |                                     |
| 532 · Chemicals                     | 42,000         | 46,555          |                | 48,000                |                                     |
| 533 · Operating Supplies            | 2,600          | 7,760           |                | 8,000                 |                                     |
| 534 · Small Tools                   | 500            | 0               |                | 500                   |                                     |
| 535 · Notices                       | 100            | 0               |                | 100                   |                                     |
| 536 · Critical Spare Parts          | 15,000         | 21,170          |                | 15,000                | Budget increased at mid-yr to \$40K |

**Avila Beach Community Services District**  
**Sanitary Budget**  
 Fiscal Year 2015/16

| Sanitary                           | 14/15 Budget   | 14/15 Projected | 14/15 Comments | 15/16 Proposed Budget | 15/16 Comments                                    |
|------------------------------------|----------------|-----------------|----------------|-----------------------|---|
| 537 · Equip Repairs & Maintenance  | 10,000         | 39,268          |                | 25,000                | age of equipment                                  |
| 538 · Generator Maintenance        | 2,500          | 1,877           |                | 2,500                 |   |
| 539 · Yard Improvements            | 1,000          | 0               |                |                       | Include in 5520                                   |
| 540 · Solids Handling              | 40,000         | 24,105          |                | 30,000                | Bio solids Disposal                               |
| 541 · Fuel & Travel                | 2,000          | 125             |                | 1,000                 |   |
| 543 · Utilities                    | 23,100         | 19,089          |                | 24,000                |   |
| <b>Power</b>                       |                |                 |                |                       |   |
| Water, Sewer, Trash                |                |                 |                |                       |   |
| 549 · Plan Checks                  | 1,000          | 1,475           |                | 2,500                 |   |
| 550 · Contract Labor               | 165,830        | 153,738         |                | 170,000               | FRM Contract anticipates 3% increase              |
| 551 · Legal                        | 2,000          | 6,609           |                | 3,000                 | Anticipates additional support for permit renewal |
| 552 · Fat Oil & Grease Program     | 3,000          | 1,200           |                | 6,000                 | ongoing program                                   |
| 553 · Engineering                  | 40,000         | 80,313          |                | 25,000                | Contract as needed                                |
| 554 · Management                   | 0              | 840             |                |                       | Port Agreement                                    |
| 555 · Accounting                   | 0              |                 |                |                       |   |
| 556 · Regulatory Permit Compliance | 50,000         | 19,171          |                | 25,000                | Contract as needed                                |
| 557 · Lab Tests                    | 50,000         | 33,806          |                | 45,000                |   |
| 561 · Permits & Fees               | 7,316          | 7,512           |                | 10,000                | anticipates 5% increase                           |
| 563 · Licenses                     | 3,500          | 1,200           |                | 0                     | Combine with Permits & Fees                       |
| 565 · State Water                  | 0              | 0               |                | 0                     |   |
| 571 · Miscellaneous                | 0              |                 |                | 132,000               | Water Board Settlement                            |
| <b>Sub Total Operating Expense</b> | <b>471,699</b> | <b>476,469</b>  |                | <b>584,050</b>        |   |
| 579 · Administrative Transfer      | 98,796         | 87,858          |                | 121,602               | 45% of Admin Cost                                 |
| <b>Total Operating Expense</b>     | <b>570,495</b> | <b>564,327</b>  |                | <b>705,652</b>        |   |
| 170 · Fixed Assets Depreciation    | 100,474        | 100,474         |                | 100,474               |   |
| <b>Net Income/ Expense</b>         | <b>-88,958</b> | <b>-69,524</b>  |                | <b>-137,301</b>       |   |

Notes:

**Avila Beach Community Services District  
2015-16 Fiscal Year Budget**

**Water Fund**

# Avila Beach Community Services District Water Budget

Fiscal Year 2015/16

| Ordinary Income/Expense             | Water          | 14/15<br>Projected | 14/15 Comments | 15/16<br>Proposed<br>Budget | 15/16 Comments    |
|-------------------------------------|----------------|--------------------|----------------|-----------------------------|-------------------|
| <b>Income</b>                       |                |                    |                |                             |                   |
| 403 · Operating Revenue             |                | 390,000            |                | 430,000                     | 10% rate increase |
| 405 · Late Charge Penalty           | 418,888        | 0                  |                | 1,000                       |                   |
| 407 · Harbor Charges                | 1,000          | 0                  |                | 0                           |                   |
| 409 · County Taxes                  | 73,200         | 73,000             |                | 74,725                      | 25% GF tax        |
| 429 · Interest Income               | 0              | 0                  |                | 0                           |                   |
| 439 · Plan Check Income             | 500            | 250                |                | 1,000                       |                   |
| 459 · Station Rent                  | 0              | 0                  |                | 0                           |                   |
| 469 · Meter Installation            | 0              | 0                  |                | 0                           |                   |
| 479 · Contract Services             | 0              | 0                  |                | 0                           |                   |
| 489 · Misc Income                   | 0              | 0                  |                | 0                           |                   |
| <b>Total Income</b>                 | <b>493,588</b> | <b>463,250</b>     |                | <b>506,725</b>              |                   |
| <b>Expense</b>                      |                |                    |                |                             |                   |
| 500 · Payroll Expenses              |                | 0                  |                | 0                           |                   |
| 501 · Gross Wages                   | 0              | 0                  |                | 0                           |                   |
| <b>Total 500 · Payroll Expenses</b> | <b>0</b>       | <b>0</b>           |                | <b>0</b>                    |                   |
| 503 · Payroll Taxes                 |                | 0                  |                | 0                           |                   |
| 503M · Medicare                     | 0              | 0                  |                | 0                           |                   |
| <b>Total 503 · Payroll Taxes</b>    | <b>0</b>       | <b>0</b>           |                | <b>0</b>                    |                   |
| 504 · PERS                          | 0              | 0                  |                | 0                           |                   |
| 505 · Work Comp Insurance           | 0              | 0                  |                | 0                           |                   |
| 507 · Health Insurance              | 0              | 0                  |                | 0                           |                   |
| 513 · Safety Gear                   | 50             | 0                  |                | 50                          |                   |
| 515 · LAFCo Fees                    | 0              | 0                  |                | 0                           |                   |
| 517 · Dues & Subscriptions          | 500            | 511                |                | 500                         |                   |
| 521 · Insurance                     | 4,803          | 4,800              |                | 4,800                       |                   |
| 529 · Telephone                     | 0              | 0                  |                | 0                           |                   |
| 531 · Office Supplies & Postage     | 1,200          | 980                |                | 1,200                       |                   |
| 532 · Chemicals                     | 2,000          | 465                |                | 2,000                       |                   |
| 533 · Operating Supplies            | 6,000          | 1,912              |                | 6,000                       |                   |
| 534 · Small Tools                   | 500            | 0                  |                | 500                         |                   |
| 535 · Notices                       | 200            | 84                 |                | 200                         |                   |
| 536 · Critical Spare Parts          | 5,000          | 0                  |                | 5,000                       |                   |



**Avila Beach Community Services District  
Water Budget  
Fiscal Year 2015/16**

| Water                                  | 14/15 Budget   | 14/15 Projected | 14/15 Comments | 15/16 Proposed Budget | 15/16 Comments                       |
|--|----------------|-----------------|----------------|-----------------------|--------------------------------------|
| 537 · Equip Repairs & Maint            | 5,000          | 7,455           |                | 5,000                 |                                      |
| 539 · Yard Improvements                | 1,000          | 0               |                | 500                   |                                      |
| 541 · Fuel & Travel                    | 700            | 0               |                | 500                   |                                      |
| 543 · Utilities                        | 2,500          | 1,252           |                | 2,000                 |                                      |
| 549 · Plan Checks                      | 7,500          | 240             |                | 7,500                 | Reimbursable account                 |
| 550 · Contract Labor                   | 60,251         | 63,456          |                | 70,000                | FRM Contract anticipates 3% increase |
| 551 · Legal                            | 2,000          | 1,690           |                | 2,000                 | for water specific needs             |
| 553 · Engineering                      | 25,000         | 4,500           |                | 20,000                | Contract as needed                   |
| 554 · Management                       | 0              | 0               |                | 0                     |                                      |
| 555 · Accounting                       | 0              | 0               |                | 0                     |                                      |
| 556 · Regulatory Permit Compliance     | 20,000         | 0               |                | 10,000                | Contract as needed                   |
| 557 · Lab Tests                        | 2,000          | 1,000           |                | 2,000                 |                                      |
| 561 · Permits & Fees                   | 4,000          | 3,942           |                | 4,000                 |                                      |
| 563 · Licenses                         | 200            | 0               |                | 200                   |                                      |
| 565 · State Water                      | 99,000         | 123,887         |                | 125,000               | includes estimated buffer water cost |
| 567 · Lopez Water                      | 125,000        | 94,645          |                | 100,000               |                                      |
| 568 · Water Reserve                    | 0              | 0               |                | 0                     |                                      |
| 571 · Miscellaneous                    | 0              | 0               |                | 0                     |                                      |
| <b>Sub Total Operating Expense</b>     | <b>374,404</b> | <b>310,819</b>  |                | <b>368,950</b>        |                                      |
| 579 · Administrative Transfer          | 76,842         | 68,334          |                | 94,579                | 35% of Admin Cost                    |
| <b>Total Operating Expense</b>         | <b>451,246</b> | <b>379,153</b>  |                | <b>463,529</b>        |                                      |
| <b>170 · Fixed Assets Depreciation</b> | <b>29,680</b>  | <b>29,680</b>   |                | <b>29,680</b>         |                                      |
| <b>Net Income/ Expense</b>             | <b>12,662</b>  | <b>54,417</b>   |                | <b>13,516</b>         |                                      |

Notes:

**Avila Beach Community Services District  
2015-16 Fiscal Year Budget**

**Street Lighting Fund**

**Avila Beach Community Services District  
Light Budget  
Fiscal Year 2015/16**

| Light                               | 14/15 Budget  | 14/15 Projected | 14/15 Comments | 15/16 Proposed Budget | 15/16 Comments |
|-------------------------------------|---------------|-----------------|----------------|-----------------------|----------------|
| <b>Ordinary Income/Expense</b>      |               |                 |                |                       |                |
| <b>Income</b>                       |               |                 |                |                       |                |
| 403 · Operating Revenue             | 0             |                 |                | 0                     |                |
| 405 · Late Charge Penalty           | 0             |                 |                | 0                     |                |
| 407 · Harbor Charges                | 1,200         | 1,200           |                | 1,200                 |                |
| 409 · County Taxes                  | 14,600        | 14,500          |                | 14,950                | 5% GF Tax      |
| 429 · Interest Income               | 0             |                 |                | 0                     |                |
| 439 · Plan Check Income             | 0             |                 |                | 0                     |                |
| 459 · Station Rent                  | 0             |                 |                | 0                     |                |
| 479 · Contract Services             | 0             |                 |                | 0                     |                |
| 489 · Misc Income                   | 0             |                 |                | 0                     |                |
| <b>Total Income</b>                 | <b>15,800</b> | <b>15,700</b>   |                | <b>16,150</b>         |                |
| <b>Expense</b>                      |               |                 |                |                       |                |
| 500 · Payroll Expenses              |               |                 |                |                       |                |
| 501 · Gross Wages                   | 0             | 0               |                | 0                     |                |
| <b>Total 500 · Payroll Expenses</b> | <b>0</b>      | <b>0</b>        |                | <b>0</b>              |                |
| 503 · Payroll Taxes                 |               |                 |                |                       |                |
| 503M · Medicare                     | 0             | 0               |                | 0                     |                |
| <b>Total 503 · Payroll Taxes</b>    | <b>0</b>      | <b>0</b>        |                | <b>0</b>              |                |
| 504 · PERS                          | 0             | 0               |                | 0                     |                |
| 505 · Work Comp Insurance           | 0             | 0               |                | 0                     |                |
| 507 · Health Insurance              | 0             | 0               |                | 0                     |                |
| 513 · Uniforms                      | 0             | 0               |                | 0                     |                |
| 515 · LAFCo Fees                    | 0             | 0               |                | 0                     |                |
| 517 · Dues & Subscriptions          | 0             | 0               |                | 0                     |                |
| 521 · Insurance                     | 0             | 0               |                | 0                     |                |
| 529 · Telephone                     | 0             | 0               |                | 0                     |                |
| 531 · Office Supplies & Postage     | 0             | 0               |                | 0                     |                |
| 532 · Chemicals                     | 0             | 0               |                | 0                     |                |
| 533 · Operating Supplies            | 0             | 0               |                | 0                     |                |
| 537 · Repairs                       | 0             | 0               |                | 0                     |                |

# Avila Beach Community Services District

## Light Budget

Fiscal Year 2015/16

| Light                              | 14/15 Budget  | 14/15 Projected | 14/15 Comments       | 15/16 Proposed Budget | 15/16 Comments   |
|------------------------------------|---------------|-----------------|----------------------|-----------------------|------------------|
| 539 · Maintenance                  | 1,000         | 0               |                      | 1,000                 |                  |
| 541 · Fuel & Travel                | 0             | 0               | replacement of bulbs | 0                     |                  |
| 543 · Utilities                    | 12,500        | 10,925          |                      | 12,500                |                  |
| Town Lights                        |               | 7,200           |                      |                       | 7,200            |
| Front Street                       |               | 5,300           |                      |                       | 5,300            |
| 550 · Contract Labor               | 0             | 0               |                      | 0                     |                  |
| 551 · Legal                        | 0             | 0               |                      | 0                     |                  |
| 553 · Engineering                  | 0             | 0               |                      | 0                     |                  |
| 554 · Management                   | 0             | 0               |                      | 0                     |                  |
| 555 · Accounting                   | 0             | 0               |                      | 0                     |                  |
| 557 · Lab Tests                    | 0             | 0               |                      | 0                     |                  |
| 561 · Permits & Fees               | 0             | 0               |                      | 0                     |                  |
| 563 · Licenses                     | 0             | 0               |                      | 0                     |                  |
| 565 · State Water                  | 0             | 0               |                      | 0                     |                  |
| 567 · Lopez Water                  | 0             | 0               |                      | 0                     |                  |
| 571 · Miscellaneous                | 0             | 0               |                      | 0                     |                  |
| <b>Sub Total Operating Expense</b> | <b>13,500</b> | <b>10,925</b>   |                      | <b>13,500</b>         |                  |
| 579 · Administrative Transfer      | 10,387        | 9,762           |                      | 13,511                | 5% of Admin Cost |
| <b>Total Operating Expense</b>     | <b>23,887</b> | <b>20,687</b>   |                      | <b>27,011</b>         |                  |
| <b>Net Income/ Expense</b>         | <b>-8,087</b> | <b>-4,987</b>   |                      | <b>-10,861</b>        |                  |

**Avila Beach Community Services District  
2015-16 Fiscal Year Budget**

**Solid Waste Fund**

**Avila Beach Community Services District**  
**Solid Waste Budget**  
 Fiscal Year 2015/16

| Ordinary Income/Expense             | 14/15 Budget  | 14/15 Projected | 14/15 Comments | 15/16 Proposed Budget | 15/16 Comments       |
|-------------------------------------|---------------|-----------------|----------------|-----------------------|----------------------|
| <b>Income</b>                       |               |                 |                |                       |                      |
| 403 · Operating Revenue             | 13,500        | 13,500          |                | 13,800                | <i>Franchise Fee</i> |
| 405 · Late Charge Penalty           | 0             |                 |                | 0                     |                      |
| 407 · Harbor Charges                | 0             |                 |                | 0                     |                      |
| 409 · County Taxes                  | 0             |                 |                | 0                     |                      |
| 429 · Interest Income               | 0             |                 |                | 0                     |                      |
| 439 · Plan Check Income             | 0             |                 |                | 0                     |                      |
| 459 · Station Rent                  | 0             |                 |                | 0                     |                      |
| 479 · Contract Services             | 0             |                 |                | 0                     |                      |
| 489 · Misc Income                   | 0             |                 |                | 0                     |                      |
| <b>Total Income</b>                 | <b>13,500</b> | <b>13,500</b>   |                | <b>13,800</b>         |                      |
| <b>Expense</b>                      |               |                 |                |                       |                      |
| 500 · Payroll Expenses              |               |                 |                |                       |                      |
| 501 · Gross Wages                   | 0             |                 |                | 0                     |                      |
| <b>Total 500 · Payroll Expenses</b> | <b>0</b>      |                 |                | <b>0</b>              |                      |
| 503 · Payroll Taxes                 |               |                 |                |                       |                      |
| 503M · Medicare                     | 0             |                 |                | 0                     |                      |
| <b>Total 503 · Payroll Taxes</b>    | <b>0</b>      |                 |                | <b>0</b>              |                      |
| 504 · PERS                          | 0             |                 |                | 0                     |                      |
| 505 · Work Comp Insurance           | 0             |                 |                | 0                     |                      |
| 507 · Health Insurance              | 0             |                 |                | 0                     |                      |
| 513 · Uniforms                      | 0             |                 |                | 0                     |                      |
| 515 · LAFCo Fees                    | 0             |                 |                | 0                     |                      |
| 517 · Dues & Subscriptions          | 0             |                 |                | 0                     |                      |
| 521 · Insurance                     | 0             |                 |                | 0                     |                      |
| 529 · Telephone                     | 0             |                 |                | 0                     |                      |
| 531 · Office Supplies & Postage     | 0             |                 |                | 0                     |                      |
| 532 · Chemicals                     | 0             |                 |                | 0                     |                      |
| 533 · Operating Supplies            | 0             |                 |                | 0                     |                      |
| 537 · Repairs                       | 0             |                 |                | 0                     |                      |

# Avila Beach Community Services District Solid Waste Budget

Fiscal Year 2015/16

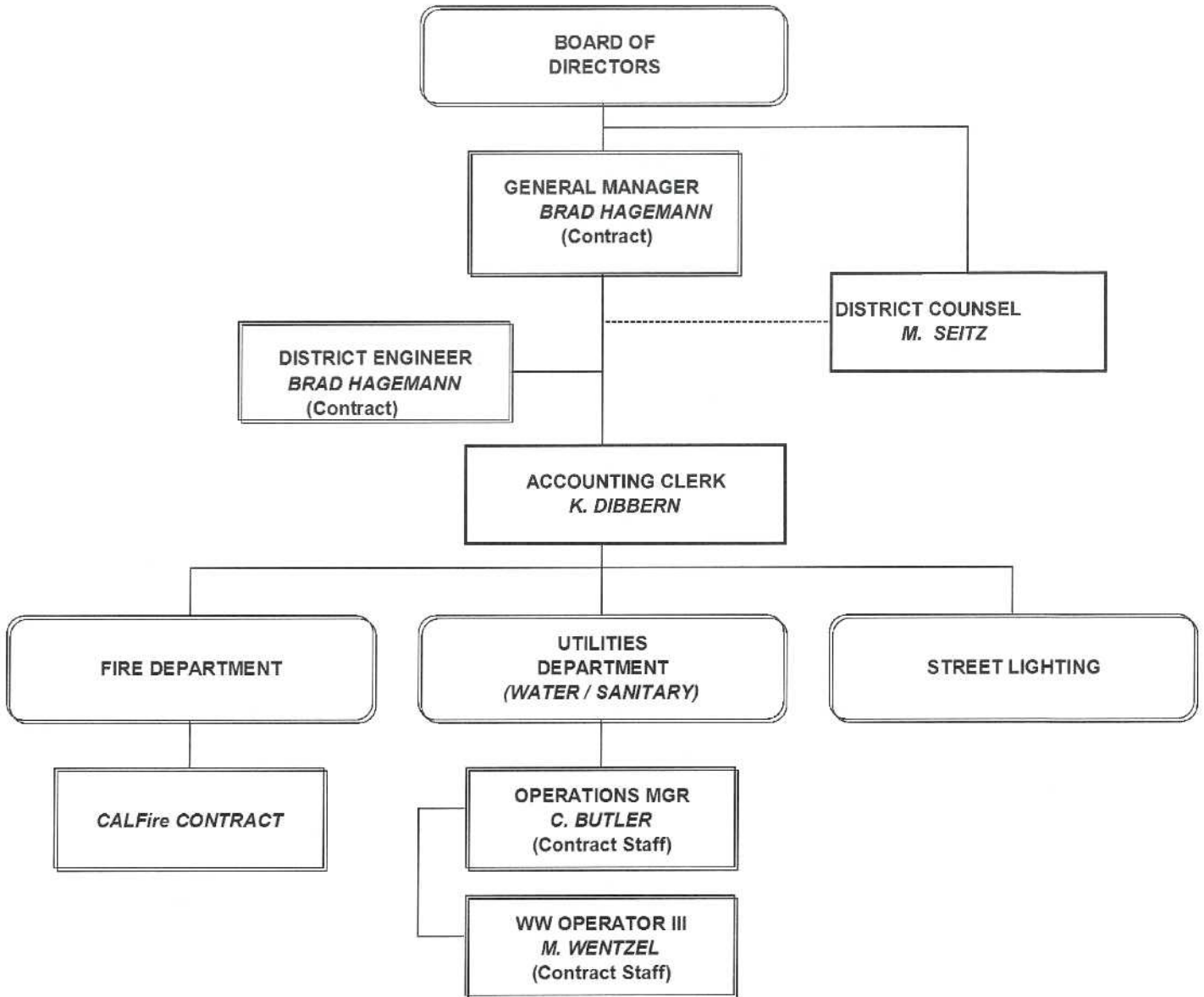
|                                    | 14/15 Budget  | 14/15 Projected | 14/15 Comments | 15/16 Proposed Budget | 15/16 Comments   |
|------------------------------------|---------------|-----------------|----------------|-----------------------|------------------|
| <b>Solid Waste</b>                 |               |                 |                |                       |                  |
| 539 · Maintenance                  | 0             |                 |                | 0                     |                  |
| 541 · Fuel & Travel                | 0             |                 |                | 0                     |                  |
| 543 · Utilities                    | 0             |                 |                | 0                     |                  |
| Town Lights                        | 0             |                 |                |                       |                  |
| Front Street                       | 0             |                 |                |                       |                  |
| 550 · Contract Labor               | 0             |                 |                | 0                     |                  |
| 551 · Legal                        | 0             |                 |                | 0                     |                  |
| 553 · Engineering                  | 0             |                 |                | 0                     |                  |
| 554 · Management                   | 0             |                 |                | 0                     |                  |
| 555 · Accounting                   | 0             |                 |                | 0                     |                  |
| 557 · Lab Tests                    | 0             |                 |                | 0                     |                  |
| 561 · Permits & Fees               | 0             |                 |                | 0                     |                  |
| 563 · Licenses                     | 0             |                 |                | 0                     |                  |
| 565 · State Water                  | 0             |                 |                | 0                     |                  |
| 567 · Lopez Water                  | 0             |                 |                | 0                     |                  |
| 571 · Miscellaneous                | 0             |                 |                | 0                     |                  |
| <b>Sub Total Operating Expense</b> | <b>0</b>      |                 |                | <b>0</b>              |                  |
| 579 · Administrative Transfer      | 10,387        | 9,762           |                | 13,511                | 5% of Admin Cost |
| <b>Total Operating Expense</b>     | <b>10,387</b> | <b>9,762</b>    |                | <b>13,511</b>         |                  |
| <b>Net Income/ Expense</b>         | <b>3,113</b>  | <b>3,738</b>    |                | <b>289</b>            |                  |

**Avila Beach Community Services District  
2015-16 Fiscal Year Budget**

**District Organization Chart**



**AVILA BEACH COMMUNITY SERVICES DISTRICT**  
*Table of Organization*



**Avila Beach Community Services District  
2015-16 Fiscal Year Budget**

**Compensation  
Effective 7/1/15**

2015/16 Fiscal Year Budget  
Avila Beach Community Services District

Proposed Pay Grades and Related Steps  
for Permanent Employees  
To Be Effective 7/1/15

|        | GRADE 4<br>Existing | 3% *  | GRADE 5<br>Existing | 3.0% * | GRADE 7<br>Existing | 3.0% * | GRADE 9<br>Existing | 3.0% * |
|--------|---------------------|-------|---------------------|--------|---------------------|--------|---------------------|--------|
| STEP 1 | 13.11               | 13.50 | 15.67               | 16.14  | 18.53               | 19.09  | 25.67               | 26.44  |
| STEP 2 | 13.77               | 14.18 | 17.12               | 17.63  | 19.95               | 20.55  | 27.09               | 27.90  |
| STEP 3 | 14.45               | 14.88 | 18.53               | 19.09  | 21.37               | 22.01  | 28.25               | 29.10  |
| STEP 4 | 15.67               | 16.14 | 19.95               | 20.55  | 22.84               | 23.53  | 29.95               | 30.85  |
| STEP 5 | 17.12               | 17.63 | 21.37               | 22.01  | 24.27               | 25.00  | 31.45               | 32.39  |

DEPARTMENT  
Administration

Clerk Typist

Accounting Clerk

Admin Secretary

Office Manager

**STEP PARAMETERS**

Step 1 is starting wage. Increase to Step 2 is guaranteed with satisfactory six month review and end of probation period.  
 Step 2 increase is guaranteed with satisfactory six month review and end of probation period.  
 Step 3 is available, is guaranteed, upon satisfactory yearly review, after 1 year of service in Step 2 and supervisor's recommendation.  
 Step 4 is available, not guaranteed, upon satisfactory yearly review, after 1 year of service in Step 3 and supervisor's recommendation and General Manager's approval.  
 Step 5 is available, not guaranteed, upon satisfactory yearly review, after 1 year of service in Step 4, supervisor's recommendation and personnel committee approval.

**COST OF LIVING ADJUSTMENT**

Yearly on July 1, all employees may be given a cost of living adjustment if approved by the Board of Directors. The percent will be applied to all grades and steps equally and the above schedule will be recalculated to reflect such Board action. The applicable percent shall be based on the consumer's price index for inflation released for the previous year by the Federal Government and proposed to the Board by the General Manager along with his recommendation for approval or defer depending on the fiscal impact on the District. This Adjustment is applicable to all employees as a group, but not guaranteed.

July 2014 adopted cost of living increase was 3% for all staff

**Avila Beach Community Services District  
2015-16 Fiscal Year Budget**

**Water and Sewer Rates**

AVILA BEACH COMMUNITY SERVICES DISTRICT  
SCHEDULE A

ABCSD ADOPTED MONTHLY RATE STRUCTURE EFFECTIVE 7/1/15

| CLASS              | WATER RATE Existing | SEWER RATE Existing | MINIMUM USE Existing | WATER MINIMUM Existing | SEWER MINIMUM Existing | TOTAL MINIMUM Existing |
|--------------------|---------------------|---------------------|----------------------|------------------------|------------------------|------------------------|
| RESIDENTIAL        | \$9.85              | \$8.98              | 5 UNITS              | \$49.25                | \$44.90                | \$94.15                |
| MULTI-FAMILY       | \$9.85              | \$9.49              | 5 UNITS              | \$49.25                | \$47.45                | \$96.70                |
| RESTAURANTS        | \$9.85              | \$12.93             | 5 UNITS              | \$49.25                | \$64.65                | \$113.90               |
| COMMERCIAL/PUBLIC  | \$9.85              | \$12.10             | 5 UNITS              | \$49.25                | \$60.50                | \$109.75               |
| INDUSTRIAL/LAUNDRY | \$9.85              | \$13.80             | 5 UNITS              | \$49.25                | \$69.00                | \$118.25               |

Adopted Water Rate increase 10%  
Adopted Sewer Rate Increase 25%

Sewer service is based upon the amount of water utilized. A minimum monthly bill for 5 units of service is charged for each service connection, even if less water is utilized.

Each unit of water is approximately 748 gallons

current rates set by Resolution 2014-07

**Avila Beach Community Services District  
2015-16 Fiscal Year Budget**

**Water and Sewer Capacity Fees**

**RESOLUTION NO. 2013- 08**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
AVILA BEACH COMMUNITY SERVICES DISTRICT  
ADOPTING CAPACITY FEES FOR BOTH WATER AND SEWER**

**WHEREAS**, the Avila Beach Community Services District (herein "District") is a community services district organized under Govt. Code §61000 et seq.; and

**WHEREAS**, the District has amongst its active powers the power to provide water for any beneficial uses (Govt. Code §61100(a)) and to collect and to dispose of sewage and wastewater (Govt. Code §61100(b)); and

**WHEREAS**, the Board of Directors has reviewed the recommendations of NBS and has determined that those charges do not exceed the amount anticipated and are necessary for providing these services to new connections to the water and sewer services within the District (Govt. Code §66013); and

**WHEREAS**, that Notice of this Public Hearing was appropriately published pursuant to Govt. Code §61016; and

**WHEREAS**, that the honorable Board has considered the report of NBS regarding capacity fees on at least four (4) occasions. At the District's last meeting on November 12, 2013, the Board gave direction that the adoption of capacity charges be placed on the upcoming agenda; and

**WHEREAS**, the Board recognizes that the adoption of these new connection fees could cause a hardship upon property owners/developers who have not perfected their right to connect to the District's water and sewer services and wishes to provide a one (1) month grace period before these new connection/capacity charges take effect.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT AS FOLLOWS:**

1. The above recitals are true and correct.
2. That the Board hereby adopts the connection/capacity charges set forth in Attachment "A" to this Resolution.
3. That the effect of these charges be delayed thirty (30) days as to those holding unperfected preliminary will serves to allow for District processing but shall take effect immediately as to all new applications for District water and sewer services

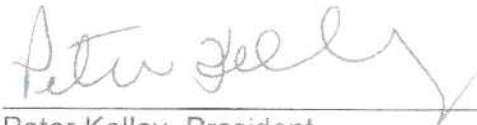
**PASSED AND ADOPTED** by the Board of Directors of the Avila Beach Community Services District this 10th day of December, 2013, on the following roll call vote:

AYES: Rowe, Janowicz, Waldron, Kelley

NOES: None

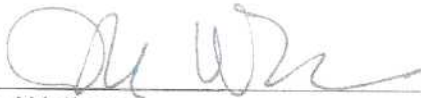
ABSENT: Richards

ABSTAIN: None



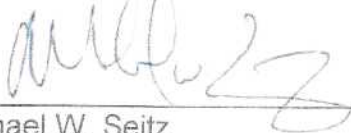
Peter Kelley, President  
Avila Beach Community Services District

ATTEST:



John Wallace  
District General Manager and  
Secretary to the Board

APPROVED AS TO FORM:



Michael W. Seitz  
District Legal Counsel



UPDATED WATER CAPACITY FEES BASED ON NO. OF EDU'S:

| Type of Use   | Existing Water Capacity Fee <sup>1</sup> | Equivalence to a 2-Bedroom SFR Unit <sup>2</sup> | Scenario 1  | Scenario 2  |
|---|--|--|---|---|
|   |  |  | Updated Capacity Fee Based on 2-Bedroom Equivalency | Updated Capacity Fee Based on 2-Bedroom Equivalency |
| Single Family Residence or Condominium, per Residence |  |  |   |   |
| One Bedroom   | \$4,780.57                               | 0.67   | \$3,442   | \$4,301   |
| Two Bedroom   | \$7,170.86                               | 1.00   | \$5,163   | \$6,452   |
| Three Bedroom   | \$9,561.15                               | 1.33   | \$6,884   | \$8,602   |
| Four Bedroom  | \$11,951.43                              | 1.67   | \$8,605   | \$10,753  |
| Multi Dwelling  |  |  |   |   |
| One Bedroom   | \$3,824.46                               | 0.53   | \$2,754   | \$3,441   |
| Two Bedroom   | \$5,736.69                               | 0.80   | \$4,130   | \$5,161   |
| Three Bedroom   | \$7,648.92                               | 1.07   | \$5,507   | \$6,882   |
| Mobile Home   | \$4,780.57                               | 0.67   | \$3,442   | \$4,301   |
| Barber Shop (per chair)                               | \$1,912.23                               | 0.27   | \$1,377   | \$1,720   |
| Beauty Shop (per chair)                               | \$2,390.29                               | 0.33   | \$1,721   | \$2,151   |
| Dentist Office (per chair)                            | \$14,341.72                              | 2.00   | \$10,326  | \$12,903  |
| Department Store (per employee)                       | \$764.89                                 | 0.11   | \$551   | \$688   |
| or, if larger, (per 1,000 square feet)                | \$2,292.92                               | 0.32   | \$1,652   | \$2,063   |
| Drug Store  | \$9,561.15                               | 1.33   | \$6,884   | \$8,602   |
| w/Fountain Service add:                               | \$25,815.10                              | 3.60   | \$18,567  | \$23,226  |
| if Serving Meals add (per seat)                       | \$956.11                                 | 0.13   | \$688   | \$860   |
| Laundry   |  |  |   |   |
| (per Standard washing machine)                        | \$19,122.29                              | 2.67   | \$13,768  | \$17,205  |
| Meat Market   |  |  |   |   |
| (per 1,000 square feet of floor area)                 | \$956.11                                 | 0.13   | \$688   | \$860   |
| Motel or Hotel (per room)                             | \$2,390.29                               | 0.33   | \$1,721   | \$2,151   |
| Office Building                                       |  |  |   |   |
| (per employee)  | \$478.06                                 | 0.07   | \$344   | \$430   |
| or, if larger, (per 1,000 square feet)                | \$2,294.68                               | 0.32   | \$1,652   | \$2,065   |
| Physicians Office                                     |  |  |   |   |
| (per examining room)                                  | \$3,824.46                               | 0.53   | \$2,754   | \$3,441   |
| Restaurant  |  |  |   |   |
| (per seat at 20 gallons per day per seat)             | \$302.45                                 | 0.05   | \$275   | \$344   |
| Theatre (per seat)                                    | \$57.37                                  | 0.01   | \$41  | \$52  |
| Other non water intensive establishments:             |  |  |   |   |
| (per 500 gallons per day)                             | \$9,561.15                               | 1.33   | \$6,884   | \$8,602   |
| Boarding School, Elem (per student)                   | \$1,434.17                               | 0.20   | \$1,033   | \$1,290   |
| Boarding School, Senior (per student)                 | \$1,912.23                               | 0.27   | \$1,377   | \$1,720   |
| Church (per seat)                                     | \$57.37                                  | 0.01   | \$41  | \$52  |
| Country Club (per member)                             | \$478.06                                 | 0.07   | \$344   | \$430   |
| Civic Club (per member)                               | \$57.37                                  | 0.01   | \$41  | \$52  |
| Elementary School (per student)                       | \$305.96                                 | 0.04   | \$220   | \$275   |
| Nursing Homes (per bed)                               | \$2,868.34                               | 0.40   | \$2,065   | \$2,581   |
| Rooming House (per resident)                          | \$1,912.23                               | 0.27   | \$1,377   | \$1,720   |
| Summer Camps (per resident or camper)                 | \$1,147.34                               | 0.16   | \$826   | \$1,032   |

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is

2. For uses not specifically included in this schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by \$17,057.09

3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes

UPDATED SEWER CAPACITY FEES BASED ON NO. OF EDU'S:

| Type of Use   | Existing Water Capacity Fee <sup>1</sup> | Equivalence to a 2-Bedroom SFR Unit <sup>2</sup> | Scenario 1  | Scenario 2  |
|---|--|--|---|---|
|   |  |  | Updated Capacity Fee Based on 2-Bedroom Equivalency | Updated Capacity Fee Based on 2-Bedroom Equivalency |
| Single Family Residence or Condominium, per Residence |  |  |   |   |
| One Bedroom   | \$980.94                                 | 0.67   | \$6,253   | \$8,320   |
| Two Bedroom   | \$1,471.41                               | 1.00   | \$9,379   | \$12,431  |
| Three Bedroom   | \$1,961.88                               | 1.33   | \$12,505  | \$16,641  |
| Four Bedroom  | \$2,452.35                               | 1.67   | \$15,632  | \$20,801  |
| Multi Dwelling <sup>3</sup>                           |  |  |   |   |
| One Bedroom   | \$784.75                                 | 0.53   | \$5,002   | \$6,656   |
| Two Bedroom   | \$1,177.13                               | 0.80   | \$7,503   | \$9,985   |
| Three Bedroom   | \$1,569.51                               | 1.07   | \$10,004  | \$13,313  |
| Mobile Homes <sup>3</sup>                             | \$980.94                                 | 0.67   | \$6,253   | \$8,320   |
| Barber Shop** (per chair)                             | \$392.38                                 | 0.27   | \$2,501   | \$3,328   |
| Beauty Shop** (per chair)                             | \$490.47                                 | 0.33   | \$3,126   | \$4,160   |
| Dentist Office** (per chair)                          | \$2,942.83                               | 2.00   | \$18,758  | \$24,952  |
| Department Store (per employee)                       | \$156.56                                 | 0.11   | \$1,000   | \$1,331   |
| or if larger, (per 1,000 square feet)                 | \$470.49                                 | 0.32   | \$2,999   | \$3,991   |
| Drug Store**  | \$1,961.88                               | 1.33   | \$12,505  | \$16,641  |
| w/Fountain Service add:                               | \$5,297.09                               | 3.60   | \$33,765  | \$44,931  |
| if Serving Meals add (per seat)                       | \$166.19                                 | 0.13   | \$1,251   | \$1,654   |
| Laundry**   | \$3,923.77                               | 2.67   | \$25,011  | \$33,282  |
| (per Standard washing machine)                        |  |  |   |   |
| Meat Market**   | \$196.19                                 | 0.13   | \$1,251   | \$1,664   |
| (per 1,000 square feet of floor area)                 |  |  |   |   |
| Motel or Hotel (per room)                             | \$490.47                                 | 0.33   | \$3,126   | \$4,160   |
| Office Building**                                     |  |  |   |   |
| (per employee)  | \$98.09                                  | 0.07   | \$625   | \$832   |
| or, if larger, (per 1,000 square feet)                | \$470.85                                 | 0.32   | \$3,001   | \$3,994   |
| Physicians Office**                                   | \$784.75                                 | 0.53   | \$5,002   | \$6,656   |
| (per examining room)                                  |  |  |   |   |
| Restaurant**  | \$78.48                                  | 0.05   | \$500   | \$666   |
| (per seat at 20 gallons per day per seat)             |  |  |   |   |
| Theatre** (per seat)                                  | \$11.77                                  | 0.01   | \$75  | \$100   |
| Other non water intensive establishments**            |  |  |   |   |
| (per 500 gallons per day)                             | \$1,961.88                               | 1.33   | \$12,505  | \$16,641  |
| Boarding School, Elem (per student)                   | \$294.28                                 | 0.20   | \$1,876   | \$2,496   |
| Boarding School, Senior (per student)                 | \$392.38                                 | 0.27   | \$2,501   | \$3,328   |
| Church (per seat)                                     | \$11.77                                  | 0.01   | \$75  | \$100   |
| Country Club (per member)                             | \$98.09                                  | 0.07   | \$625   | \$832   |
| Civic Club** (per member)                             | \$11.77                                  | 0.01   | \$75  | \$100   |
| Elementary School (per student)                       | \$62.78                                  | 0.04   | \$400   | \$533   |
| Nursing Homes (per bed)                               | \$588.57                                 | 0.40   | \$3,752   | \$4,992   |
| Rooming House (per resident)                          | \$392.38                                 | 0.27   | \$2,501   | \$3,328   |
| Summer Camps (per resident or camper)                 | \$235.43                                 | 0.16   | \$1,501   | \$1,997   |

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee. However NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is.
2. For those uses not specifically included in the foregoing Schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by the applicable acre foot rate for that use(s) under Paragraph A, B, or C of this section.
3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

The following notes are applicable to the existing capacity fees:

- A. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 80% sewage produced, based upon \$1,987.54 per acre foot annual water use.
- B. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 90% sewage produced, based upon \$2,208.36 per acre foot of water used, marked by \*
- C. Uses in which essentially 100% of the water used is converted to sewage, based upon \$3,229.74 per acre foot of water used, marked by \*\*

**Avila Beach Community Services District  
2015-16 Fiscal Year Budget**

**Capital Equipment/Projects**

# Avila Beach Community Services District

## FISCAL YEAR 2015-16 BUDGET CAPITAL IMPROVEMENT PROGRAM

### MEMBERS OF THE BOARD OF DIRECTORS

Peter Kelley - President  
Steve Waldron - Vice President  
John Janowicz - Director  
Shanna Richards – Director  
Lynn Helenius – Director

**Prepared By:**

**Brad Hagemann, PE  
District General Manager**

ESTABLISHED  
FEB. 1997

2015/16 Fiscal Year Budget  
 Avila Beach Community Services District  
 Capital Equipment / Projects

| Item Description  |   | Total<br>5 Years    | 2015/16<br>1      | 2016/17<br>2      | 2017/18<br>3        | 2018/19<br>4      | 2020/21<br>5     |
|---|---|---------------------|-------------------|-------------------|---------------------|-------------------|------------------|
| <b>Administration</b>                                     |   |                     |                   |                   |                     |                   |                  |
| ADM-1   | General Administrative Capital Equipment                    | \$ 15,500           | \$ 6,500          | \$ 2,500          | \$ 1,500            | \$ 2,500          | \$ 2,500         |
|   | <b>Subtotal:</b>  | <b>\$ 15,500</b>    | <b>\$ 6,500</b>   | <b>\$ 2,500</b>   | <b>\$ 1,500</b>     | <b>\$ 2,500</b>   | <b>\$ 2,500</b>  |
| <b>Water</b>  |   |                     |                   |                   |                     |                   |                  |
| W-1   | Storage System Improvements Phase 1 - Water Tank #1         | \$ 30,000           | \$ 30,000         |                   |                     |                   |                  |
| W-2   | Water System Valve Replacement                              | \$ 375,000          | \$ 75,000         | \$ 75,000         | \$ 75,000           | \$ 75,000         | \$ 75,000        |
| W-3   | Misc Water Line Replacements                                | \$ 150,000          | \$ 50,000         | \$ 50,000         | \$ 50,000           |                   |                  |
| W-5   | Lopez Booster Pumps   | \$ 125,000          | \$ 50,000         | \$ 75,000         |                     |                   |                  |
|   |   | \$ 0.00             |                   |                   |                     |                   |                  |
|   |   | \$ 0.00             |                   |                   |                     |                   |                  |
|   | <b>Subtotal:</b>  | <b>\$ 680,000</b>   | <b>\$ 205,000</b> | <b>\$ 200,000</b> | <b>\$ 125,000</b>   | <b>\$ 75,000</b>  | <b>\$ 75,000</b> |
| <b>Wastewater</b>   |   |                     |                   |                   |                     |                   |                  |
| WW-1  | Secondary Treatment Expansion at WWTP                       | \$ 1,525,000        | \$ 75,000         | \$ 250,000        | \$ 1,200,000        |                   |                  |
| WW-2  | Effluent Line Repair  | \$ 40,000           | \$ 40,000         |                   |                     |                   |                  |
| WW-3  | Chlorination System Improvements                            | \$ 50,000           | \$ 50,000         |                   |                     |                   |                  |
| WW-4  | Wastewater Collection Line Repair Contingency               | \$ 100,000          |                   | \$ 50,000         |                     | \$ 50,000         |                  |
| WW-5  | Influent Wet Well Coating Repairs                           | \$ 60,000           | \$ 20,000         | \$ 40,000         |                     |                   |                  |
| WW-6  | Pump Room Improvements at WWTP                              | \$ 15,000           | \$ 15,000         |                   |                     |                   |                  |
| WW-7  | Miscellaneous Wastewater Projects                           | \$ 225,000          | \$ 25,000         | \$ 50,000         | \$ 50,000           | \$ 100,000        |                  |
| WW-8  | San Luis Street & Avila Drive Sewer Replacement             | \$ 350,000          | \$ 350,000        |                   |                     |                   |                  |
| WW-9  | Repair to Decking at WWTP                                   | \$ 25,000           | \$ 25,000         |                   |                     |                   |                  |
| WW-F3   | First Street Sewer Line Replacement                         | \$ 200,000          |                   |                   | \$ 200,000          |                   |                  |
| WW-F4   | Ocean Outfall Inspection and Benthic Monitoring             | \$ 100,000          |                   |                   |                     | \$ 100,000        |                  |
| WW-F5   | Front Street Sewer Line Replacement                         | \$ 150,000          |                   |                   |                     | \$ 150,000        |                  |
| WW-F6   | San Miguel Street Sewer Line Replacement                    | \$ 500,000          |                   |                   |                     | \$ 500,000        |                  |
|   | <b>Subtotal:</b>  | <b>\$ 3,340,000</b> | <b>\$ 600,000</b> | <b>\$ 390,000</b> | <b>\$ 1,450,000</b> | <b>\$ 900,000</b> | <b>\$ 0.00</b>   |
| <b>Street Lighting</b>                                    |   |                     |                   |                   |                     |                   |                  |
| L-1   | Repair or Replace Lights and Electrical Systems (As Needed) | \$ 37,500           | \$ 7,500          | \$ 7,500          | \$ 7,500            | \$ 7,500          | \$ 7,500         |
|   | <b>Subtotal:</b>  | <b>\$ 37,500</b>    | <b>\$ 7,500</b>   | <b>\$ 7,500</b>   | <b>\$ 7,500</b>     | <b>\$ 7,500</b>   | <b>\$ 7,500</b>  |
| <b>Total Capital Equipment / Projects by Fiscal year:</b> |   |                     | <b>\$ 819,000</b> | <b>\$ 600,000</b> | <b>\$ 1,584,000</b> | <b>\$ 985,000</b> | <b>\$ 85,000</b> |
| <b>Total 5-Year Capital Equipment / Projects</b>          |   | <b>\$ 4,073,000</b> |                   |                   |                     |                   |                  |

**KEY**

ADM#- ADMINISTRATION

W#- WATER

W-F#- FUTURE WATER - NEXT FISCAL YEAR

WW#- WASTEWATER

WW-F#- FUTURE WASTEWATER - NEXT FISCAL YEAR

L#- STREET LIGHTING

\*= Maintenance Project (Cost Sharing is Flow Based, with PSLHD contributing 15% of the costs)

\*\*= Capital Improvement Project (Cost Sharing is Ownership Based, with PSLHD contributing 35% of the costs)

## MAJOR BUDGET ITEMS

FISCAL BUDGET YEAR 2015-2016

### Administration – Capital Improvements

| <u>ITEM #</u> | <u>PROJECT TITLE</u>                     | <u>COST TO COMPLETE PROJECT</u>             |
|---------------|--|---|
| ADM-1.        | General Administration Capital Equipment | FY 2015-16: \$6,500<br>5-yr Total: \$15,500 |



This budget item provides for capital equipment purchases for the District's Office such as computers and software, printers, office furniture, etc. Staff is in the process of networking the office computers and installing a server and updated security systems. Staff anticipates the cost to install the new systems will be less than \$5,000, but recommends budgeting \$6,500 in the event other unanticipated are needed.

## Water Items – Capital Improvements

| <u>ITEM #</u> | <u>PROJECT TITLE</u>                                   | <u>COST TO COMPLETE PROJECT</u>              |
|---------------|--|--|
| W-1.          | Storage System Improvements<br>Phase 1 – Water Tank #1 | FY 2015-16: \$30,000<br>5-yr Total: \$30,000 |



This budget item provides for water storage system improvements to District Water Tank No. 1. The proposed improvements include the installation of an internal tank mixer to reduce thermal stratification of stored water and eliminate short circuiting of fresh water from the supply inlet to the discharge outlet, allowing for proper mixing of new and aged water.



This project has been carried over from the FY 2013-14 and FY 2014-15 pending results of a pilot study commissioned by the City of Arroyo Grande to study the effectiveness of in-tank mixers to control nitrification. The pilot study concluded that the solar powered mixers alone were not adequate at controlling long-term nitrification without supplemental chlorine additions.

The District prepared a Monitoring and Operations Plan that is being implemented to control nitrification in the system. However, the District staff is going to continue to research mixing options, including running AC power to the tanks and installing conventional mixers.

This budget item is being carried over but will only be implemented if the operational improvements are not successful at controlling nitrification.

| <u>ITEM #</u> | <u>PROJECT TITLE</u>            | <u>COST TO COMPLETE PROJECT</u>              |
|---------------|---------------------------------|--|
| W-2.          | Water System Valves Replacement | FY 2015-16 \$75,000<br>5-yr Total: \$375,000 |



This project will systematically replace isolation valves in the water distribution system that no longer seal properly and/or have reached the end of their useful life. Having the ability isolate lines within the distribution system is critically important when we need to repair or replace meters or if we have a pipeline break. As the water system ages it is important to adequately maintain system components through regular and routine preventative maintenance and repair. This budget allocates \$75,000 per year over each of the next five years for repair and replacement of District water facilities including valves, hydrants, minor and miscellaneous piping and other appurtenances.



| <u>ITEM #</u> | <u>PROJECT TITLE</u>                  | <u>COST TO COMPLETE PROJECT</u>                                     |
|---------------|---------------------------------------|---|
| W-3.          | Miscellaneous Water Line Replacements | FY 2015-16 \$50,000<br>5-yr Total: \$150,000<br>recurring each year |



The District's most recent Water Master Plan (WMP - 2010) identifies approximately 6,800 feet of water lines constructed of Asbestos Cement Pipe (ACP). Although these pipes are operating satisfactorily and are quite common in aged distribution systems, the pipes are over thirty years old and are characteristically brittle in nature.

The WMP indicates that these lines should be upgraded to PVC pipe, but only if significant repairs are required at their locations or if new construction requires any water distribution utilities to be exposed. The recommendations indicate that the improvements should be completed over the next 10 to 15 years.

Given the nature of these recommendations and due to the unknown nature of any future significant repair requirements, the District has chosen to allocate \$50,000 per year in the coming years beginning in FY 2015-16. The District intends to apply for State Revolving Fund (SRF) loans to help fund the recommended replacements if a large portion of line is required to be replaced. The \$50,000 budgeted is not anticipated to be totally expended in FY 15/16. Any unspent balance will be carried over each year until such time that it is needed, providing for a 5-yr total of \$150,000.

| <u>ITEM #</u> | <u>PROJECT TITLE</u> | <u>COST TO COMPLETE PROJECT</u>               |
|---------------|----------------------|---|
| W-4.          | Lopez Booster Pumps  | FY 2015-16: \$75,000<br>5-yr Total: \$150,000 |



The existing booster pumps at the Lopez supply connection are marginally sized for existing maximum day demand requirements.

During periods of high seasonal usage, the pumps run continuously in order to keep up with the seasonal demand.

This project will replace the two (2) 50 gpm pumps with pumps that are adequate to meet maximum day requirements, while also providing for the future build-out requirements described within the District's current Water Master Plan.

It is anticipated that the pumps will be controlled via a variable speed drive that will save energy by controlling flow rates as demand rises and falls.

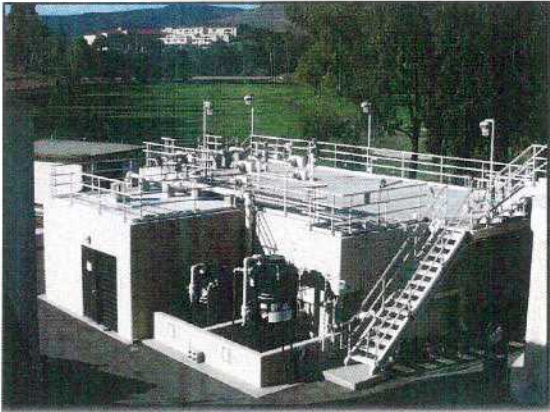
Upsizing of the pumps to the specified design size will require design and installation of a new enclosure to adequately house the pumps.

Additionally, the existing Cla-Val, which prevents backflow into the booster pump discharge, will require relocation from the existing First Street to the new booster pump station to avoid sea water corrosion and allow for easier maintenance.

Funding for this project is allocated over two consecutive budget cycles at \$50,000 and \$75,000 per year for FY 15-16 and FY 16-17, respectively.

## Wastewater Items– Capital Improvements

| <u>ITEM #</u> | <u>PROJECT TITLE</u>                | <u>COST TO COMPLETE PROJECT</u>                 |
|---------------|-------------------------------------|---|
| WW- 1.        | Secondary Treatment Upgrade at WWTP | FY 2015-16: \$75,000<br>5-yr Total: \$1,525,000 |



This budget allows for the upgrade of the secondary treatment portion of the Wastewater Treatment Plant. Recent studies have concluded that all of the treatment plant unit processes are adequate to meet future buildout design objectives except for the fixed film reactor.

The deficiency is the result of: significantly increased biochemical oxygen demand (BOD) loading; large weekly swings in the influent flowrates; and the potential for more stringent waste discharge requirements. Kennedy Jenks Engineers completed a Preliminary Design Report in late 2014 that proposed construction of a new activated sludge/solids contact aeration facility.

With the severe drought and the potential for significant funding assistance from the State, staff intends to study the feasibility and cost of upgrading the plant to full tertiary level. Upgrading the plant to full tertiary would make the water available for use on golf courses and other open spaces and minimize the discharge to the ocean.

Staff intends to pursue a Recycled Water planning grant from the State this year to evaluate this option.

| <u>ITEM #</u> | <u>PROJECT TITLE</u> | <u>COST TO COMPLETE PROJECT</u>              |
|---------------|----------------------|--|
| WW-2          | Effluent Line Repair | FY 2015-16: \$40,000<br>5-yr Total: \$40,000 |



The scope of this project includes replacing two valves and re-routing the existing effluent line from underneath the primary clarifier/digester building to around the building. During extremely high flow events staff has observed treated wastewater backing up in the effluent line and some water ponding in the building.

| <u>ITEM #</u> | <u>PROJECT TITLE</u>                          | <u>COST TO COMPLETE PROJECT</u>              |
|---------------|---|--|
| WW-3          | Chlorine Analyzer and Delivery System Upgrade | FY 2015-16: \$50,000<br>5-yr Total: \$50,000 |



The scope of this project includes replacing the chlorine analyzer and chlorine dosing system. The new system will be monitored and alarmed through the Plant SCADA system and will offer redundancy should one of the components malfunction or fail.

ITEM #

PROJECT TITLE

COST TO COMPLETE PROJECT

WW-4.

**Wastewater Collection Line Repair  
Contingency**

**FY 2015-16: \$10,000  
5-yr Total: \$110,000**



The budget item provides funding on an every other year basis for the next five years beginning in FY 2016/17 for various District sewer repair projects. This year the District is undertaking two significant collection line repairs on San Luis Street and Avila Beach Drive.

As the District's existing sewer infrastructure continues to age and degrade, it becomes increasingly important that proper improvement projects are developed and implemented in order to avoid sewerage spills.

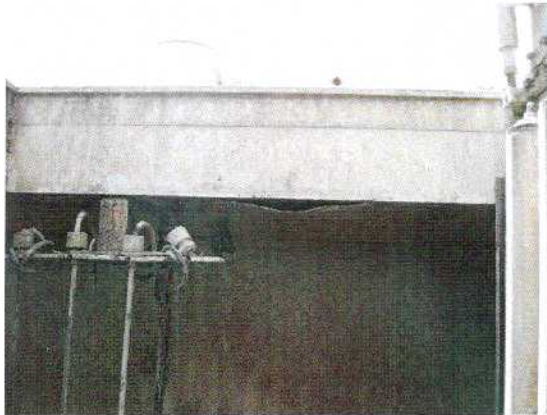
During development of the District's Wastewater Master Plan (WWMP) and the District's Inflow and Infiltration Prevention Plan (IIPP), several large key improvement projects were identified as priorities for the coming fiscal years.

Several additional smaller areas in need of only minor repairs were also identified at that time. However, each lacks significant size and common proximity to warrant a stand-alone, capital improvement project.

| <u>ITEM #</u> | <u>PROJECT TITLE</u>              | <u>COST TO COMPLETE PROJECT</u>              |
|---------------|-----------------------------------|--|
| WW-5.         | Influent Wet Well Coating Repairs | FY 2015-16: \$20,000<br>5-yr Total: \$60,000 |



This project was initiated in FY 14/15 when the District retained Altech Corrosion Control Services to conduct an inspection of the Wet Well liner system and provide recommendations for repair. The contractor completed his inspection as part of his Water Tank #1 Corrosion Survey and provided a report that includes recommendations.



The wet well is a 6 'x 8' x 15.8' pre-cast concrete chamber that receives and temporarily stores raw sewage that is subsequently pumped to the primary clarifier. The wet well was reconstructed in 2004 and surface coated with an epoxy coating material at that time.

The coating on the underside of the vault lid has begun to delaminate as shown in the photos. Damage to the underlying concrete substrate is not known at this time, but due to the relatively high concentration of hydrogen sulfide in the wet well, damage to the concrete is likely and will get worse without making the coating repairs.

The proposed budget estimate provides for full removal of the existing coating, surface preparation, and recoating of the wet well interior, including design specifications and bidding documents. This project will be initiated in FY 15/16 and completed in early FY 16/17.

| <u>ITEM #</u> | <u>PROJECT TITLE</u>   | <u>COST TO COMPLETE PROJECT</u>              |
|---------------|------------------------|--|
| WW-6.         | Pump Room Improvements | FY 2015-16: \$15,000<br>5-yr Total: \$15,000 |



This project was initially scoped in 2013/14 to include minor improvements to the restroom and hand washing facilities located within the pump room that were installed in the early 1970s as part of the initial WWTP facilities.

Upon further investigation staff is proposing to better utilize the limited space at the Plant by: making improvements to the restroom and hand washing facilities; installing a shower unit to allow staff to quickly clean-up in the event they are exposed to raw or partially treated wastewater; and adding a work space that will allow moving the process control lab facilities from upstairs to the downstairs pump room area.

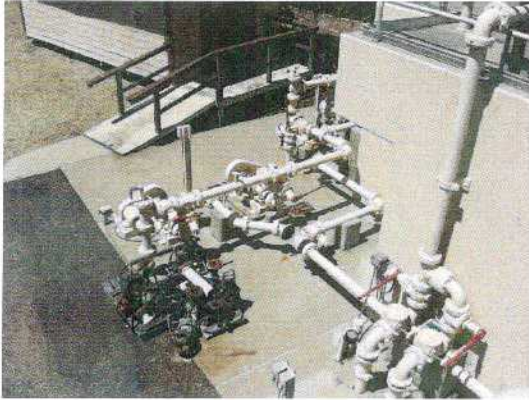
The proposed project scope includes demolition of the existing wall, toilet and sink facilities. Re-alignment of the wall and installation of sanitation facilities that will also allow for a small process control lab work space area that will include the appropriate sink and plumbing fixtures.

**WW-7.**

**Miscellaneous Wastewater Projects**

**FY 2015-16: \$25,000**

**5-yr Total: \$225,000**



This budget provides for various minor improvements at the District's wastewater treatment plant and collection system. As the wastewater treatment plant ages it is both important and necessary to adequately maintain system components through regular and routine preventative maintenance and repair. This proposed budget allocates \$25,000 to \$50,000 per year over the next five annual budget cycles for repair and replacement of District wastewater treatment plant components and equipment.



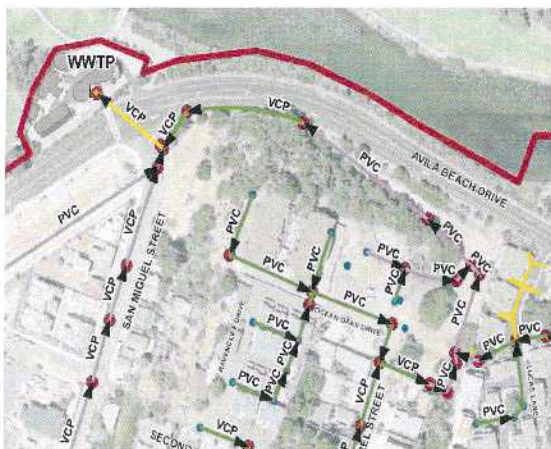
| <u>ITEM #</u> | <u>PROJECT TITLE</u>                                    | <u>COST TO COMPLETE PROJECT</u>                |
|---------------|---|--|
| WW-8.         | San Luis Street and Avila Beach Drive Sewer Replacement | FY 2015-16: \$350,000<br>5-yr Total: \$350,000 |



Last fiscal year staff recommended that these two sewer replacement projects be combined into one project in order to save costs and impacts to the community. In late 2014 Wallace Group was retained to prepare design and bid documents for the projects. The current schedule is to bid the projects in July, award a contract to the successful bidder in August and start construction in early September. Construction is scheduled to be completed before the rainy season starts in (hopefully) late November or early December.

The scope of the project includes:

Installation of 460 feet of 8-inch PVC sewer line on San Luis Drive between Second Street and First Street.



The existing east side sewer line will be abandoned. All existing east side service lateral connections will be relocated to the new west-side 8-inch sewer line.

This project will also provide for approximately 40 feet of new 8-inch sewer line installation between MH C2-1 and MH B2-1 to facilitate abandoning of the east side line.

Scope of the Avila Beach Drive project includes:

Installation of 325 feet of 8-inch PVC sewer line on Avila Beach Drive upstream of the WWTF connection to replace the existing 6-inch clay sewer line.

| <u>ITEM #</u> | <u>PROJECT TITLE</u>                        | <u>COST TO COMPLETE PROJECT</u>              |
|---------------|---|--|
| WW-9.         | Replace Stairway and Repair Decking at WWTP | FY 2015-16: \$25,000<br>5-yr Total: \$25,000 |



This project was initiated in FY 2014/15 but has been carried over to FY 2015/16 for completion. The scope of this project includes design and preparation of plans and specifications for the demolition and replacement of the decking and stairwell landing outside of the second story office space at the treatment plant. The design plans and specifications have been completed. Staff will be soliciting bids for the project soon and anticipates the project will be completed in the first quarter of FY 2015/16.

Project staging and coordination with operations staff will be critical since operations staff will need daily access to the second story to inspect the primary clarifier and access the operations SCADA equipment.

**Street Lighting Items– Capital Improvements / Maintenance**

| <b><u>ITEM #</u></b> | <b><u>PROJECT TITLE</u></b>                                 | <b><u>COST TO COMPLETE PROJECT</u></b>      |
|----------------------|---|---|
| L1.                  | Repair or Replace Lights and Electrical Systems (As Needed) | FY 2015-16: \$7,500<br>5-yr Total: \$37,500 |



This budget item provides funding for as needed repairs or replacement of street lights and/or electrical appurtenances associated with the District's street light system.