



# **Avila Beach Community Services District**

## **2017/18 Fiscal Year Budget**

Presented to the Board of Directors

June 13, 2017

Peter Kelley, President  
Lynn Helenius, Vice President  
Eric DeWeese  
Ara Najarian

Proposed by:

Brad Hagemann  
General Manager/District Engineer

**Avila Beach Community Services District  
2017-18 Fiscal Year Budget**

**Fund Balances**

**AVILA BEACH COMMUNITY SERVICES DISTRICT**  
*Cash Account Balances*  
*Estimated FY 2016/17 Ending Balances*

**LAIF - General**

Beginning Balance	07/01/16	\$	2,219,633
Interest		\$	14,000

Approx Ending Balance	06/30/17	\$	<u>2,233,633</u>
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**General Checking - Heritage Oaks**

Approx Ending Balance	06/30/17	\$	600,000
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**Payroll Checking - Bank of America**

Approx Ending Balance	06/30/17	\$	6,500
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**Totals**

Approx Ending Balance	06/30/17	\$	<u>2,840,133</u>
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**Avila Beach Community Services District  
2017-18 Fiscal Year Budget**

**Budget Summary**

Avila Beach Community Services District  
 Operations Maintenance Budget

Combined Detail  
 Fiscal Year 2017/18

Ordinary Income/Expense	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
<b>Income</b>						
4010 · Operating Revenue	0	450,000	455,000	0		905,000
4012 · S W Franchise Fee					17,000	17,000
4020 · Ambulance Franchise	3,800	0	0	0	0	3,800
4029 · Interest Income	15,000	0	0	0	0	15,000
4030 · County Taxes	225,000	265,000	75,000	16,000	0	581,000
4050 · Harbor Charges	0	60,000	0	1,200	0	61,200
4090 · Rental Income	38,000	0	0	0	0	38,000
4100 · Misc Income	0	0	0	0	0	0
<b>Total Income</b>	<b>281,800</b>	<b>775,000</b>	<b>530,000</b>	<b>17,200</b>	<b>17,000</b>	<b>1,621,000</b>
<b>Expense</b>						
5230 · Payroll Taxes	800	0	0	0	0	800
5242 · Health Insurance	8,400	0	0	0	0	8,400
5254 · CalPERS Kathy	13,000	0	0	0	0	13,000
5256 · CalPERS Kristi	4,200	0	0	0	0	4,200
5260 · Work Comp Insurance	1,100	0	0	0	0	1,100
5280 · Payroll Expenses	37,000	0	0	0	0	37,000
6102 · Accounting	12,000	0	0	0	0	12,000
6103 · Accounting Audit	8,500	0	0	0	0	8,500
6120 · Dues & Subscriptions	4,000	500	500	0	0	5,000
6130 · LAFCo Fees	5,200	0	0	0	0	5,200
6135 · Legal	25,000	10,000	2,000	0	0	37,000
6140 · Office Supplies & Postz	7,500	1,500	1,200	0	0	10,200
6145 · Public Notices	1,000	0	0	0	0	1,000
6155 · Rent	10,500	0	0	0	0	10,500
6160 · Training	5,000	0	0	0	0	5,000
6165 · Fuel & Travel	0	1,000	0	0	0	1,000
6170 · Web Site	2,400	0	0	0	0	2,400
6503 · Chemicals	0	75,000	2,000	0	0	77,000
6505 · Contract Labor O & M	0	185,000	72,000	0	0	257,000
6506 · Contract Labor GM	135,000	0	0	0	0	135,000
6510 · Critical Spare Parts	0	7,500	5,000	0	0	12,500
6515 · Engineering	0	15,000	20,000	0	0	35,000
6520 · Equip Repairs & Mainte	2,500	50,000	10,000	5,000	0	67,500
6525 · Fat Oil & Grease Progrz	0	6,000	0	0	0	6,000
6530 · Generator Maintenance	4,000	0	0	0	0	4,000
6535 · Insurance	5,500	5,500	4,800	0	0	15,800
6540 · Lab Tests	0	45,000	2,000	0	0	47,000

Avila Beach Community Services District  
**Operations Maintenance Budget**  
**Combined Detail**  
 Fiscal Year 2017/18

Combined	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
6543 · Management	0	0	0	0	0	0
6545 · Miscellaneous	0	0	0	0	0	0
6550 · Operating Supplies	0	6,500	6,000	0	0	12,500
6555 · Permits & Fees	0	10,000	4,500	0	0	14,500
6565 · Regulatory Permit Compliance	0	15,000	10,000	0	0	25,000
6560 · Plan Checks	0	0	1,000	0	0	1,000
6570 · Safety Gear	0	650	100	0	0	750
6575 · Small Tools	0	500	500	0	0	1,000
6580 · Solids Handling	0	33,000	0	0	0	33,000
6585 · Telephone	3,000	4,400	0	0	0	7,400
6590 · Utilities	2,000	25,000	2,000	12,500	0	41,500
6591 · Yard Improvements	0	0	500	0	0	500
6805 · State Water	0	0	125,000	0	0	125,000
6802 · Lopez Water	0	0	100,000	0	0	100,000
<b>Sub total Operating Expense</b>	<b>293,600</b>	<b>501,050</b>	<b>369,100</b>	<b>17,500</b>	<b>0</b>	<b>1,181,250</b>
<b>Allocation of Admin Transfer</b>						
6104 · Admin Transfer	-293,600	50%	40%	5%	5%	0
<b>Total Expense</b>	<b>0</b>	<b>146,800</b>	<b>117,440</b>	<b>14,680</b>	<b>14,680</b>	<b>1,181,250</b>
6600 · Cal Fire Contract Labor	175,000					175,000
1600 · Fixed Assets Depreciat	0	100,474	29,680	0	0	130,154
<b>Net Profit/ Loss</b>	<b>106,800</b>	<b>26,676</b>	<b>13,780</b>	<b>-14,980</b>	<b>2,320</b>	<b>134,596</b>

Updated: 6/1/17

**Avila Beach Community Services District  
2017-18 Fiscal Year Budget**

**General/Administrative Fund**

Avila Beach Community Services District  
Admin/General Budget

Fiscal Year 2017/18

Administrative/General	16/17 Budget	16/17 Projected	16/17 Comments	17/18 Proposed Budget	17/18 Comments
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4010 · Operating Revenue	0	0	Admin and General Accounts Combined	0	
4020 · Contract Services Ambulance	2,500	3,800		3,800	
4030 · County Taxes	220,000	220,000		225,000	70% GF Tax
4050 · Harbor Charges	0	0		0	
4070 · Late Charge Penalty	0	0		0	
4090 · Rental Income	38,000	38,000		38,000	
4100 · Misc Income	0	0		0	
4600 · Interest Income	6,500	13,500	Higher Interest Rates	15,000	LAIF interest
<b>Total Income</b>	<b>267,000</b>	<b>275,300</b>		<b>281,800</b>	
<b>Expense</b>					
5200 · Payroll Expenses	35,000	35,000		37,000	5% Salary Increase
5230 · Payroll Taxes	560	800		800	
5242 · Health Insurance	10,200	8,000		8,400	\$700 monthly insurance
5254 · CalPERS Kathy	12,000	12,000		13,000	Retiree Unfunded Liability
5256 · CalPERS Kristi	3,000	4,000		4,200	Employee
5260 · Work Comp Insurance	854	1,000		1,100	Employee
6102 · Accounting Labor	15,000	18,000	Included Audit and Accounting	12,000	
6103 · Accounting Audit				8,500	Separate line item for Audit
6104 · Administrative Transfer	0	0		4,000	CSDA membership
6120 · Dues & Subscriptions	4,000	3,800		5,200	Anticipates a slight increase
6130 · LAFCo Fees	5,000	4,767		25,000	Continue As-Needed Policy
6135 · Legal	25,000	15,000	Legal attending Board mtgs as needed	7,500	
6140 · Office Supplies & Postage	7,500	7,500		1,000	
6145 · Public Notices	1,000	800		10,500	
6155 · Rent	9,500	9,725		5,000	
6160 · Training	5,000	2,500		2,400	Add line item to Admin Budget
6170 - Webpage		2,400			



**Avila Beach Community Services District**  
**Admin/General Budget**  
 Fiscal Year 2017/18

Administrative/General	16/17	16/17	17/18	17/18 Comments
	Budget	Projected	Proposed Budget	
6506 · Contract Labor GM	125,000	135,000	135,000	Contract GM
6520 · Equip Repairs & Maint	2,500	1,900	2,500	Copier & IT Support/Back-up
6535 · Insurance	4,800	4,800	5,500	
6543 · Management	0	0	0	
6550 · Operating Supplies	0	0	0	
6585 · Telephone & Internet	3,000	2,800	3,000	Admin Office
6590 · Utilities	2,000	2,000	2,000	
6545 · Miscellaneous	0	0	0	
<b>Total Admin Expense</b>	<b>270,914</b>	<b>271,792</b>	<b>293,600</b>	
<b>6600 · Cal Fire Contract Labor</b>	<b>175,000</b>	<b>162,000</b>	<b>175,000</b>	Cal Fire Contract Services

Administrative costs spread to other funds: Street Lights & Solid Waste 5% each, Water 40% & Sanitary 50%

Notes:

**Avila Beach Community Services District  
2017-18 Fiscal Year Budget**

**Sanitary Fund**

**Avila Beach Community Services District**  
**Sanitary Budget**  
 Fiscal Year 2017/18

Sanitary	16/17 Budget	16/17 Projected	16/17 Comments	17/18 Proposed Budget	17/18 Comments
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4003 · Operating Revenue	475,000	450,000		450,000	0% rate increase
4007 · Harbor Charges	60,000	62,000		60,000	
4009 · County Taxes	236,000	255,000		265,000	
	<u>771,000</u>	<u>767,000</u>		<u>775,000</u>	
<b>Total Income</b>					
<b>Expense</b>					
6120 · Dues & Subscriptions	500	350		500	Underground Service Alert
6135 · Legal	10,000	1,000		10,000	Anticipates additional support for permit renewal
6140 · Office Supplies & Postage	1,500	1,000		1,500	
6165 · Fuel & Travel	1,000	1,000		1,000	
6503 · Chemicals	70,000	69,300		75,000	Anticipate 5% Increase
6505 · Contract Labor	185,000	175,000		185,000	Anticipates 5% increase
6510 · Critical Spare Parts	15,000	5,500		7,500	
6515 · Engineering	25,000	7,500		15,000	Contract as needed Non-CIP
6520 · Equip Repairs & Maintenance	30,000	50,000		50,000	age of equipment
6525 · Fat Oil & Grease Program	6,000	5,200		6,000	Contract program
6530 · Generator Maintenance	4,000	3,100		4,000	
6535 · Insurance	5,000	5,000		5,500	10% Rate Increase
6540 · Lab Tests	45,000	40,000		45,000	
6545 · Miscellaneous	0	0		0	
6550 · Operating Supplies	8,000	5,500		6,500	
6555 · Permits & Fees	10,000	9,500		10,000	

**Avila Beach Community Services District**  
**Sanitary Budget**  
 Fiscal Year 2017/18

<b>Sanitary</b>	<b>16/17 Budget</b>	<b>16/17 Projected</b>	<b>16/17 Comments</b>	<b>17/18 Proposed Budget</b>	<b>17/18 Comments</b>
<b>6565 · Regulatory Permit Compliance</b>	25,000	1,500		15,000	
<b>6570 · Safety Gear</b>	450	650	No Permit Renewal yet	650	Contract as needed
<b>6575 · Small Tools</b>	500	350	Gloves/Safety gear	500	
<b>6580 · Solids Handling</b>	30,000	30,000		33,000	Bio Solids Transport & Disposal
<b>6585 · Telephone</b>	4,000	4,000		4,400	SCADA line & plant line
<b>6590 · Utilities</b>	24,000	24,500		25,000	
<b>Sub Total Operating Expense</b>	<u>441,450</u>	<u>381,100</u>		<u>501,050</u>	
<b>6104 · Administrative Transfer</b>	121,911	122,306		146,800	50% of Admin Cost
<b>Total Operating Expense</b>	<u>563,361</u>	<u>503,406</u>		<u>647,850</u>	
<b>170 · Fixed Assets Depreciation</b>	100,474	100,474		<u>100,474</u>	
<b>Net Income/ Expense</b>	107,165	163,120		26,676	
<b>Other Income</b>					
<b>7210 · Capacity Fees Paid</b>	80,000	30,000		60,000	

Notes:

**Avila Beach Community Services District  
2017-18 Fiscal Year Budget**

**Water Fund**

# Avila Beach Community Services District Water Budget

Fiscal Year 2017/18

Water Ordinary Income/Expense	16/17 Projected	16/17 Budget	17/18 Proposed Budget	17/18 Comments
<b>Income</b>				
4003 · Operating Revenue	455,000	467,500	455,000	0% rate increase
4009 · County Taxes	75,000	80,000	75,000	25% GF tax
<b>Total Income</b>	<u>530,000</u>	<u>547,500</u>	<u>530,000</u>	
<b>Expense</b>				
6120 · Dues & Subscriptions	500	500	500	
6135 · Legal	2,000	2,000	2,000	
6140 · Office Supplies & Postage	1,200	1,200	1,200	
6145 · Public Notices	100	200	0	
6503 · Chemicals	1,500	2,000	2,000	
6505 · Contract Labor	65,000	70,000	72,000	Contract Operations COLA
6510 · Meters & Critical Spare Parts	5,670	5,000	5,000	
6515 · Engineering	1,500	20,000	20,000	Contract as needed Non-CIP
6520 · Equip Repairs & Maint	15,650	5,000	10,000	Significant Repairs
6535 · Insurance	4,800	4,800	4,800	
6540 · Lab Tests	2,000	2,000	2,000	
6545 · Miscellaneous	0	0	0	
6550 · Operating Supplies	6,000	6,000	6,000	
6555 · Permits & Fees	4,200	4,000	4,500	Anticipates slight increase
6560 · Plan Checks	1,500	1,000	1,000	
6565 · Regulatory Permit Compliance	2,500	10,000	10,000	Contract as needed
6570 · Safety Gear	100	50	100	
6575 · Small Tools	250	500	500	
6590 · Utilities	1,500	2,000	2,000	New Tank Mixer
6591 · Yard Improvements	500	500	500	

**Avila Beach Community Services District  
Water Budget**

Fiscal Year 2017/18

Water	16/17 Budget	16/17 Projected	16/17 Comments	17/18 Proposed Budget	17/18 Comments
6805 - State Water	125,000	105,000		125,000	<i>Includes Drought Buffer Cost</i>
6802 - Lopez Water	100,000	110,000		100,000	
<b>Sub Total Operating Expense</b>	<b>361,750</b>	<b>331,470</b>		<b>369,100</b>	
6104 - Administrative Transfer	94,579	95,127		117,440	40% of Admin Cost
<b>Total Operating Expense</b>	<b>456,329</b>	<b>426,597</b>		<b>486,540</b>	
<b>1600 - Fixed Assets Depreciation</b>	<b>29,680</b>	<b>29,680</b>		<b>29,680</b>	
<b>Net Income/ Expense</b>	<b>61,491</b>	<b>73,723</b>		<b>13,780</b>	
<b>Other Income</b>					
7210 - Capacity Fees Paid	40,000	14,000		40,000	

Notes:

**Avila Beach Community Services District  
2017-18 Fiscal Year Budget**

**Street Lighting Fund**



Avila Beach Community Services District  
 Light Budget  
 Fiscal Year 2017/18

Light	6/17 Budget	16/17 Projected	16/17 Comments	17/18 Proposed Budget	17/18 Comments
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4010 · Operating Revenue	0	0		0	
4030 · County Taxes	15,500	14,000		16,000	Increase to 7% GF Tax
4050 · Harbor Charges	1,200	1,200		1,200	
4070 · Late Charge Penalty	0	0		0	
4100 · Misc Income					
<b>Total Income</b>	<u>16,700</u>	<u>15,200</u>		<u>17,200</u>	
<b>Expense</b>					
5200 · Payroll Expenses					
5210 · Gross Wages	0	0		0	
<b>Total 5200 · Payroll Expense</b>	<u>0</u>	<u>0</u>		<u>0</u>	
5230 · Payroll Taxes					
503M · Medicare	0	0		0	
<b>Total 5230 · Payroll Taxes</b>	<u>0</u>	<u>0</u>		<u>0</u>	
6542 · Maintenance	1,000	5,000	R & R Puck lights w/L	5,000	Install New LED lights
6545 · Miscellaneous	0	0		0	
6567 · Repairs	0	0		0	
6590 · Utilities	12,500	12,500		12,500	
Town Lights	7,200	7,200		7,200	
Front Street	5,300	5,300		5,300	
<b>Sub Total Operating Expense</b>	<u>13,500</u>	<u>17,500</u>		<u>17,500</u>	
6104 · Administrative Trans	0	13,590		14,680	5% of Admin Cost
<b>Total Operating Expense</b>	<u>13,500</u>	<u>31,090</u>		<u>32,180</u>	
<b>Net Income/ Expense</b>	<b>3,200</b>	<b>-15,890</b>		<b>-14,980</b>	

**Avila Beach Community Services District  
2017-18 Fiscal Year Budget**

**Solid Waste Fund**

**Avila Beach Community Services District**  
**Solid Waste Budget**  
 Fiscal Year 2016/17

	<u>16/17 Budget</u>	<u>16/17 Projected</u>	<u>16/17 Comments</u>	<u>17/18 Proposed Budget</u>	<u>17/18 Comments</u>
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
4012 · Solid Waste Franchise Fees	16,000	16,500		17,000	<i>Franchise Fee</i>
4070 · Late Charge Penalty	0	0		0	
4100 · Misc Income	0	0		0	
<b>Total Income</b>	<u>16,000</u>	<u>16,500</u>		<u>17,000</u>	
<b>Expense</b>					
6102 · Accounting	0			0	
6104 · Administrative Transfer	10,387	13,590		14,680	5% of Admin Cost
6135 · Legal	0			0	
6505 · Contract Labor	0			0	
6542 · Maintenance	0			0	
6543 · Management	0			0	
6545 · Miscellaneous	0			0	
6550 · Operating Supplies	0			0	
6567 · Repairs	0			0	
<b>Sub Total Operating Expense</b>	<u>0</u>			<u>0</u>	
<b>Total Operating Expense</b>	<u>10,387</u>	<u>13,590</u>		<u>14,680</u>	
<b>Net Income/ Expense</b>	<b>5,613</b>	<b>2,910</b>		<b>2,320</b>	

**Avila Beach Community Services District  
2017-18 Fiscal Year Budget**

**Water and Sewer Rates**

# AVILA BEACH COMMUNITY SERVICES DISTRICT

FY 2017/18 Budget

## ABCSO ADOPTED MONTHLY RATE STRUCTURE EFFECTIVE 7/1/17

CLASS	WATER RATE	SEWER RATE	MINIMUM USE	WATER MINIMUM	SEWER MINIMUM	TOTAL MINIMUM
RESIDENTIAL	\$10.84	\$11.23	5 UNITS	\$54.20	\$56.15	\$110.35
MULTI-FAMILY	\$10.84	\$11.86	5 UNITS	\$54.20	\$59.30	\$113.50
RESTAURANTS	\$10.84	\$16.16	5 UNITS	\$54.20	\$80.80	\$135.00
COMMERCIAL/PUBLIC	\$10.84	\$15.13	5 UNITS	\$54.20	\$75.65	\$129.85
INDUSTRIAL/LAUNDRY	\$10.84	\$17.25	5 UNITS	\$54.20	\$86.25	\$140.45

Adopted Water Rate increase 0%

Adopted Sewer Rate Increase 0%

Sewer service is based upon the amount of water utilized. A minimum monthly bill for 5 units of service is charged for each service connection, even if less water is utilized.

Each unit of water is approximately 748 gallons

Water & Sewer Rates Established by Resolution No. 2014-07

**Avila Beach Community Services District  
2017-18 Fiscal Year Budget**

**Water and Sewer Capacity Fees**

**RESOLUTION NO. 2013- 08**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
AVILA BEACH COMMUNITY SERVICES DISTRICT  
ADOPTING CAPACITY FEES FOR BOTH WATER AND SEWER**

**WHEREAS**, the Avila Beach Community Services District (herein "District") is a community services district organized under Govt. Code §61000 et seq.; and

**WHEREAS**, the District has amongst its active powers the power to provide water for any beneficial uses (Govt. Code §61100(a)) and to collect and to dispose of sewage and wastewater (Govt. Code §61100(b)); and

**WHEREAS**, the Board of Directors has reviewed the recommendations of NBS and has determined that those charges do not exceed the amount anticipated and are necessary for providing these services to new connections to the water and sewer services within the District (Govt. Code §66013); and

**WHEREAS**, that Notice of this Public Hearing was appropriately published pursuant to Govt. Code §61016; and

**WHEREAS**, that the honorable Board has considered the report of NBS regarding capacity fees on at least four (4) occasions. At the District's last meeting on November 12, 2013, the Board gave direction that the adoption of capacity charges be placed on the upcoming agenda; and

**WHEREAS**, the Board recognizes that the adoption of these new connection fees could cause a hardship upon property owners/developers who have not perfected their right to connect to the District's water and sewer services and wishes to provide a one (1) month grace period before these new connection/capacity charges take effect.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT AS FOLLOWS:**

1. The above recitals are true and correct.
2. That the Board hereby adopts the connection/capacity charges set forth in Attachment "A" to this Resolution.
3. That the effect of these charges be delayed thirty (30) days as to those holding unperfected preliminary will serves to allow for District processing but shall take effect immediately as to all new applications for District water and sewer services

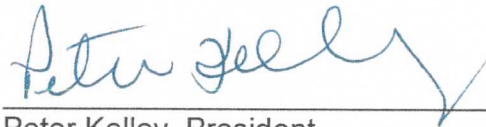
**PASSED AND ADOPTED** by the Board of Directors of the Avila Beach Community Services District this 10th day of December, 2013, on the following roll call vote:

AYES: Rowe, Janowicz, Waldron, Kelley

NOES: None

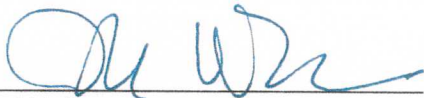
ABSENT: Richards

ABSTAIN: None



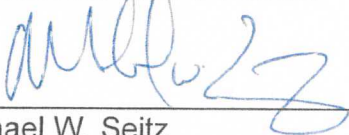
\_\_\_\_\_  
Peter Kelley, President  
Avila Beach Community Services District

ATTEST:



\_\_\_\_\_  
John Wallace  
District General Manager and  
Secretary to the Board

APPROVED AS TO FORM:



\_\_\_\_\_  
Michael W. Seitz  
District Legal Counsel



UPDATED WATER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee <sup>1,2</sup>	Equivalence to a 2-Bedroom SFR Unit <sup>3</sup>	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$4,780.57	0.67	\$3,442	\$4,301
Two Bedroom	\$7,170.86	1.00	\$5,163	\$6,452
Three Bedroom	\$9,561.15	1.33	\$6,884	\$8,602
Four Bedroom	\$11,951.43	1.67	\$8,605	\$10,753
Multi Dwelling				
One Bedroom	\$3,824.46	0.53	\$2,754	\$3,441
Two Bedroom	\$5,736.69	0.80	\$4,130	\$5,161
Three Bedroom	\$7,648.92	1.07	\$5,507	\$6,882
Mobile Home	\$4,780.57	0.67	\$3,442	\$4,301
Barber Shop (per chair)	\$1,912.23	0.27	\$1,377	\$1,720
Beauty Shop (per chair)	\$2,390.29	0.33	\$1,721	\$2,151
Dentist Office (per chair)	\$14,341.72	2.00	\$10,326	\$12,903
Department Store (per employee)	\$764.89	0.11	\$551	\$688
or, if larger, (per 1,000 square feet)	\$2,292.92	0.32	\$1,652	\$2,065
Drug Store	\$9,561.15	1.33	\$6,884	\$8,602
w/Fountain Service add:	\$25,815.10	3.60	\$18,587	\$23,226
if Serving Meals add (per seat):	\$956.11	0.13	\$688	\$860
Laundry				
(per Standard washing machine)	\$19,122.29	2.67	\$13,768	\$17,205
Meat Market				
(per 1,000 square feet of floor area)	\$956.11	0.13	\$688	\$860
Motel or Hotel (per room)	\$2,390.29	0.33	\$1,721	\$2,151
Office Building				
(per employee)	\$478.06	0.07	\$344	\$430
or, if larger, (per 1,000 square feet)	\$2,294.68	0.32	\$1,652	\$2,065
Physicians Office				
(per examining room)	\$3,824.46	0.53	\$2,754	\$3,441
Restaurant				
(per seat at 20 gallons per day per seat)	\$382.45	0.05	\$275	\$344
Theatre (per seat)	\$57.37	0.01	\$41	\$52
Other non water intensive establishments:				
(per 500 gallons per day)	\$9,561.15	1.33	\$6,884	\$8,602
Boarding School, Elem (per student)	\$1,434.17	0.20	\$1,033	\$1,290
Boarding School, Senior (per student)	\$1,912.23	0.27	\$1,377	\$1,720
Church (per seat)	\$57.37	0.01	\$41	\$52
Country Club (per member)	\$478.06	0.07	\$344	\$430
Civic Club (per member)	\$57.37	0.01	\$41	\$52
Elementary School (per student)	\$305.96	0.04	\$220	\$275
Nursing Homes (per bed)	\$2,868.34	0.40	\$2,065	\$2,581
Rooming House (per resident)	\$1,912.23	0.27	\$1,377	\$1,720
Summer Camps (per resident or camper)	\$1,147.34	0.16	\$826	\$1,032

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards, and because it more appropriately describes what the fee is.

2. For uses not specifically included in this schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by \$17,057.09.

3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

UPDATED SEWER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee <sup>1,2</sup>	Equivalence to a 2-Bedroom SFR Unit <sup>3</sup>	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$980.94	0.67	\$6,253	\$8,320
Two Bedroom	\$1,471.41	1.00	\$9,379	\$12,481
Three Bedroom	\$1,961.88	1.33	\$12,505	\$16,641
Four Bedroom	\$2,452.35	1.67	\$15,632	\$20,801
Multi Dwelling*				
One Bedroom	\$784.75	0.53	\$5,002	\$6,656
Two Bedroom	\$1,177.13	0.80	\$7,503	\$9,985
Three Bedroom	\$1,569.51	1.07	\$10,004	\$13,313
Mobile Home*	\$980.94	0.67	\$6,253	\$8,320
Barber Shop** (per chair)	\$392.38	0.27	\$2,501	\$3,328
Beauty Shop** (per chair)	\$490.47	0.33	\$3,126	\$4,160
Dentist Office** (per chair)	\$2,942.83	2.00	\$18,758	\$24,962
Department Store (per employee)	\$156.95	0.11	\$1,000	\$1,331
or, if larger, (per 1,000 square feet)	\$470.49	0.32	\$2,999	\$3,991
Drug Store**	\$1,961.88	1.33	\$12,505	\$16,641
w/Fountain Service add:	\$5,297.09	3.60	\$33,765	\$44,931
if Serving Meals add (per seat):	\$196.19	0.13	\$1,251	\$1,664
Laundry**	\$3,923.77	2.67	\$25,011	\$33,282
(per Standard washing machine)				
Meat Market**	\$196.19	0.13	\$1,251	\$1,664
(per 1,000 square feet of floor area)				
Motel or Hotel (per room)	\$490.47	0.33	\$3,126	\$4,160
Office Building**				
(per employee)	\$98.09	0.07	\$625	\$832
or, if larger, (per 1,000 square feet)	\$470.85	0.32	\$3,001	\$3,994
Physicians Office**	\$784.75	0.53	\$5,002	\$6,656
(per examining room)				
Restaurant**	\$78.48	0.05	\$500	\$666
(per seat at 20 gallons per day per seat)				
Theatre** (per seat)	\$11.77	0.01	\$75	\$100
Other non water intensive establishments**				
(per 500 gallons per day)	\$1,961.88	1.33	\$12,505	\$16,641
Boarding School, Elem (per student)	\$294.28	0.20	\$1,876	\$2,496
Boarding School, Senior (per student)	\$392.38	0.27	\$2,501	\$3,328
Church (per seat)	\$11.77	0.01	\$75	\$100
Country Club (per member)	\$98.09	0.07	\$625	\$832
Civic Club** (per member)	\$11.77	0.01	\$75	\$100
Elementary School (per student)	\$62.78	0.04	\$400	\$533
Nursing Homes (per bed)	\$588.57	0.40	\$3,752	\$4,992
Rooming House (per resident)	\$392.38	0.27	\$2,501	\$3,328
Summer Camps (per resident or camper)	\$235.43	0.16	\$1,501	\$1,997

1 ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is.  
 2 For those uses not specifically included in the foregoing Schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by the applicable acre foot rate for that use(s) under Paragraph A, B, or C of this section.  
 3 Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

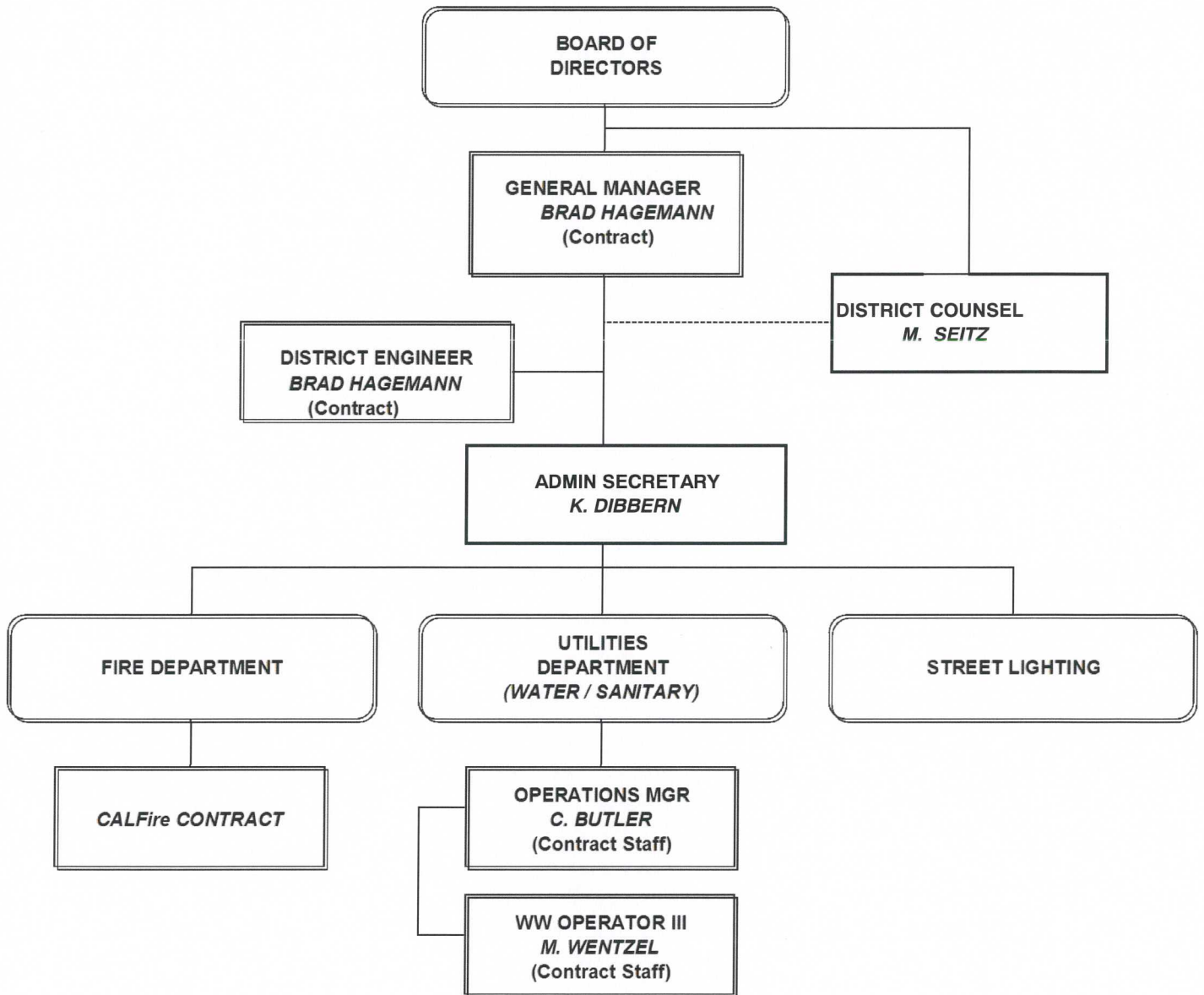
The following notes are applicable to the existing capacity fees:

- A. Uses in which a ration of water used to sewage produced is essentially - 100% water used, 80% sewage produced, based upon \$1,967.54 per acre foot annual water use.
- B. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 90% sewage produced, based upon \$2,208.38 per acre foot of water used, marked by \*.
- C. Uses in which essentially 100% of the water used is converted to sewage, based upon \$3,229.74 per acre foot of water used, marked by \*\*.

**Avila Beach Community Services District  
2017-18 Fiscal Year Budget**

**District Organization Chart**

**AVILA BEACH COMMUNITY SERVICES DISTRICT**  
**FY 2017/18 Organization Chart**



**Avila Beach Community Services District  
2017-18 Fiscal Year Budget**

**Compensation  
Effective 7/1/17**

**2017/18 Fiscal Year Budget  
Avila Beach Community Services District**

**Proposed Pay Grades and Related Steps  
for Permanent Employees  
To Be Effective 7/1/17**

	<b>GRADE 4 Existing 2.0% *</b>	<b>GRADE 5 Existing 2.0% *</b>	<b>GRADE 7 Existing 2.0% *</b>	<b>GRADE 9 Existing 2.0% *</b>
STEP 1	13.64 13.91	16.30 16.63	19.28 19.67	26.70 27.23
STEP 2	14.32 14.61	17.81 18.17	20.76 21.18	28.18 28.74
STEP 3	15.03 15.33	19.28 19.67	22.23 22.67	29.39 29.98
STEP 4	16.30 16.63	20.76 21.18	23.77 24.25	31.16 31.78
STEP 5	17.81 18.17	22.23 22.67	25.25 25.76	32.71 33.36

**DEPARTMENT**  
Administration  
Operations

Clerk Typist  
Laborer

Accounting Clerk  
Utility Worker I

Admin Secretary  
Utility Worker II

Office Manager  
Chief Plant Operator

**STEP PARAMETERS**

Step 1 is typically the starting wage. Hiring above Step 1 may be approved subject to the Personnel Committee concurrence.  
Step 2 increase is available with satisfactory six month review, completion of probation period and General Manager's approval.  
Step 3 is available after 1 year of service at Step 2, satisfactory annual review and General Manager's approval.  
Step 4 is available after 1 year of service in Step 3, satisfactory annual review and General Manager's approval.  
Step 5 is available after 1 year of service in Step 4, satisfactory annual review and General Manager's approval.

**COST OF LIVING ADJUSTMENT**

Yearly on July 1, all employees may be given a cost of living adjustment if approved by the Board of Directors. The percent will be applied to all grades and steps equally and the above schedule will be recalculated to reflect such Board action. The applicable percent shall be based on the consumer's price index for inflation released for the previous year by the Federal Government and proposed to the Board by the General Manager along with his recommendation for approval or defer depending on the fiscal impact on the District. This Adjustment is applicable to all employees as a group, but not guaranteed.

**Avila Beach Community Services District  
2017-18 Fiscal Year Budget**

**Capital Equipment/Projects**

2017/18 Fiscal Year Budget  
Avila Beach Community Services District  
Capital Improvement Program

Item Description	Total 5 Years				
	2017/18 1	2018/19 2	2019/20 3	2020/21 4	2021/22 5
<b>Administration</b>					
ADM-1 General Administrative Capital Equipment	\$ 8,500	\$ 1,500	\$ 2,500	\$ 2,500	\$ 2,500
<b>Subtotal:</b>	<b>\$ 8,500</b>	<b>\$ 1,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>
<b>Water</b>					
W-2017/18-1 Water Tank #1 & #2 Maintenance Items (ATS report)	\$ 50,000	\$ 25,000	\$ 0.00	\$ 0.00	\$ 0.00
W-2017/18 - 2 Water System Meter/Valve Replacement	\$ 100,000	\$ 75,000	\$ 50,000	\$ 50,000	\$ 50,000
W-2017_18 - 3 Misc Water Line Replacements	\$ 20,000	\$ 25,000	\$ 25,000	\$ 0.00	\$ 0.00
W-F5 Lopez Booster Pumps	\$ 0.00	\$ 50,000	\$ 75,000		
	\$ 0.00				
	\$ 0.00				
<b>Subtotal:</b>	<b>\$ 170,000</b>	<b>\$ 175,000</b>	<b>\$ 150,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
<b>Wastewater</b>					
WW -2017-18 - 1 WWTP Upgrade/RW Analysis	\$ 75,000	\$ 100,000	\$ 800,000	\$ 500,000	\$ 400,000
WW - 2017/18 -2 Influent Wet Well Coating Repairs	\$ 45,000	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
WW - 2017/18 -3 Process Control Improvement Projects	\$ 50,000	\$ 25,000	\$ 0.00	\$ 0.00	\$ 0.00
WW - 2017/18 -4 Wastewater Collection Line Repair	\$ 20,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 0.00
WW -2017-18 -5 Miscellaneous Wastewater Projects	\$ 20,000	\$ 50,000	\$ 50,000	\$ 100,000	
WW - F2 Chlorination System Improvements	\$ 0	\$ 50,000			
WW-F3 First Street Sewer Line Replacement	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 200,000
WW-F4 Ocean Outfall Inspection and Benthic Monitoring	\$ 0	\$ 100,000	\$ 0	\$ 0	\$ 0.00
WW-F5 Front Street Sewer Line Replacement	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 100,000
WW-F6 San Miguel Street Sewer Line Replacement	\$ 0	\$ 50,000	\$ 100,000	\$ -50,000	\$ 0
<b>Subtotal:</b>	<b>\$ 210,000</b>	<b>\$ 400,000</b>	<b>\$ 975,000</b>	<b>\$ 775,000</b>	<b>\$ 700,000</b>
<b>Street Lighting</b>					
L-1 Repair or Replace Lights and Electrical Systems (As Needed)	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
<b>Subtotal:</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>
<b>Total Capital Equipment / Projects by Fiscal year:</b>	<b>\$ 396,000</b>	<b>\$ 584,000</b>	<b>\$ 1,135,000</b>	<b>\$ 835,000</b>	<b>\$ 760,000</b>
<b>Total 5-Year Capital Equipment / Projects</b>	<b>\$ 3,710,000</b>				

**KEY**

- W-F#= FUTURE WATER - NEXT FISCAL YEAR
- WWW#= WASTEWATER
- WWW-F#= FUTURE WASTEWATER - NEXT FISCAL YEAR

**L#= STREET LIGHTING**

- \*= Maintenance Project (Cost Sharing is Flow Based, with PSLHD contributing 15% of the costs)
- \*\*= Capital Improvement Project (Cost Sharing is Ownership Based, with PSLHD contributing 35% of the costs)