

AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424
Meeting Room and Office – 100 San Luis Street, Avila Beach
Telephone (805) 595-2664 FAX (805) 595-7623
E-Mail avilacsd@gmail.com

REGULAR BOARD MEETING 1:00 PM Tuesday, May 10th, 2022

PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, MEMBERS OF THE BOARD OF DIRECTORS, STAFF AND PUBLIC MAY PARTICIPATE IN THIS MEETING VIA TELECONFERENCE AND/OR ELECTRONICALLY.

ZOOM MEETING: <https://us02web.zoom.us/j/4111787571>

Meeting ID: 411 178 7571

Password: No Password Required.

BY PHONE: 1-669-900-9128

1. **CALL TO ORDER: 1:00 P.M.**

2. **ROLL CALL: Board Members:**

Pete Kelley, President
Ara Najarian, Vice President
Lynn Helenius, Director
Kristin Berry, Director
Howie Kennett, Director

3. **PUBLIC COMMENT**

Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on today's agenda** may address the Board now. Please state name and address before addressing the Board and **limit presentations to 3 minutes**. State law does not allow Board action on items not appearing on the agenda.

4. **INFORMATION AND DISCUSSION ITEMS**

County Reports

1. SLO County Sheriff Department
2. CalFire/County Fire Department

Reports on Attended Conferences, Meetings, and General Communications of District Interest

5. CONSENT ITEMS:

These items are approved with one motion. Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

- A. Minutes of April 12th, 2022, Board Meeting
- B. Monthly Financial Review for April 2022
- C. General Manager and District Engineer Report
- D. Water and Wastewater Superintendent Report for April 2022
- E. Resolution No. 2022 – 05 Authorizing Remote Teleconferencing Meetings

6. DISCUSSION OF PULLED CONSENT ITEMS

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

7. BUSINESS ITEMS: Items where Board action is called for.

- A. PUBLIC HEARING: Fiscal Year 2022/23 Budget
(Action Required: Receive Report, Open Public Hearing; Consider Adoption of Resolution No. 2022-06 Appropriations Limitations and Resolution No. 2022-07 Adopting a Final Fiscal Year 2022/23 Budget)
- B. Consideration of Request from Avila Beach Fish & Farmers' Market for Sponsorship
(Action Required: Receive Request; Provide Direction to Staff)

8. COMMUNICATIONS/ COORESPONDENCE

At this time, any Director, or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

9. ADJOURN

The next regular meeting will be held on June 14th, 2022.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 100 San Luis Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.

**MINUTES OF REGULAR MEETING
Avila Beach Community Services District
Tuesday, April 12th, 2022
1:00 P.M.**

ZOOM MEETING: 411 178 7571

Meeting ID: <https://us02web.zoom.us/j/4111787571>

BY PHONE: 1-669-900-9128

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:08 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present via Zoom: None

Board Members Present in Person: Lynn Helenius
Pete Kelley
Howie Kennett
Kristin Berry

Board Members Absent: Ara Najarian

Staff Present: Brad Hagemann, General Manager and District Engineer
Kristi Dibbern, Office Manager

3. PUBLIC COMMENTS

Ara Najarian joined the meeting at 1:09 PM via Zoom.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Sheriff's Report: Sheriff Stuart MacDonald reported 28 calls for service this month. There were 3 disturbances, 1 burglary, 6 preventive stops, 1 theft and one battery which involved a golfer who hit a vehicle with a ball. The owner of the vehicle was upset. Neither party pressed charges regarding the misunderstanding.

Cal Fire: Battalion Chief Paul Lee reported via email 47 calls for service this month, 29 were medically related. The Vegetation Management Project for this phase at San Luis Bay Estates is wrapped up for the year. CAL FIRE is extremely pleased with the improved clearance for evacuation and Fire Department access.

Another California Wildfire Protection Plan (CWPP) will be completed in May. This CWPP will focus on the Hills from Price Canyon North to Cragg Canyon. In addition, fire road maintenance will take place over the next few months. The graders will be used to provide all wheel drive fire engines better access to fires in area. In closing, please keep in mind that this year's grass and brush will dry out much earlier than in past years. Abate the weeds and brush to better protect your home from fire.

B. Conferences, Meetings and General Communications.

5. CONSENT ITEMS

Director Helenius made a motion to approve the Consent Items. The motion was seconded by Director Berry and passed with a roll call vote 5-0.

AYES: Lynn Helenius
Kristin Berry
Howie Kennett
Ara Najarian
Pete Kelley

NOES: None

ABSENT: None

6. **DISCUSSION OF PULLED CONSENT ITEMS:** None

7. **BUSINESS ITEMS:**

A. Weed Abatement Resolution No 2022-04

Director Helenius made the motion to adopt Resolution No 2022-04 it was seconded by Director Berry. It passed with a roll call vote 5-0.

AYES: Lynn Helenius
Kristin Berry
Howie Kennett
Ara Najarian
Pete Kelley

NOES: None

ABSENT: None

B. FY 2022/2023 Preliminary Budget

After an opportunity for public comment and considerable Board member discussion, the Board directed Staff to finalize the FY 2022/23 Budget and bring it back for consideration at the next Board meeting. The Board directed staff to include the 3% revenue increase as presented in the Preliminary Budget, but they did not final position on the rate increase. The Board directed staff to publish Public Hearing Notice at least 2 weeks prior to the May 18th, meeting. No formal action was taken.

C. Review the District's Water Shortage Response and Management Plan (Plan)

Jeremy Stone of Price, Postal & Parma, joined the meeting via zoom to answer questions and provide suggested revisions to the Plan. At the conclusion of the discussion, Jeremy suggested that the Plan was a good place to start and recommended the Board consider having some of the conservation measures become mandatory measures as the drought continues. Also, data regarding the types of use and high priority users versus low priority users gain preferences within The Plan. For example, residential users are preferred over swimming pools and fountains. The Board directed staff to continue working on the Plan and coordinate with the other local water district and the State, as new regulations appear to be coming down from Sacramento. Staff will bring the Plan back for further Board consideration at the May or June Board meeting.

COMMUNICATIONS/CORRESPONDENCE.

None

ADJOURNMENT: The meeting was adjourned at 3:25 P.M.

The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, May 10th, 2022, at 1:00 PM at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,

Brad Hagemann, PE
General Manager

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 10th, 2022

SUBJECT: Monthly Financial Review for April

Recommendation:

Receive and file report.

Overall Monthly Summary

During the month of April, the District deposited \$181,224.76 and incurred \$54,716.57 in expenses (cash basis). Income included \$105,727.40 in County tax income and \$89,408.83 in monthly water and sewer fees.

Detailed financial reports including a Balance Sheets, Deposits by Fund, Checks by Fund and Profit and Loss Sheets are provided for your information for the month of April.

Utility Service Billing

The District billed approximately \$89,270.02 in water and sewer service charges in April. Customer Rate Assistance reduced billing charges to the District in the amount of \$964.33.

Operation and Maintenance

The April statement for FRM (Fluid Resource Management) was not available at the time of Board Packet production.

Apr 30, 22

ASSETS

Current Assets

Checking/Savings

1000 · Cash Summary	
1005 · Customer Cash	10.00
1008 · Petty Cash	45.48
1010 · Pacific Premier Checking	846,092.01
1050 · LAIF	3,888,009.75
1060 · US Bank MM WWTP	2,459,779.67

Total 1000 · Cash Summary 7,193,936.91

Total Checking/Savings 7,193,936.91

Accounts Receivable

1200 · *Accounts Receivable 273,215.00

Total Accounts Receivable 273,215.00

Other Current Assets

1250 · Receivables	
1255 · Interest Receivable	3,166.38
1270 · Taxes Receivable	30,262.80
1280 · Water & Sewer Billings	127,895.96

Total 1250 · Receivables 161,325.14

1400 · Prepaid Summary

1410 · Prepaid Insurance 3,638.24

Total 1400 · Prepaid Summary 3,638.24

Total Other Current Assets 164,963.38

Total Current Assets 7,632,115.29

Fixed Assets

1600 · Fixed Assets & Acc. Depr.

1605 · Office Equipment	
1606 · Copier Samsung 2012	8,233.58
1609 · Office Equipment Accum Depr	-8,233.58

Total 1605 · Office Equipment 0.00

Avila Beach Community Services District
Balance Sheet
As of April 30, 2022

	<u>Apr 30, 22</u>
1610 · Fixed Asset -Office & Admin.	
1612 · Office Furniture cost	4,526.21
1614 · Office Furniture Accum Dep.	-4,526.21
Total 1610 · Fixed Asset -Office & Ad...	<u>0.00</u>
1620 · Fixed Assets - Sanitary	
1622 · Land	60,314.10
1626 · Collection Assets	
1627 · Collection Assets Cost	1,318,875.26
1628 · Collect Assets Accum Depr	-593,752.02
Total 1626 · Collection Assets	<u>725,123.24</u>
1630 · Disposal Equipment	
1631 · Disposal Equip Cost	611,174.66
1632 · Disposal Equip Accum Depr	-376,478.88
Total 1630 · Disposal Equipment	<u>234,695.78</u>
1634 · Other Equipment	
1634a · Other Equipment Cost	6,973.40
Total 1634 · Other Equipment	<u>6,973.40</u>
1635 · Treatment Plant	
1636 · Treatment Plant Original	105,000.00
1637 · Treatment Plant Addition	2,049,098.30
1638 · Treatment Plant Accum Dep	-1,318,518.37
Total 1635 · Treatment Plant	<u>835,579.93</u>
1642 · Treatment Equipment	
1643 · Treatment Equip Cost	1,087,410.54
1644 · Treatment Equip Accum D...	-787,343.49
1642 · Treatment Equipment - Oth...	205,485.61
Total 1642 · Treatment Equipment	<u>505,552.66</u>
Total 1620 · Fixed Assets - Sanitary	<u>2,368,239.11</u>
1650 · Fixed Assets - Water	
1652 · Equipment	
1653 · Equipment Cost	21,136.28
1654 · Equipment Accum Depr	-21,136.28
Total 1652 · Equipment	<u>0.00</u>

Avila Beach Community Services District
Balance Sheet
As of April 30, 2022

	<u>Apr 30, 22</u>
1656 · Distribution Assets	
1657 · Distribution Assets Cost	1,270,572.25
1658 · Dist Assets Accum Depr	-724,007.77
Total 1656 · Distribution Assets	<u>546,564.48</u>
Total 1650 · Fixed Assets - Water	546,564.48
1680 · Structures - Fixed Asset	
1681 · Structures GFAAG - Sani & FA	82,207.29
1682 · Gen / Fire Accum Dep	-54,626.21
Total 1680 · Structures - Fixed Asset	<u>27,581.08</u>
1690 · Construction in Progress	<u>599,761.81</u>
Total 1600 · Fixed Assets & Acc. Depr.	<u>3,542,146.48</u>
Total Fixed Assets	3,542,146.48
Other Assets	
1800 · Deferred Outflows of Resources	26,376.00
Total Other Assets	<u>26,376.00</u>
TOTAL ASSETS	<u><u>11,200,637.77</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 · Accounts Payable	189,519.83
Total Accounts Payable	189,519.83
Other Current Liabilities	
2200 · Payroll Liabilities	
2201 · Accrued Payroll	2,095.00
2260 · Vacation Payable	2,661.92
2262 · Sick Pay Accrued	1,381.88
2250 · PERS Liability	206.62
Total 2200 · Payroll Liabilities	<u>6,345.42</u>

Avila Beach Community Services District
Balance Sheet
As of April 30, 2022

	<u>Apr 30, 22</u>
2300 · Deposits Held	
2303 · Water Deposits Held	6,430.00
Total 2300 · Deposits Held	<u>6,430.00</u>
Total Other Current Liabilities	<u>12,775.42</u>
Total Current Liabilities	202,295.25
Long Term Liabilities	
2400 · Net Pension Liability	136,917.00
2450 · U.S. Bank Loan WWTP	3,020,000.00
2500 · Deferred Inflows of Resources	5,752.00
Total Long Term Liabilities	<u>3,162,669.00</u>
Total Liabilities	3,364,964.25
Equity	
3900 · Retained Earnings	8,106,633.48
Net Income	-270,959.96
Total Equity	<u>7,835,673.52</u>
TOTAL LIABILITIES & EQUITY	<u><u>11,200,637.77</u></u>

	<u>Apr 22</u>
Ordinary Income/Expense	
Income	
4000 · Income Summary	
4010 · Operating Revenue	89,408.83
4030 · County Taxes	105,727.40
4600 · Interest Income	2,235.73
	<hr/>
Total 4000 · Income Summary	197,371.96
	<hr/>
Total Income	197,371.96
	<hr/>
Gross Profit	197,371.96
Expense	
5100 · Merchant Credit Card Fees	
5110 · Amex	17.00
5120 · Chase Paymentech	127.12
5140 · Invoice Cloud	390.09
	<hr/>
Total 5100 · Merchant Credit Card Fees	534.21
5200 · Payroll Expenses	
5210 · Gross Wages	
5211 · Regular Pay	2,215.20
5012 · Holiday Pay	0.00
5014 · Sick Pay	272.64
5016 · Vacation Pay	817.92
	<hr/>
Total 5210 · Gross Wages	3,305.76
5230 · Payroll Taxes	59.53
5240 · Health & Medical Exp.	
5242 · Health Ins / Other	800.00
	<hr/>
Total 5240 · Health & Medical Exp.	800.00
5250 · PERS Company Pd Expense	
5256 · PERS Co Pd Kristi	280.57
	<hr/>
Total 5250 · PERS Company Pd Expense	280.57
5280 · Payroll Administration & Misc.	104.12
	<hr/>
Total 5200 · Payroll Expenses	4,549.98

Avila Beach Community Services District
Profit & Loss
April 2022

	<u>Apr 22</u>
6000 · Administrative Overheads	
6102 · Accounting	750.00
6103 · Accounting Audit	112.00
6115 · Bank Service Charges	16.99
6140 · Office Supplies & Postage	
6142 · Postage & Shipping	178.40
6143 · Supplies, Office	149.81
	<hr/>
Total 6140 · Office Supplies & Postage	328.21
6150 · Rate Assistance	860.39
6170 · Website	200.00
	<hr/>
Total 6000 · Administrative Overheads	2,267.59
6500 · Operating Expenses	
6503 · Chemicals	1,371.86
6505 · Contract Labor O & M	21,107.90
6510 · Critical Spare Parts	2,141.48
6520 · Equipment Repair & Maint.	
6522 · Equip. Rep. & Maint-Avila & HD	9,328.85
6524 · Equip. Rep. & Maint. Avila Only	40.00
6520 · Equipment Repair & Maint. - Other	671.72
	<hr/>
Total 6520 · Equipment Repair & Maint.	10,040.57
6525 · Fat Oil & Grease (FOG)	632.32
6535 · Insurance P/L	1,795.37
6540 · Lab Tests	4,427.00
6542 · Maintenance	255.00
6550 · Operating Supplies	184.30
6580 · Solids Handling	3,186.25
6585 · Telephone / Internet	500.07
6590 · Utilities	4,178.73
	<hr/>
Total 6500 · Operating Expenses	49,820.85
	<hr/>
Total Expense	57,172.63
	<hr/>
Net Ordinary Income	140,199.33

	<u>Apr 22</u>
Other Income/Expense	
Other Expense	
8200 · Non-Operating Expenses	
8230 · Capital Purchases in Prog Sani	
8245 · WWTP Improvement Project	
8245d · WWTP Wallace Group Enginee...	4,004.10
8245e · WWTP Construction	100.00
8245 · WWTP Improvement Project - Ot...	82.79
Total 8245 · WWTP Improvement Project	<u>4,186.89</u>
Total 8230 · Capital Purchases in Prog Sani	<u>4,186.89</u>
Total 8200 · Non-Operating Expenses	<u>4,186.89</u>
Total Other Expense	<u>4,186.89</u>
Net Other Income	<u>-4,186.89</u>
Net Income	<u><u>136,012.44</u></u>

Avila Beach Community Services District
Checks by Fund w/Accounts
 April 2022

05/04/22

Type	Date	Num	Name	Memo	Account	Amount	Balance
General / Admin							
Check	04/01/2022		Paymenttech	merchant cc fees	5120 · Chase Paymen...	13.37	13.37
Check	04/02/2022	EFT	GetStreamline.com / Di...	monthly ABCSD Streamline	6170 · Website	200.00	213.37
Check	04/04/2022	3203	Nikki Engle Bookkeeping	Inv. 3034 3/16//22 Bookkeeping	6102 · Accounting	255.00	468.37
Check	04/04/2022	3203	Nikki Engle Bookkeeping	Inv. 3034 3/23/22 Bookkeeping	6102 · Accounting	240.00	708.37
Check	04/04/2022	3203	Nikki Engle Bookkeeping	Inv. 3034 3/30/22 Bookkeeping	6102 · Accounting	255.00	963.37
Check	04/04/2022	3204	Bradley Hagemann	Fire Truck Battery	6520 · Equipment Rep...	126.45	1,089.82
Check	04/05/2022		Paymenttech	merchant cc fees	5120 · Chase Paymen...	16.96	1,106.78
Check	04/05/2022		American Express Disc...	Amex	5110 · Amex	17.00	1,123.78
Check	04/06/2022		Caltronics Business Sys...		6550 · Operating Sup...	20.47	1,144.25
Check	04/07/2022		U.S. Postal Service	board pkts	6142 · Postage & Ship...	12.80	1,157.05
Check	04/08/2022	EFT	InvoiceCloud	Invoice Cloud merchant fees	5140 · Invoice Cloud	390.09	1,547.14
Check	04/10/2022		Cal Tec Computers	computer repairs	6524 · Equip. Rep. & M...	40.00	1,587.14
Check	04/12/2022	3207	Coastline Cleaning Co.	Office Maintenance Inv. 3033 (March 2022)	6542 · Maintenance	165.00	1,752.14
Check	04/12/2022	3207	Coastline Cleaning Co.	Exterior Clean Up of Leaves, Sand and De...	6542 · Maintenance	25.00	1,777.14
Check	04/12/2022		Paymenttech	merchant cc fees	5120 · Chase Paymen...	10.38	1,787.52
Check	04/13/2022		Miscellaneous Fees An...		6115 · Bank Service C...	16.99	1,804.51
Check	04/13/2022	3211	Creative Technologies, L...	Inv. 7238 4/11/22	6142 · Postage & Ship...	165.60	1,970.11
Check	04/13/2022	3212	Fedak & Brown, LLP	FY 2022-23 Ingagement Letter	6103 · Accounting Audit	112.00	2,082.11
Check	04/14/2022	EFT	Caltronics Business Sys...		6550 · Operating Sup...	64.81	2,146.92
Check	04/18/2022	EFT	Brezden Pest		6542 · Maintenance	65.00	2,211.92
Check	04/18/2022		Staples		6143 · Supplies, Office	149.81	2,361.73
Check	04/18/2022		Paymenttech	merchant cc fees	5120 · Chase Paymen...	10.57	2,372.30
Check	04/21/2022		Paymenttech	merchant cc fees	5120 · Chase Paymen...	75.84	2,448.14
Check	04/21/2022	EFT	Public Employees Retir...	Kristi 3/16 - 3/31/22	2250 · PERS Liability	282.22	2,730.36
Check	04/21/2022	EFT	Public Employees Retir...	Kristi 3/16 - 3/31/22	5256 · PERS Co Pd K...	42.55	2,772.91
Check	04/21/2022	EFT	Public Employees Retir...	Kristi 4/1 - 4/15/22	2250 · PERS Liability	206.62	2,979.53
Check	04/21/2022	EFT	Public Employees Retir...	Kristi 4/1 - 4/15/22	5256 · PERS Co Pd K...	31.40	3,010.93
Check	04/22/2022	EFT	PG&E	Office - 100 San Luis St.	6590 · Utilities	186.50	3,197.43
Check	04/25/2022	EFT	Spectrum	Acct #. 8245100980033571	6585 · Telephone / Int...	229.95	3,427.38
Total General / Admin						3,427.38	3,427.38
Lights							
Check	04/05/2022	EFT	PG&E	Colony Lights acct # 5992155362-0	6590 · Utilities	110.82	110.82
Check	04/05/2022	EFT	PG&E	Town Lights acct # 0690976984-3	6590 · Utilities	430.91	541.73
Check	04/22/2022	EFT	PG&E	Front St. Lights acct# 5796765606-7	6590 · Utilities	375.33	917.06
Total Lights						917.06	917.06

Avila Beach Community Services District
Checks by Fund w/Accounts
 April 2022

05/04/22

Type	Date	Num	Name	Memo	Account	Amount	Balance	
Sanitary								
Check	04/02/2022	EFT	South County Sanitary ...	Acct. Number 4120-3104357 2 Yd Dumpster	6590 · Utilities	134.96	134.96	
Check	04/04/2022	3199	ABR Enterprises, L.P.	Easement Agreement	8245e · WWTP Const...	100.00	234.96	
Check	04/04/2022	3200	USA Bluebook	Inv. #919092	6510 · Critical Spare ...	2,141.48	2,376.44	
Check	04/04/2022	3201	Speed's, Inc.	Solids Handling 3/30/22 Inv. 67457	6580 · Solids Handling	2,036.25	4,412.69	
Check	04/04/2022	3202	Wallace Group-FRM	FOG Program Inv. 55725 3.30.22	6525 · Fat Oil & Greas...	632.32	5,045.01	
Check	04/04/2022	3202	Wallace Group-FRM	WWTP Improvement Project Engineering I...	8245d · WWTP Walla...	4,004.10	9,049.11	
Check	04/12/2022	3205	Burt Industrial Supply, I...	3/24/2022 105222 Hoses and Clamps	6550 · Operating Sup...	54.94	9,104.05	
Check	04/12/2022	3206	Brenntag Pacific, Inc.	Inv. BPI230306 3/31/22	6503 · Chemicals	1,371.86	10,475.91	
Check	04/12/2022	3208	ASAP Reprographics	Acct 2254	8245 · WWTP Improv...	82.79	10,558.70	
Check	04/12/2022	3209	Fluid Resource Manage...	March 2022 Ops. Sanitary Inv. F21702	6505 · Contract Labor ...	15,812.83	26,371.53	
Check	04/12/2022	3209	Fluid Resource Manage...	SCADA Battery Inv. A21650	6550 · Operating Sup...	44.08	26,415.61	
Check	04/12/2022	3209	Fluid Resource Manage...	A21651 Sludge Hauling	6522 · Equip. Rep. & ...	370.54	26,786.15	
Check	04/12/2022	3209	Fluid Resource Manage...	W21376 SCADA Issues	6522 · Equip. Rep. & ...	2,077.15	28,863.30	
Check	04/12/2022	3209	Fluid Resource Manage...	W21470 Secondary SED Pump Diagnosis	6522 · Equip. Rep. & ...	1,174.36	30,037.66	
Check	04/12/2022	3209	Fluid Resource Manage...	W21537 Influent Pump Repair	6522 · Equip. Rep. & ...	5,706.80	35,744.46	
Check	04/13/2022	3210	Speed's, Inc.	Solids Handling 4/6/22 Inv. 67485	6580 · Solids Handling	1,150.00	36,894.46	
Check	04/13/2022	3213	Abalone Coast Analytic...	Statement 4/1/22 Statement # 5637	6540 · Lab Tests	4,427.00	41,321.46	
Check	04/15/2022	EFT	AT&T	acct # 287272916182 tablet 805 234-1720	6585 · Telephone / Int...	23.50	41,344.96	
Check	04/18/2022	EFT	AT&T	acct # x 0885 Internet	6585 · Telephone / Int...	58.85	41,403.81	
Check	04/22/2022	EFT	PG&E	Lift Station acct# 6338432238-2	6590 · Utilities	128.54	41,532.35	
Check	04/22/2022	EFT	PG&E	WWTP - 3rd & San Francisco St.	6590 · Utilities	2,612.37	44,144.72	
Check	04/28/2022	EFT	AT&T	acct # 805 595-9416 904 5	6585 · Telephone / Int...	187.77	44,332.49	
Total Sanitary							44,332.49	44,332.49
Water								
Check	04/12/2022	3209	Fluid Resource Manage...	March 2022 Ops. Water Inv. F21702	6505 · Contract Labor ...	5,295.07	5,295.07	
Check	04/12/2022	3209	Fluid Resource Manage...	W21603 Leak Callout 272 San Miguel Street	6520 · Equipment Rep...	545.27	5,840.34	
Check	04/22/2022	EFT	PG&E	Water Tank Mixer - 1717 Cave Landing Rd.	6590 · Utilities	199.30	6,039.64	
Total Water							6,039.64	6,039.64
TOTAL							54,716.57	54,716.57

**Avila Beach Community Services District
Deposits by Fund
April 2022**

05/04/22

Type	Date	Memo	Split	Amount	Balance
General / Admin					
Deposit	04/07/2022	TCF FY 22 MAR ME - IMPR # 1 - Gen . 70, Water .25, Lights	1010 · Pacific Prem...	-3,597.05	-3,597.05
Deposit	04/11/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-13,429.08	-17,026.13
Deposit	04/12/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-10,460.32	-27,486.45
Deposit	04/18/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-1,527.40	-29,013.85
Deposit	04/25/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-2,020.59	-31,034.44
Total General / Admin				-31,034.44	-31,034.44
Lights					
Deposit	04/07/2022	TCF FY 22 MAR ME - IMPR # 1 - Gen . 70, Water .25, Lights	1010 · Pacific Prem...	-256.93	-256.93
Deposit	04/11/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-959.22	-1,216.15
Deposit	04/12/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-747.17	-1,963.32
Deposit	04/18/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-109.10	-2,072.42
Deposit	04/25/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-144.32	-2,216.74
Total Lights				-2,216.74	-2,216.74
Sanitary					
Deposit	04/01/2022	Sani Rec	1010 · Pacific Prem...	-335.31	-335.31
Deposit	04/01/2022	Rate Assistance	1010 · Pacific Prem...	1.90	-333.41
Deposit	04/01/2022	Other 1	1010 · Pacific Prem...	0.00	-333.41
Deposit	04/01/2022	Other 2	1010 · Pacific Prem...	-74.89	-408.30
Deposit	04/02/2022	Sani Rec	1010 · Pacific Prem...	-36.42	-444.72
Deposit	04/02/2022	Rate Assistance	1010 · Pacific Prem...	7.28	-437.44
Deposit	04/02/2022	Other 1	1010 · Pacific Prem...	0.00	-437.44
Deposit	04/02/2022	Other 2	1010 · Pacific Prem...	0.00	-437.44
Deposit	04/03/2022	Sani Rec	1010 · Pacific Prem...	-45.92	-483.36
Deposit	04/03/2022	Rate Assistance	1010 · Pacific Prem...	9.18	-474.18
Deposit	04/03/2022	Other 1	1010 · Pacific Prem...	0.00	-474.18
Deposit	04/03/2022	Other 2	1010 · Pacific Prem...	0.00	-474.18
Deposit	04/04/2022	Sani Rec	1010 · Pacific Prem...	-371.39	-845.57
Deposit	04/04/2022	Rate Assistance	1010 · Pacific Prem...	4.59	-840.98
Deposit	04/04/2022	Other 1	1010 · Pacific Prem...	0.00	-840.98
Deposit	04/04/2022	Other 2	1010 · Pacific Prem...	-12.34	-853.32
Deposit	04/05/2022	Sani Rec	1010 · Pacific Prem...	-874.67	-1,727.99
Deposit	04/05/2022	Rate Assistance	1010 · Pacific Prem...	15.36	-1,712.63

**Avila Beach Community Services District
Deposits by Fund
April 2022**

05/04/22

Type	Date	Memo	Split	Amount	Balance
Deposit	04/05/2022	Other 1	1010 · Pacific Prem...	0.00	-1,712.63
Deposit	04/05/2022	Other 2	1010 · Pacific Prem...	0.00	-1,712.63
Deposit	04/06/2022	Sani Rec	1010 · Pacific Prem...	-458.39	-2,171.02
Deposit	04/06/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-2,171.02
Deposit	04/06/2022	Other 1	1010 · Pacific Prem...	0.00	-2,171.02
Deposit	04/06/2022	Other 2	1010 · Pacific Prem...	-0.05	-2,171.07
Deposit	04/07/2022	Community Park Restrooms 2/23 - 3/25/22	1010 · Pacific Prem...	-304.88	-2,475.95
Deposit	04/07/2022	TCF FY 22 MAR ME - Waste	1010 · Pacific Prem...	-5,089.34	-7,565.29
Deposit	04/07/2022	Sani Rec	1010 · Pacific Prem...	-788.24	-8,353.53
Deposit	04/07/2022	Rate Assistance	1010 · Pacific Prem...	31.02	-8,322.51
Deposit	04/07/2022	Other 1	1010 · Pacific Prem...	0.00	-8,322.51
Deposit	04/07/2022	Other 2	1010 · Pacific Prem...	0.00	-8,322.51
Deposit	04/08/2022	Sani Rec	1010 · Pacific Prem...	-258.90	-8,581.41
Deposit	04/08/2022	Rate Assistance	1010 · Pacific Prem...	7.28	-8,574.13
Deposit	04/08/2022	Other 1	1010 · Pacific Prem...	0.00	-8,574.13
Deposit	04/08/2022	Other 2	1010 · Pacific Prem...	103.92	-8,470.21
Deposit	04/09/2022	Sani Rec	1010 · Pacific Prem...	-45.53	-8,515.74
Deposit	04/09/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-8,515.74
Deposit	04/09/2022	Other 1	1010 · Pacific Prem...	0.00	-8,515.74
Deposit	04/09/2022	Other 2	1010 · Pacific Prem...	-87.92	-8,603.66
Deposit	04/10/2022	Sani Rec	1010 · Pacific Prem...	-139.13	-8,742.79
Deposit	04/10/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-8,742.79
Deposit	04/10/2022	Other 1	1010 · Pacific Prem...	0.00	-8,742.79
Deposit	04/10/2022	Other 2	1010 · Pacific Prem...	0.00	-8,742.79
Deposit	04/11/2022	F:0895 A:0760 - CURR SECURED TAX	1010 · Pacific Prem...	-18,999.73	-27,742.52
Deposit	04/11/2022	Sani Rec	1010 · Pacific Prem...	-190.14	-27,932.66
Deposit	04/11/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-27,932.66
Deposit	04/11/2022	Other 1	1010 · Pacific Prem...	0.00	-27,932.66
Deposit	04/11/2022	Other 2	1010 · Pacific Prem...	0.00	-27,932.66
Deposit	04/12/2022	Sani Rec	1010 · Pacific Prem...	-5,562.57	-33,495.23
Deposit	04/12/2022	Rate Assistance	1010 · Pacific Prem...	55.27	-33,439.96
Deposit	04/12/2022	Other 1	1010 · Pacific Prem...	0.00	-33,439.96
Deposit	04/12/2022	Other 2	1010 · Pacific Prem...	223.09	-33,216.87
Deposit	04/12/2022	Community Park Restrooms 2/23 - 3/25/22	1010 · Pacific Prem...	304.88	-32,911.99
Deposit	04/12/2022	F:0895 A:0760 - CURR SECURED TAX	1010 · Pacific Prem...	-14,799.48	-47,711.47
Deposit	04/13/2022	Sani Rec	1010 · Pacific Prem...	-1,252.47	-48,963.94

**Avila Beach Community Services District
Deposits by Fund
April 2022**

05/04/22

Type	Date	Memo	Split	Amount	Balance
Deposit	04/13/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-48,963.94
Deposit	04/13/2022	Other 1	1010 · Pacific Prem...	280.80	-48,683.14
Deposit	04/13/2022	Other 2	1010 · Pacific Prem...	-0.09	-48,683.23
Deposit	04/14/2022	Sani Rec	1010 · Pacific Prem...	-104.13	-48,787.36
Deposit	04/14/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-48,787.36
Deposit	04/14/2022	Other 1	1010 · Pacific Prem...	0.00	-48,787.36
Deposit	04/14/2022	Other 2	1010 · Pacific Prem...	0.00	-48,787.36
Deposit	04/15/2022	Sani Rec	1010 · Pacific Prem...	-6,943.16	-55,730.52
Deposit	04/15/2022	Rate Assistance	1010 · Pacific Prem...	7.28	-55,723.24
Deposit	04/15/2022	Other 1	1010 · Pacific Prem...	0.00	-55,723.24
Deposit	04/15/2022	Other 2	1010 · Pacific Prem...	-38.38	-55,761.62
Deposit	04/16/2022	Sani Rec	1010 · Pacific Prem...	-72.84	-55,834.46
Deposit	04/16/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-55,834.46
Deposit	04/16/2022	Other 1	1010 · Pacific Prem...	0.00	-55,834.46
Deposit	04/16/2022	Other 2	1010 · Pacific Prem...	0.00	-55,834.46
Deposit	04/18/2022	F:0895 A:0760 - CURR SECURED TAX	1010 · Pacific Prem...	-19,645.17	-75,479.63
Deposit	04/18/2022	Sani Rec	1010 · Pacific Prem...	-15,219.54	-90,699.17
Deposit	04/18/2022	Rate Assistance	1010 · Pacific Prem...	82.10	-90,617.07
Deposit	04/18/2022	Other 1	1010 · Pacific Prem...	0.00	-90,617.07
Deposit	04/18/2022	Other 2	1010 · Pacific Prem...	47.88	-90,569.19
Deposit	04/19/2022	Sani Rec	1010 · Pacific Prem...	-243.86	-90,813.05
Deposit	04/19/2022	Rate Assistance	1010 · Pacific Prem...	12.67	-90,800.38
Deposit	04/19/2022	Other 1	1010 · Pacific Prem...	0.00	-90,800.38
Deposit	04/19/2022	Other 2	1010 · Pacific Prem...	0.00	-90,800.38
Deposit	04/20/2022	Sani Rec	1010 · Pacific Prem...	-199.52	-90,999.90
Deposit	04/20/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-90,999.90
Deposit	04/20/2022	Other 1	1010 · Pacific Prem...	0.00	-90,999.90
Deposit	04/20/2022	Other 2	1010 · Pacific Prem...	-10.09	-91,009.99
Deposit	04/22/2022	Sani Rec	1010 · Pacific Prem...	0.00	-91,009.99
Deposit	04/22/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-91,009.99
Deposit	04/22/2022	Other 1	1010 · Pacific Prem...	0.00	-91,009.99
Deposit	04/22/2022	Other 2	1010 · Pacific Prem...	0.00	-91,009.99
Deposit	04/25/2022	F:0895 A:0760 - CURR SECURED TAX	1010 · Pacific Prem...	-2,858.77	-93,868.76
Deposit	04/26/2022	Sani Rec	1010 · Pacific Prem...	-147.26	-94,016.02
Deposit	04/26/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-94,016.02
Deposit	04/26/2022	Other 1	1010 · Pacific Prem...	0.00	-94,016.02

**Avila Beach Community Services District
Deposits by Fund
April 2022**

05/04/22

Type	Date	Memo	Split	Amount	Balance
Deposit	04/26/2022	Other 2	1010 · Pacific Prem...	0.00	-94,016.02
Deposit	04/27/2022	Sani Rec	1010 · Pacific Prem...	-2,829.42	-96,845.44
Deposit	04/27/2022	Rate Assistance	1010 · Pacific Prem...	21.85	-96,823.59
Deposit	04/27/2022	Other 1	1010 · Pacific Prem...	0.00	-96,823.59
Deposit	04/27/2022	Other 2	1010 · Pacific Prem...	666.54	-96,157.05
Deposit	04/28/2022	Sani Rec	1010 · Pacific Prem...	-84.64	-96,241.69
Deposit	04/28/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-96,241.69
Deposit	04/28/2022	Other 1	1010 · Pacific Prem...	0.00	-96,241.69
Deposit	04/28/2022	Other 2	1010 · Pacific Prem...	98.30	-96,143.39
Deposit	04/29/2022	Sani Rec	1010 · Pacific Prem...	-566.17	-96,709.56
Deposit	04/29/2022	Rate Assistance	1010 · Pacific Prem...	11.09	-96,698.47
Deposit	04/29/2022	Other 1	1010 · Pacific Prem...	0.00	-96,698.47
Deposit	04/29/2022	Other 2	1010 · Pacific Prem...	0.00	-96,698.47
Deposit	04/30/2022	Sani Rec	1010 · Pacific Prem...	-117.18	-96,815.65
Deposit	04/30/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-96,815.65
Deposit	04/30/2022	Other 1	1010 · Pacific Prem...	0.00	-96,815.65
Deposit	04/30/2022	Other 2	1010 · Pacific Prem...	0.00	-96,815.65
Deposit	04/30/2022	\$ 1,561.71 BALANCE ADJ CCs	1010 · Pacific Prem...	-780.85	-97,596.50
Total Sanitary				-97,596.50	-97,596.50
Water					
Deposit	04/01/2022	Water Rec	1010 · Pacific Prem...	-615.88	-615.88
Deposit	04/01/2022	Rate Assistance	1010 · Pacific Prem...	9.58	-606.30
Deposit	04/01/2022	Other 1	1010 · Pacific Prem...	0.00	-606.30
Deposit	04/01/2022	Other 2	1010 · Pacific Prem...	0.00	-606.30
Deposit	04/02/2022	Water Rec	1010 · Pacific Prem...	-55.98	-662.28
Deposit	04/02/2022	Rate Assistance	1010 · Pacific Prem...	11.20	-651.08
Deposit	04/02/2022	Other 1	1010 · Pacific Prem...	0.00	-651.08
Deposit	04/02/2022	Other 2	1010 · Pacific Prem...	0.00	-651.08
Deposit	04/03/2022	Water Rec	1010 · Pacific Prem...	-103.86	-754.94
Deposit	04/03/2022	Rate Assistance	1010 · Pacific Prem...	20.78	-734.16
Deposit	04/03/2022	Other 1	1010 · Pacific Prem...	0.00	-734.16
Deposit	04/03/2022	Other 2	1010 · Pacific Prem...	0.00	-734.16
Deposit	04/04/2022	Water Rec	1010 · Pacific Prem...	-494.37	-1,228.53
Deposit	04/04/2022	Rate Assistance	1010 · Pacific Prem...	10.39	-1,218.14

**Avila Beach Community Services District
Deposits by Fund
April 2022**

05/04/22

Type	Date	Memo	Split	Amount	Balance
Deposit	04/04/2022	Other 1	1010 · Pacific Prem...	0.00	-1,218.14
Deposit	04/04/2022	Other 2	1010 · Pacific Prem...	0.00	-1,218.14
Deposit	04/05/2022	Water Rec	1010 · Pacific Prem...	-815.76	-2,033.90
Deposit	04/05/2022	Rate Assistance	1010 · Pacific Prem...	13.63	-2,020.27
Deposit	04/05/2022	Other 1	1010 · Pacific Prem...	0.00	-2,020.27
Deposit	04/05/2022	Other 2	1010 · Pacific Prem...	0.00	-2,020.27
Deposit	04/06/2022	Water Rec	1010 · Pacific Prem...	-519.30	-2,539.57
Deposit	04/06/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-2,539.57
Deposit	04/06/2022	Other 1	1010 · Pacific Prem...	0.00	-2,539.57
Deposit	04/06/2022	Other 2	1010 · Pacific Prem...	0.00	-2,539.57
Deposit	04/07/2022	San Juan Irrigation 2/23 - 3/25/22	1010 · Pacific Prem...	-1,328.49	-3,868.06
Deposit	04/07/2022	Front Street Irrigation 2/23 - 3/25/22	1010 · Pacific Prem...	-943.38	-4,811.44
Deposit	04/07/2022	Community Park Restrooms 2/23 - 3/25/22	1010 · Pacific Prem...	-219.84	-5,031.28
Deposit	04/07/2022	TCF FY 22 MAR ME - IMPR # 1 - Gen . 70, Water .25, Lights	1010 · Pacific Prem...	-1,284.66	-6,315.94
Deposit	04/07/2022	Water Rec	1010 · Pacific Prem...	-748.72	-7,064.66
Deposit	04/07/2022	Rate Assistance	1010 · Pacific Prem...	54.38	-7,010.28
Deposit	04/07/2022	Other 1	1010 · Pacific Prem...	0.00	-7,010.28
Deposit	04/07/2022	Other 2	1010 · Pacific Prem...	0.00	-7,010.28
Deposit	04/08/2022	Water Rec	1010 · Pacific Prem...	-363.27	-7,373.55
Deposit	04/08/2022	Rate Assistance	1010 · Pacific Prem...	11.20	-7,362.35
Deposit	04/08/2022	Other 1	1010 · Pacific Prem...	0.00	-7,362.35
Deposit	04/08/2022	Other 2	1010 · Pacific Prem...	0.00	-7,362.35
Deposit	04/09/2022	Water Rec	1010 · Pacific Prem...	-103.86	-7,466.21
Deposit	04/09/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-7,466.21
Deposit	04/09/2022	Other 1	1010 · Pacific Prem...	0.00	-7,466.21
Deposit	04/09/2022	Other 2	1010 · Pacific Prem...	0.00	-7,466.21
Deposit	04/10/2022	Water Rec	1010 · Pacific Prem...	-176.04	-7,642.25
Deposit	04/10/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-7,642.25
Deposit	04/10/2022	Other 1	1010 · Pacific Prem...	0.00	-7,642.25
Deposit	04/10/2022	Other 2	1010 · Pacific Prem...	0.00	-7,642.25
Deposit	04/11/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-4,796.10	-12,438.35
Deposit	04/11/2022	Water Rec	1010 · Pacific Prem...	-132.21	-12,570.56
Deposit	04/11/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-12,570.56
Deposit	04/11/2022	Other 1	1010 · Pacific Prem...	0.00	-12,570.56
Deposit	04/11/2022	Other 2	1010 · Pacific Prem...	0.00	-12,570.56
Deposit	04/12/2022	Water Rec	1010 · Pacific Prem...	-9,339.42	-21,909.98

Avila Beach Community Services District
Deposits by Fund
April 2022

05/04/22

Type	Date	Memo	Split	Amount	Balance
Deposit	04/12/2022	Rate Assistance	1010 · Pacific Prem...	61.67	-21,848.31
Deposit	04/12/2022	Other 1	1010 · Pacific Prem...	0.00	-21,848.31
Deposit	04/12/2022	Other 2	1010 · Pacific Prem...	0.00	-21,848.31
Deposit	04/12/2022	San Juan Irrigation 2/23 - 3/25/22	1010 · Pacific Prem...	1,328.49	-20,519.82
Deposit	04/12/2022	Front Street Irrigation 2/23 - 3/25/22	1010 · Pacific Prem...	943.38	-19,576.44
Deposit	04/12/2022	Community Park Restrooms 2/23 - 3/25/22	1010 · Pacific Prem...	219.84	-19,356.60
Deposit	04/12/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-3,735.83	-23,092.43
Deposit	04/13/2022	Water Rec	1010 · Pacific Prem...	-1,233.39	-24,325.82
Deposit	04/13/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-24,325.82
Deposit	04/13/2022	Other 1	1010 · Pacific Prem...	0.00	-24,325.82
Deposit	04/13/2022	Other 2	1010 · Pacific Prem...	0.00	-24,325.82
Deposit	04/14/2022	Water Rec	1010 · Pacific Prem...	-211.77	-24,537.59
Deposit	04/14/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-24,537.59
Deposit	04/14/2022	Other 1	1010 · Pacific Prem...	0.00	-24,537.59
Deposit	04/14/2022	Other 2	1010 · Pacific Prem...	0.00	-24,537.59
Deposit	04/15/2022	Water Rec	1010 · Pacific Prem...	-2,405.79	-26,943.38
Deposit	04/15/2022	Rate Assistance	1010 · Pacific Prem...	11.20	-26,932.18
Deposit	04/15/2022	Other 1	1010 · Pacific Prem...	0.00	-26,932.18
Deposit	04/15/2022	Other 2	1010 · Pacific Prem...	0.00	-26,932.18
Deposit	04/16/2022	Water Rec	1010 · Pacific Prem...	-111.96	-27,044.14
Deposit	04/16/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-27,044.14
Deposit	04/16/2022	Other 1	1010 · Pacific Prem...	0.00	-27,044.14
Deposit	04/16/2022	Other 2	1010 · Pacific Prem...	0.00	-27,044.14
Deposit	04/18/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-545.50	-27,589.64
Deposit	04/18/2022	Water Rec	1010 · Pacific Prem...	-15,245.79	-42,835.43
Deposit	04/18/2022	Rate Assistance	1010 · Pacific Prem...	96.89	-42,738.54
Deposit	04/18/2022	Other 1	1010 · Pacific Prem...	0.00	-42,738.54
Deposit	04/18/2022	Other 2	1010 · Pacific Prem...	0.00	-42,738.54
Deposit	04/19/2022	Water Rec	1010 · Pacific Prem...	-261.78	-43,000.32
Deposit	04/19/2022	Rate Assistance	1010 · Pacific Prem...	12.82	-42,987.50
Deposit	04/19/2022	Other 1	1010 · Pacific Prem...	0.00	-42,987.50
Deposit	04/19/2022	Other 2	1010 · Pacific Prem...	0.00	-42,987.50
Deposit	04/20/2022	Water Rec	1010 · Pacific Prem...	-247.74	-43,235.24
Deposit	04/20/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-43,235.24
Deposit	04/20/2022	Other 1	1010 · Pacific Prem...	0.00	-43,235.24
Deposit	04/20/2022	Other 2	1010 · Pacific Prem...	0.00	-43,235.24

**Avila Beach Community Services District
Deposits by Fund
April 2022**


05/04/22

Type	Date	Memo	Split	Amount	Balance
Deposit	04/22/2022	Water Rec	1010 · Pacific Prem...	-57.38	-43,292.62
Deposit	04/22/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-43,292.62
Deposit	04/22/2022	Other 1	1010 · Pacific Prem...	0.00	-43,292.62
Deposit	04/22/2022	Other 2	1010 · Pacific Prem...	0.00	-43,292.62
Deposit	04/25/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-721.64	-44,014.26
Deposit	04/26/2022	Water Rec	1010 · Pacific Prem...	-411.39	-44,425.65
Deposit	04/26/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-44,425.65
Deposit	04/26/2022	Other 1	1010 · Pacific Prem...	0.00	-44,425.65
Deposit	04/26/2022	Other 2	1010 · Pacific Prem...	0.00	-44,425.65
Deposit	04/27/2022	Water Rec	1010 · Pacific Prem...	-4,216.85	-48,642.50
Deposit	04/27/2022	Rate Assistance	1010 · Pacific Prem...	33.60	-48,608.90
Deposit	04/27/2022	Other 1	1010 · Pacific Prem...	0.00	-48,608.90
Deposit	04/27/2022	Other 2	1010 · Pacific Prem...	0.00	-48,608.90
Deposit	04/28/2022	Water Rec	1010 · Pacific Prem...	-111.96	-48,720.86
Deposit	04/28/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-48,720.86
Deposit	04/28/2022	Other 1	1010 · Pacific Prem...	0.00	-48,720.86
Deposit	04/28/2022	Other 2	1010 · Pacific Prem...	0.00	-48,720.86
Deposit	04/29/2022	Water Rec	1010 · Pacific Prem...	-776.49	-49,497.35
Deposit	04/29/2022	Rate Assistance	1010 · Pacific Prem...	4.27	-49,493.08
Deposit	04/29/2022	Other 1	1010 · Pacific Prem...	0.00	-49,493.08
Deposit	04/29/2022	Other 2	1010 · Pacific Prem...	0.00	-49,493.08
Deposit	04/30/2022	Water Rec	1010 · Pacific Prem...	-103.14	-49,596.22
Deposit	04/30/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-49,596.22
Deposit	04/30/2022	Other 1	1010 · Pacific Prem...	0.00	-49,596.22
Deposit	04/30/2022	Other 2	1010 · Pacific Prem...	0.00	-49,596.22
Deposit	04/30/2022	\$ 1,561.71 BALANCE ADJ CCS	1010 · Pacific Prem...	-780.86	-50,377.08
Total Water				-50,377.08	-50,377.08
TOTAL				-181,224.76	-181,224.76

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 10, 2022

SUBJECT: General Manager/District Engineer Report

Zone 3 Technical Advisory Committee

The Zone 3 Technical Advisory Committee last met on April 13th, 2022. The agenda packet for the April 13th meeting is included as an attachment to the staff report. As of this writing, the reservoir is at 28% of capacity with 14,036 AF in storage. That is about two years' worth of water supply if we don't receive any significant rainfall. The major issues for the TAC and the Zone 3 Advisory Committee continue to be completing the Lopez Contract changes and refinancing the 2011 Revenue Bonds. The refinancing will not extend the current 2031 Bond pay-off date, but with lower interest rates it could save the Flood Control District at total \$400,000 - \$750,000 over the next nine years. The District will not incur any consultant or refinance charges if the District chooses not to move forward.

Wastewater Treatment Plant Project Status Report

The WWTP improvement project is in full construction mode. The contractors have been on site the last three weeks doing the soil preparation work for the MBR and equalization tank foundations. This work included over-excavating native soils, re-compacting the soil and then installing the rock columns by using a drilling and vibrating technique. The "Vibro-Pier" process was started on April 25th and was completed by April 29th, approximately one week ahead of schedule. This week the General Contractor is completing installation of the "load transfer" base soil layer and next week they should be starting to layout the piping that will be installed in the concrete foundation. We are conducting work progress meetings at least every two weeks and will have them more frequently as we start installing the new piping systems.

Project to Rebuild the Lopez Line Water System Inter-Tie & Potential Tank Replacement

As noted in the April 12th, 2022 General Manager's report, staff met with representatives from San Miguelito Mutual Water Company, the San Luis Bay Inn, Chumash tribe and contractors to discuss the a project to replace the existing water line inter-tie with SMMWC. As follow-up to that meeting, staff met with San Luis Obispo County Public Works staff and discussed the potential for the County providing funding to replace/enlarge the District's Tank #2 as a means of adding resiliency and added capacity to the overall CSA 12 water system. It appears the County funding cannot be used for the Inter-tie project, but we are still exploring the funding potential for a replacement water tank. I will keep you posted on the progress of these potential projects.

**ZONE 3
TECHNICAL ADVISORY COMMITTEE
Wednesday April 13, 2022
9:00 - 11:00 am**

Agenda

Phone line: +1 (646) 749-3122

Access Code: 617-462-197

OR

Webinar: <https://global.gotomeeting.com/join/617462197>

1. Announcements	All
2. General Operations and Water Report <ul style="list-style-type: none">• Summary Notes – March• Monthly Operations Report – March• Lopez Storage Projections – March	David
3. Current Reservoir Conditions	Kyle
4. Downstream Releases	David
5. Stored State Water Evaporation	David/Desiree
6. Contract Changes Update	David (Verbal)
7. District Designated Reserves	David
8. Capital Projects Update	David
9. Future Agenda items? <ul style="list-style-type: none">• Project Updates• HCP/Instream Studies• Zone 3 Boundary Change	All

Attachments:

- A. Summary Notes - March
- B. Lopez Monthly Operations Report – March
- C. Lopez Storage Projections Chart – March
- D. Draft Downstream Release
- E. Stored State Water Evaporation
- F. District Designated Reserves
- G. Capital Projects Update

Next Meeting Date: May 11, 2022

ZONE 3
TECHNICAL ADVISORY COMMITTEE
WEDNESDAY March 9, 2022 (9:00-11:00 AM)

Via GotoMeeting

SUMMARY NOTES – DRAFT

Attendees via GoTo Meeting: Shane Taylor (Arroyo Grande), Ben Fine (Pismo Beach), Will Clemens (OCSD), Brad Hagemann (ABCSD), Jim Garing, John Wallace, Dan Heimel, David Spiegel (PW Dept), Kyle James (PW Dept), Francesca Devlin (PW Dept).

- 1. Announcements –**
 - Ben Fine – All agencies have approved the MOA for Central Coast Blue.

- 2. General Operations and Water Supply Report –**
 - No comments on February Summary notes.
 - David Spiegel reviewed the Lopez Storage Projections.

- 3. Current Reservoir Conditions –**
 - Kyle James reported the Elevation = 467.54 ft, Storage = 14,460 AF @ 29% Capacity, WTP at 2.75 MGD, SWP at 1.6 MGD, Downstream Releases =

- 4. Declaration of Surplus Water**
 - No Comments

- 5. Zone 3 Contract Changes Update –**
 - Timeline for changes needs to speed up to accommodate the Bond Refinance

- 6. Bond Refinance**
 - All agencies endorsed taking item to the Advisory Committee for endorsement

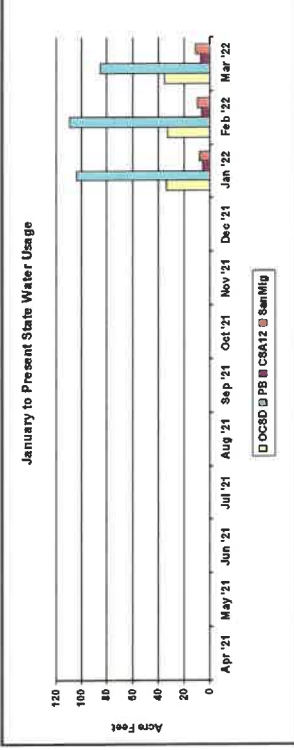
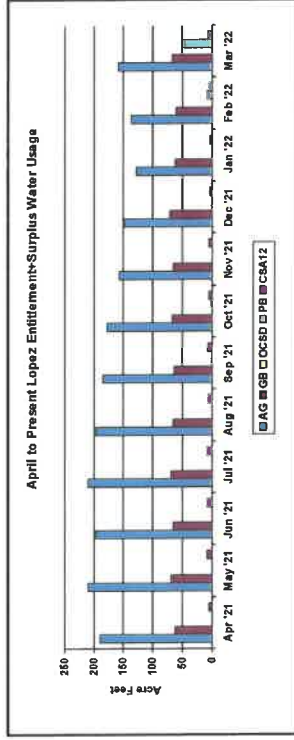
- 7. AG Gage Project Update**
 - Agencies agreed to continue support for the AG Gage project.

- 8. Future Agenda Items –**
 - Downstream Release Considerations
 - HCP/Instream Studies
 - Stored State Water in Lopez – Evaporation
 - Zone 3 Boundary Change

Next Meeting April 13, 2022

San Luis Obispo County Flood Control and Water District Zone 3 - Lopez Project - Monthly Operations Report March, 2022

Contractor	Lopez Water Deliveries												State Water Deliveries								
	This Month				April to Present				This Month				January to Present								
	Entl.	Surplus Water Declared	Surplus Requested	Total Available Water	Entitlement Usage	%	Surplus Usage	%	Entitlement Usage	%	Surplus Usage	%	Annual Request	Usage	% of Annual Request	Change in Storage	SWP Deliveries	Usage	% of Annual Request	SWP Deliveries	Total Water Deliveries This Month
Arroyo Grande	2061	807.00	807.00	2868	126.91	6.2%	32.38	4.0%	2061.00	100.0%	32.38	4.0%	2093.38	73.0%	750	34.63	4.6%	99.93	13.3%	159.29	34.63
Oceano CSD	272.7	107.00	107.00	380	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	0.00	0.0%	1240	85.00	6.9%	298.91	24.1%	66.63	131.28
Grover Beach	720	282.00	282.00	1002	0.00	0.0%	66.63	23.6%	720.00	100.0%	68.98	24.5%	788.98	78.7%	96	7.50	7.8%	19.83	20.7%	13.9	13.9
Pismo Beach	802.8	314.00	314.00	1117	46.28	5.8%	0.00	0.0%	55.45	6.9%	0.00	0.0%	55.45	5.0%	120	11.34	9.5%	28.63	23.9%	11.34	11.34
CSA 12	220.5	86.00	86.00	307	6.40	2.9%	0.00	0.0%	72.43	32.8%	0.00	0.0%	72.43	23.6%	2206	138.47	6.3%	447.30	20.3%	417.00	417.00
San Miguelito	4077	1596.00	1596.00	5673	179.59	4.4%	99.01	6.2%	2908.88	71.3%	101.36	6.4%	3010.24	53.1%	Last Month Stored State Water		895.88	This Month Stored State Water		926.41	417.07



Note: Deliveries are in acre feet. One acre foot = 325, 850 gallons or 43, 560 cubic feet. Safe yield is 8,730 acre feet.

"Year to Date" is January to present for State water, April to present for Lopez deliveries, and July to present for rainfall.

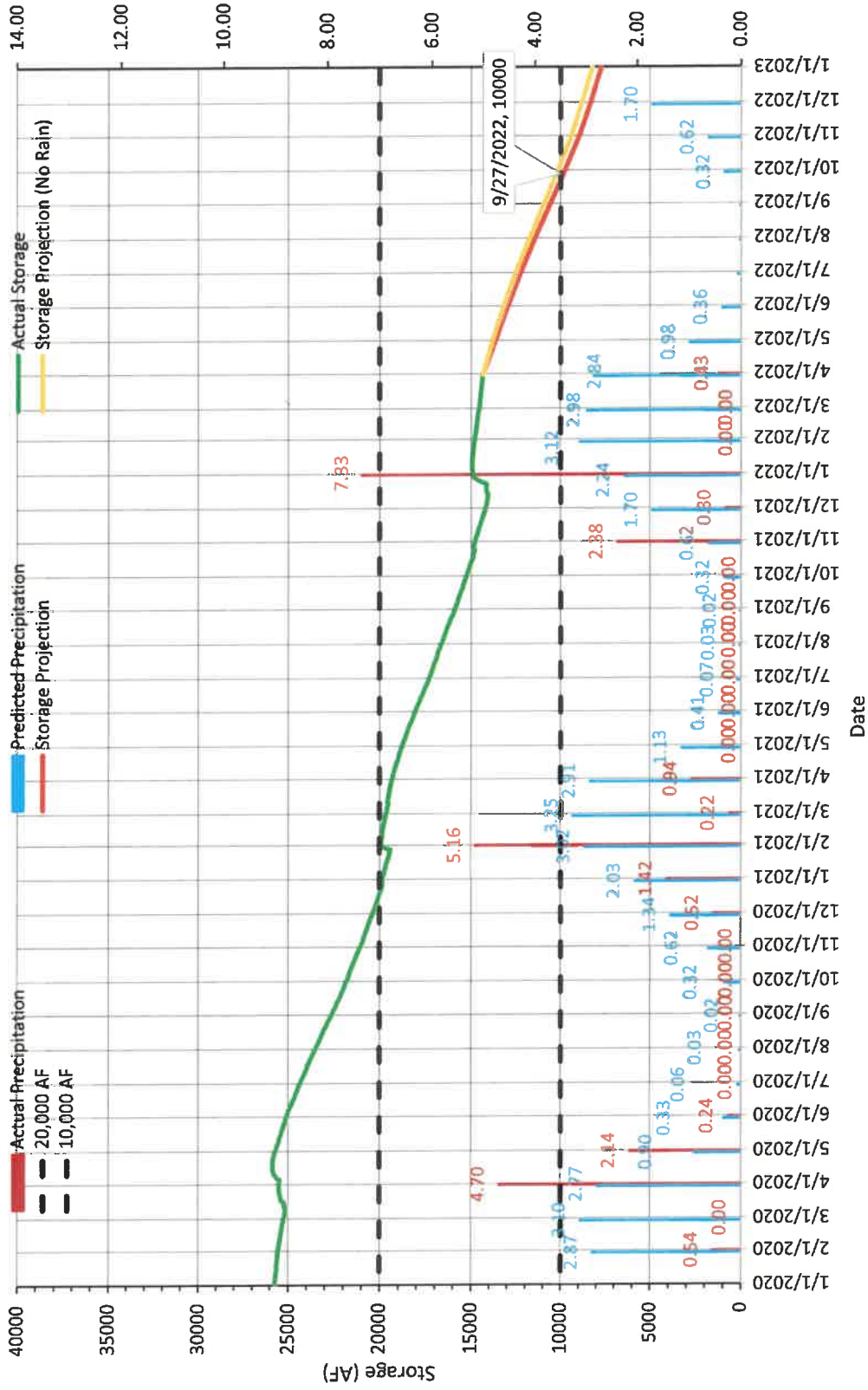
Comments:

- Oceano supplied water to Canyon Crest via Arroyo Grande's Edna turn out. A total of 1.77 AF delivered to Canyon Crest was added to Oceano's water usage this month and 1.77 AF was subtracted from Arroyo Grande's usage this month.
- Lopez Water Deliveries are now operated under the Low Reservoir Response Plan (LRRP). In August 2021 TAC requested a 10% entitlement reduction (retroactive to April 2021) in anticipation of reaching the 15,000 AF trigger of the LRRP. Entitlements shown represent a 10% reduction.

Surplus water shown is actually "Carry Over" water as designated in the LRRP.

Lopez Dam Operations	This Month	Year to Date	Difference (feet)	% Full
Lake Elevation (full at 522.37 feet)	467.18		-55.19	29.1%
Storage (full at 49200 acre feet)	14324			
Rainfall	0.93	12.00		
Downstream Release (4200 acre feet/year)	274.36	3100.78		
Spillage (acre feet)	0	0.00		

LOPEZ RESERVOIR STORAGE PROJECTION



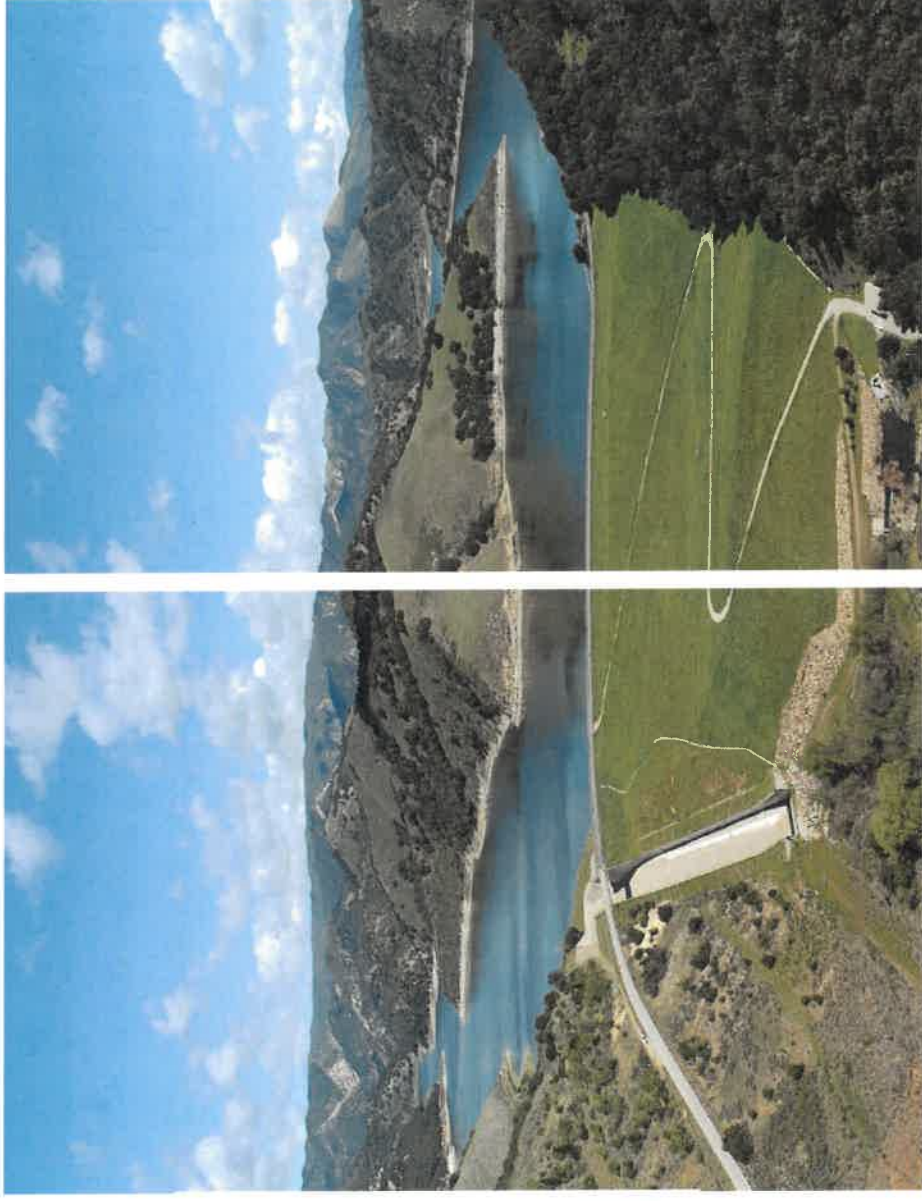
1. Storage projection is based on predicted rainfall from longrangeweather.com, inflow based on predicted rainfall, 20-21 downstream release requests, and municipal usage.
2. Municipal Usage is based on Jan 2010- Dec 2020 average monthly deliveries.
3. Predicted inflow is based off of historical precipitation and storage data. Antecedant moisture conditions are factored into the model. The first rainstorms after months without rain will cause less inflow than rainstorms during the rainy season. If the average daily rainfall for the previous three months is below 1 inch the model will multiply the predicted inflow by 0.1, if the average is above 1 inch the inflow is multiplied by 1.25.

Downstream Release Schedule for WY 22-23

	Annual Release (AF)	Apr (AF/MGD)	May (AF/MGD)	June (AF/MGD)	July (AF/MGD)	Aug (AF/MGD)	Sept (AF/MGD)	Oct (AF/MGD)	Nov (AF/MGD)	Dec (AF/MGD)	Jan (AF/MGD)	Feb (AF/MGD)	Mar (AF/MGD)	Total (AF/Y)	
Proposed Release Schedule ¹ MGD	3800	190	190	2.1	190	2.0	190	2.1	190	2.0	190	2.0	190	2.0	2280
Proposed Release Schedule CFS		CFS	3.1	3.2	3.1	3.1	3.2	3.1	3.2	3.1	3.1	3.4	3.1		

Lopez Reservoir Evap. Calculations Update

April, 2022



Lopez Reservoir Evaporation Calculations

OVERVIEW

Zone 3 Technical Advisory Committee (TAC) annual report of the monthly Lopez Reservoir evaporation calculations.



COUNTY OF SAN LUIS OBISPO

www.slocounty.ca.gov

2015-2021 Accounting of District Stored Water with Evaporation Losses

CALENDAR YEAR	CURRENT DISTRICT STORED STATE WATER (As Shown in the State Water xls)	DISTRICT STORED WATER (With Monthly Adjusted Evaporation)
(Dec. 31st)	AF	AF
2015	12.43	10.62
2016	465.08	455.24
2017	1129.75	1,070.5
2018	1387.52	1,261.03
2019	1456.94	1,277.15
2020	1266.16	1,015.12
2021	956.71	659.82



COUNTY OF SAN LUIS OBISPO

www.slocounty.ca.gov

Evaporation Losses

(by December 31st)

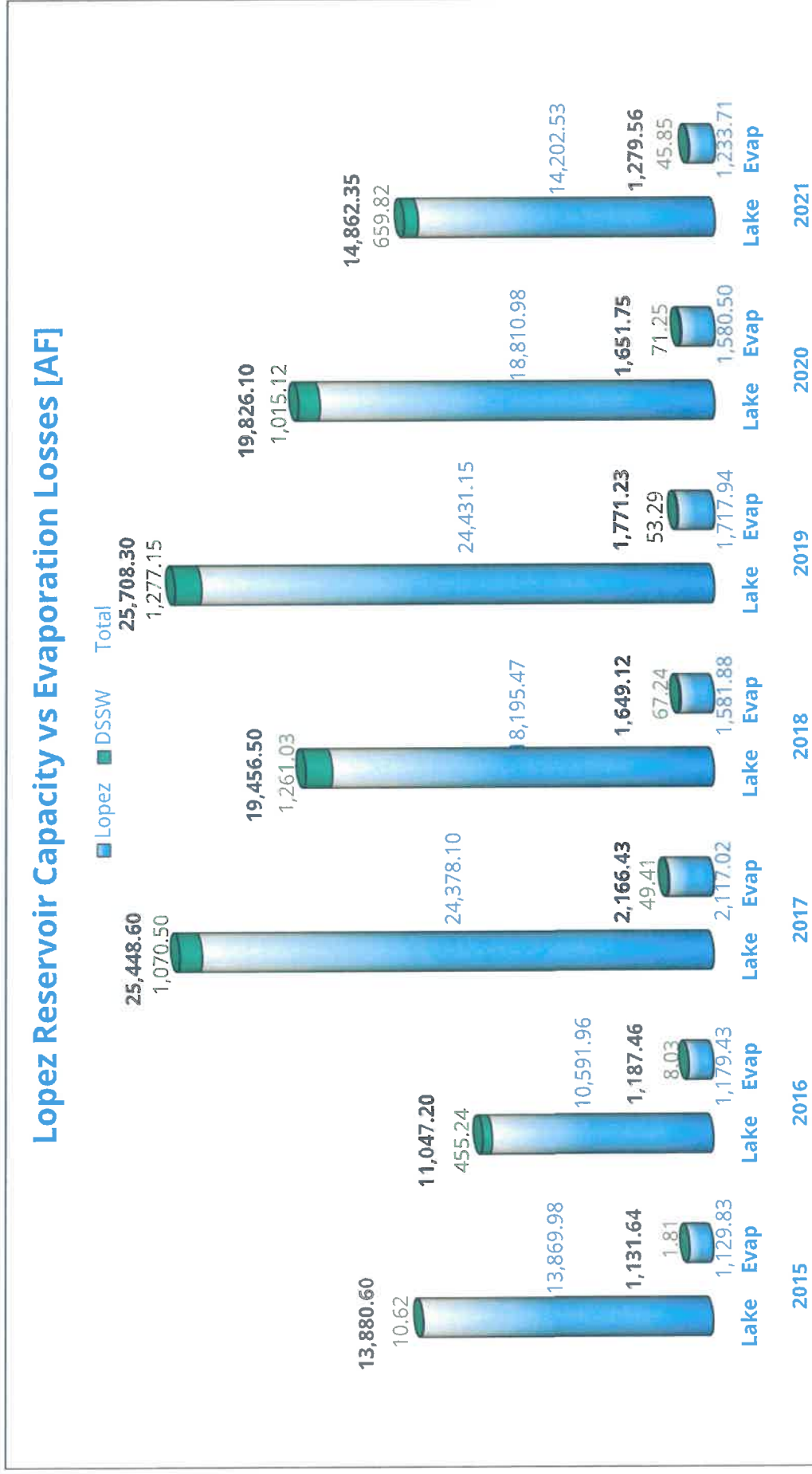
2015-2021 District Stored State Water with Evaporation Losses



COUNTY OF SAN LUIS OBISPO

www.slocounty.ca.gov

Comparison: Reservoir Capacity & Evaporation



COUNTY OF SAN LUIS OBISPO

www.slocounty.ca.gov

QUESTIONS?



COUNTY OF SAN LUIS OBISPO

www.slocounty.ca.gov

Kristi's Handout
AC 1-16-20



Zone 3
Use of District Funded Designated Reserves since 2016

Recommended Uses (Since FY 16/17)	Actual Amounts	Available Balance (as of 1/16/20)	District Funded Designated Reserves Utilization Plan
\$50,000	-	\$50,000	HCP Planning & Resulting Projects (established in FY 11/12)
\$30,000	\$27,470		Carpenter Creek Bridge
	(\$2,530)	\$0	savings returned to "Public Safety"
\$10,000	\$10,000	\$0	Cloud Seeding Feasibility Study
\$250,000	\$117,259		Santa Maria Groundwater Basin Model
	(132,741)	\$0	savings returned to "Public Safety"
\$189,376	\$99,875		Arroyo Grande Creek Watershed Stormwater Resource Plan (Prop 1 Grant match)
	(89,501)	\$0	savings returned to "Public Safety"
\$280,500	\$132,642		pH Suppression Project
	(\$147,858)	\$0	savings returned to "Public Safety"
\$25,000	\$25,000	\$0	DSOD's Work Plan for Spillway Assessment
		\$608,805	Public safety related to water quality and quantity purposes
		\$658,805	TOTAL District Funded Designated Reserves



TAC's Recommended Use (as of their 1/8/20 meeting)

Estimated Available Balance	District Funded Designated Reserves Utilization Plan
\$50,000	HCP Planning & Resulting Projects (established in FY 11/12)
\$50,000	AG Creek Groundwater Sustainability Plan - grant match
\$350,000	Cloud Seeding - Year 3 (2021/2022)
\$50,000	Feasibility Study to Decommission Terminal Reservoir
\$158,805	Public safety related to water quality and quantity purposes
\$658,805	TOTAL District Funded Designated Reserves Projected at 6/30/21



ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

TO: Zone 3 Technical Advisory Committee

FROM: David Spiegel, PE

DATE: April 13, 2022

SUBJECT: Zone 3 Projects Update

Project Updates:

- Tesla Battery Storage (No Change)
 - Doing Startup testing to be prepared for PGE approval of plan to operate (PTO)
 - Budget – Free
- Spillway Assessment and Investigation (No Change)
 - Kick off meeting occurred 2/2/2022
 - Task 1 Budget being finalized ~ \$200,000
 - Remainder of project ~ minimum of \$300,000
- Geotechnical Testing & Seismic Alternatives Study of Terminal Reservoir Dam
 - Negotiating Task 1 Items
 - Budget ~\$500,000
- Fault Zone Risk Assessment for Dam Left Abutment (No Change)
 - Developing work order to satisfy the recommendations of the assessment
 - Budget ~\$40,000
- Lopez WTP Safety Upgrades (No Change)
 - Staff are looking into additional consultants to do a lifeline system within the membrane building.
 - Multiple consultants have reviewed the project, but none have quoted the project.
 - Budget ~\$53,000
- Cathodic Protection Repair Project
 - JDH Corrosion Consultants, Inc. provided 90% drawing set.
 - Preparing BID documents
 - Budget ~\$449,933
- Equipment Storage Building (No Change)
 - Scoping and getting bids for carports
 - Budget ~\$90,000



ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

- CO2 Injection System (No Change)
 - Negotiating Bulk CO2 contract
 - PO issued for equipment
 - Budget ~\$256,000
- Sludge Bed Curtain Wall Rehabilitation (No Change)
 - ~\$50,000 per initial quote

Completed Projects

- Leak at Main Dam outlet works building
- Replacement of Hach Turbidimeter
- Repairs to Terminal Dam Spillway
- Lopez Terminal Dam Monument Survey
- Domestic Tank Repairs
- Lopez Water Treatment Plant Rack 1 Membrane Replacement



May 4, 2022

Avila Beach Community Services District
100 San Luis Street
Avila Beach, CA 93424

**SUBJECT: APRIL 2022 MONTHLY FACILITY REPORT FOR THE AVILA BEACH COMMUNITY SERVICES DISTRICT
WASTEWATER TREATMENT PLANT, WATER SYSTEM, AND COLLECTION SYSTEM**

WASTEWATER TREATMENT PLANT

Areas within the wastewater plant that are known to accumulate solids continue to be manually cleaned on a regular basis. The Chlorine Contact Chamber floor is vacuumed out on a weekly basis. These solids, if left to decompose, can have a negative effect on the effluent quality leaving the facility.

Staff reset the FFR Pump overloads to ensure that the pump is able to keep up with flow within the plant following receiving alarms.

WATER SYSTEM

The small water storage tank continues to be used as standby, with FRM staff monitoring the water quality in the tank and flushing as needed. FRM Staff continues to monitor the chlorine residuals and provide additional chlorine as needed. Staff has been performing distribution flushing on an as-needed basis.

Staff replaced an older, leaking hydrant within the distribution system.

COMPLIANCE RECORD AND PLANT PERFORMANCE

Staff compiled the data to complete the monthly Self-Monitoring Report and Discharge Monitoring Report in California Integrated Water Quality System (CIWQS). Once approved, the reports are uploaded into CIWQS and certified by ABCSD Staff.

Plant Design for Influent BOD is 270 mg/L. The permit limit for Effluent TSS and BOD is a Monthly Average of 40 mg/L with a Daily Maximum of 90 mg/L.

During the month of April 2022, effluent sample results were in compliance with permit limits.

Sincerely,

FLUID RESOURCE MANAGEMENT

ATTACHMENTS

- Self-Monitoring Report
- ABCSD Average Daily WWTP Effluent Flow (2020-2022)
- ABCSD Monthly Total WWTP Effluent Flow (2020-2022)
- Port San Luis Monthly Total Flow (2020-2022)
- Monthly Average Influent BOD (2020-2022)
- Monthly Average Effluent BOD (2020-2022)
- Monthly Water Purchased from Lopez (2020-2022)
- ABCSD Monthly Water Sold (2020-2022)



Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month
Annual report due January 30

Month: APRIL 2022

Date	Daily Flow (MGD)			Effluent Monitoring		
	Total	Max (gpm)	Avg (gpm)	Biweekly Total Coliform	Biweekly Fecal Coliform	Daily Chlorine Residual
1	0.049422	77	34			<0.02
2	0.056853	83	40			<0.02
3	0.055645	84	39			<0.02
4	0.049225	82	34			<0.02
5	0.053026	85	37	2	<2	<0.02
6	0.052183	85	36			<0.02
7	0.053496	83	37	5	<2	<0.02
8	0.056157	98	39			<0.02
9	0.066529	93	46			<0.02
10	0.060952	92	42			<0.02
11	0.053693	87	37			<0.02
12	0.054718	103	38			<0.02
13	0.055713	84	39	<2	<2	<0.02
14	0.059718	103	42	<2	<2	<0.02
15	0.055673	85	39			<0.02
16	0.053378	88	37			<0.02
17	0.054778	119	38			<0.02
18	0.041530	88	29			<0.02
19	0.046469	85	32	2	<2	<0.02
20	0.043472	64	28			<0.02
21	0.056417	94	39	<2	<2	<0.02
22	0.054389	98	38			<0.02
23	0.058551	113	41			<0.02
24	0.059849	91	42			<0.02
25	0.041234	76	29			<0.02
26	0.039425	65	27	<2	<2	<0.02
27	0.039126	84	27			<0.02
28	0.040147	66	28	2	<2	<0.02
29	0.048854	94	34			<0.02
30	0.043978	86	31			<0.02
31						
Min	0.039126	64	27	<2	<2	<0.02
Mean	0.051820	88	36	<2	<2	<0.02
Max	0.066529	119	46	5	<2	<0.02
Total	1.554600	Effluent daily (dry weather) flow NTE 0.2 MGD (mean).				

Influent Brine Received	
Date	Volume (Gallons)
	N/A

Sludge Removal	
Date	Gallons
4/15/22	4,800

I certify under penalty of perjury that the foregoing is true and accurate and that the sampling procedure and analysis used are as specified in the Waste Discharge Order for this facility.

SIGNATURE: _____

PRINTED NAME: _____

Effluent and Influent Monitoring					
Date	Biweekly Effluent BOD (24 HC)	Biweekly Effluent TSS (24 HC)	Biweekly Influent BOD (24 HC)	Biweekly Influent TSS (24 HC)	Monthly Effluent Oil & Grease (Grab)
4/1/22	23	14	---	---	
4/2/22	30	14	---	---	
4/3/22	32	18	410	272	
4/5/22	24	15	---	---	
4/7/22	26	10	362	204	
4/8/22	32	18	---	---	
4/10/22	37	24	436	215	
4/14/22	37	28	456	368	1.8 DNQ
4/15/22	36	21	---	---	
4/17/22	63	30	712	514	
4/20/22	25	14	---	---	
4/21/22	31	10	945	258	
4/22/22	46	10	---	---	
4/24/22	38	22	421	346	
4/27/22	24	12	---	---	
4/28/22	29	9	311	238	
4/29/22	30	9	---	---	
Min	23	9	311	204	1.8 DNQ
Mean	33.1	16.4	506.6	301.9	1.8 DNQ
Max	63	30	945	514	1.8 DNQ
BOD Removal: 93.5%			TSS Removal: 94.6%		

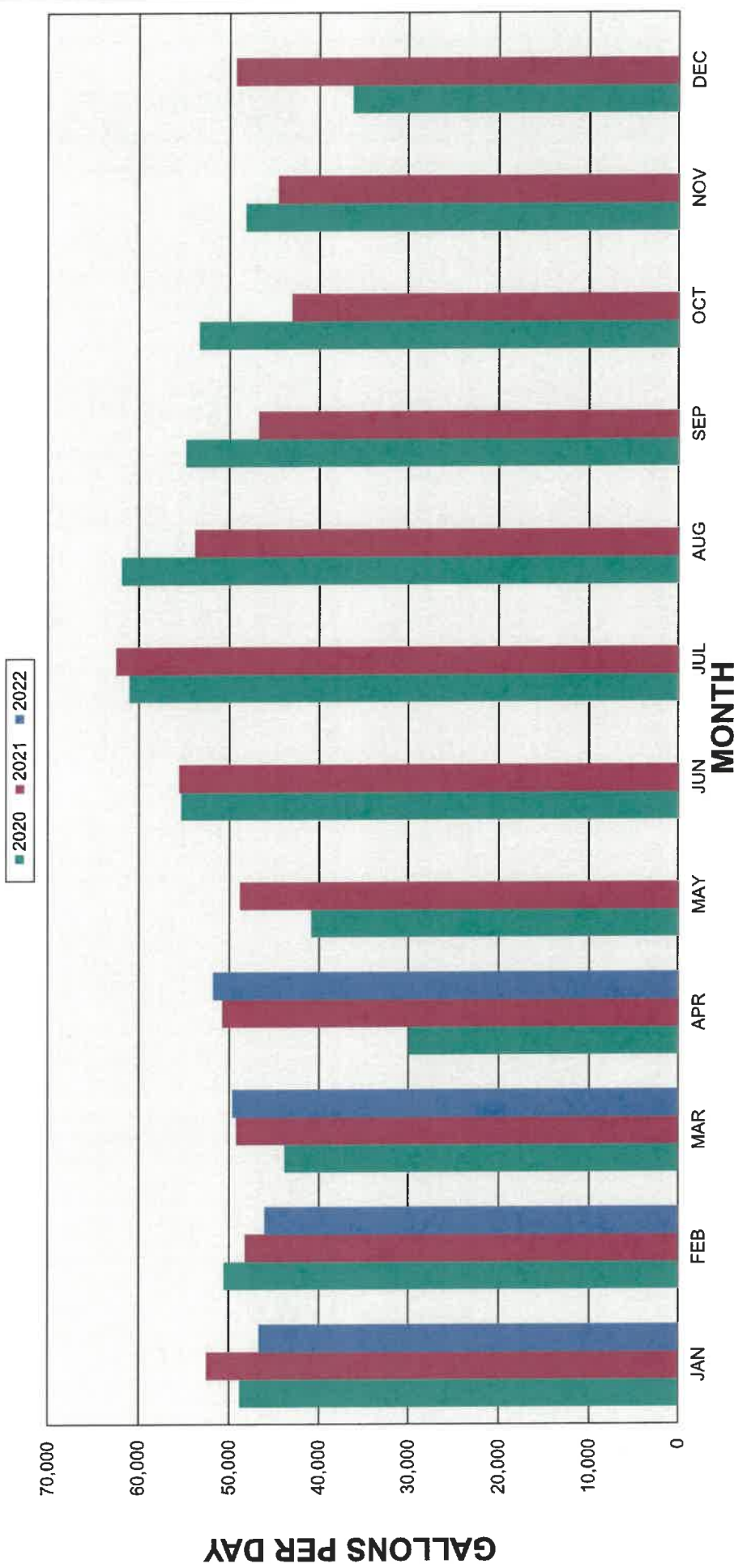
Effluent Monitoring				
Date	Weekly Set. Solids (Grab)	Weekly Turbidity (Grab)	Weekly pH (Grab)	Weekly Temp °F (Grab)
4/7/22	<0.1	21.1	6.5	70
4/14/22	<0.1	42.1	6.5	67
4/21/22	<0.1	14.9	6.4	67
4/28/22	<0.1	11.5	6.3	67
Min	<0.1	11.5	6.3	67
Mean	<0.1	22.4	6.4	68
Max	<0.1	42.1	6.5	70

Effluent Limits				
Parameter	Units	Monthly Avg	Weekly Avg	Daily Max
BOD	mg/L	40	60	90
Suspended Solids	mg/L	40	60	90
Oil and Grease	mg/L	25	40	75
Turbidity	NTU	75	100	225
Total Coliform	MPN/100 mL	7 Sample Median: 23		
		More than once in 30 days: 240		
		Daily Maximum: 2,400		
Chlorine Residual	mg/L	6 Month Median: 0.3		1.2
pH	pH units	Between 6.0 - 9.0		
Settleable Solids	mL/L	1.0	1.5	3.0
BOD/TSS Removal	%	≥ 75%	***	***

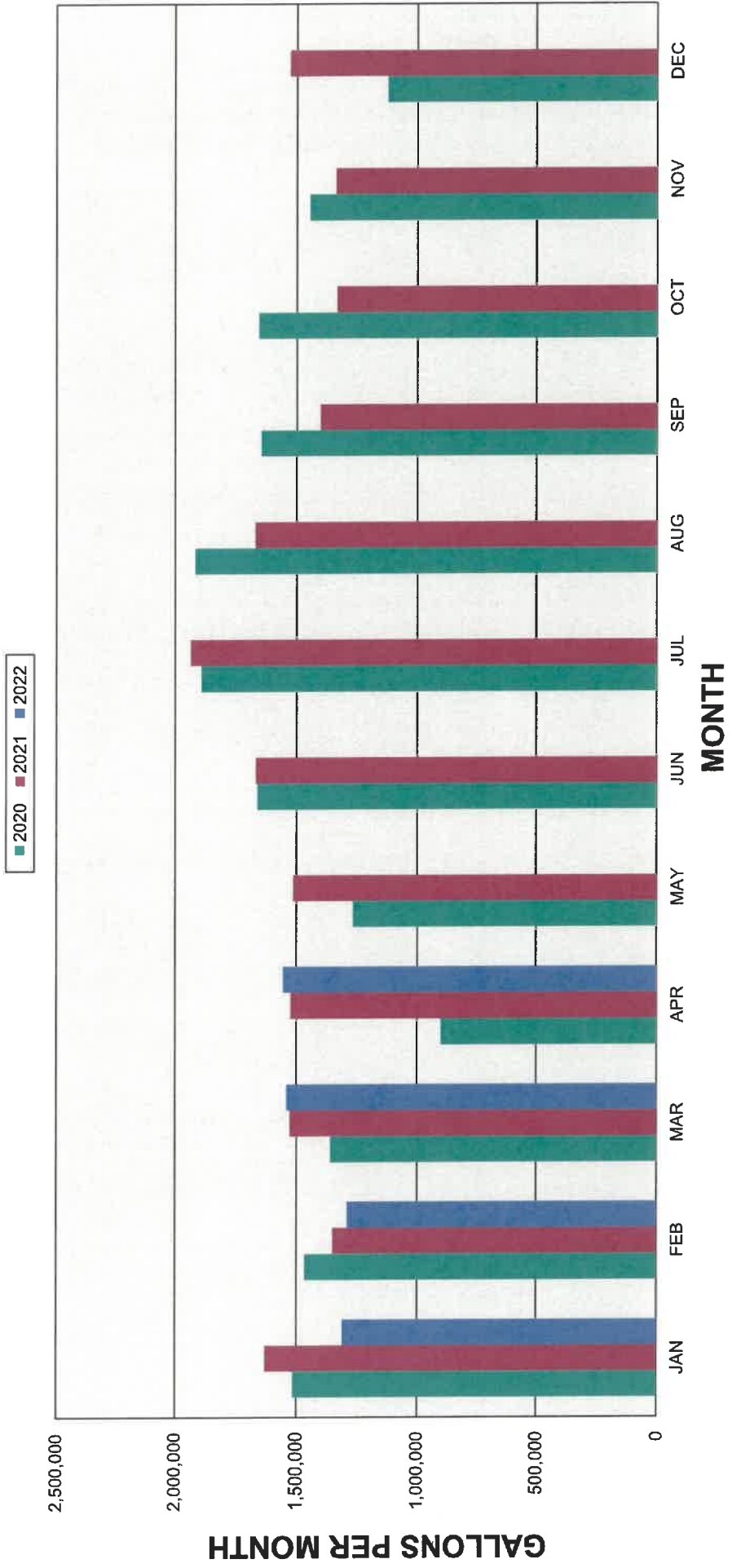
DATE: _____

TITLE: _____

ABCSD AVERAGE DAILY WWTP EFFLUENT FLOW (2020 - 2022)

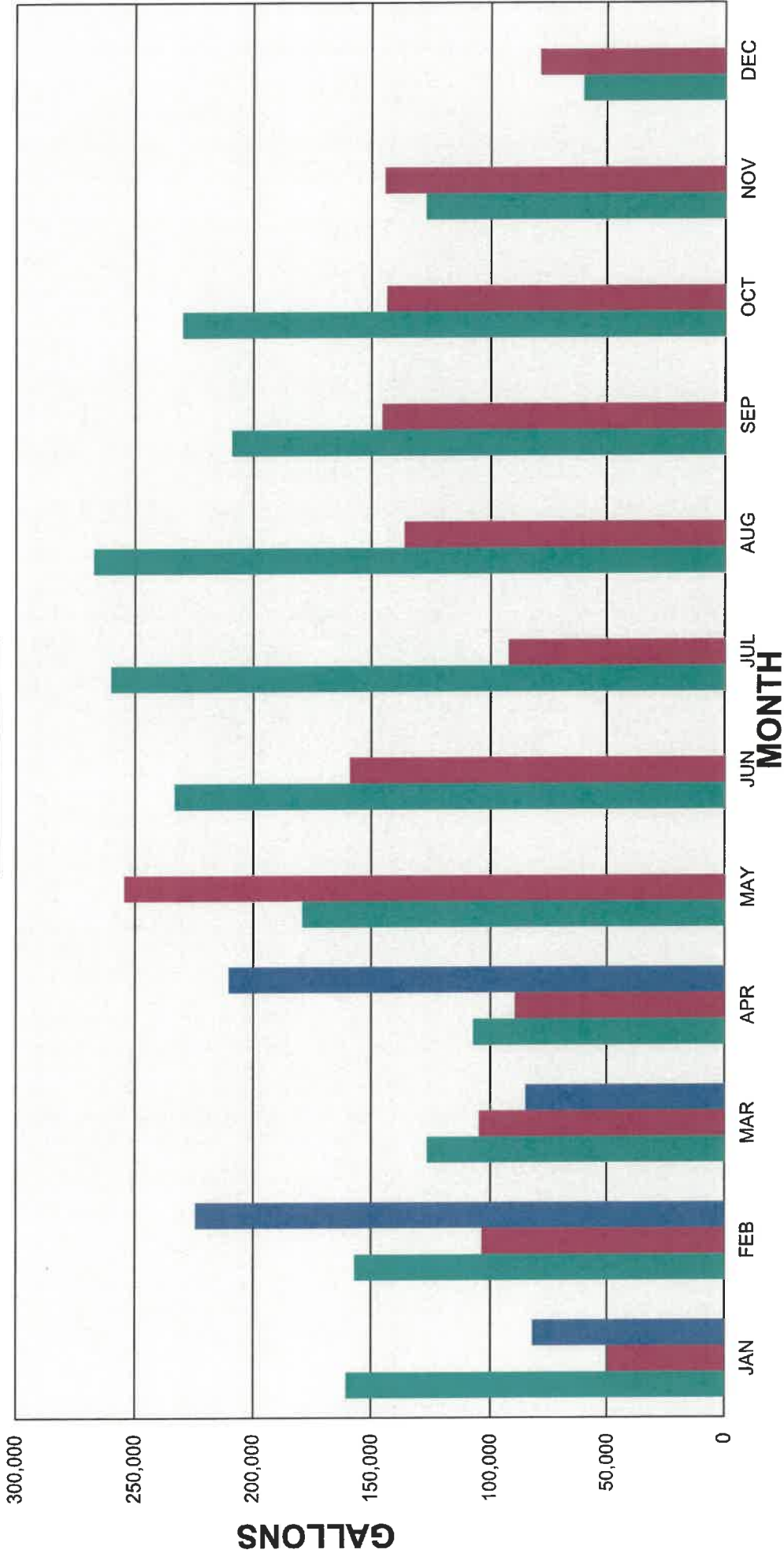


ABCSD MONTHLY TOTAL WWTP EFFLUENT FLOW (2020 - 2022)



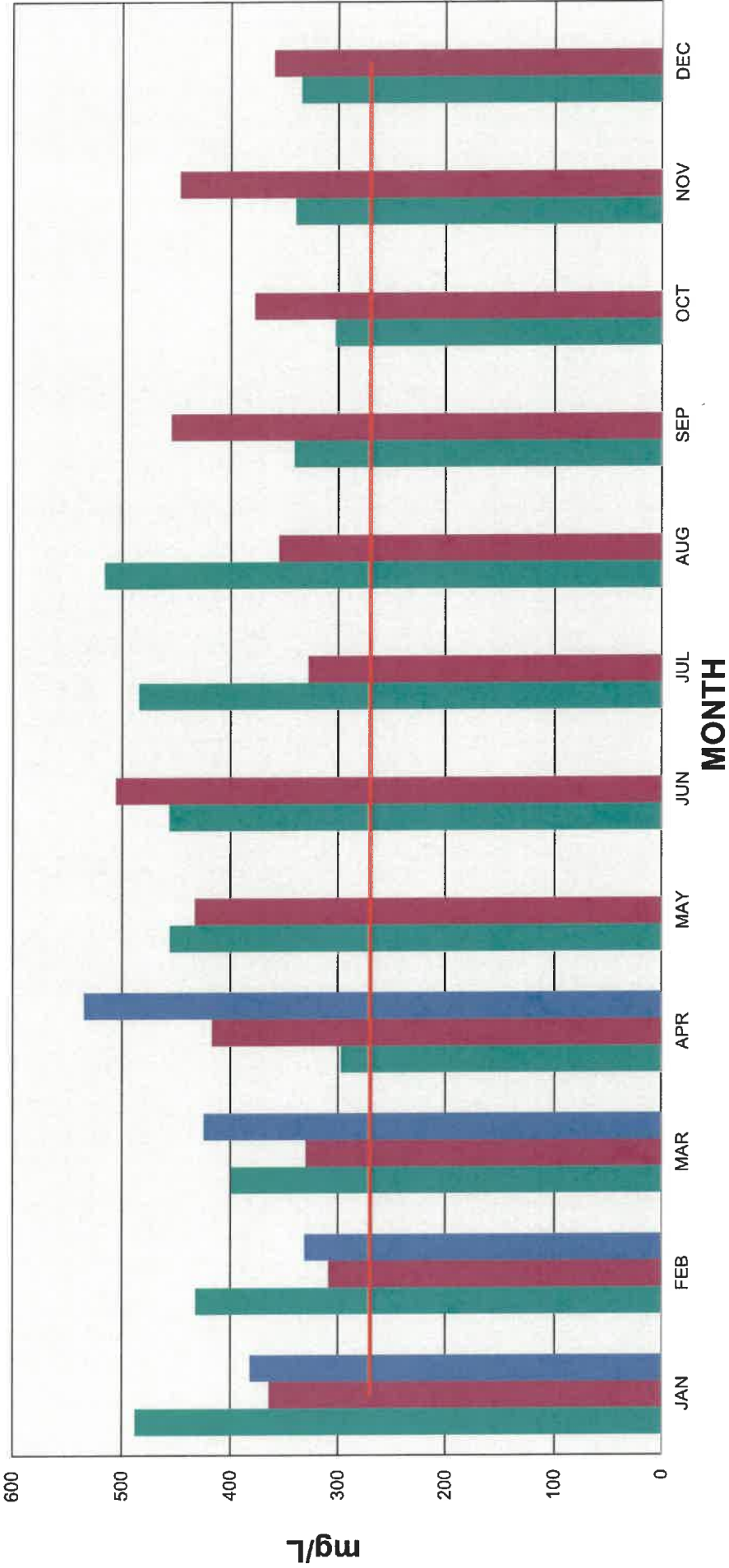
PORT SAN LUIS MONTHLY TOTAL FLOW (2020 - 2022)

■ 2020
 ■ 2021
 ■ 2022

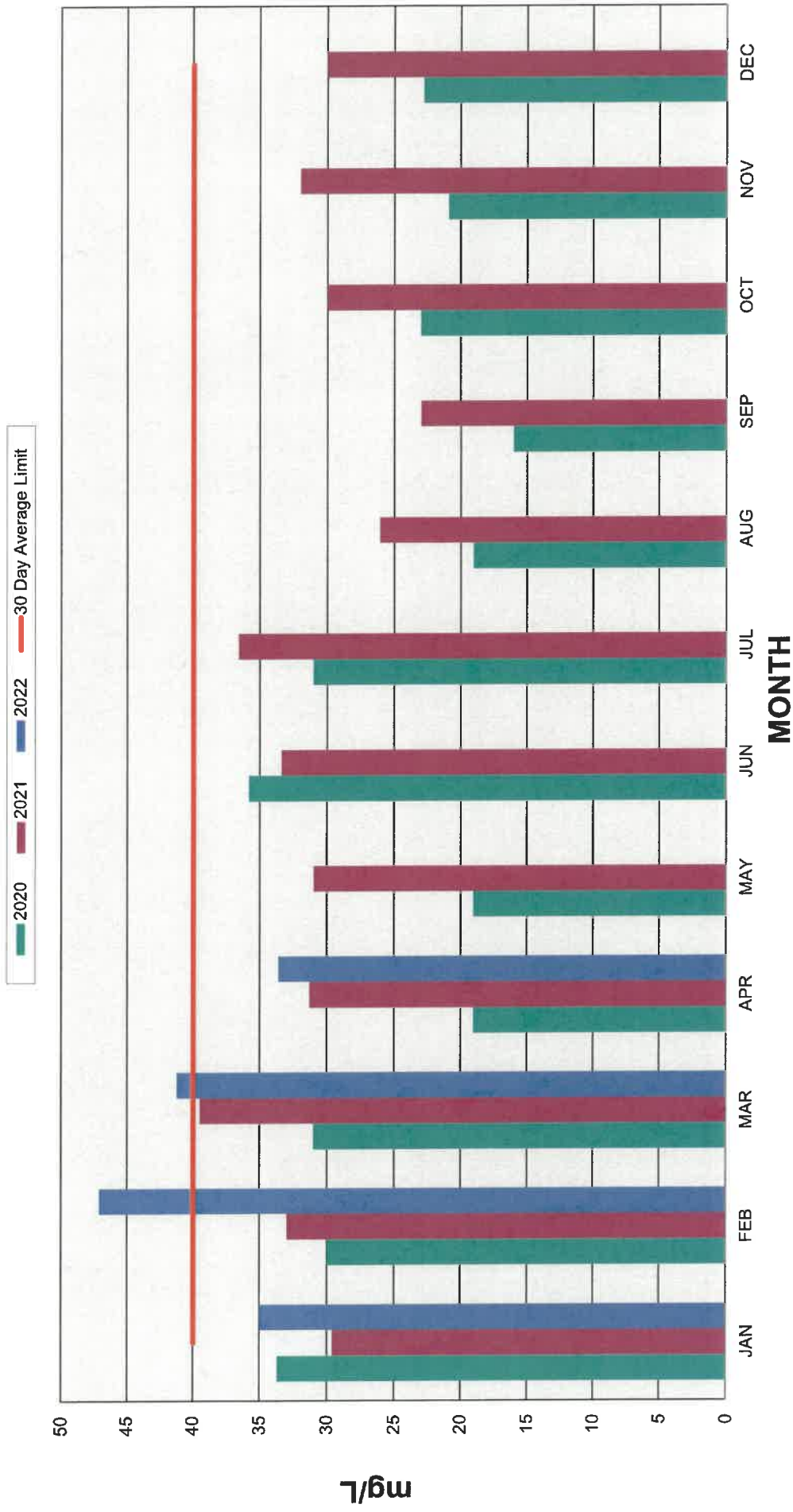


ABCSD MONTHLY AVERAGE INFLUENT BOD (2020 - 2022)

2020 2021 2022 WWTP Design

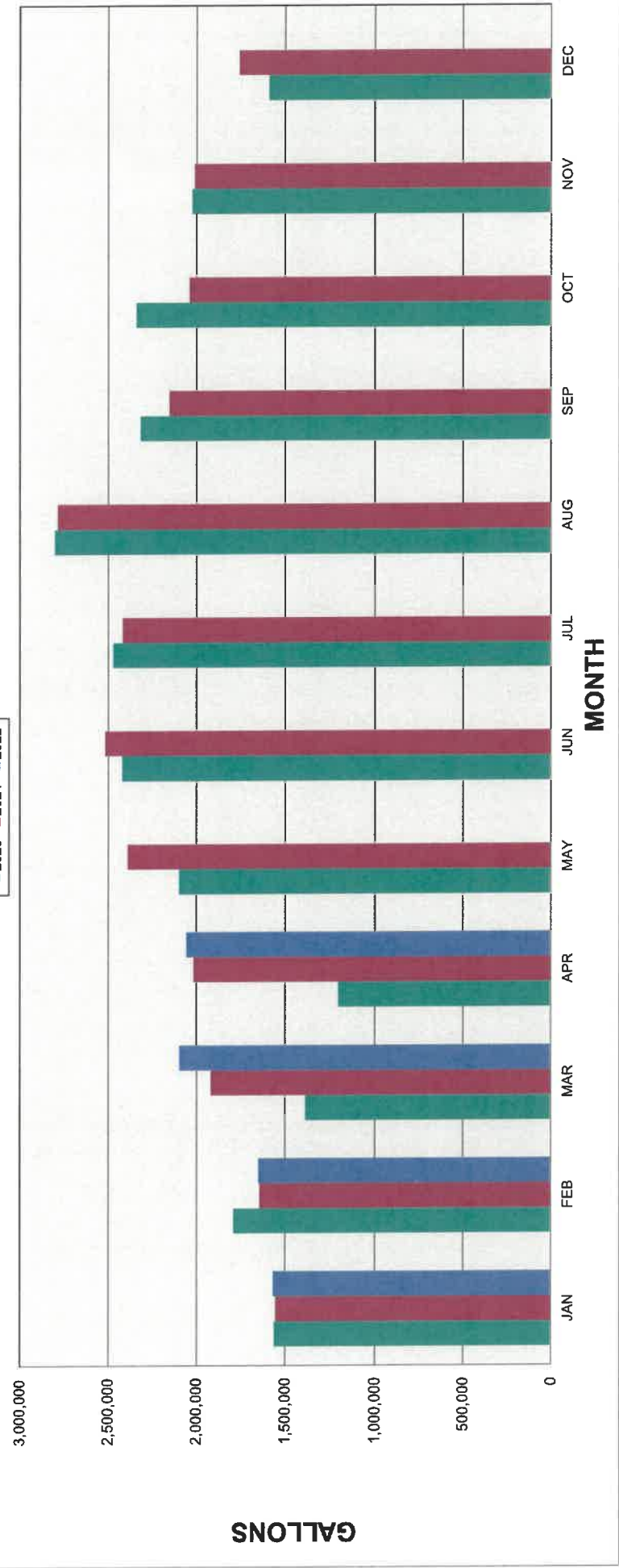


ABCSD MONTHLY AVERAGE EFFLUENT BOD (2020 - 2022)



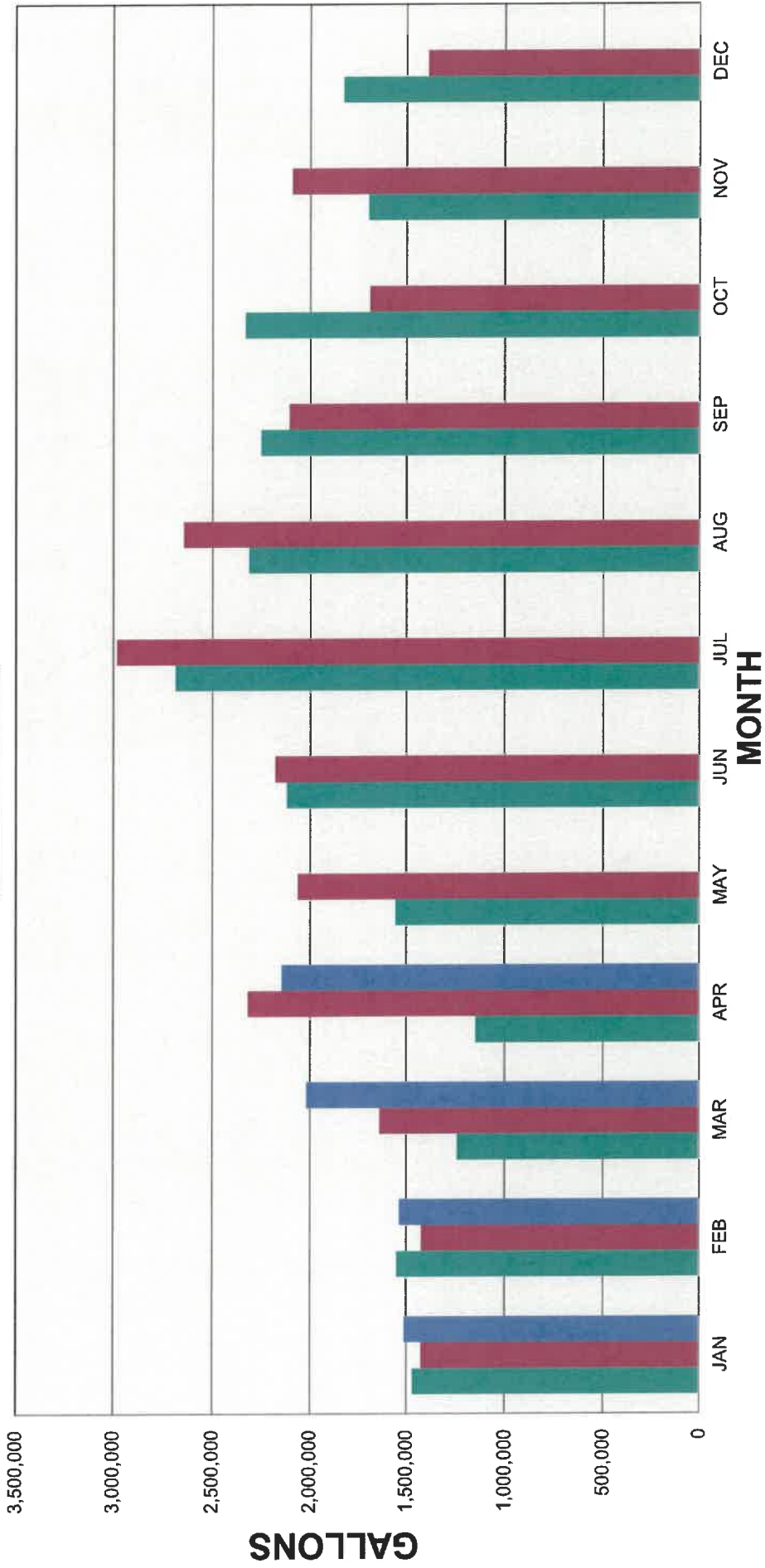
ABCSD MONTHLY WATER PURCHASED FROM LOPEZ (2020 - 2022)

■ 2020
 ■ 2021
 ■ 2022



ABCSD MONTHLY WATER SOLD (2020 - 2022)

■ 2020 ■ 2021 ■ 2022



RESOLUTION NO. 2022-06

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM'S ORDER DATED MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT FOR THE PERIOD OF **MAY 10, 2022 TO JUNE 10, 2022, PURSUANT TO BROWN ACT PROVISIONS**

Recitals

WHEREAS, the Avila Beach Community Services District ("District") is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings the District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Gov. Code, §§ 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, the State of Emergency declared by Governor Newsom on March 4, 2020, due to COVID-19, and the Proclamation of Local Emergency declared by the County of San Luis Obispo on March 13, 2020; and

WHEREAS, on September 1, 2021, the San Luis Obispo County Health Officer issued Order Number 6, requiring face coverings in all public indoor settings attributable to the rise in SARS-CoV-2 Delta Variant; and

WHEREAS, the Board of Directors does hereby find that the rise in SARS-CoV-2 Omicron Variant has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency exists and ratify the proclamation of state of emergency by the Governor of the State of California and the San Luis Obispo County Health Officer's Order Number 6; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of the District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the Board of Directors will ensure that the public has access to meetings and the opportunity to participate in meetings in the interest of transparency and as required by the Government Code and AB 361.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Avila Beach Community Services District, as follows:

1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District.
3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.
4. Remote Teleconference Meetings. The General Manager and Staff of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.
5. Effective Date of Resolution. This Resolution shall take effect on May 10, 2022, and shall be effective until the earlier of (i) June 10, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the

District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

ADOPTED by the Board of Directors of the Avila Beach Community Services District on May 10, 2022, by the following roll call votes:

AYES:

NOES:

ABSENT:

ABSTAINED:

President, Board of Directors of the
Avila Beach Community Services District

ATTEST:

Board Secretary of the
Avila Beach Community Services District

AVILA BEACH
COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 10, 2022

SUBJECT: Consider Adoption of the FY 2022-23 Annual Budget including: Resolutions No.'s 2022-06, a Resolution for Determination of Appropriation Limitation for the FY 2022-23 and Resolution No. 2022-07 Adopting the FY 2022-23 Budget.

Recommendation:

1. Receive Staff Report and Board Comment on the Proposed FY 2022/23 Budget
2. Open Public Hearing and Receive any Public Comment
3. Close the Public Hearing
4. Consider any further changes to the proposed budget
5. Adopt as Final, the Proposed Budget for FY 2022-23, by adopting Resolution Nos. 2022-06 and 2022-07, or if necessary, continue this item to a date certain for further consideration.

Discussion:

Each year the District prepares and adopts an operating and capital projects budget for the coming Fiscal Year. The budget preparation process typically includes any adjustments to the water and/or sewer fee schedules. In late 2019 the Board retained a consultant to prepare a Cost of Services and Rate Study. In March 2020, the Board approved the Rate Study and directed staff to issue a Prop 218 Hearing Notice for May 12, 2020, to adopt new water and wastewater rates. The Board adopted the new 5-year rate schedule at the May 12, 2020 meeting. The new rates were effective on July 1, 2020 and the new rate schedule provided a maximum 3% increase in both water and wastewater revenues each year through FY 2024/25.

Staff presented the FY 2022/24 Preliminary Budget to the Board at the April 12, 2022 Regular Board meeting. The Board reviewed the estimated FY 2021/22 year end revenues and expenses; the projected FY 2022/23 revenues and expenses; and the proposed FY 2022/23 Capital Improvement Program.

The Board reviewed the Preliminary Budget and provided an opportunity for public comment at the April 12, 2022, Regular Board meeting. After careful consideration and discussion, the Board directed staff to prepare the Draft Final Budget to include a 3% increase in the water and sewer rates in accordance with the 2020 Rate Study. The Board directed staff to prepare the Draft Final FY 2022/23 budget and public notice and schedule the hearing for May 10th, 2022, Regular Board meeting.

Attached is the Draft Final FY 2022/23 Budget for the Board's review and approval. The Draft Final budget anticipates:

- A 3% increase in the Water and Sewer revenues consistent with the 2020 Rate Study
- 3% increase in county tax revenue;
- 6% increase in most O & M expenses;
- Cal Fire Contract decrease from \$234,000 to \$215,000
- Connection Fee revenue of approximately \$75,000; and
- The Capital Improvement Program budget anticipates the District will make its first annual payment on the WWTP Project loan on September 30, 2022. The annual loan payment will be approximately \$206,000. The Harbor District will reimburse the CSD for 33% of the loan payment (approximately \$68,000 per year).

Following staff's presentation/summary of the Final Draft Budget, the Board should open the public hearing, receive public comment, close the public hearing, consider any further changes and then consider adoption of Resolution No. 2022-06, (which increases the District's Appropriation Limitations) and Resolution No. 2022-07 which formally adopts the FY 2022/23 District Budget.

**AVILA BEACH COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2022-06**

**A RESOLUTION FOR DETERMINATION OF
APPROPRIATION LIMITATION FOR THE
2022-2023 FISCAL YEAR
AND
REQUESTING DISTRIBUTION OF
SPECIAL DISTRICT AUGMENTATION FUNDS**

WHEREAS, Article XIII B of the California Constitution specifies that appropriations made by governmental entities may increase annually by the change in population and the change in either the California Per Capita Personal Income or the change in the local assessment roll due to local residential construction; and

WHEREAS, the State Department of Finance has determined that the percent change in the California Per Capita Personal Income (CPCPI) is **1.0755** and the percent change in the population (POP) of the unincorporated areas of San Luis Obispo County is **1.94** and,

WHEREAS, the appropriation, subject to limitation (estimated net tax proceeds excluding Augmentation Funds) has been determined to be **\$6,385,701**; and

WHEREAS, the appropriation limit exceeds the appropriation subject to limitation; and,

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors, of the Avila Beach Community Services District, San Luis Obispo County, California, as follows:

1. That the ratio of change is and is determined as follows:

$$1.0755 \times 1.0964 = 1.0964$$

2. That the 2022-2023 Appropriation Limit is and is determined as follows:

2021-2022 Limitation		<u>\$ 6,385,701</u>
2022-2023 Ratio of Change	X	<u>1.0964</u>
2022-2023 Appropriation Limitation		<u>\$ 7,001,283</u>

3. That the Appropriation Limitation (\$7,001,283) exceeds the Appropriation subject to Limitation (\$478,389) by \$6,522,893.

4. No further adjustment to the 2022-2023 Appropriation Limitation has been made for mandated costs. However, any new mandated costs or increases in existing mandated costs would increase the limitation by the amount of "Proceeds from Taxes" used to finance mandates in fiscal year 2022-2023.

5. That the County of San Luis Obispo distribute to the District, the District's share of the Special District's Augmentation Funds, if any, as determined by the Board of Supervisors.

Upon motion of Director _____, seconded by Director _____, and on the following roll call vote to wit:

AYES:

NOES:

ABSENT:

The foregoing Resolution is hereby adopted this 10th day of May, 2022.

Peter Kelley, President

ATTEST:

Secretary to the Board of Directors

**AVILA BEACH COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2022-07**

A RESOLUTION ADOPTING THE 2022-2023 FISCAL YEAR BUDGET

WHEREAS, The District is required, pursuant to state codes to designate a custodian for its monies; and,

WHEREAS, such custodianship requires that proper methods be used for the acquisition and disbursement of District monies; and,

WHEREAS, the District desires to make known its planned activities and associated costs for the 2022-2023 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of directors, Avila Beach Community Services District, San Luis Obispo County, California, as follows:

1. That the proposed budget entitled, "Avila Beach Community Services District 2022/23 Fiscal Year Budget," be adopted as submitted or amended.
2. That the budget be administered as established by past policies and practices.

ON MOTION of Director _____ seconded by Director _____, and on the following roll call vote to wit:

AYES:

NOES:

ABSENT:

The foregoing resolution is hereby adopted this 10th day of May 2022.

Peter Kelley, President

ATTEST:

Secretary to the Board of Directors



CAL FIRE
San Luis Obispo
County Fire Department

635 N. Santa Rosa • San Luis Obispo, CA 93405
 Phone: 805.543.4244 • Fax: 805.543.4248
 www.calfireso.org

Eddy Moore, Unit Chief

AVILA BEACH FIRE PROTECTION SERVICES AGREEMENT

Schedule A

Costs for Providing Fire Protection Services

Fiscal Year 22/23 (July 1, 2022 through June 30, 2023)

<u>Expense Type</u>	<u>CAL FIRE Costs</u>	<u>County Fire Costs</u>	<u>Total Costs</u>
<i>Personnel Costs</i>			
Full-Time Firefighters	1,035,400	36,239 <i>cwh</i>	1,071,639
<i>Operation Costs</i>			
Uniform Allowances	11,929	418 <i>cwh</i>	12,347
Vehicle Maintenance	26,882	941 <i>cwh</i>	27,823
Other Operating Costs (Sch. C)	50,000	1,750	51,750
TOTAL BUDGETED AMOUNT FOR AVILA VALLEY STATION 62			1,151,212
		<i>18% of Budget</i>	207,218

This schedule is modified annually for application in the subsequent fiscal year.

Costs shown above are total budgeted costs to operate County Fire Station 62, Avila Valley. 18% of actual cost associated with Avila Beach Firefighting will be billed quarterly beginning in December.



Beaufort Gazette
 Belleville News-Democrat
 Bellingham Herald
 Bradenton Herald
 Centre Daily Times
 Charlotte Observer
 Columbus Ledger-Enquirer
 Fresno Bee

The Herald - Rock Hill
 Herald Sun - Durham
 Idaho Statesman
 Island Packet
 Kansas City Star
 Lexington Herald-Leader
 Merced Sun-Star
 Miami Herald

el Nuevo Herald - Miami
 Modesto Bee
 Raleigh News & Observer
 The Olympian
 Sacramento Bee
 Fort Worth Star-Telegram
 The State - Columbia
 Sun Herald - Bixbee

Sun News - Myrtle Beach
 The News Tribune Tacoma
 The Telegraph - Macon
 San Luis Obispo Tribune
 Tri-City Herald
 Wichita Eagle

AFFIDAVIT OF PUBLICATION

Account #	Order Number	Identification	Order PO	Amount	Cols	Depth
23726	252159	Print Legal Ad - IPL0070150	CSD FY 2022/23 Budget A	\$74.55	1	34 L

Attention: Brad Hagemann
 PO BOX 309
 AVILA BEACH, CA 93424

**NOTICE OF PUBLIC HEARING
 AVILA BEACH COMMUNITY
 SERVICES DISTRICT
 ADOPTION OF FISCAL YEAR
 2021/2022 BUDGET**

DATE: **May 10, 2022**
 TIME: **1:00 PM**

PLACE: **District Meeting Room
 100 San Luis Street,
 Avila Beach, CA 93422**

PLEASE TAKE NOTICE:

- The District has prepared a proposed final Budget for Fiscal Year 2022/23 which is available for inspection, during regular District business hours, at the District office located at 100 San Luis Street, Avila Beach, California.
 - On **May 10, 2022, at 1:00 PM**, the District's Board of Directors will meet to consider the adoption of the Final Budget.
 - At the time and place specified in this Notice any person may appear to be heard regarding any item in the Budget, including the addition of other items.
 - The Public Hearing may be continued from time to time.
- If you should have questions, please contact the District Office at avilacs@gmail.com or IPL0070150
 Apr 24 2022

In The Superior Court of The State of California
 In and for the County of San Luis Obispo

No. of Insertions: 1
 Beginning Issue of: 04/24/2022
 Ending Issue of: 04/24/2022

Jane E. Durand

Legals Clerk

STATE OF TEXAS)

SS

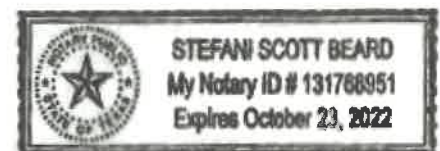
County of Dallas)

I am a citizen of the United States and a resident of the County aforesaid; I am over the age of eighteen and not interested in the above entitled matter; I am now, and at all times embraced in the publication herein mentioned was, the principal clerk of the printers and publishers of The Tribune, a newspaper of general Circulation, printed and published daily at the City of San Luis Obispo in the above named county and state; that notice at which the annexed clippings is a true copy, was published in the above-named newspaper and not in any supplement thereof - on the following dates to wit; From 04/24/2022 To 04/24/2022 that said newspaper was duly and regularly ascertained and established a newspaper of general circulation by Decree entered in the Superior Court of San Luis Obispo County, State of California, on June 9, 1952, Case #19139 under the Government Code of the State of California.

I certify (or declare) under the penalty of perjury that the foregoing is true and correct.

Stefani Beard

Notary Public in and for the state of Texas, residing in Dallas County



Extra charge for lost or duplicate affidavits.
 Legal document please do not destroy!



Avila Beach Community Services District

2022/23 Fiscal Year Budget

Presented to the Board of Directors

May 10, 2022

Peter Kelley, President
Ara Najarian, Vice President
Lynn Helenius
Kristin Berry
Howie Kennett

Proposed by:

Brad Hagemann
General Manager/District Engineer

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

Fund Balances

AVILA BEACH COMMUNITY SERVICES DISTRICT
Cash Account Balances
Estimated FY 2021/22 Ending Balances

General Checking - Pacific Premier

Approx Ending Balance	06/30/22	\$ <u>850,000</u>
-----------------------	----------	--------------------------

LAIF - Account Balance

Beginning Balance	07/01/21	\$ 3,878,000
-------------------	----------	--------------

Transfer In/Out		\$ 0.00
-----------------	--	---------

Interest earned		\$ 10,265
-----------------	--	-----------

<u>LAIF Approx Ending Balance</u>	06/30/22	\$ <u>3,888,265</u>
--	----------	----------------------------

Reserve Account Balances

Water

Operating Reserve		\$ 366,000
-------------------	--	------------

Capaital Replacement Reserve		\$ 210,000
------------------------------	--	------------

Emergency Capital Reserve		\$ 60,000
---------------------------	--	-----------

Rate Stabilization		\$ 65,000
--------------------	--	-----------

	Total Water	\$ <u>701,000</u>
--	-------------	-------------------

Wastewater

Operating Reserve		\$ 475,000
-------------------	--	------------

Capaital Replacement Reserve		\$ 1,500,000
------------------------------	--	--------------

Emergency Capital Reserve		\$ 175,000
---------------------------	--	------------

Rate Stabilization		\$ 85,000
--------------------	--	-----------

	Total Wastewater	\$ <u>2,235,000</u>
--	------------------	---------------------

Unallocated General Reserves		\$ 952,265
------------------------------	--	------------

Total Approx Ending Balance	06/30/22	\$ <u><u>4,738,265</u></u>
-----------------------------	----------	-----------------------------------

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

Budget Summary

**Avila Beach Community Services District
Operations Maintenance Budget
Combined Detail - Final**

Fiscal Year 2022/23
(May 10, 2022)

Ordinary Income/Expense	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
Income						
4010 · Operating Revenue	0	460,000	465,000	0		925,000
4012 · S W Franchise Fee					22,000	22,000
4020 · Ambulance Franchise Fee	4,000	0	0	0	0	4,000
4030 · County Taxes	460,000	200,000	100,000	15,000	0	775,000
4050 · Harbor O & M Reimbursement	0	65,000	0	1,000	0	66,000
4100 · Misc Income	0	0	0	0	0	0
4600 · Interest Income	11,000	0	0	0	0	11,000
Total Income	475,000	725,000	565,000	16,000	22,000	1,803,000
Expense						
5100 · Merch CC Fees TIB	6,500					6,500
5210 · Gross Wages	43,000	0	0	0	2,000	45,000
5230 · Payroll Taxes	1,000	0	0	0	0	1,000
5242 · Health Insurance	9,600	0	0	0	0	9,600
5254 · CalPERS Kathy	15,000	0	0	0	0	15,000
5256 · CalPERS Kristi	5,000	0	0	0	0	5,000
5260 · Work Comp Insurance	1,300	0	0	0	0	1,300
5280 · Payroll Admin & Misc	1,500	0	0	0	0	1,500
6102 · Accounting	15,000	0	0	0	500	15,500
6103 · Accounting Audit	10,000	0	0	0	1,000	11,000
6120 · Dues & Subscriptions	9,000	500	1,000	0	0	10,500
6130 · LAFCo Fees	5,600	0	0	0	1,000	6,600
6135 · Legal	15,000	15,000	2,000	0	5,000	37,000
6140 · Office Supplies & Postage	7,000	1,000	1,000	0	0	9,000
6145 · Public Notices	1,000	0	0	0	0	1,000
6150 · Rate Assistance	0	0	0	0	9,500	9,500
6155 · Rent	0	0	0	0	0	0
6160 · Training	2,500	0	0	0	0	2,500
6165 · Fuel & Travel	1,000	1,000	0	0	0	2,000
6170 · Web Site	2,800	0	0	0	0	2,800
6503 · Chemicals	0	75,000	2,000	0	0	77,000
6505 · Contract Labor O & M	4,000	200,000	65,000	0	0	269,000
6506 · Contract Labor GM	55,000	0	0	0	3,000	58,000
6507 · Contract Labor District Engr	0	60,000	25,000	0	0	85,000
6510 · Critical Spare Parts	0	5,000	4,000	0	0	9,000
6515 · Engineering	0	3,500	5,000	0	0	8,500
6520 · Equip Repairs & Maintenance	3,000	80,000	15,000	3,000	0	101,000
6525 · Fat Oil & Grease Program	0	5,000	0	0	0	5,000

Avila Beach Community Services District
 Operations Maintenance Budget
 Combined Detail - Final

Fiscal Year 2022/23
 (May 10, 2022)

Combined	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
6530 · Generator Maintenance		7,000		0	0	7,000
6535 · Insurance P/L	8,000	7,500	8,000	0	0	23,500
6540 · Lab Tests	0	52,000	2,000	0	0	54,000
6542 · Bldg Maintenance & Janitorial	5,000	0	0	0	0	5,000
6545 · Miscellaneous	0	0	2,000	0	0	2,000
6550 · Operating Supplies	0	4,000	4,000	0	0	8,000
6555 · Permits & Fees	0	12,000	4,000	0	0	16,000
6560 · Plan Checks	0	0	1,000	0	0	1,000
6565 · Regulatory Permit Compliance		5,000	1,000	0	0	6,000
6567 · Bldg Repairs	17,000					17,000
6570 · Safety Gear	0	1,000	500	0	0	1,500
6575 · Small Tools	0	500	500	0	0	1,000
6580 · Solids Handling		37,000		0	0	37,000
6585 · Telephone	3,000	4,500	0	0	0	7,500
6590 · Utilities	2,500	40,000	3,000	12,500	0	58,000
6591 · Yard Maintenance		3,500				
6802 · Lopez Water	0		153,000	0	0	153,000
6805 · State Water	0	0	205,000	0	0	205,000
6900 · Yard Improvements	0	0	1,000	0	0	1,000
Sub total Operating Expense	249,300	620,000	505,000	15,500	22,000	1,408,300
6600 · Cal Fire Contract Labor	215,000					
Total Expense	464,300	620,000	505,000	15,500	22,000	1,626,800
8050 · Fixed Assets Depreciation	0	100,000	40,000	0	0	140,000
Total Expenses						1,766,800
Net Profit/ Loss	10,700	5,000	20,000	500	0	36,200

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

Administrative Fund

Avila Beach Community Services District
Admin/General Final Budget

Fiscal Year 2022/23
May 10, 2022

Administrative/General Ordinary Income/Expense	21/22 Budget	21/22 Projected	21/22 Comments	22/23 Proposed Budget	22/23 Comments
Income					
4010 · Operating Revenue	0	0			
4020 · Contract Services Ambulance	4,000	4,000		4,000	
4030 · County Taxes	464,000	460,000		460,000	
4050 · Harbor Charges	0				
4070 · Late Charge Penalty	0				
4600 · Interest Income	30,000	10,500	Significantly lower interest	11,000	LAIF interest lower
Total Income	498,000	474,500		475,000	
Expense					
5100 · Merchant CC Fees TIB	6,500	6,200		6,500	
5210 · Gross Wages	42,000	40,000		43,000	3% Salary Increase
5230 · Payroll Taxes	950	950		1,000	
5242 · Health Insurance	9,600	9,600		9,600	\$800 monthly stipend
5254 · CalPERS Kathy	12,500	14,000		15,000	Retiree Unfunded Liability
5256 · CalPERS Kristi	4,500	3,600		5,000	
5260 · Work Comp Insurance	1,200	1,300		1,300	
5280 · Payroll Admin & Misc.	1,500	1,500		1,500	Payroll Processing Fees
6102 · Accounting Labor	15,000	14,000		15,000	Contract Controller
6103 · Accounting Audit	10,000	9,000		10,000	
6120 · Dues & Subscriptions	8,000	9,000		9,000	CSDA and USA Membership
6130 · LAFCo Fees	5,500	5,400		5,600	
6135 · Legal	15,000	15,000	Attend Mtgs as needed	15,000	
6140 · Office Supplies & Post	7,000	7,000		7,000	
6145 · Public Notices	1,000	500		1,000	
6150 · Rate Assistance	0	0	Funded from SW revenue	0	Funded from SW Revenue
6160 · Training	2,500	700		2,500	Required Director Training
6165 · Travel	1,000	500		1,000	
6170 · Webpage Host & Support	2,800	2,500		2,800	Streamline
6505 · Contract Labor Admin	4,000	2,800	Haz Mat Annual Fee	4,000	Haz Mat Annual Fee
6506 · Contract Labor GM	58,000	52,000		55,000	Contract GM Admin
6507 · Contract Labor District Engr					
6520 · Equip Repairs & Maint	3,000	2,800		3,000	Copier & IT Support/Back-up
6535 · Insurance	9,000	7,500		8,000	
6542 · Bldg Maint & Janitorial	5,000	5,000	Pest Control issues	5,000	
6567 · Bldg Repairs	5,000	4,500		17,000	Adm Office Repairs
6585 · Telephone & Internet	3,000	2,800		3,000	Admin Office
6590 · Utilities, Electrical	2,500	2,300		2,500	Admin Office, Electrical
SubTotal Admin Expenses	236,050	220,450		249,300	
6600 · Cal Fire Contract Labor	234,000	234,000		215,000	Cal Fire Contract Services
Total Admin Expense	470,050	454,450		464,300	

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

Sanitary Fund

Avila Beach Community Services District
Sanitary Final Budget
 Fiscal Year 2022/23
 May 10, 2022

Sanitary	21/22		22/23	
	Budget	Projected	Comments	Proposed Budget
Income				
4003 · Operating Revenue	450,000	450,000		460,000
4050 · Harbor O & M Reimbursement	65,000	65,000		65,000
4030 · County Taxes	220,000	200,000		200,000
	<u>735,000</u>	<u>715,000</u>		<u>725,000</u>
Expense				
6120 · Dues & Subscriptions	500	500		500
6135 · Legal	10,000	8,000		15,000
6140 · Office Supplies & Postage	1,000	1,000		1,000
6150 · Rate Assistance				0
6165 · Travel	1,000	1,000		1,000
6503 · Chemicals	70,000	70,000		75,000
6505 · Contract Labor O&M	197,000	190,000		200,000
6507 · Contract Labor District Engr	45,000	60,000		60,000
6510 · Critical Spare Parts	5,000	3,000		5,000
6515 · Engineering	6,500	3,000		3,500
6520 · Equip Repairs & Maintenance	100,000	65,000		80,000
6525 · Fat Oil & Grease Program	5,000	4,000		5,000
6530 · Generator Maintenance	9,000	6,500		7,000
6535 · Insurance	8,500	7,000		7,500
6540 · Lab Tests	49,000	48,000		52,000
6502 · Misc - Benthic Monitoring				
6550 · Operating Supplies	4,000	3,500		4,000
6555 · Permits & Fees	10,000	10,000		12,000

Assumes 3% rate increase
 Transfer from General as Needed
 Underground Service Alert
 WWTP Upgrade Project
 Fund w/Franchise Fees
 Anticipates 5% increase
 Support to WWTP Project
 Contract as needed Non-CIP
 Age of equipment
 Contract program
 Once every five years
 Anticipates 10% Increase

Avila Beach Community Services District
Sanitary Final Budget
 Fiscal Year 2022/23
 May 10, 2022

Sanitary	21/22		21/22 Comments	22/23		22/23 Comments
	Budget	Projected		Proposed Budget	Budget	
6565 · Regulatory Permit Compliance	5,000	5,000		5,000	As Needed	
6570 · Safety Gear	1,000	750		1,000	Gloves/Safety gear	
6575 · Small Tools	500	500		500		
6580 · Solids Handling	40,000	32,000		37,000	Bio Solids Transport & Disposal	
6585 · Telephone	4,500	4,000		4,500	SCADA line & plant line	
6590 · Utilities	35,000	35,000		40,000	Electricity for WWTP	
6591 · Yard Maintenance	2,500	3,500		3,500	Landscape Maintenance at WWTP	
Sub Total Operating Expense	610,000	561,250		620,000		
Total Operating Expense	610,000	561,250		620,000		
170 · Fixed Assets Depreciation	100,000	100,000		100,000		
Net Income/ Expense	25,000	53,750		5,000		
Other Income						
7210 · Connection Fees Paid	60,000	70,000		60,000		
7220 · SL HD CIP Reimbursement		80000		100000		

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

Water Fund

Avila Beach Community Services District
Water Final Budget
Fiscal Year 2022/23
 May 10, 2022

Water	21/22		21/22 Comments	22/23	
	Budget	Projected		Budget	Comments
Income					
4003 · Operating Revenue	460,000	460,000		465,000	Assumes 3% increase
4009 · County Taxes	100,000	100,000		100,000	As Needed
Total Income	<u>560,000</u>	<u>560,000</u>		<u>565,000</u>	
Expense					
6120 · Dues & Subscriptions	650	600		1000	Rural Water Assc
6135 · Legal	2,000	1,000		2,000	
6140 · Office Supplies & Postage	1,000	1,000		1,000	
6549 · Rate Study				0	No Rate Study
6150 · Rate Assistance	0	0		0	Fund w/Franchise Fees
6503 · Chemicals	2,000	2,000		2,000	
6505 · Contract Labor O &M	65,000	63,000		65,000	Contract Operations
6507 · Contract Labor District Engr	35,000	25,000		25,000	Contract District Engineer
6510 · Critical Spare Parts	4,000	3,500		4,000	
6515 · Engineering	5,000	1,500		5,000	Contract as needed Non-CIP
6520 · Equip Repairs & Maint	15,000	10,000		15,000	
6535 · Insurance P/L	7,500	6,500		8,000	
6540 · Lab Tests	2,000	1,800		2,000	
6542 · Maintenance	2000	2,000		2000	
6550 · Operating Supplies	4,000	2,300		4,000	
6555 · Permits & Fees	4,500	4,000		4,000	
6560 · Plan Checks	1,000	1,000		1,000	Consultant Support As Needed
6565 · Regulatory Permit Compliance	1,000	500		1,000	Contract as needed
6570 · Safety Gear	250	125		500	
6575 · Small Tools	500	250		500	
6590 · Utilities	2,500	2,100		3,000	Slight increase
6591 · Yard Improvements	500	500		1,000	

Avila Beach Community Services District
Water Final Budget
 Fiscal Year 2022/23
 May 10, 2022

Water	21/22 Budget	21/22 Projected	21/22 Comments	22/23 Proposed Budget	22/23 Comments
6805 · State Water	200,000	170,000		205,000	Anticipates 5% Increase
6802 · Lopez Water	150,000	150,000		153,000	
Sub Total Operating Expense	505,400	448,675		505,000	
Total Operating Expense	505,400	448,675		505,000	
Net Income/ Expense	24,600	81,645		60,000	
Other Income					
7210 · Connection Fees Paid	40,000	35,000		40,000	
Other Expenses					
1600 · Fixed Assets Depreciation	30,000	29,680		40,000	
8200 · Capital Replacement Transfer				80,000	
Net Net Income/ Expense				-20,000	

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

Solid Waste Fund

Avila Beach Community Services District
Solid Waste Final Budget
 Fiscal Year 2022/23
 May 10, 2022

	21/22 Budget	21/22 Projected	21/22 Comments	22/23 Proposed Budget	22/23 Comments
Ordinary Income/Expense					
Income					
4012 · Solid Waste Franchise Fees	21,000	22,000		22,000	<i>Franchise Fee</i>
4070 · Late Charge Penalty	0	0		0	
4100 · Misc Income	0	0		0	
Total Income	<u>21,000</u>	<u>22,000</u>		<u>22,000</u>	
Expense					
5210 · Gross Wages	2,000	2,000		2,000	
6102 · Accounting	500	500		500	
6103 · Accounting Audit	1,000	1,000		1,000	
6130 · LAFCO Fees	1,000	1,000		1,000	
6135 · Legal	1,000	4,000		5,000	SB 1383 costs
6150 · Rate Assistance	9,500	9,500		9,500	
6506 · Contract Labor GM	2,000	2,000		3,000	SB 1383 costs
6542 · Maintenance	0			0	
6543 · Management	0			0	
6545 · Miscellaneous	0			0	
6550 · Operating Supplies	0			0	
6567 · Repairs	0			0	
Sub Total Operating Expense	<u>17,000</u>	<u>20,000</u>		<u>22,000</u>	
Total Operating Expense					
Net Income/ Expense	4,000	2,000		0	

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

Street Lighting Fund

Avila Beach Community Services District
Street Light Final Budget
Fiscal Year 2022/32
 May 12, 2022

Light	21/22 Budget	21/22 Projected	21/22 Comments	22/23 Proposed Budget	22/23 Comments
Ordinary Income/Expense					
Income					
4010 · Operating Revenue	0			0	
4030 · County Taxes	16,000	15,000		15,000	
4050 · Harbor Charges	1,000	1,000		1,000	
4070 · Late Charge Penalty	0			0	
4100 · Misc Income					
Total Income	<u>17,000</u>	<u>16,000</u>		<u>16,000</u>	
Expense					
5200 · Payroll Expenses					
5210 · Gross Wages	0	0		0	
Total 5200 · Payroll Expenses	<u>0</u>	<u>0</u>		<u>0</u>	
5230 · Payroll Taxes					
503M · Medicare	0	0		0	
Total 5230 · Payroll Taxes	<u>0</u>	<u>0</u>		<u>0</u>	
6542 · Maintenance	3,000	2,500		3,000	Repairs to Dist. Owned lights as needed
6545 · Miscellaneous	0			0	
6567 · Repairs	0			0	
6590 · Utilities	12,500	12,000		12,500	
Town Lights	7,200	7,200		7,200	
Front Street	5,300	5,300		5,300	
Sub Total Operating Expense	<u>15,500</u>	<u>14,500</u>		<u>15,500</u>	
6104 · Administrative Transfer	0				
Total Operating Expense	<u>15,500</u>	<u>14,500</u>		<u>15,500</u>	
Net Income/ Expense	1,500	1,500		500	

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

Water and Sewer Rates

Proposed Water Fixed and Variable Charges

	Rate	July 1, FY 20-21	July 1, FY 21-22	July 1, FY 22-23	July 1, FY 23-24	July 1, FY 24-25
Fixed Charge (\$ per month)						
All Customers		\$47.88	\$47.88	\$49.32	\$50.80	\$52.33
Variable Charge (\$ per HCF)						
All Customers						
Tier 1 - 0 to 5 units		\$4.05	\$4.05	\$4.18	\$4.31	\$4.44
Tier 2 - Over 5 units		\$11.67	\$11.67	\$12.02	\$12.39	\$12.77

Proposed Wastewater Fixed and Variable Charges

	July 1, FY 20-21	July 1, FY 21-22	July 1, FY 22-23	July 1, FY 23-24	July 1, FY 24-25
Fixed Charge (\$ per HCF)					
All Customers	\$9.50	\$9.50	\$9.79	\$10.08	\$10.38
Variable Charge (\$ per HCF)					
Single-family					
0 to 5 HCF	\$13.46	\$13.46	\$13.86	\$14.28	\$14.71
Over 5 HCF	13.46	13.46	13.86	14.28	14.71
Multifamily					
0 to 5 HCF	13.07	13.07	13.46	13.86	14.28
Over 5 HCF	13.07	13.07	13.46	13.86	14.28
Commercial					
0 to 5 HCF	16.41	16.41	16.90	17.41	17.93
Over 5 HCF	16.41	16.41	16.90	17.41	17.93
Hotels					
0 to 5 HCF	18.13	18.13	18.67	19.23	19.81
Over 5 HCF	18.13	18.13	18.67	19.23	19.81
Restaurants					
0 to 5 HCF	39.25	39.25	40.43	41.64	42.89
Over 5 HCF	39.25	39.25	40.43	41.64	42.89
Industrial					
0 to 5 HCF	14.98	14.98	15.43	15.89	16.37
Over 5 HCF	\$14.98	\$14.98	\$15.43	\$15.89	\$16.37

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

Water and Sewer Capacity Fees

RESOLUTION NO. 2013- 08

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
AVILA BEACH COMMUNITY SERVICES DISTRICT
ADOPTING CAPACITY FEES FOR BOTH WATER AND SEWER**

WHEREAS, the Avila Beach Community Services District (herein "District") is a community services district organized under Govt. Code §61000 et seq.; and

WHEREAS, the District has amongst its active powers the power to provide water for any beneficial uses (Govt. Code §61100(a)) and to collect and to dispose of sewage and wastewater (Govt. Code §61100(b)); and

WHEREAS, the Board of Directors has reviewed the recommendations of NBS and has determined that those charges do not exceed the amount anticipated and are necessary for providing these services to new connections to the water and sewer services within the District (Govt. Code §66013); and

WHEREAS, that Notice of this Public Hearing was appropriately published pursuant to Govt. Code §61016; and

WHEREAS, that the honorable Board has considered the report of NBS regarding capacity fees on at least four (4) occasions. At the District's last meeting on November 12, 2013, the Board gave direction that the adoption of capacity charges be placed on the upcoming agenda; and

WHEREAS, the Board recognizes that the adoption of these new connection fees could cause a hardship upon property owners/developers who have not perfected their right to connect to the District's water and sewer services and wishes to provide a one (1) month grace period before these new connection/capacity charges take effect.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT AS FOLLOWS:

1. The above recitals are true and correct.
2. That the Board hereby adopts the connection/capacity charges set forth in Attachment "A" to this Resolution.
3. That the effect of these charges be delayed thirty (30) days as to those holding unperfected preliminary will serves to allow for District processing but shall take effect immediately as to all new applications for District water and sewer services

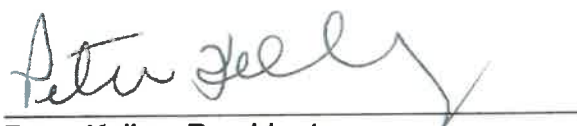
PASSED AND ADOPTED by the Board of Directors of the Avila Beach Community Services District this 10th day of December, 2013, on the following roll call vote:

AYES: Rowe, Janowicz, Waldron, Kelley

NOES: None

ABSENT: Richards

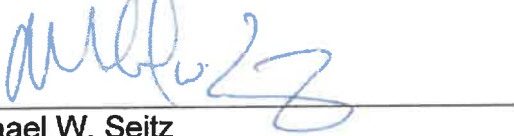
ABSTAIN: None


Peter Kelley, President
Avila Beach Community Services District

ATTEST:


John Wallace
District General Manager and
Secretary to the Board

APPROVED AS TO FORM:


Michael W. Seitz
District Legal Counsel

AVILA BEACH COMMUNITY SERVICES DISTRICT
 Water and Wastewater Capacity Charge Analysis
 Water Fee Classification and Calculation of Maximum Fee

EXHIBIT 10
 Preliminary Draft: Do Not Cite / Distribute.

UPDATED WATER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee ^{1,2}	Equivalence to a 2-Bedroom SFR Unit ³	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$4,780.57	0.67	\$3,442	\$4,301
Two Bedroom	\$7,170.86	1.00	\$5,163	\$6,452
Three Bedroom	\$9,561.15	1.33	\$6,884	\$8,602
Four Bedroom	\$11,951.43	1.67	\$8,605	\$10,753
Multi Dwelling				
One Bedroom	\$3,824.46	0.53	\$2,754	\$3,441
Two Bedroom	\$5,736.69	0.80	\$4,130	\$5,161
Three Bedroom	\$7,648.92	1.07	\$5,507	\$6,882
Mobile Home	\$4,780.57	0.67	\$3,442	\$4,301
Barber Shop (per chair)	\$1,912.23	0.27	\$1,377	\$1,720
Beauty Shop (per chair)	\$2,390.29	0.33	\$1,721	\$2,151
Dentist Office (per chair)	\$14,341.72	2.00	\$10,321	\$12,903
Department Store (per employee)	\$764.89	0.11	\$551	\$688
or, if larger, (per 1,000 square feet)	\$2,292.92	0.32	\$1,652	\$2,063
Drug Store	\$9,561.15	1.33	\$6,884	\$8,602
w/Fountain Service add:	\$25,815.10	3.60	\$18,517	\$23,226
if Serving Meals add (per seat):	\$956.11	0.13	\$860	\$860
Laundry (per Standard washing machine)	\$19,122.29	2.67	\$11,168	\$17,205
Meat Market (per 1,000 square feet of floor area)	\$956.11	0.13	\$860	\$860
Motel or Hotel (per room)	\$2,390.29	0.33	\$1,721	\$2,151
Office Building (per employee)	\$478.06	0.07	\$344	\$430
or, if larger, (per 1,000 square feet)	\$2,294.68	0.32	\$1,652	\$2,065
Physicians Office (per examining room)	\$3,824.46	0.53	\$2,754	\$3,441
Restaurant (per seat at 20 gallons per day per seat)	\$382.45	0.05	\$275	\$344
Theatre (per seat)	\$57.37	0.01	\$41	\$52
Other non water intensive establishments: (per 500 gallons per day)	\$9,561.15	1.33	\$6,884	\$8,602
Boarding School, Elem (per student)	\$1,434.17	0.20	\$1,033	\$1,290
Boarding School, Senior (per student)	\$1,912.23	0.27	\$1,377	\$1,720
Church (per seat)	\$57.37	0.01	\$41	\$52
Country Club (per member)	\$478.06	0.07	\$344	\$430
Civic Club (per member)	\$57.37	0.01	\$41	\$52
Elementary School (per student)	\$305.96	0.04	\$220	\$275
Nursing Homes (per bed)	\$2,868.34	0.40	\$2,065	\$2,581
Rooming House (per resident)	\$1,912.23	0.27	\$1,377	\$1,720
Summer Camps (per resident or camper)	\$1,147.34	0.16	\$826	\$1,032

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards, and because it more appropriately describes what the fee is.
 2. For uses not specifically included in this schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by \$17,057.09.
 3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

UPDATED SEWER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee ^{1,2}	Equivalence to a 2-Bedroom SFR Unit ³	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$980.94	0.67	\$6,253	\$8,320
Two Bedroom	\$1,471.41	1.00	\$9,379	\$12,481
Three Bedroom	\$1,961.88	1.33	\$12,505	\$16,641
Four Bedroom	\$2,452.35	1.67	\$15,632	\$20,801
Multi Dwelling*				
One Bedroom	\$784.75	0.53	\$5,002	\$6,656
Two Bedroom	\$1,177.13	0.80	\$7,503	\$9,985
Three Bedroom	\$1,569.51	1.07	\$10,004	\$13,313
Mobile Home*	\$980.94	0.67	\$6,253	\$8,320
Barber Shop** (per chair)	\$392.38	0.27	\$2,501	\$3,328
Beauty Shop** (per chair)	\$480.47	0.33	\$3,126	\$4,160
Dentist Office** (per chair)	\$2,942.83	2.00	\$18,756	\$24,962
Department Store (per employee)	\$156.95	0.11	\$1,000	\$1,331
or, if larger, (per 1,000 square feet)	\$470.49	0.32	\$2,991	\$3,991
Drug Store**	\$1,961.88	1.33	\$12,505	\$16,641
w/Fountain Service add:	\$5,297.09	3.60	\$3,745	\$44,931
if Serving Meals add (per seat):	\$196.19	0.13	\$1,251	\$1,664
Laundry**	\$3,823.77	2.67	\$25,011	\$33,282
(per Standard washing machine)				
Meat Market**	\$196.19	0.13	\$1,251	\$1,664
(per 1,000 square feet of floor area)				
Motel or Hotel (per room)	\$480.47	0.33	\$3,126	\$4,160
Office Building**				
(per employee)	\$98.09	0.07	\$625	\$832
or, if larger, (per 1,000 square feet)	\$470.85	0.32	\$3,011	\$3,994
Physicians Office**	\$784.75	0.53	\$5,002	\$6,656
(per examining room)				
Restaurant**	\$78.48	0.05	\$500	\$666
(per seat at 20 gallons per day per seat)				
Theatre** (per seat)	\$11.77	0.01	\$75	\$100
Other non water Intensive establishments**:				
(per 500 gallons per day)	\$1,961.88	1.33	\$12,505	\$16,641
Boarding School, Elem (per student)	\$294.28	0.20	\$1,876	\$2,496
Boarding School, Senior (per student)	\$392.38	0.27	\$2,501	\$3,328
Church (per seat)	\$11.77	0.01	\$75	\$100
Country Club (per member)	\$98.09	0.07	\$625	\$832
Civic Club** (per member)	\$11.77	0.01	\$75	\$100
Elementary School (per student)	\$62.78	0.04	\$400	\$533
Nursing Homes (per bed)	\$588.57	0.40	\$3,752	\$4,992
Rooming House (per resident)	\$392.38	0.27	\$2,501	\$3,328
Summer Camps (per resident or camper)	\$235.43	0.16	\$1,501	\$1,997

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is.
2. For those uses not specifically included in the foregoing Schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by the applicable acre foot rate for that use(s) under Paragraph A, B, or C of this section.
3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

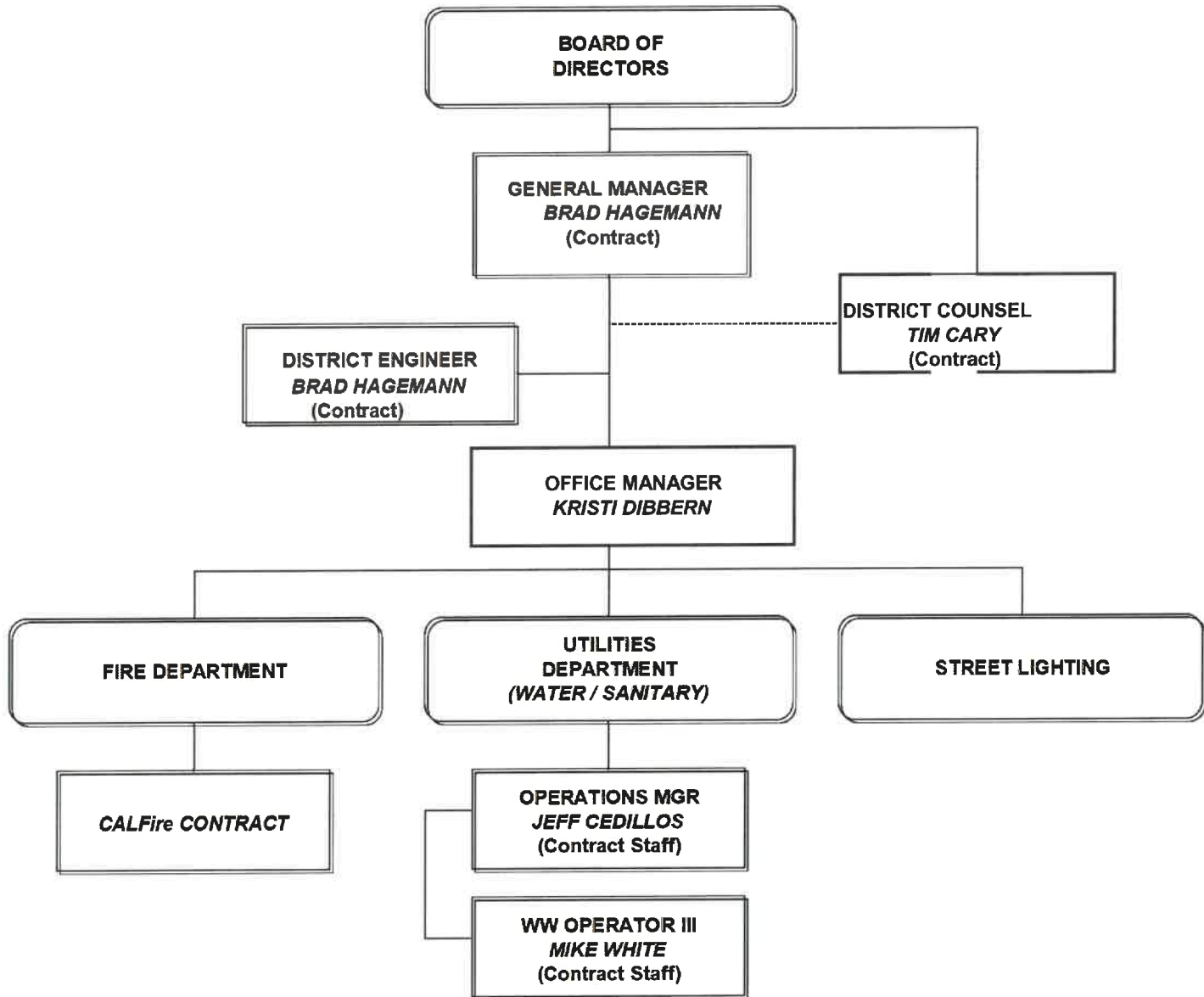
The following notes are applicable to the existing capacity fees:

- A. Uses in which a ration of water used to sewage produced is essentially - 100% water used, 80% sewage produced; based upon \$1,987.54 per acre foot annual water use.
- B. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 80% sewage produced; based upon \$2,208.38 per acre foot of water used, marked by *.
- C. Uses in which essentially 100% of the water used is converted to sewage; based upon \$3,229.74 per acre foot of water used, marked by **

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

District Organization Chart

AVILA BEACH COMMUNITY SERVICES DISTRICT
FY 2022/23 Organization Chart



**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

**Compensation
Effective 7/1/22**

**2022/23 Fiscal Year Budget
Avila Beach Community Services District**

**Proposed Pay Grades and Related Steps
for Permanent Employees
To Be Effective 7/1/22**

	GRADE 4		GRADE 5		GRADE 7		GRADE 9	
	Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed
STEP 1	15.50	15.97	18.53	19.09	22.12	22.78	30.33	31.24
STEP 2	16.43	16.92	19.64	20.23	23.45	24.15	32.15	33.11
STEP 3	17.42	17.94	20.82	21.44	24.85	25.60	34.08	35.10
STEP 4	18.46	19.01	22.07	22.73	26.35	27.14	36.12	37.21
STEP 5	19.57	20.16	23.39	24.10	27.93	28.76	38.29	39.44
STEP 6	20.74	21.36	24.80	25.54	29.60	30.49	40.59	41.81

DEPARTMENT
Administration

Clerk Typist

Accounting Clerk

Admin Secretary

Office Manager

STEP PARAMETERS INCLUDE A 6% INCREASE PER STEP

Step 1 is typically the starting wage. Hiring above Step 1 may be approved subject to the Personnel Committee concurrence.
 Step 2 increase is available with satisfactory six month review, completion of probation period and General Manager's approval.
 Step 3 is available after 1 year of service at Step 2, satisfactory annual review and General Manager's approval.
 Step 4 is available after 1 year of service in Step 3, satisfactory annual review and General Manager's approval.
 Step 5 is available after 1 year of service in Step 4, satisfactory annual review and General Manager's approval.
 Step 6 is available after 1 year of service in Step 5, satisfactory annual review and General Manager's approval.

***COST OF LIVING ADJUSTMENT (This table includes 3% COLA)**

Yearly on July 1, all employees will be eligible for a cost of living adjustment if approved by the Board of Directors. The percent will be applied to all grades and steps equally and the above schedule will be recalculated to reflect such Board action. The applicable percent shall be based on the consumer's price index for inflation released for the previous year by the Federal Government and proposed to the Board by the General Manager along with his recommendation for approval or defer depending on the fiscal impact on the District. This Adjustment is applicable to all employees as a group, but not guaranteed.

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

Capital Equipment/Projects

**2022/23 Fiscal Year Budget
Avila Beach Community Services District
Capital Improvement Program
(May 10, 2022)**

Item Description	2022/23 1	2023/24 2	2024/25 3	2025/26 4	2026/27 5	Total 5 Years
General/Administration						
ADM-1 General/Administrative Capital Improvements	\$ 15,000	\$ 15,000	\$ 0.00	\$ 15,000	\$ 0.00	\$ 45,000
Subtotal:	\$ 15,000	\$ 15,000	\$ 0.00	\$ 15,000	\$ 0.00	\$ 45,000
Water						
W-2022/23 - 1 Water System Meter/Valve Replacement	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 0.00	\$ 200,000
W-2022/23 - 2 Misc Water Line Replacement/Repair (As Needed)	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
W-2022/23 - 3 Re-Coat/Maintain Water Tank #1	\$ 25,000	\$ 125,000	\$ 25,000	\$ 0.00	\$ 0.00	\$ 175,000
W-Future Water Tank #2 Maintenance or Replace	\$ 0.00	\$ 0.00	\$ 100,000	\$ 75,000	\$ 0.00	\$ 175,000
W-Future Develop Well Water Source	\$ 0.00	\$ 50,000	\$ 75,000	\$ 0.00	\$ 0.00	\$ 125,000
Subtotal:	\$ 100,000	\$ 250,000	\$ 275,000	\$ 150,000	\$ 25,000	\$ 800,000
Wastewater						
WW- 2022/23-1 WWTP Improvements/Redundancy Project (loan payment)	\$ 210,000	\$ 210,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 1,095,000
WW- 2022/23-2 WWTP SCADA Upgrade	\$ 100,000	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 100,000
WW - 2022/23 - 3 Wastewater Collection Line Repair (As Needed)	\$ 15,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 115,000
WW -2022/23 - 4 Miscellaneous Wastewater Projects (As Needed)	\$ 20,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 220,000
WW- F1 Brine Receiving Facilities	\$ 0	\$ 0	\$ 60,000	\$ 15,000	\$ 0.00	\$ 75,000
WW- F3 First Street Sewer Line Replacement	\$ 0	\$ 0	\$ 0	\$ 50,000	\$ 200,000	\$ 250,000
WW- F5 Front Street Sewer Line Replacement	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0.00
Subtotal:	\$ 345,000	\$ 285,000	\$ 360,000	\$ 365,000	\$ 500,000	\$ 1,865,000
Street Lighting						
L-1 Repair or Replace Lights and Electrical Systems (As Needed)	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 37,500
Subtotal:	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 37,500
Total Capital Equipment / Projects by Fiscal year:	\$ 467,500	\$ 557,500	\$ 642,500	\$ 537,500	\$ 532,500	\$ 2,737,500
Total 5-Year Capital Equipment / Projects						\$ 2,737,500


KEY
W-F# = FUTURE WATER -
WW# = WASTEWATER
WW-F# = FUTURE WASTEWATER -

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 10, 2022

SUBJECT: Agreement with Avila Beach Farmers Market Association (Association) for Use of Electrical Outlets for 2022 Weekly Farmers Market Events

Recommendation

Receive Request, Direct General Manager to Sign Memorandum of Agreement for Use of Electrical Outlet for 2022 Weekly Farmers Market Event

Discussion:

The District has historically allowed the Association to use several power outlets to support the Weekly Farmers Market Event. The increased costs for allowing the Association to use District electrical outlets during the weekly Farmers Market events have been shown to be minimal. For consideration of the electrical use, the Association has included the CSD as a formal sponsor of the Farmers Market.

District staff has not yet received the draft Memorandum of Agreement for 2022, but we assume it will be consistent with the Agreement used in the past. Staff will ensure that the Memorandum indicates that the Association will:

1. Add the District as an “Additionally Insured Agency” on the Association’s Policy;
2. Provide a map of vendors and their respective connection to the electrical system;
3. Be responsible for maintenance of the electrical breakers and outlets;
4. Ensure all electrical power cords and connections to the outlet are placed in non-hazardous areas and properly installed to avoid any trip hazards; and
5. Initially contact Harbor Patrol and/or County Parks should they need assistance.

The District has typically agreed to support the Association in this area in years past with little or no issues. Staff recommends the Board authorize the General Manager to sign the Memorandum for the 2022 Farmers Market Season.

Avila Beach Farmers' Market

20th SEASON

FRESH PRODUCE • FOOD BOOTHS
ENTERTAINMENT • FAMILY FUN

FREE TROLLEY RIDES TO THE MARKET
Trolley riders get a \$1 Market Buck
\$6 PARKING



SPONSORS

Custom House
Mr. Rick's
Port San Luis
Avila Beach Community
Services District
South County Sanitary
Coastal Farmers' Market Assoc.

• • • •

MEDIA SPONSORS

Fat Cat's Café
Cowboy Cookie
Brother's Bagels

LIVE MUSIC CALENDAR

2022

May 6th
Gipsy All Stars

May 13th Jane's Gang

May 20th Soul Kool

May 27th Dave Aguallo

June 3 Surfeza

June 10th Solstice Sisters

June 17th Resination

June 24th Burning James
& The Funky Flames

July 1st Unfinished Business

July 8th August

July 15th Dante Marsh
& The Vibe Setters

July 22nd Ras Danny

July 29th Mighty Croon Dogs

August 5 Zongo All Stars

August 12th Babylon Rockers

August 19th Monte Mills
& The Lucky Horseshoe Band

August 26th
Sound Investment

