

AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424
Meeting Room and Office – 100 San Luis Street, Avila Beach
Telephone (805) 595-2664 FAX (805) 595-7623
E-mail: avilacsd@gmail.com

BOARD MEETING AGENDA

1:00 P.M. (Pacific Time) Tuesday, October 13th, 2020

PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, MEMBERS OF THE BOARD OF DIRECTORS, STAFF AND PUBLIC MAY PARTICIPATE IN THIS MEETING VIA TELECONFERENCE AND/OR ELECTRONICALLY.

THE DISTRICT OFFICE WILL NOT BE OPEN TO THE PUBLIC.
PUBLIC SHOULD ACCESS VIA ZOOM MEETING OR PHONE.

ZOOM MEETING: <https://us02web.zoom.us/j/4111787571>

Meeting ID: 411 178 7571

Password: No Password Required.

BY PHONE: 1-669-900-9128

1. CALL TO ORDER: 1:00 P.M.

2. ROLL CALL: Board Members:

Pete Kelley, President
Lynn Helenius, Vice President
Ara Najarian, Director
Kristin Berry, Director
Howie Kennett, Director

3. PUBLIC COMMENT

Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on today's agenda** may address the Board now. Please state name and address before addressing the Board and **limit presentations to 3 minutes**. State law does not allow Board action on items not appearing on the agenda.

4. INFORMATION AND DISCUSSION ITEMS

Items of District interest which may be placed on later agendas, or where staff needs to inform Board.

A. County Reports

1. SLO County Sheriff Department
2. CalFire/County Fire Department

- B. Reports on Attended Conferences, Meetings, and General Communications of District Interest

5. CONSENT ITEMS:

These items are approved with one motion. Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

- A. September Board Meeting Minutes
- B. Monthly Financial Reviews for September
- C. General Manager and District Engineer Report
- D. Water and Wastewater Superintendent Reports for September

6. DISCUSSION OF PULLED CONSENT ITEMS

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

7. BUSINESS ITEMS: Items where Board action is called for.

- A. Award Notice of Intent to Purchase Membrane Bioreactor Unit to Cloacina LLC
(Action Required: Consider directing staff to prepare and issue a Notice of Intent to Purchase MBR unit)
- B. Circulation of Notice of Intent to Adopt a Mitigated Negative Declaration (MND) for Wastewater System Improvements
(No Action Required: This is an information item. The Board will consider certification of the MND after the conclusion of the Public Comment period and staff response to any comments on the MND, currently scheduled for the November 10, Regular Meeting)

8. COMMUNICATIONS/ COORESPONDENCE

At this time, any Director or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

9. Adjourn to next regularly scheduled meeting on November 10, 2020.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 100 San Luis Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.

**MINUTES OF REGULAR MEETING
Avila Beach Community Services District
Tuesday, September 8th, 2020
1:00 P.M.**

PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, MEMBERS OF THE BOARD OF DIRECTORS, STAFF AND PUBLIC PARTICIPATED IN THIS MEETING VIA TELECONFERENCE AND/OR ELECTRONICALLY.

**BOARD MEETING
1:00 P.M. (Pacific Time) Tuesday, September 8th, 2020**

ZOOM MEETING: 411 178 7571

Meeting ID: <https://us02web.zoom.us/j/4111787571>

BY PHONE: 1-669-900-9128

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:00 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present via Zoom:	Lynn Helenius Ara Najarian
Board Members Present:	Pete Kelley Howie Kennett
Board Members Absent:	Kristin Berry
Staff Present:	Brad Hagemann, General Manager and District Engineer Kristi Dibbern, Accounting
Staff Present via Zoom:	Mike Seitz, Legal Counsel Carina Butler, FRM

3. PUBLIC COMMENTS - No Public Comments.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Cal Fire: Battalion Chief Lee reported that Cal Fire responded to 61 calls service, 34 were medically related. The local station is fully staffed as the 2nd & 3rd largest fires burn in the history of California. Vegetation management is on hold while fire fighters assist elsewhere in the state.

Sheriff's Report: Sheriff Nelson reported via Zoom, that his office responded to 277 calls for service. Two assaults were reported. Six calls for burglaries, one suspicious circumstance and one vandalism occurred during the month of August.

B. Conferences, Meetings and General Communications. Nothing to Report.

5. CONSENT ITEMS

Legal Counsel Seitz commented that since Director Helenius was not present at the July meeting she should not participate in the vote to approve the July meeting minutes. Director Najarian made a motion to approve the Consent Items except Item 5.A. July meeting minutes. The motion was seconded by Director Kennett and it passed with a roll call vote 4-0.

AYES: Ara Najarian
 Howie Kennett
 Pete Kelley
 Lynn Helenius
NOES: None
ABSENT: Kristin Berry

Director Najarian made a motion to approve Consent Items Item 5.A. July meeting minutes. The motion was seconded by Director Kennett and it passed with a roll call vote 3-0.

AYES: Ara Najarian
 Howie Kennett
 Pete Kelley

NOES: None
ABSENT: Kristin Berry

6. DISCUSSION OF PULLED CONSENT ITEMS: None

7. BUSINESS ITEMS:

A. Request for Will Serve, 236 First Street Residential Subdivision, Tentative Tract 3159 APN 076-221-006. GM Hagemann introduced the item and summarized the Staff Report noting that the Garris Family Trust and other property owner partners are requesting approval to create 10 lots, build 10 SFR homes plus one studio unit. Staff recommended the Board approve the Preliminary Will Serve request. Director Helenius made a motion to approve the Preliminary Will Serve request. It was seconded by Director Kennett and it passed with a roll call vote 4-0.

AYES: Lynn Helenius
 Howie Kennett
 Pete Kelley
 Ara Najarian
NOES: None
ABSENT: Kristin Berry

B. Recommendation to fill two positions on the Board of Directors. GM Hagemann summarized the Staff Report, highlighting the August 25, 2020 letter from the County Clerk's office. Director Berry & Director Kennett have indicated they are willing to continue serving on the Board. President Kelley made the motion to recommend to the Board of Supervisors to appoint Director Kennett and Director Berry to the Avila Beach Community Services Board of Directors. The motion was seconded by Director Najarian and it passed with a roll call vote 4-0.

AYES: Pete Kelley
Ara Najarian
Howie Kennett
Lynn Helenius
NOES: None
ABSENT: Kristin Berry

C. Process for Retaining New Legal Counsel. GM Hagemann summarized the Staff Report. The Board discussed and directed staff to prepare and circulate a Request for Qualifications for District Legal Counsel including posting the RFQ on the CSDA website. Staff will provide a status report on the process at the October Board meeting.

D. Retain DPSI for On-Call Engineering Services Contract. GM Hagemann summarized the Staff Report. Director Helenius requested verification that the contract with DPSI will be reviewed by legal counsel prior to execution. Legal counsel Seitz and GM Hagemann confirmed that the contract would be reviewed by counsel. After Board discussion regarding the scope and funding source for the contract, Director Najarian made a motion to retain DPSI. The motion was seconded by President Kelley and passed with a roll call vote 4-0.

AYES: Ara Najarian
Pete Kelley
Howie Kennett
Lynn Helenius
NOES: None
ABSENT: Kristin Berry

COMMUNICATIONS/CORRESPONDENCE.

None.

ADJOURNMENT: The meeting was adjourned at 2:10 p.m.

The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, October 13th, 2020 at 1:00 PM at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.


Respectfully submitted,

Brad Hagemann, PE
General Manager

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: October 13, 2020

SUBJECT: Monthly Financial Review for September 2020

Recommendation:

Receive and file report.

Overall Monthly Summary

During the month of September, the District deposited \$89,171.40 and incurred \$79,360.55 in expenses (cash basis). Income included \$82.74 in County tax income and \$87,131.53 in monthly water and sewer fees. Detailed financial reports including a Balance Sheets, Deposits by Fund, Checks by Fund and Profit and Loss Sheets are provided for your information for the month of September.

Utility Service Billing

The District billed approximately \$85,764.47 in water and sewer service charges in September. Customer Rate Assistance reduced billing charges to the District in the amount of \$1,367.06.

Operation and Maintenance

The Fluid Resource Management (FRM) Statement for September is attached to this report.

	Sep 20
Ordinary Income/Expense	
Income	
4000 · Income Summary	
4010 · Operating Revenue	87,131.53
4012 · Solid Waste Franchise Fee	1,334.78
4020 · Contract Services-Ambulance	1,069.00
4030 · County Taxes	82.74
Total 4000 · Income Summary	89,618.05
Total Income	89,618.05
Gross Profit	89,618.05
Expense	
5100 · Merchant Credit Card Fees	
5110 · Amex	12.15
5120 · Chase Paymentech	127.76
5140 · Invoice Cloud	363.20
Total 5100 · Merchant Credit Card Fees	503.11
5200 · Payroll Expenses	
5210 · Gross Wages	
5211 · Regular Pay	3,629.33
5012 · Holiday Pay	187.32
5014 · Sick Pay	0.00
5016 · Vacation Pay	0.00
Total 5210 · Gross Wages	3,816.65
5230 · Payroll Taxes	66.94
5240 · Health & Medical Exp.	
5242 · Health Ins / Other	800.00
Total 5240 · Health & Medical Exp.	800.00
5250 · PERS Company Pd Expense	
5256 · PERS Co Pd Kristi	226.83
Total 5250 · PERS Company Pd Expense	226.83
5280 · Payroll Administration & Misc.	117.12
Total 5200 · Payroll Expenses	5,027.54
6000 · Administrative Overheads	

Avila Beach Community Services District
Profit & Loss
September 2020

	Sep 20
6102 · Accounting	1,755.00
6103 · Accounting Audit	390.00
6120 · Dues & Subscriptions	128.69
6140 · Office Supplies & Postage	
6142 · Postage & Shipping	166.28
6143 · Supplies, Office	462.37
Total 6140 · Office Supplies & Postage	628.65
6150 · Rate Assistance	1,367.06
6170 · Website	200.00
Total 6000 · Administrative Overheads	4,469.40
6500 · Operating Expenses	
6503 · Chemicals	10,622.44
6505 · Contract Labor O & M	19,591.88
6506 · Contract Labor GM	3,552.50
6507 · Contract Labor Civil Engineer	9,932.50
6510 · Critical Spare Parts	649.80
6520 · Equipment Repair & Maint.	
6522 · Equip. Rep. & Maint-Avila & HD	1,531.37
6524 · Equip. Rep. & Maint. Avila Only	5,150.81
Total 6520 · Equipment Repair & Maint.	6,682.18
6535 · Insurance P/L	1,919.00
6540 · Lab Tests	3,425.00
6542 · Maintenance	190.00
6550 · Operating Supplies	639.33
6555 · Permits & Fees	34.80
6580 · Solids Handling	1,278.00
6585 · Telephone / Internet	539.95
6590 · Utilities	4,026.37
Total 6500 · Operating Expenses	63,083.75
9999 · Suspense	305.01
Total Expense	73,388.81
Net Ordinary Income	16,229.24
Other Income/Expense	
Other Expense	
8200 · Non-Operating Expenses	
8230 · Capital Purchases in Prog Sani	

Avila Beach Community Services District
Profit & Loss
September 2020

	Sep 20
8245 · WWTP Improvement Project	
8245b · WWTP Phase I Design	12,175.26
Total 8245 · WWTP Improvement Project	12,175.26
8246 · WW Swr Ln Rplmt San Migl	
8246c · WW Swr Ln Rplmt Sn Migl Pha...	1,207.50
Total 8246 · WW Swr Ln Rplmt San Migl	1,207.50
Total 8230 · Capital Purchases in Prog Sani	13,382.76
Total 8200 · Non-Operating Expenses	13,382.76
Total Other Expense	13,382.76
Net Other Income	-13,382.76
Net Income	2,846.48

Avila Beach Community Services District

Deposits by Fund

September 2020

10/07/20

Type	Date	Memo	Split	Amount	Balance
General / Admin					
Deposit	09/10/2020	Amazon Prime membership	1010 · Pacific Premier C...	-13.93	-13.93
Deposit	09/14/2020	TCF FY21 AUG ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier C...	-28.99	-42.92
Deposit	09/15/2020	S L Ambulance Contract Services	1010 · Pacific Premier C...	-1,069.00	-1,111.92
Total General / Admin				-1,111.92	-1,111.92
Lights					
Deposit	09/14/2020	TCF FY21 AUG ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier C...	-2.07	-2.07
Total Lights				-2.07	-2.07
Sanitary					
Deposit	09/01/2020	Sani Rec	1010 · Pacific Premier C...	-836.54	-836.54
Deposit	09/01/2020	Rate Assistance	1010 · Pacific Premier C...	14.57	-821.97
Deposit	09/01/2020	1/2 Other 1	1010 · Pacific Premier C...	20.46	-801.51
Deposit	09/01/2020	1/2 Other 2	1010 · Pacific Premier C...	5.87	-795.64
Deposit	09/01/2020	Sani Rec	1010 · Pacific Premier C...	-1,376.28	-2,171.92
Deposit	09/01/2020	Rate Assistance	1010 · Pacific Premier C...	18.48	-2,153.44
Deposit	09/01/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-2,153.44
Deposit	09/01/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-2,153.44
Deposit	09/02/2020	Sani Rec	1010 · Pacific Premier C...	-1,280.88	-3,434.32
Deposit	09/02/2020	Rate Assistance	1010 · Pacific Premier C...	83.43	-3,350.89
Deposit	09/02/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-3,350.89
Deposit	09/02/2020	1/2 Other 2	1010 · Pacific Premier C...	-8.24	-3,359.13
Deposit	09/03/2020	Sani Rec	1010 · Pacific Premier C...	-7,922.05	-11,281.18
Deposit	09/03/2020	Rate Assistance	1010 · Pacific Premier C...	600.05	-10,681.13
Deposit	09/03/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-10,681.13
Deposit	09/03/2020	1/2 Other 2	1010 · Pacific Premier C...	106.07	-10,575.06
Deposit	09/04/2020	Sani Rec	1010 · Pacific Premier C...	-1,243.48	-11,818.54
Deposit	09/04/2020	Rate Assistance	1010 · Pacific Premier C...	4.59	-11,813.95
Deposit	09/04/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-11,813.95
Deposit	09/04/2020	1/2 Other 2	1010 · Pacific Premier C...	-5.17	-11,819.12
Deposit	09/05/2020	Sani Rec	1010 · Pacific Premier C...	-61.78	-11,880.90
Deposit	09/05/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-11,880.90
Deposit	09/05/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-11,880.90
Deposit	09/05/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-11,880.90
Deposit	09/07/2020	Sani Rec	1010 · Pacific Premier C...	-569.04	-12,449.94
Deposit	09/07/2020	Rate Assistance	1010 · Pacific Premier C...	32.62	-12,417.32
Deposit	09/07/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-12,417.32
Deposit	09/07/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-12,417.32

Avila Beach Community Services District
Deposits by Fund
September 2020

10/07/20

Type	Date	Memo	Split	Amount	Balance
Deposit	09/08/2020	Sani Rec	1010 · Pacific Premier C...	-965.94	-13,383.26
Deposit	09/08/2020	Rate Assistance	1010 · Pacific Premier C...	62.04	-13,321.22
Deposit	09/08/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-13,321.22
Deposit	09/08/2020	1/2 Other 2	1010 · Pacific Premier C...	-33.11	-13,354.33
Deposit	09/09/2020	Sani Rec	1010 · Pacific Premier C...	-1,222.55	-14,576.88
Deposit	09/09/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-14,576.88
Deposit	09/09/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-14,576.88
Deposit	09/09/2020	1/2 Other 2	1010 · Pacific Premier C...	-156.07	-14,732.95
Deposit	09/10/2020	Sani Rec	1010 · Pacific Premier C...	-6,316.93	-21,049.88
Deposit	09/10/2020	Rate Assistance	1010 · Pacific Premier C...	75.79	-20,974.09
Deposit	09/10/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-20,974.09
Deposit	09/10/2020	1/2 Other 2	1010 · Pacific Premier C...	-30.12	-21,004.21
Deposit	09/11/2020	Sani Rec	1010 · Pacific Premier C...	-1,399.17	-22,403.38
Deposit	09/11/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-22,403.38
Deposit	09/11/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-22,403.38
Deposit	09/11/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-22,403.38
Deposit	09/12/2020	Sani Rec	1010 · Pacific Premier C...	-95.80	-22,499.18
Deposit	09/12/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-22,499.18
Deposit	09/12/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-22,499.18
Deposit	09/12/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-22,499.18
Deposit	09/13/2020	Sani Rec	1010 · Pacific Premier C...	-49.88	-22,549.06
Deposit	09/13/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-22,549.06
Deposit	09/13/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-22,549.06
Deposit	09/13/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-22,549.06
Deposit	09/14/2020	Community Park Restrooms 7/30 - 8/27/20	1010 · Pacific Premier C...	-1,059.74	-23,608.80
Deposit	09/14/2020	TCF FY21 AUG ME - Waste	1010 · Pacific Premier C...	-41.33	-23,650.13
Deposit	09/14/2020	Sani Rec	1010 · Pacific Premier C...	-1,240.25	-24,890.38
Deposit	09/14/2020	Rate Assistance	1010 · Pacific Premier C...	6.49	-24,883.89
Deposit	09/14/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-24,883.89
Deposit	09/14/2020	1/2 Other 2	1010 · Pacific Premier C...	-0.05	-24,883.94
Deposit	09/14/2020	ACH SLOCO booked separately Community Park Restroom 7/30 - 8/2...	1010 · Pacific Premier C...	1,059.74	-23,824.20
Deposit	09/14/2020	Sani Rec	1010 · Pacific Premier C...	-204.00	-24,028.20
Deposit	09/14/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-24,028.20
Deposit	09/14/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-24,028.20
Deposit	09/14/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-24,028.20
Deposit	09/15/2020	Sani Rec	1010 · Pacific Premier C...	-4,361.67	-28,389.87
Deposit	09/15/2020	Rate Assistance	1010 · Pacific Premier C...	50.32	-28,339.55
Deposit	09/15/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-28,339.55
Deposit	09/15/2020	1/2 Other 2	1010 · Pacific Premier C...	-406.09	-28,745.64
Deposit	09/16/2020	Sani Rec	1010 · Pacific Premier C...	-247.45	-28,993.09
Deposit	09/16/2020	Rate Assistance	1010 · Pacific Premier C...	7.28	-28,985.81

Avila Beach Community Services District
Deposits by Fund
September 2020

10/07/20

Type	Date	Memo	Split	Amount	Balance
Deposit	09/16/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-28,985.81
Deposit	09/16/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-28,985.81
Deposit	09/17/2020	Sani Rec	1010 · Pacific Premier C...	-543.14	-29,528.95
Deposit	09/17/2020	Rate Assistance	1010 · Pacific Premier C...	7.28	-29,521.67
Deposit	09/17/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-29,521.67
Deposit	09/17/2020	1/2 Other 2	1010 · Pacific Premier C...	-509.46	-30,031.13
Deposit	09/18/2020	Sani Rec	1010 · Pacific Premier C...	-5,940.76	-35,971.89
Deposit	09/18/2020	Rate Assistance	1010 · Pacific Premier C...	35.55	-35,936.34
Deposit	09/18/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-35,936.34
Deposit	09/18/2020	1/2 Other 2	1010 · Pacific Premier C...	61.75	-35,874.59
Deposit	09/19/2020	Sani Rec	1010 · Pacific Premier C...	-236.58	-36,111.17
Deposit	09/19/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-36,111.17
Deposit	09/19/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-36,111.17
Deposit	09/19/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-36,111.17
Deposit	09/21/2020	Sani Rec	1010 · Pacific Premier C...	-225.61	-36,336.78
Deposit	09/21/2020	Rate Assistance	1010 · Pacific Premier C...	9.98	-36,326.80
Deposit	09/21/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-36,326.80
Deposit	09/21/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-36,326.80
Deposit	09/22/2020	Sani Rec	1010 · Pacific Premier C...	-2,936.62	-39,263.42
Deposit	09/22/2020	Rate Assistance	1010 · Pacific Premier C...	34.52	-39,228.90
Deposit	09/22/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-39,228.90
Deposit	09/22/2020	1/2 Other 2	1010 · Pacific Premier C...	-251.90	-39,480.80
Deposit	09/23/2020	Sani Rec	1010 · Pacific Premier C...	-397.96	-39,878.76
Deposit	09/23/2020	Rate Assistance	1010 · Pacific Premier C...	30.72	-39,848.04
Deposit	09/23/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-39,848.04
Deposit	09/23/2020	1/2 Other 2	1010 · Pacific Premier C...	56.25	-39,791.79
Deposit	09/24/2020	Sani Rec	1010 · Pacific Premier C...	-546.57	-40,338.36
Deposit	09/24/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-40,338.36
Deposit	09/24/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-40,338.36
Deposit	09/24/2020	1/2 Other 2	1010 · Pacific Premier C...	-25.13	-40,363.49
Deposit	09/29/2020	Sani Rec	1010 · Pacific Premier C...	-305.04	-40,668.53
Deposit	09/29/2020	Rate Assistance	1010 · Pacific Premier C...	7.28	-40,661.25
Deposit	09/29/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-40,661.25
Deposit	09/29/2020	1/2 Other 2	1010 · Pacific Premier C...	-135.07	-40,796.32
Deposit	09/30/2020	Sani Rec	1010 · Pacific Premier C...	-1,241.83	-42,038.15
Deposit	09/30/2020	Rate Assistance	1010 · Pacific Premier C...	18.05	-42,020.10
Deposit	09/30/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-42,020.10
Deposit	09/30/2020	1/2 Other 2	1010 · Pacific Premier C...	490.45	-41,529.65
Total Sanitary				-41,529.65	-41,529.65

Avila Beach Community Services District
Deposits by Fund
September 2020

10/07/20

Type	Date	Memo	Split	Amount	Balance
Solid Waste					
Deposit	09/22/2020	Waste Connections Franchise Fee SW	1010 · Pacific Premier C...	-1,334.78	-1,334.78
Total Solid Waste				-1,334.78	-1,334.78
Water					
Deposit	09/01/2020	Water Rec	1010 · Pacific Premier C...	-809.67	-809.67
Deposit	09/01/2020	Rate Assistance	1010 · Pacific Premier C...	22.40	-787.27
Deposit	09/01/2020	1/2 Other 1	1010 · Pacific Premier C...	20.45	-766.82
Deposit	09/01/2020	1/2 Other 2	1010 · Pacific Premier C...	5.87	-760.95
Deposit	09/01/2020	Water Rec	1010 · Pacific Premier C...	-1,478.61	-2,239.56
Deposit	09/01/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-2,239.56
Deposit	09/01/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-2,239.56
Deposit	09/01/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-2,239.56
Deposit	09/01/2020	Water Rec	1010 · Pacific Premier C...	-1,174.70	-3,414.26
Deposit	09/02/2020	Rate Assistance	1010 · Pacific Premier C...	29.96	-3,384.30
Deposit	09/02/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-3,384.30
Deposit	09/02/2020	1/2 Other 2	1010 · Pacific Premier C...	-8.23	-3,392.53
Deposit	09/03/2020	Water Rec	1010 · Pacific Premier C...	-3,021.78	-6,414.31
Deposit	09/03/2020	Rate Assistance	1010 · Pacific Premier C...	86.36	-6,327.95
Deposit	09/03/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-6,327.95
Deposit	09/03/2020	1/2 Other 2	1010 · Pacific Premier C...	106.06	-6,221.89
Deposit	09/04/2020	Water Rec	1010 · Pacific Premier C...	-1,192.62	-7,414.51
Deposit	09/04/2020	Rate Assistance	1010 · Pacific Premier C...	10.39	-7,404.12
Deposit	09/04/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-7,404.12
Deposit	09/04/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-7,404.12
Deposit	09/05/2020	Water Rec	1010 · Pacific Premier C...	-64.08	-7,468.20
Deposit	09/05/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-7,468.20
Deposit	09/05/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-7,468.20
Deposit	09/05/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-7,468.20
Deposit	09/07/2020	Water Rec	1010 · Pacific Premier C...	-720.05	-8,188.25
Deposit	09/07/2020	Rate Assistance	1010 · Pacific Premier C...	36.84	-8,151.41
Deposit	09/07/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-8,151.41
Deposit	09/07/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-8,151.41
Deposit	09/08/2020	Water Rec	1010 · Pacific Premier C...	-1,029.12	-9,180.53
Deposit	09/08/2020	Rate Assistance	1010 · Pacific Premier C...	26.45	-9,154.08
Deposit	09/08/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-9,154.08
Deposit	09/08/2020	1/2 Other 2	1010 · Pacific Premier C...	-33.11	-9,187.19
Deposit	09/09/2020	Water Rec	1010 · Pacific Premier C...	-760.69	-9,947.88
Deposit	09/09/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-9,947.88
Deposit	09/09/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-9,947.88

Avila Beach Community Services District

Deposits by Fund

September 2020

10/07/20

Type	Date	Memo	Split	Amount	Balance
Deposit	09/09/2020	1/2 Other 2	1010 · Pacific Premier C...	-156.08	-10,103.96
Deposit	09/10/2020	Water Rec	1010 · Pacific Premier C...	-3,162.87	-13,266.83
Deposit	09/10/2020	Rate Assistance	1010 · Pacific Premier C...	84.24	-13,182.59
Deposit	09/10/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-13,182.59
Deposit	09/10/2020	1/2 Other 2	1010 · Pacific Premier C...	-30.12	-13,212.71
Deposit	09/11/2020	Water Rec	1010 · Pacific Premier C...	-1,515.42	-14,728.13
Deposit	09/11/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-14,728.13
Deposit	09/11/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-14,728.13
Deposit	09/11/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-14,728.13
Deposit	09/12/2020	Water Rec	1010 · Pacific Premier C...	-163.89	-14,892.02
Deposit	09/12/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-14,892.02
Deposit	09/12/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-14,892.02
Deposit	09/12/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-14,892.02
Deposit	09/13/2020	Water Rec	1010 · Pacific Premier C...	-60.03	-14,952.05
Deposit	09/13/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-14,952.05
Deposit	09/13/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-14,952.05
Deposit	09/13/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-14,952.05
Deposit	09/14/2020	San Juan Irrigation 7/30 - 8/27/20	1010 · Pacific Premier C...	-1,935.33	-16,887.38
Deposit	09/14/2020	Community Park Restrooms 7/30 - 8/27/20	1010 · Pacific Premier C...	-756.66	-17,644.04
Deposit	09/14/2020	Front St Irrigation 7/30 - 8/27/20	1010 · Pacific Premier C...	-1,503.54	-19,147.58
Deposit	09/14/2020	TCF FY21 AUG ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Premier C...	-10.35	-19,157.93
Deposit	09/14/2020	Water Rec	1010 · Pacific Premier C...	-4,543.35	-23,701.28
Deposit	09/14/2020	Rate Assistance	1010 · Pacific Premier C...	19.97	-23,681.31
Deposit	09/14/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-23,681.31
Deposit	09/14/2020	1/2 Other 2	1010 · Pacific Premier C...	-0.04	-23,681.35
Deposit	09/14/2020	ACH SLOCO booked separately Community Park Restroom 7/30 - 8/2...	1010 · Pacific Premier C...	756.66	-22,924.69
Deposit	09/14/2020	ACH SLOCO booked separately Front St Irrigation 7/30 - 8/27/20	1010 · Pacific Premier C...	1,503.54	-21,421.15
Deposit	09/14/2020	ACH SLOCO booked separately San Juan Park Irrigation 7/30 - 8/27/20	1010 · Pacific Premier C...	1,935.33	-19,485.82
Deposit	09/14/2020	Water Rec	1010 · Pacific Premier C...	0.00	-19,485.82
Deposit	09/14/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-19,485.82
Deposit	09/14/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-19,485.82
Deposit	09/14/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-19,485.82
Deposit	09/15/2020	Water Rec	1010 · Pacific Premier C...	0.00	-19,485.82
Deposit	09/15/2020	Rate Assistance	1010 · Pacific Premier C...	-7,027.76	-26,513.58
Deposit	09/15/2020	1/2 Other 1	1010 · Pacific Premier C...	10.39	-26,503.19
Deposit	09/15/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-26,503.19
Deposit	09/15/2020	Water Rec	1010 · Pacific Premier C...	-406.08	-26,909.27
Deposit	09/16/2020	Rate Assistance	1010 · Pacific Premier C...	-323.01	-27,232.28
Deposit	09/16/2020	1/2 Other 1	1010 · Pacific Premier C...	11.20	-27,221.08
Deposit	09/16/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-27,221.08
Deposit	09/17/2020	Water Rec	1010 · Pacific Premier C...	-779.05	-28,000.13

Avila Beach Community Services District
Deposits by Fund
September 2020

10/07/20

Type	Date	Memo	Split	Amount	Balance
Deposit	09/17/2020	Rate Assistance	1010 · Pacific Premier C...	11.20	-27,988.93
Deposit	09/17/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-27,988.93
Deposit	09/17/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-27,988.93
Deposit	09/18/2020	Water Rec	1010 · Pacific Premier C...	-5,690.73	-33,679.66
Deposit	09/18/2020	Rate Assistance	1010 · Pacific Premier C...	38.14	-33,641.52
Deposit	09/18/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-33,641.52
Deposit	09/18/2020	1/2 Other 2	1010 · Pacific Premier C...	57.00	-33,584.52
Deposit	09/19/2020	Water Rec	1010 · Pacific Premier C...	-244.17	-33,828.69
Deposit	09/19/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-33,828.69
Deposit	09/19/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-33,828.69
Deposit	09/19/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-33,828.69
Deposit	09/21/2020	Water Rec	1010 · Pacific Premier C...	-454.70	-34,283.39
Deposit	09/21/2020	Rate Assistance	1010 · Pacific Premier C...	12.01	-34,271.38
Deposit	09/21/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-34,271.38
Deposit	09/21/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-34,271.38
Deposit	09/22/2020	Water Rec	1010 · Pacific Premier C...	-6,626.14	-40,897.52
Deposit	09/22/2020	Rate Assistance	1010 · Pacific Premier C...	64.71	-40,832.81
Deposit	09/22/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-40,832.81
Deposit	09/22/2020	1/2 Other 2	1010 · Pacific Premier C...	-251.89	-41,084.70
Deposit	09/23/2020	Water Rec	1010 · Pacific Premier C...	-721.51	-41,806.21
Deposit	09/23/2020	Rate Assistance	1010 · Pacific Premier C...	27.26	-41,778.95
Deposit	09/23/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-41,778.95
Deposit	09/23/2020	1/2 Other 2	1010 · Pacific Premier C...	56.25	-41,722.70
Deposit	09/24/2020	Water Rec	1010 · Pacific Premier C...	-758.81	-42,481.51
Deposit	09/24/2020	Rate Assistance	1010 · Pacific Premier C...	0.00	-42,481.51
Deposit	09/24/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-42,481.51
Deposit	09/24/2020	1/2 Other 2	1010 · Pacific Premier C...	-25.13	-42,506.64
Deposit	09/29/2020	Water Rec	1010 · Pacific Premier C...	-677.81	-43,184.45
Deposit	09/29/2020	Rate Assistance	1010 · Pacific Premier C...	11.20	-43,173.25
Deposit	09/29/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-43,173.25
Deposit	09/29/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-43,173.25
Deposit	09/30/2020	Water Rec	1010 · Pacific Premier C...	-2,035.69	-45,208.94
Deposit	09/30/2020	Rate Assistance	1010 · Pacific Premier C...	15.96	-45,192.98
Deposit	09/30/2020	1/2 Other 1	1010 · Pacific Premier C...	0.00	-45,192.98
Deposit	09/30/2020	1/2 Other 2	1010 · Pacific Premier C...	0.00	-45,192.98
Total Water				-45,192.98	-45,192.98
TOTAL				-89,171.40	-89,171.40

Avila Beach Community Services District
Checks by Fund w/Accounts
September 2020

10/07/20

Type	Date	Nu	Name	Memo	Account	Amount	Balance
General / Admin							
Check	09/02/2020		Staples	# 9821897593	6143 · Supplies, Office	154.62	154.62
Check	09/02/2020	2770	Nikki Engle Bookkeeping	Inv. 2519 8/28/2020 Audit Prep & Gnl Bookkeeping	6102 · Accounting	840.00	994.62
Check	09/02/2020	2771	Creative Technologies, Inc.	Inv. 5779 Customer Number 849 Run Date 8/11/20	6142 · Postage & Shipping	151.68	1,146.30
Check	09/02/2020	2772	Fedak & Brown, LLP	Audit FY 2019/20	6103 · Accounting Audit	390.00	1,536.30
Check	09/03/2020	2775	Hagemann & Associates	Inv. 1108 August 16th - August 30th, 2020 GM	6506 · Contract Labor GM	870.00	2,406.30
Check	09/03/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	35.60	2,441.90
Check	09/04/2020		U.S. Postal Service	Board Packets	6142 · Postage & Shipping	14.60	2,456.50
Check	09/05/2020	EFT	Adobe.com	Amex	6120 · Dues & Subscriptions	14.99	2,471.49
Check	09/08/2020		American Express Discount	merchant cc fees	5110 · Amex	12.15	2,483.64
Check	09/09/2020		Paymenttech		5120 · Chase Paymentech	15.10	2,498.74
Check	09/09/2020		InvoiceCloud		5140 · Invoice Cloud	363.20	2,861.94
Check	09/09/2020	EFT	Cal Tec Computers	computer repairs	6524 · Equip. Rep. & Maint. A...	40.00	2,901.94
Check	09/10/2020		AmazonPrime	Amazon Prime membership annual thru 9/9/21	6120 · Dues & Subscriptions	127.63	3,029.57
Check	09/11/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	14.21	3,043.78
Check	09/14/2020	2776	Hagemann & Associates	Inv. #1109 - Aug 31st- Sept 12, 2020 GM Contract...	6506 · Contract Labor GM	1,595.00	4,638.78
Check	09/14/2020	2779	Nikki Engle Bookkeeping	Inv. 2535 9/11/2020 Audit	6102 · Accounting	915.00	5,553.78
Check	09/16/2020		Amazon	# 111-9228316-5825053	6143 · Supplies, Office	117.96	5,671.74
Check	09/16/2020		Amazon	# 111-7067732-9527410	6143 · Supplies, Office	96.51	5,768.25
Check	09/16/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	10.01	5,778.26
Check	09/21/2020	EFT	PG&E	100 San Luis St.	6590 · Utilities	159.32	5,937.58
Check	09/22/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	12.23	5,949.81
Check	09/23/2020		Paymenttech	merchant cc fees	5120 · Chase Paymentech	40.61	5,990.42
Check	09/23/2020	EFT	Spectrum	Acct #. 8245100980033571	6585 · Telephone / Internet	214.95	6,205.37
Check	09/25/2020		Hagemann & Associates	GM Contract Labor Inv. 1110 Sept 13th - 26th, 2020	6506 · Contract Labor GM	1,087.50	7,292.87
Check	09/30/2020	2784	Coastline Cleaning Co.	Office Maintenance Inv. 2154 (August 2020)	6542 · Maintenance	165.00	7,457.87
Check	09/30/2020	2786	Coastline Cleaning Co.	Exterior Clean Up of Leaves, Sand and Debris Inv. ...	6542 · Maintenance	25.00	7,482.87
Check	09/30/2020	2786	Coastline Cleaning Co.	TP, Paper Towels, Cleaning Products	6550 · Operating Supplies	100.78	7,583.65
Check	09/30/2020	EFT	Digital Deployment	monthly ABCSD Streamline	6170 · Website	200.00	7,783.65
Check	09/30/2020		Amazon	# 111-3906585-6704261	6143 · Supplies, Office	93.28	7,876.93
Total General / Admin						7,876.93	7,876.93
Lights							
Check	09/21/2020	EFT	PG&E	Front St. Lights acct# 5796765606-7	6590 · Utilities	295.70	295.70
Total Lights						295.70	295.70
Sanitary							
Check	09/02/2020	EFT	South County Sanitary Service	Acct. Number 4120-3104357 2 Yd Dumpster	6590 · Utilities	134.02	134.02
Check	09/02/2020	2765	Miners Ace Hardware	Acct: 126380 8/31/2020	6550 · Operating Supplies	538.55	672.57
Check	09/02/2020	2766	Multi. W Systems	Inv. 32030978 7/31/2020 Pump First Street Lift Sta...	6524 · Equip. Rep. & Maint. A...	2,665.81	3,338.38
Check	09/02/2020	2768	Brenntag Pacific, Inc.	Inv. 3162958 7/9/2020	6503 · Chemicals	1,196.83	4,535.21
Check	09/02/2020	2768	Brenntag Pacific, Inc.	Inv. 3162961 7/30/20	6503 · Chemicals	1,156.33	5,691.54
Check	09/02/2020	2768	Brenntag Pacific, Inc.	Inv. 3172847 8/13/20	6503 · Chemicals	1,269.26	6,960.80
Check	09/02/2020	2768	Brenntag Pacific, Inc.	Inv. 3172848 8/20/20	6503 · Chemicals	1,344.50	8,305.30
Check	09/02/2020	2769	Speed's, Inc.	Inv.# 63777 Solids Handling 8/18/2020	6580 · Solids Handling	1,278.00	9,583.30
Check	09/02/2020	2774	CCH Pools	Supplies for WWTP Inv. 2020-284	6522 · Equip. Rep. & Maint...	50.74	9,634.04
Check	09/02/2020	2774	CCH Pools	Chlorine Tablets	6503 · Chemicals	424.16	10,058.20
Check	09/02/2020	2767	USA Bluebook	Inv. 229619 Flow Meter for Wastewater	6522 · Equip. Rep. & Maint...	0.00	10,058.20
Check	09/03/2020	2775	Hagemann & Associates	Civil Eng. Services Sanitary	6507 · Contract Labor Civil E...	1,450.00	11,508.20
Check	09/14/2020	2776	Hagemann & Associates	Civil Eng. Sani System	6507 · Contract Labor Civil E...	3,770.00	15,278.20

Avila Beach Community Services District
Checks by Fund w/Accounts
September 2020

10/07/20

Type	Date	Num	Name	Memo	Account	Amount	Balance
Check	09/14/2020	2777	Fluid Resource Management, Inc.	July 2020 Ops. Sanitary Inv. F19650	6505 · Contract Labor O & M	14,695.84	29,974.04
Check	09/14/2020	2777	Fluid Resource Management, Inc.	Inv. #A19756 Chemicals	6503 · Chemicals	789.33	30,763.37
Check	09/14/2020	2777	Fluid Resource Management, Inc.	Inv. A19757 E & H Maintenance Kit	6522 · Equip. Rep. & Maint...	587.19	31,350.56
Check	09/14/2020	2777	Fluid Resource Management, Inc.	Inv. W19574 Lift Station Pump Repairs	6522 · Equip. Rep. & Maint...	105.00	31,455.56
Check	09/14/2020	2777	Fluid Resource Management, Inc.	Inv. W19631 Stormdrain Cleanout 7/10/2020 Coun...	6524 · Equip. Rep. & Maint. A...	1,660.00	33,115.56
Check	09/14/2020	2777	Fluid Resource Management, Inc.	Inv. W19632 Unplug Supernate Line	6522 · Equip. Rep. & Maint...	329.18	33,444.74
Check	09/14/2020	2777	Fluid Resource Management, Inc.	Inv. W19670 First St. Impeller & Volute	6524 · Equip. Rep. & Maint. A...	785.00	34,229.74
Check	09/14/2020	2778	Brenntag Pacific, Inc.	Inv. 3172850 8/27/2020	6503 · Chemicals	1,095.57	35,325.31
Check	09/14/2020	2778	Brenntag Pacific, Inc.	Inv. 3181415 9/3/20	6503 · Chemicals	1,036.77	36,362.08
Check	09/14/2020	EFT	AT&T	acct # 287272916182 tablet 805 234-1720	6585 · Telephone / Internet	23.50	36,385.58
Check	09/15/2020	2780	Garing, Taylor & Associates, Inc.	Inv. 17048 8/31/2020 San Miguel Sewer Line Project	8246c · WW Swr Ln Rplmt S...	1,207.50	37,593.08
Check	09/16/2020	EFT	Deposited Item Returned Charge Back	NSF Laura Lee Waldorf ck # 297	1280 · Water & Sewer Billings	204.00	37,797.08
Check	09/19/2020	EFT	AT&T	acct # x 0885 Internet	6585 · Telephone / Internet	58.85	37,855.93
Check	09/21/2020	EFT	PG&E	3rd & San Fran St. pump	6590 · Utilities	3,135.46	40,991.39
Check	09/21/2020	EFT	PG&E	Lift Station acct# 6338432238-2	6590 · Utilities	108.99	41,100.38
Check	09/30/2020	2783	Michael Nunley & Assoc.	Inv. 7964 Aug 6th, 2020 (July Billing)	8245b · WWTP Phase I Des...	6,436.21	47,536.59
Check	09/30/2020	2783	Michael Nunley & Assoc.	Inv. 8077 Aug 29, 2020 (Aug. Billing)	8245b · WWTP Phase I Des...	5,739.05	53,275.64
Check	09/30/2020	2784	Hagemann & Associates	Civil Eng. Sanitary System	6507 · Contract Labor Civil E...	870.00	54,145.64
Check	09/30/2020	2787	Brenntag Pacific, Inc.	Inv. 3181436 9/10/20	6503 · Chemicals	1,176.03	55,321.67
Check	09/30/2020	2787	Brenntag Pacific, Inc.	Inv. 3151438 9/17/20	6503 · Chemicals	1,133.66	56,455.33
Check	09/30/2020	2788	California Electric Supply	Slim LED 50 Watt	6522 · Equip. Rep. & Maint...	359.29	56,814.62
Check	09/30/2020	EFT	AT&T	acct # 805 595-9416 904 5	6585 · Telephone / Internet	242.65	57,057.27
Check	09/30/2020	EFT	CCH Pools	Leaf bags	6522 · Equip. Rep. & Maint...	99.97	57,157.24
Check	09/30/2020	ADJ	BALANCE ADJUSTMENT	\$ 744.65 CC BALANCE ADJ CCs	1280 · Water & Sewer Billings	342.33	57,499.57
Total Sanitary							57,499.57
Water							
Check	09/02/2020	2773	Abalone Coast Analytical, Inc.	Statement 5043 9/1/20	6540 · Lab Tests	3,425.00	3,425.00
Check	09/03/2020	2775	Hagemann & Associates	Civil Eng. Services Water	6507 · Contract Labor Civil E...	580.00	4,005.00
Check	09/14/2020	2776	Hagemann & Associates	Civil Eng Water System	6507 · Contract Labor Civil E...	1,595.00	5,600.00
Check	09/14/2020	2777	Fluid Resource Management, Inc.	July 2020 Ops. Water Inv. F19650	6505 · Contract Labor O & M	4,896.04	10,496.04
Check	09/15/2020	2781	SLO Co Health	Inv. 126562 9/3/2020	6555 · Permits & Fees	34.80	10,530.84
Check	09/17/2020	2782	Tanya Miller	550 First Street Refund	9999 · Suspense	305.01	10,835.85
Check	09/21/2020	EFT	PG&E	1717 Cave Landing Rd.	6590 · Utilities	192.88	11,028.73
Check	09/30/2020	2784	Hagemann & Associates	Civil Eng. Water System	6507 · Contract Labor Civil E...	1,667.50	12,696.23
Check	09/30/2020	2785	Burt Industrial Supply, Inc.	9/23/2020 Inv. 82413	6510 · Critical Spare Parts	649.80	13,346.03
Check	09/30/2020	ADJ	BALANCE ADJUSTMENT	\$ 744.65 CC BALANCE ADJ CCs	1280 · Water & Sewer Billings	342.32	13,688.35
Total Water							13,688.35
TOTAL							79,360.55

Avila Beach Community Services District
Balance Sheet
As of September 30, 2020

	Sep 30, 20
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash Summary	
1005 · Customer Cash	660.82
1008 · Petty Cash	86.28
1010 · Pacific Premier Checking	922,397.05
1050 · LAIF	3,112,997.50
Total 1000 · Cash Summary	4,036,141.65
Total Checking/Savings	4,036,141.65
Accounts Receivable	
1200 · *Accounts Receivable	85,534.50
Total Accounts Receivable	85,534.50
Other Current Assets	
1250 · Receivables	
1255 · Interest Receivable	19,364.33
1270 · Taxes Receivable	9,530.07
1280 · Water & Sewer Billings	118,211.77
Total 1250 · Receivables	147,106.17
1400 · Prepaid Summary	
1410 · Prepaid Insurance	18,525.11
Total 1400 · Prepaid Summary	18,525.11
Total Other Current Assets	165,631.28
Total Current Assets	4,287,307.43
Fixed Assets	
1600 · Fixed Assets & Acc. Depr.	
1605 · Office Equipment	
1606 · Copier Samsung 2012	8,233.58
1609 · Office Equipment Accum Depr	-8,233.58
Total 1605 · Office Equipment	0.00
1610 · Fixed Asset -Office & Admin.	
1612 · Office Furniture cost	4,526.21
1614 · Office Furniture Accum Dep.	-4,526.21
Total 1610 · Fixed Asset -Office & Admin.	0.00
1620 · Fixed Assets - Sanitary	
1622 · Land	60,314.10
1626 · Collection Assets	
1627 · Collection Assets Cost	1,318,875.26
1628 · Collect Assets Accum Depr	-497,174.62
Total 1626 · Collection Assets	821,700.64
1630 · Disposal Equipment	

Avila Beach Community Services District
Balance Sheet
As of September 30, 2020

	Sep 30, 20
1631 · Disposal Equip Cost	611,174.66
1632 · Disposal Equip Accum Depr	-264,042.83
Total 1630 · Disposal Equipment	347,131.83
1635 · Treatment Plant	
1636 · Treatment Plant Original	105,000.00
1637 · Treatment Plant Addition	2,049,098.30
1638 · Treatment Plant Accum Dep	-1,177,733.59
Total 1635 · Treatment Plant	976,364.71
1642 · Treatment Equipment	
1643 · Treatment Equip Cost	1,087,410.54
1644 · Treatment Equip Accum Depr	-704,848.55
1642 · Treatment Equipment - Other	205,485.61
Total 1642 · Treatment Equipment	588,047.60
Total 1620 · Fixed Assets - Sanitary	2,793,558.88
1650 · Fixed Assets - Water	
1652 · Equipment	
1653 · Equipment Cost	21,136.28
1654 · Equipment Accum Depr	-21,136.28
1652 · Equipment - Other	74.79
Total 1652 · Equipment	74.79
1656 · Distribution Assets	
1657 · Distribution Assets Cost	1,263,996.77
1658 · Dist Assets Accum Depr	-657,239.98
Total 1656 · Distribution Assets	606,756.79
Total 1650 · Fixed Assets - Water	606,831.58
1680 · Structures - Fixed Asset	
1681 · Structures GFAAG - Sani & FA	74,061.65
1682 · Gen / Fire Accum Dep	-38,345.77
Total 1680 · Structures - Fixed Asset	35,715.88
1690 · Construction in Progress	66,397.23
Total 1600 · Fixed Assets & Acc. Depr.	3,502,503.57
Total Fixed Assets	3,502,503.57
Other Assets	
1800 · Deferred Outflows of Resources	27,497.00
Total Other Assets	27,497.00
TOTAL ASSETS	7,817,308.00
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	

Avila Beach Community Services District
Balance Sheet
As of September 30, 2020

	Sep 30, 20
Accounts Payable	
2100 · Accounts Payable	55,158.45
Total Accounts Payable	55,158.45
Other Current Liabilities	
2200 · Payroll Liabilities	
2201 · Accrued Payroll	1,772.34
2260 · Vacation Payable	944.10
2262 · Sick Pay Accrued	274.60
2250 · PERS Liability	644.88
Total 2200 · Payroll Liabilities	3,635.92
2300 · Deposits Held	
2303 · Water Deposits Held	4,610.00
Total 2300 · Deposits Held	4,610.00
Total Other Current Liabilities	8,245.92
Total Current Liabilities	63,404.37
Long Term Liabilities	
2400 · Net Pension Liability	126,061.00
2500 · Deferred Inflows of Resources	9,791.00
Total Long Term Liabilities	135,852.00
Total Liabilities	199,256.37
Equity	
3000 · Opening Bal Equity	177,766.56
3900 · Retained Earnings	7,670,171.36
Net Income	-229,886.29
Total Equity	7,618,051.63
TOTAL LIABILITIES & EQUITY	7,817,308.00



FLUID RESOURCE MANAGEMENT

www.frm-ops.com CA Lic #937346
 OPERATIONS . MAINTENANCE . MECHANICAL
 2385 Precision Drive
 Arroyo Grande, CA 93420

Statement

Date
10/1/20

Phone # 805.597.7100 Fax # 805.597.7171

California Certified Small Business #1120142

To:

Avila Beach Community Services District
 P.O. Box 309
 100 San Luis Street
 Avila Beach, CA 93424

				Amount Due	Amount Enc.
				\$44,863.75	
Date	Transaction			Amount	Balance
09/30/20	348F11001 Monthly OPS/Maint- INV #F19945. Orig. Amount \$19,591.88.			19,591.88	19,591.88
09/15/20	348F11001 Monthly OPS/Maint:348FW11001 Water:348AW17001 Add Services water- INV #A19861. Orig. Amount \$287.26.			287.26	19,879.14
09/15/20	348F11001 Monthly OPS/Maint:348FWW11001 Wastewater:348AWW17002 Add Services Wastewater- INV #A19862. Orig. Amount \$50.28.			50.28	19,929.42
06/24/20	W19552 First Street Lift Station Pumps, S- INV #W19552. Orig. Amount \$549.50.			6.50	19,935.92
08/07/20	PMT #2743.			-6.50	19,929.42
08/31/20	W19616 Influent LS Piping Repair- INV #W19616. Orig. Amount \$13,426.22.			13,426.22	33,355.64
08/31/20	W19625 Secondary sludge pump maintenance- INV #W19625. Orig. Amount \$123.10.			123.10	33,478.74
08/31/20	W19668 CL Analyzer Cover- INV #W19668. Orig. Amount \$1,201.48.			1,201.48	34,680.22
08/31/20	W19693 DAQ Connect Issues- INV #W19693. Orig. Amount \$210.00.			210.00	34,890.22
	W19695 Hydrant #24-				
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
26,602.77	18,260.98	0.00	0.00	0.00	\$44,863.75



FLUID RESOURCE MANAGEMENT

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 OPERATIONS . MAINTENANCE . MECHANICAL
 2385 Precision Drive
 Arroyo Grande, CA 93420

Statement

Date
10/1/20

Phone # 805.597.7100 Fax # 805.597.7171

California Certified Small Business #1120142


To:
Avila Beach Community Services District P.O. Box 309 100 San Luis Street Avila Beach, CA 93424

				Amount Due	Amount Enc.
				\$44,863.75	
Date	Transaction			Amount	Balance
08/31/20	INV #W19695. Orig. Amount \$3,300.18.			3,300.18	38,190.40
09/25/20	W19702 Secondary Sed Pipe Stand Installat- INV #W19702. Orig. Amount \$130.00.			130.00	38,320.40
09/24/20	W19707 Influent Manhole Lid Replacement- INV #W19707. Orig. Amount \$2,858.50.			2,858.50	41,178.90
09/24/20	W19709 1st Street LS Contactor Replacemen- INV #W19709. Orig. Amount \$501.43.			501.43	41,680.33
09/25/20	W19833 1st Street Lift Station Pump Fault- INV #W19833. Orig. Amount \$473.92.			473.92	42,154.25
09/25/20	W19839 1st Street Service Line Break- INV #W19839. Orig. Amount \$1,938.00.			1,938.00	44,092.25
09/24/20	W19866 1st Street LS Amperage Clamps Diag- INV #W19866. Orig. Amount \$771.50.			771.50	44,863.75
CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
26,602.77	18,260.98	0.00	0.00	0.00	\$44,863.75

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: October 13, 2020

SUBJECT: General Manager/District Engineer Report

Zone 3 Technical Advisory Committee and Advisory Committee

The Zone 3 Technical Advisory Committee (TAC) met on Wednesday September 9th via computer (“GoToMeeting”) and teleconference. The agenda packet for the meeting is attached to this staff report. As of this writing Lopez Lake is at an elevation of 484 feet, is at 43.8% of capacity and has approximately 21,600 acre feet of water in storage (900 AF less than a month ago). The key topics for the TAC continue to be the proposed changes to the Zone 3 Water Contract; and potential de-commissioning of the terminal reservoir.

The Zone 3 Advisory Committee met on September 17, 2020. The agenda packet for the meeting is provided as an attachment to this staff report. The main item for the Committee was review and approval of the proposed Zone 3 contract changes and recommending the Board of Supervisors move forward with the CEQA process for the contract amendment.

Request for Qualifications for Legal Counsel Services

Staff prepared a Request for Qualifications for legal services. The RFQ has been posted on the California Special Districts Associated (CSDA) website and have been sent to several law firms that are currently providing legal services to local CSDs and Special Districts. The deadline for responding to the RFQ is Monday November 1, 2020. The Board may want to consider assigning the Personnel Committee to provide an initial review of the submittals. The cover page of the RFQ is provided as an attachment to this staff report.

In addition, staff is providing a recent “E-Alert” from the RWG Law Firm that provides and update from the FPPC regarding a revision to the “Public Generally” exception for Public Official with Conflicts of Interest. This is especially relevant to the Avila Beach CSD Board members since we have such a small District and a relatively small pool of candidates to serve on the CSD Board.

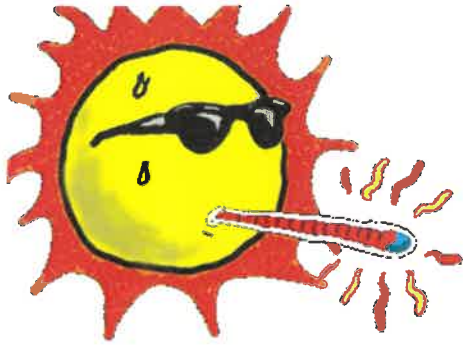
Status of FY 2019/2020 Audit Report

The staff at Fedak and Brown conducted their final field auditing work on September 10th and 11th at the District office. The audit process has been proceeding smoothly with much of the work being done off-site. The auditors anticipate having the audit completed by mid-October and they will present the results of the audit at the November Board meeting.

ZONE 3 TECHNICAL ADVISORY COMMITTEE

Wednesday September 9, 2020

9:00 - 11:00 am



Phone line: (224) 501-3412

Access Code: 256-547-509

OR

Webinar: <https://global.gotomeeting.com/join/256547509>

Agenda

1. Announcements	All
2. General Operations and Water Report <ul style="list-style-type: none">• Summary Notes - August• Monthly Operations Report – August• Lopez Dam Storage Projections - August	Jill Ogren
3. AG Creek GSP – Update <ul style="list-style-type: none">• Consultant• Scope of Work	Jill Ogren
4. Zone 3 LAFCO Boundary – follow up <ul style="list-style-type: none">• Property assessments use and calculation• Parcels to be annexed	Jill Ogren
5. Contract Changes Update <ul style="list-style-type: none">• Draft CEQA Project Description	Dan Heimel
6. Future Agenda items? <ul style="list-style-type: none">• Terminal Dam De-Commissioning• AG Creek GSP Grant/Groundwater Modeling Updates• Stored State Water in Lopez - Evaporation	All

Attachments:

- A. Summary Notes – August
- B. Lopez Monthly Operations Report - August
- C. Lopez Reservoir Storage Projection Chart – August

Next Meeting Date: October 14, 2020

ZONE 3

TECHNICAL ADVISORY COMMITTEE

WEDNESDAY August 12, 2020 (9:00-12:00 AM)



Via Goto Meeting due to COVID-19 Protocol

SUMMARY NOTES - DRAFT

Attendees via GoTo Meeting: Shane Taylor (Arroyo Grande), Ben Fine (Pismo), Greg Ray (Grover Beach), Will Clemens (OCSD), Brad Hagemann (ABCSD), Dan Migliazzo (San Miguelito), Vard Ikeda, John Wallace, Dan Heimerl (WSC Inc.), Stephanie Beall (NAWC), Garrett Cammans (NAWC), Matthew Scrudato (County of Santa Barbara), Jill Ogren (PW Dept), Mark Chiaramonte (Utilities Div. Mgr), Jenny Williamson (LWTP).

1. Announcements –

- Jill Ogren announced the Advisory Committee has an open vacancy for Member At Large.
- Jill announced Kyle James is the new Water Superintendent.
- Greg Ray announced City of Grover Beach will be hosting a recognition ceremony for Jim Garing's service to the city on September 21st at 6:00pm during Grover Beach's City Council meeting.

2. General Operations and Water Supply Report –

- Jenny Williamson reported the Lake Elev. = 486.81 ft, Storage = 23,169 AF @ 47% Capacity. Downstream releases are at 1.9 MGD (instantaneous reading); WTP at 5.1 MGD; SWP at 0.78 MGD. Rainfall to date 0 inches. Downstream release numbers were not available at the time of the meeting.
- No comment on July Summary Notes.
- Jill reviewed the July Monthly Operations Report. A new column for Surplus Water Requested was added to reflect each agency's request for the water year. 618 AF of Surplus Water still available. TAC was given notice that the District will try to reduce the amount of stored State Water beginning January 2021. Downstream releases still reduced for the AG Creek project and expected to complete by the end of August.
- Jill reviewed the Storage Projections Chart.

3. Cloudseeding Presentation

- Stephanie Beall, Program Manager/Meteorologist with North American Weather Consultants, Inc. (NAWC), provided a PowerPoint presentation and reviewed the final cloudseeding report on the 19/20 rain season.
- NAWC contracted for winter cloudseeding program from January 2020 through April 15, 2020.
- January and February were the driest months ever experienced on the Central Coast and hampered seeding operations. One storm on January 16th provided some rainfall to the area but the pilot was not able to get airborne safely when attempting a flight.
- March provided wetter conditions and allowed more opportunities for cloudseeding. April was another wet month but offered more precipitation than seeding opportunities. There was a total of four operational days in March and two in April. Aircraft seeding occurred one day, and ground seeding methods occurred five days. Local streams started to respond as early as mid-March with the return of precipitation to the region.
- March 10th seeding case discussed in detail as storm conditions were perfect and allowed the pilot up to an hour and a half to seed.
- Used seeding methods discussed and photos shared of how the silver iodine was dispersed into the atmosphere by both aircraft and ground seeding.
- 2015 target/control analysis for Santa Barbara County for the cloud seeding evaluation of Twitchell and Santa Ynez was reviewed. A discussion followed in how the San Luis Obispo County 2020 analysis will be similarly conducted.
- John Wallace asked when suspending seeding operations, is there a criteria to follow in avoiding flooding? Ms. Beall stated she would need to review the contract with the county to confirm the criteria

but believes it's a one inch increase threshold in 24 hours of the AG Creek in order to suspend operations. Ms. Ogren confirmed the suspension criteria in relation to water levels of the creek in 5 different locations as well as stated seeding operations will cease if the lake is at or above 90% capacity or if the District was notified of impacts to agricultural harvesting conditions within the watershed or the areas near AG Creek. There is a total of 7 suspension criteria points to halt seeding operations. **Jill Ogren will post the cloudseeding report on the TAC website.**

- Jill Ogren discussed a recommendation in the final report requesting more land sites as ground seeding offers more benefits than air seeding potentially based on the geographical location of Lopez Lake. TAC was asked for approval in proceeding with the final report's recommendation to find additional land sites in Zone 3 for ground seeding. **TAC gave approval to find additional land sites due to the economic advantages when compared to airbased seeding.**
- TAC will need to decide if the focus should remain on air seeding, shift to primarily ground seeding, or do a combination of both air and ground. Matthew Scrudato with Santa Barbara County discussed the seeding options used in Santa Barbara County, annual leasing costs, and maintenance required for ground seeding sites and equipment. Garrett Cammans with NAWC stated that it isn't cost effective for SLO County when utilizing both air and ground seeding options based on how large the watershed is for Lopez as well as the precipitation received from run-off unless the county is partnered with Santa Barbara. 30% can be potentially saved if one option is chosen over another when operating the program as a solo entity as opposed to using both options. Ms. Beall confirmed the feasibility study completed previously reflects the cost options from each seeding method available.

4. Capital Improvement Project Update –

- Jill reviewed the 20/21 work plan. Some projects listed are rolled over from previous years or new items that have been budgeted for.
- \$90,000 was set aside for the geotechnical investigation of the Terminal Reservoir structural assessment and this is still available.
- \$200,000 budgeted for the DSOD approved plan for videoing of the under drains and additional work needing to be done – this is a roll over from the previous year.
- HCP is budgeted for \$450,000. \$90,000 of that amount set aside for the instream studies to be conducted in January 2021 by Still Water Consulting.
- CO2 Injection System is still scheduled for this year and equipment storage design is a roll over from previous years but considered low priority.
- Risk assessment of the fault zone at Lopez Dam is still in progress.
- Fire flow tank repair delayed allowing TAC to apply an annual \$100,000 to the project's budgeting over the next 2-3 years for the repair to take place. TAC will need to decide if the fire flow tank should be repaired or replaced when sufficient funds are available to do the work.
- Desiree Bravo is currently putting together a scope of work for the Cathodic Protection project.
- Improved water treatment assessment study has \$35,000 budgeted but currently the project is being rolled over as priority is considered low.
- Cloudseeding had \$350,000 budgeted for the first year of use but only \$160,000 was spent. Kristi Smith is still working on the final figures for the end of year accounting and the amount spent is expected to increase.

5. Terminal Dam De-Commissioning Information –

- Jill announced that the Advisory Committee had received updated information on the Terminal Dam De-Commissioning option at their July 16th meeting.
- The presentation that was provided for TAC at the July 8th meeting was provided to the Advisory Committee for informational purposes as the Committee previously ear-marked funds

the \$50,000 from District Designated Reserves in January 2020 for the De-Commissioning/Feasibility Study.

- If TAC is to move forward with the De-Commissioning, the next step will be presenting an item to the Board of Supervisors for approval in transferring funds from the District Designated Reserves to the Operations Budget once the County obtains a consultant.

6. Contract Changes Update –

- Dan Heimerl provided an update on the contract changes.
- Sub-committee completed its review and proposed edits to the contract, they are currently being reviewed by the County's Legal Counsel. TAC had made the decision to keep the contract in its current track changes format as opposed to the proposed modifications, all-included appendix.
- Environmental is currently writing up a project description for the basis of the CEQA document. Keith Miller, County Environmental Division Manager, is spearheading the project and sent the project description to Dan Heimerl for review. A revised version is expected by Friday, August 14th.
- Environmental is looking for additional information regarding clarification and description of the Oasis Reservoir modeling to put together a draft for the CEQA document.
- Both the Environmental project description and the Legal Counsel's contract changes review are expected in the next few weeks and is tentatively scheduled for discussion at the TAC September 9th meeting.
- Jill stated the goal is to present the updated contract changes to the Advisory Committee's September 17th meeting for approval in moving forward with the Environmental CEQA document. Once approval is received, a notice of preparation will be sent to the public.
- Dan Heimerl suggested that the current ongoing initiatives in Zone 3 will assist in the development of the HCP. This includes the instream habitat study as well as the surface ground water and reservoir operations modeling that will be part of the Arroyo Grande Sub-Basin GSP. These two components will be critical in developing the toolsets need to develop the downstream release program and get to an approved habitat conservation program.
- County Counsel, Erica Stuckey, has done a first review of the contract changes but wants to do a more comprehensive review once the CEQA project description is complete.

7. Future Agenda Items –

- AG Creek GSP Grant/Groundwater Modeling Updates
- Stored State Water in Lopez – Evaporation
- LAFCO Boundary

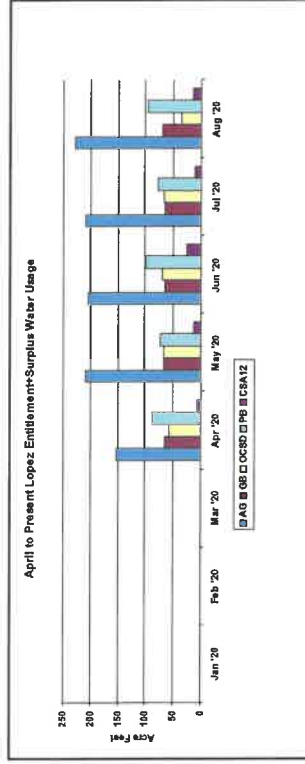
Next Meeting September 9, 2020

San Luis Obispo County Flood Control and Water District

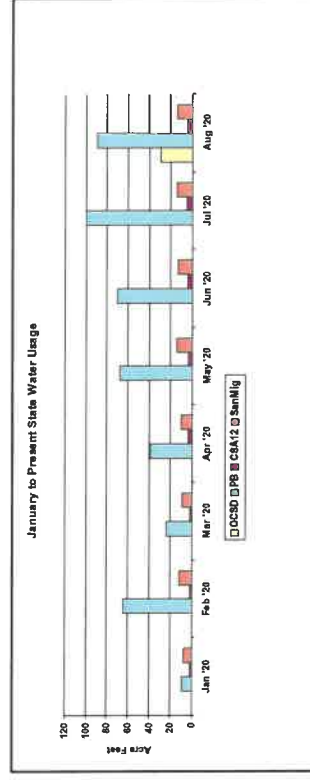
Zone 3 - Lopez Project - Monthly Operations Report

August, 2020

Lopez Water Deliveries										State Water Deliveries									
Contractor	Entl.	Surplus Water Declared	Surplus Requested	Total Available Water	This Month			April to Present			Annual Request	This Month			January to Present			Total Water Deliveries This Month	
					Entitlement Usage	%	Surplus Usage	%	Entitlement Usage	%		Surplus Usage	%	Usage	% of Annual Request	SWP Deliveries	Change in Storage		Usage
Arroyo Grande	2290	911.00	111.00	2401.00	228.74	10.0%	0.00	0.0%	0.0%	1005.30	41.9%	227	30.00	13.2%		30.00	13.2%	228.74	
Oceano CSD	303	121.00	321.00	624.00	35.85	11.8%	0.00	0.0%	0.0%	296.71	47.5%							65.85	
Grover Beach	800	318.00	100.00	900.00	69.10	8.6%	0.00	0.0%	0.0%	330.21	36.7%							69.1	
Pismo Beach	892	355.00	655.00	1547.00	95.42	10.7%	0.00	0.0%	0.0%	431.34	27.9%	1120	90.00	8.0%		464.27	41.5%	185.42	
CSA 12	245	98.00	0.00	245.00	15.31	6.2%	0.00	0.0%	0.0%	73.03	29.8%	27	4.50	16.7%		26.67	98.8%	19.81	
San Miguelito												127	14.76	11.6%		96.10	75.7%	14.76	
Total	4530	1803.00	1187.00	5717.00	444.42	9.8%	0.00	0.0%	0.0%	2136.59	37.4%	1501	139.26	9.3%		617.04	41.1%	583.68	
					Last Month Stored State Water					This Month Stored State Water					This Month Stored State Water				
															1320.21				



Note: Deliveries are in acre feet. One acre foot = 325, 850 gallons or 43, 560 cubic feet. Safe yield is 8,730 acre feet.



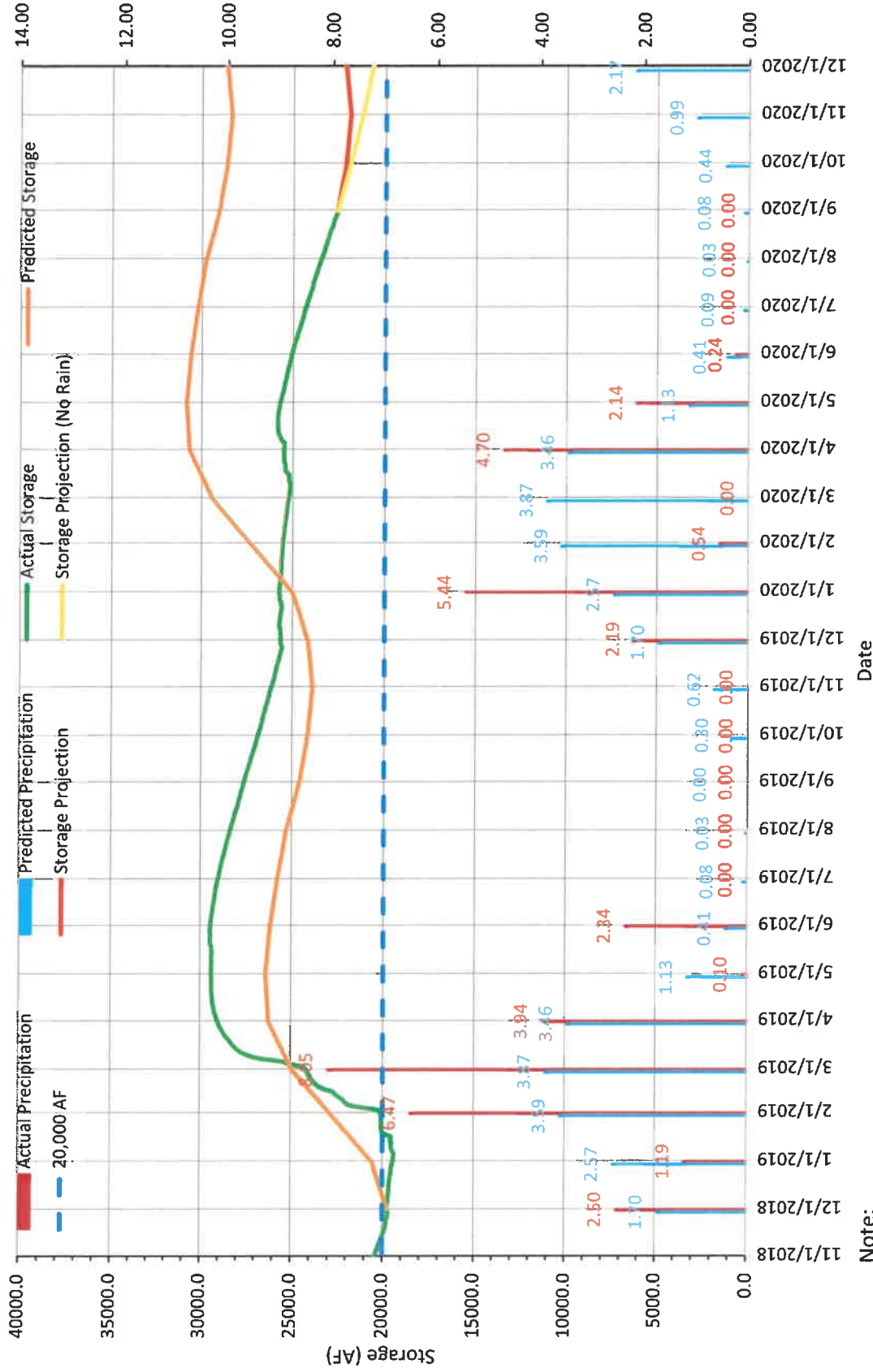
"Year to Date" is January to present for State water, April to present for Lopez deliveries, and July to present for rainfall.

Comments:

- Oceano supplied water to Canyon Crest via Arroyo Grande's Edna turn out. A total of 2.43 AF delivered to Canyon Crest was added to Oceano's water usage this month and 2.43 AF was subtracted from Arroyo Grande's usage this month.

Lopez Dam Operations	This Month	Year to Date
Lake Elevation (full at 522.37 feet)	485.72	-36.65
Storage (full at 49200 acre feet)	22580	45.9%
Rainfall	0.06	0.06
Downstream Release (4200 acre feet/year)	260.86	1138.25
Spillage (acre feet)	0	0.00

LOPEZ RESERVOIR STORAGE PROJECTION



Note:

1. Storage projection is based on predicted rainfall from longrangeweather.com, historic inflow based on predicted rainfall, 20-21 downstream release requests, and municipal usage.
2. Municipal Usage is based on 2010-2017 average monthly deliveries.



ZONE 3 ADVISORY COMMITTEE

San Luis Obispo County Flood Control and Water Conservation District

AGENDA

Thursday, Sept 17, 2020 6:30 P.M.

Due to COVID-19 Meeting Protocols
we will hold the meeting via Goto Meeting or via Phone

Phone line: +1 (646) 749-3122

Access Code: 369-990-789

OR

Webinar: <https://global.gotomeeting.com/join/369990789>

- I. CALL TO ORDER AND ROLL CALL
- II. PUBLIC COMMENT
This is also an opportunity for members of the public to address the Committee on items that are not on the Agenda
- III. APPROVAL OF MEETING MINUTES
A. July 16, 2020 Regular Meeting and Special Meeting Aug. 27, 2020 – [Attachment 1](#)
- IV. OPERATIONS REPORT
A. Water Plant Operations, Reservoir Storage, Downstream Releases - [Verbal Update](#)
B. Projected Reservoir Levels – [Attachment 2](#)
C. July & August Monthly Operations Report – [Attachment 3](#)
- V. INFORMATION ITEMS
A. Cloudseeding Final Report – [Presentation by Consultant](#)
B. 4th Quarter Budget Status - [Attachment 4](#)
- VI. CAPITAL PROJECTS UPDATE
A. Bi-Monthly Update – [Attachment 5](#)
- VII. ACTION ITEMS (No Subsequent Board of Supervisors Action Required)
- VIII. ACTION ITEMS (Board of Supervisors Action is Subsequently Required)
A. Water Supply Contract Changes – CEQA – [Attachment 6 & Presentation](#)
- IX. FUTURE AGENDA ITEMS
A. Terminal Dam De-Commissioning
- X. COMMITTEE MEMBER COMMENTS

Next Regular Meeting is Tentatively Scheduled for
November 12, 2020 at 6:30 PM

Agendas accessible online at www.slocounty.ca.gov/pw/zone3



**SAN LUIS OBISPO COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT
ZONE 3 ADVISORY COMMITTEE
DRAFT MEETING MINUTES
THURSDAY July 16, 2020**

- I. Call to Order and Roll Call** -- The Zone 3 Advisory Committee Meeting was called to order at 6:30 PM via GoTo Meeting due to the Covid-19 pandemic by Representative, Karen Bright.

County Public Works Utilities Division Senior Engineer and Secretary to the Advisory Committee, Jill Ogren, called roll. Quorum was present. Members in attendance were:

- Kristen Barneich, City of Arroyo Grande
- Karen Bright, City of Grover Beach
- Marcia Guthrie, City of Pismo Beach
- Shirley Gibson, Oceano CSD
- Brad Hagemann, County Services Area 12
- Brian Talley, Agriculture Member
- Jim Garing, Member at Large

- II. Public Comment** – No public comment was given.

- III. Recognition of Jim Garing's 39 Years of Service to the Zone 3 Lopez Water Project**

IV. Officer Rotations

- A.** Committee Chair rotating from City of Arroyo Grande Representative to City of Grover Beach Representative.
- B.** Committee Vice-Chair rotating from City of Grover Beach Representative to City of Pismo Beach.

V. Approval of Meeting Minutes

- A. May 21, 2020 and Special Meeting May 28th Budget Endorsement** – *Member Barneich motioned approval of the minutes* and Member Talley seconded. Member Bright requested roll call for approval. Quorum was met and *motion passed*.

VI. Operations Report

- A. Water Plant Operations, Reservoir Storage, Downstream Releases** – Lopez Water Plant Operations report was unavailable.

- B. Projected Reservoir Levels** – Ms. Ogren discussed the Lopez Reservoir Projections Chart and noted that the yellow line shows anticipated storage if no further rain is received. Long-range predictions show rain is expected in the coming months.

C. May and June Monthly Operations Report -- Ms. Ogren reviewed the monthly operations reports with the committee. Surplus water declared by Zone 3 agencies was presented to the Board of Supervisors for approval in June. Column for surplus water requested shows zero for agencies as requested water is still being compiled but expected to be available in July. Currently 4 of the 5 agencies have requested surplus water. As of the end of June, 1,500 AF of State Water is stored and will not change until agencies start requesting State Water. Downstream releases are at 2.3 MGD to accommodate the AG Creek Flood Control Channel project of sediment and vegetation removal.

Member Barneich requested a timeframe for how long the downstream releases will be kept to a minimum concerning the AG Creek project. Ms. Ogren stated downstream releases will stay at the minimum through the end of July and begin increases at the start of August.

Member Garing requested an additional downstream release increase once the AG Creek project was completed for an ag well being monitored in Cienega Valley. Ms. Ogren stated she would review the request.

No public comment was given.

VII. Information Items

A. Terminal Reservoir De-Commissioning – Jill Ogren provided an informational Power Point presentation on the Lopez Terminal Reservoir Dam and discussed two alternatives – Seismic Remediation and Legislation/Decommission (Attachments 4 and 5 of the Agenda Packet).

Seismic Remediation process will require a geotechnical assessment, project planning, and remediation design development. Estimated seismic remediation project amount of \$10.5M. The remediation allows for continued use of the reservoir which provides storage for up to 7 days of water in an emergency and a status quo in terms of operations. However, there will be a high cost of remediation and continued maintenance costs for tule removal, seismic monitoring, meeting DSOD requirements, inspections, and water quality issues.

Seismic Remediation		
Item	Cost	Time
Geotechnical Field Investigation	\$300,000	<1 yr
Seismic Retrofit: Including design, construction, permitting, EAP, and Construction Management	\$10,225,000	>2-5 yrs
Total	\$10,525,000	

Legislation process will require conducting a feasibility study, amend the Health and safety Code to allow direct intake from Lopez Lake Reservoir, conduct Lopez Water Treatment Plant assessment, conduct Lopez Lake water quality intake assessment, update watershed sanitary survey and determine new setback and relocate log boom.

Decommissioning the Terminal Dam process will require conducting an environmental assessment, permits (CDFW, Regional Water Quality Control Board, Source Water), dam removal (partial or full) and environmental mitigation/restoration efforts.

Legislation/Decommissioning of the Terminal Dam will allow potential mitigation bank for local projects, long term maintenance savings, potential grant funding and public safety. However, there will be 2-3 years for legislation process, legislative support from local congressman, unknown environmental impacts/mitigation/costs/timing, new recreation set back at Lopez Lake, additional water quality testing, additional maintenance on the bypass pipeline, and loss of 7-day storage.

Legislation/Decommissioning Terminal Reservoir		
Item	Cost	Time
Legislative Process to Amend Health and Safety Code	\$35,000.00	-2 yrs
Lopez Water Treatment Assessment: Hiring a consultant, Ozone requirements, new equipment	\$625,000.00	>1 yr
Update Watershed Sanitary Survey	-	
Relocate Log Boom	\$15,000.00	
Dam Decommissioning	\$50,000.00	
Dam Removal		
Environmental EIR/EA	\$3,210,000.00	
Environmental Mitigation/Restoration Efforts 30-50 Acres	\$150,000.00	
Environmental CDFW Permit	\$1,000,000.00	
Environmental RWQCB Permit	\$175,000.00	
Updating Source Water Permit	\$175,000.00	
Total	\$5,440,000.00	

On July 8th, Zone 3 Technical Advisory Committee recommended moving forward with the feasibility study to better understand the alternative of decommissioning the Terminal Reservoir and Dam. \$50,000 of the Zone 3 District Designated Reserves was earmarked for this study during the 20/21 budget review. Total costs could potentially be higher than current estimates and may need an additional transfer of the District Designated Reserves into the Zone 3 Operations Fund. If the additional transfer requires more than \$50,000, other options will need to be reviewed to cover further funding.

Member Guthrie agreed with the Technical Advisory Committee's assessment of a further study but questioned if there were any penalties for not acting within a specific timeframe. Ms. Ogren stated that it is noted in the staff report included in the agenda packet that there is a timeframe the study would need to be completed. When DSOD was approached to obtain a permit for a geotechnical study, it alerted them to a potential issue with the Terminal Dam. The County asked for an extension to do the feasibility study and a one year extension was granted to conduct the study with the expectation of a detailed report in how the County wished to proceed be submitted to DSOD by June of 2021. The estimated \$10.5M for the Seismic Remediation is a worst-case scenario estimate, but costs have the potential to be less.

Member Gibson asked why there is a wide range of cost estimates between \$3.2M and \$10.5M as a worst-case scenario, Ms. Ogren stated that the costs are unknown at this time as further studies need to be done in order to assess which direction to go with the Terminal Reservoir. The best-case scenario would be to reconnect the drainage which would only require removal of the spillway.

Member Hagemann asked if the potential mitigation bank for local project implied that the County might be able to use or make that available to other projects to offset impacts and Ms. Ogren confirmed this, however, it is currently hard to determine at this time if this option would be a cost to the County or a benefit. At this time, Environmental believes it would be a benefit as a mitigation bank and other agencies would pay into the area to be able to mitigate their projects while only paying for maintenance costs. It is unknown what 40 acres of potential mitigation area would be worth. Member Hagemann followed up in asking if DSOD would care if there is no water behind an earthen dam, Ms. Ogren responded that the County would not know until the feasibility study is conducted.

Member Bright asked what kind of recreational setback or loss there would be for Lopez Lake regarding public access, Ms. Ogren stated that the intake structure for Lopez Lake is located on the far side of Lopez Dam. This is the area where the log boom would be located and there is not a beach near this structure, but 500 feet out there could still be a potential impact for water activities such as water skiing. Public access to the beach would not be hindered or lost. Member Bright followed up in asking about the loss of the watershed storage as the staff report states the water treatment plant would be able to deliver up to 8 hours of water and at that point State Water would be utilized but City of Grover Beach does not use State Water and wondered if they would not be concerned with this aspect. Ms. Ogren clarified that if the County did not use the Terminal Reservoir and there was an issue with the water treatment plant requiring a shutdown, the clear well reservoir is available to hold 8 hours' worth of water and it would be during this situation where State Water would be used since State Water is already treated. For City of Grover Beach, an exchange would take place or Lopez water would not be taken and ground water would need to be utilized.

Member Barneich questioned when the Advisory Committee will know more regarding the costs of the feasibility study, Ms. Ogren stated that a Request for Proposals (RFP) would be issued and can be handled two different ways. The County would put together the scope of work and include it in the RFP for people to bid on or the County would ask for a request for qualifications to determine if a consultant is qualified to do the work. Once the County chooses a qualified consultant under the request for qualifications, the County and consultant would work together to create a scope of work and cost.

No public comment was given.

B. Water Supply Contract – Jill Ogren provided an update on the water supply contract (Attachment 5 of the Agenda Packet). Currently, the District and Zone 3 Agency Staff have been working to develop the specific contract language changes required to meet the goals and objectives of the Contract Change initiative and a subcommittee was formed to work through the process of modifying the contracts. The subcommittee has completed their review and prepared specific contract language edits for review by the Zone 3 TAC and District Legal Counsel. The proposed contract

changes have been provided to the District Environmental team for review and to initiate the CEQA process. The Environmental team are in the process of preparing a draft Project Description and Notice of Preparation for the Contract Change initiative.

The next step would be for the Advisory Committee to review the proposed contract edits and the draft Project Description at the September Advisory Committee Meeting on September 17th with the goal to obtain input on the proposed changes and a recommendation to formally initiate the CEQA process. This will include the District Environmental Staff publicly releasing the Notice of Preparation and Project description to local, regional, and statewide stakeholders and regulatory agencies and preparing the appropriate CEQA Document (e.g. Negative Declaration, Mitigate Negative Declaration, etc.).

No public comment was given.

VIII. Capital Projects Update

B. Bi-Monthly Update – Jill Ogren provided updates on capital projects (Attachment 6 of the Agenda Packet), and there are a couple of notable changes.

Concerning the Spillway Assessment, DSOD responded to the work plan assessment by GEI and the District is preparing comments for resubmittal. DSOD had agreed with the condition assessment and the recommendations for the work plan. DSOD has given the District one year to determine the feasibility of remediating the dam or decommissioning the terminal reservoir. A cost benefit assessment has been prepared by the District.

Regarding the Cathodic Protection Survey, this project could potentially be costly based on the report received from the consultant and a list of various repairs were included. There may an opportunity to install some cathodic protection where there was not already. This is another big-ticket item that will be the next highest priority.

Ms. Ogren stated that there may be additional projects added by the next Advisory Committee meeting on September 17th and this will be work that was budgeted for the 20/21 FY.

No Public comment was given.

IX. Action Items (No Subsequent Board of Supervisors Action Required)

No Action Items discussed.

X. Action Items (Board of Supervisors Action is Subsequently Required)

XI. Future Agenda Items

A. Contract Changes

B. Cloudseeding Final Report

XII. Committee Member Comments

Meeting Adjourned at 7:30 PM

Respectfully Submitted,

Jenny Williamson
County of San Luis Obispo Public Works Department



**SAN LUIS OBISPO COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT
ZONE 3 ADVISORY COMMITTEE
DRAFT MEETING MINUTES
THURSDAY August 27, 2020**

- I. **Call to Order and Roll Call** -- The Zone 3 Advisory Committee Meeting was called to order at 1:30 PM via GoTo Meeting due to the Covid-19 pandemic by Chairperson, Karen Bright.

County Public Works Utilities Division Senior Engineer and Secretary to the Advisory Committee, Jill Ogren, called roll. Quorum was present. Members in attendance were:

- Kristen Barneich, City of Arroyo Grande
- Karen Bright, City of Grover Beach
- Marcia Guthrie, City of Pismo Beach
- Shirley Gibson, Oceano CSD
- Brad Hagemann, County Services Area 12
- Brian Talley, Agriculture Member

- II. **Public Comment** – Jill Ogren announced receiving Jim Garing's formal resignation from the Advisory Committee. A vacancy will be posted about the Member At Large position and applications for the open position are being accepted. Once an applicant is selected, their application will be brought forth to the Board of Supervisors for approval.

III. **Action Items (Board of Supervisors Action is Subsequently Required)**

A. Agreement with Tesla for Energy Battery Storage Project at Lopez Water Treatment Plant – Presentation by County Energy & Water Coordinator Annie Secrest and Tesla Associate Account Manager Caleb Patrick (see Attachment 1 and the Power Point Presentation PDF in the August 27th Agenda Packet). It is recommended that the Zone 3 Advisory Committee support Zone 3 entering into a Tesla Power Products Agreement for Battery Energy Storage for the Lopez Water Treatment Plant.

Jill Ogren stated that this is an opportunity for the County to receive free battery storage units, the main benefit would be the ability shave off peak usage at the Water Treatment Plant. The plant currently has a backup generator on site in the event of loss of power, however, this agreement has been deemed beneficial for the plant due to certain processes that need to be maintained for public safety during a power outage.

The opportunity for battery storage is coming from The California Public Utilities Commission's (CPUC) Self-Generation Incentive Program (SGIP) which promotes

the use of energy storage through incentives to install battery storage systems to a customer's utility. Tesla's roll is to group potential projects and submit them to the SGIP program to obtain the grant. Tesla gets the benefit of this partnering by being paid 50% of the cost of the battery after installation, the other 50% is performance based and is paid out over the first 5 years. Tesla will handle the Operations and Maintenance (O&M) for the first ten years and the County will take responsibility for O&M from year 10 to year 20 which is the anticipated life of the battery system. The County owns the battery as soon as it is installed. The provisions in the contract allow the County to walk away from the project if Tesla changes the price or if the County decides against the project. The County can also return the batteries at the end of 20 years by sending to Tesla's recycling facility

The County identified eligible sites through data collection and analyses, received Tesla proposals and prepared applications to SGIP. The next steps will be to receive approval from the Flood Control District for Tesla to submit to SGIP and, if approved, implement project with Tesla, receive approval from the County Board of Supervisors, and receive approval from the State. Once approval is received, Tesla will install battery energy storage systems.

Jill Ogren stated that this proposal was originally brought to the Technical Advisory Committee (TAC) through an email poll and received support from Oceano, Pismo, CSA-12 and verbal phone approval from Grover Beach. Arroyo Grande, in general, did not approve the proposal due to the rushed way the project is being pushed without proper vetting.

Member Talley asked Ms. Ogren if she had seen Greg Ray's (City of Grover Beach) email on the project. Mr. Ray said he was generally in support but he wanted to be sure it would produce at least 75% of savings or else it could potentially void the contracts and had concerns about extensions for the "act of God" events. Mr. Patrick answered that it is advisable that the equipment be insured to cover such events so Tesla can cover the repairs per the workmanship warranty. There is no performance guarantee in the contract, the savings come from the operation of the battery per the performance-based incentive of the SGIP. This is the mechanism by which Tesla gets paid back and so the battery must be cycled (charged) in a certain way to get paid back for the battery. As a result of the battery being cycled, the site will benefit in the forecasted savings amount Ms. Secrest covered in the presentation.

Member Gibson asked if Tesla has ever had battery failures or major catastrophes. Mr. Patrick stated they have never had any thermal run-away events in their storage systems and their testing reports can be provided upon request. The battery is structured to keep core components shielded from outside elements and the battery uses food grade coolant. The battery is not able to emit any pollutants due to its structure. At the time of removal there are no risks of any failures or major catastrophes as it is self-contained.

Member Barneich asked Ms. Ogren if the rushed timing is due to the funds running out if there is a delay in deciding to participate in the program. Ms. Secrest stated that

the reason for the rush is due to the constrained timeline to receive funding. Ms. Secrest is hoping to couple the Water Treatment Plant with three other sites being considered for the program and trying to submit approvals before the State's funding runs out. Mr. Patrick elaborated in stating that this is a first come first serve program and a contract needs to be in place before earmarking and receiving funding for the program. Tesla puts a deposit down for each project and has 250 days from the time of receipt of submission is approved to cancel and receive the deposit back. Tesla has until the end of September to get the application in for the program and receive State funding. Ms. Secrest stated that the House Campus in SLO, the Public Health Building in SLO and the Santa Margarita Booster Station are the other three potential locations to be coupled with Lopez Water Treatment Plant.

Member Talley asked if solar was ever considered in the future, would the Tesla battery be able to accommodate a solar option. Mr. Patrick confirmed the Tesla battery would have that capability. Member Talley followed up asking if there have been any batteries in service for over 10 years, Mr. Patrick stated there are none at this time as the oldest battery in service is 8 years old. There is battery degradation and a 15-year warranty can be provided upon request that details coverage and battery expectancy. As part of the contract, if the County decides to keep the Tesla battery after pulling from the project they can as the contract does not require the battery's return. County counsel did not suggest or recommend any negotiations for this contract.

Member Gibson noted that the County is the 5th or 6th highest energy users and wanted to know if that is due to the peak usage. Ms. Secrest stated that the location has peak hours due to the operations, services and demands compared to a normal office building.

Member Barneich asked if having previous shutdowns in conjunction with PG&E's PSP program would be considered negative markings in being considered for Tesla's Battery Storage Program, Mr. Patrick responded that it does not count against the application as the areas being considered for installation in the County are located in what is considered a "high fire threat" district. It is an either/or for the PSP or being in a "high fire threat" district or you needed to have experienced 2 or more PSP events. Member Barneich followed up asking if it will be a requirement to have the three other sites approved for Lopez to received contract approval. Mr. Patrick stated that each site would be evaluated separately, and the contracts are not considered an "all or nothing" when other sites are included – one site can be approved while the others may be denied.

Ms. Ogren requested the Advisory Committee to move to make a motion to support Zone 3 entering into the Tesla Battery Storage project as per the staff report for recommendation. Member Bright motioned approval of the recommendation in the staff report to support Zone 3 entering into the Tesla Power Products Agreement for Battery Energy Storage, Member Gibson seconded. Ms. Ogren conducted roll call for approval. **Motion passed.**

IV. Committee Member Comments

No committee member comments.

Meeting Adjourned at 2:45 PM

Respectfully Submitted,

Jenny Williamson
County of San Luis Obispo Public Works Department



September 17, 2020

MEMORANDUM

TO: Flood Control Zone 3 Advisory Committee
FROM: Kristi Smith, Accountant
SUBJECT: Flood Control Zone 3, Fourth Quarter Budget Status, Fiscal Year 2019-20

Recommendation

The item to be received and filed.

Summary

Attached please find a comparison of the budget to actual expenses for the fourth quarter of fiscal year 2019-20. The \$5.8M budget was broken into three categories: Routine Operations & Maintenance, Non-Routine Operations & Maintenance, and Capital Outlay. At the end of the fiscal year, 70% of the total annual budget had been expended.

Total Budget	Expenses through Q4	Balance Available	% of Budget Expended
5,798,347	4,044,998	1,753,349	70%

Routine O&M: This category had a budget of \$3.9M dollars. At the end of the fiscal year, expenses were 96% of the annual budget, which resulted in a savings of \$163,909.

Total Budget	Expenses through Q4	Balance Available	% of Budget Expended
3,894,400	3,736,634	163,909	96%

Non-Routine O&M: This category had a budget of \$872,073. At the end of the fiscal year, expenses were 30% of the annual budget. As shown in the table, the remaining budget is comprised of approximately \$597,000 that will be carried forward into FY 2020-21 for continued work and a savings of approximately \$10,000 that will be credited back to the agencies during the FY 2019-20 true-up. The bulk of the budget being carried forward is for the Lopez Water Rights/Habitat Conservation Plan (HCP) efforts and the Cloud Seeding Program.

Total Budget	Expenses through Q4	Balance Available	% of Budget Expended
872,073	264,681	607,392	30%
Estimated Carryforward:		597,376	
Estimated Savings:		10,016	

Capital Outlay: This category had a budget of just over \$1M. At the end of the fiscal year, expenses were 4% of the annual budget. Most of the unspent budget will be carried forward into FY 2020-21 to continue the projects through to completion. Approximately \$69,000 in unspent budget will be credited back to the agencies.

Total Budget	Expenses through Q4	Balance Available	% of Budget Expended
1,031,874	43,683	988,191	4%
Estimated Carryforward:		918,849	
Estimated Savings:		69,342	

Other Agency Involvement/Impact

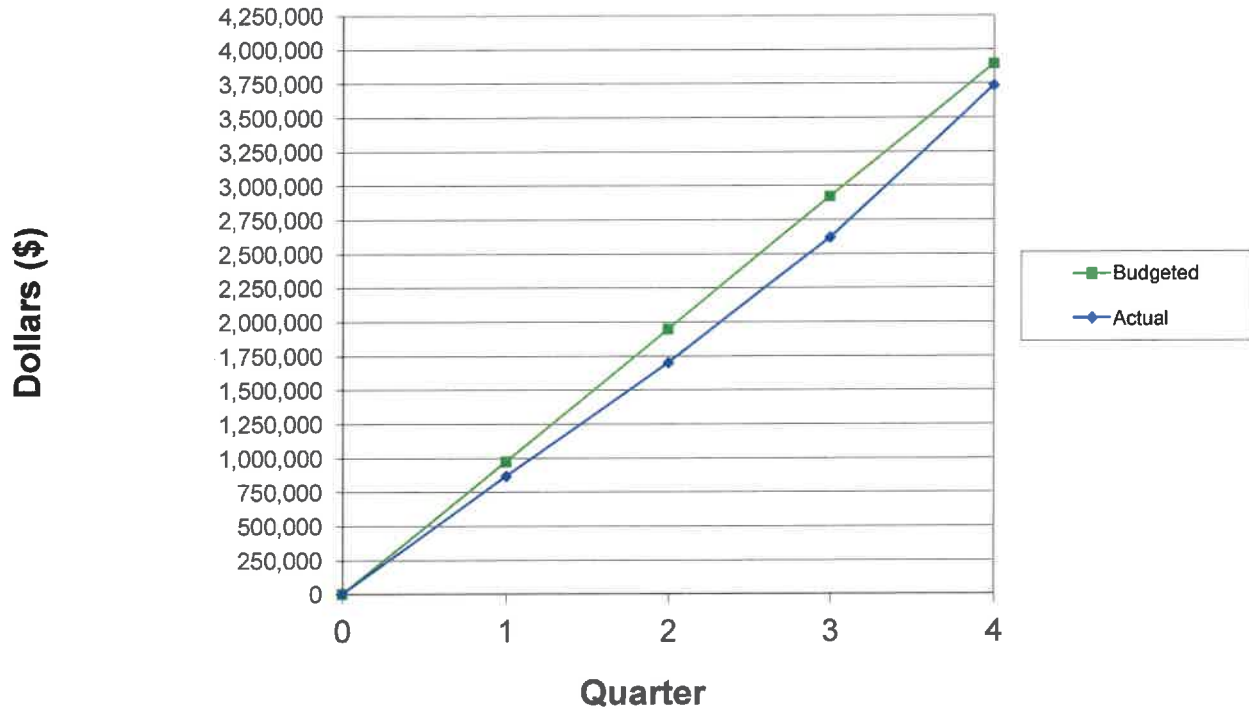
The agencies involved are: City of Arroyo Grande, City of Grover Beach, City of Pismo Beach, Oceano Community Services District, and County Service Area 12. Subcontractors of CSA 12 include Port San Luis Harbor District and Avila Beach Community Services District.

Financial Consideration

All agencies are current on their payments. The estimated credits for FY 2019-20 total \$243,267, which will be allocated to the agencies and mailed along with the 2nd installment of the FY 2020-21 billings that are due January 1, 2021.

Zone 3 Budget Status
4th Quarter FY19/20

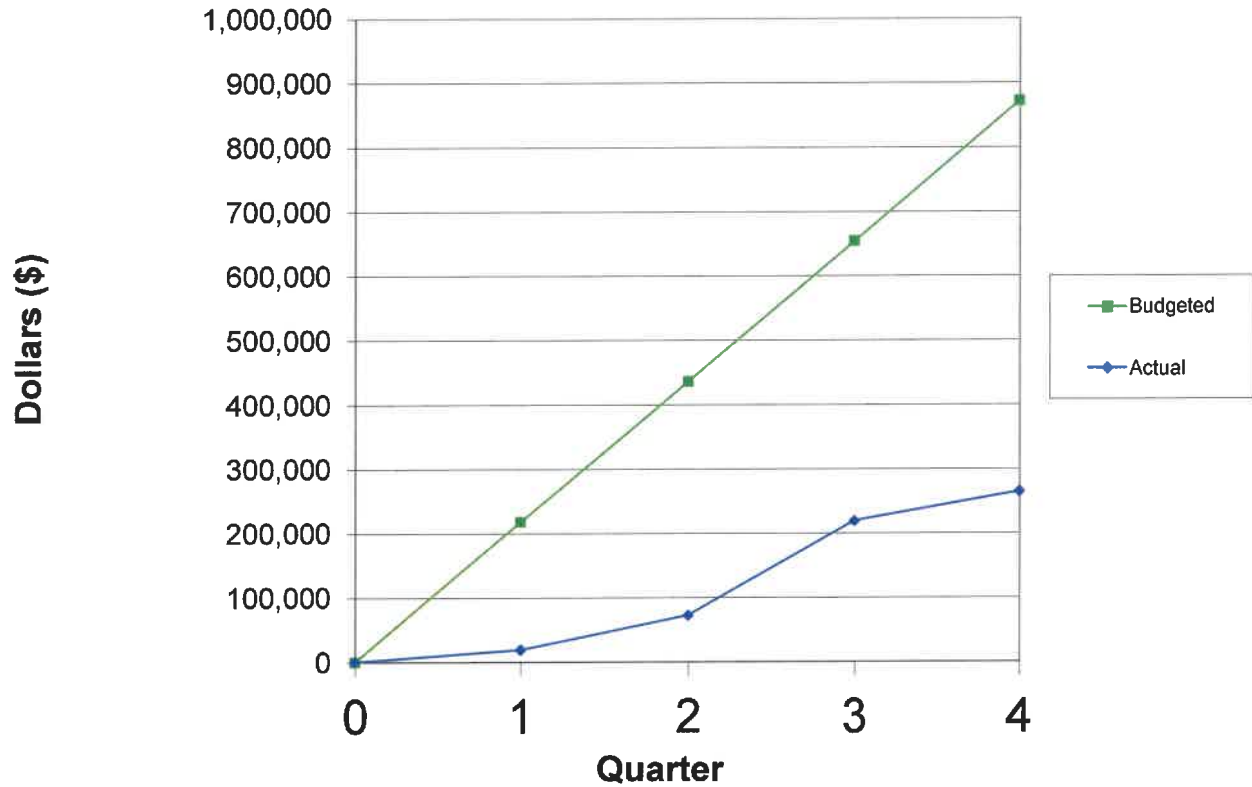
Routine Operation and Maintenance



O&M Routine Category	Total Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Total Exp as % of Budget	Total Balance Avail
Labor Hours	23,302	4,992	5,074	5,520	5,923	21,509	92%	
Chemicals - Water Treatment Plant	\$ 408,791	\$ 95,951	\$ 104,655	\$ 91,526	\$ 134,199	\$ 426,332	104%	\$ (17,540)
Water Quality Testing - Treatment Plant	56,773	14,384	9,455	9,918	11,336	45,103	79%	11,670
Electricity - Water Treatment Plant	237,747	88,366	70,339	56,473	70,054	285,231	120%	(47,484)
All Other Costs - Water Treatment Plant	1,779,397	360,891	395,446	426,098	464,469	1,646,905	93%	132,492
Terminal	186,695	31,375	20,323	53,139	74,131	178,969	96%	7,727
Main Dam	320,073	89,538	30,308	47,531	128,007	295,384	92%	24,689
Other	904,924	186,052	203,675	233,643	235,341	858,711	95%	46,213
Expenses		866,567	834,202	918,327	1,117,538	3,736,634	96%	157,766
Budget	3,894,400	973,600	973,600	973,600	973,600	3,894,404		
Variance (over)/under		107,033	139,398	55,273	(143,938)	157,766		
% Variance		11%	14%	6%	-15%			

Zone 3 Budget Status
4th Quarter FY19/20

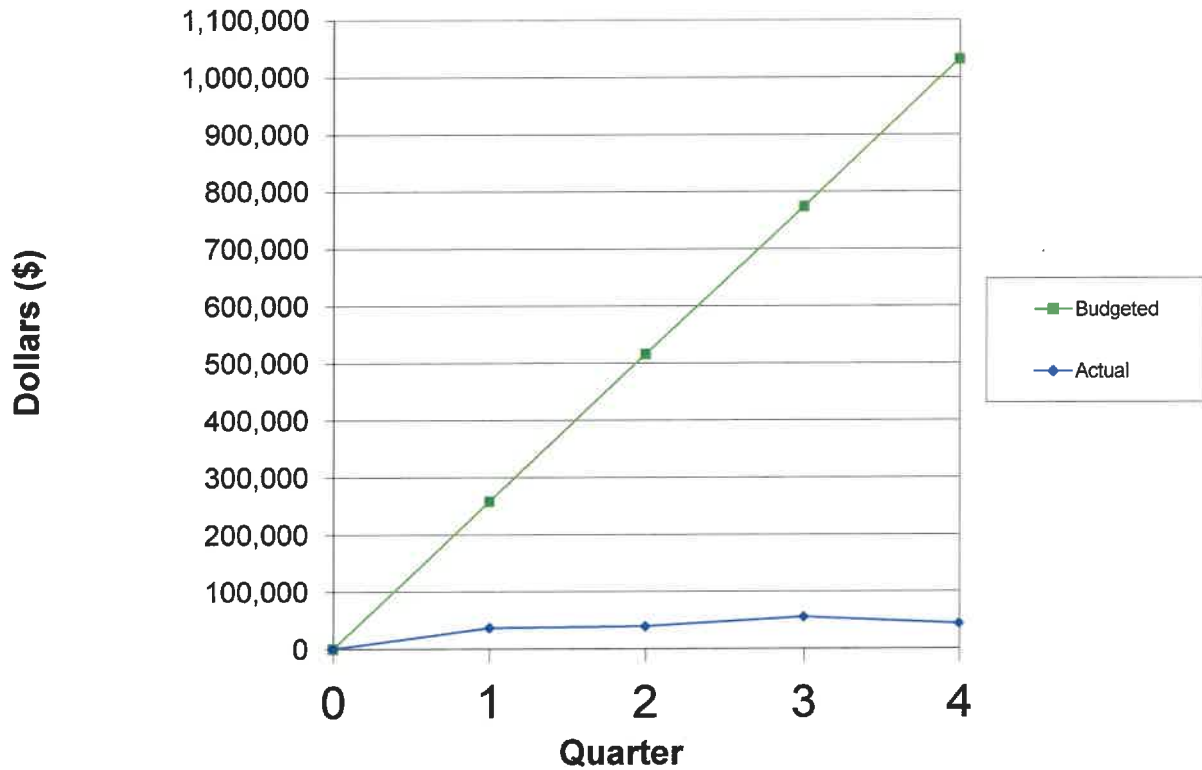
Non-Routine Operation and Maintenance



O&M Non Routine Category	Total Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Total Exp as % of Budget	Total Balance Avail
Lopez Water Rights /HCP	\$ 431,424	\$ 14,800	\$ 1,706	\$ 8,632	\$ 21,426	\$ 46,563	11%	\$ 384,861
Contribution to ISF for Shared New Equip	37,982	-	744	17	-	762	2%	37,220
Domestic & Fireflow Tank Assessment comp	42,667	-	-	-	-	-	0%	42,667
Cloud Seeding Program	300,000	1,138	24	136,707	21,460	159,328	53%	140,672
Equipment Audit/Replacement Plan	25,000	-	-	-	-	-	0%	25,000
Water Treatment Alternatives Study	35,000	-	-	-	-	-	0%	35,000
Other	-	3,305	50,694	1,285	2,745	58,029		(58,029)
Expenses		19,241	53,168	146,641	45,631	264,681	30%	607,392
Budget	872,073	218,018	218,018	218,018	218,018	872,073		
Variance (over)/under		198,777	164,850	71,377	172,387	607,392		
% Variance		91%	76%	33%	79%			

Zone 3 Budget Status
4th Quarter FY19/20

Capital Outlay



Capital Outlay Projects	Total Budget	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total	Total Exp as % of Budget	Total Balance Avail
Cathodic Protection Maint	153,921	28,705	-	12,440	58	41,202	27%	112,719
Structural Assessment Term Resv Dam	90,000	171	-	-	-	171	0%	89,829
Safety Upgrades to WTP	53,282	-	-	-	-	-	0%	53,282
Rebuild Membrane Feed Pumps completed	23,213	-	-	-	-	-	0%	23,213
Spillway Physical Investigation	200,000	6,188	800	2,730	-	9,718	5%	190,282
Improved Boat Access at Term Res	50,000	-	-	-	-	-	0%	50,000
Ammonia Analyzer Equip Repl	36,609	-	-	-	(20,605)	(20,605)	-56%	57,214
Repair Fault Zone Left Dam Abutment	180,000	-	-	-	-	-	0%	180,000
Equip Storage Garage Design	89,849	-	-	-	-	-	0%	89,849
Domestic Tank Repair	15,000	1,548	2,150	628	-	4,326	29%	10,674
Fireflow Tank Repair	85,000	-	-	-	-	-	0%	85,000
Various Equipment Replacement	55,000	-	-	-	8,871	8,871	16%	46,129
Expenses		36,611	2,950	15,798	(11,675)	43,683	4%	988,191
Budget	1,031,874	257,969	257,969	257,969	257,969	1,031,874		
Variance (over)/under		221,357	255,019	242,171	269,644	988,191		
% Variance		86%	99%	94%	105%			



ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

TO: Zone 3 Advisory Committee

FROM: David Spiegel, PE

DATE: September 17, 2020

SUBJECT: Zone 3 Projects Update

Project Updates:

- Spillway Assessment (No Change)
 - DSOD responded to the assessment by GEI. The District is preparing comments for resubmittal
 - DSOD agreed with the condition assessment and the recommendations in the report
- Structural Assessment of Terminal Reservoir Dam (No Change)
 - Additional Geotechnical information is needed to understand all the options associated with remediating the dam.
 - The Department of Safety of Dams has given the District one year to determine the feasibility of remediating the dam or decommissioning the terminal reservoir
- Fault Zone Risk Assessment for Dam Left Abutment (No Change)
 - Received one quote at \$39,000
 - Additional quotes needed
- Lopez WTP Safety Upgrades (No Change)
 - Determining options for membrane building safety upgrades
 - Consultant has reviewed the facility and is working on a proposal
- Cathodic Protection Survey (No Change)
 - Developing scope/estimates/quotes for repairs
- Equipment Storage Building (No Change)
 - Potential new site is being investigated, previous two sites had multiple challenges for construction
 - Quotes are being solicited for structural design of new building site



ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

Upcoming Projects for 20/21:

- Replacement of Hach Turbidimeter
- EQ Pump Upgrade
- CO2 Injection System
- Improved Boat Access

Completed Projects

- Repairs to Terminal Dam Spillway
- Lopez Terminal Dam Monument Survey
- Domestic Tank Repairs



COUNTY OF SAN LUIS OBISPO
Department of Public Works
John Diodati, Interim Director

ATTACHMENT 6

September 17, 2020

TO: Flood Control Zone 3 Advisory Committee

FROM: Jill Ogren, Public Works -Utilities Division Senior Engineer

SUBJECT: Zone 3 Contract Change Project Description

Recommendation

It is recommended that the Zone 3 Advisory Committee (Committee) approve the District moving forward with preparing the California Environmental Quality Act (CEQA) Evaluation for the Project of changing existing Zone 3 water supply contracts to allow the contractors to store water in the reservoir year over year.

Discussion

The Zone 3 Technical Advisory Committee (TAC) has been evaluating potential changes to the existing Zone 3 Water Supply Contracts to allow for individual Zone 3 Contractors year-over-year storage to provide the following benefits:

- To address unintended results of the Low Reservoir Response Plan after Zone 3 Contractors lost water that had been stored in Lopez during the drought
- Provides enhanced ability for each agency to store water during future drought
- Improves flexibility of multi-year water resource planning
- Allows for enhanced conjunctive use or water supply portfolio management
- Provides incentive for agencies to import State Water and preserve water in the reservoir

Background

September 2019 - staff provided an overview presentation to the Committee on the status of the Project to change the Contracts (Project). The presentation included a review of the drivers for the changes, a summary of current contract provisions, proposed changes, and the process to complete the Project.

January 2020 - staff provided a presentation on the Reservoir Modeling results. The modeling was completed to support the Project and its required CEQA evaluation. The modeling compared future operations of the reservoir under the current contracts and under the proposed contract changes to help stakeholders understand how the reservoir would operate under the proposed changes.

July 2020 - Staff provided an update on the status of the Zone 3 Contract Changes. A Project description for CEQA was under development and would be presented again in September for approval to move forward with the CEQA evaluation.

Additional detail regarding these updates can be found in the Staff Reports for these meetings.

Current Status

Since July, the Zone 3 TAC subcommittee has reviewed the draft amended and restated contract which includes the needed changes to incorporate storage provisions for the individual contractors as well as reviewing and commenting on the proposed CEQA project Description. Legal Counsels from several of the Zone 3 Contractors have also reviewed the draft amended and restated contract.

Contract Changes

Attachment 1 of this report is the red-line version of the Contract showing the proposed changes and includes narrative comments explaining the reasoning for the proposed changes for the Committee to review and provide input. A summary of the changes that are included in the amended and restated contracts and the articles in which they are included is provided below:

Summary of changes included in Amended and Restated Zone 3 Contract

- Individual agency storage (Article 4, 7, 9, 15, 21)
- Surplus water cost modifications (Article 4)
- Storage of State Water Project Water (Article 7)
 - District Initiated Exchanges
 - Agency Initiated Exchanges
- Evaporation losses (Article 7)
- Address need to meet downstream release obligations (Article 4, 7, 17)
- Spill provisions (Article 4, 7)
- Turnout delivery capacity limitations (Article 9)
- Cost calculation changes (Article 14)
- Remove antiquated language

Additionally, the primary changes to the contract are further described below:

Stored Lopez Water

- Unused Entitlement and/or Surplus Water eligible for individual agency storage
- Subject to Losses
 - Evaporation – Lost proportional to amount of water in storage
 - Spill – Lost proportional to amount of water in storage
 - Downstream Releases – If needed, stored water would be made available for downstream releases. Stored water would only be used for downstream releases after Un-Entitled Water, Entitlements, and Surplus Water for that Water Year were

used first. Stored water provided for downstream releases would be taken proportional to Zone 3 Contractor Entitlements

Stored State Water

- District Initiated Exchanges
 - Short term exchange to provide water to Zone 3 Agencies during Lopez Project shutdowns
 - Requires request from non-SWP agencies to initiate exchange
 - Limited to available SWP Allocation of SWP Subcontractors
- Agency Initiated Exchanges
 - Exchanges by SWP Subcontractors to provide SWP water to replace requested delivery of Lopez Water by another Zone 3 Agency
 - Subject to Losses
 - Evaporation – Lost proportional to amount of water in storage
 - Spill – Lost prior Stored Lopez Water; Lost proportion to amount of water in storage
 - Downstream Releases – Not available for downstream releases

CEQA

The specific contract language edits were provided to the Zone 3 TAC and District Legal Counsel and Environmental for review. Based on the proposed contract changes, the District Environmental team prepared a draft Project Description (Attachment 2) for the Contract Changes for the purposes of initiating the CEQA process. It is requested that the Committee recommend to formally initiate the CEQA process based on the project description, which will include District Environmental Staff publicly releasing the Notice of Preparation and Project Description to local, regional and statewide stakeholders and regulatory agencies and preparing the appropriate CEQA Document (e.g. Negative Declaration, Mitigate Negative Declaration, etc.).

It is anticipated that the resource agencies (National Marine Fisheries Service (NMFS), US Fish and Wildlife Service, etc.) and/or regulatory agencies (i.e. State Water Resources Control Board) may comment on the CEQA analysis for the Contract Change initiative regarding the status of the Habitat Conservation Plan and other ongoing regulatory compliance initiatives currently underway for the Lopez Project. The proposed strategy to addressing comments from these agencies is to outline the current status and workplan for the Habitat Conservation Plan (e.g. Instream Habitat Study, Arroyo Grande Valley Subbasin GSP and modeling toolsets, etc.).

Next Steps

If the Committee approves moving forward with the CEQA process, the anticipated next steps for Zone 3 are outlined below:

CEQA Process:

- 1) outreach to NMFS regarding the upcoming CEQA evaluation for the Contract Changes;
- 2) release of the Notice of Preparation and Project Description;

- 3) receive responses/comments on Notice Of Preparation;
- 4) Prepare and release draft Mitigated Negative Declaration (MND);
- 5) respond to comments on Draft MND;
- 6) District Board of Supervisors certifies the MND.

Legal Review Process:

- 1) District legal counsel completes review of proposed specific contract language edits;
- 2) Zone 3 agency legal counsel reviews of proposed specific contract language edits;
- 3) finalize language edits between District and Zone 3 Agencies;
- 4) Zone 3 Contractor's Governing Boards approve the amended and restated Zone 3 Contracts;
- 5) District Board of Supervisors approve the amended and restate Zone 3 Contracts at same meeting that MND is certified.

Attachment 1 – Contract Changes

Attachment 2 – Proposed CEQA Project Description

County of San Luis Obispo Department of Public Works

County Govt Center, Room 206 | San Luis Obispo, CA 93408 | (P) 805-781-5252 | (F) 805-781-1229
pwd@co.slo.ca.us | slocounty.ca.gov



AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA 93424
Office and Meeting Room - 100 San Luis Street, Avila Beach
Telephone (805) 595-2664 FAX (805) 595-7623
E-mail: avilacsd@gmail.com

REQUEST FOR QUALIFICATIONS AND PROPOSAL - DISTRICT GENERAL COUNSEL

NOTICE IS HEREBY GIVE THAT THE Board of Directors of the Avila Beach Community Services District, hereinafter referred to as "District," is seeking statements of proposals from qualified firms and/or individuals that are able to provide general counsel services to the District as its designated "District General Counsel." This Request for Proposal (RFP) document includes background information, scope of services, minimum qualification requirements, specifications, submission, requirements and delineates the evaluation and selection process.

Qualified firms and/or individuals have the option of sending their RFP documents via email, standard mail or personal delivery. The term of the contract will begin on approximately on December 1st, 2020. Either party will be able to cancel the contract upon 30 days written notice. **RFP documents must be received by the District no later than 1:00 p.m. Pacific Standard Time, on Monday, November 2nd, 2020 at the following address:**

**Avila Beach Community Services District
Attention: Brad Hagemann, General Manager
District Board Room & Office 100 San Luis Street
Mailing Address: P.O. Box 309
Avila Beach, CA 93424
Email: avilacsd@gmail.com**

If hardcopies, please provide one unbound original, three copies, and one electronic copy on USB Flash Drive of the RFP documents. The original copy must be signed by a representative authorized to bind the firm or individual. RFP documents are to be submitted in sealed packages with the name of the firm/individual and RFP title "Response to Request for Proposal - District General Counsel Services for Avila Beach Community Services District" clearly marked on the outside of the package. Failure to comply with the requirements set forth in this RFP may result in disqualification. RFP documents and/or modifications received subsequent to the hour and date specified above will not be considered. The District reserves the right to reject all submittals. Acceptance of any submittal pursuant to this RFP shall not constitute any implied intent to enter into a contract. The contract award, if any, will be made to the qualified firm or individual who, in the District's sole discretion, is best able to perform the required services in a manner most beneficial to the District.

The award will be made on the qualifications and the best value to the District. This RFP does not obligate the District to award a contract, and the District reserves the right to cancel the solicitation. If you have any questions regarding this RFP, please call the District's General Manager, Brad Hagemann, at 805-835-3163 or Hagemann.associates@gmail.com prior to the above-mentioned deadline for submissions.



Bradley Hagemann <hagemann.associates@gmail.com>

FPPC Revises the "Public Generally" Exception for Public Officials with Conflicts of Interest

1 message

Richards, Watson & Gershon <e-alert@rwglaw.com>
Reply-To: e-alert@rwglaw.com
To: hagemann.associates@gmail.com

Wed, Oct 7, 2020 at 1:18 PM



FPPC Revises the "Public Generally" Exception for Public Officials with Conflicts of Interest

Public officials now have greater clarity about when a governmental decision will have an indistinguishable effect on the public generally, thereby allowing them to participate in the decision despite a potential conflict of interest.

Under the Political Reform Act, public officials may not make, participate in making, or attempt to use their official positions to influence a governmental decision in which they know or have reason to know that they have a disqualifying financial interest. A public official generally has a disqualifying financial interest if the decision will have a reasonably foreseeable material financial effect on the official, the official's immediate family, or on certain financial interests. However, under the "public generally" exception, an official with a financial interest may still participate in a governmental decision if the financial effect on the official's interest is **indistinguishable** from the decision's effect on the public generally. The Fair Political Practices Commission (FPPC) recently amended Regulation 18703, which sets forth the rules for applying the "public generally" exception.

Revised Regulation 18703 amends both the general rule for the "public generally" exception and the specific rules for special circumstances. The general rule for the "public generally" exception requires the official to demonstrate that: (1) the governmental decision affects a **"significant segment"** of the public in the official's jurisdiction; and (2) the governmental decision's effect on the official's financial interest is not unique compared to the effect on the significant segment. The FPPC recently revised the general rule to create a lower "significant segment" threshold of **15 percent** — instead of 25 percent — for residential real property within the official's jurisdiction if the only interest impacted is the official's **primary residence**. All other aspects of the general rule remain the same.

Revised Regulation 18703 also amends requirements for the application of the "public generally" exception in some special circumstances, as follows:

- **Public Services and Utilities:** A public official may ***no longer*** participate in a decision to ***impose*** an assessment, tax, fee, or utility rate, or ***determine the boundaries*** of a property or groups of persons subject to an assessment, tax, fee, or utility rate if it is reasonably foreseeable that the decision would have a material impact on the official's financial interests. However, revised Regulation 18703 clarifies that an official may participate in ***setting*** or ***adjusting*** the ***amount*** of the assessment, tax, fee, or utility rate, so long as such charges are applied equally, proportionally, or by the same percentage to the official's interest and all others subject to the charges.
- **Limited Neighborhood Effects:** Under this exception, a public official may participate in decisions on specific types of ordinances if the decision affects residential properties in a specific location. The revised Regulation clarifies that in order to fall into this exception, the decision must affect ***over 50 parcels or five percent*** of the residential real properties in the official's jurisdiction.
- **Rental Properties:** Finally, revised Regulation 18703 clarifies that the exception for interests in rental properties applies (in certain circumstances) for public officials who are tenants ***and landlords***. Officials now may participate in broad rent control decisions and tenant protection measures if: (1) the decision applies to all residential rentals within the official's jurisdiction except those exempted by the Costa-Hawkins Rental Housing Act; (2) the official owns three or fewer residential rental units; and (3) the only interests affected by the decision are the official's interests in the residential property as a landlord or the official's interests in a primary residence (as either a lessee or as the owner of the property).

The Revised FPPC Regulation can be viewed [here](#).

If you have any questions about conflicts of interest under California law, or how these amendments may impact your jurisdiction, please contact [Diana Varat](#) or [Chelsea Straus](#).



Diana Varat

Drawing from her background in urban planning, Diana Varat has advised dozens of public agencies in California on complex land use and housing matters. [Read bio](#)

T | 213.626.8484

F | 213.626.0078

Email

Chelsea Straus

Chelsea joined Richards, Watson & Gershon in 2018 as a Summer Associate. [Read bio](#)

T | 213.626.8484

F | 213.626.0078



October 7, 2020

Avila Beach Community Services District
100 San Luis Street
Avila Beach, CA 93424

**SUBJECT: SEPTEMBER 2020 MONTHLY FACILITY REPORT FOR THE AVILA BEACH COMMUNITY SERVICES
DISTRICT WASTEWATER TREATMENT PLANT, WATER SYSTEM AND COLLECTION SYSTEM**

WASTEWATER TREATMENT PLANT

Areas within the wastewater plant that are known to accumulate solids continue to be manually cleaned on a regular basis. The Chlorine Contact Chamber floor is vacuumed out on a weekly basis. These solids, if left to decompose, can have a negative effect on the effluent quality leaving the facility.

The First Street lift station amperage clamps were found reading out of range and they were replaced.

Secondary sedimentation basin #2 was drained and inspected; bearings were inspected and lubricated, flyghts were replaced, a support bracket for the flyghts was replaced and the scum skimmers had new rubbers installed. The torque clutch was found seized, it was disassembled machined and reassembled. Staff recommends replacing the unit.

The upper eye wash station was corroded, and the valves were failing; The District provided a new unit, and it was replaced.

A new flowmeter was installed on the recirculation pump discharge piping.

WATER SYSTEM

The small water storage tank continues to be used as standby, with FRM staff monitoring the water quality in the tank and flushing as needed. FRM Staff continues to monitor the chlorine residuals and provide additional chlorine as needed. Staff has been performing distribution flushing on an as needed basis.

COMPLIANCE RECORD AND PLANT PERFORMANCE

Staff compiled the data to complete the monthly Self-Monitoring Report and Discharge Monitoring Report in California Integrated Water Quality System (CIWQS). Once approved, the reports are uploaded into CIWQS and certified by ABCSD Staff.

Plant Design for Influent BOD is 270 mg/L. The permit limit for Effluent TSS and BOD is a Monthly Average of 40 mg/L with a Daily Maximum of 90 mg/L.

Staff is continuing to work on the Sewer System Management Plan (SSMP) updates required by the Regional Water Quality Control Board (RWQCB) every five years.

Sincerely,

FLUID RESOURCE MANAGEMENT



Carinna Butler
Operations Manager

ATTACHMENTS

- Self-Monitoring Report
- ABCSD Average Daily WWTP Effluent Flow (2018-2020)
- ABCSD Monthly Total WWTP Effluent Flow (2018-2020)
- Port San Luis Monthly Total Flow (2018-2020)
- Monthly Average Influent BOD (2018-2020)
- Monthly Average Effluent BOD (2018-2020)
- Monthly Water Purchased from Lopez (2018-2020)
- ABCSD Monthly Water Sold (2018-2020)



Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month
Annual report due January 30

Month: **SEPTEMBER 2020**

Effluent and Influent Monitoring

Date	Daily Flow (MGD)			Effluent Monitoring		
	Total	Max (gpm)	Avg (gpm)	Biweekly Total Coliform	Biweekly Fecal Coliform	Daily Chlorine Residual
1	0.043371	87	30	<2	<2	<0.02
2	0.048118	75	34			<0.02
3	0.040812	103	28	<2	<2	<0.02
4	0.054156	299	38			<0.02
5	0.080579	101	56			<0.02
6	0.081683	94	41			<0.02
7	0.067392	103	47			<0.02
8	0.052638	119	37	<2	<2	<0.02
9	0.042982	87	30			<0.02
10	0.048441	86	34	<2	<2	<0.02
11	0.052350	87	37			<0.02
12	0.063509	88	39			<0.02
13	0.079364	127	55			<0.02
14	0.055457	101	39			<0.02
15	0.047727	94	33	<2	<2	<0.02
16	0.045223	85	32			<0.02
17	0.042615	76	30	<2	<2	<0.02
18	0.054950	82	39			<0.02
19	0.067015	98	47			<0.02
20	0.063121	96	44			<0.02
21	0.051306	92	36			<0.02
22	0.052413	110	37	<2	<2	<0.02
23	0.046650	95	33			<0.02
24	0.049605	80	35	<2	<2	<0.02
25	0.039192	103	27			<0.02
26	0.064316	95	45			<0.02
27	0.065302	99	46			<0.02
28	0.050874	88	36			<0.02
29	0.049017	86	34	<2	<2	<0.02
30	0.045024	92	31			<0.02
31						
Min	0.039192	75	27	<2	<2	<0.02
Mean	0.054840	101	38	<2	<2	<0.02
Max	0.081683	299	56	<2	<2	<0.02
Total	1.645202	Effluent daily (dry weather) flow NTE 0.2 MGD (mean).				

Date	Biweekly Effluent BOD (24 HC)	Biweekly Effluent TSS (24 HC)	Biweekly Influent BOD (24 HC)	Biweekly Influent TSS (24 HC)	Monthly Effluent Oil & Grease (Grab)
9/3/20	13	9	286	260	<5.0
9/6/20	24	16	391	356	
9/10/20	13	8	281	207	
9/13/20	18	12	583	392	
9/17/20	16	12	223	232	
9/20/20	15	12	337	348	
9/24/20	12	10	285	146	
9/27/20	29	20	397	264	
Min	12	8	223	146	<5.0
Mean	18	12	348	276	<5.0
Max	29	20	583	392	<5.0
BOD Removal: 95.0%			TSS Removal: 95.5%		

Effluent Monitoring

Date	Weekly Set. Solids (Grab)	Weekly Turbidity (Grab)	Weekly pH (Grab)	Weekly Temp °F (Grab)
9/3/20	0.1	16.1	6.6	73
9/10/20	<0.1	7.79	6.4	72
9/17/20	<0.1	16.4	6.6	71
9/24/20	<0.1	13.8	6.7	72
Min	<0.1	7.8	6.4	71
Mean	<0.1	13.5	6.6	72
Max	0.1	16.4	6.7	73

Effluent Limits

Parameter	Units	Monthly Avg	Weekly Avg	Daily Max
BOD	mg/L	40	60	90
Suspended Solids	mg/L	40	60	90
Oil and Grease	mg/L	25	40	75
Turbidity	NTU	75	100	225
Total Coliform	MPN/100 mL	7 Sample Median: 23		
		More than once in 30 days: 240		
		Daily Maximum: 2,400		
Chlorine Residual	mg/L	6 Month Median: 0.3		1.2
pH	pH units	Between 6.0 - 9.0		
Settleable Solids	mL/L	1.0	1.5	3.0
BOD/TSS Removal	%	≥ 75%	***	***

I certify under penalty of perjury that the foregoing is true and accurate and that the sampling procedure and analysis used are as specified in the Waste Discharge Order for this facility.

SIGNATURE: _____

DATE: _____

PRINTED NAME: _____

TITLE: _____

Influent Brine Received

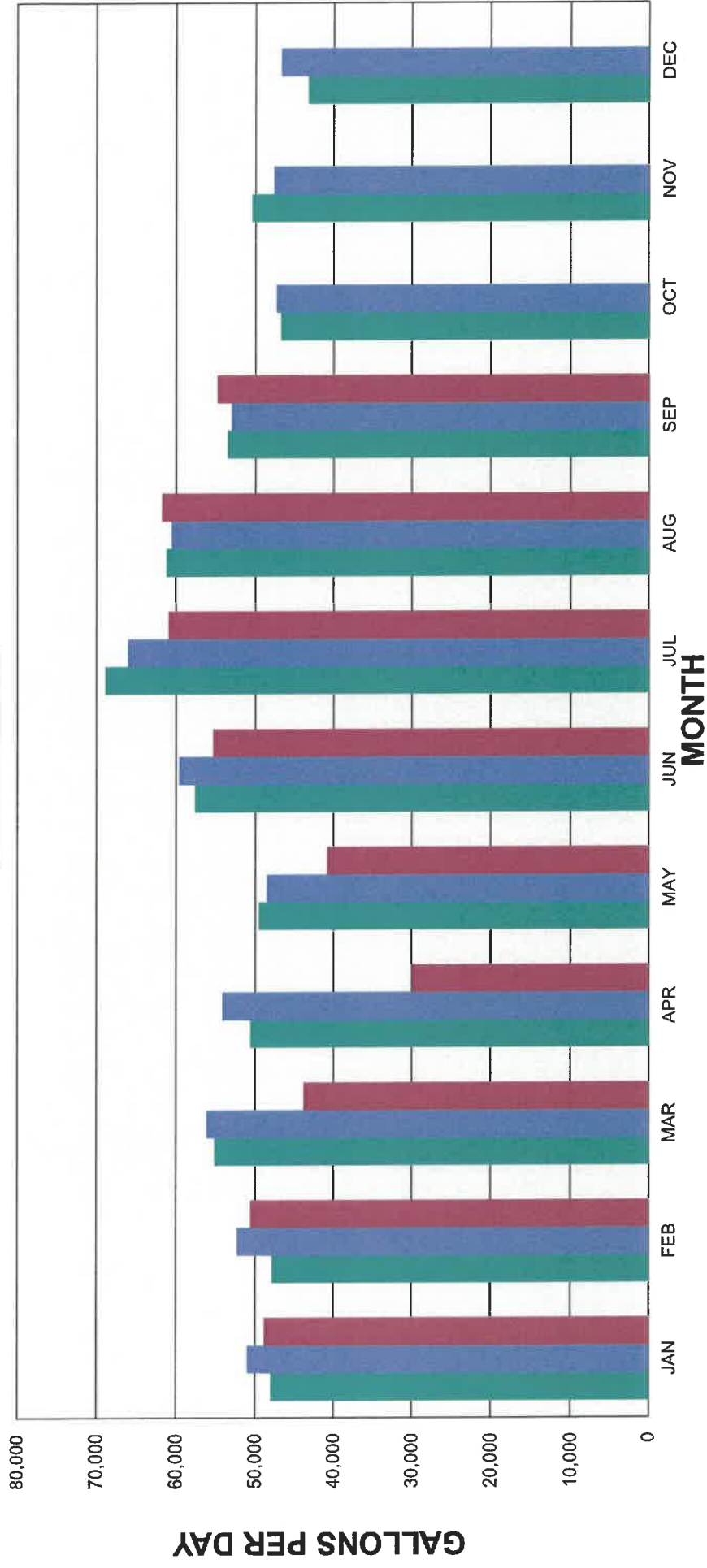
Date	Volume (Gallons)
	N/A

Sludge Removal

Date	Gallons
9/8/20	4,800
9/22/20	4,500

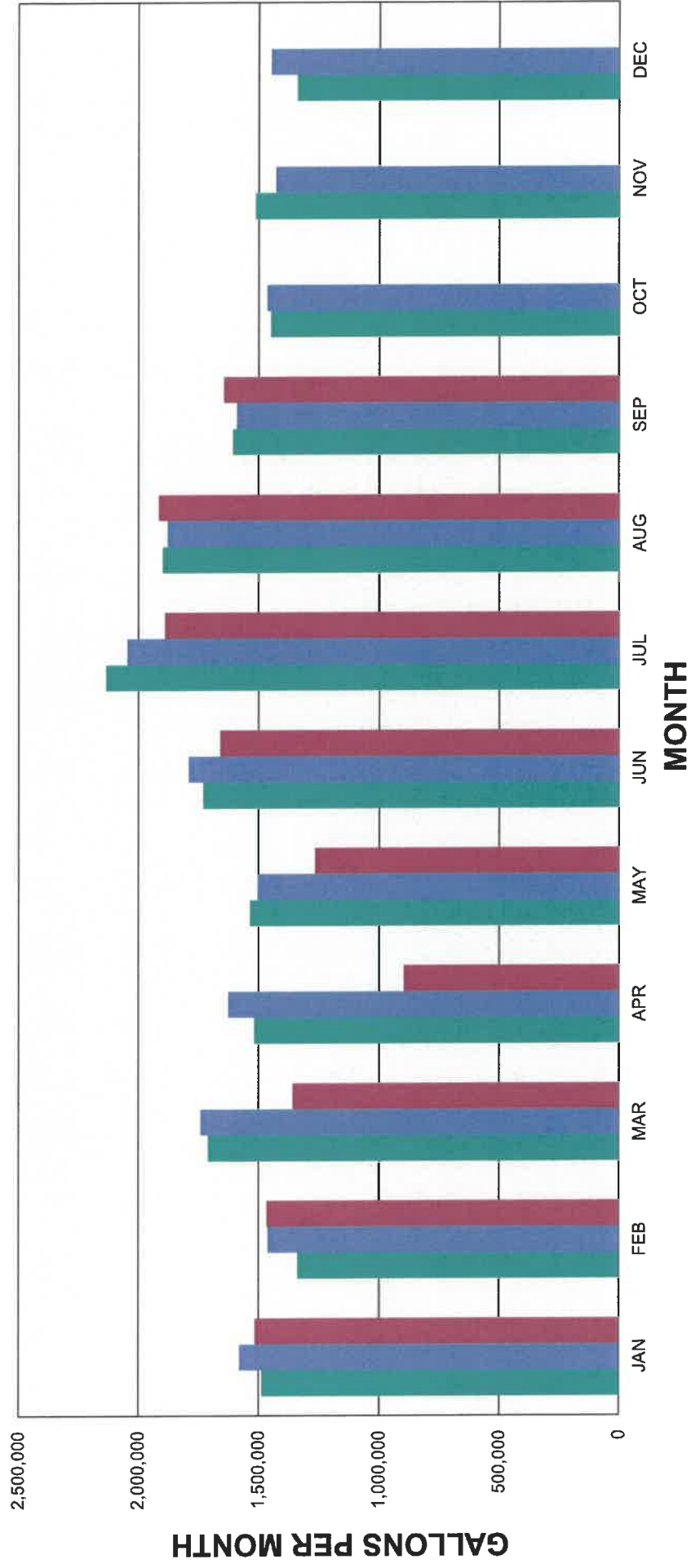
ABCSD AVERAGE DAILY WWTP EFFLUENT FLOW (2018 - 2020)

2018 2019 2020

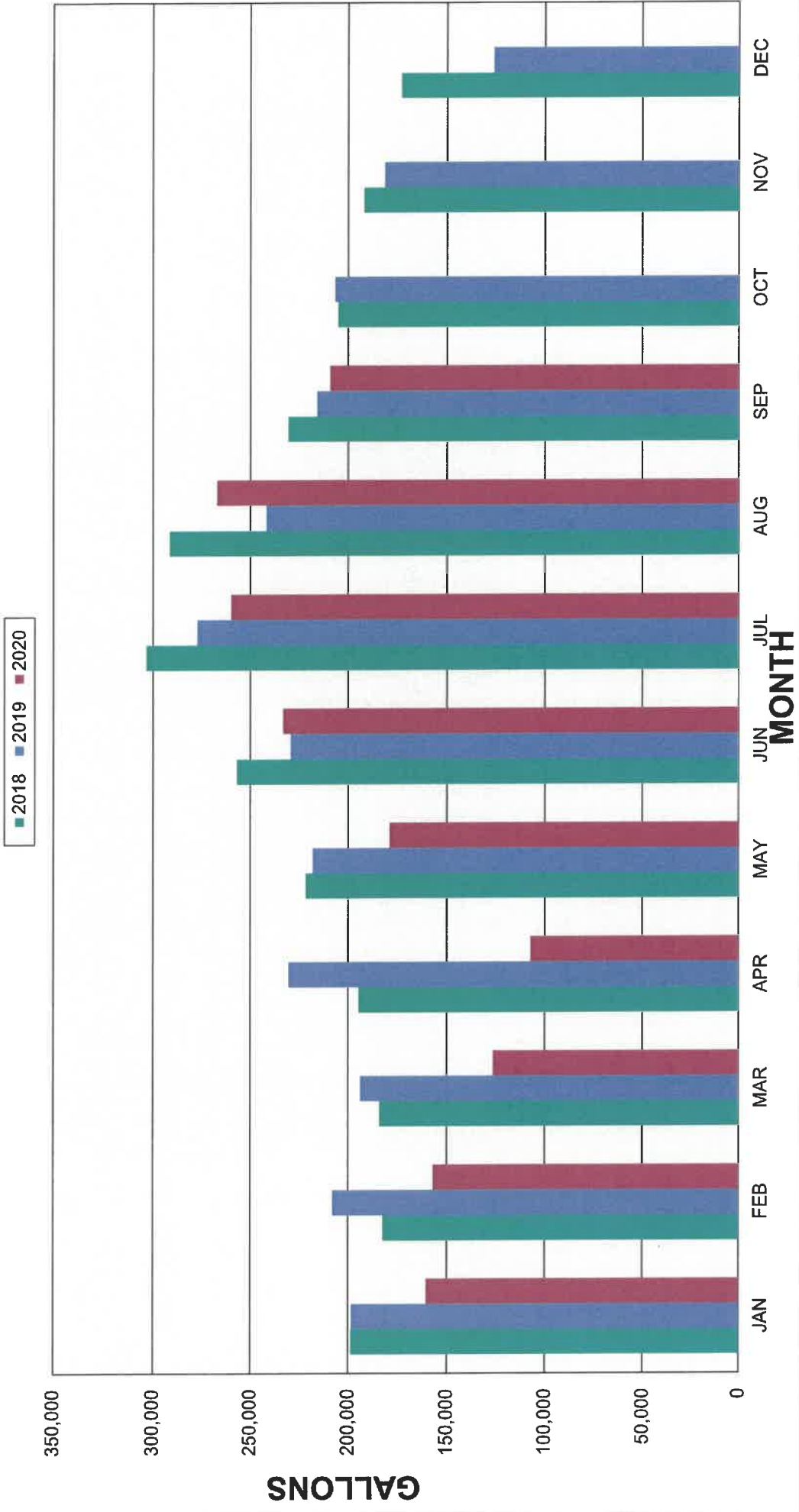


ABCSD MONTHLY TOTAL WWTP EFFLUENT FLOW (2018 - 2020)

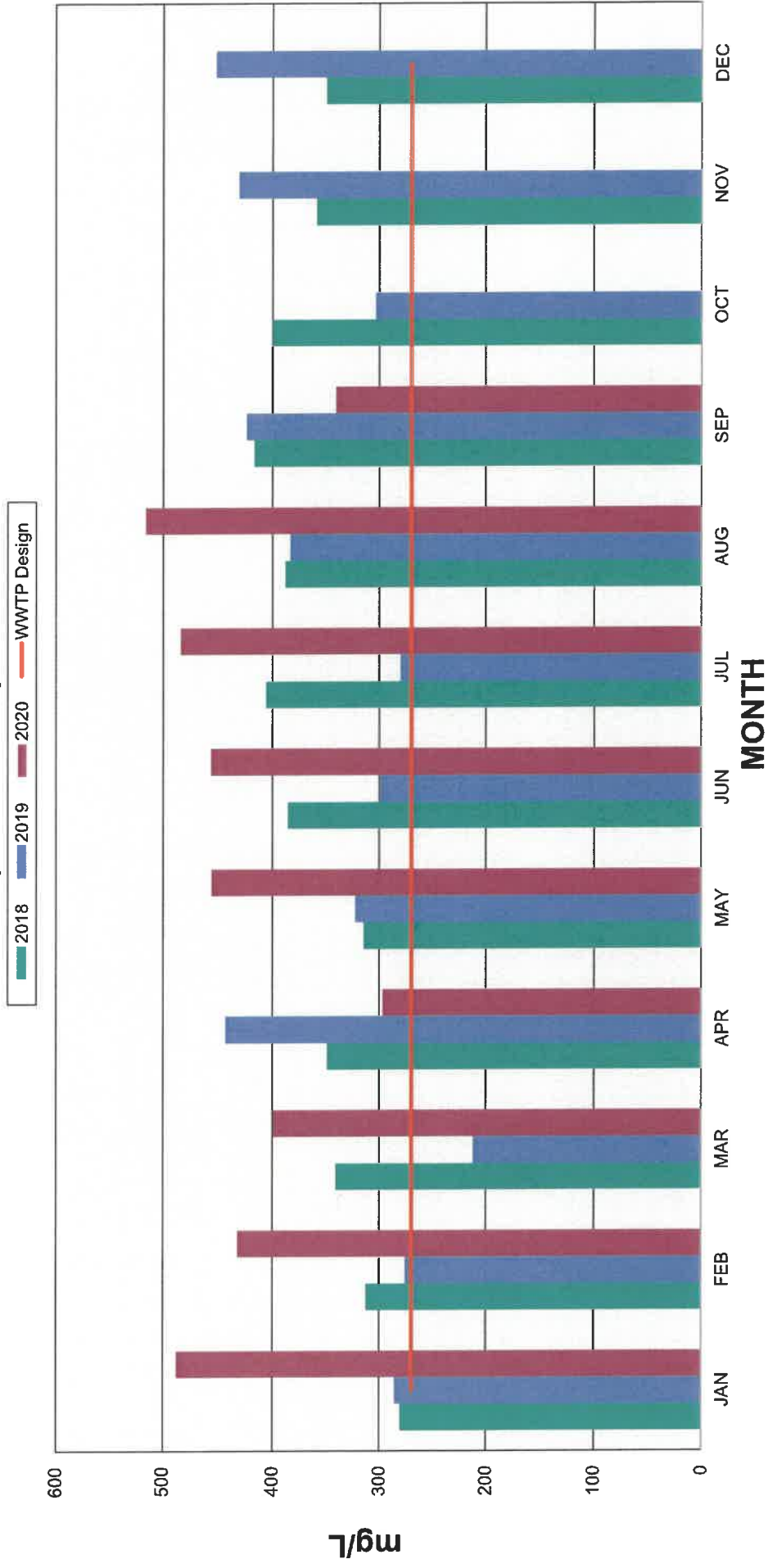
■ 2018
 ■ 2019
 ■ 2020



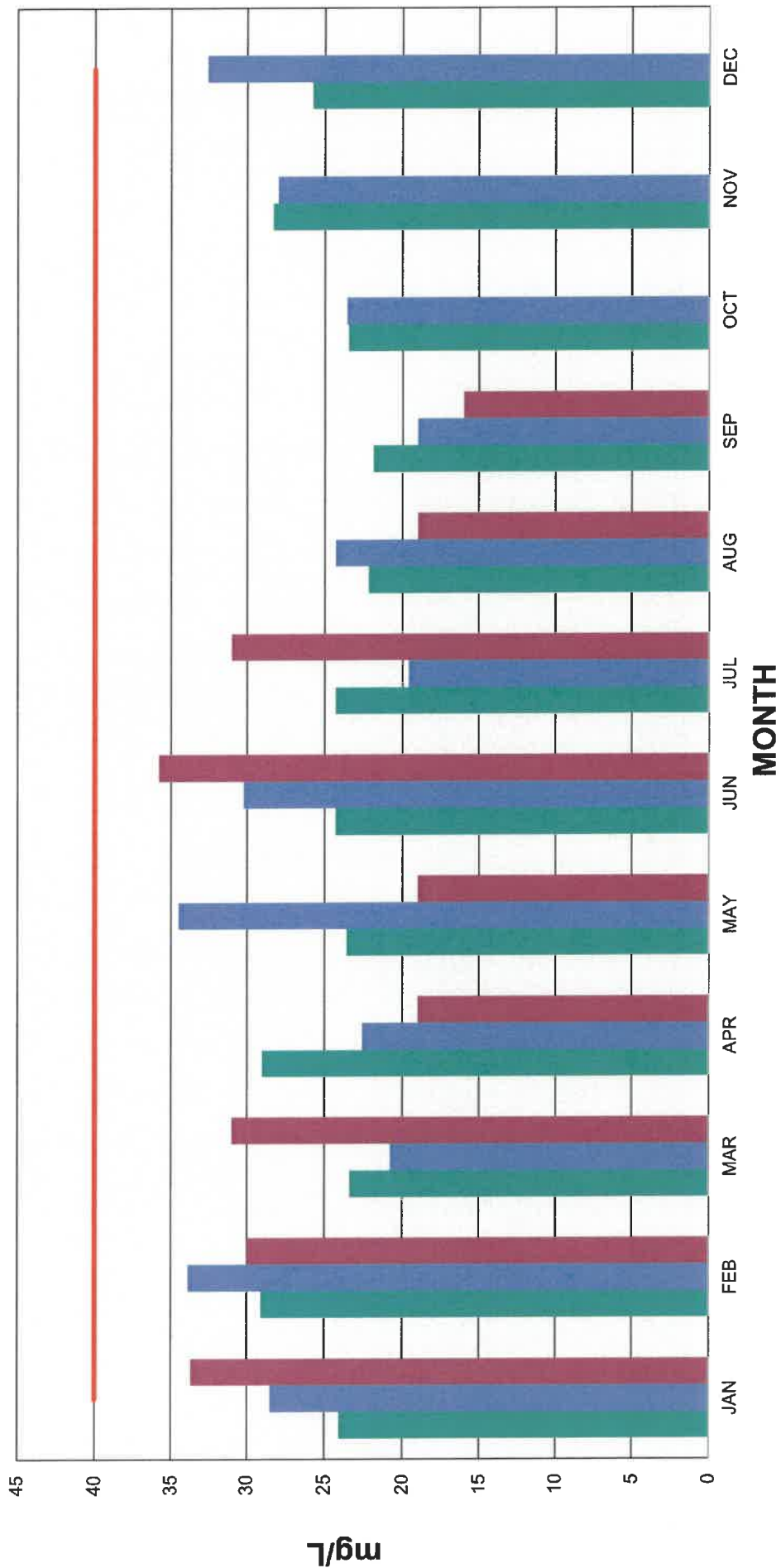
PORT SAN LUIS MONTHLY TOTAL FLOW (2018 - 2020)



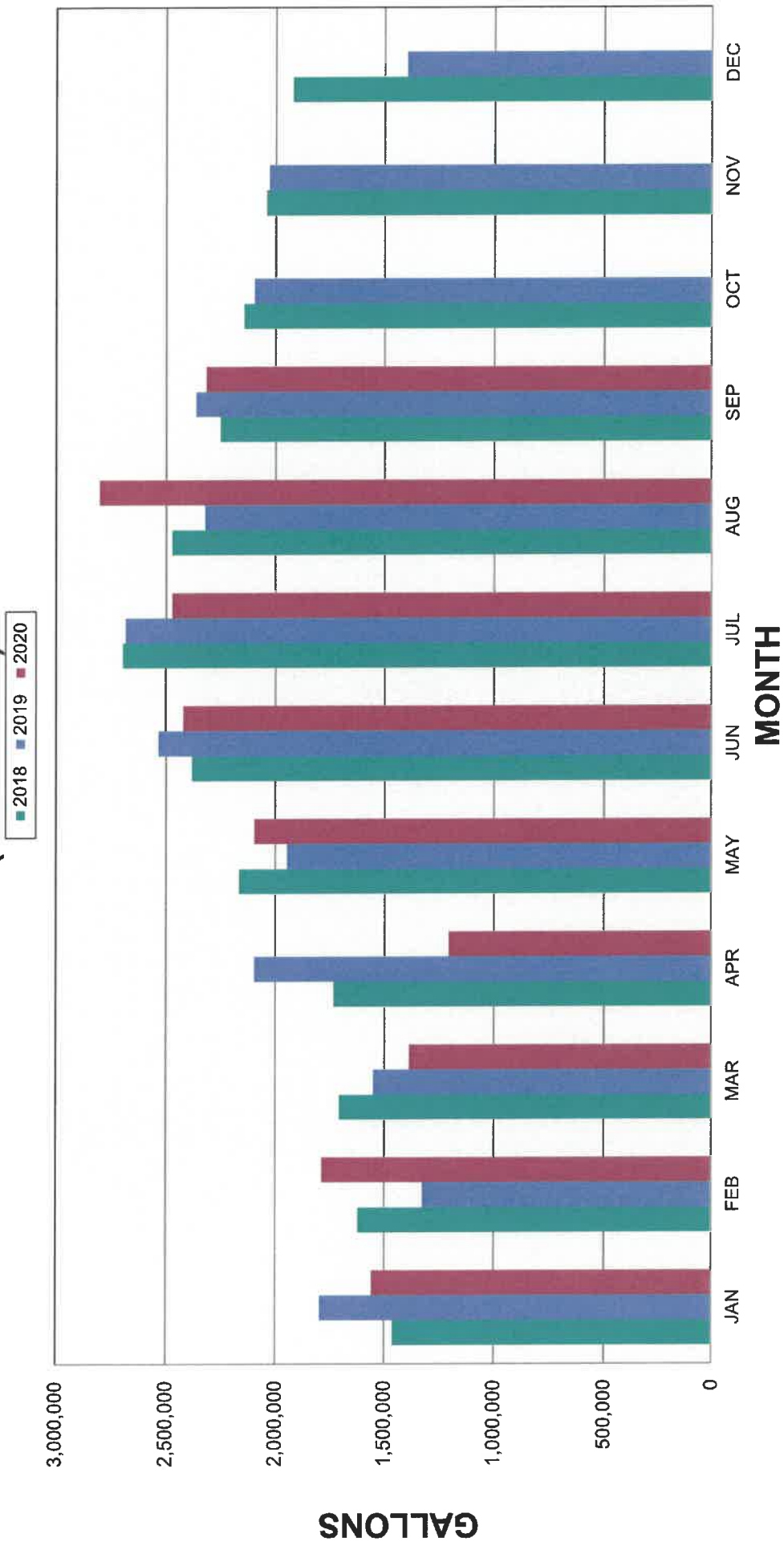
ABCSD MONTHLY AVERAGE INFLUENT BOD (2018 - 2020)



ABCSD MONTHLY AVERAGE EFFLUENT BOD (2018 - 2020)

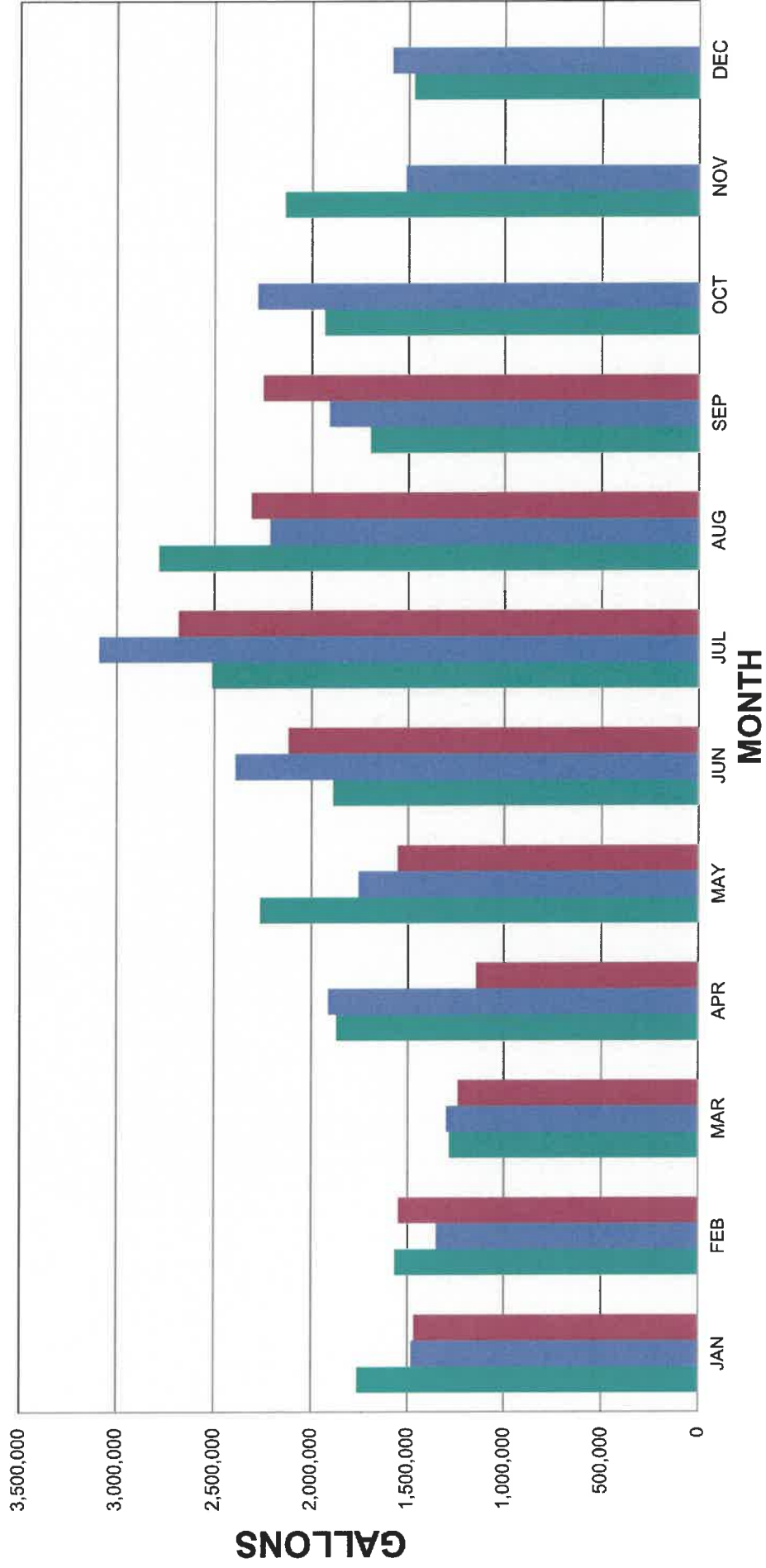


ABCSD MONTHLY WATER PURCHASED FROM LOPEZ (2018 - 2020)



ABCSD MONTHLY WATER SOLD (2018 - 2020)

2018 2019 2020



AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager



DATE: October 13, 2020

SUBJECT: Award a Notice of Intent to Purchase to Cloacina, LLC for Purchase of Membrane Bioreactor (MBR) Unit

Recommendation:

Staff recommends awarding the contract for purchase of membrane bioreactor treatment system to Cloacina, LLC for approximately \$1,250,000. Cloacina's proposal was the highest ranked based on the evaluation criteria as described below. Staff recommends issuing a "Notice of Intent to Purchase" letter while we work out additional scope of work integration items that can be most cost effectively included in the MBR Purchase Agreement.

Funding:

The District's intention is to fund planning, permitting and engineering costs this fiscal year on a "pay as you go" basis and then obtain long-term financing through the CSDA Foundation for the construction of the Project in FY 2021/22. The District's FY 2020/21 approved budget includes \$230,000 for the WWTP Redundancy Project. These funds will be used to compensate the successful MBR Equipment Supplier for providing design assistance, including submittals and shop drawings during the final design phase of the Project. Staff estimates the cost for these services to be approximately \$100,000. As part of the construction bid process, the MBR procurement contract will be assigned to the General Contractor. Based on the current project schedule, construction is anticipated to begin in the second quarter of 2021. The proposal includes a monthly cost escalation which will be applied in the event that the MBR equipment is not ordered by the General Contractor by October 31, 2021. Cloacina's proposal indicated no charge for the first 60 days, then an escalation of \$1,000 per month.

Discussion:

The District is implementing the WWTP Redundancy Project to improve effluent quality, address lack of redundancy in the secondary treatment process and provide increased instantaneous flows and loading in the influent wet well. The District retained MKN Engineering to prepare an alternatives study and preliminary engineering work. The alternatives study recommended a membrane bioreactor (MBR) package treatment system to provide side-stream treatment at the WWTP, reducing flow and loading to the existing processes. The Preliminary Engineering Report outlined the design criteria for the MBR system, lift station improvements, and other project components.

On June 18, 2020, the District published the Request for Proposals (RFP) from qualified package membrane bioreactor treatment equipment suppliers to furnish an MBR Package System for the Project. The District's intent is to pre-select an MBR manufacturer and integrator and then coordinate final design and bid documents. The District will retain an engineering contractor to coordinate with the MBR Equipment Supplier and finalize the Project design. The equipment contract will be assigned to the General Contractor for procurement and installation of the equipment after the design is complete and the project is awarded to the General Contractor.

On July 15, 2020 proposals were received from three suppliers: Cloacina, Smith & Loveless, and DuPont. Proposals were evaluated based on the following criteria as described in the RFP.

- Written Process Guarantee – 5 points
- Schedule of Delivery – 2 points
- Qualifications and Experience – 8 points
- Supplied Equipment (quality, performance, completeness, etc.) – 25 points
- Conformance to Specified Product and Equipment Lists – 10 points
- Proposal Exceptions – 5 points
- Warranty – 5 points
- Reference Installations and Evaluation – 10 points
- Capital Cost – 20 points
- Operating and Maintenance Cost – 10 points

The evaluation resulted in the following scores (capital costs are shown below):

- Cloacina – 100 [\$1.211 million]
- DuPont – 90 [\$1.866 million]
- Smith and Loveless – 76 [\$1.689 million]

Cloacina met the technical requirements of the RFP and equipment specifications contained therein, provided three relevant references that provided positive responses, and submitted the lowest capital, operating, and maintenance costs of all three proposers.

Staff recommends the Board issue a Notice of Intent to award the contract to Cloacina, LLP for a cost of approximately \$1,250,000. The final contract amount will be refined to include integration costs that will be most cost effective for Cloacina to provide rather than the general contractor.


Next Steps: The next major step is for the Board to award a contract for any value engineering (now that an MBR manufacturer has been selected), final design, and preparation of bid documents. Staff intends to bring a recommendation for Board consideration at the November Board meeting.

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: October 13, 2020

SUBJECT: Notice of Intent to Adopt Mitigated Negative Declaration for WW System Improvements

Recommendation:
Information Item Only

Discussion:

In order to comply with the California Environmental Quality Act (CEQA), the District retained Oliveria Environmental Consulting to prepare an Initial Study and Mitigated Negative Declaration (MND) for the District's two wastewater system improvement projects (Force Main Realignment and WWTP Redundancy Project). The Draft MND was filed with the State Clearinghouse on October 2, 2020, for transmittal to any interested agencies and posted on the District's website. A copy of the MND is also available at the District office. District staff also published the attached Notice of Intent to Adopt a Project MND on October 2, 2020, in the local newspaper and provided a copy of the Notice to any interested parties.

The public comment period for the MND ends on November 2, 2020. District staff and consultants will review and formally respond to public comments and intends to schedule Board adoption of the MND at the November 10, 2020, Regular Board meeting. Adoption of the MND and adherence to the mitigation measures will conclude the CEQA process for the two projects.

This is an additional public noticing and information item only. No action is required of the Board at this time.



Avila Beach Community Services District

Notice of Intent to Adopt a Mitigated Negative Declaration

October 2, 2020

To: All Interested Parties

From: Avila Beach Community Services District

Subject: Notice of Intent to Adopt a Project Mitigated Negative Declaration for Wastewater System Improvements

The purpose of this notice is to provide a Public Notice that the Avila Beach Community Services District (District) intends to adopt a Mitigated Negative Declaration (MND) prepared pursuant to Section 21080 of the CEQA Guidelines for the proposed Avila Beach CSD Force Main Realignment Gravity Main Replacement and WWTP Redundancy Project.

Project Description Summary:

Force Main Realignment and Gravity Main Replacement

The proposed project consists of realignment of a sewage force main and replacement of a gravity sewer line in the Community of Avila Beach. Phase 1, includes re-routing of a sanitary sewer force main, from the existing First Street lift station, through the Port San Luis Harbor District Public Parking Lot and continuing to a newly constructed manhole on Avila Beach Drive. Phase 2 includes replacement of a section of gravity sewer main located at the Avila Beach Drive/San Miguel Street intersection, extending across Avila Beach Drive to the existing WWTP. Both phases will consist of jack and bore directional drill construction technology, with surface ground disturbance limited to two access and two receiver pits.

Wastewater Treatment Plant (WWTP) Redundancy Project

The proposed project includes improvements at the WWTP influent lift station and added treatment redundancy to provide a higher quality effluent, allow for operational flexibility and enhance the opportunity for wastewater recycling. The entire project would be located within the existing footprint of the community WWTP. The proposed project includes the following elements:

Install Side Stream Organic Loading Redundancy Treatment System:

- Install a packaged Membrane Bioreactor (MBR) treatment plant;
- Associated system piping, electrical, and controls integration; and
- Associated site-work including retaining wall, earthen fill, and concrete slab.

Influent Lift Station Improvements:

- Upsize the submersible pumps from 5 horsepower to 7.5 horsepower;
- Replace existing variable frequency drives to accommodate the new influent pumps;
- Recoat the influent wet well, as needed; and
- Install new electrical panels, wiring, and instrumentation, to accommodate new pumps.

Environmental Impacts: The Mitigated Negative Declaration focuses on the following issues: air quality, biological resources, cultural resources, geology/soils, noise and tribal cultural resources. Please refer to the project MND for a detailed analysis of the project environmental impacts.

Public Comment Period: The public comment period is from October 2, 2020 to November 2, 2020, at 5:00pm. Any written comments on the MND should be sent to the Avila Beach CSD at the address or email address noted below, to the attention of Brad Hagemann, General Manager.

How to Get More Information: A copy of the MND will be available for review at the Avila Beach CSD web site (www.avilabeachcsd.org). Persons, agencies or organizations interested in obtaining additional copies of the project MND and/or information regarding the environmental review process for the proposed project should contact the Avila Beach Community Services District at 100 San Luis Street, Avila Beach CA 93424 (805-595-2664) or via email at avilacsd@gmail.com.

Project Hearing: The District Board of Directors is tentatively scheduled to consider adoption of the MND at their Regular Board meeting on November 10, 2020. Please contact the Avila Beach Community Services District for additional information at the contacts listed above.

Notice of Completion & Environmental Document Transmittal

Mail to: State Clearinghouse, P.O. Box 3044, Sacramento, CA 95812-3044 (916) 445-0613
 For Hand Delivery/Street Address: 1400 Tenth Street, Sacramento, CA 95814

SCH #

Project Title: ABCSD Force Main Realignment Gravity Main Replacement and WWTP Redundancy Project

Lead Agency: Avila Beach Community Services District

Contact Person: Brad Hagemann, General Manager

Mailing Address: 100 San Luis Street

Phone: 805-595-2664

City: Avila Beach

Zip: 93424

County: San Luis Obispo

Project Location: County: San Luis Obispo City/Nearest Community: Avila Beach

Cross Streets: Avila Beach Drive, San Miguel Street Zip Code: 93424

Longitude/Latitude (degrees, minutes and seconds): 35 ° 10 ' 54.42 " N / -120 ° 44 ' 00.30 " W Total Acres: NA (variable site)

Assessor's Parcel No.: Section: Twp.: Range: Base:

Within 2 Miles: State Hwy #: Waterways: San Luis Obispo Creek

Airports: Railways: Schools:

Document Type:

CEQA: ☐ NOP ☐ Draft EIR NEPA: ☐ NOI Other: ☐ Joint Document
☐ Early Cons ☐ Supplement/Subsequent EIR ☐ EA ☐ Final Document
☐ Neg Dec (Prior SCH No.) ☐ Draft EIS ☐ Other:
☒ Mit Neg Dec Other:

Local Action Type:

☐ General Plan Update ☐ Specific Plan ☐ Rezone ☐ Annexation
☐ General Plan Amendment ☐ Master Plan ☐ Prezone ☐ Redevelopment
☐ General Plan Element ☐ Planned Unit Development ☐ Use Permit ☐ Coastal Permit
☐ Community Plan ☒ Site Plan ☐ Land Division (Subdivision, etc.) ☐ Other:

Development Type:

☐ Residential: Units Acres ☐ Transportation: Type
☐ Office: Sq.ft. Acres Employees ☐ Mining: Mineral
☐ Commercial: Sq.ft. Acres Employees ☐ Power: Type MW
☐ Industrial: Sq.ft. Acres Employees ☐ Waste Treatment: Type MGD
☐ Educational: ☐ Hazardous Waste: Type
☐ Recreational: ☒ Other: Sewer line and wastewater treatment plant improvements
☐ Water Facilities: Type MGD

Project Issues Discussed in Document:

☐ Aesthetic/Visual ☐ Fiscal ☐ Recreation/Parks ☐ Vegetation
☐ Agricultural Land ☐ Flood Plain/Flooding ☐ Schools/Universities ☐ Water Quality
☒ Air Quality ☐ Forest Land/Fire Hazard ☐ Septic Systems ☐ Water Supply/Groundwater
☒ Archeological/Historical ☐ Geologic/Seismic ☐ Sewer Capacity ☐ Wetland/Riparian
☒ Biological Resources ☐ Minerals ☐ Soil Erosion/Compaction/Grading ☐ Growth Inducement
☐ Coastal Zone ☒ Noise ☐ Solid Waste ☐ Land Use
☐ Drainage/Absorption ☐ Population/Housing Balance ☐ Toxic/Hazardous ☐ Cumulative Effects
☐ Economic/Jobs ☐ Public Services/Facilities ☐ Traffic/Circulation ☐ Other:

Present Land Use/Zoning/General Plan Designation: Public Facilities, Recreation

Project Description: (please use a separate page if necessary)

Project consists of the realignment of a sewage force main, replacement of a gravity sewer line and improvements to the wastewater treatment plant (WWTP). The force main realignment will re-route from the First Street lift station, through the Public Parking Lot and continue to an existing manhole in Avila Beach Drive. The gravity main replacement includes replacement of a section of gravity main at the Avila Beach Drive/San Miguel Street intersection, extending to the existing WWTP. The proposed WWTP improvements would consist of a packaged Membrane Bioreactor (MBR) treatment plant, associated system piping, electrical and controls integration. This includes an up-size of the submersible pumps, re-coating of the influent wet well, new electric panel, retaining wall and concrete slab foundation, all within the existing WWTP footprint.

Note: The State Clearinghouse will assign identification numbers for all new projects. If a SCH number already exists for a project (e.g. Notice of Preparation or previous draft document) please fill in.

Reviewing Agencies Checklist

Lead Agencies may recommend State Clearinghouse distribution by marking agencies below with and "X".
If you have already sent your document to the agency please denote that with an "S".

<input checked="" type="checkbox"/> Air Resources Board	<input type="checkbox"/> Office of Historic Preservation
<input type="checkbox"/> Boating & Waterways, Department of	<input type="checkbox"/> Office of Public School Construction
<input type="checkbox"/> California Emergency Management Agency	<input type="checkbox"/> Parks & Recreation, Department of
<input type="checkbox"/> California Highway Patrol	<input type="checkbox"/> Pesticide Regulation, Department of
<input checked="" type="checkbox"/> Caltrans District # <u>5</u>	<input type="checkbox"/> Public Utilities Commission
<input type="checkbox"/> Caltrans Division of Aeronautics	<input type="checkbox"/> Regional WQCB # _____
<input type="checkbox"/> Caltrans Planning	<input type="checkbox"/> Resources Agency
<input type="checkbox"/> Central Valley Flood Protection Board	<input type="checkbox"/> Resources Recycling and Recovery, Department of
<input type="checkbox"/> Coachella Valley Mtns. Conservancy	<input type="checkbox"/> S.F. Bay Conservation & Development Comm.
<input checked="" type="checkbox"/> Coastal Commission	<input type="checkbox"/> San Gabriel & Lower L.A. Rivers & Mtns. Conservancy
<input type="checkbox"/> Colorado River Board	<input type="checkbox"/> San Joaquin River Conservancy
<input type="checkbox"/> Conservation, Department of	<input type="checkbox"/> Santa Monica Mtns. Conservancy
<input type="checkbox"/> Corrections, Department of	<input type="checkbox"/> State Lands Commission
<input type="checkbox"/> Delta Protection Commission	<input type="checkbox"/> SWRCB: Clean Water Grants
<input type="checkbox"/> Education, Department of	<input type="checkbox"/> SWRCB: Water Quality
<input type="checkbox"/> Energy Commission	<input type="checkbox"/> SWRCB: Water Rights
<input checked="" type="checkbox"/> Fish & Game Region # <u>4</u>	<input type="checkbox"/> Tahoe Regional Planning Agency
<input type="checkbox"/> Food & Agriculture, Department of	<input type="checkbox"/> Toxic Substances Control, Department of
<input type="checkbox"/> Forestry and Fire Protection, Department of	<input type="checkbox"/> Water Resources, Department of
<input type="checkbox"/> General Services, Department of	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Health Services, Department of	<input type="checkbox"/> Other: _____
<input type="checkbox"/> Housing & Community Development	
<input checked="" type="checkbox"/> Native American Heritage Commission	

Local Public Review Period (to be filled in by lead agency)

Starting Date October 2, 2020 Ending Date November 2, 2020

Lead Agency (Complete if applicable):

Consulting Firm: <u>Oliveira Environmental Consulting, LLC</u>	Applicant: <u>Avila Beach Community Services District</u>
Address: <u>3155 Rose Avenue</u>	Address: <u>100 San Luis Street</u>
City/State/Zip: <u>San Luis Obispo, CA 93401</u>	City/State/Zip: <u>Avila Beach, CA 93424</u>
Contact: <u>Jeff Oliveira, Principal Environmental Planner</u>	Phone: <u>805-595-2664</u>
Phone: <u>805-234-7393</u>	

Signature of Lead Agency Representative:  Date: 9/29/2020

Authority cited: Section 21083, Public Resources Code. Reference: Section 21161, Public Resources Code.

