

**MINUTES OF REGULAR MEETING
July 11th, 2018**

1. CALL TO ORDER

President Pete Kelley called the regular meeting of the Board of Directors of the Avila Beach Community Services District, to order at 11:00 a.m. on the above date, in the Avila Beach Community Service District Building 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present: Pete Kelley
 Lynn Helenius
 Eric DeWeese

Absent: Kristin Berry
 Ara Najarian

Staff Present: Brad Hagemann, General Manager and District Engineer
 Kristi Dibbern, Accounting Clerk
 Krista Young, Operations Manager FRM

3. PUBLIC COMMENTS

Shirley Goetz, of Avila Beach had several questions for the Board regarding the Avila Beach Bird Sanctuary. She submitted revisions to the draft June 13th Board Meeting minutes. Ms. Goetz asked President Kelley several questions regarding his involvement in the Bird Sanctuary and relationship and knowledge of Mr. Geihs. President Kelley could not offer Ms. Goetz additional information other than he was an acquaintance of Mr. Geihs.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

1. SLO Sheriff:

Sheriff Jim Voge reported 82 calls for service during June. The calls included 16 suspicious persons calls, 20 disturbances, 2 petty thefts and 2 burglaries. No phone scams were reported this month. At the Pirate's Cove parking lot a window of a car was smashed in order to steal a purse. Sheriff Voge reported the Fourth of July was extremely busy and difficult to enforce at Pirate's Cove. A better law enforcement strategy will be implemented for next Fourth of July. Voge stated that from a law enforcement standpoint the Pirate's Cove parking lot should be paved, and more law enforcement units should be assigned to the area and access should be limited to daylight hours.

Cal Fire Report:

GM Hagemann reported the following for Cal Fire Battalion Chief Paul Lee: Cal Fire received 64 reported calls for service, 36 were for medical aid. There was an increase in calls, due to the number of tourists in town. Warm summer weather has caused several fires throughout the state. All equipment has been staffed and National Guard is assisting with several state fires. Cave Landing has been approved for additional funding for vegetation management project. As a reminder please weed whack before 10 a.m. in the morning.

B. Reports on Conferences, Meetings and General Communications.

A Sexual Harassment Training workshop, is scheduled in Avila at the District office by CSDA. The number of confirmed attendees is very low. Kristi will contact our Board Members to confirm whether or not the workshop is cancelled by CSDA.

5. CONSENT ITEMS

President Kelley introduced the consent items and inquired if any member of the Board or public wished to address any items.

- A. Minutes of June 13th, 2018 Regular Meeting
- B. Monthly Financial Review for June
- C. General Manager and District Engineer Report
- D. Water and Wastewater Superintendent Report for June

Lynn Helenius stated that she is in support of Vicki Book's letter regarding the trash problem near Kraken Coffee. GM Hagemann mentioned the District could adopt an ordinance regarding trash removal within the District boundaries. The City of San Luis Obispo ordinance states that trash bins must be off the street within 24 hours of pickup. Dr. Orth asked if there are other areas in Avila with the same issue. Director Kelley suggested our attorney put together an ordinance regarding garbage to approve during a future meeting.

On July 10th Ms. Goetz provided suggested revisions to the June 13th meeting minutes. GM Hagemann provided revised minutes in a red-line format. Ms. Goetz stated that she did not have any problems with the revisions. Director DeWeese made the motion to adopt the consent items including the suggested revisions to the June 13th meeting minutes. Director Helenius seconded the motion and it passed with a roll call vote 3 - 0. Adopting minutes as amended.

AYES: Lynn Helenius
Pete Kelley
Eric DeWeese

NOES: None

ABSENT: Ara Najarian

Kristin Berry

6. **DISCUSSION OF PULLED CONSENT ITEMS.**

None.

7. **BUSINESS ITEMS:** Items where Board action is called for.

A. Consolidation of General Election

GM Hagemann explained to the Board and public that it is in District's best financial interest to consolidate the election process with the County's election process. Staff recommends the Board adopt Resolution No. 2018-08. The Board is looking at significant Board turn over in December if the existing Directors Helenius, Kelley, Najarian and Berry do not re-apply. Staff asked for clarity on which Board Members plan on returning so potential candidates can be pursued. Director Kelley made the motion to adopt Resolution No. 2018-08. Director DeWeese seconded the motion and it passed with a roll call vote 3-0.

AYES: Pete Kelley
Eric DeWeese
Lynn Helenius

NOES: None

ABSENT: Ara Najarian
Kristin Berry

B. Mr. Jeff Garris requested consideration on his current water bill due to a water line leak at 244 First Street. District Policy 3038 allows staff to provide a reduction in this situation on the sewer portion of the utility bill in accordance with District Policy #3038. The Board concurred with the District's policy to reduce the sewer portion of Mr. Garris' bill.

C. Resolution of Appreciation No. 2018-07 for Board Member, Mr. Eric DeWeese. President Kelley read the resolution in appreciation for board member, Mr. Eric DeWeese. President Kelley made the motion to accept the Resolution No. 2018-07, Director Helenius seconded the motion. By acclamation the Resolution was adopted.

8. **COMMUNICATIONS:**

President Kelley commented on resident and business owner, Michael Kidd's letter which was included in the Board Packet. Mr. Kidd was concerned that the majority of the water was being paid for by 5 large businesses in the District. After consulting the water billing statements Residential and Multi-Family users consume and pay for 76% of the total water used in Avila.

GM Hagemann mentioned that the Chevron Avila Pointe Real Estate Division requested the District return the unused portion of the \$30,000 deposit Chevron made in 2013 to cover District staff costs. Staff has used approximately \$10,000 and has returned the balance. Staff time included working with Chevron on water demand for the project and other meetings related to Avila Pointe. Staff indicated that they did not anticipate the project moving forward in the near future and therefore requested the District return the balance of the deposit.

ADJOURNMENT: The meeting was adjourned at 12:05 p.m.

The next regular meeting of the Avila Beach Community Services District is scheduled for Wednesday, August 15th, 2018 at 11:00 AM at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,



Brad Hagemann, PE
General Manager