

AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424
Meeting Room and Office – 100 San Luis Street, Avila Beach
Telephone (805) 595-2664 FAX (805) 595-7623
E-Mail avilacsd@gmail.com

BOARD MEETING

1:00 PM Tuesday, January 10th, 2023

PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, STAFF AND PUBLIC MAY PARTICIPATE IN THIS MEETING VIA TELECONFERENCE AND/OR ELECTRONICALLY.

ZOOM MEETING: <https://us02web.zoom.us/j/4111787571>

Meeting ID: 411 178 7571

Password: No Password Required.

BY PHONE: 1-669-900-9128

1. CALL TO ORDER: 1:00 P.M.

2. ROLL CALL: Board Members:

Pete Kelley, President
Ara Najarian, Vice President
Kristin Berry, Director
Howie Kennett, Director
John Janowicz, Director

3. PUBLIC COMMENT

Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on today's agenda** may address the Board now. Please state name and address before addressing the Board and **limit presentations to 3 minutes**. State law does not allow Board action on items not appearing on the agenda.

4. INFORMATION AND DISCUSSION ITEMS

County Reports

1. SLO County Sheriff Department
2. CalFire/County Fire Department

Reports on Attended Conferences, Meetings, and General Communications of District Interest

5. CONSENT ITEMS:

These items are approved with one motion. Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

- A. Minutes of December 13th, 2022, Board Meeting
- B. Monthly Financial Review for December 2022
- C. General Manager and District Engineer Report
- D. Water and Wastewater Operations Reports for December 2022

6. DISCUSSION OF PULLED CONSENT ITEMS

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

7. BUSINESS ITEMS: Items where Board action is called for.

- A. Public Hearing and Second Reading of an Ordinance No. 2022-01, amending the District's Fire Code
(Action Required: Open Public Comment; Read Ordinance by Title only: Adopt Ordinance 2022-01 Amending the ABCSD Fire Code Ordinance)
- B. Election of Officers and Board Committee Appointments
(Action Required: Elect Board officers and Committee appointments for calendar year 2023)

8. COMMUNICATIONS/ COORESPONDENCE

At this time, any Director, or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

9. ADJOURN

The next Special Meeting will be held on February 14th, 2023 at 3:00pm.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 100 San Luis Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.

MINUTES OF SPECIAL BOARD OF DIRECTORS MEETING
Avila Beach Community Services District
Tuesday, December 13th, 2022
3:00 P.M.

ZOOM MEETING: 411 178 7571

Meeting ID: <https://us02web.zoom.us/j/4111787571>

BY PHONE: 1-669-900-9128

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 3:04 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

OATH OF OFFICE: Peter Kelley, Ara Najarian and John Janowicz were sworn in as Directors.

2. ROLL CALL

Board Members Present

Pete Kelley
Kristin Berry
John Janowicz
Howie Kennett
Ara Najarian

Board Members Absent:

None

Staff Present:

Brad Hagemann, General Manager and District Engineer
Kristi Dibbern, Office Manager

FRM Operations:

Jeff Cedillos, FRM

Legal Counsel:

Not Present

All directors both assuming and exiting office must file a Form 700 within 30 days of a change of office.

3. PUBLIC COMMENTS

No Public Comment.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Sheriff's Report: Sheriff Hank Abbas reported 84 calls for service this month. Seven disturbances, 1 suspicious circumstance, 11 preventive patrol. The SLO County Sheriff's Patrol found an at-risk missing student in the Cave Landing area this month.

Cal Fire: Fire Marshall Kevin McLean attended the meeting and reported 40 calls for service this month, 18 were medically related. Grant money has been allocated for brush clearing in the Gragg Canyon and Baron Canyon areas during December/January. Fire Marshall McLean reminded the Board and public to use faux candles without flames this holiday season. He also suggested removing dry Christmas trees promptly to avoid a house fire.

B. Conferences, Meetings and General Communications.

Director Najarian attended the Garbagemen’s Holiday Party. He recommended that everyone attend next year. He enjoyed the opportunity to network with countywide officials and directors from other CSDs.

5. CONSENT ITEMS

Director Najarian made a motion to approve the Consent Items. It was seconded by Director Berry and passed with a roll call vote 5-0.

AYES: Ara Najarian
 Kristin Berry
 Howie Kennett
 John Janowicz
 Pete Kelley

NOES: None

ABSENT: None

6. DISCUSSION OF PULLED CONSENT ITEMS: None

7. BUSINESS ITEMS:

A. Local Fire Code Ordinance No. 2022-01

Every three years the California Building Code Commission updates the State Fire Code. The District considers updating the local Fire Code Ordinance to be consistent with updated State Standards. Cal Fire/County Fire Marshal Kevin McLean presented the First Reading of the Ordinance, highlighting the Fire Code changes with a Power Point presentation. The Board provided an opportunity for public comment and staff responded to comments. Director Berry made a motion to set the Public Hearing date for adoption of the Ordinance on January 10th, 2023. Director Kennett seconded the motion and the motion passed with a roll call vote 5-0.

AYES: Kristin Berry
 Howie Kennett
 John Janowicz
 Ara Najarian
 Pete Kelley

NOES: None

ABSENT: None

B. Consider adopting Resolution No. 2022-12, authorizing staff to Participate in the development of the County DESAL Plan (Plan).

GM Hagemann summarized the staff report noting that, on October 18th, 2022, the County Board of Supervisors approved of their staff moving forward on the Plan. ABCSD could be a key agency as we are one of the few agencies with a permitted ocean outfall line that could potentially be used for brine disposal. Director Najarian made a motion to approve Resolution No. 2022-12, supporting District participation in the County DESAL Plan. Director Berry seconded the motion and the motion passed with a roll call vote 5-0.

AYES: Ara Najarian
Kristin Berry
Howie Kennett
John Janowicz
Pete Kelley

NOES: None

ABSENT: None

COMMUNICATIONS/CORRESPONDENCE.

None

ADJOURNMENT: The meeting was adjourned at 3:50 P.M.

The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, December 10th, 2023, at 3:00 PM at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.


Respectfully submitted,

Brad Hagemann, PE
General Manager

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: January 10th, 2023

SUBJECT: Monthly Financial Review for December

Recommendation:

Receive and file report.

Overall Monthly Summary

During the month of December, the District deposited \$234,295.17 and incurred \$174,721.75 in expenses (cash basis). Non-monthly expenses included \$77,558.17 for our semi-annual payment for Lopez water; Annual Water Board permit fees totaling \$7,885.00; and a onetime payment of \$16,408 to South County Sanitation (our garbage collection/disposal contractor) that recovered the retroactive service fees that were incurred prior to the new garbage rate going into effect.

Water and sewer revenue for the month of December was \$54,867.43. This is relatively low and is attributed to many folks being out of town and a low amount of tourists visiting in December. Deposits from County Taxes this month totaled \$151,529.87

Detailed financial reports including a Balance Sheets, Deposits by Fund, Checks by Fund and Profit and Loss Sheets are provided for your information for the month of December.

Utility Service Billing

The District billed approximately \$54,129.88 in water and sewer service charges in December. Customer Rate Assistance reduced billing charges to the District in the amount of \$737.55.

Operation and Maintenance

The statement for December from Fluid Resource Management (FRM) is attached. This invoice appears to be relatively high, but it includes a capital improvement program invoice for \$82,247 that is associated with the “fit-up” of the MBR system at the WWTP. This invoice will be paid with WWTP project loan funds.

| | <u>Dec 22</u> |
|-----------------------------------------------|---------------|
| Ordinary Income/Expense | |
| Income | |
| 4000 · Income Summary | |
| 4010 · Operating Revenue | 54,867.43 |
| 4012 · Solid Waste Franchise Fee | 2,358.26 |
| 4020 · Contract Services-Ambulance | 1,166.22 |
| 4030 · County Taxes | 151,529.87 |
| | <hr/> |
| Total 4000 · Income Summary | 209,921.78 |
| | <hr/> |
| Total Income | 209,921.78 |
| | <hr/> |
| Gross Profit | 209,921.78 |
| | <hr/> |
| Expense | |
| 5100 · Merchant Credit Card Fees | |
| 5110 · Amex | 12.00 |
| 5120 · Chase Paymentech | 260.00 |
| 5140 · Invoice Cloud | 337.99 |
| | <hr/> |
| Total 5100 · Merchant Credit Card Fees | 609.99 |
| | <hr/> |
| 5200 · Payroll Expenses | |
| 5210 · Gross Wages | |
| 5211 · Regular Pay | 3,525.65 |
| 5012 · Holiday Pay | 223.26 |
| 5014 · Sick Pay | 0.00 |
| 5016 · Vacation Pay | 0.00 |
| | <hr/> |
| Total 5210 · Gross Wages | 3,748.91 |
| | <hr/> |
| 5230 · Payroll Taxes | 65.96 |
| | <hr/> |
| 5240 · Health & Medical Exp. | |
| 5242 · Health Ins / Other | 800.00 |
| | <hr/> |
| Total 5240 · Health & Medical Exp. | 800.00 |
| | <hr/> |
| 5250 · PERS Company Pd Expense | |
| 5256 · PERS Co Pd Kristi | 335.87 |
| | <hr/> |
| Total 5250 · PERS Company Pd Expense | 335.87 |
| | <hr/> |
| 5280 · Payroll Administration & Misc. | 140.32 |
| | <hr/> |
| Total 5200 · Payroll Expenses | 5,091.06 |

Avila Beach Community Services District
Profit & Loss
December 2022

| | <u>Dec 22</u> |
|---------------------------------------------------|---------------|
| 6000 · Administrative Overheads | |
| 6102 · Accounting | 1,200.00 |
| 6103 · Accounting Audit | 1,673.00 |
| 6115 · Bank Service Charges | -60.00 |
| 6135 · Legal | 92.00 |
| 6140 · Office Supplies & Postage | |
| 6142 · Postage & Shipping | 203.22 |
| 6143 · Supplies, Office | 193.16 |
| | <hr/> |
| Total 6140 · Office Supplies & Postage | 396.38 |
| | |
| 6150 · Rate Assistance | 737.55 |
| 6170 · Website | 200.00 |
| | <hr/> |
| Total 6000 · Administrative Overheads | 4,238.93 |
| | |
| 6500 · Operating Expenses | |
| 6503 · Chemicals | 5,408.34 |
| 6505 · Contract Labor O & M | 22,299.00 |
| 6506 · Contract Labor GM | 1,650.00 |
| 6507 · Contract Labor Civil Engineer | 3,600.00 |
| 6520 · Equipment Repair & Maint. | |
| 6522 · Equip. Rep. & Maint-Avila & HD | 5,954.28 |
| 6524 · Equip. Rep. & Maint. Avila Only | 978.50 |
| | <hr/> |
| Total 6520 · Equipment Repair & Maint. | 6,932.78 |
| | |
| 6530 · Generator Maintenance | 450.00 |
| 6535 · Insurance P/L | 2,034.74 |
| 6540 · Lab Tests | 4,749.00 |
| 6542 · Maintenance | 654.50 |
| 6550 · Operating Supplies | 1,398.61 |
| 6555 · Permits & Fees | 7,885.00 |
| 6580 · Solids Handling | 2,143.23 |
| 6585 · Telephone / Internet | 705.10 |
| 6590 · Utilities | 21,123.82 |
| | <hr/> |
| Total 6500 · Operating Expenses | 81,034.12 |
| | |
| 6800 · Water | |
| 6802 · Lopez | 77,558.17 |
| | <hr/> |
| Total 6800 · Water | 77,558.17 |
| | <hr/> |
| Total Expense | 168,532.27 |
| | <hr/> |
| Net Ordinary Income | 41,389.51 |

| | <u>Dec 22</u> |
|----------------------------------------------------|-------------------------|
| Other Income/Expense | |
| Other Expense | |
| 9990 · Refund | 1,028.92 |
| 8200 · Non-Operating Expenses | |
| 8230 · Capital Purchases in Prog Sani | |
| 8245 · WWTP Improvement Project | |
| 8245g · WWTP Cannon CM Services | 10,246.80 |
| 8245d · WWTP Wallace Group Enginee... | 1,899.25 |
| Total 8245 · WWTP Improvement Project | <u>12,146.05</u> |
| Total 8230 · Capital Purchases in Prog Sani | <u>12,146.05</u> |
| Total 8200 · Non-Operating Expenses | <u>12,146.05</u> |
| Total Other Expense | <u>13,174.97</u> |
| Net Other Income | <u>-13,174.97</u> |
| Net Income | <u><u>28,214.54</u></u> |

Avila Beach Community Services District
Balance Sheet
As of December 31, 2022

| | <u>Dec 31, 22</u> |
|--------------------------------------|-------------------|
| ASSETS | |
| Current Assets | |
| Checking/Savings | |
| 1000 · Cash Summary | |
| 1005 · Customer Cash | 525.01 |
| 1008 · Petty Cash | 45.48 |
| 1010 · Pacific Premier Checking | 820,338.42 |
| 1050 · LAIF | 3,853,330.40 |
| 1060 · US Bank MM WWTP | 796,242.24 |
| | <hr/> |
| Total 1000 · Cash Summary | 5,470,481.55 |
| | <hr/> |
| Total Checking/Savings | 5,470,481.55 |
| | |
| Accounts Receivable | |
| 1200 · *Accounts Receivable | -81,054.00 |
| | <hr/> |
| Total Accounts Receivable | -81,054.00 |
| | |
| Other Current Assets | |
| 1250 · Receivables | |
| 1255 · Interest Receivable | 7,280.62 |
| 1270 · Taxes Receivable | 57,104.14 |
| 1280 · Water & Sewer Billings | 100,395.40 |
| | <hr/> |
| Total 1250 · Receivables | 164,780.16 |
| | |
| 1400 · Prepaid Summary | |
| 1410 · Prepaid Insurance | 12,255.94 |
| | <hr/> |
| Total 1400 · Prepaid Summary | 12,255.94 |
| | <hr/> |
| Total Other Current Assets | 177,036.10 |
| | <hr/> |
| Total Current Assets | 5,566,463.65 |
| | |
| Fixed Assets | |
| 1600 · Fixed Assets & Acc. Depr. | |
| 1605 · Office Equipment | |
| 1606 · Copier Samsung 2012 | 8,233.58 |
| 1609 · Office Equipment Accum Depr | -16,373.00 |
| | <hr/> |
| Total 1605 · Office Equipment | -8,139.42 |

Avila Beach Community Services District
Balance Sheet
As of December 31, 2022

| | <u>Dec 31, 22</u> |
|-----------------------------------------------------|----------------------|
| 1610 · Fixed Asset -Office & Admin. | |
| 1612 · Office Furniture cost | 4,526.21 |
| 1614 · Office Furniture Accum Dep. | <u>-4,526.21</u> |
| Total 1610 · Fixed Asset -Office & Ad... | 0.00 |
| 1620 · Fixed Assets - Sanitary | |
| 1622 · Land | 60,334.10 |
| 1626 · Collection Assets | |
| 1627 · Collection Assets Cost | 1,517,267.58 |
| 1628 · Collect Assets Accum Depr | <u>-593,752.02</u> |
| Total 1626 · Collection Assets | 923,515.56 |
| 1630 · Disposal Equipment | |
| 1631 · Disposal Equip Cost | 611,174.66 |
| 1632 · Disposal Equip Accum Depr | <u>-376,478.88</u> |
| Total 1630 · Disposal Equipment | 234,695.78 |
| 1634 · Other Equipment | |
| 1634a · Other Equipment Cost | <u>6,973.40</u> |
| Total 1634 · Other Equipment | 6,973.40 |
| 1635 · Treatment Plant | |
| 1636 · Treatment Plant Original | 105,000.00 |
| 1637 · Treatment Plant Addition | 2,049,098.30 |
| 1638 · Treatment Plant Accum Dep | <u>-1,519,694.40</u> |
| Total 1635 · Treatment Plant | 634,403.90 |
| 1642 · Treatment Equipment | |
| 1643 · Treatment Equip Cost | 1,087,410.54 |
| 1644 · Treatment Equip Accum D... | -787,343.49 |
| 1642 · Treatment Equipment - Oth... | <u>205,485.61</u> |
| Total 1642 · Treatment Equipment | 505,552.66 |
| Total 1620 · Fixed Assets - Sanitary | 2,365,475.40 |
| 1650 · Fixed Assets - Water | |
| 1652 · Equipment | |
| 1653 · Equipment Cost | 21,136.28 |
| 1654 · Equipment Accum Depr | <u>-21,136.28</u> |
| Total 1652 · Equipment | 0.00 |

Avila Beach Community Services District
Balance Sheet
As of December 31, 2022

| | <u>Dec 31, 22</u> |
|---------------------------------------------------|-----------------------------|
| 1656 · Distribution Assets | |
| 1657 · Distribution Assets Cost | 1,270,572.25 |
| 1658 · Dist Assets Accum Depr | <u>-755,498.34</u> |
| Total 1656 · Distribution Assets | <u>515,073.91</u> |
| Total 1650 · Fixed Assets - Water | 515,073.91 |
| 1680 · Structures - Fixed Asset | |
| 1681 · Structures GFAAG - Sani & FA | 164,414.58 |
| 1682 · Gen / Fire Accum Dep | <u>-109,252.42</u> |
| Total 1680 · Structures - Fixed Asset | 55,162.16 |
| 1690 · Construction in Progress | <u>2,220,035.96</u> |
| Total 1600 · Fixed Assets & Acc. Depr. | <u>5,147,608.01</u> |
| Total Fixed Assets | 5,147,608.01 |
| Other Assets | |
| 1800 · Deferred Outflows of Resources | <u>28,724.00</u> |
| Total Other Assets | <u>28,724.00</u> |
| TOTAL ASSETS | <u><u>10,742,795.66</u></u> |
| LIABILITIES & EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 2100 · Accounts Payable | <u>193,478.86</u> |
| Total Accounts Payable | 193,478.86 |
| Other Current Liabilities | |
| 2200 · Payroll Liabilities | |
| 2255 · Accrued Interest FB Auditor | 71,347.50 |
| 2201 · Accrued Payroll | 2,540.00 |
| 2260 · Vacation Payable | 3,791.40 |
| 2262 · Sick Pay Accrued | 2,308.92 |
| 2250 · PERS Liability | <u>227.92</u> |
| Total 2200 · Payroll Liabilities | 80,215.74 |

Avila Beach Community Services District
Balance Sheet
As of December 31, 2022

| | <u>Dec 31, 22</u> |
|---------------------------------------|-----------------------------|
| 2300 · Deposits Held | |
| 2303 · Water Deposits Held | 6,430.00 |
| Total 2300 · Deposits Held | 6,430.00 |
| Total Other Current Liabilities | 86,645.74 |
| Total Current Liabilities | 280,124.60 |
| Long Term Liabilities | |
| 2400 · Net Pension Liability | 92,927.00 |
| 2450 · U.S. Bank Loan WWTP | 2,814,183.01 |
| 2500 · Deferred Inflows of Resources | 86,221.00 |
| 2999 · Unbalanced Classes | -3,992,989.31 |
| Total Long Term Liabilities | -999,658.30 |
| Total Liabilities | -719,533.70 |
| Equity | |
| 3900 · Retained Earnings | 12,342,527.65 |
| Net Income | -880,198.29 |
| Total Equity | 11,462,329.36 |
| TOTAL LIABILITIES & EQUITY | <u>10,742,795.66</u> |

Avila Beach Community Services District
Deposits by Fund
December 2022

01/04/23

| Type | Date | Memo | Split | Amount | Balance |
|------------------------|------------|--------------------------------------------------------------------|------------------------|------------|------------|
| General / Admin | | | | | |
| Deposit | 12/06/2022 | Bank clrd ck # 5042 on 11/28/22 \$ 164.51 for \$ 104.51 Sierra ... | 1010 · Pacific Prem... | -60.00 | -60.00 |
| Deposit | 12/06/2022 | S L Ambulance Contract Services | 1010 · Pacific Prem... | -1,166.22 | -1,226.22 |
| Deposit | 12/08/2022 | TCF FY 23 NOV ME - IMPR # 1 - Gen . 70, Water .25, Lights | 1010 · Pacific Prem... | -53,398.09 | -54,624.31 |
| Total General / Admin | | | | -54,624.31 | -54,624.31 |
| Lights | | | | | |
| Deposit | 12/08/2022 | TCF FY 23 NOV ME - IMPR # 1 - Gen . 70, Water .25, Lights | 1010 · Pacific Prem... | -3,814.15 | -3,814.15 |
| Total Lights | | | | -3,814.15 | -3,814.15 |
| Sanitary | | | | | |
| Deposit | 12/01/2022 | Sani Rec | 1010 · Pacific Prem... | -742.86 | -742.86 |
| Deposit | 12/01/2022 | Rate Assistance | 1010 · Pacific Prem... | 7.50 | -735.36 |
| Deposit | 12/01/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -735.36 |
| Deposit | 12/01/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -735.36 |
| Deposit | 12/02/2022 | Sani Rec | 1010 · Pacific Prem... | -260.92 | -996.28 |
| Deposit | 12/02/2022 | Rate Assistance | 1010 · Pacific Prem... | 10.27 | -986.01 |
| Deposit | 12/02/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -986.01 |
| Deposit | 12/02/2022 | Other 2 | 1010 · Pacific Prem... | -5.52 | -991.53 |
| Deposit | 12/03/2022 | Sani Rec | 1010 · Pacific Prem... | -108.46 | -1,099.99 |
| Deposit | 12/03/2022 | Rate Assistance | 1010 · Pacific Prem... | 1.96 | -1,098.03 |
| Deposit | 12/03/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -1,098.03 |
| Deposit | 12/03/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -1,098.03 |
| Deposit | 12/04/2022 | Sani Rec | 1010 · Pacific Prem... | -136.18 | -1,234.21 |
| Deposit | 12/04/2022 | Rate Assistance | 1010 · Pacific Prem... | 4.73 | -1,229.48 |
| Deposit | 12/04/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -1,229.48 |
| Deposit | 12/04/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -1,229.48 |
| Deposit | 12/05/2022 | Sani Rec | 1010 · Pacific Prem... | -284.57 | -1,514.05 |
| Deposit | 12/05/2022 | Rate Assistance | 1010 · Pacific Prem... | 7.50 | -1,506.55 |
| Deposit | 12/05/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -1,506.55 |
| Deposit | 12/05/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -1,506.55 |
| Deposit | 12/06/2022 | Sani Rec | 1010 · Pacific Prem... | -199.76 | -1,706.31 |
| Deposit | 12/06/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -1,706.31 |
| Deposit | 12/06/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -1,706.31 |
| Deposit | 12/06/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -1,706.31 |

**Avila Beach Community Services District
Deposits by Fund
December 2022**

01/04/23

| Type | Date | Memo | Split | Amount | Balance |
|---------|------------|-------------------------------------------------------------|------------------------|------------|------------|
| Deposit | 12/07/2022 | Sani Rec | 1010 · Pacific Prem... | -349.13 | -2,055.44 |
| Deposit | 12/07/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -2,055.44 |
| Deposit | 12/07/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -2,055.44 |
| Deposit | 12/07/2022 | Other 2 | 1010 · Pacific Prem... | -38.38 | -2,093.82 |
| Deposit | 12/08/2022 | TCF FY 23 NOV ME - Waste | 1010 · Pacific Prem... | -75,246.88 | -77,340.70 |
| Deposit | 12/08/2022 | Sani Rec | 1010 · Pacific Prem... | -539.92 | -77,880.62 |
| Deposit | 12/08/2022 | Rate Assistance | 1010 · Pacific Prem... | 22.51 | -77,858.11 |
| Deposit | 12/08/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -77,858.11 |
| Deposit | 12/08/2022 | Other 2 | 1010 · Pacific Prem... | -18.28 | -77,876.39 |
| Deposit | 12/09/2022 | Sani Rec | 1010 · Pacific Prem... | -7,475.89 | -85,352.28 |
| Deposit | 12/09/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -85,352.28 |
| Deposit | 12/09/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -85,352.28 |
| Deposit | 12/09/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -85,352.28 |
| Deposit | 12/10/2022 | Sani Rec | 1010 · Pacific Prem... | -64.20 | -85,416.48 |
| Deposit | 12/10/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -85,416.48 |
| Deposit | 12/10/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -85,416.48 |
| Deposit | 12/10/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -85,416.48 |
| Deposit | 12/12/2022 | Sani Rec | 1010 · Pacific Prem... | -1,821.63 | -87,238.11 |
| Deposit | 12/12/2022 | Rate Assistance | 1010 · Pacific Prem... | 51.69 | -87,186.42 |
| Deposit | 12/12/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -87,186.42 |
| Deposit | 12/12/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -87,186.42 |
| Deposit | 12/13/2022 | Sani Rec | 1010 · Pacific Prem... | -335.94 | -87,522.36 |
| Deposit | 12/13/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -87,522.36 |
| Deposit | 12/13/2022 | Other 1 | 1010 · Pacific Prem... | 80.99 | -87,441.37 |
| Deposit | 12/13/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -87,441.37 |
| Deposit | 12/14/2022 | Sani Rec | 1010 · Pacific Prem... | -2,296.43 | -89,737.80 |
| Deposit | 12/14/2022 | Rate Assistance | 1010 · Pacific Prem... | 40.28 | -89,697.52 |
| Deposit | 12/14/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -89,697.52 |
| Deposit | 12/14/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -89,697.52 |
| Deposit | 12/15/2022 | Community Park Restrooms 10/28 - 11/30/22 | 1010 · Pacific Prem... | -313.99 | -90,011.51 |
| Deposit | 12/15/2022 | Sani Rec | 1010 · Pacific Prem... | -1,049.52 | -91,061.03 |
| Deposit | 12/15/2022 | Rate Assistance | 1010 · Pacific Prem... | 20.80 | -91,040.23 |
| Deposit | 12/15/2022 | Other 1 | 1010 · Pacific Prem... | 125.41 | -90,914.82 |
| Deposit | 12/15/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -90,914.82 |
| Deposit | 12/15/2022 | 12/15/22 Booked Separately Community Park Restrooms 10/2... | 1010 · Pacific Prem... | 313.99 | -90,600.83 |
| Deposit | 12/16/2022 | Sani Rec | 1010 · Pacific Prem... | -1,891.02 | -92,491.85 |

Avila Beach Community Services District
Deposits by Fund
December 2022

01/04/23

| Type | Date | Memo | Split | Amount | Balance |
|---------|------------|-----------------|------------------------|------------|-------------|
| Deposit | 12/16/2022 | Rate Assistance | 1010 · Pacific Prem... | 20.55 | -92,471.30 |
| Deposit | 12/16/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -92,471.30 |
| Deposit | 12/16/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -92,471.30 |
| Deposit | 12/18/2022 | Sani Rec | 1010 · Pacific Prem... | -12,227.44 | -104,698.74 |
| Deposit | 12/18/2022 | Rate Assistance | 1010 · Pacific Prem... | 80.55 | -104,618.19 |
| Deposit | 12/18/2022 | Other 1 | 1010 · Pacific Prem... | 0.42 | -104,617.77 |
| Deposit | 12/18/2022 | Other 2 | 1010 · Pacific Prem... | 207.86 | -104,409.91 |
| Deposit | 12/19/2022 | Sani Rec | 1010 · Pacific Prem... | -3,782.55 | -108,192.46 |
| Deposit | 12/19/2022 | Rate Assistance | 1010 · Pacific Prem... | 39.96 | -108,152.50 |
| Deposit | 12/19/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -108,152.50 |
| Deposit | 12/19/2022 | Other 2 | 1010 · Pacific Prem... | -49.32 | -108,201.82 |
| Deposit | 12/20/2022 | Sani Rec | 1010 · Pacific Prem... | -909.98 | -109,111.80 |
| Deposit | 12/20/2022 | Rate Assistance | 1010 · Pacific Prem... | 7.50 | -109,104.30 |
| Deposit | 12/20/2022 | Other 1 | 1010 · Pacific Prem... | 51.42 | -109,052.88 |
| Deposit | 12/20/2022 | Other 2 | 1010 · Pacific Prem... | 77.15 | -108,975.73 |
| Deposit | 12/21/2022 | Sani Rec | 1010 · Pacific Prem... | -454.91 | -109,430.64 |
| Deposit | 12/21/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -109,430.64 |
| Deposit | 12/21/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -109,430.64 |
| Deposit | 12/21/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -109,430.64 |
| Deposit | 12/22/2022 | Sani Rec | 1010 · Pacific Prem... | -144.32 | -109,574.96 |
| Deposit | 12/22/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -109,574.96 |
| Deposit | 12/22/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -109,574.96 |
| Deposit | 12/22/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -109,574.96 |
| Deposit | 12/23/2022 | Sani Rec | 1010 · Pacific Prem... | -120.67 | -109,695.63 |
| Deposit | 12/23/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -109,695.63 |
| Deposit | 12/23/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -109,695.63 |
| Deposit | 12/23/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -109,695.63 |
| Deposit | 12/27/2022 | Sani Rec | 1010 · Pacific Prem... | -184.64 | -109,880.27 |
| Deposit | 12/27/2022 | Rate Assistance | 1010 · Pacific Prem... | 1.96 | -109,878.31 |
| Deposit | 12/27/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -109,878.31 |
| Deposit | 12/27/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -109,878.31 |
| Deposit | 12/28/2022 | Sani Rec | 1010 · Pacific Prem... | -2,076.73 | -111,955.04 |
| Deposit | 12/28/2022 | Rate Assistance | 1010 · Pacific Prem... | 9.46 | -111,945.58 |
| Deposit | 12/28/2022 | Other 1 | 1010 · Pacific Prem... | -290.47 | -112,236.05 |
| Deposit | 12/28/2022 | Other 2 | 1010 · Pacific Prem... | 13.23 | -112,222.82 |
| Deposit | 12/29/2022 | Sani Rec | 1010 · Pacific Prem... | -1,264.03 | -113,486.85 |

**Avila Beach Community Services District
Deposits by Fund
December 2022**

01/04/23

| Type | Date | Memo | Split | Amount | Balance |
|--------------------|------------|------------------------------------|------------------------|-------------|-------------|
| Deposit | 12/29/2022 | Rate Assistance | 1010 · Pacific Prem... | 4.73 | -113,482.12 |
| Deposit | 12/29/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -113,482.12 |
| Deposit | 12/29/2022 | Other 2 | 1010 · Pacific Prem... | 77.15 | -113,404.97 |
| Deposit | 12/30/2022 | Sani Rec | 1010 · Pacific Prem... | -23.65 | -113,428.62 |
| Deposit | 12/30/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -113,428.62 |
| Deposit | 12/30/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -113,428.62 |
| Deposit | 12/30/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -113,428.62 |
| Deposit | 12/31/2022 | Sani Rec | 1010 · Pacific Prem... | -23.65 | -113,452.27 |
| Deposit | 12/31/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -113,452.27 |
| Deposit | 12/31/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -113,452.27 |
| Deposit | 12/31/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -113,452.27 |
| Deposit | 12/31/2022 | \$ 621.35 BALANCE ADJ CCs | 1010 · Pacific Prem... | -310.67 | -113,762.94 |
| Total Sanitary | | | | -113,762.94 | -113,762.94 |
| Solid Waste | | | | | |
| Deposit | 12/21/2022 | Waste Connections Franchise Fee SW | 1010 · Pacific Prem... | -2,358.26 | -2,358.26 |
| Total Solid Waste | | | | -2,358.26 | -2,358.26 |
| Water | | | | | |
| Deposit | 12/01/2022 | Water Rec | 1010 · Pacific Prem... | -666.16 | -666.16 |
| Deposit | 12/01/2022 | Rate Assistance | 1010 · Pacific Prem... | 11.54 | -654.62 |
| Deposit | 12/01/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -654.62 |
| Deposit | 12/01/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -654.62 |
| Deposit | 12/02/2022 | Water Rec | 1010 · Pacific Prem... | -264.16 | -918.78 |
| Deposit | 12/02/2022 | Rate Assistance | 1010 · Pacific Prem... | 12.37 | -906.41 |
| Deposit | 12/02/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -906.41 |
| Deposit | 12/02/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -906.41 |
| Deposit | 12/03/2022 | Water Rec | 1010 · Pacific Prem... | -218.18 | -1,124.59 |
| Deposit | 12/03/2022 | Rate Assistance | 1010 · Pacific Prem... | 9.86 | -1,114.73 |
| Deposit | 12/03/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -1,114.73 |
| Deposit | 12/03/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -1,114.73 |
| Deposit | 12/04/2022 | Water Rec | 1010 · Pacific Prem... | -167.43 | -1,282.16 |
| Deposit | 12/04/2022 | Rate Assistance | 1010 · Pacific Prem... | 10.70 | -1,271.46 |
| Deposit | 12/04/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -1,271.46 |
| Deposit | 12/04/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -1,271.46 |

Avila Beach Community Services District
Deposits by Fund
December 2022

01/04/23

| Type | Date | Memo | Split | Amount | Balance |
|---------|------------|----------------------------------------------------------------|------------------------|------------|------------|
| Deposit | 12/05/2022 | Water Rec | 1010 · Pacific Prem... | -364.70 | -1,636.16 |
| Deposit | 12/05/2022 | Rate Assistance | 1010 · Pacific Prem... | 11.54 | -1,624.62 |
| Deposit | 12/05/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -1,624.62 |
| Deposit | 12/05/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -1,624.62 |
| Deposit | 12/06/2022 | Water Rec | 1010 · Pacific Prem... | -176.50 | -1,801.12 |
| Deposit | 12/06/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -1,801.12 |
| Deposit | 12/06/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -1,801.12 |
| Deposit | 12/06/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -1,801.12 |
| Deposit | 12/07/2022 | Water Rec | 1010 · Pacific Prem... | -357.90 | -2,159.02 |
| Deposit | 12/07/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -2,159.02 |
| Deposit | 12/07/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -2,159.02 |
| Deposit | 12/07/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -2,159.02 |
| Deposit | 12/08/2022 | TCF FY 23 NOV ME - IMPR # 1 - Gen . 70, Water .25, Lights | 1010 · Pacific Prem... | -19,070.75 | -21,229.77 |
| Deposit | 12/08/2022 | Water Rec | 1010 · Pacific Prem... | -986.84 | -22,216.61 |
| Deposit | 12/08/2022 | Rate Assistance | 1010 · Pacific Prem... | 34.61 | -22,182.00 |
| Deposit | 12/08/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -22,182.00 |
| Deposit | 12/08/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -22,182.00 |
| Deposit | 12/09/2022 | Water Rec | 1010 · Pacific Prem... | -2,490.34 | -24,672.34 |
| Deposit | 12/09/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -24,672.34 |
| Deposit | 12/09/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -24,672.34 |
| Deposit | 12/09/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -24,672.34 |
| Deposit | 12/10/2022 | Water Rec | 1010 · Pacific Prem... | -111.18 | -24,783.52 |
| Deposit | 12/10/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -24,783.52 |
| Deposit | 12/10/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -24,783.52 |
| Deposit | 12/10/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -24,783.52 |
| Deposit | 12/12/2022 | Water Rec | 1010 · Pacific Prem... | -1,365.85 | -26,149.37 |
| Deposit | 12/12/2022 | Rate Assistance | 1010 · Pacific Prem... | 89.79 | -26,059.58 |
| Deposit | 12/12/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -26,059.58 |
| Deposit | 12/12/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -26,059.58 |
| Deposit | 12/13/2022 | Water Rec | 1010 · Pacific Prem... | -491.87 | -26,551.45 |
| Deposit | 12/13/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -26,551.45 |
| Deposit | 12/13/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -26,551.45 |
| Deposit | 12/13/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -26,551.45 |
| Deposit | 12/14/2022 | Water Rec | 1010 · Pacific Prem... | -3,733.20 | -30,284.65 |
| Deposit | 12/14/2022 | Rate Assistance | 1010 · Pacific Prem... | 58.51 | -30,226.14 |
| Deposit | 12/14/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -30,226.14 |

Avila Beach Community Services District

Deposits by Fund

December 2022

01/04/23

| Type | Date | Memo | Split | Amount | Balance |
|---------|------------|-------------------------------------------------------------------|------------------------|------------|------------|
| Deposit | 12/14/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -30,226.14 |
| Deposit | 12/15/2022 | San Juan Irrigation 10/28 - 11/30/22 | 1010 · Pacific Prem... | -2,726.64 | -32,952.78 |
| Deposit | 12/15/2022 | Front Street Irrigation 10/28 - 11/30/22 | 1010 · Pacific Prem... | -1,043.84 | -33,996.62 |
| Deposit | 12/15/2022 | Community Park Restrooms 10/28 - 11/30/22 | 1010 · Pacific Prem... | -226.48 | -34,223.10 |
| Deposit | 12/15/2022 | Water Rec | 1010 · Pacific Prem... | -4,762.74 | -38,985.84 |
| Deposit | 12/15/2022 | Rate Assistance | 1010 · Pacific Prem... | 18.85 | -38,966.99 |
| Deposit | 12/15/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -38,966.99 |
| Deposit | 12/15/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -38,966.99 |
| Deposit | 12/15/2022 | 12/15/22 Booked Separately San Juan Irrigation 10/28 - 11/30/... | 1010 · Pacific Prem... | 2,726.64 | -36,240.35 |
| Deposit | 12/15/2022 | 12/15/22 Booked Separately Front Street Irrigation 10/28 - 11/... | 1010 · Pacific Prem... | 1,043.84 | -35,196.51 |
| Deposit | 12/15/2022 | 12/15/22 Booked Separately Community Park Restrooms 10/2... | 1010 · Pacific Prem... | 226.48 | -34,970.03 |
| Deposit | 12/16/2022 | Water Rec | 1010 · Pacific Prem... | -662.72 | -35,632.75 |
| Deposit | 12/16/2022 | Rate Assistance | 1010 · Pacific Prem... | 24.75 | -35,608.00 |
| Deposit | 12/16/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -35,608.00 |
| Deposit | 12/16/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -35,608.00 |
| Deposit | 12/18/2022 | Water Rec | 1010 · Pacific Prem... | -14,201.88 | -49,809.88 |
| Deposit | 12/18/2022 | Rate Assistance | 1010 · Pacific Prem... | 121.74 | -49,688.14 |
| Deposit | 12/18/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -49,688.14 |
| Deposit | 12/18/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -49,688.14 |
| Deposit | 12/19/2022 | Water Rec | 1010 · Pacific Prem... | -3,639.37 | -53,327.51 |
| Deposit | 12/19/2022 | Rate Assistance | 1010 · Pacific Prem... | 36.87 | -53,290.64 |
| Deposit | 12/19/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -53,290.64 |
| Deposit | 12/19/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -53,290.64 |
| Deposit | 12/20/2022 | Water Rec | 1010 · Pacific Prem... | -1,250.55 | -54,541.19 |
| Deposit | 12/20/2022 | Rate Assistance | 1010 · Pacific Prem... | 11.54 | -54,529.65 |
| Deposit | 12/20/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -54,529.65 |
| Deposit | 12/20/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -54,529.65 |
| Deposit | 12/21/2022 | Water Rec | 1010 · Pacific Prem... | -418.00 | -54,947.65 |
| Deposit | 12/21/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -54,947.65 |
| Deposit | 12/21/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -54,947.65 |
| Deposit | 12/21/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -54,947.65 |
| Deposit | 12/22/2022 | Water Rec | 1010 · Pacific Prem... | -806.96 | -55,754.61 |
| Deposit | 12/22/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -55,754.61 |
| Deposit | 12/22/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -55,754.61 |
| Deposit | 12/22/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -55,754.61 |
| Deposit | 12/23/2022 | Water Rec | 1010 · Pacific Prem... | -106.28 | -55,860.89 |

Avila Beach Community Services District
Deposits by Fund
 December 2022

01/04/23

| Type | Date | Memo | Split | Amount | Balance |
|--------------|------------|---------------------------|------------------------|--------------------|--------------------|
| Deposit | 12/23/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -55,860.89 |
| Deposit | 12/23/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -55,860.89 |
| Deposit | 12/23/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -55,860.89 |
| Deposit | 12/27/2022 | Water Rec | 1010 · Pacific Prem... | -445.18 | -56,306.07 |
| Deposit | 12/27/2022 | Rate Assistance | 1010 · Pacific Prem... | 9.86 | -56,296.21 |
| Deposit | 12/27/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -56,296.21 |
| Deposit | 12/27/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -56,296.21 |
| Deposit | 12/28/2022 | Water Rec | 1010 · Pacific Prem... | -2,286.88 | -58,583.09 |
| Deposit | 12/28/2022 | Rate Assistance | 1010 · Pacific Prem... | 21.40 | -58,561.69 |
| Deposit | 12/28/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -58,561.69 |
| Deposit | 12/28/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -58,561.69 |
| Deposit | 12/29/2022 | Water Rec | 1010 · Pacific Prem... | -766.84 | -59,328.53 |
| Deposit | 12/29/2022 | Rate Assistance | 1010 · Pacific Prem... | 10.70 | -59,317.83 |
| Deposit | 12/29/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -59,317.83 |
| Deposit | 12/29/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -59,317.83 |
| Deposit | 12/30/2022 | Water Rec | 1010 · Pacific Prem... | -53.50 | -59,371.33 |
| Deposit | 12/30/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -59,371.33 |
| Deposit | 12/30/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -59,371.33 |
| Deposit | 12/30/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -59,371.33 |
| Deposit | 12/31/2022 | Water Rec | 1010 · Pacific Prem... | -53.50 | -59,424.83 |
| Deposit | 12/31/2022 | Rate Assistance | 1010 · Pacific Prem... | 0.00 | -59,424.83 |
| Deposit | 12/31/2022 | Other 1 | 1010 · Pacific Prem... | 0.00 | -59,424.83 |
| Deposit | 12/31/2022 | Other 2 | 1010 · Pacific Prem... | 0.00 | -59,424.83 |
| Deposit | 12/31/2022 | \$ 621.35 BALANCE ADJ CCs | 1010 · Pacific Prem... | -310.68 | -59,735.51 |
| Total Water | | | | -59,735.51 | -59,735.51 |
| TOTAL | | | | -234,295.17 | -234,295.17 |

**Avila Beach Community Services District
Checks by Fund w/Accounts
December 2022**

01/04/23

| Type | Date | Num | Name | Memo | Account | Amount | Balance |
|-------|------------|------|-----------------------------|---------------------------------------------|---------------------------|----------|----------|
| Check | 12/01/2022 | 3365 | Nikki Engle Bookkeeping | 11/16/22 Inv. 3190 Bookkeeping | 6102 · Accounting | 240.00 | 240.00 |
| Check | 12/01/2022 | 3365 | Nikki Engle Bookkeeping | 11/23/22 Bookkeeping | 6102 · Accounting | 240.00 | 480.00 |
| Check | 12/01/2022 | 3365 | Nikki Engle Bookkeeping | 11/30/22 Bookkeeping | 6102 · Accounting | 240.00 | 720.00 |
| Check | 12/02/2022 | EFT | GetStreamline.com / Di... | monthly ABCSD Streamline | 6170 · Website | 200.00 | 920.00 |
| Check | 12/05/2022 | 3367 | Perez Gardening Service | Inv. 29496 11/15/22 November Services | 6542 · Maintenance | 47.25 | 967.25 |
| Check | 12/05/2022 | EFT | Caltronics Business Sys... | | 6550 · Operating Sup... | 165.87 | 1,133.12 |
| Check | 12/05/2022 | EFT | Staples | | 6143 · Supplies, Office | 42.61 | 1,175.73 |
| Check | 12/05/2022 | EFT | Paymenttech | merchant cc fees | 5120 · Chase Paymen... | 11.10 | 1,186.83 |
| Check | 12/05/2022 | EFT | American Express Disc... | Amex | 5110 · Amex | 12.00 | 1,198.83 |
| Check | 12/06/2022 | EFT | Paymenttech | merchant cc fees | 5120 · Chase Paymen... | 11.82 | 1,210.65 |
| Check | 12/06/2022 | EFT | InvoiceCloud | Invoice Cloud merchant fees | 5140 · Invoice Cloud | 337.99 | 1,548.64 |
| Check | 12/07/2022 | 3371 | Price, Postal & Parma L... | File. 24425-00001 Inv. 200146 11/28/22 | 6135 · Legal | 92.00 | 1,640.64 |
| Check | 12/07/2022 | 3374 | Perez Gardening Service | Inv. 2668 11/23/22 Avila Sign | 6542 · Maintenance | 300.00 | 1,940.64 |
| Check | 12/07/2022 | 3376 | Coastline Cleaning Co. | Office Maintenance Inv. 3158 (Nov 2022) | 6542 · Maintenance | 165.00 | 2,105.64 |
| Check | 12/07/2022 | 3376 | Coastline Cleaning Co. | Exterior Clean Up of Leaves, Sand and De... | 6542 · Maintenance | 25.00 | 2,130.64 |
| Check | 12/07/2022 | 3376 | Coastline Cleaning Co. | Supplies | 6143 · Supplies, Office | 113.00 | 2,243.64 |
| Check | 12/07/2022 | 3377 | Fluid Resource Manage... | F222475 Fuel Surcharge | 6505 · Contract Labor ... | 135.72 | 2,379.36 |
| Check | 12/07/2022 | EFT | Brezden Pest | | 6542 · Maintenance | 70.00 | 2,449.36 |
| Check | 12/07/2022 | EFT | Paymenttech | merchant cc fees | 5120 · Chase Paymen... | 1.02 | 2,450.38 |
| Check | 12/08/2022 | EFT | Paymenttech | merchant cc fees | 5120 · Chase Paymen... | 4.95 | 2,455.33 |
| Check | 12/09/2022 | EFT | U.S. Postal Service | | 6142 · Postage & Ship... | 31.20 | 2,486.53 |
| Check | 12/10/2022 | EFT | Cal Tec Computers | computer repairs | 6524 · Equip. Rep. & M... | 40.00 | 2,526.53 |
| Check | 12/12/2022 | EFT | Paymenttech | merchant cc fees | 5120 · Chase Paymen... | 2.61 | 2,529.14 |
| Check | 12/13/2022 | EFT | Paymenttech | merchant cc fees | 5120 · Chase Paymen... | 2.00 | 2,531.14 |
| Check | 12/14/2022 | 3379 | Hagemann & Associates | Contract Labor GM Services Nov 20th - D... | 6506 · Contract Labor ... | 1,650.00 | 4,181.14 |
| Check | 12/14/2022 | 3384 | Fedak & Brown, LLP | FY 2022 Audit services during Sept 2022 | 6103 · Accounting Audit | 1,673.00 | 5,854.14 |
| Check | 12/14/2022 | EFT | Paymenttech | merchant cc fees | 5120 · Chase Paymen... | 1.63 | 5,855.77 |
| Check | 12/14/2022 | EFT | Paymenttech | merchant cc fees | 5120 · Chase Paymen... | 3.04 | 5,858.81 |
| Check | 12/14/2022 | EFT | Public Employees Retir... | Kristi 11/1 - 11/15/22 | 2250 · PERS Liability | 272.10 | 6,130.91 |
| Check | 12/14/2022 | EFT | Public Employees Retir... | Kristi 11/1 - 11/15/22 | 5256 · PERS Co Pd K... | 38.44 | 6,169.35 |
| Check | 12/14/2022 | EFT | Public Employees Retir... | Kristi 11/16 - 11/30/22 | 2250 · PERS Liability | 203.50 | 6,372.85 |
| Check | 12/14/2022 | EFT | Public Employees Retir... | Kristi 11/16 - 11/30/22 | 5256 · PERS Co Pd K... | 29.00 | 6,401.85 |
| Check | 12/14/2022 | EFT | Public Employees Retir... | Kristi 12/1 - 12/15/22 | 2250 · PERS Liability | 240.70 | 6,642.55 |
| Check | 12/14/2022 | EFT | Public Employees Retir... | Kristi 12/1 - 12/15/22 | 5256 · PERS Co Pd K... | 34.12 | 6,676.67 |
| Check | 12/15/2022 | 3386 | Creative Technologies, I... | Customer Number 849 Inv. 7793 12/14/22 ... | 6142 · Postage & Ship... | 172.02 | 6,848.69 |
| Check | 12/15/2022 | EFT | Paymenttech | merchant cc fees | 5120 · Chase Paymen... | 6.20 | 6,854.89 |
| Check | 12/19/2022 | EFT | Paymenttech | merchant cc fees | 5120 · Chase Paymen... | 1.59 | 6,856.48 |
| Check | 12/20/2022 | EFT | Paymenttech | merchant cc fees | 5120 · Chase Paymen... | 3.42 | 6,859.90 |
| Check | 12/21/2022 | EFT | Amazon | 1099s & envelopes | 6143 · Supplies, Office | 18.26 | 6,878.16 |
| Check | 12/21/2022 | 3390 | Perez Gardening Service | Inv. 29766 12/15/22 Office December | 6542 · Maintenance | 47.25 | 6,925.41 |

**Avila Beach Community Services District
Checks by Fund w/Accounts
December 2022**

01/04/23

| Type | Date | Num | Name | Memo | Account | Amount | Balance | |
|-----------------------|------------|------|---------------------------|-------------------------------------------------|---------------------------|-----------|-----------|----------|
| Check | 12/21/2022 | 3392 | Nikki Engle Bookkeeping | 12/17/22 Inv. 3190 Bookkeeping | 6102 · Accounting | 240.00 | 7,165.41 | |
| Check | 12/21/2022 | 3392 | Nikki Engle Bookkeeping | 12/14/22 Bookkeeping | 6102 · Accounting | 240.00 | 7,405.41 | |
| Check | 12/21/2022 | | Paymenttech | merchant cc fees | 5120 · Chase Paymen... | 90.36 | 7,495.77 | |
| Check | 12/21/2022 | | Paymenttech | merchant cc fees | 5120 · Chase Paymen... | 3.69 | 7,499.46 | |
| Check | 12/23/2022 | EFT | PG&E | 100 San Luis St. | 6590 · Utilities | 208.99 | 7,708.45 | |
| Check | 12/25/2022 | EFT | Spectrum | Acct #. 8245100980033571 | 6585 · Telephone / Int... | 229.95 | 7,938.40 | |
| Check | 12/27/2022 | | Paymenttech | merchant cc fees | 5120 · Chase Paymen... | 2.26 | 7,940.66 | |
| Check | 12/27/2022 | | Paymenttech | merchant cc fees | 5120 · Chase Paymen... | 113.23 | 8,053.89 | |
| Check | 12/28/2022 | | Paymenttech | merchant cc fees | 5120 · Chase Paymen... | 1.08 | 8,054.97 | |
| Check | 12/28/2022 | | Amazon | # 114-1637955-6921804 | 6143 · Supplies, Office | 19.29 | 8,074.26 | |
| Check | 12/30/2022 | | Cal Tec Computers | computer repairs | 6524 · Equip. Rep. & M... | 79.50 | 8,153.76 | |
| Check | 12/30/2022 | | Cal Tec Computers | computer repairs | 6524 · Equip. Rep. & M... | 159.00 | 8,312.76 | |
| Total General / Admin | | | | | | | 8,312.76 | 8,312.76 |
| Lights | | | | | | | | |
| Check | 12/02/2022 | EFT | PG&E | Colony Lights acct # 5992155362-0 | 6590 · Utilities | 117.30 | 117.30 | |
| Check | 12/02/2022 | EFT | PG&E | Town Lights acct # 0690976984-3 | 6590 · Utilities | 446.34 | 563.64 | |
| Check | 12/23/2022 | EFT | PG&E | Front St. Lights acct# 5796765606-7 | 6590 · Utilities | 458.06 | 1,021.70 | |
| Total Lights | | | | | | | 1,021.70 | 1,021.70 |
| Sanitary | | | | | | | | |
| Check | 12/01/2022 | EFT | AT&T | acct # 805 595-9416 904 5 | 6585 · Telephone / Int... | 195.92 | 195.92 | |
| Check | 12/05/2022 | 3366 | Brenntag Pacific, Inc. | BPI 290383 11/17/22 | 6503 · Chemicals | 688.14 | 884.06 | |
| Check | 12/06/2022 | EFT | South County Sanitary ... | Acct. Number 4120-3104357 2 Yd Dumpster | 6590 · Utilities | 345.82 | 1,229.88 | |
| Check | 12/07/2022 | 3368 | Brenntag Pacific, Inc. | BPI 1287445 11/3/22 | 6503 · Chemicals | 934.22 | 2,164.10 | |
| Check | 12/07/2022 | 3368 | Brenntag Pacific, Inc. | BPI 1291957 11/24/22 | 6503 · Chemicals | 907.37 | 3,071.47 | |
| Check | 12/07/2022 | 3368 | Brenntag Pacific, Inc. | BPI 1294012 12/1/22 | 6503 · Chemicals | 1,290.70 | 4,362.17 | |
| Check | 12/07/2022 | 3369 | USA Bluebook | Customer 916419 Inv. #178275 11/15/22 | 6550 · Operating Sup... | 644.79 | 5,006.96 | |
| Check | 12/07/2022 | 3373 | Wallace Coast Analytic... | Inv. 57573 Project #: 0245-0012 11/22/22 | 8245d · WWTP Walla... | 1,899.25 | 6,906.21 | |
| Check | 12/07/2022 | 3375 | Abalone Coast Analytic... | Statement: 5952 12/1/22 | 6540 · Lab Tests | 4,749.00 | 11,655.21 | |
| Check | 12/07/2022 | 3377 | Fluid Resource Manage... | F222475 12/2/22 | 6505 · Contract Labor ... | 16,603.46 | 28,258.67 | |
| Check | 12/07/2022 | 3377 | Fluid Resource Manage... | A22478 Fire Extinguisher Inspection/ Tubi... | 6522 · Equip. Rep. & ... | 95.01 | 28,353.68 | |
| Check | 12/07/2022 | 3377 | Fluid Resource Manage... | T22459 Plant Expansion Coordination | 6522 · Equip. Rep. & ... | 125.00 | 28,478.68 | |
| Check | 12/07/2022 | 3377 | Fluid Resource Manage... | W22351 Lift Station Cleaning | 6522 · Equip. Rep. & ... | 3,648.63 | 32,127.31 | |
| Check | 12/07/2022 | 3377 | Fluid Resource Manage... | W22358 Influent High Level Alarm Call Out | 6522 · Equip. Rep. & ... | 1,615.64 | 33,742.95 | |
| Check | 12/14/2022 | 3378 | South County Sanitary ... | Acct. Number: ABCSDRetro2022 | 6590 · Utilities | 16,408.00 | 50,150.95 | |
| Check | 12/14/2022 | 3379 | Hagemann & Associates | Contract Labor Sani | 6507 · Contract Labor ... | 2,550.00 | 52,700.95 | |
| Check | 12/14/2022 | 3382 | Cannon | MBR WWTP Project # 211211 Inv. # 8272... | 8245g · WWTP Cann... | 10,246.80 | 62,947.75 | |
| Check | 12/14/2022 | 3383 | Drain Doctors Plumbing | Inv. JG00009 2850 Avila Beach Dr. WWTP | 6522 · Equip. Rep. & ... | 470.00 | 63,417.75 | |
| Check | 12/15/2022 | 3385 | San Luis Powerhouse, l... | Inv. 48424 Testing Generator -- Lift Station... | 6530 · Generator Mai... | 225.00 | 63,642.75 | |

Avila Beach Community Services District
Checks by Fund w/Accounts
December 2022

01/04/23

| Type | Date | Num | Name | Memo | Account | Amount | Balance |
|-----------------------|------------|------|----------------------------|-----------------------------------------------|---------------------------|-------------------|-------------------|
| Check | 12/15/2022 | 3385 | San Luis Powerhouse, I... | Inv. 48426 Testing Generator- WWTP | 6530 · Generator Mai... | 225.00 | 63,867.75 |
| Check | 12/15/2022 | 3386 | Brenntag Pacific, Inc. | BPI295104 12/8/22 | 6503 · Chemicals | 712.24 | 64,579.99 |
| Check | 12/15/2022 | EFT | AT&T | acct # 287272916182 | 6585 · Telephone / Int... | 23.50 | 64,603.49 |
| Check | 12/15/2022 | | Speed's, Inc. | Solids Handling 11/9/22 Inv. 69117 | 6580 · Solids Handling | 2,143.23 | 66,746.72 |
| Check | 12/19/2022 | 3387 | State Water Board | WD - 0213807 7.1.21 - 12/8/22 ANNUAL ... | 6555 · Permits & Fees | 0.00 | 66,746.72 |
| Check | 12/19/2022 | 3388 | State Water Board | Inv. # WD-0213461 Facility Id: 3SSO1022... | 6555 · Permits & Fees | 0.00 | 66,746.72 |
| Check | 12/20/2022 | 3389 | State Water Board | WD - 0196578 7.1.22 - 6.30.23 ANNUAL ... | 6555 · Permits & Fees | 0.00 | 66,746.72 |
| Check | 12/21/2022 | 3391 | Brenntag Pacific, Inc. | BPI297191 12/15/22 | 6503 · Chemicals | 875.67 | 67,622.39 |
| Check | 12/21/2022 | 3393 | State Water Board | WD - 0213807 7.1.22 - 6.30.23 ANNUAL ... | 6555 · Permits & Fees | 4,432.00 | 72,054.39 |
| Check | 12/21/2022 | 3394 | State Water Board | 7/01/22 - 6/30/23 Inv. # WD-0213461 Inde... | 6555 · Permits & Fees | 3,453.00 | 75,507.39 |
| Check | 12/21/2022 | EFT | AT&T | acct # x 0885 Internet | 6585 · Telephone / Int... | 58.85 | 75,566.24 |
| Check | 12/22/2022 | 3395 | Seven Sisters Vacation ... | Acct #016472 435 First Street Meter/ Soft... | 9990 · Refund | 533.40 | 76,099.64 |
| Check | 12/23/2022 | EFT | PG&E | Lift Station acct# 6338432238-2 | 6590 · Utilities | 174.88 | 76,274.52 |
| Check | 12/23/2022 | EFT | PG&E | 3rd & San Fran St. pump | 6590 · Utilities | 2,734.18 | 79,008.70 |
| Check | 12/30/2022 | EFT | AT&T | acct # 805 595-9416 904 5 | 6585 · Telephone / Int... | 196.88 | 79,205.58 |
| Total Sanitary | | | | | | | 79,205.58 |
| Water | | | | | | | |
| Check | 12/07/2022 | 3370 | Miners Ace Hardware | Acct: 126380 12/10/22 Operating Supplies | 6550 · Operating Sup... | 12.16 | 12.16 |
| Check | 12/07/2022 | 3372 | SLO County Public Works | Debt Service Lopez Water Semi Annua... | 6802 · Lopez | 11,317.37 | 11,329.53 |
| Check | 12/07/2022 | 3372 | SLO County Public Works | O & M | 6802 · Lopez | 47,739.88 | 59,069.41 |
| Check | 12/07/2022 | 3377 | Fluid Resource Manage... | F222475 12/2/22 | 6505 · Contract Labor ... | 5,559.82 | 64,629.23 |
| Check | 12/07/2022 | 3377 | Fluid Resource Manage... | A22476 Operating Supplies Water System | 6550 · Operating Sup... | 575.79 | 65,205.02 |
| Check | 12/07/2022 | 3377 | Fluid Resource Manage... | W22453 Booster System Code Fix | 6524 · Equip. Rep. & M... | 700.00 | 65,905.02 |
| Check | 12/14/2022 | 3379 | Hagemann & Associates | Contract Labor Water | 6507 · Contract Labor ... | 1,050.00 | 66,955.02 |
| Check | 12/15/2022 | 3380 | SLO County Public Works | FY 2022/23 Prelim. Inv. Installment #2 (#9... | 6802 · Lopez | 4,762.46 | 71,717.48 |
| Check | 12/15/2022 | 3380 | SLO County Public Works | FY 2021/22 (#942) Final Payment | 6802 · Lopez | 13,738.46 | 85,455.94 |
| Check | 12/22/2022 | 3395 | Seven Sisters Vacation ... | First Street Meter/ Software Malfunction R... | 9990 · Refund | 495.52 | 85,951.46 |
| Check | 12/23/2022 | EFT | PG&E | 1717 Cave Landing Rd. | 6590 · Utilities | 230.25 | 86,181.71 |
| Total Water | | | | | | | 86,181.71 |
| TOTAL | | | | | | 174,721.75 | 174,721.75 |



FLUID RESOURCE MANAGEMENT

OPERATIONS . MAINTENANCE . MECHANICAL

2385 Precision Drive
Arroyo Grande, CA 93420

Statement

| |
|--------|
| Date |
| 1/3/23 |

Phone # 805.597.7100 Fax # 805.597.7171

California Certified Small Business #1120142

| |
|---------------------------------------------------------------------------------------------------------|
| To: |
| Avila Beach Community Services District P.O. Box 309 100 San Luis Street Avila Beach, CA 93424 |

| | |
|--------------|-------------|
| Amount Due | Amount Enc. |
| \$109,089.15 | |


| Date | Transaction | Amount | Balance |
|----------|-----------------------------------------------------------------------------------------------------------------------------------|-----------|------------|
| 12/31/22 | 348F11001 Monthly OPS/Maint- INV #F22581. Orig. Amount \$22,319.88. | 22,319.88 | 22,319.88 |
| 12/23/22 | 348F11001 Monthly OPS/Maint:348FW11001 Water:348AW17001 Add Services water- INV #A22549. Orig. Amount \$581.89. | 581.89 | 22,901.77 |
| 12/22/22 | 348F11001 Monthly OPS/Maint:348FWW11001 Wastewater:348AWW17002 Add Services Wastewater- INV #A22527. Orig. Amount \$909.16. | 909.16 | 23,810.93 |
| 12/23/22 | 348TWW21001 Plant Expansion Coordination- INV #T22540. Orig. Amount \$1,250.00. | 1,250.00 | 25,060.93 |
| 12/29/22 | W22404 Cloacina Plant Installation:W22404P1 Plant Installation- INV #W22404P1-P2. Orig. Amount \$82,247.36. | 82,247.36 | 107,308.29 |
| 12/28/22 | W22487 Influent Pump #1 High Level Alarm- INV #W22487. Orig. Amount \$1,393.64. | 1,393.64 | 108,701.93 |
| 12/28/22 | W22505 Pump #1 Issues- INV #W22505. Orig. Amount \$387.22. | 387.22 | 109,089.15 |

| CURRENT | 1-30 DAYS PAST DUE | 31-60 DAYS PAST DUE | 61-90 DAYS PAST DUE | OVER 90 DAYS PAST DUE | Amount Due |
|------------|--------------------|---------------------|---------------------|-----------------------|--------------|
| 109,089.15 | 0.00 | 0.00 | 0.00 | 0.00 | \$109,089.15 |

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: January 10, 2023

SUBJECT: General Manager/District Engineer Report

Zone 3 Advisory Committee and State Water Subcontractors Advisory Committee

The Zone 3 Technical Advisory Committee last met on December 14, 2022. The agenda packet for the December 14th meeting is included as an attachment. As of this writing (January 2, 2023), the Lopez reservoir is at 25.0 % of capacity with 12,250 AF in storage. We started the month of December with approximately 10,837 AF in storage. Rain accumulation at the Lake measuring station since July 1, 2022, is 16.0 inches. The December storms added approximately 10 inches of rain and added approximately 1,400 AF of water to the lake's storage. We are forecasted to receive significant additional rain in early January. I will provide an update of the lake storage levels at the Board meeting.

Wastewater Treatment Plant Project Status Report

During the month of December the Hartzell Construction crew and subcontractors completed the grading and paving at the WWTP and the repair to shoulder of Avila Beach Drive in front of the WWTP. The major milestones for January 2023 include finishing up the electrical conduit and wire pulls; installation of new fencing along Avila Beach Drive and installing a new gate on the southern driveway to the WWTP. Delivery of the electrical switchgear components and the back-up generator remain as the critical components for completion of the project. The vendors have advised us that the delivery dates have moved up a few weeks. They expect the equipment to be delivered starting in late January through early February. We are optimistic that the project will be ready for Commissioning and start-up in late March and fully operational by late April to early May.

Consider Installing an Automated Water Meter Read System

Over the past 5 – 10 years staff has discussed the benefits of installing an automated water meter reading (AMR) system. Currently the District Operations and Maintenance Contract with Fluid Resource Management includes FRM staff physically reading the water meters monthly and recording the data via a handheld tablet that is then synchronized with the District billing software. Any errors or data inconsistencies must be re-read by FRM staff prior to running the utility bills. The meter reading process takes FRM approximately 8 – 10 hours per month to complete.

The benefits of installing an AMR system include but are not limited to: improving the accuracy and reducing the errors of manually reading the meters; reducing the time it takes to read the meters and upload the data to the billing software; and staff and customers can better detect leaks in their systems. Staff estimates the cost to purchase the equipment and install approximately 325 new AMR meters will be approximately \$150,000.

With the Board's concurrence, staff recommends that we continue to work with our meter vendor to develop a detailed scope of work and have the vendor provide the District a firm quote for the project. Staff will bring that project back for Board consideration at a future meeting, within the next 2 – 3 months.

**ZONE 3
TECHNICAL ADVISORY COMMITTEE
Wednesday December 14, 2022
9:00 - 11:00 am**

Agenda

Phone line: +1 (646) 749-3122

Access Code: 617-462-197

OR

Webinar: <https://global.gotomeeting.com/join/617462197>

| | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| 1. Announcements | All |
| 2. General Operations and Water Report <ul style="list-style-type: none">• Summary Notes – None• Monthly Operations Report – November• Agency Stored Water – November• Lopez Storage Projections – November | David |
| 3. Current Reservoir Conditions | Kyle (Verbal) |
| 4. Capital Projects Update | David |
| 5. Monthly Operations Report Format | David |
| 6. LRRP <ul style="list-style-type: none">• 2018 Amendment – Was never adopted | David |
| 7. Cloud Seeding <ul style="list-style-type: none">• Recent Storms | David |
| 8. Conservation Outreach | David |
| 9. Future Agenda items? <ul style="list-style-type: none">• Project Updates• HCP/Instream Studies• Zone 3 Boundary Change | All |

Attachments:

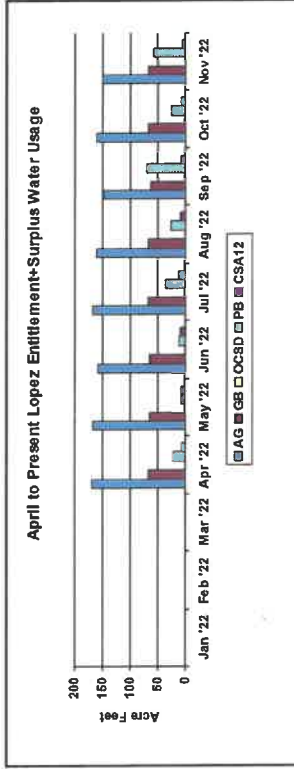
- A. Lopez Monthly Operations Report – November
- B. Agency Stored Water
- C. Lopez Storage Projections Chart – November
- D. Capital Projects Update
- E. Example Monthly Operations Report
- F. 2018 LRRP Amended and Restated

***Happy Holidays!
Next Meeting Date: January 11, 2022***



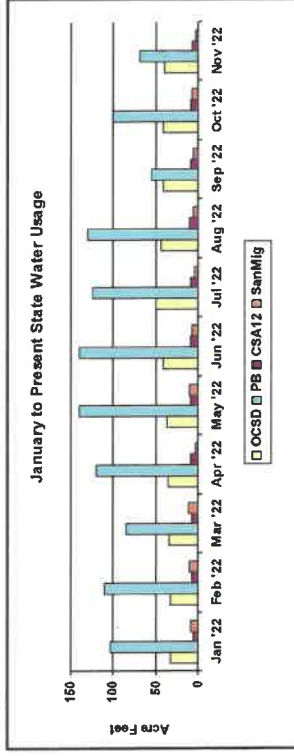
San Luis Obispo County Flood Control and Water District Zone 3 - Lopez Project - Monthly Operations Report November, 2022

| Contractor | Lopez Water Deliveries | | | | | | | | | | State Water Deliveries | | | | | | | | | |
|---------------|------------------------|-------------------|-------------------|-------------------|-----------------------|---------------|-------------|-------------------|---------------|-------------|------------------------|----------------|--------------|---------------------|-------------------|-------------|---------------------|----------------|---------------|-----------------------------------|
| | Entl. | Surplus Requested | | | Total Available Water | | | This Month | | | April to Present | | | This Month | | | January to Present | | | Total Water Deliveries This Month |
| | | Surplus Declared | Surplus Requested | Surplus Available | Entitlement Usage | Surplus Usage | Surplus % | Entitlement Usage | Surplus Usage | Surplus % | Total Usage | Total % | Usage | % of Annual Request | Change in Storage | Usage | % of Annual Request | SWP Deliveries | | |
| Atroyo Grande | 1832 | 742.00 | 742.00 | 2574 | 151.04 | 8.2% | 0.0% | 1284.99 | 70.1% | 0.0% | 0.0% | 1284.99 | 49.9% | | 430.73 | 57.4% | | 151.04 | | |
| Oceano CSD | 242.4 | 375.00 | 375.00 | 617 | 0.00 | 0.0% | 0.0% | 0.00 | 0.0% | 0.0% | 0.0% | 0.00 | 0.0% | | 1178.91 | 95.1% | | 40.07 | | |
| Grover Beach | 640 | 204.00 | 204.00 | 844 | 66.90 | 10.5% | 0.0% | 527.16 | 82.4% | 0.0% | 0.0% | 527.16 | 62.5% | | 70.00 | 5.6% | | 66.9 | | |
| Pismo Beach | 713.6 | 1048.00 | 1048.00 | 1762 | 56.98 | 8.0% | 0.0% | 250.26 | 35.1% | 0.0% | 0.0% | 250.26 | 14.2% | | 87.66 | 7.6% | | 126.98 | | |
| CSA 12 | 196 | 230.00 | 230.00 | 426 | 5.04 | 2.6% | 0.0% | 57.53 | 29.4% | 0.0% | 0.0% | 57.53 | 13.5% | | 7.33 | 2.4% | | 12.37 | | |
| San Miguelito | | | | | | | | | | | | | | | 120 | 2.82 | | 2.82 | | |
| Total | 3624 | 2599.00 | 2599.00 | 6223 | 279.96 | 7.7% | 0.0% | 2119.94 | 58.5% | 0.0% | 0.0% | 2119.94 | 34.1% | | 2206 | 5.4% | 0 | 1920.00 | 400.18 | |
| | | | | | | | | | | | | | | | | | | 807.78 | | |



Note: Deliveries are in acre-feet. One acre foot = 325, 850 gallons or 43, 560 cubic feet. Safe yield is 8,730 acre-ft

| Lopez Dam Operations | This Month | Year to Date |
|------------------------------------------|------------|--------------|
| Lake Elevation (full at 522.37 feet) | 457.23 | |
| Storage (full at 49200 acre feet) | 10830 | -65.14 |
| Rainfall | 0.7 | 3.32 |
| Downstream Release (4200 acre feet/year) | 180.14 | 1468.15 |
| Spillage (acre feet) | 0 | 0.00 |



"Year to Date" is January to present for State water, April to present for Lopez deliveries, and July to present for rainfall.

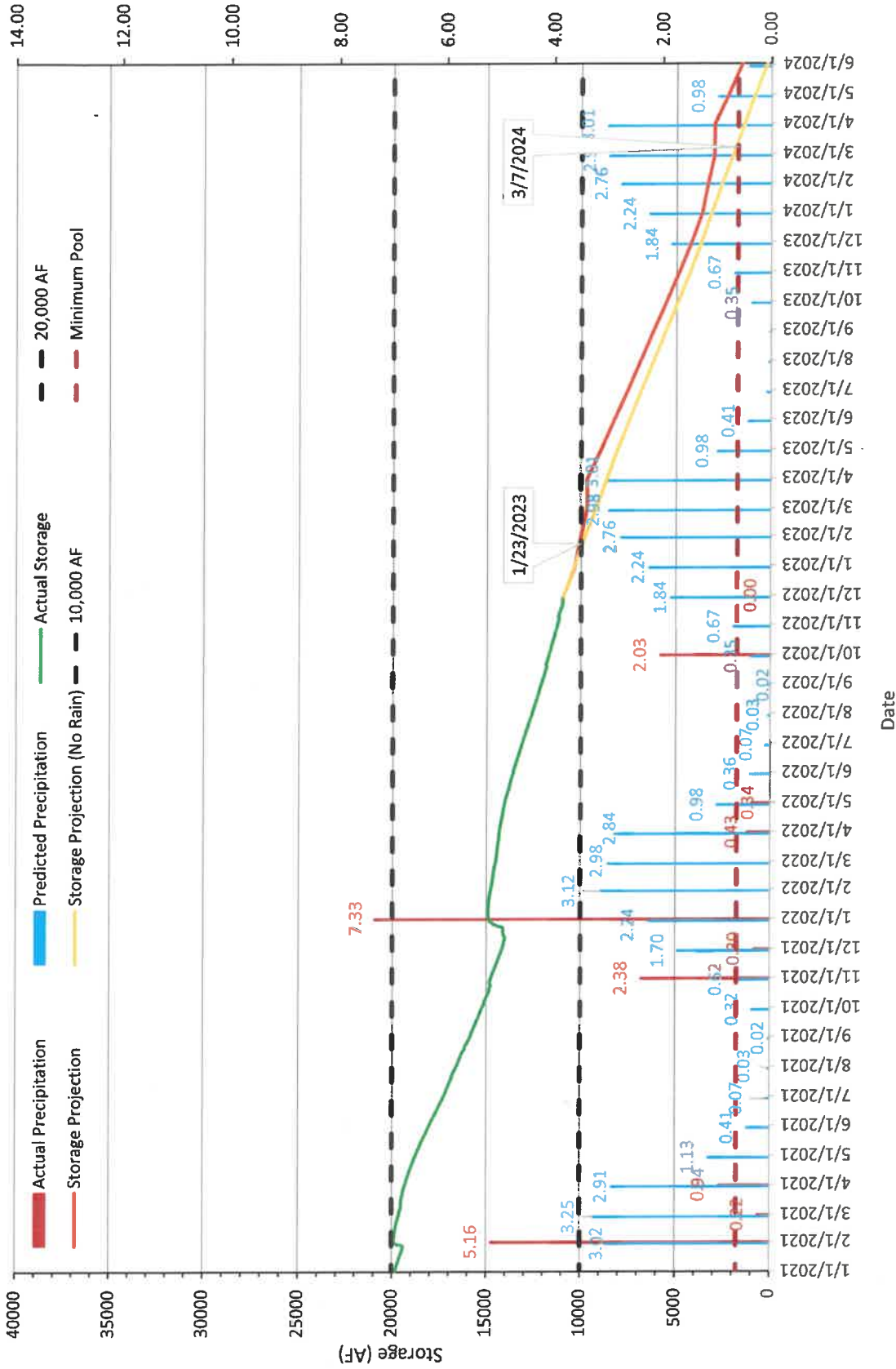
Comments:

- 1) Oceano supplied water to Canyon Crest via Arroyo Grande's Edna turn out. A total of 1.48 AF delivered to Canyon Crest was added to Oceano's water usage this month and 1.48 AF was subtracted from Arroyo Grande's usage this month.
- 2) Lopez Water Deliveries are now operated under the Low Reservoir Response Plan (LRRP). On July 21, 2022 AC endorsed a 20% entitlement reduction (retroactive to April 2022) in anticipation of reaching the 10,000 AF trigger of the LRRP. Entitlements shown represent a 20% reduction.
- 3) Surplus water shown is actually "Carry Over" water as designated in the LRRP.
- 4) On April 2022, the County presented the Stored State Water minus evaporation losses dating back to the January 1, 2015 water recharacterization. On December 31, 2021 the calculated Stored State Water minus evaporation losses was 659 82 AF. Evaporation losses will be presented annually.

Stored Water [AF]

| | Surplus Available WY 2021-2022 | Surplus Used WY 2021-2022 | Surplus Balance by April 1, 2022 | Entitlement Available WY 2021-2022 | Entitlement Used WY 2021-2022 | Entitlement Balance by April 1, 2022 | Total Unused Water 2021-2022 |
|---------------|-----------------------------------|------------------------------|-------------------------------------|---------------------------------------|----------------------------------|-----------------------------------------|---------------------------------|
| Arroyo Grande | 807 | 32.4 | 774.6 | 2061.0 | 2061.0 | 0.0 | 774.6 |
| Oceano CSD | 107 | 0.0 | 107.0 | 272.7 | 0.0 | 272.7 | 379.7 |
| Grover Beach | 282 | 69.0 | 213.0 | 720.0 | 720.0 | 0.0 | 213.0 |
| Pismo Beach | 314 | 0.0 | 314.0 | 802.8 | 55.5 | 747.4 | 1061.4 |
| CSA-12 | 86 | 0.0 | 86.0 | 220.5 | 72.4 | 148.1 | 234.1 |
| San Miguelito | N/A | N/A | 0.0 | N/A | N/A | 0.0 | 0.0 |

LOPEZ RESERVOIR STORAGE PROJECTION



Notes:
 Reservoir Storage = Current Storage + Inflow - Outflow
 Outflow = Agency Usage + Downstream Releases
 Agency Usage: is based on 2010-2021 average monthly deliveries
 Predicted Inflow: is dependent on the predicted rainfall obtained from longrangeweather.com
 Inflow is affected by antecedent soil conditions and factored into the model. Rainstorms will produce less inflow during the dry months than during the rainy season when the soil is saturated.
 The Storage Projection Model is based on a polynomial regression (concave in shape). The (concave) Storage Projection Graph will fall below the (linear) Storage Projection with No Rain Graph during months of low predicted rainfall.



ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

TO: Zone 3 Technical Advisory Committee

FROM: David Spiegel, PE

DATE: December 14, 2022

SUBJECT: Zone 3 Projects Update

Project Updates:

- Tesla Battery Storage
 - Working on a date with PGE to upgrade infrastructure when we have a few clear days. PGE states the work can't be done in inclement weather
 - Budget – Free

- Spillway Assessment and Investigation (No Change)
 - Consultant is preparing response to DSOD workplan comments. Draft response expected by 9/16/22.
 - Remainder of project ~ minimum of \$300,000

- Geotechnical Testing & Seismic Alternatives Study of Terminal Reservoir Dam
 - Final workplan under GEI review.
 - Budget ~\$500,000

- Lopez WTP Safety Upgrades (Cancelling)
 - Staff are looking into additional consultants to do a lifeline system within the membrane building.
 - Multiple consultants have reviewed the project, but none have quoted the project.
 - Budget ~\$53,000

- Cathodic Protection Repair Project
 - Board Date to Approve Bid Advertisement 1/10/2023
 - Advertisement Date 1/12/2023
 - Bid Opening Date 2/2/2023 @ 3pm.
 - Budget ~\$449,933

- Equipment Storage Building (Cancelling)
 - Budget ~\$90,000

- CO2 Injection System
 - Bid Opening was 12/8/2022
 - Budget ~\$256,000



ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

- Sludge Bed Curtain Wall Rehabilitation (No Change)
 - ~\$50,000 per initial quote

- Chlorine Dioxide Bulk Storage Tank
 - Tank was delivered 12/7/2022
 - Budget ~\$47,309.51

Completed Projects

- Lopez Water Treatment Plant Rack 1 Membrane Replacement

| CONTRACT | AVAILABLE WATER | | | | LOPEZ PROJECT WATER | | | | | | | | | | | | USAGE / DELIVERIES | | | | | | | | | | | | | | | | |
|----------|-----------------|---------|------------------------|--------------------------------|------------------------------|-------------------------------|------------|---------|-------------|------------------|------|-------------|---------------------|------|-------------|---------|--------------------|-------------|-------------------|------|-------------|-------------------------------|------|-------------|-------|------|-------------|------|---------|-------|--|--|--|
| | ENTITLE MENT | SURPLUS | STORAGED PROJECT WATER | TRANSEFER STORED PROJECT WATER | BALANCE STORED PROJECT WATER | TOTAL AVAILABLE PROJECT WATER | This Month | | | April to Present | | | TOTAL MONTHLY USAGE | | | Surplus | | | Shortfall (Lopez) | | | TOTAL ANNUAL USAGE TO PRESENT | | | | | | | | | | | |
| AG | OSD | GB | PB | CSA 12 | SM | Total | Usage | % | Entitlement | Usage | % | Entitlement | Usage | % | Entitlement | Usage | % | Entitlement | Usage | % | Entitlement | Usage | % | Entitlement | Usage | % | Entitlement | | | | | | |
| 1833.00 | 242.40 | 375.00 | 204.00 | 713.60 | 196.00 | 2367.00 | 744.60 | 3248.60 | 151.04 | 8.2% | 0.00 | 0.0% | 151.04 | 4.5% | 1284.99 | 70.1% | 0.00 | 0.0% | 0.00 | 0.0% | 1284.99 | 38.4% | 0.00 | 0.0% | 0.00 | 0.0% | 0.00 | 0.0% | 1284.99 | 38.4% | | | |
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| | AVAILABLE WATER | | | | STATE WATER PROJECT WATER (SWPW) | | | | | | | | | | | | | | | | | | | | | | | | TOTAL WATER DELIVERIES THIS MONTH | | | | | | |
|----------------|------------------------|------------------------|----------------------------|-----------------|----------------------------------|------------------|--------------------|------------|------|------|----|-------|------|--------------------|----|------|----|--------|-------|-------------------------------|----|------|----|--------|-------|------|----|------|-----------------------------------|--------|-------|--|--|--|--|
| | DIE: STORED SWPW WATER | AIE: STORED SWPW WATER | TOTAL AVAILABLE SWPW WATER | REQUESTED Usage | DIE SWPW Usage % | AIE SWPW Usage % | TOTAL SWPW Usage % | THIS MONTH | | | | | | JANUARY TO PRESENT | | | | | | TOTAL ANNUAL USAGE TO PRESENT | | | | | | | | | | | | | | | |
| ANNUAL REQUEST | 746 | 0 | 0 | 40.07 | 5.3% | 0.00 | 0% | 40.07 | 5.3% | 0.00 | 0% | 40.07 | 5.3% | 0.00 | 0% | 0.00 | 0% | 430.73 | 57.4% | 0.00 | 0% | 0.00 | 0% | 430.73 | 57.4% | 0.00 | 0% | 0.00 | 0% | 430.73 | 57.4% | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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Notes:

1) Oceano supplied water to Canyon Crest via Arroyo Grande's Esna turn out. A total of 1.48 AF delivered to Canyon Crest. was added to Oceano's water usage this month and 1.48 AF was subtracted from Arroyo Grande's usage this month.

2) Lopez Water Deliveries are now operated under the low Reservoir Response Plan (LRPP). On July 21, 2022 AC endorsed a 20% entitlement reduction (retroactive to April 2022) in anticipation of reaching the 10,000 AF trigger of the LRPP. Entitlements shown represent a 20% reduction.

3) Surplus water shown is actually "Carry Over" water as designated in the LRPP.

4) On April 2022, the County presented the Stored State Water minus evaporation losses dating back to the January 1, 2015 water reauthorization. On December 31, 2021 the calculated Stored State Water minus evaporation losses was 693.62 AF. Evaporation losses will be presented annually.

| Lopez Dam Operations | | | | |
|---------------------------------------------|------------|----------------|---------------|--------|
| Item | This Month | Previous Month | Current Month | Change |
| Lake Elevation (full at 522.27) | 457.2 | 457.2 | 457.2 | 0 |
| Storage (full at 49200 acre feet) | 108.30 | 108.30 | 108.30 | 0 |
| Rainfall (for the month) | 0.7 | 0.7 | 0.7 | 0 |
| Rainfall (for the year) | 3.32 | 3.32 | 3.32 | 0 |
| Downstream Releases (4200 acre feet / year) | 383 | 383 | 383 | 0 |
| Lopez Lake to Terminal | 383 | 383 | 383 | 0 |
| State Water | 6321 | 6321 | 6321 | 0 |
| Spillage (acre feet) | 0 | 0 | 0 | 0 |

PREVIOUS MONTH'S AVAILABLE DISTRICT STORED SWP WATER 925
 DWR METER DELIVERIES 0
 CHANGE IN STORAGE -120.22
 CURRENT MONTH'S AVAILABLE DISTRICT STORED SWP WATER 807.78

Draft

Amended and Restated

Low Reservoir Response Plan

for the

San Luis Obispo County Flood Control and Water Conservation District

Zone 3

August 17, 2018

Table of Contents

| | | |
|-------------|---------------------------------------------------------|---|
| 1 | Introduction, Purpose and Plan Adoption | 1 |
| 2 | Background | 2 |
| 3 | LRRP Elements..... | 2 |
| 3.1 | Commencement of the LRRP | 2 |
| 3.2 | Operation Under the LRRP..... | 3 |
| 3.2.1 | Initial LRRP Allocations..... | 3 |
| 3.2.2 | Subsequent LRRP Allocations..... | 3 |
| 3.2.3 | Diversion/Downstream Release Requirements..... | 4 |
| 3.3 | Termination of the LRRP | 6 |
| 3.4 | Adaptive Management | 6 |
| Appendix A. | LRRP Commencement & Adaptive Management Flow Chart..... | A |

1 INTRODUCTION, PURPOSE AND PLAN ADOPTION

This Amended and Restated Low Reservoir Response Plan (LRRP) describes a set of actions that the San Luis Obispo County Flood Control and Water Conservation District (District) Zone 3 will implement when the amount of water in storage within the Lopez Reservoir drops below 20,000 Acre-Feet (AF) **provided that the District or County Board of Supervisors (BOS) has proclaimed an emergency related to Zone 3.** **Note that this may not be required for CEQA. To be determined** The purpose of the LRRP is to facilitate multiple-year management of individual Zone 3 member agency water supplies during periods of low reservoir storage to enable the member agencies to sustain water supply availability and maintain water quality during extended droughts.

Droughts and other conditions have unpredictable impacts on water supplies. The duration of droughts and the actual amount of rainfall and run-off during droughts can differ significantly. As a result, the LRRP has been developed to provide an initial set of prescribed actions combined with an adaptive management approach. The purpose of the LRRP is to act as the guiding document during low storage emergencies, as outlined in the Interim Downstream Release Schedule dated July 20, 2006 (IDRS). The initial prescribed actions establish baseline actions, and several adaptive management scenarios are included so that actual hydrological conditions can be evaluated during low storage periods. In summary, ongoing evaluation of actual hydrological conditions is needed during low storage periods, and through the adaptive management approach, prescribed actions can be modified, if needed.

As the governing body of the District—operator of the Zone 3 system and the entity with authority under Article 4(B) of the Water Supply Contracts to reduce the member agencies' entitlements due to, without limitation, drought conditions—the BOS is responsible for final adoption of the policies and procedures set forth in the LRRP. Prior to adoption by the BOS, the following steps are necessary:

1. Development of the draft LRRP guided by the Zone 3 Technical Advisory Committee (TAC).
2. Review of the draft LRRP with Zone 3 agricultural stakeholders.
3. Consideration of policy direction that may be provided by any of the governing boards of the Zone 3 agencies as the draft LRRP is being developed.
4. Review and approval by the Zone 3 Advisory Committee (AC).
5. Formal approval by the governing boards of the Zone 3 member agencies, by resolution, with appropriate findings to address the following:
 - a. The California Environmental Quality Act (CEQA).
 - b. Emergency provisions that are unique and necessary to the LRRP, but which may differ from (or require divergence from) contract provisions that control Zone 3 operations and deliveries during normal operating conditions.
6. Final approval by the BOS.
7. Implementation of the LRRP as described in this document and outlined in Appendix A.

2 BACKGROUND

Since its completion in 1969, the Lopez reservoir has experienced extended periods of low reservoir inflow that have led to decreased storage levels within the lake. Analysis of historical storage data from Lopez Reservoir identified that the lowest storage water level (11,047 AF) within the reservoir occurred in December of 2016. **Figure 1** shows monthly storage levels within Lopez Reservoir since April 1969. Since 1992, there have been significant changes in dam operations, (e.g. IDRS implementation) that affect the amount of water that is released and diverted from the reservoir on an annual basis. On December 16, 2014, the District Board of Supervisors adopted Resolution No. 2014-377 adopting a prior version of the LRRP. Modified operations and historic drought conditions have highlighted the need for evaluation of LRRP reduction scenarios.



Figure 1. Lopez Reservoir Storage

3 LRRP ELEMENTS

3.1 COMMENCEMENT OF THE LRRP

- The policies and procedures set forth in the LRRP shall commence to apply when both of the following occur: (1) the total volume of water in the Lopez Reservoir falls below 20,000 AF, and (2) the BOS has proclaimed an emergency related to Zone 3. **Note that this may not be required for CEQA. To be determined** The initial prescribed actions, once the LRRP commences to apply, are as follows:

3.2 OPERATION UNDER THE LRRP

3.2.1 Initial LRRP Allocations

- Upon LRRP commencement, each of the Zone 3 member agencies and the downstream releases are assigned water storage accounts to be managed individually. Initial allocations to the water storage accounts will be determined on the first day of the next month after LRRP commencement. Zone 3 member agencies' and downstream release initial allocations are calculated as the sum of the available Surplus Water, remaining Entitlement, and proportional share of unallocated water within the reservoir less the estimated evaporation anticipated for the remainder of the Lopez Water Year. Proportional shares for Zone 3 member agencies and downstream releases are calculated based on each agencies' percentage of the Lopez Entitlement as shown in **Table 1**. Unallocated water is defined as water stored in the reservoir excluding water below minimum pool, or 1,700 AF, water allocated to any water storage accounts, stored State Water Project water or water from any other source outside Zone 3, and estimated evaporation for the remainder of the current Lopez Water Year.

Table 1. Lopez Reservoir Safe Yield and Entitlements

| Water Contractor | Lopez Annual Entitlement (AF) | % of Safe Yield |
|-----------------------------------------------|--------------------------------------|------------------------|
| Arroyo Grande | 2,290 | 26.2% |
| Oceano CSD | 303 | 3.5% |
| Grover Beach | 800 | 9.2% |
| Pismo Beach | 896 | 10.3% |
| CSA 12 Total | 241 | 2.8% |
| <i>Zone 3 Member Agencies Subtotal</i> | 4,530 | 51.9% |
| Downstream Releases | 4,200 | 48.1% |
| Total Safe Yield | 8,730 | |

3.2.2 Subsequent LRRP Allocations

- Additional allocations to water storage accounts while operating under the LRRP will be made at the beginning of each Lopez Water Year and will be based on net inflow from the previous Lopez Water Year (i.e. April 1st-March 31st).
 - Net inflow equals the sum of stream inflow, water gained through direct precipitation, and any remaining water set aside for evaporative losses the previous year that is remaining, less evaporation for the upcoming year.
 - Net inflow is assigned proportionally to the Zone 3 member agencies and the downstream releases water storage accounts according to each agencies' and downstream releases' percentage of Lopez Entitlement shown in **Table 1**.

- There is a maximum storage amount assigned to the downstream releases water storage account of 8,802 AF¹. Water exceeding the downstream releases water storage account maximum will be allocated to the Zone 3 municipal agencies proportionate to their municipal Entitlements at the beginning of the Lopez Water Year.

3.2.3 Diversion/Downstream Release Requirements

To provide the District, Zone 3 agencies and the agricultural stakeholders with an initial framework for water supply planning, recommended reduction and recovery targets, tied to the amount of Lopez Water within the reservoir and in the downstream releases water storage account, were developed for the LRRP. Stored SWP Water shall not be counted as water in the reservoir for the purposes of determining reductions in municipal diversions or downstream releases.

The initial prescribed actions and the recommended reduction and recovery targets for Zone 3 municipal diversions and downstream releases are shown in Table 2 and in Table 3, respectively. As the amount of water in the reservoir drops below or rises above these targets, the TAC will review the hydrologic condition as well as water quality and if necessary, utilize adaptive management to recommend modifications to municipal diversions and downstream releases to meet the objectives of the LRRP.

Upon commencement of application of the LRRP, the initial prescribed actions dictate that downstream releases are to be reduced according to the reduction strategy described in , which includes reduction triggers, reduction percentages and resulting downstream releases. The Initial Prescribed Downstream Release Reduction Strategy was developed through a collaborative process that included input from the District and agriculture and municipal stakeholders. The resulting downstream releases represent the maximum amount of water that can be released. The District, at the beginning of the Lopez Water Year, will work with the agricultural stakeholders to develop a schedule for the reduced releases for the upcoming Lopez Water Year to meet the needs of the agricultural stakeholders and to address environmental requirements. This downstream release reduction strategy may be modified through adaptive management, following the protocol outlined in Section 3.4.

¹ 8,802 AF approximately represents the anticipated amount of water in the downstream release water storage account when entering the LRRP at 20,000 AF. LRRP storage initiation trigger (20,000 AF) – minimum pool requirement (1,700 AF) – Zone 3 agencies' Entitlements (4,530 AF) – Member Agencies' portion of unallocated water (51.9%*9,570=4,967 AF) = 8,802 AF

Table 2. Initial Recommended Municipal Diversion Reduction Strategy

| Amount of Water In Storage (AF) | Recommended Municipal Diversion Reduction Targets | Recommended Municipal Diversion (AFY) Targets ² |
|---------------------------------|---------------------------------------------------|------------------------------------------------------------|
| 20,000 | 0% | 4,530 |
| 15,000 | 10% | 4,077 |
| 10,000 | 20% | 3,624 |
| 5,000 | 35% ³ | 2,941 |
| 1,700 | 100% | 0 |

Table 3. Initial Prescribed Downstream Release Reduction Strategy

| Amount of Water in Downstream Storage Account (AF) | Downstream Storage Account Reduction from Maximum (%) | Initially Prescribed Releases (AFY) ⁴ | Downstream Prescribed Releases Reduction from Entitlement (%) |
|----------------------------------------------------|-------------------------------------------------------|--------------------------------------------------|---------------------------------------------------------------|
| 8,802 | 0% | 3,800 max | 9.5% |
| 6,602 | 25% | 3,800 max | 9.5% |
| 4,401 | 50% | 2,172 min ⁵ | 48.3% |
| 2,201 | 75% | 1,086 min ⁶ | 74.1% |
| 0 | 100% | Pass through flows up to 413 max ⁷ | 90.2-100.0% |

² The actual amount of water diverted may vary as agencies manage usage of their Lopez Water Storage Accounts. Furthermore, municipal diversions are subject to treatment and conveyance capacity considering the apparent water quality and operational conditions.

³ The 35% reduction provides sufficient water to supply 55 gallons per capita per day (GPCD) for the estimated population of the Zone 3 agencies (47,696 in 2010 per the 2010 Zone 3 UWMP). 55 GPCD is the target residential indoor water usage standard used in California Department of Water Resource’s 2015 UWMP Method 4 Guidelines.

⁴ These downstream releases represent the maximum amount of water that can be released to maintain agricultural and environmental releases at near average amounts for the first two years. Actual releases may be less or more if releases can be changed while still meeting the needs of the agricultural stakeholders and addressing the environmental requirements.

⁵ The 2,172 AFY release value is from the minimum release of 3 cfs identified in the IDRS.

⁶ The 1,086 AFY release value is from the *San Luis Obispo County Regional Instream Flow Assessment* prepared by Stillwater Sciences in January 2014, which indicated 1.5 cfs per day (~1,086 AFY) for summer months would be a sufficient amount of water needed in an aquatic ecosystem, or released into it, to sustain aquatic habitat and ecosystem processes in Arroyo Grande Creek.

⁷ The 413 AFY release value represents a historical (2008-2017) average of the inflow to the reservoir during the months of July, August and September. The Lopez Reservoir Water Rights permit requires “pass-through” or release of these flows during those months.

3.3 TERMINATION OF THE LRRP

- The policies and procedures set forth in the LRRP shall no longer apply when both of the following have occurred and shall not recommence to apply until both conditions in Section 3.1 have again been met: **Note that this may not be required for CEQA. To be determined** (1) the BOS terminates the emergency proclamation related to Zone 3; and (2) storage in the reservoir is at least approximately 31,725 AF, thereby providing sufficient water within the reservoir, in excess of the 20,000 AF trigger, to supply one year of safe yield (8,730 AFY) and to account for evaporation (~2,995 AFY⁸); and
 - If the triggers for exiting the LRRP are met sometime mid-water year, the Zone 3 member agencies can continue to use their stored water until the end of the water year. At the beginning of the next water year (April 1st), Zone 3 agencies will receive their annual entitlement plus an amount of surplus water equal to 10% of each agency's stored water account as of the end of the water year in which the LRRP was exited and utilized per the existing water contracts (entitlement first, surplus second) until the end of the following water year; and
 - In the event that Lopez Reservoir spills while under the LRRP, stored State Water Project (SWP) water (foreign water) will be lost first, then agency stored water. Each agency will lose water proportional to their ratio of stored water within the reservoir at the time of the spill.

3.4 ADAPTIVE MANAGEMENT

To provide the District, the Zone 3 agencies and agricultural stakeholders with sufficient flexibility to adapt to changing conditions and to address the environmental requirements, the LRRP includes an adaptive management component that allows the initial prescribed actions to be modified and adapted to the specific conditions. The steps for modifying the initial prescribed actions are outlined below and are shown in **Appendix A**.

1. The TAC will review several factors including the time of year that implementation of the LRRP commences, when the reservoir level drops to lower triggers, and Hydrologic Conditions including but not limited to: predicted climatic conditions; anticipated reservoir inflow; and the availability of the Zone 3 agencies' other water supplies.
2. If determined to be necessary, the TAC will make a recommendation to the AC on a strategy for modifying the initial prescribed actions, hereafter referred to as an Adaptive Management Strategy.

⁸ Evaporation assumed to equal the maximum historical value between April 1970 and March 2018 (76.25 in/yr in WY 1971-72) applied to the reservoir surface area estimated at a storage level of 28,730 AF. Lake surface area estimated based on a lookup table provided by the County, which uses a 2002 survey to correlate reservoir elevation, storage, and surface area.

3. Upon review of the TAC's recommendation, the AC will vote to recommend approval of the Adaptive Management Strategy by the County's Public Works Director. If the Public Works Director intends to alter or return the Adaptive Management Strategy or determines that there is sufficient need for additional input, then the Public Works Director's intent shall be recorded in writing and brought to the BOS for final decision to allow the Zone 3 Advisory Committee members the opportunity to appear and address the proposed Adaptive Management Strategy.

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APPENDIX A. LRRP COMMENCEMENT & ADAPTIVE MANAGEMENT FLOW CHART

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Under Development- Will be finalized based on updated CEQA Strategy

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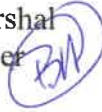
**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Kevin Mclean, SLO County Fire Marshal
Via Brad Hagemann, General Manager



DATE: January 10, 2023

SUBJECT: Second Reading and Adoption of an Ordinance Amending Title 15 of the Avila Beach Community Services District Fire Code Ordinance by Adopting the 2022 Edition of the California Fire Code Including Annual Supplements, State and Local Amendments

Recommendation:

Staff recommends that the Avila Beach Community Services District Board (“District”) consider this staff report, staff presentation and public comment and thereon:

1. Open the public hearing and receive testimony regarding Ordinance No. 2022-01 of the Avila Beach Community Services District amending Title 15 of the District Code.
2. Conduct second reading of the Ordinance by title only and proceed with final adoption of Ordinance No. 2022-01 amending Title 15 of the District Code by adopting the 2022 Edition of the California Fire Code including Annual supplements, State and Local Amendments.

Discussion:

Every three (3) years the California Fire Code is adopted in California by the California Building Standards Commission. Local agencies that provide fire services must either accept the California Fire Code in its entirety, make changes to meet the local needs, or reject the California Fire Code. If the governing board chooses not to take action, the California Fire Code is automatically adopted in its entirety by the local agency.

Proposed Ordinance No. 2022-01 was introduced and received its first reading on December 13, 2022, by the Avila Beach Community Services District Board of Directors. The Board received the Staff Report and presentation by the San Luis Obispo County Fire Marshal, provided an opportunity for public comments and directed staff to schedule a Hearing on January 10, 2023, to consider adoption of the Ordinance.

Attachments:
Ordinance No. 2022-01

ORDINANCE NO. 2022-01

**AN ORDINANCE OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT
AMENDING AND RESTATING THE DISTRICT'S FIRE CODE FOUND IN TITLE 15
OF THE AVILA BEACH COMMUNITY SERVICE DISTRICT CODES, INCLUDING
THE ADOPTION OF THE 2022 EDITION OF THE CALIFORNIA FIRE CODE,
INCLUDING ANNUAL SUPPLEMENTS AND STATE AMENDMENTS AND ERRATA.**

WHEREAS, it is the desire and intent of the Avila Beach Community Services District ("District") to provide citizens with the greatest degree of protection from fire; and

WHEREAS, the California Building Standards Code, Title 24, which incorporates the California Fire Code, is adopted every three years by order of the California Legislature with supplements published in intervening years;

WHEREAS, the District contracts with the California Department of Forestry and the Fire Protection for fire protection and enforcement of the District's Fire Code; and

WHEREAS, the Avila Beach Community Services District proposes to make certain changes in the requirements of the 2022 California Fire Code which are more restrictive than State law and will affect all occupancies within the District; and

WHEREAS, California Health and Safety Code Section 17958.5 requires the District to make express findings that due to local climatic, geological, or topographical conditions that modifications and changes to the current California Building Code are reasonably necessary to provide sufficient and effective protection of life, health, and property before adopting such changes, and Section 17958.7 requires that such findings be filed with the California Building Standards Commission; and

WHEREAS, the latest edition of the California Building Standards Code was published and adopted this year and has the force of law beginning January 1, 2023 and any local additions, amendments and deletions must then be incorporated; and

WHEREAS, this ordinance will adopt and amend the 2022 California Fire Code including annual supplements and State amendments and errata; and

NOW THEREFORE, the Board of Directors of the Avila Beach Community Services District ordains as follows:

SECTION 1

- A. **General:** Pursuant to Health and Safety Code §17958.5, the Avila Beach Community Services District hereby finds that due to local climatic, geologic and topographic conditions as stated in this section, that modifications and amendments, as identified in this Ordinance to the current California Building Standards Code (including the California Fire Code) are reasonably necessary to provide sufficient and effective protection of life, health and property.

B. **Climatic:** The hot, dry weather in combination with Santa Lucia winds frequently results in wildland fires in areas of the County of San Luis Obispo. These conditions create an environment where the entirety of local fire department personnel is required to control, monitor, fight and protect against such fire situations in an effort to protect life and preserve property. The same climatic conditions may result in the concurrent occurrence of one or more fires in the more populated areas of the County without adequate fire department personnel to protect against and control such a situation. During such periods, limited fire-fighting resources support the imposition of greater fire-protection requirements than set forth in the 2022 California Fire Code.

C. **Geological:** The County of San Luis Obispo is in an area of high seismic risk. Four active faults are within the county, each capable of generating large, damaging earthquakes. These faults are: the San Andreas Fault, which trends northwest-southeast near the eastern boundary of San Luis Obispo County; the San Simeon Fault, which is part of the larger Hosgri Fault Zone and parallels the coastline in the northern part of San Luis Obispo County; the Los Osos Fault, which parallels the Los Osos Valley a few miles southwest of the city of San Luis Obispo; and the Oceanic Fault, which runs from the city of San Luis Obispo northwest toward the community of Cambria, and was the fault responsible for the Magnitude 6.5 San Simeon earthquake that affected the region in December 2003. In addition, there are several potentially active faults within the county, including the Rinconada Fault, the Huasna Fault, and the Nacimiento Fault Zone. These faults could also produce large earthquakes.

Earthquakes from these faults could produce primary effects such as strong ground shaking or ground rupture, and secondary effects such as liquefaction and landslides. These primary and secondary effects pose a significant hazard to the county's building stock and infrastructure, and to public health and safety. These hazards include strong shaking causing collapse of vulnerable buildings and bridges, ground rupture affecting roads and highways, and liquefaction damaging buildings, pipelines (water, gas, sewage), marine facilities (docks, jetties), railroads, and airports. Fire from broken gas lines and the lack of water from broken water lines could result in major damage. Landslides caused by strong shaking, possibly in combination with wet weather conditions, could block highways and railroads, thereby isolating parts of the county and affecting emergency response. Earthquake-induced landslides could also produce rockfalls that could strike and damage buildings and vehicles. Tsunamis could inundate the coastline. The protection of human life and the preservation of property in the event of such an occurrence support the imposition of fire protection requirements greater than set forth in the 2022 California Fire Code.

D. **Topographical:** The County of San Luis Obispo has rural areas that are in very high fire hazard areas. Due to varied topography, access to structures in rural areas increases response time and delays fire suppression efforts. An extended

response time will allow fires to grow beyond the control of initial attack fire suppression resources. Large structure fires in the hillside areas will have a greater likelihood of starting a wildland fire, which may expose additional structures to fire. The above described problems support the imposition of built-in fire protection requirements greater than those set forth in the 2022 California Fire Code.

SECTION 2 Chapter 15.08 of the District's Fire Code is Amended and Restated as follows:

Chapter 15.08
Fire Control Regulations

Sections:

| | |
|-----------|---------------------------------------------------|
| 15.08.010 | Scope |
| 15.08.020 | Nationally recognized standards |
| 15.08.030 | Adoption of the California Fire Code by reference |
| 15.08.050 | Definitions |
| 15.08.060 | Authority to Inspect |
| 15.08.070 | Amendments made in the California Fire Code |
| 15.08.080 | Fire Hazards/Weed and Waste Matter Abatement |

Title 15 HEALTH AND SAFETY

Chapter 15.08 FIRE CONTROL REGULATIONS

15.08.010 Scope.

An Ordinance of the Avila Beach Community Services District amending and restating the District's Fire Code including adopting the 2022 edition of the California Fire Code with amendments, regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the Avila Beach Community Services District ("District") providing for the issuance of permits and collection of fees.

15.08.020 Nationally recognized standards.

Where no applicable standards or requirements are set out in this code, or contained within other laws, codes, regulations, ordinances or bylaws adopted by the District, compliance with applicable standards of the National Fire Protection Association or other nationally recognized fire-safety standards as approved by the fire chief shall be deemed prima facie evidence of compliance with the intent of this code.

15.08.030 Adoption of the 2022 California Fire Code by Reference.

Except as amended by Sections 15.08.050 through 15.08.080 (below) the Avila Beach Community Services District adopts by reference the 2022 Fire Code including Appendix, Chapter 4, Section 103, Section 503 and Appendices, B, BB, C, CC, F, H and P as modified and amended. All other Appendices to the 2022 Fire Code are expressly not adopted. Title 15 of the Avila Beach Community Service District Regulations is hereby amended and restated accordingly. All annual supplements and State Amendments and Errata to the 2022 California Fire Code, that are not inconsistent with this Ordinance, are incorporated herein by reference.

15.08.050 Definitions

- A. District Fire Chief, Fire Chief or Chief Fire Official means the California Department of Forestry and Fire Protection/San Luis Obispo County Fire Chief.
- B. The District Fire Department means the California Department of Forestry and Fire Protection and employees, apparatus, materials and equipment assigned to it by the District and the California Department of Forestry and Fire Protection pursuant to contract.
- C. Property Owner means the owner of property whose name and address appears on the latest equalized County assessment roll.
- D. Governing Body or Appointing Authority means the District Board of Directors.
- E. Jurisdiction means the boundary of the Avila Beach Community Services District.

15.08.060 Authority to Inspect

Employees of the District Fire Department are authorized to enter upon any property or premises to ascertain whether the provisions of the Fire Code are being violated, and to make any examinations, inspections and surveys as may be necessary in the performance of their enforcement duties. Examinations may include the taking of photographs, samples or other physical evidence. All inspections, entries, examinations and surveys shall be done in a reasonable manner. If an owner, occupant or agent refuses permission to enter or inspect, the Fire Code Official may seek an administrative inspection warrant pursuant to the procedures provided for in California Code of Civil Procedure Section 1822.50 through 1822.59.

15.08.070 Amendments made in the California Fire Code.

The California Fire Code, 2022 Edition, is amended, changed and incorporated into the District's Fire Code as follows:

101.1 Title. These regulations, including Sections 15.08.010 through 15.08.070, shall be known as the *Fire Code* of the Avila Beach Community Services District, and may be cited as Avila Beach Community Services District Fire Code, ABCSD Fire Code, or the District Fire Code, hereinafter referred to as “this code” or the District’s Fire Code.

Section 103. “Department of Fire Prevention”

- A. The California Department of Forestry and Fire Protection/San Luis Obispo County Fire Chief is:
- 1 The Chief Fire Official and is charged with the enforcement and administration of the District Fire Code.
 - 2 The Board of Directors' authorized representative to appoint Fire Code Official(s).
 - 3 The Board of Directors' authorized representative to appoint member of the California Department of Forestry and Fire Protection with the authority of peace officers or public officers pursuant to California Penal Code sections 830.2(g), 830.7(d) and 836.5(a) in performing their duties under the California Fire Code.
- B. The Fire Chief is authorized to make necessary and reasonable policies and procedures that are consistent with the provisions of this Fire Code to aid in its implementation.

105.3.3 Occupancy and use prohibited before approval. The building or structure shall not be occupied prior to the fire code official issuing a permit that indicates that applicable provisions of this code have been met. No appliance, device, equipment, or system shall be operated or used until the installation has been approved and permitted by the fire code official and all applicable provisions of this code have been met. It shall be the duty of the permit applicant or contractor or both to cause the work to remain accessible and exposed for inspection purposes.

109.1 Board of Appeals Established. In order to hear and decide appeals of orders, decisions or determination made by the Fire Code Official relative to the application and interpretation of this Fire Code, there shall be and is hereby created a Board of Appeals. Until such time as the District Board of Directors appoints members to the Board of Appeals, the Board of Appeals shall be the Board of Appeals appointed by the County of San Luis Obispo. The rules of procedure for conducting the business of

the Board of Appeals shall be those procedures established by the County of San Luis Obispo. The District Manager shall provide staff services for the Board of Appeals. The Board of Appeals shall render all decisions and findings in writing to the appellant with a duplicate copy to the Fire Code Official. The fee for appeals shall be consistent with the fees established by the District Board of Directors.

110.1 Unlawful acts. It shall be unlawful for a person, firm or corporation to

1. Erect, construct, alter, repair, remove, demolish or utilize a building, occupancy, premises or system regulated by this Fire Code, or cause same to be done, in conflict with or in violation of any of the provisions of this Fire Code. To violate any provision or to fail to comply with any of the requirements of this Fire Code.
2. To cause, aid, abet, or conceal the fact of a violation of this Fire Code.

110.3 Notice of violation. When the Fire Code Official finds a violation referenced in Paragraphs A (1), (2), or (3), above, the Fire Code Official is authorized to prepare a written notice of violation describing the violation and, when compliance is not immediate, specifying a time for re-inspection.

110.3.1 Service. A notice of violation issued pursuant to this Fire Code shall be served upon the Property Owner, operator, occupant or the person responsible for the condition or violation, either by personal service, mail or delivering the same to, and leaving it with, some person of responsibility upon the premises. For unattended or abandoned locations, a copy the such notice of violation shall be posted on the premises in a conspicuous place at or near the entrance to such premises and the notice shall be mailed by certified mail with return receipt requested or a certificate of mailing, to the last known address of the Property Owner, occupant or both.

110.3.2 Compliance with orders and notices. A notice of violation issued or served as provided by this Fire Code shall be complied with by the Property Owner, operator, occupant or other person responsible for the condition or violation to which the notice of violation pertains.

110.3.3 Prosecution of violation. If the notice of violation is not complied with promptly, the Fire Code Official is authorized to request District Legal Counsel to institute the appropriate legal proceedings at law or in equity to restrain, correct, or abate such violation or to require removal or termination of the unlawful occupancy of the structure in violation of the provisions of this Fire Code or of the order or direction made pursuant hereto.

110.3.4 Unauthorized tampering. Signs, tags or seals posted or affixed by the Fire Code Official shall not be mutilated, destroyed or tampered with or removed without authorization from the Fire Code Official.

110.4 Violation penalties. Persons (as defined in Chapter 2) who shall violate a provision of this Fire Code or shall fail to comply with any of the requirements thereof or who shall erect, install, alter, repair or do work in violation of the approved construction documents or directive of the Fire Code Official, or of a permit or certificate used under provisions of this Fire Code, shall be guilty of a misdemeanor except for those specifically declared by the Fire Code to be an infraction. Notwithstanding any other provision of the Fire Code, any misdemeanor violation or failure to comply may, in the discretion of the District Legal Counsel or the Fire Code Official, be initially charged or subsequently prosecuted as an infraction. Each and every infraction violation is punishable by a fine not exceeding one hundred (\$100) dollars for a first violation; a fine not exceeding two hundred (\$200) dollars for a second violation of the Fire Code within one (1) year; and a fine not exceeding five hundred (\$500) dollars for a third violation of the Fire Code within one (1) year. Each and every misdemeanor violation is punishable by a fine not exceeding one thousand (\$1,000) dollars, or by imprisonment in the county jail for a period not exceeding six (6) months, or by both such fine and imprisonment.

110.4.1 Abatement of violation. In addition to the imposition of the penalties herein described, the Fire Code Official is authorized to institute appropriate action to prevent unlawful construction or to restrain, correct or abate a violation; or to prevent illegal occupancy of a structure or premises; or to stop an illegal act, conduct of business or occupancy of a structure on or about any premises.

110.4.1.2 Continuing violations. The imposition of one (1) penalty for any violation shall not excuse the violation or permit it to continue.

110.4.1.3 Separate offense. For each and every day, unless stated elsewhere, during any portion of which any violation of any provisions of this Fire Code is committed, continued, or permitted by such person (including firms or corporations) shall be a separate offense and punishable accordingly.

110.5 Public Nuisance. Enforcement by Civil Action. In addition to the penalties provided in the Fire Code, any condition caused or permitted to exist in violation of any of the provisions of the Fire Code shall be deemed a public nuisance and may be abated as such, and every day such condition continues shall be regarded as a new and separate offense.

110.5.1 Injunctive Relief. The Fire Code may also be enforced by injunction issued by the Superior Court upon the suit of the District. This method of enforcement shall be cumulative and in no way affect the penal provisions hereof.

110.5.2 Fees, Charges, Fines and Penalties. The amount of any fee, service charge, fine or penalty of any nature whatsoever imposed by any provision of this Fire Code shall be deemed a civil debt owing to the District, County or Court. An action may be commenced in the name of the District in any court of competent jurisdiction for the collection of the amount of any such delinquent or unpaid fee, service charge, fine or penalty together with any penalties applicable thereto as prescribed by this Fire Code.

110.5.3 Collection of Fees, Charges, Fines and Penalties with Taxes. The Board of Directors hereby adopts the procedures for the collection of delinquent rates, charges, fines, penalties and fees established in Government Code Sections 61115(c) and (d) or any successor statutes. The General Manager or his/her designee is authorized to record a certificate specifying the amount of any such charges, fines, and fees and the name and address of the persons liable therefore, sixty (60) days after the payment becomes delinquent, pursuant to Government Code Section 61115(c).

110.5.4 Remedies Cumulative. Enforcement of the provisions of this Fire Code and remedies for collection of various fees, charges, fines and penalties are cumulative and may be pursued alternatively or consecutively by the District. The District's use of any one of the remedies, legal actions or enforcement actions prescribed herein shall not bar the use of any other remedy, legal action or enforcement procedures provided by the Fire Code or by law for the purpose of enforcing the provisions hereof.

112.1 Failure to comply. Any person who shall continue any work after having been served with a stop work order, except such work as that person is directed to perform to remove a violation or unsafe condition, shall be subject to the criminal sanctions set forth in Health and Safety Code Section 13871.s.

Section 202, "General Definitions"

Alteration. Any change or renovation to an existing structure other than a repair or addition. Alterations include but are not limited to the addition or elimination of walls within the existing building envelope. Alteration also includes modifications to the structure which involve complete removal and replacement of wall board within any room.

Amendment No 1

Section 202, "General Definitions" the definition of "Floor Area, Gross", is amended by addition thereto as follows:

Floor Area Gross. For the purpose of calculating square footage for the application of fire sprinkler requirements and fire flow requirements, the floor area shall include all combustible areas attached to the structure, including garages, patio covers, and workshops. Alterations and/or remodel square footage will be considered a combined and cumulative sum of floor area.

Sky Lantern. An airborne lantern typically made of paper with a wood frame containing a candle, fuel cell composed of waxy flammable material or other open flame which serves as a heat source to heat the air inside the lantern to cause it to lift into the air. Sky candles, fire balloons and airborne paper lanterns mean the same as sky lanterns.

308.1.6.3 Sky lanterns. The ignition and launching of sky lanterns is prohibited.

Exceptions: Upon approval of the fire code official, sky lanterns may be used under the following conditions:

- (a) When necessary for religious or cultural ceremonies and adequate safeguards have been taken in the discretion of the fire code official.
- (b) Sky Lanterns shall be tethered in a safe manner to prevent them from leaving the area and must be constantly attended until extinguished.

403.2.2 Procedures. Prior to Fire Department Review, proposed event area must first complete all requirements pursuant to Title 22, the San Luis Obispo County Land Use Ordinance. This includes receiving any necessary land use permit approval and issuance of construction and Conditional Use Permit requirements.

A fire safety review is required to ensure public safety in a place of assembly, or any other place where people congregate, including but not limited to; amusement buildings, carnivals and fairs, exhibits and trade shows, open burning, flames and torches, candles, places of assembly, temporary membranes structures and tents, pyrotechnics and special effects, live audiences and any event with public attendance.

A written plan must be submitted to the fire code official 30 days prior to the event. Written submittal requirements will be in accordance with Section 404 Fire Safety and evacuation plans. A field inspection verifying compliance of fire and life safety conditions must be conducted prior to public occupancy of the event. If modifications or additions to the event areas are made, an updated permit & inspection must be completed.

405.7 Initiation. Where a fire alarm system is provided, emergency evacuation drills shall be initiated by activating the fire alarm system. Prior to initiating an alarm, the person initiating the alarm shall contact the fire alarm monitoring company and advise the company's dispatcher of the fire drill. In cases where the fire alarm system is not monitored by a central station, notification shall be provided to the fire department dispatch center.

503.2.9.4 Surfaces. Roads shall be designed and maintained to support the imposed load of fire apparatus weighing at least 75,000 pounds and provide aggregate base. Driveways and road and driveway structures shall be designed and maintained to support at least 40,000 pounds.

503.2.9.5 Special Purpose Roads. Roads designated to service non-habitable infrastructure to include specific group U occupancies including communication towers and water tanks. Road shall be designed to have a minimum 12-foot travel lane and 13 foot 6-inch vertical clearance. Special purpose roads exceeding 150 feet in length but less than 800 feet shall have a standard turnout near the midpoint of the driveway. Turnouts shall be provided at the terminus of the roadway within 50 feet of infrastructure.

503.1.2.1 Maximum Dead-end Road Lengths. The maximum length of dead-end roads, including all dead-end roads accessed from a dead-end road, shall not exceed the following cumulative lengths, regardless of the number of parcels served:

| Parcel size | Length |
|------------------------|-----------|
| less than one (1) acre | 800 feet |
| 1 acre to 4.99 acres | 1320 feet |
| 5 acres to 19.99 acres | 2640 feet |
| 20 acres or larger | 5280 feet |

All lengths shall be measured from the edge of the roadway surface at the intersection that begins from the road to the end of the road surface at its farthest point. Where a dead-end road crosses areas of differing zoned parcel sizes requiring different length limits, the shortest allowable length shall apply. Where parcels are zoned 5 acres or larger, turnarounds shall be provided at a maximum of 1320 feet or 1/4 mile intervals.

Lengths exceeding maximum dead-end road distances require secondary access as determined by the fire code official. Placement of roads shall be placed a distance apart equal to not less than one-half of the length of the maximum overall diagonal dimension of the property to be served, measured in a straight line between accesses.

Amendment No. 2

Section 503.1.2.1.1 is added to read as follows:

Section 503.1.2.1.1 Dwelling Units Developments of dwellings units, where the number of dwelling units exceeds 30, shall be provided with two separate and approved fire apparatus access roads when located in a state responsibility area or a very high fire hazard severity zone.

503.2.7 Grade. The grade for all roads, streets, private lands and driveways shall not exceed 20 percent. Design criteria shall be in accordance with San Luis Obispo County Public Works public improvement standards. Roads having a grade between 12% and 20% shall be a nonskid asphalt or concrete surface as specified in San Luis Obispo County public improvement Standards, specifications and drawings. Any driveway with a proposed grade of between 16% and 20% must be approved by the San Luis Obispo County Fire Marshal.

Amendment No. 3

Section 503.2.9 is amended to read as follows

503.2.9 Driveway. Driveway specifications shall be provided and maintained when serving no more than 4 dwelling units, and any number of accessory buildings.

Amendment No. 4

Section 503.2.9.1 is amended to read as follows

503.2.9.1 Driveway width:

| Length | Required Width |
|-------------------|-----------------------|
| 0 -199' | 12' |
| Greater than 200' | 14' |

Amendment No. 5

Section 503.2.9.2 is amended to read as follows

503.2.9.2 Turnarounds. Turnarounds must be provided if driveway exceeds 300 feet, and shall be within 50 feet of the building. For driveways exceeding 300 feet, a turn-around shall be at the building site and must be within 50 feet of the dwelling.

Amendment No. 6

Section 503.2.9.3 is amended to read as follows

503.2.9.3 Turnouts. For driveways exceeding 800 feet, turnouts shall be provided no more than 400 feet apart. Driveways exceeding 150 feet in length, but less than 800 feet in length, shall provide a turnout near the midpoint of the driveway

A turnout shall be provided near the midpoint and shall be a minimum of 10 feet wide and 30 feet long with a minimum 25 foot taper on each end.

503.9.4 Fuel Breaks. The Chief or his/her designee is authorized to cause an area within 10 feet on each side of the driveway to be cleared of flammable vegetation and other combustible growth. The Chief or his/her designee is authorized to enter upon private property to do so.

Exception: Single specimens of trees, ornamental shrubbery, or cumulative groundcover such as green grass, ivy, succulents or similar plants used as groundcover provided they do not form a means of readily transmitting fire.

503.4 Obstruction of Fire Apparatus Access Roads Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. Minimum required widths and clearances established under Section 503.2.1 shall be maintained at all times.

503.4.2 Authority to Remove Obstruction. The Fire Code Official and his authorized representatives shall have the power and authority to remove or cause to be removed, without notice, any vehicle or object parked or placed in violation of the California Fire Code and California Vehicle Code 22651. The owner of any item so removed shall be responsible for all towing, storage and other charges incurred.

504.3 Stairway access to roof. New buildings two or more stories above grade plane, except those with a roof slope greater than four units vertical in 12 units horizontal (33.3-percent slope), shall be provided with a stairway to the roof or other access to the roof for emergency personnel approved by the fire code official. Stairway access to the roof shall be in accordance with Section 1009. Such stairway or other approved access shall be marked at street and floor levels with a sign indicating that the stairway or access continues to the roof. Where roofs are used for roof gardens or for other purposes, stairways shall be provided as required for such occupancy classification.

505.1 Address Identification. New and existing buildings shall have approved address numbers, building numbers or approved building identification placed in a position that is plainly legible and visible from the street or road fronting the property. Where required by the fire code official, address numbers shall be approved in additional approved locations to facilitate emergency response. These numbers shall contrast with their background. Address numbers shall be Arabic numerals or alphabet letters. Numbers shall be a minimum of Residential 6 inches, Commercial 8 inches, and Industrial 10 inches high with a minimum stroke width of 0.5 inch (12.7mm)

505.1.1 Directories. Where access is by means of a private road and the building cannot be viewed from the public way, a monument, pole or other sign or means shall be used to identify the structure. Address numbers shall be maintained. When required by the fire code official, complexes with multiple buildings may be required to provide directories, premises maps and directional signs. The scale, design and location of directory signs shall be approved by the fire code official and may be required to be illuminated.

507.2.2.1 Water Tanks. Fire water tanks and exposed supply lines constructed of combustible materials to include polyethylene/plastic are required to have 30 feet of vegetation clearance. Readily flammable vegetation shall be cleared 30 feet in all directions.

603.1.4 Fuel Oil. The grade of fuel oil used in a burner shall be that for which the burner is approved and as stipulated by the burner manufacturer. Oil containing gasoline shall not be used.

603.9 Gas meters. Above-ground gas meters, regulators and piping subject to damage shall be protected by a barrier complying with Section 312 or otherwise protected in an approved manner. Gas meters shall be permanently marked and identified as to the building or system served.

606.8 Refrigerant Detector. Machinery rooms shall contain a refrigerant detector with an audible and visual alarm. The detector, or a sampling tube that draws air to the detector, shall be located in an area where refrigerant from a leak will concentrate. The alarm shall be actuated at a value not greater than the corresponding TLV-TWA values shown in the California Mechanical Code for the refrigerant classification. Detectors and alarms shall be placed in approved locations. In addition, emergency shutoff shall also be automatically activated when the concentration of refrigerant vapor exceeds 25 percent of LFL (Lethal Flammable Limits).

901.4.2 Non-required fire protection systems. Any fire protection system or portion thereof not required by this code or the California Building Code may be allowed, when approved by the fire code official, to be furnished for partial or complete protection provided such installed system meets the requirements of this code, NFPA standards, and the California Building Code.

Exception: An automatic fire sprinkler system shall not be permitted unless a complete system.

Amendment No. 7

Section 903.1 Where required is amended to read as follows:

TABLE 903.1 - AUTOMATIC FIRE SPRINKLER SYSTEM REQUIREMENTS FOR NEW CONSTRUCTION

| STRUCTURE TYPE | SPRINKLERS REQUIRED ² | DESCRIPTION | SQUARE FOOTAGE ¹ | | MIN. DISTANCES BETWEEN STRUCTURES AND PROPERTY LINES (PL) | REQUIREMENTS | USE EXAMPLES | EXCEPTIONS |
|------------------------------------------|----------------------------------|---------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|-------|-----------------------------------------------------------|------------------------------------------------|---------------------------------------------------------------|-------------------|
| | | | MIN | MAX | | | | |
| New Construction | Yes | New buildings including mobile homes and commercial coaches ¹ | 0 | | Per CBC, CRC | Throughout new buildings | All new construction and dwellings | Exception 2, 3, 4 |
| Residential Accessory Structure | Yes | Accessory structures as defined in CRC | 1,000 | 3,000 | 50 feet from PL 30' between any structures on site | No heating, cooling, living or sleeping spaces | One story garage, workshop, studio, residential storage bldg. | Exception 1 |
| Agricultural Structure | Yes | Accessory to agricultural operation, livestock, crops. Agricultural operations in accordance with AG LUO & CBC definition | 3,000 | 5,000 | 100 feet from PL, 50 feet from other structures | Primary usage must be 75% livestock or crops | One story barn or stables | Exception 1 |
| Pole barn, Covered arena, Greenhouse | No | One story hay storage, covered riding arena, greenhouses | Unlimited if 60 feet on all sides per CBC | | 100 feet from PL, 50 feet from other structures | No public use or access | See description | None |
| Agricultural Exempt (no permit required) | No | LUO Ag Exempt & signed affidavit | 0 | 3,000 | 100 feet from PL, 50 feet from other structures | Per Ag Exempt agreement | Ag-Barn on Ag zoned land over 20 acres | See Title 19 |

References:

CRC: California Residential Code

CFC: California Fire Code

CBC: California Building Code

LUO: Land Use Ordinance (San Luis Obispo County)

Footnotes:

- ¹ For the purpose of calculating square footage for the application of fire sprinkler requirements and fire flow requirements, the floor area shall include all combustible areas attached to the structure, including garages, patio covers, and workshops.
- ² Automatic Fire Sprinklers installed at exterior locations shall be approved corrosion resistant devices when environmental or operational conditions warrant.

Exceptions:

1. Structures between the minimum and the maximum square footage must meet all the above table criteria and all the following are required in lieu of fire sprinklers: ▪ no conditioned or habitable space, ▪ no second stories (lofts 1/3 the floor area and open to below are allowed), ▪ minimum two exits including one pedestrian door (side hinge swinging door), ▪ workshops or offices limited to 10% of floor area, ▪ dedicated fire water storage minimum of 5,000 gallons steel tank in full compliance with NFPA 1142 (see fire safety plan) if there is no community provided fire hydrant within 500 ft., ▪ structure complies with the California Wildland Urban-Interface Ignition Resistant Construction Requirements, ▪ Cannot be used as a place of employment or for public assemblage/events. ▪ Cannot be used as a commercial building.
2. A single-story building or commercial coach where floor area does not exceed 1000 square feet and the occupancy is not a Group A, E Daycare, F1 Woodworking, group R, Group H, Group I occupancy or any occupancy where cellulose nitrate film, pyroxylin plastics or any hazardous materials manufactured, stored or handled in quantities in excess of Tables in CBC, CFC or within Los Osos CSD and the fire flow from a hydrant is less than 750gpm at 20psi.
3. Mobile/manufactured or factory-built homes or commercial coaches constructed or altered on or before March 12, 2011 which were not manufactured with automatic fire sprinklers.
4. Accessory dwelling units shall not be required to provide fire sprinklers if they are not required for the primary residence.

Amendment No. 8

Section 903.2 Where required is amended to read as follows:

| OCCUPANCY OR STRUCTURAL MODIFICATION TYPE | SPRINKLERS REQUIRED ³ | DESCRIPTION | SQUARE FOOTAGE ¹ | REQUIREMENTS | USE EXAMPLES | EXCEPTIONS |
|------------------------------------------------------|----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------|--------------------------|
| Alterations ¹ | Yes, if... | Alteration includes modifications to the structure | 50% of existing floor area ² | Alterations, additions and remodel square footage will be considered a combined and cumulative sum of floor area | Interior remodels Rehabilitation | Exceptions 1, 2, 3, 4 |
| Additions ¹ | Yes, if... | Additions cumulative from January 01, 2008 regardless of any change of ownership | 1,000 sf or 50% of floor area ² | Alterations, additions and remodel square footage will be considered a combined and cumulative sum of floor area | Any addition | Exception 4 |
| Hazard Category and Occupancy Classification Changes | Yes | Change results in higher hazard or as deemed necessary by fire code official and the building official | Any | Hazard classification rating as determined by the fire code official, and occupancy classification as determined by the building official. | Any change of occupancy defined in Chapter 3 of the CBC | None |
| Hazardous Materials Inside buildings | Yes | Cellulose nitrate film or pyroxylin plastics or any hazardous materials manufactured, stored or handled in quantities in excess of Tables in CBC, CFC | Any | Building and any portion of a building must also include requirements as listed in CFC Chapter 5005.4 | Any occupancy | None |

References:

CRC: California Residential Code

CFC: California Fire Code

CBC: California Building Code

Footnotes:

- ¹ For the purpose of calculating square footage for the application of fire sprinkler requirements and fire flow requirements, the floor area shall include all combustible areas attached to the structure, including garages, patio covers, and workshops
 - ² Fire sprinklers are required when all ceiling coverings are removed, or a project reaches the threshold of 50% of addition or alteration; determination of fire sprinklers shall be made by one of the following methods: 1) By net floor area: Any room(s) or area(s) that are added, altered, rehabilitated or repaired shall have their net floor area calculated and compared to the total net floor area of the existing structure to find the calculated percentage. 2) By surface area: Surface area shall be defined as surfaces of walls and ceilings. Any room(s) or area(s) that are added, altered, rehabilitated or repaired shall have their surface area calculated compared to the total wall and ceiling surface area of the existing structure to find the calculated percentage.
- Note: Change(s) in project scope after the plan review process shall require that the fire sprinkler calculation be revised and submitted for review and approval.
- ³ Automatic Fire Sprinklers installed at exterior locations shall be approved corrosion resistant devices when environmental conditions warrant.
 - ⁴ Mobile/manufactured or factory-built homes or commercial coaches constructed or altered on or before March 12, 2011 which were not manufactured with automatic fire sprinklers are not subject to fire sprinkler requirements.

Exceptions:

1. Alterations limited to only one of the following: replacement of exterior coverings and windows, roofing, electrical services, sewer laterals, retaining walls, or routine plumbing, electrical and mechanical repairs.
2. A loft open to the floor below and no more than one third of the floor area of the room below may be added without requiring sprinklers.
3. REPAIR is the reconstruction or renewal for the purpose of maintenance.
4. Accessory dwelling units shall not be required to provide fire sprinklers if they are not required for the primary residence. Footnote 2 determination is required.

Section 903.3.8.6 Exterior notification. All fire sprinkler systems including NFPA 13, 13D, 13R shall provide a local water flow alarm.

904.11.1. Manual System Operation Training. It shall be the responsibility of the business owner to ensure that all employees are knowledgeable in the use of manually operated or activated fire-extinguishing systems within the occupancy.

905.3.1 Building height and area. Class III standpipe systems shall be installed throughout buildings where the floor level of the highest story is located more than 30 feet (9144 mm) above the lowest level of the fire department vehicle access, or where the floor level of the lowest story is located more than 30 feet (9144 mm) below the highest level of fire department vehicle access and in any parking structure.

A building that is greater than 20,000 square feet (1.858 m²) of floor area and greater than 18 feet (5.49 m) in height shall have a dry or wet standpipe system with a 2 ½ inch (64 mm) outlet at the roof near the roof access. Location of the outlet and the fire department connection to the standpipe shall be labeled and approved by the fire code official.

907.6.6 Monitoring. Fire alarm systems required by this chapter or by the California Building Code shall be monitored by an approved central station service listed by Underwriters Laboratory for receiving fire alarms in accordance with NFPA 72. The central station shall contact and notify the fire dispatch center immediately on notification of an alarm and prior to making contact with the protected premises.

Exception: Supervisory service is not required for:

1. Single- and multi-station smoke alarms required by Section 907.2.11.
2. Group I-3 occupancies shall be monitored in accordance with Section 907.2.6.3.4.
3. Automatic sprinkler systems in one- and two-family dwellings

Section 907.10.1. False alarms exceeding 3 per calendar year are subject to citation and cost recovery.

5804.3 Outdoor storage. Storage of flammable cryogenic fluids in stationary containers outside of buildings is prohibited, except when approved by the fire code official. Where outdoor storage of cryogenic fluids is allowed, containers of cryogenic fluids shall not be located within diked areas containing other hazardous materials and shall be in accordance with Sections 3204.3.1 through 3204.3.1.2.3.

5609.1 Fireworks prohibited. The manufacturing, possession, storage sale, use and handling of fireworks, including without limitation, "Safe and Sane" fireworks, is prohibited.

Exceptions:

1. Use and handling of fireworks for professional display in accordance with Title 19, California Code of Regulations, Chapter 6 and a District Board resolution approving the public display.

5609.2 Seizure of Fireworks. The fire code official shall have the authority to seize, take and remove fireworks stored, sold, offered for sale, used or handled in violation of the provisions of Title 19, California Code of Regulations, Chapter 6 and California Health and Safety Code, Chapter 9.

5704.2.9.6.1 Locations where above-ground tanks are prohibited. Storage of Class I, Class II, and Class III liquids in unprotected above-ground tanks outside of buildings is prohibited. Tanks containing fuels shall not exceed 8,000 gallons (30 274 L) in individual capacity or 16,000 gallons (60 549 L) in aggregate capacity. Installations with

the maximum allowable aggregate capacity shall be separated from other such installations by not less than 100 feet (30 480 mm).

5706.2.4.4 Location where above-ground tanks are prohibited. Storage of Class I liquids in above ground tanks outside of buildings is prohibited. Class II and III liquids may be stored in approved above ground containers for the purpose of dispensing only at facilities where no sales to the public occur and comply with Section 3406.1. Above ground tanks containing Class II and Class III liquids shall not exceed 2,000 gallons. Plans for the installation of above ground tanks shall be submitted to the Fire Department for approval and in conformance with applicable codes and standards. When required, a Conditional Use Permit shall be secured.:

6104.2 Maximum capacity within established limits. The installation of any liquid petroleum gas tank over 500 gallons (1,892 L) water capacity is prohibited unless approved by the fire chief.

If any provision of Chapter 50 as it pertains to Explosive Material is in conflict with San Luis Obispo County Code Chapter 6.32, the provisions of Chapter 6.32 shall control

If any provision of Chapter 56 conflicts with San Luis Obispo County Code Chapter 6.32, the provisions of Chapter 6.32 shall control.

Wildland-Urban Interface Fire Area is a geographical area identified by the state as a "Fire Hazard Severity Zone" in accordance with Public Resources Code Sections 4201 through 4204 and Government Code Section 51175 through 51189, or other areas designated by the enforcing agency to be at a significant risk from wildfires. Areas within or in proximity to areas identified by the State as a "Fire Hazard Severity Zone" that pose a significant risk from wildfires will be considered by the Avila Beach Community Services District as a Wildland-Urban Interface Fire Area.

15.08.080 Fire Hazards/Weed and Waste Matter Abatement.

Section 15.08.80 is added to the Avila Beach Community Services District Fire Code as follows:

A. Introduction

Property Owners and affected properties are exempt where enforcement of this Chapter would result in the taking of endangered, rare, or threatened plant or animal species or will result in significant erosion and sedimentation of surface waters.

B. Weeds Constituting Fire Hazards.

1. All weeds which are described in paragraph B below, growing upon any property or in any public street, sidewalk, or alley which when exposed to the elements, endanger the public safety by creating a fire hazard, and/or impedes access to

fire protection systems or facilities are declared by the District Board of Directors to be a public nuisance.

2. The term "weeds" includes:
 - a. Weeds which bear seeds of a downy or wingy nature; Sagebrush, chaparral, and any other brush or weeds which attain such large growth as to become, when dry, a fire menace to adjacent improved property;
 - b. Weeds that are otherwise noxious or dangerous;
 - c. Poison oak and poison ivy, when the conditions or growth are such as to constitute a menace to the public health;
 - d. Dry grasses, stubble, brush, dead shrubs, dead trees, litter or other flammable material which endanger the public safety by creating a fire hazard.

C. Waste Matter Constituting a Fire Hazard.

Rubbish, litter and other flammable materials (collectively waste matter) which when exposed to the elements or which by reason of its location would hamper or interfere with the suppression or prevention of fire upon the premises, and/or endangers the public safety by creating a fire hazard, are declared by District Board of Directors to be a public nuisance

D. Authority of Fire Code Official.

The Fire Code Official is authorized to determine the existence of a public nuisance and to abate the public nuisance pursuant to paragraphs E and F, below.

E. Summary Abatement of Fire Hazards.

1. Pursuant to Government Code Section 61100(t) the provisions of Part 5 (commencing with Section 14875) Division 12 of the Health and Safety Code are incorporated herein by reference.
2. In the application of the provisions of Part 5 (commencing with Section 14875) Division 12 of the Health and Safety Code, to proceedings under this Section, the terms "Board of Directors" shall be deemed to be a "Board of Supervisors" and the District Fire Code Official or his/her designees shall be deemed to the "persons" designated in Section 14890 of the Health and Safety Code.

F. Violations.

The Fire Code Official is authorized to use provisions of Section 109.3 of this Fire Code, as amended to abate public nuisance.

SECTION 3. Incorporation of Recitals.

The Recitals to this Ordinance are true and correct and are incorporated herein by this reference.

SECTION 4. Severability.

If any section, subsection, sentence, clause or phrase of this Ordinance and/or the Code Sections adopted by this Ordinance are for any reason held to be unconstitutional, ineffective or in any manner in conflict with the laws of the United States, or the State of California, such decision shall not affect the validity of the remaining portions of this Ordinance. The Governing Board of the District hereby declares that it would have passed this Ordinance and the Code Sections adopted by this Ordinance, and each section, subsection, sentence, clause and phrase thereof, irrespective of the fact that any one or more sections, subsection, sentence, clause or phrase be declared unconstitutional, ineffective, or in any manner in conflict with the laws of the United States or the State of California.

SECTION 5. Effect of Headings in Ordinance.

Title, division, part, chapter, article, and section headings contained herein or in the various Codes adopted hereby do not in any manner affect the scope, meaning, or intent of the provisions of this Ordinance or the related Code Sections.

SECTION 6. CEQA

The District Board of Directors has considered the Amendment and Restatement of the District's Fire Code. The Board of Directors has, as a result of its consideration, the evidence presented at the hearings on said matter, and all comments that were received during the public hearing process, finds that the amendment and restatement of the District's Fire Code does not constitute a "project" under the California Environmental Quality Act ("CEQA") (Public Resources Code Section 21000 *et. seq.*) or its implementing Guidelines (14 California Code of Regulations Section 15000 *et seq.*) ("CEQA Guidelines"). The Board of Directors finds that the adoption of this amendment and restatement of the District Fire Code, including amendments to the California Fire Code constitutes "general policy and procedure making" described in Section 15378(b)(2) of the CEQA Guidelines which are deemed not to be "projects". Even if the adoption of this amendment and restatement of the District Fire Code, including the amendments to the California Fire Code is a "project" for purposes of CEQA, the District Board finds that it is exempt from review pursuant to Section 15061(b)(3) which provides that an activity is not subject to CEQA review where it can be seen with certainty that there is no possibility that it may have a "significant effect on the

environment." The District Board finds that it can be seen with certainty that there is no possibility that the adoption of the amendment and restatement of the District Fire Code, including the amendments to the California Fire Code may have a significant effect on the environment. The District General Manager is authorized to prepare, execute and file a notice of exemption pursuant to the above provisions.

SECTION 7. Inconsistency.

To the extent that the terms of provision of this Ordinance or the Code amendments adopted hereby, are inconsistent or conflict with the terms or conditions of any prior District Ordinance(s), Motions, Resolutions, Rules, or Regulations, governing the same subject matter thereof, then such inconsistent and conflicting provisions of prior Ordinances, Motions, Resolutions, Rules, and Regulations are hereby repealed.

SECTION 8.

Nothing within this Ordinance or the amendment and restatement of the District Fire Code shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 7 of this Ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

SECTION 9. Publication.

The summary publication procedures authorized by Section 25124(b)(1) of the Government Code are hereby approved. The summary shall be prepared by the District Fire Chief or his/her designee.

SECTION 10. Effective Date.

This Ordinance shall take effect and be in full force and effect thirty (30) days after its passage. Before the expiration of the fifteenth (15th) day after passage it shall be published once with the names of the members of the Board of Directors voting for or against the Ordinance in a newspaper of general circulation within the District.

Introduced at a regular meeting of the Board of Directors held on December 14, 2022, and passed and adopted by the District Board of Directors on the 10th day of January, 2023 by the following roll call vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

Pete Kelley, President of the Board of Directors
Avila Beach Community Services District

ATTEST:


Brad Hagemann
District General Manager and Secretary

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: January 10, 2023

SUBJECT: Election of Board Officers for Calendar Year 2023
Director Appointments to Committees

Recommendation:

Elect officers for the calendar year 2023; appoint Directors to standing committees.

Discussion:

At the end of each calendar year it is customary to elect the officers of the Board and to appoint committee membership for the upcoming year.

1. Election of Officers

At this time, it would be appropriate to elect offices for the positions of Board President and Vice President.

The officers for the calendar year of 2022 were as follows:

| | |
|----------------|--------------|
| President | Pete Kelley |
| Vice President | Ara Najarian |

Nominations should first be taken from the floor for the office of President; nominations do not require a second. After there are no further nominations, a motion should be made and seconded to close nominations. A vote is then taken for each candidate. The candidate receiving the most votes, and a majority, of votes of the quorum present, is elected to office. The office of Vice President should be elected in the same manner as President.

2. Committee Appointments

At the beginning of the calendar year it is customary to appoint members of the Board to committees for the coming year.

Listed below are the CSD standing committees for the 2022 calendar year; additionally, Ad-Hoc committees may be designated, as necessary.

Standing Committees

| | |
|-------------|---------------------------------------|
| Finance: | Directors Kristin Berry, Ara Najarian |
| Personnel: | Directors Pete Kelley, Lynn Helenius |
| Facilities: | Directors Pete Kelley, Howie Kennett |
| Drought: | Directors Ara Najarian, Lynn Helenius |