



# **Avila Beach Community Services District**

## **2020/21 Fiscal Year Budget**

Presented to the Board of Directors

June 9, 2020

Peter Kelley, President  
Lynn Helenius, Vice President  
Ara Najarian  
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Proposed by:

Brad Hagemann  
General Manager/District Engineer

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Fund Balances**

**AVILA BEACH COMMUNITY SERVICES DISTRICT**  
**Cash Account Balances**  
**Estimated FY 2019/20 Ending Balances**

**General Checking - Pacific Premier**

|                       |          |                            |
|-----------------------|----------|----------------------------|
| Approx Ending Balance | 06/30/20 | <b><u>\$ 1,140,000</u></b> |
|-----------------------|----------|----------------------------|

**LAIF - Account Balance**

|                   |          |              |
|-------------------|----------|--------------|
| Beginning Balance | 07/01/19 | \$ 3,030,370 |
|-------------------|----------|--------------|

|                 |  |         |
|-----------------|--|---------|
| Transfer In/Out |  | \$ 0.00 |
|-----------------|--|---------|

|                 |  |           |
|-----------------|--|-----------|
| Interest earned |  | \$ 71,310 |
|-----------------|--|-----------|

|  |          |                            |
|--|----------|----------------------------|
| <b><u>LAIF Approx Ending Balance</u></b> | 06/30/20 | <b><u>\$ 3,101,680</u></b> |
|--|----------|----------------------------|

**Reserve Account Balances**

**Water**

|                   |  |            |
|-------------------|--|------------|
| Operating Reserve |  | \$ 365,685 |
|-------------------|--|------------|

|                             |  |            |
|-----------------------------|--|------------|
| Capital Replacement Reserve |  | \$ 200,000 |
|-----------------------------|--|------------|

|                           |  |           |
|---------------------------|--|-----------|
| Emergency Capital Reserve |  | \$ 55,000 |
|---------------------------|--|-----------|

|                    |  |           |
|--------------------|--|-----------|
| Rate Stabilization |  | \$ 60,000 |
|--------------------|--|-----------|

|  |             |                          |
|--|-------------|--------------------------|
|  | Total Water | <b><u>\$ 680,685</u></b> |
|--|-------------|--------------------------|

**Wastewater**

|                   |  |            |
|-------------------|--|------------|
| Operating Reserve |  | \$ 466,680 |
|-------------------|--|------------|

|                             |  |              |
|-----------------------------|--|--------------|
| Capital Replacement Reserve |  | \$ 1,500,000 |
|-----------------------------|--|--------------|

|                           |  |            |
|---------------------------|--|------------|
| Emergency Capital Reserve |  | \$ 155,000 |
|---------------------------|--|------------|

|                    |  |           |
|--------------------|--|-----------|
| Rate Stabilization |  | \$ 80,000 |
|--------------------|--|-----------|

|  |                  |                            |
|--|------------------|----------------------------|
|  | Total Wastewater | <b><u>\$ 2,201,680</u></b> |
|--|------------------|----------------------------|

|                              |  |            |
|------------------------------|--|------------|
| Unallocated General Reserves |  | \$ 219,315 |
|------------------------------|--|------------|

|                             |          |                            |
|-----------------------------|----------|----------------------------|
| Total Approx Ending Balance | 06/30/20 | <b><u>\$ 4,241,680</u></b> |
|-----------------------------|----------|----------------------------|

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Budget Summary**

Avila Beach Community Services District  
 Operations Maintenance Budget  
 Combined Detail - Draft

Fiscal Year 2020/21  
 (June 2, 2020)

|                                     | Admin/Gen      | Sanitary       | Water          | Street Lights | Solid Waste   | Total            |
|-------------------------------------|----------------|----------------|----------------|---------------|---------------|------------------|
| <b>Ordinary Income/Expense</b>      |                |                |                |               |               |                  |
| <b>Income</b>                       |                |                |                |               |               |                  |
| 4010 · Operating Revenue            | 0              | 450,000        | 425,000        | 0             |               | 875,000          |
| 4012 · S W Franchise Fee            |                |                |                |               | 17,500        | 17,500           |
| 4020 · Ambulance Franchise Fee      | 3,800          | 0              | 0              | 0             | 0             | 3,800            |
| 4030 · County Taxes                 | 404,000        | 180,000        | 100,000        | 16,000        | 0             | 700,000          |
| 4050 · Harbor O & M Reimbursement   | 0              | 65,000         | 0              | 1,200         | 0             | 66,200           |
| 4100 · Misc Income                  | 0              | 0              | 0              | 0             | 0             | 0                |
| 4600 · Interest Income              | 65,000         | 0              | 0              | 0             | 0             | 65,000           |
| <b>Total Income</b>                 | <b>472,800</b> | <b>695,000</b> | <b>525,000</b> | <b>17,200</b> | <b>17,500</b> | <b>1,727,500</b> |
| <b>Expense</b>                      |                |                |                |               |               |                  |
| 5100 · Merch CC Fees TIB            | 6,000          |                |                |               |               | 6,000            |
| 5210 · Gross Wages                  | 40,000         | 0              | 0              | 0             | 2,000         | 42,000           |
| 5230 · Payroll Taxes                | 950            | 0              | 0              | 0             | 0             | 950              |
| 5242 · Health Insurance             | 8,400          | 0              | 0              | 0             | 0             | 8,400            |
| 5254 · CalPERS Kathy                | 12,000         | 0              | 0              | 0             | 0             | 12,000           |
| 5256 · CalPERS Kristi               | 4,500          | 0              | 0              | 0             | 0             | 4,500            |
| 5260 · Work Comp Insurance          | 1,200          | 0              | 0              | 0             | 0             | 1,200            |
| 5280 · Payroll Admin & Misc         | 1,500          | 0              | 0              | 0             | 0             | 1,500            |
| 6102 · Accounting                   | 15,000         | 0              | 0              | 0             | 500           | 15,500           |
| 6103 · Accounting Audit             | 10,000         | 0              | 0              | 0             | 1,000         | 11,000           |
| 6120 · Dues & Subscriptions         | 6,500          | 500            | 650            | 0             | 0             | 7,650            |
| 6130 · LAFCo Fees                   | 7,500          | 0              | 0              | 0             | 1,000         | 8,500            |
| 6135 · Legal                        | 15,000         | 10,000         | 2,000          | 0             | 1,000         | 28,000           |
| 6140 · Office Supplies & Postage    | 8,000          | 1,000          | 1,000          | 0             | 0             | 10,000           |
| 6145 · Public Notices               | 1,000          |                |                |               |               | 1,000            |
| 6150 · Rate Assistance              | 0              | 0              | 0              | 0             | 9,500         | 9,500            |
| 6155 · Rent                         | 0              | 0              | 0              | 0             | 0             | 0                |
| 6160 · Training                     | 2,500          | 0              | 0              | 0             | 0             | 2,500            |
| 6165 · Fuel & Travel                | 1,000          | 1,000          | 0              | 0             | 0             | 2,000            |
| 6170 · Web Site                     | 2,800          | 0              | 0              | 0             | 0             | 2,800            |
| 6503 · Chemicals                    | 0              | 78,500         | 2,000          | 0             | 0             | 80,500           |
| 6505 · Contract Labor O & M         | 5,000          | 197,000        | 65,000         | 0             | 0             | 267,000          |
| 6506 · Contract Labor GM            | 58,000         | 0              | 0              | 0             | 2,000         | 60,000           |
| 6507 · Contract Labor District Engr | 0              | 58,000         | 27,000         | 0             | 0             | 85,000           |
| 6510 · Critical Spare Parts         | 0              | 8,000          | 4,000          | 0             | 0             | 12,000           |
| 6515 · Engineering                  | 0              | 7,500          | 5,000          | 0             | 0             | 12,500           |
| 6520 · Equip Repairs & Maintenance  | 3,000          | 60,000         | 15,000         | 3,000         | 0             | 81,000           |

Avila Beach Community Services District  
 Operations Maintenance Budget  
 Combined Detail - Draft

Fiscal Year 2020/21  
 (June 2, 2020)

| Combined                                | Admin/Gen      | Sanitary       | Water          | Street Lights | Solid Waste   | Total            |
|---|----------------|----------------|----------------|---------------|---------------|------------------|
| 6525 · Fat Oil & Grease Program         | 0              | 5,000          | 0              | 0             | 0             | 5,000            |
| 6530 · Generator Maintenance            |                | 10,000         |                |               |               | 10,000           |
| 6535 · Insurance P/L                    | 8,000          | 7,800          | 6,500          | 0             | 0             | 22,300           |
| 6540 · Lab Tests                        | 0              | 45,000         | 2,000          | 0             | 0             | 47,000           |
| 6542 · Bldg Maintenance & Janitorial    | 2,500          | 0              | 0              | 0             | 0             | 2,500            |
| 6545 · Miscellaneous                    | 0              | 0              | 0              | 0             | 0             | 0                |
| 6550 · Operating Supplies               | 0              | 3,500          | 4,000          | 0             | 0             | 7,500            |
| 6555 · Permits & Fees                   | 0              | 9,500          | 4,500          | 0             | 0             | 14,000           |
| 6560 · Plan Checks                      | 0              | 0              | 1,000          | 0             | 0             | 1,000            |
| 6565 · Regulatory Permit Compliance     |                | 5,000          | 1,000          | 0             | 0             | 6,000            |
| 6567 · Bldg Repairs                     | 5,000          |                |                |               |               | 5,000            |
| 6570 · Safety Gear                      | 0              | 1,000          | 250            | 0             | 0             | 1,250            |
| 6575 · Small Tools                      | 0              | 500            | 500            | 0             | 0             | 1,000            |
| 6580 · Solids Handling                  |                | 40,000         |                |               |               | 40,000           |
| 6585 · Telephone                        | 3,000          | 4,500          | 0              | 0             | 0             | 7,500            |
| 6590 · Utilities                        | 2,500          | 30,000         | 2,500          | 12,500        | 0             | 47,500           |
| 6802 · Lopez Water                      | 0              |                | 121,000        | 0             | 0             | 121,000          |
| 6805 · State Water                      | 0              | 0              | 190,000        | 0             | 0             | 190,000          |
| 6900 · Yard Improvements                | 0              | 0              | 1,000          | 0             | 0             | 1,000            |
| <b>Sub total Operating Expense</b>      | <b>230,850</b> | <b>583,300</b> | <b>455,900</b> | <b>15,500</b> | <b>17,000</b> | <b>1,302,550</b> |
| <b>6600 · Cal Fire Contract Labor</b>   | <b>234,000</b> |                |                |               |               |                  |
| <b>Total Expense</b>                    | <b>464,850</b> | <b>583,300</b> | <b>455,900</b> | <b>15,500</b> | <b>17,000</b> | <b>1,536,550</b> |
| <b>8050 · Fixed Assets Depreciation</b> | <b>0</b>       | <b>100,000</b> | <b>40,000</b>  | <b>0</b>      | <b>0</b>      | <b>140,000</b>   |
| <b>Total Expenses</b>                   | <b>0</b>       | <b>100,000</b> | <b>40,000</b>  | <b>0</b>      | <b>0</b>      | <b>1,676,550</b> |
| <b>Net Profit/ Loss</b>                 | <b>7,950</b>   | <b>11,700</b>  | <b>29,100</b>  | <b>1,700</b>  | <b>500</b>    | <b>50,950</b>    |

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**General/Administrative Fund**

Avila Beach Community Services District  
Admin/General Budget

Fiscal Year 2020/21  
June 2, 2020

| Administrative/General              | 19/20 Budget   | 19/20 Projected | 19/20 Comments                 | 20/21 Proposed Budget | 20/21 Comments              |
|-------------------------------------|----------------|-----------------|--------------------------------|-----------------------|-----------------------------|
| <b>Ordinary Income/Expense</b>      |                |                 |                                |                       |                             |
| <b>Income</b>                       |                |                 |                                |                       |                             |
| 4010 · Operating Revenue            | 0              | 0               |                                | 0                     |                             |
| 4020 · Contract Services Ambulance  | 3,800          |                 |                                | 3,800                 |                             |
| 4030 · County Taxes                 | 369,000        |                 |                                | 404,000               |                             |
| 4050 · Harbor Charges               | 0              |                 |                                | 0                     |                             |
| 4070 · Late Charge Penalty          | 0              |                 |                                | 0                     |                             |
| 4600 · Interest Income              | 75,000         | 70,000          |                                | 65,000                | LAIF interest lower         |
| <b>Total Income</b>                 | <b>447,800</b> | <b>70,000</b>   |                                | <b>472,800</b>        |                             |
| <b>Expense</b>                      |                |                 |                                |                       |                             |
| 5100 · Merchant CC Fees TIB         | 4,800          | 6,000           |                                | 6,000                 |                             |
| 5210 · Gross Wages                  | 40,000         | 38,000          |                                | 40,000                | 3% Salary Increase          |
| 5230 · Payroll Taxes                | 950            | 900             |                                | 950                   |                             |
| 5242 · Health Insurance             | 7,200          | 7,000           |                                | 8,400                 | \$700 monthly stipend       |
| 5254 · CalPERS Kathy                | 11,000         | 10,000          |                                | 12,000                | Retiree Unfunded Liability  |
| 5256 · CalPERS Kristi               | 4,500          | 3,750           |                                | 4,500                 | Assume increase             |
| 5260 · Work Comp Insurance          | 750            | 875             |                                | 1,200                 | Assume 30% Increase         |
| 5280 · Payroll Admin & Misc.        | 1,500          | 1,500           |                                | 1,500                 | Payroll Processing          |
| 6102 · Accounting Labor             | 10,000         | 14,000          | Increased workload per auditor | 15,000                | Contract Controller         |
| 6103 · Accounting Audit             | 8,500          | 10,000          |                                | 10,000                |                             |
| 6120 · Dues & Subscriptions         | 6,000          | 6,200           |                                | 6,500                 | CSDA and USA Membership     |
| 6130 · LAFCo Fees                   | 4,500          | 7,000           |                                | 7,500                 |                             |
| 6135 · Legal                        | 15,000         | 10,000          | Attend Mtgs as needed          | 15,000                |                             |
| 6140 · Office Supplies & Post       | 8,200          | 5,000           |                                | 8,000                 |                             |
| 6145 · Public Notices               | 1,000          | 500             |                                | 1,000                 |                             |
| 6150 · Rate Assistance              | 0              | 0               | Funded from SW revenue         | 0                     | Funded from SW Revenue      |
| 6160 · Training                     | 2,500          | 700             |                                | 2,500                 |                             |
| 6165 · Travel                       | 1,000          | 500             |                                | 1,000                 |                             |
| 6170 · Webpage Host & Support       | 2,800          | 2,500           |                                | 2,800                 | Streamline                  |
| 6505 · Contract Labor Admin         | 2,500          | 2,500           | Haz Mat Annual Fee             | 5,000                 | Haz Mat Annual Fee          |
| 6506 · Contract Labor GM            | 55,500         | 55,600          |                                | 58,000                | Contract GM Admin           |
| 6507 · Contract Labor District Engr |                |                 |                                |                       |                             |
| 6520 · Equip Repairs & Maint        | 3,000          | 2,800           |                                | 3,000                 | Copier & IT Support/Back-up |
| 6535 · Insurance                    | 5,900          | 5,200           |                                | 8,000                 | SDRMA Increase              |
| 6542 · Bldg Maint & Janitorial      | 2,500          | 2,500           |                                | 2,500                 |                             |
| 6567 · Bldg Repairs                 | 2,500          | 750             |                                | 5,000                 | Admin Office                |
| 6585 · Telephone & Internet         | 3,000          | 2,800           |                                | 3,000                 | Admin Office                |
| 6590 · Utilities, Electrical        | 2,500          | 2,300           |                                | 2,500                 | Admin Office, Electrical    |
| <b>SubTotal Admin Expenses</b>      | <b>207,600</b> | <b>198,875</b>  |                                | <b>230,850</b>        |                             |
| 6600 · Cal Fire Contract Labor      | 216,000        | 216,000         |                                | 234,000               | Cal Fire Contract Services  |
| <b>Total Admin Expense</b>          | <b>423,600</b> | <b>414,875</b>  |                                | <b>464,850</b>        |                             |



**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Sanitary Fund**

**Avila Beach Community Services District**  
**Sanitary Budget**  
 Fiscal Year 2020/21  
 June 2, 2020

|                                     | 19/20          |                | 20/21          |        |                                      |
|-------------------------------------|----------------|----------------|----------------|--------|--------------------------------------|
|                                     | Budget         | Projected      | Proposed       | Budget |                                      |
| <b>Sanitary</b>                     |                |                |                |        | <b>20/21 Comments</b>                |
| <b>Income</b>                       |                |                |                |        |                                      |
| 4003 · Operating Revenue            | 500,000        | 430,000        | 450,000        | 3%     | Increase of Projected Revenue        |
| 4050 · Harbor O & M Reimbursement   | 50,000         | 65,000         | 65,000         |        |                                      |
| 4030 · County Taxes                 | 175,000        | 200,000        | 180,000        |        | Transfer from General as Needed      |
|                                     | <u>725,000</u> | <u>695,000</u> | <u>695,000</u> |        |                                      |
| <b>Total Income</b>                 |                |                |                |        |                                      |
| <b>Expense</b>                      |                |                |                |        |                                      |
| 6120 · Dues & Subscriptions         | 500            | 500            | 500            |        | Underground Service Alert            |
| 6135 · Legal                        | 10,000         | 8,000          | 10,000         |        | WWTP Upgrade Project                 |
| 6140 · Office Supplies & Postage    | 1,000          | 1,000          | 1,000          |        |                                      |
| 6149 · Rate Study                   | 15,000         | 15,000         | 0              |        | No Rate Study                        |
| 6150 · Rate Assistance              |                |                | 0              |        | Fund w/Franchise Fees                |
| 6165 · Travel                       | 1,000          | 1,000          | 1,000          |        |                                      |
|                                     |                |                |                |        |                                      |
| 6503 · Chemicals                    | 78,500         | 74,000         | 78,500         |        | Anticipate 5% Increase               |
| 6505 · Contract Labor O&M           | 195,000        | 190,000        | 197,000        |        | Anticipates 3% increase              |
| 6507 · Contract Labor District Engr | 58,000         | 53,000         | 58,000         |        | Anticipate 10% Increase WWTP Project |
| 6510 · Critical Spare Parts         | 8,000          | 5,000          | 8,000          |        |                                      |
| 6515 · Engineering                  | 7,500          | 3,000          | 7,500          |        | Contract as needed Non-CIP           |
| 6520 · Equip Repairs & Maintenance  | 45,000         | 82,000         | 60,000         |        | Age of equipment                     |
| 6525 · Fat Oil & Grease Program     | 5,000          | 4,000          | 5,000          |        | Contract program                     |
| 6530 · Generator Maintenance        | 4,200          | 10,000         | 10,000         |        | Added Generator                      |
| 6535 · Insurance                    | 6,000          | 6,000          | 7,800          |        | Anticipates 30% Rate Increase        |
| 6540 · Lab Tests                    | 45,000         | 40,000         | 45,000         |        | Anticipate 10% Increase              |
| 6502 · Misc - Benthic Monitoring    | 48,000         | 48,000         |                |        | Once every five years                |
| 6550 · Operating Supplies           | 3,500          | 3,500          | 3,500          |        |                                      |
| 6555 · Permits & Fees               | 8,500          | 9,000          | 9,500          |        | Anticipates 5% Increase              |

Avila Beach Community Services District  
**Sanitary Budget**  
 Fiscal Year 2020/21  
 June 2, 2020

| Sanitary                               | 20/21          |                 |                | 20/21 Comments |                                 |
|--|----------------|-----------------|----------------|----------------|---------------------------------|
|  | 19/20 Budget   | 19/20 Projected | 19/20 Comments |                | Proposed Budget                 |
| 6565 · Regulatory Permit Compliance    | 5,000          | 2,000           |                | 5,000          | As Needed                       |
| 6570 · Safety Gear                     | 650            | 1,000           |                | 1,000          | Gloves/Safety gear              |
| 6575 · Small Tools                     | 500            | 500             |                | 500            |                                 |
| 6580 · Solids Handling                 | 40,000         | 35,000          |                | 40,000         | Bio Solids Transport & Disposal |
| 6585 · Telephone                       | 4,500          | 4,000           |                | 4,500          | SCADA line & plant line         |
| 6590 · Utilities                       | 30,000         | 29,000          |                | 30,000         | Electricity for WWTP            |
| 6591 · Yard Maintenance                | 2,500          | 2,500           |                | 2,500          | Landscape Maintenance at WWTP   |
| <b>Sub Total Operating Expense</b>     | <b>622,850</b> | <b>627,000</b>  |                | <b>585,800</b> |                                 |
| <b>Total Operating Expense</b>         | <b>622,850</b> | <b>627,000</b>  |                | <b>585,800</b> |                                 |
| <b>170 · Fixed Assets Depreciation</b> | <b>100,474</b> | <b>100,000</b>  |                | <b>100,000</b> |                                 |
| <b>Net Income/ Expense</b>             | <b>1,676</b>   | <b>-32,000</b>  |                | <b>9,200</b>   |                                 |
| <b>Other Income</b>                    |                |                 |                |                |                                 |
| 7210 · Connection Fees Paid            | 60,000         | 70,000          |                | 60,000         |                                 |
| 7220 · SL HD CIP Reimbursement         |                | 80000           |                | 100000         |                                 |

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Water Fund**

**Avila Beach Community Services District**  
**Water Budget**  
 Fiscal Year 2020/21  
 June 2, 2020

| Water                                      | 19/20 Budget   | 19/20 Projected | 19/20 Comments   | 20/21 Proposed Budget | 20/21 Comments                |
|--|----------------|-----------------|------------------|-----------------------|-------------------------------|
| <b>Income</b>                              |                |                 |                  |                       |                               |
| 4003 · Operating Revenue                   | 477,500        | 420,000         | Revenue down 20% | 425,000               | 3% Rate Increase of Projected |
| 4009 · County Taxes                        | 85,000         | 85,000          |                  | 100,000               | As Needed                     |
| <b>Total Income</b>                        | <u>562,500</u> | <u>505,000</u>  |                  | <u>525,000</u>        |                               |
| <b>Expense</b>                             |                |                 |                  |                       |                               |
| 6120 · Dues & Subscriptions                | 650            | 600             |                  | 650                   | Rural Water Assc              |
| 6135 · Legal                               | 2,000          | 1,000           |                  | 2,000                 |                               |
| 6140 · Office Supplies & Postage           | 1,000          | 1,000           |                  | 1,000                 |                               |
| 6549 · Rate Study                          | 15,000         | 15,000          |                  | 0                     | No Rate Study                 |
| 6150 · Rate Assistance                     | 0              | 0               |                  | 0                     | Fund w/Franchise Fees         |
| <b>6503 · Chemicals</b>                    | 2,000          | 2,000           |                  | 2,000                 |                               |
| <b>6505 · Contract Labor O &amp;M</b>      | 65,000         | 63,000          |                  | 65,000                | Contract Operations           |
| <b>6507 · Contract Labor District Engr</b> | 27,000         | 25,500          |                  | 27,000                | Contract District Engineer    |
| <b>6510 · Critical Spare Parts</b>         | 4,500          | 3,500           |                  | 4,000                 |                               |
| <b>6515 · Engineering</b>                  | 5,000          | 1,500           |                  | 5,000                 | Contract as needed Non-CIP    |
| <b>6520 · Equip Repairs &amp; Maint</b>    | 15,000         | 10,250          |                  | 15,000                |                               |
| <b>6535 · Insurance P/L</b>                | 5,500          | 5,000           |                  | 6,500                 | Anticipate big increase       |
| <b>6540 · Lab Tests</b>                    | 2,000          | 1,800           |                  | 2,000                 |                               |
| <b>6545 · Miscellaneous</b>                |                |                 |                  |                       |                               |
| <b>6550 · Operating Supplies</b>           | 5,000          | 2,300           |                  | 4,000                 |                               |
| <b>6555 · Permits &amp; Fees</b>           | 4,500          | 4,000           |                  | 4,500                 | Anticipates slight increase   |
| <b>6560 · Plan Checks</b>                  | 1,000          | 1,000           |                  | 1,000                 | Consultant Support As Needed  |
| <b>6565 · Regulatory Permit Compliance</b> | 1,000          | 1,000           |                  | 1,000                 | Contract as needed            |
| <b>6570 · Safety Gear</b>                  | 250            | 125             |                  | 250                   |                               |
| <b>6575 · Small Tools</b>                  | 500            | 250             |                  | 500                   |                               |
| <b>6590 · Utilities</b>                    | 2,000          | 2,000           |                  | 2,500                 | Slight increase               |
| <b>6591 · Yard Improvements</b>            | 500            | 500             |                  | 1,000                 |                               |

**Avila Beach Community Services District  
Water Budget**

Fiscal Year 2020/21  
June 2, 2020

| Water                               | 19/20 Budget   | 19/20 Projected | 19/20 Comments | 20/21 Proposed Budget | 20/21 Comments           |
|-------------------------------------|----------------|-----------------|----------------|-----------------------|--------------------------|
| 6805 - State Water                  | 160,000        | 170,000         |                | 190,000               | Anticipates 10% Increase |
| 6802 - Lopez Water                  | 115,000        | 110,000         |                | 121,000               | Anticipates 10% Increase |
| <b>Sub Total Operating Expense</b>  | <b>434,400</b> | <b>421,325</b>  |                | <b>455,900</b>        |                          |
| <b>Total Operating Expense</b>      | <b>434,400</b> | <b>421,325</b>  |                | <b>455,900</b>        |                          |
| <b>Net Income/ Expense</b>          | <b>98,100</b>  | <b>53,995</b>   |                | <b>69,100</b>         |                          |
| <b>Other Income</b>                 |                |                 |                |                       |                          |
| 7210 - Connection Fees Paid         | 40,000         | 35,000          |                | 40,000                |                          |
| <b>Other Expenses</b>               |                |                 |                |                       |                          |
| 1600 - Fixed Assets Depreciation    | 30,000         | 29,680          |                | 40,000                |                          |
| 8200 - Capital Replacement Transfer |                |                 |                | 80,000                |                          |
| <b>Net Net Income/ Expense</b>      |                |                 |                | <b>-10,900</b>        |                          |

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Street Lighting Fund**

**Avila Beach Community Services District**  
**Street Light Budget**  
**Fiscal Year 2020/21**  
 June 2, 2020

| Light<br>Ordinary Income/Expense     | 19/20 Budget  | 19/20<br>Projected | 19/20<br>Comments | 20/21 Proposed<br>Budget | 20/21<br>Comments                       |
|--------------------------------------|---------------|--------------------|-------------------|--------------------------|---|
| Income                               |               |                    |                   |                          |   |
| 4010 · Operating Revenue             | 0             |                    |                   | 0                        |   |
| 4030 · County Taxes                  | 16,000        | 16,000             |                   | 16,000                   |   |
| 4050 · Harbor Charges                | 1,200         | 1,200              |                   | 1,200                    |   |
| 4070 · Late Charge Penalty           | 0             |                    |                   | 0                        |   |
| 4100 · Misc Income                   |               |                    |                   |                          |   |
| <b>Total Income</b>                  | <b>17,200</b> | <b>17,200</b>      |                   | <b>17,200</b>            |   |
| Expense                              |               |                    |                   |                          |   |
| 5200 · Payroll Expenses              |               |                    |                   |                          |   |
| 5210 · Gross Wages                   | 0             | 0                  |                   | 0                        |   |
| <b>Total 5200 · Payroll Expenses</b> | <b>0</b>      | <b>0</b>           |                   | <b>0</b>                 |   |
| 5230 · Payroll Taxes                 |               |                    |                   |                          |   |
| 503M · Medicare                      | 0             | 0                  |                   | 0                        |   |
| <b>Total 5230 · Payroll Taxes</b>    | <b>0</b>      | <b>0</b>           |                   | <b>0</b>                 |   |
| 6542 · Maintenance                   | 4,000         | 3,000              |                   | 3,000                    | Repairs to Dist. Owned lights as needed |
| 6545 · Miscellaneous                 | 0             |                    |                   | 0                        |   |
| 6567 · Repairs                       | 0             |                    |                   | 0                        |   |
| 6590 · Utilities                     | 12,500        | 12,000             |                   | 12,500                   |   |
| Town Lights                          | 7,200         | 7,200              |                   | 7,200                    |   |
| Front Street                         | 5,300         | 5,300              |                   | 5,300                    |   |
| <b>Sub Total Operating Expense</b>   | <b>16,500</b> | <b>15,000</b>      |                   | <b>15,500</b>            |   |
| 6104 · Administrative Transfer       | 0             |                    |                   | 0                        |   |
| <b>Total Operating Expense</b>       | <b>16,500</b> | <b>15,000</b>      |                   | <b>15,500</b>            |   |
| <b>Net Income/ Expense</b>           | <b>700</b>    | <b>2,200</b>       |                   | <b>1,700</b>             |   |



**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Solid Waste Fund**

Avila Beach Community Services District  
**Solid Waste Budget**  
 Fiscal Year 2020/21  
 June 2, 2020

20/21

19/20  
 Projected  
 Comments

19/20  
 Projected  
 Comments

19/20 Budget

20/21  
 Proposed  
 Budget  
 20/21 Comments

Solid Waste

Ordinary Income/Expense

|                                   |        |        |        |
|-----------------------------------|--------|--------|--------|
| Income                            |        |        |        |
| 4012 · Solid Waste Franchise Fees | 19,500 | 17,500 | 17,500 |
| 4070 · Late Charge Penalty        | 0      | 0      | 0      |
| 4100 · Misc Income                | 0      | 0      | 0      |
| <b>Total Income</b>               | 19,500 | 17,500 | 17,500 |

Expense

|                           |       |       |       |
|---------------------------|-------|-------|-------|
| 5210 · Gross Wages        | 2,000 | 2,000 | 2,000 |
| 6102 · Accounting         | 500   | 500   | 500   |
| 6103 · Accounting Audit   | 1,000 | 1,000 | 1,000 |
| 6130 · LAFCO Fees         | 1,000 | 1,000 | 1,000 |
| 6135 · Legal              | 1,000 | 1,000 | 1,000 |
| 6150 · Rate Assistance    | 9,500 | 9,500 | 9,500 |
| 6506 · Contract Labor GM  | 2,000 | 2,000 | 2,000 |
| 6542 · Maintenance        | 0     | 0     | 0     |
| 6543 · Management         | 0     | 0     | 0     |
| 6545 · Miscellaneous      | 0     | 0     | 0     |
| 6550 · Operating Supplies | 0     | 0     | 0     |
| 6567 · Repairs            | 0     | 0     | 0     |

Sub Total Operating Expense  
 Total Operating Expense

|  |        |        |        |
|--|--------|--------|--------|
|  | 17,000 | 17,000 | 17,000 |
|  |        |        |        |

Net Income/ Expense

|  |        |     |     |
|--|--------|-----|-----|
|  | 19,500 | 500 | 500 |
|--|--------|-----|-----|

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Water and Sewer Rates**

## Proposed Water Fixed and Variable Charges

|                                     | Current<br>Rate             | July 1,<br>FY 20-21 | July 1,<br>FY 21-22 | July 1,<br>FY 22-23 | July 1,<br>FY 23-24 | July 1,<br>FY 24-25 |
|-------------------------------------|-----------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Fixed Charges</b>                |                             |                     |                     |                     |                     |                     |
|                                     | Fixed Charge (\$ per month) |                     |                     |                     |                     |                     |
| All Customers                       | \$57.00                     | \$47.88             | \$49.32             | \$50.80             | \$52.33             | \$53.90             |
| <b>Variable Charge (\$ per HCF)</b> |                             |                     |                     |                     |                     |                     |
| <b>All Customers</b>                |                             |                     |                     |                     |                     |                     |
| Tier 1 - 0 to 5 units               | \$0.00                      | \$4.05              | \$4.18              | \$4.31              | \$4.44              | \$4.58              |
| Tier 2 - Over 5 units               | \$11.40                     | \$11.67             | \$12.02             | \$12.39             | \$12.77             | \$13.16             |

## Proposed Wastewater Fixed and Variable Charges

| Classification                      | Current<br>July 1, 2017 | July 1,<br>FY 20-21 | July 1,<br>FY 21-22 | July 1,<br>FY 22-23 | July 1,<br>FY 23-24 | July 1,<br>FY 24-25 |
|-------------------------------------|-------------------------|---------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Fixed Charge (\$ per month)</b>  |                         |                     |                     |                     |                     |                     |
| All Customers                       | \$61.75                 | \$9.50              | \$9.79              | \$10.08             | \$10.38             | \$10.69             |
| <b>Variable Charge (\$ per HCF)</b> |                         |                     |                     |                     |                     |                     |
| <b>Single-family</b>                |                         |                     |                     |                     |                     |                     |
| 0 to 5 HCF                          | \$0.00                  | \$13.46             | \$13.86             | \$14.28             | \$14.71             | \$15.15             |
| Over 5 HCF                          | 12.35                   | 13.46               | 13.86               | 14.28               | 14.71               | 15.15               |
| <b>Multifamily</b>                  |                         |                     |                     |                     |                     |                     |
| 0 to 5 HCF                          | 0.00                    | 13.07               | 13.46               | 13.86               | 14.28               | 14.71               |
| Over 5 HCF                          | 13.05                   | 13.07               | 13.46               | 13.86               | 14.28               | 14.71               |
| <b>Commercial</b>                   |                         |                     |                     |                     |                     |                     |
| 0 to 5 HCF                          | 0.00                    | 16.41               | 16.90               | 17.41               | 17.93               | 18.47               |
| Over 5 HCF                          | 16.64                   | 16.41               | 16.90               | 17.41               | 17.93               | 18.47               |
| <b>Hotels</b>                       |                         |                     |                     |                     |                     |                     |
| 0 to 5 HCF                          | 0.00                    | 18.13               | 18.67               | 19.23               | 19.81               | 20.40               |
| Over 5 HCF                          | 16.64                   | 18.13               | 18.67               | 19.23               | 19.81               | 20.40               |
| <b>Restaurants</b>                  |                         |                     |                     |                     |                     |                     |
| 0 to 5 HCF                          | 0.00                    | 39.25               | 40.43               | 41.64               | 42.89               | 44.18               |
| Over 5 HCF                          | 17.78                   | 39.25               | 40.43               | 41.64               | 42.89               | 44.18               |
| <b>Industrial</b>                   |                         |                     |                     |                     |                     |                     |
| 0 to 5 HCF                          | 0.00                    | 14.98               | 15.43               | 15.89               | 16.37               | 16.86               |
| Over 5 HCF                          | \$18.98                 | \$14.98             | \$15.43             | \$15.89             | \$16.37             | \$16.86             |

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Water and Sewer Capacity Fees**

**RESOLUTION NO. 2013- 08**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE  
AVILA BEACH COMMUNITY SERVICES DISTRICT  
ADOPTING CAPACITY FEES FOR BOTH WATER AND SEWER**

**WHEREAS**, the Avila Beach Community Services District (herein "District") is a community services district organized under Govt. Code §61000 et seq.; and

**WHEREAS**, the District has amongst its active powers the power to provide water for any beneficial uses (Govt. Code §61100(a)) and to collect and to dispose of sewage and wastewater (Govt. Code §61100(b)); and

**WHEREAS**, the Board of Directors has reviewed the recommendations of NBS and has determined that those charges do not exceed the amount anticipated and are necessary for providing these services to new connections to the water and sewer services within the District (Govt. Code §66013); and

**WHEREAS**, that Notice of this Public Hearing was appropriately published pursuant to Govt. Code §61016; and

**WHEREAS**, that the honorable Board has considered the report of NBS regarding capacity fees on at least four (4) occasions. At the District's last meeting on November 12, 2013, the Board gave direction that the adoption of capacity charges be placed on the upcoming agenda; and

**WHEREAS**, the Board recognizes that the adoption of these new connection fees could cause a hardship upon property owners/developers who have not perfected their right to connect to the District's water and sewer services and wishes to provide a one (1) month grace period before these new connection/capacity charges take effect.

**NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT AS FOLLOWS:**

1. The above recitals are true and correct.
2. That the Board hereby adopts the connection/capacity charges set forth in Attachment "A" to this Resolution.
3. That the effect of these charges be delayed thirty (30) days as to those holding unperfected preliminary will serves to allow for District processing but shall take effect immediately as to all new applications for District water and sewer services

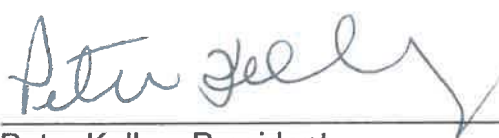
**PASSED AND ADOPTED** by the Board of Directors of the Avila Beach Community Services District this 10th day of December, 2013, on the following roll call vote:

AYES: Rowe, Janowicz, Waldron, Kelley

NOES: None

ABSENT: Richards

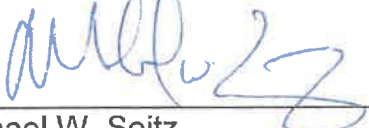
ABSTAIN: None

  
\_\_\_\_\_  
Peter Kelley, President  
Avila Beach Community Services District

ATTEST:

  
\_\_\_\_\_  
John Wallace  
District General Manager and  
Secretary to the Board

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Michael W. Seitz  
District Legal Counsel

UPDATED WATER CAPACITY FEES BASED ON NO. OF EDU'S:

| Type of Use   | Existing Water Capacity Fee <sup>1,2</sup> | Equivalence to a 2-Bedroom SFR Unit <sup>3</sup> | Scenario 1  | Scenario 2  |
|---|--|--|---|---|
|   |  |  | Updated Capacity Fee Based on 2-Bedroom Equivalency | Updated Capacity Fee Based on 2-Bedroom Equivalency |
| Single Family Residence or Condominium, per Residence |  |  |   |   |
| One Bedroom   | \$4,780.57                                 | 0.67   | \$3,442   | \$4,301   |
| Two Bedroom   | \$7,170.86                                 | 1.00   | \$5,163   | \$6,452   |
| Three Bedroom   | \$9,561.15                                 | 1.33   | \$6,884   | \$8,602   |
| Four Bedroom  | \$11,951.43                                | 1.67   | \$8,605   | \$10,753  |
| Multi Dwelling  |  |  |   |   |
| One Bedroom   | \$3,824.46                                 | 0.53   | \$2,754   | \$3,441   |
| Two Bedroom   | \$5,736.69                                 | 0.80   | \$4,130   | \$5,161   |
| Three Bedroom   | \$7,648.92                                 | 1.07   | \$5,507   | \$6,882   |
| Mobile Home   | \$4,780.57                                 | 0.67   | \$3,442   | \$4,301   |
| Barber Shop (per chair)                               | \$1,912.23                                 | 0.27   | \$1,377   | \$1,720   |
| Beauty Shop (per chair)                               | \$2,390.29                                 | 0.33   | \$1,721   | \$2,151   |
| Dentist Office (per chair)                            | \$14,341.72                                | 2.00   | \$10,321  | \$12,903  |
| Department Store (per employee)                       | \$764.89                                   | 0.11   | \$551   | \$688   |
| or, if larger, (per 1,000 square feet)                | \$2,292.92                                 | 0.32   | \$1,652   | \$2,063   |
| Drug Store  | \$9,561.15                                 | 1.33   | \$6,884   | \$8,602   |
| w/Fountain Service add:                               | \$25,815.10                                | 3.60   | \$18,517  | \$23,226  |
| if Serving Meals add (per seat):                      | \$956.11                                   | 0.13   | \$688   | \$860   |
| Laundry   |  |  |   |   |
| (per Standard washing machine)                        | \$19,122.29                                | 2.67   | \$13,768  | \$17,205  |
| Meal Market   |  |  |   |   |
| (per 1,000 square feet of floor area)                 | \$956.11                                   | 0.13   | \$688   | \$860   |
| Motel or Hotel (per room)                             | \$2,390.29                                 | 0.33   | \$1,721   | \$2,151   |
| Office Building                                       |  |  |   |   |
| (per employee)  | \$478.06                                   | 0.07   | \$344   | \$430   |
| or, if larger, (per 1,000 square feet)                | \$2,294.68                                 | 0.32   | \$1,652   | \$2,065   |
| Physicians Office                                     |  |  |   |   |
| (per examining room)                                  | \$3,824.46                                 | 0.53   | \$2,754   | \$3,441   |
| Restaurant  |  |  |   |   |
| (per seat at 20 gallons per day per seat)             | \$382.45                                   | 0.05   | \$275   | \$344   |
| Theatre (per seat)                                    | \$57.37                                    | 0.01   | \$41  | \$52  |
| Other non water intensive establishments:             |  |  |   |   |
| (per 500 gallons per day)                             | \$9,561.15                                 | 1.33   | \$6,884   | \$8,602   |
| Boarding School, Elem (per student)                   | \$1,434.17                                 | 0.20   | \$1,033   | \$1,290   |
| Boarding School, Senior (per student)                 | \$1,912.23                                 | 0.27   | \$1,377   | \$1,720   |
| Church (per seat)                                     | \$57.37                                    | 0.01   | \$41  | \$52  |
| Country Club (per member)                             | \$478.06                                   | 0.07   | \$344   | \$430   |
| Civic Club (per member)                               | \$57.37                                    | 0.01   | \$41  | \$52  |
| Elementary School (per student)                       | \$305.96                                   | 0.04   | \$220   | \$275   |
| Nursing Homes (per bed)                               | \$2,868.34                                 | 0.40   | \$2,065   | \$2,581   |
| Rooming House (per resident)                          | \$1,912.23                                 | 0.27   | \$1,377   | \$1,720   |
| Summer Camps (per resident or camper)                 | \$1,147.34                                 | 0.16   | \$826   | \$1,032   |

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards, and because it more appropriately describes what the fee is

2. For uses not specifically included in this schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by \$17,057.09.

3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes



UPDATED SEWER CAPACITY FEES BASED ON NO. OF EDU'S:

| Type of Use   | Existing Water Capacity Fee <sup>1,2</sup> | Equivalence to a 2-Bedroom SFR Unit <sup>3</sup> | Scenario 1  | Scenario 2  |
|---|--|--|---|---|
|   |  |  | Updated Capacity Fee Based on 2-Bedroom Equivalency | Updated Capacity Fee Based on 2-Bedroom Equivalency |
| Single Family Residence or Condominium, per Residence |  |  |   |   |
| One Bedroom   | \$980.94                                   | 0.67   | \$6,253   | \$8,320   |
| Two Bedroom   | \$1,471.41                                 | 1.00   | \$9,379   | \$12,481  |
| Three Bedroom   | \$1,961.88                                 | 1.33   | \$12,505  | \$16,641  |
| Four Bedroom  | \$2,452.35                                 | 1.67   | \$15,632  | \$20,801  |
| Multi Dwelling*                                       |  |  |   |   |
| One Bedroom   | \$784.75                                   | 0.53   | \$5,002   | \$6,656   |
| Two Bedroom   | \$1,177.13                                 | 0.80   | \$7,503   | \$9,985   |
| Three Bedroom   | \$1,569.51                                 | 1.07   | \$10,004  | \$13,313  |
| Mobile Home*  | \$980.94                                   | 0.67   | \$6,253   | \$8,320   |
| Barber Shop** (per chair)                             | \$392.38                                   | 0.27   | \$2,501   | \$3,328   |
| Beauty Shop** (per chair)                             | \$490.47                                   | 0.33   | \$3,126   | \$4,160   |
| Dentist Office** (per chair)                          | \$2,942.83                                 | 2.00   | \$18,758  | \$24,962  |
| Department Store (per employee)                       | \$156.95                                   | 0.11   | \$1,000   | \$1,331   |
| or, if larger, (per 1,000 square feet)                | \$470.49                                   | 0.32   | \$2,999   | \$3,991   |
| Drug Store**  | \$1,961.88                                 | 1.33   | \$12,505  | \$16,641  |
| w/Fountain Service add:                               | \$5,297.09                                 | 3.60   | \$33,765  | \$44,931  |
| if Serving Meals add (per seat):                      | \$196.19                                   | 0.13   | \$1,251   | \$1,664   |
| Laundry**   | \$3,923.77                                 | 2.67   | \$25,011  | \$33,282  |
| (per Standard washing machine)                        |  |  |   |   |
| Meal Market**   | \$196.19                                   | 0.13   | \$1,251   | \$1,664   |
| (per 1,000 square feet of floor area)                 |  |  |   |   |
| Motel or Hotel (per room)                             | \$490.47                                   | 0.33   | \$3,126   | \$4,160   |
| Office Building**                                     |  |  |   |   |
| (per employee)  | \$98.09                                    | 0.07   | \$625   | \$832   |
| or, if larger, (per 1,000 square feet)                | \$470.85                                   | 0.32   | \$3,001   | \$3,994   |
| Physicians Office**                                   | \$784.75                                   | 0.53   | \$5,002   | \$6,656   |
| (per examining room)                                  |  |  |   |   |
| Restaurant**  | \$78.48                                    | 0.05   | \$500   | \$666   |
| (per seat at 20 gallons per day per seat)             |  |  |   |   |
| Theatre** (per seat)                                  | \$11.77                                    | 0.01   | \$75  | \$100   |
| Other non water intensive establishments**            |  |  |   |   |
| (per 500 gallons per day)                             | \$1,961.88                                 | 1.33   | \$12,505  | \$16,641  |
| Boarding School, Elem (per student)                   | \$294.28                                   | 0.20   | \$1,876   | \$2,496   |
| Boarding School, Senior (per student)                 | \$392.38                                   | 0.27   | \$2,501   | \$3,328   |
| Church (per seat)                                     | \$11.77                                    | 0.01   | \$75  | \$100   |
| Country Club (per member)                             | \$98.09                                    | 0.07   | \$625   | \$832   |
| Civic Club** (per member)                             | \$11.77                                    | 0.01   | \$75  | \$100   |
| Elementary School (per student)                       | \$62.78                                    | 0.04   | \$400   | \$533   |
| Nursing Homes (per bed)                               | \$588.57                                   | 0.40   | \$3,752   | \$4,992   |
| Rooming House (per resident)                          | \$392.38                                   | 0.27   | \$2,501   | \$3,328   |
| Summer Camps (per resident or camper)                 | \$235.43                                   | 0.16   | \$1,501   | \$1,997   |

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is
2. For those uses not specifically included in the foregoing Schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by the applicable acre foot rate for that use(s) under Paragraph A, B, or C of this section.
3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes

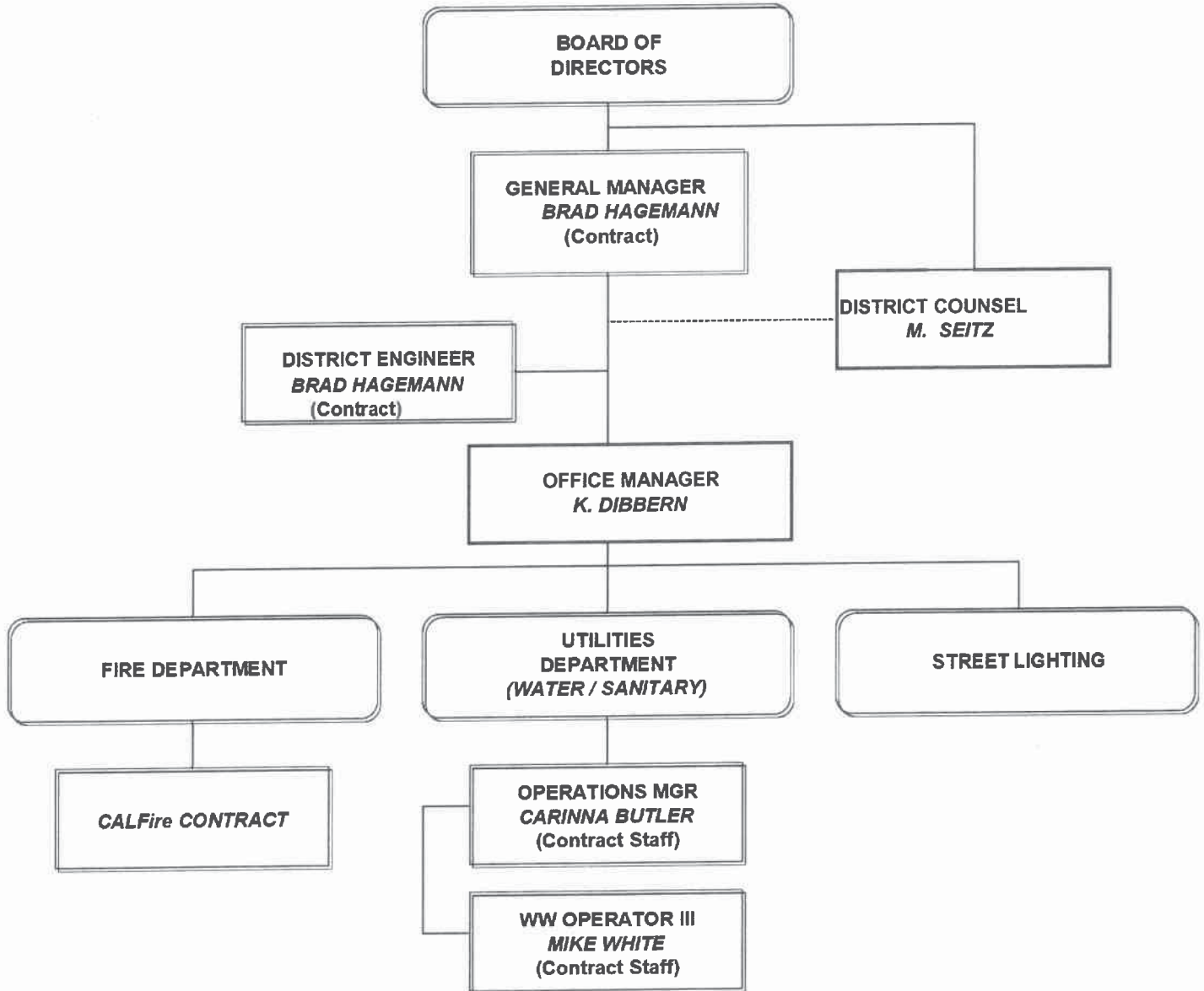
The following notes are applicable to the existing capacity fees:

- A. Uses in which a ration of water used to sewage produced is essentially - 100% water used, 80% sewage produced; based upon \$1,987.54 per acre foot annual water used.
- B. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 90% sewage produced, based upon \$2,208.38 per acre foot of water used, marked by \*.
- C. Uses in which essentially 100% of the water used is converted to sewage, based upon \$3,229.74 per acre foot of water used, marked by \*\*

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**District Organization Chart**

**AVILA BEACH COMMUNITY SERVICES DISTRICT**  
*FY 2020/21 Organization Chart*



**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Compensation  
Effective 7/1/20**

**2020/21 Fiscal Year Budget  
Avila Beach Community Services District**

**Proposed Pay Grades and Related Steps  
for Permanent Employees  
To Be Effective 7/1/20**

|                   | GRADE 4      | GRADE 5          | GRADE 7         | GRADE 9        |
|-------------------|--------------|------------------|-----------------|----------------|
| STEP 1            | 15.05        | 17.99            | 21.48           | 29.45          |
| STEP 2            | 15.95        | 19.07            | 22.77           | 31.22          |
| STEP 3            | 16.91        | 20.21            | 24.13           | 33.09          |
| STEP 4            | 17.92        | 21.43            | 25.58           | 35.08          |
| STEP 5            | 19.00        | 22.71            | 27.12           | 37.18          |
| STEP 6            | 20.14        | 24.07            | 28.75           | 39.41          |
| <b>DEPARTMENT</b> |              |                  |                 |                |
| Administration    | Clerk Typist | Accounting Clerk | Admin Secretary | Office Manager |

**STEP PARAMETERS INCLUDE A 6% INCREASE PER STEP**

Step 1 is typically the starting wage. Hiring above Step 1 may be approved subject to the Personnel Committee concurrence.  
 Step 2 increase is available with satisfactory six month review, completion of probation period and General Manager's approval.  
 Step 3 is available after 1 year of service at Step 2, satisfactory annual review and General Manager's approval.  
 Step 4 is available after 1 year of service in Step 3, satisfactory annual review and General Manager's approval.  
 Step 5 is available after 1 year of service in Step 4, satisfactory annual review and General Manager's approval.  
 Step 6 is available after 1 year of service in Step 5, satisfactory annual review and General Manager's approval.

**\*COST OF LIVING ADJUSTMENT**

Yearly on July 1, all employees may be given a cost of living adjustment if approved by the Board of Directors. The percent will be applied to all grades and steps equally and the above schedule will be recalculated to reflect such Board action. The applicable percent shall be based on the consumer's price index for inflation released for the previous year by the Federal Government and proposed to the Board by the General Manager along with his recommendation for approval or defer depending on the fiscal impact on the District. This Adjustment is applicable to all employees as a group, but not guaranteed.

**Avila Beach Community Services District  
2020-21 Fiscal Year Budget**

**Capital Equipment/Projects**

**2020/21 Fiscal Year Budget  
Avila Beach Community Services District  
Capital Improvement Program  
(June 2, 2020)**

| Item Description  | 2020/21<br>1      | 2021/22<br>2        | 2022/23<br>3        | 2023/24<br>4      | 2024/25<br>5        |
|---|-------------------|---------------------|---------------------|-------------------|---------------------|
| <b>Total<br/>5 Years</b>                                    |                   |                     |                     |                   |                     |
| <b>General/Administration</b>                               |                   |                     |                     |                   |                     |
| General Administrative Capital Equipment                    | \$ 5,000          | \$ 3,000            | \$ 3,000            | \$ 3,000          | \$ 3,000            |
| <b>Subtotal:</b>  | <b>\$ 5,000</b>   | <b>\$ 3,000</b>     | <b>\$ 3,000</b>     | <b>\$ 3,000</b>   | <b>\$ 3,000</b>     |
| <b>Water</b>  |                   |                     |                     |                   |                     |
| Water System Meter/Valve Replacement                        | 0                 | \$ 100,000          | \$ 75,000           | \$ 50,000         |                     |
| Misc Water Line Replacement/Repair (As Needed)              | \$ 25,000         | \$ 25,000           | \$ 25,000           | \$ 25,000         | \$ 25,000           |
| Water Tank #2 Maintenance or Replace                        | \$ 0.00           | \$ 150,000          | \$ 75,000           |                   |                     |
| Lopez Booster Pumps   | \$ 0.00           | \$ 50,000           | \$ 75,000           |                   |                     |
| Re-Coat Water Tank #1                                       | \$ 0.00           | \$ -                | \$ 125,000          | \$ 150,000        |                     |
| <b>Subtotal:</b>  | <b>\$ 25,000</b>  | <b>\$ 325,000</b>   | <b>\$ 375,000</b>   | <b>\$ 225,000</b> | <b>\$ 25,000</b>    |
| <b>Wastewater</b>   |                   |                     |                     |                   |                     |
| WWTP Upgrade - 1  | \$ 230,000        | \$ 1,500,000        | \$ 750,000          | \$ 0.00           | \$ 0.00             |
| San Miguel Street Sewer Line Replacement                    | \$ 150,000        | \$ 125,000          | \$ 0.00             |                   |                     |
| Wastewater Collection Line Repair (As Needed)               | \$ 15,000         | \$ 25,000           | \$ 25,000           | \$ 25,000         | \$ 25,000           |
| Miscellaneous Wastewater Projects (As Needed)               | \$ 25,000         | \$ 50,000           | \$ 50,000           | \$ 100,000        |                     |
| Brine Receiving Facilities                                  | 0                 | \$ 60,000           | \$ 15,000           | \$ 0.00           | \$ 0.00             |
| First Street Sewer Line Replacement                         | 0                 | 0                   | 50,000              | 200,000           | 0                   |
| Front Street Sewer Line Replacement                         | 0                 | 0                   | 0                   | 50,000            | 100,000             |
| <b>Subtotal:</b>  | <b>\$ 420,000</b> | <b>\$ 1,760,000</b> | <b>\$ 890,000</b>   | <b>\$ 375,000</b> | <b>\$ 125,000</b>   |
| <b>Street Lighting</b>                                      |                   |                     |                     |                   |                     |
| Repair or Replace Lights and Electrical Systems (As Needed) | \$ 7,500          | \$ 7,500            | \$ 7,500            | \$ 7,500          | \$ 7,500            |
| <b>Subtotal:</b>  | <b>\$ 7,500</b>   | <b>\$ 7,500</b>     | <b>\$ 7,500</b>     | <b>\$ 7,500</b>   | <b>\$ 7,500</b>     |
| <b>Total Capital Equipment / Projects by Fiscal year:</b>   | <b>\$ 457,500</b> | <b>\$ 2,095,500</b> | <b>\$ 1,275,500</b> | <b>\$ 610,500</b> | <b>\$ 160,500</b>   |
| <b>Total 5-Year Capital Equipment / Projects</b>            | <b>\$ 457,500</b> |                     |                     |                   | <b>\$ 4,599,500</b> |

**KEY**

- W-F# = FUTURE WATER -
- WW# = WASTEWATER
- WWW-F# = FUTURE WASTEWATER -

