

AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424
Meeting Room and Office – 100 San Luis Street, Avila Beach
Telephone (805) 595-2664 FAX (805) 595-7623
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AGENDA

“SPECIAL” BOARD MEETING
11:00 AM Wednesday, May 9th, 2018
BOARD MEETING LOCATION
100 SAN LUIS STREET
AVILA BEACH, CALIFORNIA

CALL TO ORDER: 7:00 P.M.

1. ROLL CALL: Board Members:

Pete Kelley, President
Lynn Helenius, Vice President
Eric DeWeese, Director
Ara Najarian, Director
Kristen Berry, Director

**Director DeWeese will be attending the meeting via phone at the following location:
1000 North Alameda St., Suite 330, Los Angeles, CA**

2. PUBLIC COMMENT

Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on today's agenda** may address the Board now. Please state name and address before addressing the Board and **limit presentations to 3 minutes**. State law does not allow Board action on items not appearing on the agenda.

3. INFORMATION AND DISCUSSION ITEMS

Items of District interest which may be placed on later agendas, or where staff needs to inform Board.

A. County Reports

1. SLO County Sheriff Department
2. CalFire/County Fire Department

B. Reports on Attended Conferences, Meetings, and General Communications of District Interest

5. CONSENT ITEMS:

These items are approved with one motion. Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

- A. Minutes of April 10th, 2018 Regular Meeting
- B. Monthly Financial Review
- C. General Manager and District Engineer Report
- D. Water and Wastewater Superintendent Report

6. DISCUSSION OF PULLED CONSENT ITEMS

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

7. BUSINESS ITEMS: Items where Board action is called for.

- A. Annual Weed Abatement Program
(Action Required: Consider Adopting Resolution No. 2018-03)
- B. Engineering and Construction Services for Water Tank #2
(Action Required: Receive Report and Authorize Staff to Execute a Contract for Engineering Support and Installation of Fall Protection Equipment or Provide Other Direction to Staff)
- C. Presentation and Review of Preliminary FY 2018-19 Budget
(Action Required: Receive Report and Provide Direction to Staff)

8. COMMUNICATIONS/ CORESPONDENCE

At this time, any Director or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

9. Adjourn to next regularly scheduled meeting on Wednesday, June 13th, 2018 at 11:00 a.m.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 191 San Miguel Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.

**AVILA BEACH COMMUNITY SERVICES DISTRICT
MINUTES OF REGULAR MEETING
April 10th, 2018**

1. CALL TO ORDER

President Pete Kelley called the regular meeting of the Board of Directors of the Avila Beach Community Services District, to order at 7:00 p.m. on the above date, in the Avila Beach Community Service District Building 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present: Pete Kelley
 Lynn Helenius
 Eric DeWeese
 Kristin Berry
 Ara Najarian

Staff Present: Brad Hagemann, General Manager and District Engineer
 Kristi Dibbern, Accounting Clerk
 Mike Seitz, Legal Counsel
 Krista Young, Operations Manager FRM

3. PUBLIC COMMENTS

4. INFORMATION AND DISCUSSION ITEMS

Anne Brown, Avila Beach asked why the fire hydrant on Front Street had a black bag over it. Chief Lee commented that if a hydrant is bagged it is not in working condition and needs to be repaired.

A. County Reports

1. SLO Sheriff:

Sheriff Rainer Bodine standing in for Jim Voge. reported 41 calls for service during March, which was about 10 calls below the average. The calls included 6 suspicious persons calls, 3 disturbances, 1 petty theft and 2 phone scams. On March 14th a suspect followed a 50 year old man to his home on San Luis Street and proceeded to throw a rock at his car. A burglary was reported in which jewelry and a rifle were stolen. At Pirate's Cove a man had his guitar stolen while he was swimming. Anne Brown, from Avila Beach, asked the Sheriff if the bike patrol would be present at farmer's market this year. Sheriff Bodine responded that the bike patrol is a

priority as staffing allows. Bodine also commented that the Gang Task Force is also available during peak tourist season in Avila. Director Kelley asked the Sheriff if the District changed the time of the CSD's regular meeting to regular daytime business hours would it affect the Sheriff's attendance. At this time, the Sheriff is available for daytime meetings.

2. Cal Fire Report:

Cal Fire Battalion Chief Paul Lee reported 45 calls for service, 19 were medical related. Cal Fire responded to a tanker truck fire last week on the southbound Hwy 101 that consumed 6,400 gallons of gasoline was burned. Cal Fire also responded to the rescue of two biologists counting fish during the last storm. Chief Lee announced that on April 30 Fire Season begins. Cal Fire has been assigned a new Type 2 vehicle that will bring specialty equipment on to a scene quickly. In regards to weed abatement season, Chief Lee urges residents not to wait to cut grass and brush. The number one cause of fire is setting a motorized tool down and walking away, so be cautious. Cal Fire and the Forrest Service are working to keep the grant funded fire break work above the Bob Jones trail & Cherry Canyon going. Thinning and pruning creates a good buffer below and above the homes. Cal Fire staff continues to clear trails to provide wild fire suppression throughout San Luis Obispo County. Chief Lee commented he is available for day meetings as well.

B. Reports on Conferences, Meetings and General Communications.

No Report.

5. CONSENT ITEMS

President Kelley introduced the consent items and inquired if any member of the Board or public wished to address any items.

- A. Minutes of March 13th, 2018 Regular Meeting
- B. Monthly Financial Review for March
- C. General Manager and District Engineer Report
- D. Water and Wastewater Superintendent Report for March
- E. Capital Projects Report for March

GM Hagemann stated Lake Lopez water level is at 52% of capacity. The Board expressed an interest in the possibility of an Open House in a few months. Anne Brown expressed her concern about a rumor regarding the Board not allowing the use of District funded electrical power for Fish and Farmer's Market (FAFM). President Kelley explained the District did approve the Fish and Farmer's Market agreement after being named as an additionally insured on FAFM liability coverage and the board was assured adequate safety inspections were taking place during market times. Director Najarian made the motion to adopt the consent items. Director Helenius seconded the motion and it passed with a roll call vote 5 - 0.

AYES: Ara Najarian
Lynn Helenius
Pete Kelley
Eric DeWeese
Kristin Berry

NOES: None

ABSENT: None

6. **DISCUSSION OF PULLED CONSENT ITEMS.**

None.

7. **BUSINESS ITEMS:** Items where Board action is called for.

A. Fats, Oil and Grease Program Services Contract

GM Hagemann introduced the item and explained to the Board our wastewater collection system Sanitary Sewer Management Plan requires the District to implement an active FOG program to minimize sanitary sewer overflows caused by or exacerbated by accumulated FOG in the collection system. Wallace Group has historically provided FOG program services for the District and they provide FOG services to several local municipalities. Wallace Group has done a commendable job on the program to date and staff recommends retaining Wallace Group to provide FOG program services for FY 2018-19 in accordance with their proposal for an amount not to exceed \$5,300. Director Najarian asked if there were competitors in the area? GM Hagemann researched other companies in the past and had not found competitors in the area. President Kelley made a motion to award the FOG Program Contract to Wallace Group for FY 2018-19. Director DeWeese seconded the motion and it passed with a roll call vote 5-0.

AYES: Pete Kelley
Eric DeWeese
Lynn Helenius
Kristin Berry
Ara Najarian

NOES: None

ABSENT: None

B. Award Contract to Install New HVAC unit in District Administrative Office

(Action Required: Receive Report and Provide Direction to Staff)

Last month the Board directed staff to explore options for adding a natural gas connection to the building to support the new HVAC unit. GM Hagemann reported to the Board that the cost to

install natural gas service, a new gas meter, associated plumbing and a gas fired HVAC unit will be approximately \$25,000. Staff has also contacted the San Luis Obispo County Energy Watch Partnership to check on costs and grant funding opportunities for the installation of solar panels. Energy Watch has an appointment with Staff on Wednesday, April 11th, 2018. Staff's recommendation is to award the contract to Pacific Heating for installation the heat pump system for the not to exceed amount of \$10,600. After much discussion, Board directed Staff to report back with power sources options for the HVAC unit. Director Najarian made the motion to award the contract to Pacific Heating for the installation. Director Kelley seconded the motion and it passed with a roll call vote 5-0.

AYES: Ara Najarian
Pete Kelley
Eric DeWeese
Kristin Berry
Lynn Helenius

NOES: None

ABSENT: None

C. Ballot for LAFCO Alternate Special District Member
GM Hagemann explained that on February 23rd at the San Luis Obispo Chapter of the California Special District Association met to accept nominations and conduct an election for the LAFCO Alternate member. However, there was not a quorum. Therefore, each District was requested to vote for one of the nominees and sending the results to LAFCO. The Board is to vote for one of the following candidates: Dan Burgess, Heritage Ranch Community Services District or Ed Eby, Nipomo Community Services District Director. Director DeWeese made the motion to vote for Ed Eby for LAFCO Alternate Special District Member. Director Helenius seconded the motion and it passed with a roll call vote 5-0.

AYES: Eric DeWeese
Lynn Helenius
Ara Najarian
Pete Kelley
Kristin Berry

NOES: None

ABSENT: None

D. Award Contract to Prepare Brine Disposal Study.

GM Hagemann introduced the item and advised the Board that he had recently met with Regional Water Board staff members to get clarification on their expectations for the scope of the Brine Disposal Study. Hagemann noted that the Water Board is encouraging wastewater treatment plants with ocean outfalls to consider accepting brine waste, provided it does not violate any of the discharge permit conditions. Hagemann stated it is a safe and cost effective way to dispose of brine waste and could add another revenue stream to the District's operations. Hagemann then met with MKN Engineering and requested them to prepare a proposal for preparation of the Brine Study. Staff recommends awarding the contract to MKN Engineering at the not to exceed amount of \$13,000. The Brine Project Study will take 6-10 weeks. Director Helenius asked if we had space at the treatment plant for a brine disposal system. GM Hagemann commented that adequate space is available at the WWTP. Anne Brown, Avila Beach asked if we should lengthen the outfall line. Hagemann responded that the existing outfall line meets all current permit requirements and that it would be very expensive to lengthen. However, if requirements change, the District may need to lengthen the outfall. After a brief discussion, Director Kelley made the motion to award the contract. Director DeWeese seconded the motion and it passed with a roll call vote 5-0.

AYES: Pete Kelley
 Eric DeWeese
 Ara Najarian
 Lynn Helenius
 Kristin Berry

NOES: None

ABSENT: None

F. Regular Board Meeting Times

After some discussion, it was decided to hold the regularly scheduled Board of Director Meetings for Avila Beach CSD on the second Wednesday of the month at 11:00 AM. Legal Counsel, Mike Seitz announced that the first 2 meetings are "Special Meetings" until the bylaws can be modified. Director DeWeese made the motion to move the Board meetings to the second Wednesday of the month at 11 AM. Director Najarian seconded the motion and it passed with a roll call vote 5-0.

AYES: Eric DeWeese
 Ara Najarian
 Lynn Helenius
 Pete Kelley
 Kristin Berry

NOES: None

ABSENT: None

8. COMMUNICATIONS:

GM Hagemann announced the Finance Committee will be meeting this month to address the Budget. Director DeWeese and Director Helenius on the Finance Committee. Also, the next regular meeting will be on: Wednesday, May 9th, 2018 at 11a.m. at the District Office.

ADJOURNMENT: The meeting was adjourned at 8:30 p.m.

The next regular meeting of the Avila Beach Community Services District is scheduled for Wednesday, May 9th, 2018 at 11:00 AM at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.


Respectfully submitted,

Brad Hagemann, PE
General Manager

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 9th, 2018

SUBJECT: Monthly Financial Review for April 2018

Recommendation:

Receive and file report.

Overall Monthly Summary

During April the District made deposits in the amount of \$270,198.02 and experienced \$71,780.28 in expenses (cash basis). Expenses in April were within normal limits. The deposits by fund and checks by fund are provided as an attachment to this report. Income in April included \$184,604.76 in County tax income and \$74,726.91 in monthly water and sewer fees. Typically, county tax revenue is higher in April. Detailed financial reports including a Balance Sheet, Deposits by Fund, Checks by Fund, as well as, a Profit and Loss Sheet for April are provided for your information.

Utility Service Billing

The District billed approximately \$80,487.79 in water and sewer service charges in April. Customer Rate Assistance amounted in a reduction of billing charges to the District in the amount of \$529.60.

Operation and Maintenance

The Fluid Resource Management (FRM) Statement for April 2018 is included.

Avila Beach Community Services District
Profit & Loss
April 2018

	<u>Apr 18</u>
Ordinary Income/Expense	
Income	
4000 · Income Summary	
4010 · Operating Revenue	74,726.91
4012 · Solid Waste Franchise Fee	2,487.14
4030 · County Taxes	184,604.76
4600 · Interest Income	8,379.21
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Total 4000 · Income Summary	270,198.02
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Total Income	270,198.02
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Gross Profit	270,198.02
Expense	
5100 · Merchant Credit Card Fees TIB	374.90
5200 · Payroll Expenses	
5210 · Gross Wages	
5211 · Regular Pay	3,445.06
5012 · Holiday Pay	0.00
5014 · Sick Pay	0.00
5016 · Vacation Pay	0.00
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Total 5210 · Gross Wages	3,445.06
5230 · Payroll Taxes	103.70
5240 · Health & Medical Exp.	
5242 · Health Ins / Other	600.00
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Total 5240 · Health & Medical Exp.	600.00
5250 · PERS Company Pd Expense	
5256 · PERS Co Pd Kristi	209.38
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Total 5250 · PERS Company Pd Expense	209.38
5280 · Payroll Administration & Misc.	102.32
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Total 5200 · Payroll Expenses	4,460.46
6000 · Administrative Overheads	
6102 · Accounting	880.00
6135 · Legal	168.00
6140 · Office Supplies & Postage	4,303.01
6150 · Rate Assistance	529.60
	<hr/>
Total 6000 · Administrative Overheads	5,880.61

Avila Beach Community Services District
Profit & Loss
April 2018

	<u>Apr 18</u>
6500 · Operating Expenses	
6503 · Chemicals	5,717.29
6505 · Contract Labor O & M	18,307.26
6506 · Contract Labor GM	15,950.00
6520 · Equipment Repair & Maint.	
6522 · Equip. Rep. & Maint-Avila & HD	1,623.21
6524 · Equip. Rep. & Maint. Avila Only	9,306.66
Total 6520 · Equipment Repair & Maint.	10,929.87
6525 · Fat Oil & Grease (FOG)	187.00
6530 · Generator Maintenance	671.70
6535 · Insurance P/L	1,145.37
6540 · Lab Tests	2,799.10
6542 · Maintenance	175.13
6575 · Small Tools	498.37
6580 · Solids Handling	1,320.00
6585 · Telephone / Internet	528.31
6590 · Utilities	2,834.91
Total 6500 · Operating Expenses	61,064.31
Total Expense	71,780.28
Net Ordinary Income	198,417.74
Other Income/Expense	
Other Income	
7200 · Non-Operating Income	
7210 · Connection Fees	32,554.00
Total 7200 · Non-Operating Income	32,554.00
Total Other Income	32,554.00
Other Expense	
8200 · Non-Operating Expenses	
8230 · Capital Purchases in Prog Sani	
8242 · WW-4 Collectn Ln Re	2,750.94
8243 · WW-4 Wet Well Coating	312.50
Total 8230 · Capital Purchases in Prog Sani	3,063.44

Avila Beach Community Services District
Profit & Loss
April 2018

	<u>Apr 18</u>
8270 · Capital Purchases in Prog Water	
8273 · W-3 Misc Water Line Replacement	1,146.25
Total 8270 · Capital Purchases in Prog Water	<u>1,146.25</u>
Total 8200 · Non-Operating Expenses	<u>4,209.69</u>
Total Other Expense	<u>4,209.69</u>
Net Other Income	<u>28,344.31</u>
Net Income	<u><u>226,762.05</u></u>

Avila Beach Community Services District
Balance Sheet
As of April 30, 2018

Apr 30, 18

ASSETS

Current Assets

Checking/Savings

1000 · Cash Summary	
1005 · Customer Cash	682.55
1008 · Petty Cash	89.77
1010 · Pacific Premier Checking	1,224,439.07
1025 · Pooled Cash	2,671,663.57
1050 · LAIF	2,260,488.87
1099 · Cash Balance	-2,671,663.57

Total 1000 · Cash Summary 3,485,700.26

Total Checking/Savings 3,485,700.26

Accounts Receivable

1200 · *Accounts Receivable 266,626.69

Total Accounts Receivable 266,626.69

Other Current Assets

1250 · Receivables

1255 · Interest Receivable	3,019.76
1270 · Taxes Receivable	8,787.45
1280 · Water & Sewer Billings	113,140.37

Total 1250 · Receivables 124,947.58

1400 · Prepaid Summary

1410 · Prepaid Insurance	2,290.63
1400 · Prepaid Summary - Other	-0.01

Total 1400 · Prepaid Summary 2,290.62

Total Other Current Assets 127,238.20

Total Current Assets 3,879,565.15

Fixed Assets

1600 · Fixed Assets & Acc. Depr.

1605 · Office Equipment

1606 · Copier Samsung 2012	8,233.58
1609 · Office Equipment Accum Depr	-6,861.31

Total 1605 · Office Equipment 1,372.27

1610 · Fixed Asset -Office & Admin.

1612 · Office Furniture cost	4,526.21
1614 · Office Furniture Accum Dep.	-4,526.21

Avila Beach Community Services District
Balance Sheet
 As of April 30, 2018

	<u>Apr 30, 18</u>
Total 1610 · Fixed Asset -Office & Admin.	0.00
1620 · Fixed Assets - Sanitary	
1622 · Land	60,314.10
1626 · Collection Assets	
1627 · Collection Assets Cost	1,318,875.26
1628 · Collect Assets Accum Depr	-352,639.07
Total 1626 · Collection Assets	<u>966,236.19</u>
1630 · Disposal Equipment	
1631 · Disposal Equip Cost	523,122.64
1632 · Disposal Equip Accum Depr	-264,042.83
Total 1630 · Disposal Equipment	<u>259,079.81</u>
1635 · Treatment Plant	
1636 · Treatment Plant Original	105,000.00
1637 · Treatment Plant Addition	1,909,250.75
1638 · Treatment Plant Accum Dep	-886,106.88
Total 1635 · Treatment Plant	<u>1,128,143.87</u>
1642 · Treatment Equipment	
1643 · Treatment Equip Cost	1,000,455.00
1644 · Treatment Equip Accum Depr	-524,698.87
1642 · Treatment Equipment - Other	205,485.61
Total 1642 · Treatment Equipment	<u>681,241.74</u>
Total 1620 · Fixed Assets - Sanitary	<u>3,095,015.71</u>
1650 · Fixed Assets - Water	
1652 · Equipment	
1653 · Equipment Cost	21,136.28
1654 · Equipment Accum Depr	-21,136.28
Total 1652 · Equipment	<u>0.00</u>
1656 · Distribution Assets	
1657 · Distribution Assets Cost	1,109,466.00
1658 · Dist Assets Accum Depr	-562,263.35
Total 1656 · Distribution Assets	<u>547,202.65</u>
Total 1650 · Fixed Assets - Water	<u>547,202.65</u>
1680 · Structures - Fixed Asset	
1681 · Structures GFAAG - Sani & FA	29,810.00
1682 · Gen / Fire Accum Dep	-29,810.00

Avila Beach Community Services District
Balance Sheet
As of April 30, 2018

	Apr 30, 18
Total 1680 · Structures - Fixed Asset	0.00
1690 · Construction in Progress	17,812.74
Total 1600 · Fixed Assets & Acc. Depr.	3,661,403.37
Total Fixed Assets	3,661,403.37
Other Assets	
1800 · Deferred Outflows of Resources	7,850.00
Total Other Assets	7,850.00
TOTAL ASSETS	7,548,818.52
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 · Accounts Payable	78,340.71
Total Accounts Payable	78,340.71
Other Current Liabilities	
2200 · Payroll Liabilities	
2260 · Vacation Payable	1,236.90
2262 · Sick Pay Accrued	2,194.50
2240 · Health Insurance	
2241 · Employee	0.01
Total 2240 · Health Insurance	0.01
2250 · PERS Liability	190.96
Total 2200 · Payroll Liabilities	3,622.37
2300 · Deposits Held	
2303 · Water Deposits Held	7,580.00
2304 · Fire Station Deposit	2,000.00
2305 · Connection Fees Held	213,643.16
Total 2300 · Deposits Held	223,223.16
Total Other Current Liabilities	226,845.53
Total Current Liabilities	305,186.24
Long Term Liabilities	
2400 · Net Pension Liability	115,049.00
2500 · Deferred Inflows of Resources	15,115.00

Avila Beach Community Services District
Balance Sheet
As of April 30, 2018

	Apr 30, 18
Total Long Term Liabilities	130,164.00
Total Liabilities	435,350.24
Equity	
3900 - Retained Earnings	6,479,228.39
Net Income	634,239.89
Total Equity	7,113,468.28
TOTAL LIABILITIES & EQUITY	7,548,818.52

Avila Beach Community Services District
Deposits by Fund
 April 2018

05/01/18

Type	Date	Memo	Split	Amount	Balance
Deposit	04/11/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-17,861.83
Deposit	04/11/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-1,184.74	-19,046.57
Deposit	04/12/2018	MAR 18 - IMP # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-143.06	-19,189.63
Deposit	04/12/2018	Water Rec	1010 · Pacific Premier Ch...	-2,818.40	-22,008.03
Deposit	04/12/2018	Rate Assistance	1010 · Pacific Premier Ch...	16.55	-21,991.48
Deposit	04/12/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-21,991.48
Deposit	04/12/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-21,991.48
Deposit	04/13/2018	F:0895 A:0760 - IMP # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-5,908.07	-27,899.55
Deposit	04/16/2018	APR 18 - IMP # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-11,888.05	-39,787.60
Deposit	04/16/2018	Water Rec	1010 · Pacific Premier Ch...	-542.00	-40,329.60
Deposit	04/16/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-40,329.60
Deposit	04/16/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-40,329.60
Deposit	04/16/2018	1/2 Other 2	1010 · Pacific Premier Ch...	11.04	-40,318.56
Deposit	04/17/2018	Water Rec	1010 · Pacific Premier Ch...	-5,252.68	-45,571.24
Deposit	04/17/2018	Rate Assistance	1010 · Pacific Premier Ch...	33.10	-45,538.14
Deposit	04/17/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-45,538.14
Deposit	04/17/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-0.09	-45,538.23
Deposit	04/19/2018	Water Rec	1010 · Pacific Premier Ch...	-1,047.60	-46,585.83
Deposit	04/19/2018	Rate Assistance	1010 · Pacific Premier Ch...	24.83	-46,561.00
Deposit	04/19/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-46,561.00
Deposit	04/19/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-81.01	-46,642.01
Deposit	04/24/2018	Water Rec	1010 · Pacific Premier Ch...	-1,476.19	-48,118.20
Deposit	04/24/2018	Rate Assistance	1010 · Pacific Premier Ch...	16.55	-48,101.65
Deposit	04/24/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-48,101.65
Deposit	04/24/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-3.15	-48,104.80
Deposit	04/26/2018	Water Rec	1010 · Pacific Premier Ch...	-1,173.15	-49,277.95
Deposit	04/26/2018	Rate Assistance	1010 · Pacific Premier Ch...	24.83	-49,253.12
Deposit	04/26/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-49,253.12
Deposit	04/26/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-49,253.12
Deposit	04/26/2018	F: 0895 A:0760 AVILA BEACH IMP # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-478.20	-49,731.32
Deposit	04/27/2018	Water Rec	1010 · Pacific Premier Ch...	-248.00	-49,979.32
Deposit	04/27/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-49,979.32
Deposit	04/27/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-49,979.32
Deposit	04/27/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-0.33	-49,979.65
Total Water					-49,979.65
TOTAL					-251,055.82

Avila Beach Community Services District
Deposits by Fund
 April 2018

05/01/18

Type	Date	Memo	Split	Amount	Balance
General / Admin					
Deposit	04/09/2018	from Customer Cash acct	1010 · Pacific Premier Ch...	-600.00	-600.00
Deposit	04/12/2018	MAR 18 - IMP # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-400.57	-1,000.57
Deposit	04/13/2018	F:0895 A:0760 - IMP # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-16,542.58	-17,543.15
Deposit	04/16/2018	APR 18 - IMP # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-33,286.54	-50,829.69
Deposit	04/26/2018	F: 0895 A:0760 AVILA BEACH IMP # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-1,338.95	-52,168.64
Total General / Admin					
Lights					
Deposit	04/12/2018	MAR 18 - IMP # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-28.61	-28.61
Deposit	04/13/2018	F:0895 A:0760 - IMP # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-1,181.61	-1,210.22
Deposit	04/16/2018	APR 18 - IMP # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-2,377.61	-3,587.83
Deposit	04/26/2018	F: 0895 A:0760 AVILA BEACH IMP # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-95.63	-3,683.46
Total Lights					
Sanitary					
Deposit	04/02/2018	Resubmit ck Green, Juliana & McDonald	1010 · Pacific Premier Ch...	-56.15	-56.15
Deposit	04/02/2018	Sani Rec	1010 · Pacific Premier Ch...	-5,064.02	-5,120.17
Deposit	04/02/2018	Rate Assistance	1010 · Pacific Premier Ch...	8.27	-5,111.90
Deposit	04/02/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-5,111.90
Deposit	04/02/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-4.07	-5,115.97
Deposit	04/03/2018	Sani Rec	1010 · Pacific Premier Ch...	-665.05	-5,781.02
Deposit	04/03/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-5,781.02
Deposit	04/03/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-5,781.02
Deposit	04/03/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-5,781.02
Deposit	04/03/2018	Resubmit ck Green, Juliana & McDonald	1010 · Pacific Premier Ch...	-56.15	-5,837.17
Deposit	04/03/2018	Duplicate Resubmit ck Green, Juliana & McDonald	1010 · Pacific Premier Ch...	-56.15	-5,893.32
Deposit	04/05/2018	Sani Rec	1010 · Pacific Premier Ch...	-1,738.78	-7,632.10
Deposit	04/05/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-7,632.10
Deposit	04/05/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-7,632.10
Deposit	04/05/2018	1/2 Other 2	1010 · Pacific Premier Ch...	55.22	-7,576.88
Deposit	04/06/2018	Sani Rec	1010 · Pacific Premier Ch...	-3,415.95	-10,992.83
Deposit	04/06/2018	Rate Assistance	1010 · Pacific Premier Ch...	49.65	-10,943.18
Deposit	04/06/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-10,943.18
Deposit	04/06/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-70.00	-11,013.18
Deposit	04/09/2018	000162 Community Park Restrooms 2/27 - 3/26/18	1010 · Pacific Premier Ch...	-196.69	-11,209.87
Deposit	04/10/2018	Sani Rec	1010 · Pacific Premier Ch...	-595.24	-11,805.11
Deposit	04/10/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-11,805.11

Avila Beach Community Services District
Deposits by Fund
 April 2018

05/01/18

Type	Date	Memo	Split	Amount	Balance
Deposit	04/10/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-11,805.11
Deposit	04/10/2018	1/2 Other 2	1010 · Pacific Premier Ch...	105.45	-11,699.66
Deposit	04/10/2018	Bkd 4/9/18 Community Park Restroom 2/27 - 3/26/18	1010 · Pacific Premier Ch...	196.69	-11,502.97
Deposit	04/11/2018	Sani Rec	1010 · Pacific Premier Ch...	-6,496.04	-17,999.01
Deposit	04/11/2018	Rate Assistance	1010 · Pacific Premier Ch...	41.37	-17,957.64
Deposit	04/11/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-17,957.64
Deposit	04/11/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-1,184.74	-19,142.38
Deposit	04/12/2018	MAR 18 - WASTE	1010 · Pacific Premier Ch...	-576.73	-19,719.11
Deposit	04/12/2018	Sani Rec	1010 · Pacific Premier Ch...	-3,095.62	-22,814.73
Deposit	04/12/2018	Rate Assistance	1010 · Pacific Premier Ch...	16.55	-22,798.18
Deposit	04/12/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-22,798.18
Deposit	04/12/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-22,798.18
Deposit	04/13/2018	F:0895 A:0760 CURR SECURED TAX	1010 · Pacific Premier Ch...	-23,764.67	-46,562.85
Deposit	04/16/2018	APR 18 WASTE PROP TAX	1010 · Pacific Premier Ch...	-46,529.84	-93,092.69
Deposit	04/16/2018	Sani Rec	1010 · Pacific Premier Ch...	-564.65	-93,657.34
Deposit	04/16/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-93,657.34
Deposit	04/16/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-93,657.34
Deposit	04/16/2018	1/2 Other 2	1010 · Pacific Premier Ch...	11.03	-93,646.31
Deposit	04/17/2018	Sani Rec	1010 · Pacific Premier Ch...	-6,175.20	-99,821.51
Deposit	04/17/2018	Rate Assistance	1010 · Pacific Premier Ch...	33.10	-99,788.41
Deposit	04/17/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-99,788.41
Deposit	04/17/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-0.09	-99,788.50
Deposit	04/19/2018	Sani Rec	1010 · Pacific Premier Ch...	-1,099.46	-100,887.96
Deposit	04/19/2018	Rate Assistance	1010 · Pacific Premier Ch...	24.82	-100,863.14
Deposit	04/19/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-100,863.14
Deposit	04/19/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-81.01	-100,944.15
Deposit	04/19/2018	Sani Rec	1010 · Pacific Premier Ch...	-720.98	-101,665.13
Deposit	04/24/2018	Rate Assistance	1010 · Pacific Premier Ch...	16.55	-101,648.58
Deposit	04/24/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-101,648.58
Deposit	04/24/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-3.15	-101,651.73
Deposit	04/26/2018	Sani Rec	1010 · Pacific Premier Ch...	-989.51	-102,641.24
Deposit	04/26/2018	Rate Assistance	1010 · Pacific Premier Ch...	24.82	-102,616.42
Deposit	04/26/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-102,616.42
Deposit	04/26/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-102,616.42
Deposit	04/26/2018	F: 0895 A:0760 CURR UTILITY TAX	1010 · Pacific Premier Ch...	-40,064.04	-142,680.46
Deposit	04/27/2018	Sani Rec	1010 · Pacific Premier Ch...	-56.15	-142,736.61
Deposit	04/27/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-142,736.61
Deposit	04/27/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-142,736.61
Deposit	04/27/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-0.32	-142,736.93

Avila Beach Community Services District
Deposits by Fund
 April 2018

05/01/18

Type	Date	Memo	Split	Amount	Balance
Total Sanitary				-142,736.93	-142,736.93
Solid Waste					
Deposit	04/17/2018	Feb Waste Connections Franchise Fee SW	1010 · Pacific Premier Ch...	-1,013.39	-1,013.39
Deposit	04/24/2018	March Waste Connections Franchise Fee SW	1010 · Pacific Premier Ch...	-1,473.75	-2,487.14
Total Solid Waste				-2,487.14	-2,487.14
Water					
Deposit	04/02/2018	Resubmit ck Green, Juliana & McDonald	1010 · Pacific Premier Ch...	-54.20	-54.20
Deposit	04/02/2018	Water Rec	1010 · Pacific Premier Ch...	-3,228.57	-3,282.77
Deposit	04/02/2018	Rate Assistance	1010 · Pacific Premier Ch...	8.28	-3,274.49
Deposit	04/02/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-3,274.49
Deposit	04/02/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-4.08	-3,278.57
Deposit	04/03/2018	Water Rec	1010 · Pacific Premier Ch...	-595.69	-3,874.26
Deposit	04/03/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-3,874.26
Deposit	04/03/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-3,874.26
Deposit	04/03/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-3,874.26
Deposit	04/03/2018	Resubmit ck Green, Juliana & McDonald	1010 · Pacific Premier Ch...	-54.20	-3,928.46
Deposit	04/03/2018	Duplicate Resubmit ck Green, Juliana & McDonald	1010 · Pacific Premier Ch...	-54.20	-3,982.66
Deposit	04/05/2018	Water Rec	1010 · Pacific Premier Ch...	-1,474.24	-5,456.90
Deposit	04/05/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-5,456.90
Deposit	04/05/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-5,456.90
Deposit	04/05/2018	1/2 Other 2	1010 · Pacific Premier Ch...	55.23	-5,401.67
Deposit	04/06/2018	Water Rec	1010 · Pacific Premier Ch...	-3,564.76	-8,966.43
Deposit	04/06/2018	Rate Assistance	1010 · Pacific Premier Ch...	49.65	-8,916.78
Deposit	04/06/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-8,916.78
Deposit	04/06/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-70.00	-8,986.78
Deposit	04/09/2018	001622 San Juan Park Irrigation 2/27 - 3/26/18	1010 · Pacific Premier Ch...	-54.20	-9,040.98
Deposit	04/09/2018	001483 Front St Irrigation 2/27 - 3/26/18	1010 · Pacific Premier Ch...	-54.20	-9,095.18
Deposit	04/09/2018	000162 Community Park Restrooms 2/27 - 3/26/18	1010 · Pacific Premier Ch...	-140.92	-9,236.10
Deposit	04/10/2018	Water Rec	1010 · Pacific Premier Ch...	-519.73	-9,755.83
Deposit	04/10/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-9,755.83
Deposit	04/10/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-9,755.83
Deposit	04/10/2018	1/2 Other 2	1010 · Pacific Premier Ch...	105.46	-9,650.37
Deposit	04/10/2018	Bkd 4/9/18 San Juan Park Irrigation 2/27 - 3/26/18	1010 · Pacific Premier Ch...	54.20	-9,596.17
Deposit	04/10/2018	Bkd 4/9/18 Front St Irrigation 2/27 - 3/26/18	1010 · Pacific Premier Ch...	54.20	-9,541.97
Deposit	04/10/2018	Bkd 4/9/18 Community Park Restroom 2/27 - 3/26/18	1010 · Pacific Premier Ch...	140.92	-9,401.05
Deposit	04/11/2018	Water Rec	1010 · Pacific Premier Ch...	-8,502.16	-17,903.21
Deposit	04/11/2018	Rate Assistance	1010 · Pacific Premier Ch...	41.38	-17,861.83

Avila Beach Community Services District
Checks by Fund w/Accounts

April 2018

05/03/18

Type	Date	Num	Name	Memo	Account	Amount	Balance	
Check	04/01/2018		Canvas People	office prints	6140 - Office Supplies & Postage	222.00	222.00	
Check	04/02/2018		Bankcard MTOT Disc	wall art	5100 - Merchant Credit Card Fees TIB	374.90	596.90	
Check	04/02/2018		Collage.com	wall art	6140 - Office Supplies & Postage	108.29	705.19	
Check	04/02/2018		Collage.com		6140 - Office Supplies & Postage	108.29	813.48	
Check	04/03/2018	1489	Hegemann & Associates	Inv. 1017 March 18th - 31st, 2018	6506 - Contract Labor GM	5,500.00	6,313.48	
Check	04/03/2018	1493	Nikki Engle Bookkeeping	Inv. 1777 2/22/18	6102 - Accounting	220.00	6,533.48	
Check	04/03/2018	1493	Nikki Engle Bookkeeping	Inv. 1805 3/29/18	6102 - Accounting	220.00	6,753.48	
Check	04/03/2018	1495	Staples	Office Supplies & Moving Supplies	6140 - Office Supplies & Postage	507.53	7,261.01	
Check	04/03/2018		Home Depot	Shop Vacuum	6575 - Small Tools	182.10	7,443.11	
Check	04/05/2018		Adobe.com		6140 - Office Supplies & Postage	14.99	7,458.10	
Check	04/05/2018		Classic Blinds and Draperies	Blind Repair	6140 - Office Supplies & Postage	701.64	8,159.74	
Check	04/06/2018		Michaels	frames / wall art	6140 - Office Supplies & Postage	745.17	8,904.91	
Check	04/06/2018		U.S. Postal Service	postage	6140 - Office Supplies & Postage	63.56	8,968.47	
Check	04/09/2018		Collage.com		6140 - Office Supplies & Postage	472.90	9,441.37	
Check	04/10/2018		Cal Tec Computers	computer repairs	6524 - Equip. Rep. & Maint. Avila Only	40.00	9,481.37	
Check	04/12/2018	EFT	Public Employees Retirement System	Kristi 3/1 - 3/15/18	2250 - PERS Liability	206.12	9,687.49	
Check	04/12/2018	EFT	Public Employees Retirement System	Kristi 3/1 - 3/15/18	5256 - PERS Co Pd Kristi	5.67	9,693.16	
Check	04/12/2018	EFT	Public Employees Retirement System	Kristi 3/16 - 3/31/18	2250 - PERS Liability	141.72	9,834.88	
Check	04/12/2018	EFT	Public Employees Retirement System	Kristi 3/16 - 3/31/18	5256 - PERS Co Pd Kristi	19.70	9,854.58	
Check	04/12/2018	EFT	Public Employees Retirement System	Kristi 4/1 - 4/15/18	2250 - PERS Liability	167.48	10,022.06	
Check	04/12/2018	EFT	Public Employees Retirement System	Kristi 4/1 - 4/15/18	5256 - PERS Co Pd Kristi	4.79	10,026.85	
Check	04/13/2018	2003	Creative Technologies, Inc.	Inv. 3779 4/9/18	6140 - Office Supplies & Postage	174.05	10,200.90	
Check	04/13/2018	2004	Shipsev & Seitz	Wallace Settlement Correspondence	6135 - Legal	88.00	10,288.90	
Check	04/13/2018	2004	Shipsev & Seitz	Law Library	6135 - Legal	80.00	10,368.90	
Check	04/13/2018	2005	Miners Ace Hardware	Account: 126380 3/31/18	6542 - Maintenance	12.63	10,381.53	
Check	04/13/2018	2006	Nikki Engle Bookkeeping	Inv. 1812 4/5/18	6102 - Accounting	220.00	10,601.53	
Check	04/16/2018	2007	Hegemann & Associates	April 1st - April 14th, 2018 Inv. 1018	6506 - Contract Labor GM	4,950.00	15,551.53	
Check	04/16/2018	2009	Wallace Group, Inc.	Water & Sewer Atlas Update	8273 - W-3 Misc Water Line Replacement	1,146.25	16,697.78	
Check	04/16/2018	2010	Coastline Cleaning Co.	Office Maintenance	6524 - Maintenance	162.50	16,860.28	
Check	04/16/2018	2011	Chaparral Business Supplies	Inv. #425264	6524 - Equip. Rep. & Maint. Avila Only	326.65	17,186.93	
Check	04/16/2018		Target.com		6140 - Office Supplies & Postage	36.04	17,222.97	
Check	04/19/2018	EFT	Charter	Acct # 8245100980033571	6585 - Telephone / Internet	199.95	17,422.92	
Check	04/20/2018	2012	Staples	Office Supplies & Moving Supplies	6140 - Office Supplies & Postage	232.87	17,655.79	
Check	04/20/2018	2014	Nikki Engle Bookkeeping	Inv. 1823 4/19/18	6102 - Accounting	220.00	17,875.79	
Check	04/24/2018		Intuit Inc.	QB Multi-User, 3rd license per Stephanie	6140 - Office Supplies & Postage	350.00	18,225.79	
Check	04/26/2018	2016	Hegemann & Associates	Inv. 1019 April 15th - April 28th, 2018	6506 - Contract Labor GM	5,500.00	23,725.79	
Check	04/26/2018		Amazon		6140 - Office Supplies & Postage	25.72	23,751.51	
Check	04/30/2018		AA Door & Sash Santa Maria		6140 - Office Supplies & Postage	539.96	24,291.47	
Total General / Admin							24,291.47	24,291.47
Lights								
Check	04/02/2018		PG&E	Town Lights acct # 0690976984-3	6590 - Utilities	474.43	474.43	
Check	04/02/2018		PG&E	Colony Lights acct # 5992155362-0	6590 - Utilities	92.12	566.55	
Check	04/03/2018	1494	Electricraft, Inc.	Inv. 11868 3/28/18 Receipt for 100 San Luis Street	6524 - Equip. Rep. & Maint. Avila Only	450.32	1,016.87	
Check	04/23/2018		PG&E	Front St. Lights acct# 5796765606-7	6590 - Utilities	350.35	1,367.22	
Total Lights							1,367.22	1,367.22
Sanitary								
Check	04/03/2018	1487	Farm Supply	Sprayer	6522 - Equip. Rep. & Maint-Avila & HD	109.99	109.99	
Check	04/03/2018	1490	United Rentals	Statement 3/31/2018 Customer Number 2735851	6524 - Equip. Rep. & Maint. Avila Only	763.61	873.60	
Check	04/03/2018	1491	Brenntag Pacific, Inc.	BPI 819900 3/15/18	6503 - Chemicals	1,048.40	1,922.00	
Check	04/03/2018	1492	USA Bluebook	Gloves & DPD Dispenser NitrVer Inv. 523698	6522 - Equip. Rep. & Maint-Avila & HD	500.81	2,422.81	
Check	04/03/2018	1492	USA Bluebook	Gloves Inv. 517489	6522 - Equip. Rep. & Maint-Avila & HD	450.61	2,873.42	
Check	04/03/2018	1496	San Luis Powerhouse, Inc.	Generator Maintenance	6530 - Generator Maintenance	671.70	3,545.12	

Avila Beach Community Services District
Checks by Fund w/Accounts

April 2018

05/03/18

Type	Date	Num	Name	Memo	Account	Amount	Balance
Check	04/03/2018		NSF Check	Bank Reversed Duplicate Deposit J. Green ck # 550	1280 - Water & Sewer Billings	56.15	3,601.27
Check	04/05/2018		NSF Check	Bank Reversed Duplicate Deposit J. Green ck # 550	1280 - Water & Sewer Billings	56.15	3,657.42
Check	04/13/2018	1497	Abalone Coast Analytical, Inc.	Lab Testing Inv. 4073 Statement 4/5/18	6540 - Lab Tests	2,799.10	6,456.52
Check	04/13/2018	1498	Speed's, Inc.	Inv. 58608 Solid Waste Hauling 3/27/18	6580 - Solids Handling	1,320.00	7,776.52
Check	04/13/2018	1499	Brenntag Pacific, Inc.	BPI 2888701 4/5/18	6503 - Chemicals	1,280.87	9,057.39
Check	04/13/2018	1499	Brenntag Pacific, Inc.	BPI 2882004 3/29/18	6503 - Chemicals	1,099.76	10,157.15
Check	04/13/2018	1500	South County Sanitary Service	BPI 2882003 3/22/18	6503 - Chemicals	1,048.91	11,206.06
Check	04/13/2018	2001	Michael Nunley & Assoc.	2 Yd Dumpster	6590 - Utilities	119.73	11,325.79
Check	04/13/2018	2002	Port San Luis Obispo Harbor District	Inv. 4265 Statement Date: 4/6/18	3243 - WW-4 Wet Well Coating	312.50	11,638.29
Check	04/16/2018	2008	Fluid Resource Management, Inc.	Anchor & Moorings	6524 - Equip. Rep. & Maint. Avila Only	575.31	12,213.60
Check	04/16/2018	2008	Fluid Resource Management, Inc.	March Ops Inv. #F16901	6505 - Contract Labor O & M	13,732.26	25,945.86
Check	04/16/2018	2008	Fluid Resource Management, Inc.	Sodium Hydrochloride Inv. A16832	6503 - Chemicals	37.90	25,983.76
Check	04/16/2018	2008	Fluid Resource Management, Inc.	1st St. Lift Station Inv. W16431	6524 - Equip. Rep. & Maint. Avila Only	140.00	26,123.76
Check	04/16/2018	2008	Fluid Resource Management, Inc.	Road Plate Welding Inv. 16573	6522 - Equip. Rep. & Maint-Avila & HD	350.60	26,474.36
Check	04/16/2018	2008	Fluid Resource Management, Inc.	Generator 1st Street Lift Station Inv. 16632	6524 - Equip. Rep. & Maint. Avila Only	2,684.10	29,158.46
Check	04/16/2018	2008	Fluid Resource Management, Inc.	Lift Station Clean Out Inv. 16666	6524 - Equip. Rep. & Maint. Avila Only	1,250.00	30,408.46
Check	04/16/2018	2008	Fluid Resource Management, Inc.	Composite Sampler Repair Inv. W 16745	6522 - Equip. Rep. & Maint-Avila & HD	202.68	30,611.14
Check	04/16/2018	2009	Wallace Group, Inc.	FOG Program March Statement	6525 - Fat Oil & Grease (FOG)	187.00	30,798.14
Check	04/19/2018		AT&T	acct # x 0885 Internet	6585 - Telephone / internet	95.83	30,893.97
Check	04/19/2018		Farm Supply	Sprayer	6522 - Equip. Rep. & Maint-Avila & HD	8.52	30,902.49
Check	04/20/2018	2013	Brenntag Pacific, Inc.	BPI 2888702 4/12/18	6503 - Chemicals	1,201.45	32,103.94
Check	04/20/2018	2015	All Tech Services, Inc.	Collection Line Repair Inv. 17-10785 1/5/18	3242 - WW-4 Collectn Ln Re	2,750.94	34,854.88
Check	04/23/2018		PG&E	Lift Station acct# 6338432238-2	6590 - Utilities	50.69	34,905.57
Check	04/23/2018		PG&E	Waste Water Plant acct # 6380034236-0 3rd & San Fr...	6590 - Utilities	1,618.02	36,523.59
Check	04/25/2018		Home Depot	Lead Compliance	6575 - Small Tools	14.75	36,538.34
Check	04/25/2018		Costco	Power Washer	6575 - Small Tools	301.52	36,839.86
Check	04/30/2018		AT&T	acct # 805 595-7619 618 0	6585 - Telephone / internet	78.12	36,917.98
Check	04/30/2018		AT&T	acct # 805 595-9416 904 5	6585 - Telephone / internet	154.41	37,072.39
Check	04/30/2018	ADJ	BALANCE ADJUSTMENT	ADJ \$ 240.20 CC Deposits	1280 - Water & Sewer Billings	120.10	37,192.49
Total Sanitary							37,192.49
Water							
Check	04/03/2018	1488	Drain Doctors Plumbing	Inv. T23159 100 San Luis Sireet	6524 - Equip. Rep. & Maint. Avila Only	267.00	267.00
Check	04/03/2018		NSF Check	Bank Reversed Duplicate Deposit J. Green ck # 550	1280 - Water & Sewer Billings	54.20	321.20
Check	04/05/2018		NSF Check	Bank Reversed Duplicate Deposit J. Green ck # 550	1280 - Water & Sewer Billings	54.20	375.40
Check	04/16/2018	2008	Fluid Resource Management, Inc.	March Ops Inv. #F16901	6505 - Contract Labor O & M	4,575.00	4,950.40
Check	04/16/2018	2008	Fluid Resource Management, Inc.	Garris Property Water Line Break #W16541	6524 - Equip. Rep. & Maint. Avila Only	7,760.07	12,710.47
Check	04/23/2018		PG&E	Water Tank acct # 4807713956-5	6590 - Utilities	129.57	12,840.04
Check	04/30/2018	ADJ	BALANCE ADJUSTMENT	ADJ \$ 240.20 CC Deposits	1280 - Water & Sewer Billings	120.10	12,960.14
Total Water							8,009.74
TOTAL						70,860.92	70,860.92



FLUID RESOURCE MANAGEMENT

2385 Precision Drive
 Arroyo Grande, CA 93420
 www.frm-ops.com CA Lic #937346

Statement

Date
4/30/18

Phone # 805.597.7100 Fax # 805.597.7171

California Certified Small Business #1120142

To:
 Avila Beach Community Services District
 P.O. Box 309
 191 San Miguel Street
 Avila Beach, CA 93424

Amount Due	Amount Enc.
\$22,729.28	

Date	Transaction	Amount	Balance
04/30/18	348F11001 Monthly OPS/Maint- INV #F16997. Orig. Amount \$18,307.26.	18,307.26	18,307.26
03/31/18	348F11001 Monthly OPS/Maint:348FW11001 Water:348AW17001 Add Services water- INV #A16921. Orig. Amount \$53.20.	53.20	18,360.46
03/31/18	348F11001 Monthly OPS/Maint:348FWW11001 Wastewater:348AWW17002 Add Services Wastewater- INV #A16942. Orig. Amount \$70.06.	70.06	18,430.52
03/31/18	W16724 Update Critical Spare Parts List- INV #W16724. Orig. Amount \$350.00.	350.00	18,780.52
03/31/18	W16878 Influent Pump 2 Fail to Run Alarm- INV #W16878. Orig. Amount \$686.28.	686.28	19,466.80
04/30/18	W16883 Callout / Power Outage- INV #W16883. Orig. Amount \$1,716.28.	1,716.28	21,183.08
04/06/18	W16912 Influent Lift Station- INV #W16912. Orig. Amount \$1,546.20.	1,546.20	22,729.28


CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
22,729.28	0.00	0.00	0.00	0.00	\$22,729.28

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 8th, 2018

SUBJECT: General Manager/District Engineer Report

Zone 3 Technical Advisory Committee and Advisory Committee

The Zone 3 Technical Advisory Committee (TAC) met on Wednesday, April 11, 2018, at the Arroyo Grande City Hall offices. The Meeting Agenda and materials are attached to this report. As of this writing Lopez Lake is at an elevation of 491 feet, 51.8% capacity and has approximately 25,575 acre feet of water in storage (about 400 acre feet less than a month ago).

Staff is happy to report that the State Department of Water Resources sent the attached Notice that states, based on the recent precipitation, the Department is increasing the projected State Water Project supplies to 30% of the Table A Initial Request. This equals a delivery amount of 7,500 Acre Feet for the County Flood Control District. The Avila Beach CSD allocation will be 30 AF, plus an additional 30 AF from our drought buffer, for a total of 60 AF. Staff does not anticipate any reductions in the Lake Lopez allocations this year so the District will have a total allocation of approximately 123 AF this year. The District's water demand for the last five "water years" (April 1 – March 30) has been as follows:

<u>Year</u>	<u>Demand (Acre-Feet)</u>
2013/14	88.10
2014/15	85.93
2015/16	74.07
2016/17	77.34
2017/18	75.95

Director Training Records and Training Requirements for 2018

Staff is in the process of compiling and organizing past Director training classes and forecasting future training requirements. In accordance with AB 1825 and AB 1661, at least two hours of sexual harassment training is mandatory for supervisory employees and District Officials every two years. Fortunately, on July 25, 2018, the District will be hosting a workshop at the District Administrative Office. Board members are requested to let Kristi know if they plan on attending as soon as possible so we can reserves a spot for you. If you do not attend this training event, you will need to complete the training via an on-line webinar.

LAFCO Special District Alternate Election Results

At the April 9, 2018 Board of Directors meeting the Board took action to cast their vote for Mr. Ed Eby, from the Nipomo Community Services District. Staff received the attached Memo from David Church announcing that Mr. Eby was elected to the position.

Memorial Day Jam Benefitting Disabled Veterans

Staff received the attached flyer regarding a Memorial Day concert event that will include a flyover as part of the opening ceremony. The event coordinator wanted to “get the word out” regarding the flyover so as to avoid any confusion or concern.

HVAC Installation

Pacific Heating and Sheet Metal has completed installation of the new HVAC unit at the Administration office. The contractor hauled away all the old equipment to a recycling company and the project was completed in 2 days. The project included a programmable thermostat and staff has set the thermostat to be “active” only Monday – Friday from 8 AM to 4 PM.

California Special District Association Legislative Days

The CSDA is hosting the annual Legislative Days conference this year on May 22 and 23rd. As an incentive, the CSDA offered a free registration for the Affiliated Chapter President. The San Luis Obispo chapter president is Marshall Ochylski. Marshall was planning on attending but, due to some family medical issues he cannot attend and has invited me to attend as the Chapter Vice President. I do plan on attending, but am requesting support from the District for reimbursement of hotel costs (approximately \$500). I believe the workshop will provide some valuable networking opportunities with other Districts and our state legislators. The workshop agenda is provided as an attachment to this staff report.

Implementation of SB 448

San Luis Obispo County Auditor Jim Erb provided the attached Memorandum informing Special Districts of the actions they are required to take as a result of SB 448. The new law requires districts to file annual audits with the County Auditor and with LAFCO and requires the State Controller to publish a list of Special Districts on their web site. This is just one more administrative task to add to the “To Do” list.

Back-Up Generator Installation

Staff is happy to report that the contractor is 95% complete with the installation of the back-up power generator and switch gear at the First Street lift station. Initial start-up and programming should be completed by May 11. This generator will provide “automatic” back-up power to the sewage lift station in the event of a power outage and then will automatically shut down when power comes back on-line.



**ZONE 3
TECHNICAL ADVISORY COMMITTEE**

**Wednesday April 11, 2018
9:30-11:30 AM
ARROYO GRANDE CITY HALL
300 BRANCH STREET
2nd FLOOR CONFERENCE ROOM**

Agenda

1. Announcements <ul style="list-style-type: none"> • New Utilities Division Manager • Monument at Dam • Zone 3 Parcel Annexations 	All
2. General Operations and Water Report <ul style="list-style-type: none"> • March Monthly Operations Report <ul style="list-style-type: none"> ❖ WY 2017 corrected reports • Lopez Dam Storage Projections 	Jill
3. Capital Improvement Projects – <ul style="list-style-type: none"> • Current Projects Update 	Jill
4. LRRP – Status of Revisions <ul style="list-style-type: none"> • Review workshop outcomes • Schedule 	Jill
5. Contract Changes – Update <ul style="list-style-type: none"> • Discuss process for change 	Jill
6. Agenda items next month?	All

Attachments:

- A. Lopez Monthly Operations Report - March
- B. Lopez Reservoir Storage Projections
- C. Capital Improvement Project Update

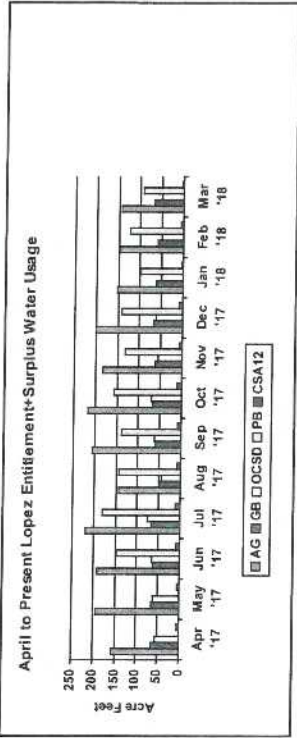
Next Meeting Date May 9, 2018

San Luis Obispo County Flood Control and Water District

Zone 3 - Lopez Project - Monthly Operations Report

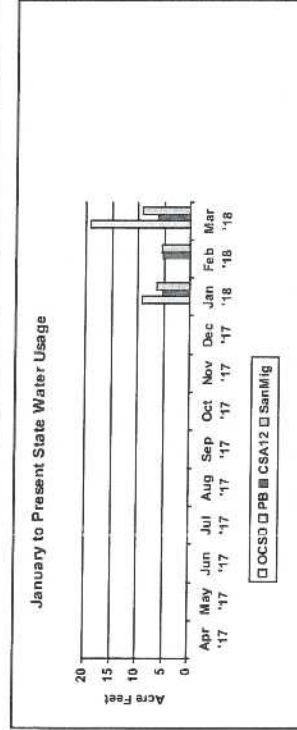
March, 2018

Contractor	Lopez Water Deliveries										State Water Deliveries									
	This Month					April to Present					This Month			January to Present		Total Water Deliveries This Month				
	Entl.	Surplus	Total	Entitlement Usage %	Surplus Usage %	Entitlement Usage %	Surplus Usage %	Total Usage %	Annual Request	Usage	% of Annual Request	SWP Deliveries	Change in Storage	Usage	% of Annual Request		SWP Deliveries			
Arroyo Grande	2290	1249.20	3539.20	144.13	6.3%	0.0%	0.0%	2146.32	93.7%	0.0%	0.0%	2146.32	60.6%				144.13			
Oceano CSD	303	840.50	1143.50	0.00	0.0%	0.0%	6.0%	303.10	100.0%	404.39	48.1%	707.49	61.9%	0.00	0.0%		50.6			
Grover Beach	800	240.20	1040.20	66.10	8.3%	0.0%	0.0%	748.85	93.6%	0.00	0.0%	748.85	72.0%	28.00	1.7%		66.1			
Pismo Beach	892	1834.20	2726.20	0.00	0.0%	5.0%	0.0%	892.00	100.0%	458.17	25.0%	1350.17	49.5%	16.12	2.5%		110.82			
CSA 12	245	499.60	744.60	3.17	1.3%	0.0%	0.0%	87.92	35.9%	0.00	0.0%	87.92	11.8%	20.55	59.7%		9.19			
San Miguelito																		8.99		
Total	4530	4663.70	9193.70	213.40	4.7%	142.42	3.1%	4178.19	92.2%	862.56	18.5%	5040.75	54.8%	1501	34.01	2.3%	67	32.99	1143.09	1176.08



Note: Deliveries are in acre feet. One acre foot = 325, 850 gallons or 43, 560 cubic feet. Safe yield is 8,730 acre feet.

Lopez Dam Operations	This Month	Year to Date
Lake Elevation (full at 522.37 feet)	491.65	-30.72
Storage (full at 49200 acre feet)	25934	52.7%
Rainfall	8.69	12.67
Downstream Release (4200 acre feet/year)	247.35	3436.48
Spillage (acre feet)	0	0.00



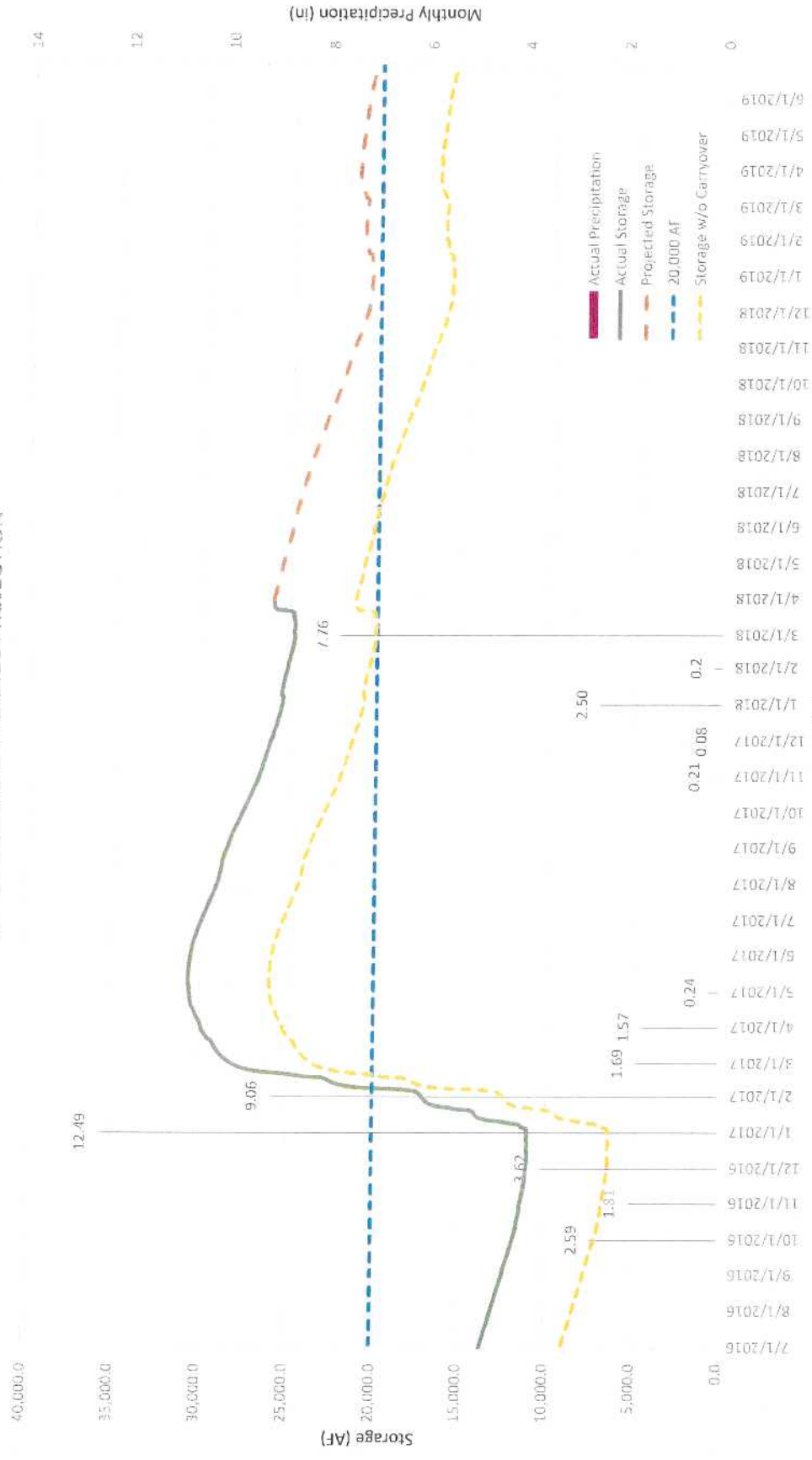
"Year to Date" is January to present for State water, April to present for Lopez deliveries, and July to present for rainfall.

Comments: Reservoir is currently operated under the Low Reservoir Response Plan. Reservoir is above 20,000 AF therefore no reduction in entitlements.

Surplus water shown is actually "Carry Over" water as designated in the LRRP and updated per BOS May 2, 2017 Declaration of Surplus.

1) Oceano supplied State Water to Canyon Crest via Arroyo Grande's Edna turn out. A total of 1.55 AF delivered to Canyon Crest was added to Oceano's State Water usage this month and 1.55 AF was subtracted from Arroyo Grande's usage this month.

LOPEZ RESERVOIR STORAGE PROJECTION



Note: Storage Projection is based on Water Years 14/15 and 15/16 municipal and downstream releases, rainfall, and evaporation.

NOTICE TO STATE WATER PROJECT CONTRACTORS**Date:** APR 24 2018**Number:** 18-03**Subject:** 2018 State Water Project Allocation Increase – 30 Percent**From:**

Joel Ledesma

Joel Ledesma
Deputy Director, State Water Project
Department of Water Resources

The Department of Water Resources (DWR) is increasing the allocation of 2018 State Water Project (SWP) water for long-term contractors from 852,333 acre-feet to 1,268,724 acre-feet. Based on the recent precipitation, runoff, and current water supply condition, SWP supplies are projected to be 30 percent of most SWP contractors' 2018 requested Table A amounts, which totals 4,172,786 acre-feet. Attached is the revised 2018 SWP 30 percent allocation table.

This allocation increase is made consistent with the long-term water supply contracts and public policy. DWR's approval considered several factors including existing storage in SWP conservation reservoirs, SWP operational regulatory constraints, and the 2018 contractor demands. DWR may revise the allocation and subsequent allocations if warranted by the year's developing hydrologic and water supply conditions.

DWR will use the current long-term SWP contractors' 30 percent schedules that were submitted in October 2017 (as part of their initial request), unless a contractor submits an updated schedule. DWR will send the approved monthly water delivery schedules to the long-term SWP contractors.

If you have any questions or need additional information, please contact Pedro Villalobos, Chief, State Water Project Analysis Office, at (916) 653-4313.

Attachment

2018 STATE WATER PROJECT ALLOCATION
(ACRE-FEET)

SWP CONTRACTORS	TABLE A	INITIAL REQUEST	APPROVED ALLOCATION	PERCENT INITIAL REQUEST APPROVED (3)/(2) (4)
	(1)	(2)	(3)	(4)
<u>FEATHER RIVER</u>				
County of Butte	27,500	27,500	16,500	60%
Plumas County FC&WCD	2,700	2,700	810	30%
City of Yuba City	9,600	9,600	3,840	40%
Subtotal	39,800	39,800	21,150	
<u>NORTH BAY</u>				
Napa County FC&WCD	29,025	29,025	11,610	40%
Solano County WA	47,756	47,756	19,102	40%
Subtotal	76,781	76,781	30,712	
<u>SOUTH BAY</u>				
Alameda County FC&WCD, Zone 7	80,619	80,619	24,186	30%
Alameda County WD	42,000	42,000	12,600	30%
Santa Clara Valley WD	100,000	100,000	30,000	30%
Subtotal	222,619	222,619	66,786	
<u>SAN JOAQUIN VALLEY</u>				
Oak Flat WD	5,700	5,700	1,710	30%
County of Kings	9,305	9,305	2,792	30%
Dudley Ridge WD	45,350	45,350	13,605	30%
Empire West Side ID	3,000	3,000	900	30%
Kern County WA	982,730	982,730	294,819	30%
Tulare Lake Basin WSD	87,471	87,471	26,241	30%
Subtotal	1,133,556	1,133,556	340,067	
<u>CENTRAL COASTAL</u>				
San Luis Obispo County FC&WCD	25,000	25,000	7,500	30%
Santa Barbara County FC&WCD	45,486	45,486	13,646	30%
Subtotal	70,486	70,486	21,146	
<u>SOUTHERN CALIFORNIA</u>				
Antelope Valley-East Kern WA	144,844	144,844	43,453	30%
Castaic Lake WA	95,200	95,200	28,560	30%
Coachella Valley WD	138,350	138,350	41,505	30%
Crestline-Lake Arrowhead WA	5,800	5,800	1,740	30%
Desert WA	55,750	55,750	16,725	30%
Little Rock Creek ID	2,300	2,300	690	30%
Metropolitan WDSC	1,911,500	1,911,500	573,450	30%
Mojave WA	85,800	85,800	25,740	30%
Palmdale WD	21,300	21,300	6,390	30%
San Bernardino Valley MWD	102,600	102,600	30,780	30%
San Gabriel Valley MWD	28,800	28,800	8,640	30%
San Geronio Pass WA	17,300	17,300	5,190	30%
Ventura County WPD	20,000	20,000	6,000	30%
Subtotal	2,629,544	2,629,544	788,863	
TOTAL	4,172,786	4,172,786	1,268,724	



LAFCO - San Luis Obispo - Local Agency Formation Commission
SLO LAFCO - Serving the Area of San Luis Obispo County

MEMORANDUM

COMMISSIONERS

Chairman
ED WAAGE
City Member

Vice-Chair
LYNN COMPTON
County Member

DEBBIE ARNOLD
County Member

ROBERT ENNS
Special District Member

ROBERTA FONZI
City Member

TOM MURRAY
Public Member

MARSHALL OCHYLSKI
Special District Member

ALTERNATES

ED EBY
Special District Member

ADAM HILL
County Member

JAMIE L. IRONS
City Member

HEATHER JENSEN
Public Member

STAFF

DAVID CHURCH
Executive Officer

RAYMOND A. BIERING
Legal Counsel

MIKE PRATER
Senior Analyst

DONNA J. BLOYD
Commission Clerk

TO: All Special Districts

**FROM: Donna Bloyd, Commission Clerk
David Church, Executive Officer**

**RE: LAFCO Alternate Special District Member Election
Results**

DATE: May 1, 2018

Thank you for helping to select the Alternate LAFCO Commissioner. Mr. Ed Eby has been re-elected as the LAFCO Alternate Special District member. His term will be up in December 2021.

The vote count was:

- Ed Eby 10 Votes
- Dan Burgess 6 Votes

Please feel free to contact us at 805.788.2096 if you have questions.



April 26, 2018

Avila Beach Community Services District
PO Box 309
Avila Beach CA 93424

Dear Avila Beach Community Services District:

This is to inform you of the 2nd annual **UNFINISHED BUSINESS MEMORIAL DAY JAM Benefiting Disabled Veterans**, a concert event with patriotic elements to honor and remember our nation's Veterans and benefit disabled Veterans, to take place **Monday, May 28th at the Avila Beach Golf Resort** from 12:30-5:00pm.

As part of the opening ceremony, there will be a flyover of three vintage military aircraft and possibly one U.S. Navy jet (based on pilot and aircraft availability). The ceremony will also feature a gun salute performed by the Mid-Coast Veterans Association Color Guard.

The Board of Supervisors, Sheriff's Department, PG&E-Diablo Canyon, the San Luis Bay Estates HOA, Avila Beach Civic Association, Avila Valley Advisory Council and Pt. San Luis Harbor District have also been notified to avoid the possibility of surprise and rattled nerves on behalf of local residents and business owners resulting from the flyover and gun salute. The flyover is to be no lower than 1000', and will not break the sound barrier. Rossi Enterprises, the venue owner, is also aware of and in support of the event.

Please let me know if you have any questions, or contact Ed Miller at (805) 431-3067 or email unfinishedbusiness@charter.net. We hope the Avila Beach community will join us for this event!

Kind regards,

Barbara Nicholson
Event Coordinator

Unfinished Business Memorial Day Jam Benefiting Disabled Veterans

ubmemorialdayjam@gmail.com

Cell: (805) 801-5433



SPECIAL DISTRICTS LEGISLATIVE DAYS

#districtsadvocate

2018
May 22-23
Agenda

Tuesday, May 22 - Advocacy Day

7:30 – 8:30 a.m.

Registration and District NetWorks Café - Room 202/203

at the Sacramento Convention Center 1400 J Street, Sacramento, CA 95814

ENJOY A LIGHT BREAKFAST WITH YOUR NETWORK'S SPECIAL DISTRICT LEADERS

8:30 – 10:00 a.m.

Legislative Briefing

- Legislator of the Year Award
- What's Next After the Little Hoover Commission Report?
- Capitol Office Visit Preparation

10:00 a.m. – 12:30 p.m.

Capitol Office Visits – Round One

Between office visits, attendees can grab a water bottle, rest legs, and hear insights from veteran Capitol staffers in Capitol Room 127

12:30 – 2:30 p.m.

Lunch and Keynote Address

- Marcie Frost, CEO, CalPERS
- Special District Awards
- Debrief First Round of Capitol Office Visits

2:30 – 5:00 p.m.

Capitol Office Visits – Round Two

Between office visits, attendees can grab a water bottle, rest legs, and hear insights from veteran Capitol staffers in Capitol Room 127

5:00 – 6:30 p.m.

Legislative Reception at Mayahuel

1200 K Street, Sacramento, CA 95814

SPONSORED BY SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA)



May 23 schedule on reverse

Wednesday, May 23 - Policy Day

8:00 – 9:30 a.m.

Policy Briefing with Breakfast

Get your fill on the major legislative and voter initiatives facing special districts

9:30 – 11:00 a.m.

In-Depth Policy Breakouts

Expert practitioners present the most significant court rulings and legislative actions impacting special districts in 2018 and proposed for 2019

- **Human Resources and Personnel (MCLE Credit) - Room 104**

Gage Dungy, Partner, Liebert Cassidy Whitmore

This session will provide employment law updates and anticipated future legislative actions. Specifically, it will touch on paid sick leave, MOU bargaining trends, sexual harassment, and other newly enacted and proposed laws employers should be aware of. Included will be a discussion on recent court decisions and their impacts on employment law. *This session qualifies for minimum continuing legal education by the State Bar of California in the amount of one (1) hour of General Participatory credit.*

- **Public Works and Facilities - Room 202/203**

Deborah Wilder, President, Contractor Compliance and Monitoring

This session will be a discussion of prevailing wage updates, challenges, and possible changes. Specifically, we will touch on an agency's obligation to timely file a PWC-100 and the imposition of fines by the DIR for untimely filing, as well as fines imposed for the employment of unregistered contractors on a project.

- **Revenue (MCLE Credit) - Room 103**

Kelly Salt, Partner, Best Best & Krieger, LLP

This session will provide an update on proposed and adopted legislation and court decisions that impact the revenues and finances of special districts in California. *This session qualifies for minimum continuing legal education by the State Bar of California in the amount of one (1) hour of General Participatory credit.*

11:00 a.m. – 12:00 p.m.

Closing Panel

Join together with the practitioners and legislative advocates for a final lightning round of questions and answers.



COUNTY OF SAN LUIS OBISPO

AUDITOR - CONTROLLER • TREASURER - TAX COLLECTOR

James P. Erb, CPA Auditor-Controller • Treasurer-Tax Collector

James W. Hamilton, CPA Assistant Auditor-Controller • Treasurer-Tax Collector

TO: Independent Special Districts

FROM: Jim Erb, County Auditor-Controller-Treasurer-Tax-Collector
David Church, LAFCO Executive Officer

DATE: March 12, 2018

SUBJECT: IMPLEMENTATION OF SB 448

Handwritten initials "J.E." and a signature in blue ink.

Senate Bill 448 was approved by the State Legislature in 2017 and became law on January 1, 2018. This bill made several changes to state law that impact independent special districts. This letter is to inform you of these changes and the actions your district is required to take as a result of this bill:

- This new law requires special districts to file annual audit reports with the County Auditor and with the local agency formation commission of the county.
 - You may file your annual report electronically with the County Auditor by emailing the report to: ACTTCaudits@co.slo.ca.us
 - You may file your annual report electronically with LAFCO by emailing the report to: dbloyd@slolafco.com
- The bill also requires the State Controller to publish on its Internet Web site a comprehensive list of special districts on or before July 1, 2019, and to annually update that list.
- This bill requires the State Controller to create a list of special districts that are inactive, as defined below. The bill would also require the Controller to publish this list and to notify a local agency formation commission in the county or counties in which the special district is located if the Controller has included the special district in this list. The bill requires a local agency formation commission to initiate proceedings for the dissolution of any special district that is an inactive district and to dissolve those districts. The bill defines the term "inactive district" for these purposes.
- 56042. "Inactive district" means a special district that meets all of the following:
 - (a) The special district is as defined in Section 56036.
 - (b) The special district has had no financial transactions in the previous fiscal year.
 - (c) The special district has no assets and liabilities.
 - (d) The special district has no outstanding debts, judgments, litigation, contracts, liens, or claims.

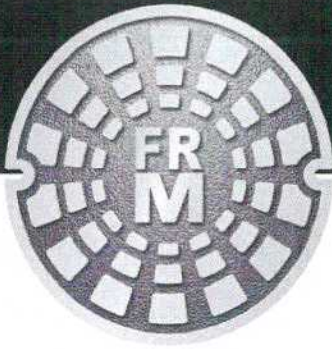
Please note that all other reporting requirements, including the Special Districts' Financial Transactions Reports, remain the same.

Thank you for your attention to this new law and please contact us if you have any questions.

County of San Luis Obispo Government Center

P.O. Box 1149 | San Luis Obispo, CA 93406-1149 | (P) 805-781-5831 | (F) 805-781-5362

tcc@co.slo.ca.us | <http://sloacttc.com>



May 2, 2018

Avila Beach Community Services District
100 San Luis Street
Avila Beach, CA 93424

SUBJECT: APRIL 2018 MONTHLY FACILITY REPORT FOR THE AVILA BEACH COMMUNITY SERVICES DISTRICT WASTEWATER TREATMENT PLANT, WATER SYSTEM AND COLLECTION SYSTEM

WASTEWATER TREATMENT PLANT

The district's new emergency generator was installed at the First Street lift station. The existing concrete slab was excavated, and a new footer was put in to support the generator's permanent installation. The generator was set in place by a 15-ton crane truck. Conduits were installed for controls wiring so the generator can be tied into the SCADA system. Once the SCADA wiring is finished and programming changes made, the generator will be ready for remote operation in the event of an emergency power outage.

After influent pump service in late March, staff returned in early April to work on the lift station controls system. Check valves in the float control system that allow for remote lift station level monitoring were impacted due to routine wear. Debris was removed from both valves and the controls system was tested for proper operation. Replacements for the worn check valves are on order.

Staff responded to a failed Fixed Film Reactor (FFR) pump alarm caused by a loose contactor. The contactor was reset and the pump was returned to service.

An effluent TDS sample was collected to continue compiling baseline data for a future brine study.

Areas within the wastewater plant that are known to accumulate solids continue to be manually cleaned on a regular basis. The Chlorine Contact Chamber floor is vacuumed out on a weekly basis. These solids, if left to decompose, can have a negative effect on the effluent quality leaving the facility.

WATER SYSTEM

Recent changes to California law require all community water systems to complete an inventory of lead service lines in the distribution system and report the results to the state by July 1, 2018. The inventory is a new requirement that came out of the Flint, Michigan lead crisis. The inventory was conducted at the end of April in conjunction with monthly meter reads. FRM staff worked with the District's engineering intern to perform a visual inspection of the materials that make up each user service line in the system; this includes the pipe, tubing, and fittings connecting the water main to an individual water meter or service connection. Results from the inventory will be compiled and included in the EAR report that will be submitted to the state by June 1, 2018.

The small water storage tank continues to be used as standby, with FRM Staff monitoring the water quality in the tank and flushing as needed. FRM Staff continues to monitor the chlorine residuals and shock the system with additional chlorine as needed.

COMPLIANCE RECORD AND PLANT PERFORMANCE

Staff compiled the data to complete the monthly Self-Monitoring Report and Discharge Monitoring Report in California Integrated Water Quality System (CIWQS). Once approved, the reports are uploaded into CIWQS and certified by ABCSD Staff.

Plant Design for Influent BOD is 270 mg/L. The permit limit for Effluent TSS and BOD is a Monthly Average of 40 mg/L with a Daily Maximum of 90 mg/L.

Sincerely,

FLUID RESOURCE MANAGEMENT



Krista Ackermann Young
Operations Manager

ATTACHMENTS

- Self-Monitoring Report
- ABCSD Average Daily WWTP Effluent Flow (2016-2018)
- ABCSD Monthly Total WWTP Effluent Flow (2016-2018)
- Port San Luis Monthly Total Flow (2016-2018)
- Monthly Average Influent BOD (2016-2018)
- Monthly Average Effluent BOD (2016-2018)
- Monthly Water Purchased From Lopez (2016-2018)
- ABCSD Monthly Water Sold (2016-2018)

Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month
Annual report due January 30

Month: **APRIL 2018**

Date	Daily Flow (MGD)			Effluent Monitoring		
	Total	Max (gpm)	Avg (gpm)	Biweekly Total Coliform	Biweekly Fecal Coliform	Daily Chlorine Residual
1	0.065809	91	46			<0.02
2	0.055546	99	38			<0.02
3	0.052474	84	37	<2	<2	<0.02
4	0.053861	83	38			<0.02
5	0.054911	85	38	2	<2	<0.02
6	0.055330	113	39			<0.02
7	0.056521	93	39			<0.02
8	0.058307	93	40			<0.02
9	0.047817	84	33			<0.02
10	0.048693	78	33	<2	<2	<0.02
11	0.048660	77	34			<0.02
12	0.046412	90	32	<2	<2	<0.02
13	0.054225	110	38			<0.02
14	0.063443	90	44			<0.02
15	0.059532	99	41			<0.02
16	0.042214	79	29			<0.02
17	0.036744	78	26	<2	<2	<0.02
18	0.039448	70	27			<0.02
19	0.038997	68	27	<2	<2	<0.02
20	0.049659	78	35			<0.02
21	0.066390	103	46			<0.02
22	0.064555	102	44			<0.02
23	0.042500	88	30			<0.02
24	0.039205	77	27	<2	<2	<0.02
25	0.039380	65	27			<0.02
26	0.037665	77	26			
27	0.044774	101	31			<0.02
28	0.057384	93	40			<0.02
29	0.056401	91	39			
30	0.040792	80	28			<0.02
31						
Min	0.036744	65	26	<2	<2	<0.02
Mean	0.050588	87	35	<2	<2	<0.02
Max	0.066390	113	46	2	<2	<0.02
Total	1.517649	Effluent daily (dry weather) flow NTE 0.2 MGD (mean).				

Effluent and Influent Monitoring					
Date	Biweekly Effluent BOD (24 HC)	Biweekly Effluent TSS (24 HC)	Biweekly Influent BOD (24 HC)	Biweekly Influent TSS (24 HC)	Monthly Effluent Oil & Grease (Grab)
4/1/18	35	23	321	184	
4/5/18	17	16	360	384	2.0 DNQ
4/8/18	26	17	305	216	
4/12/18	23	18	344	428	
4/15/18	34	29	294	136	
4/19/18	33	16	415	170	
4/22/18	34	28	407	300	
4/26/18					
4/29/18					
Min	17	16	294	136	2.0 DNQ
Mean	29	21	349	260	2.0 DNQ
Max	35	29	415	428	2.0 DNQ
BOD Removal: 91.7%			TSS Removal: 91.9%		

Effluent Monitoring				
Date	Weekly Set. Solids (Grab)	Weekly Turbidity (Grab)	Weekly pH (Grab)	Weekly Temp °F (Grab)
4/5/18	<0.1	22.5	6.6	68
4/12/18	<0.1	16.7	6.8	67
4/19/18	<0.1	19.7	6.6	66
4/26/18				
Min	<0.1	16.7	6.6	66
Mean	<0.1	19.6	6.7	67
Max	<0.1	22.5	6.8	68

Effluent Limits				
Parameter	Units	Monthly Avg	Weekly Avg	Daily Max
BOD	mg/L	40	60	90
Suspended Solids	mg/L	40	60	90
Oil and Grease	mg/L	25	40	75
Turbidity	NTU	75	100	225
Total Coliform	MPN/100 mL	7 Sample Median: 23		
		More than once in 30 days: 240		
		Daily Maximum: 2,400		
Chlorine Residual	mg/L	6 Month Median: 0.3		1.2
pH	pH units	Between 6.0 - 9.0		
Settleable Solids	mL/L	1.0	1.5	3.0
BOD/TSS Removal	%	≥ 75%	***	***

I certify under penalty of perjury that the foregoing is true and accurate and that the sampling procedure and analysis used are as specified in the Waste Discharge Order for this facility.

Influent Brine Received	
Date	Volume (Gallons)
	N/A

Sludge Removal	
Date	Gallons
4/17/18	4,500

SIGNATURE: _____

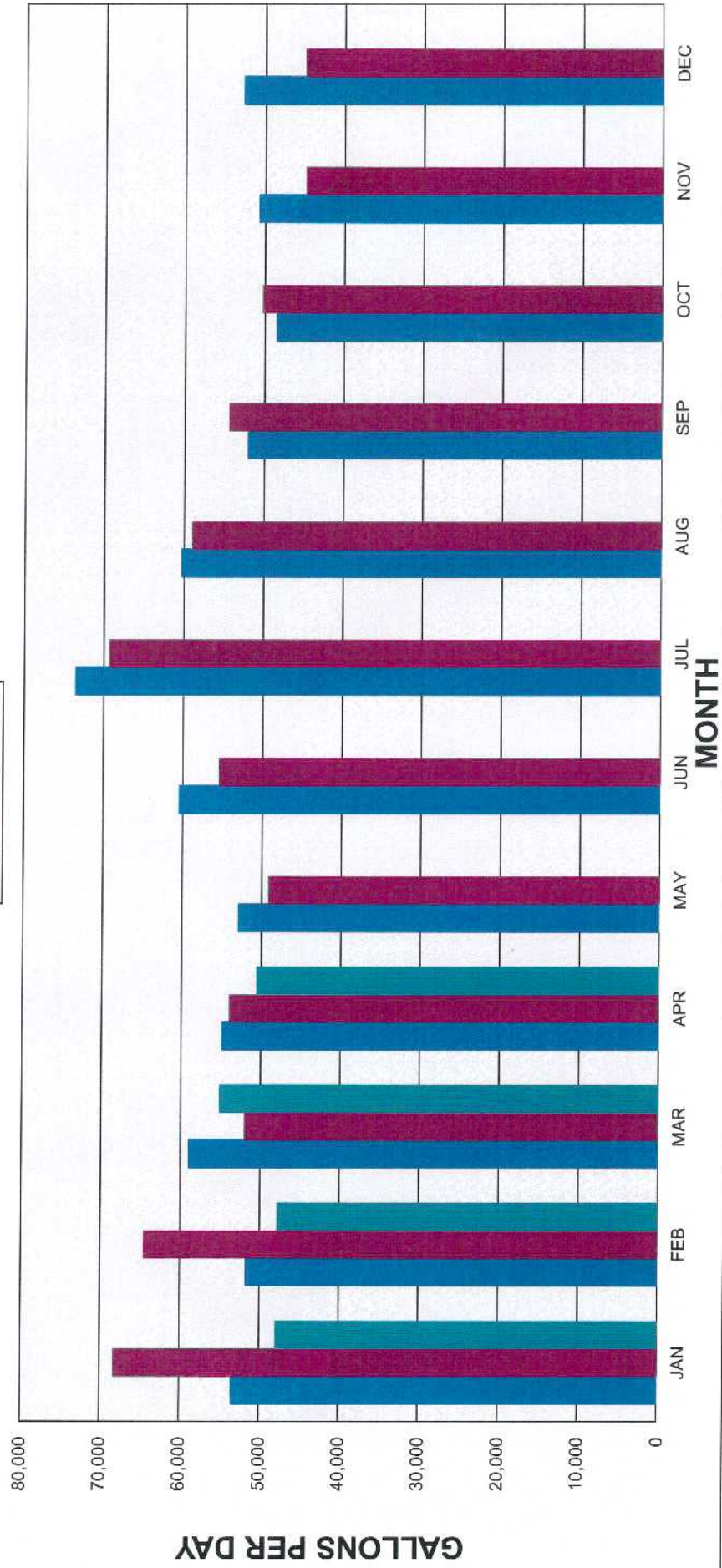
DATE: _____

PRINTED NAME: _____

TITLE: _____

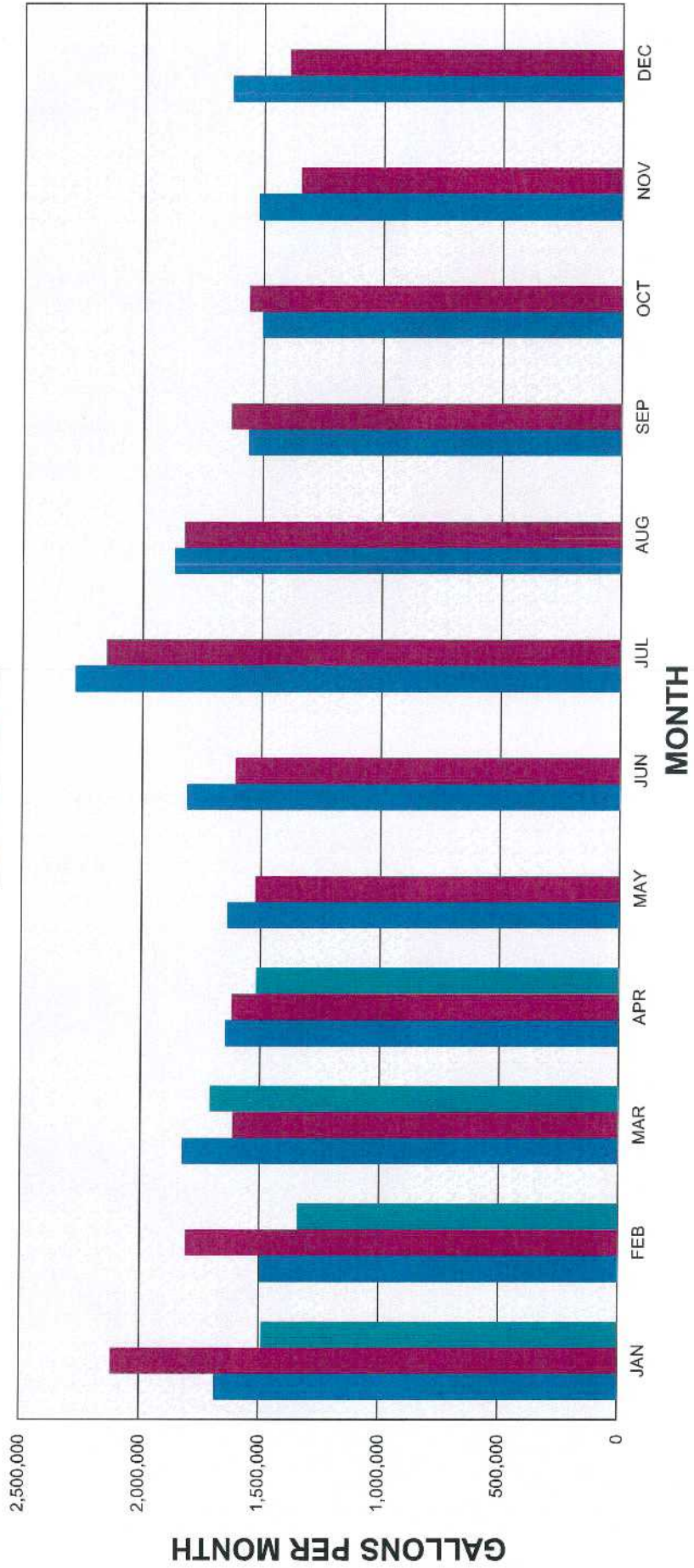
ABCSD AVERAGE DAILY WWTP EFFLUENT FLOW (2016 - 2018)

■ 2016 ■ 2017 ■ 2018



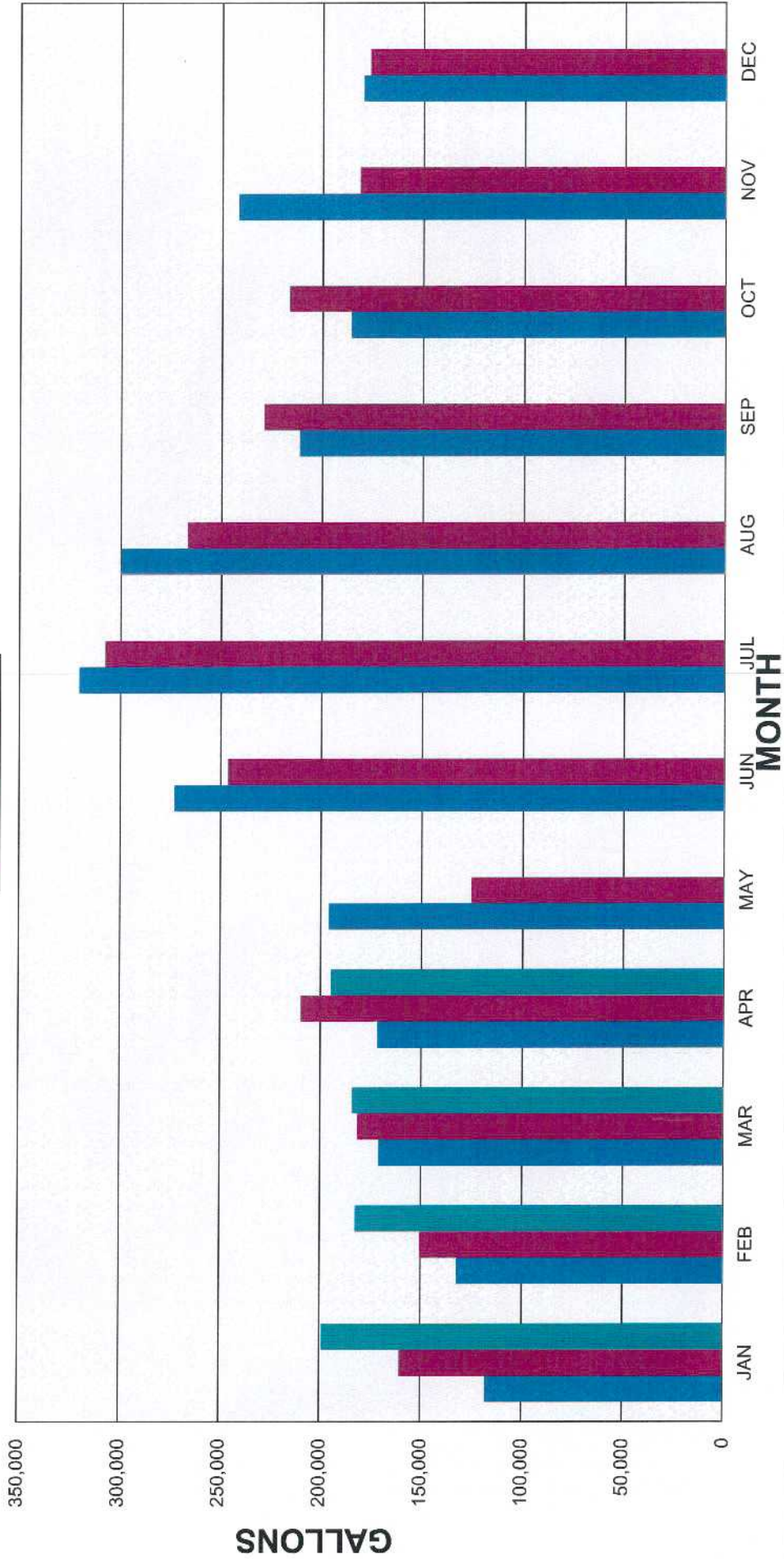
ABCSD MONTHLY TOTAL WWTP EFFLUENT FLOW (2016 - 2018)

■ 2016 ■ 2017 ■ 2018



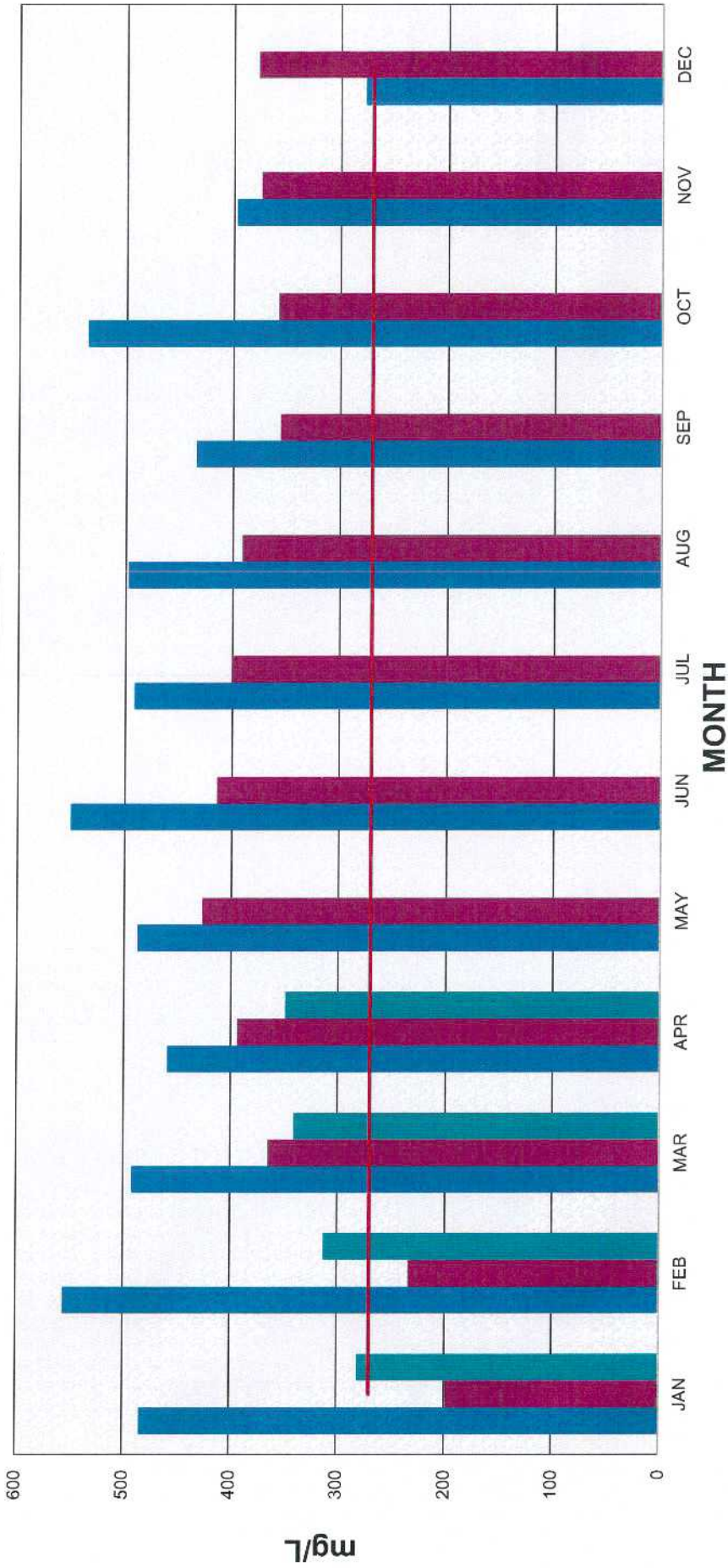
PORT SAN LUIS MONTHLY TOTAL FLOW (2016 - 2018)

■ 2016 ■ 2017 ■ 2018

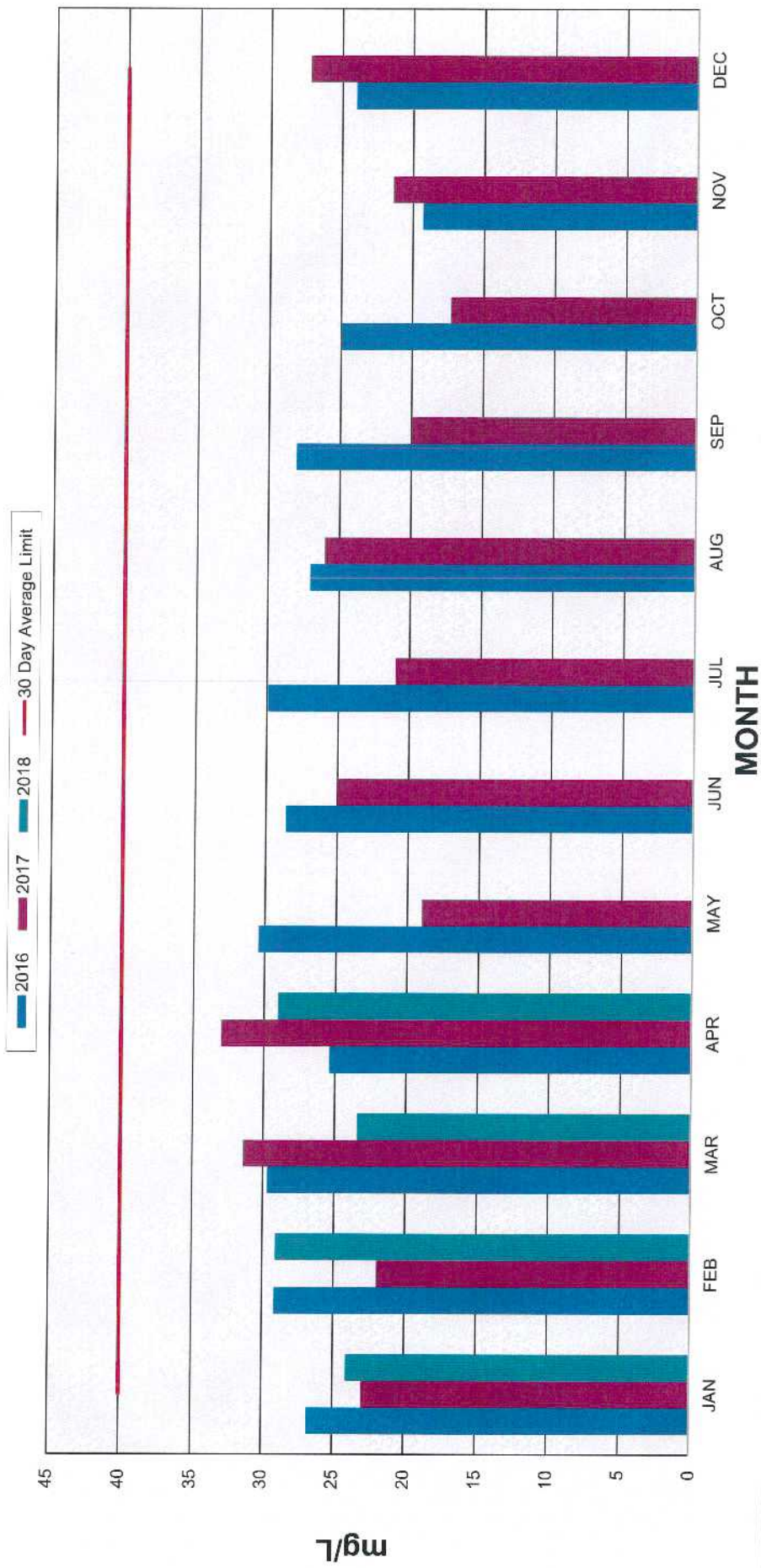


ABCSD MONTHLY AVERAGE INFLUENT BOD (2016 - 2018)

■ 2016
 ■ 2017
 ■ 2018
 — WWTP Design

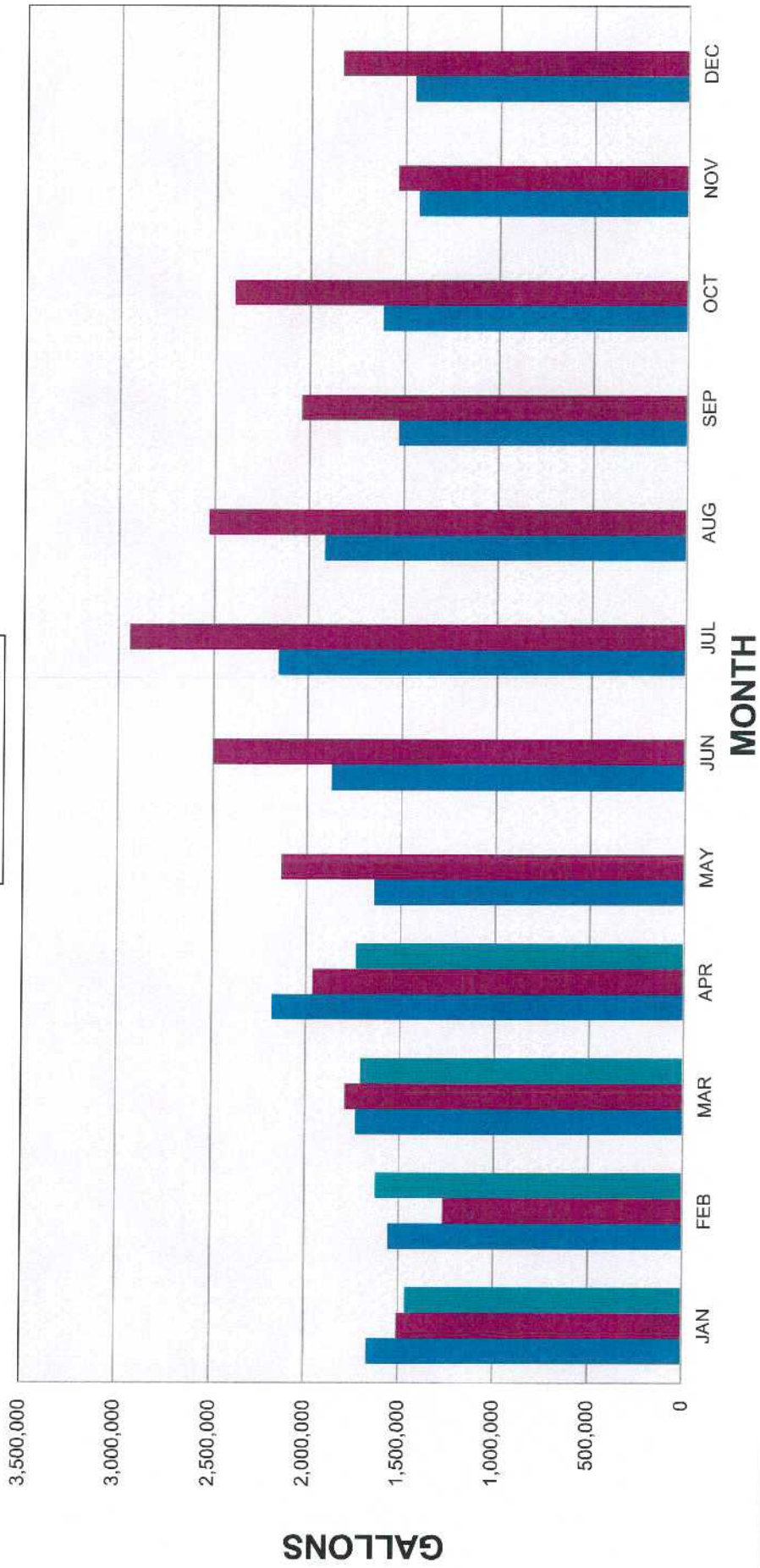


ABCSD MONTHLY AVERAGE EFFLUENT BOD (2016 - 2018)



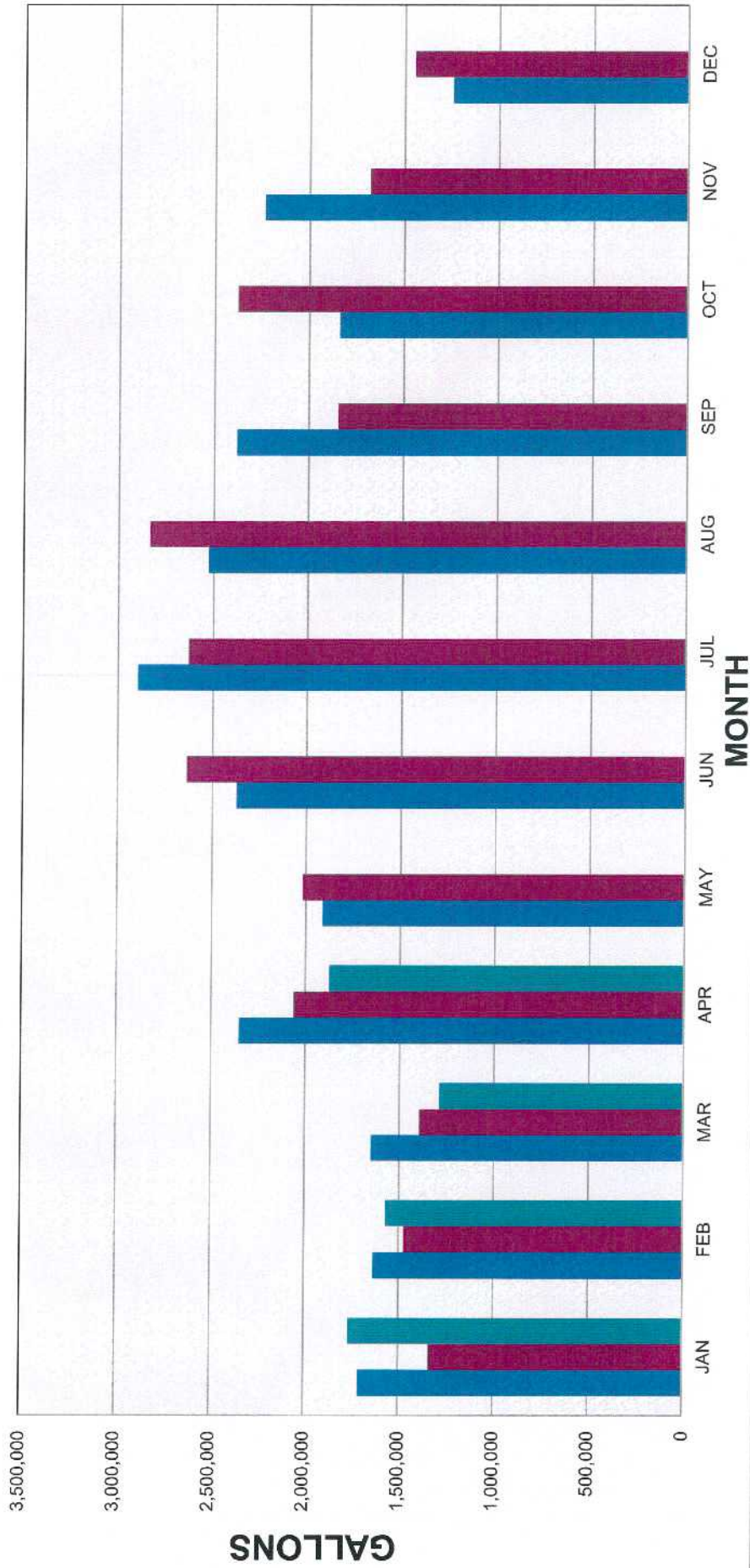
ABCSD MONTHLY WATER PURCHASED FROM LOPEZ (2016 - 2018)

■ 2016 ■ 2017 ■ 2018



ABCSD MONTHLY WATER SOLD (2016 - 2018)

■ 2016 ■ 2017 ■ 2018




**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 9th, 2018

SUBJECT: 2018 Annual Weed Abatement Program.

Recommendation:

Review the attached procedures and consider Adopting Resolution No. 2018-03 Declaring Weeds, Dry Grass and Trash to be a Nuisance and provide for Abatement. Set June 13th, 2018, as the Public Hearing to hear any objections to the required clearance and to coordinate with CAL Fire for their participation.

Discussion:

Each year the District coordinates an Annual Weed Abatement Program in the community to ensure that weeds, dry grass and trash are cleaned up and do not pose a fire hazard. Typically, property owners take steps to clean up trash and provide proper weed abatement. However, even after an initial request, several parcels in town typically require posting and cleanup. Most property owners comply with the posting and clean up the posted lots in a timely manner. Attached to this staff report are the Weed Abatement Notification sent out with the April 26, water and sewer bill and Resolution No. 2018-03.

WEED ABATEMENT TIME

It is once again time for the Fire Department to inspect for fire dangers that may exist in our community.

Please take a moment to insure your property is safe from fire hazards.

For questions contact the District office at:

avilacsd@gmail.com

805-595-2664

AVILA BEACH COMMUNITY SERVICES DISTRICT

RESOLUTION No. 2018-03

RESOLUTION OF THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT DECLARING WEEDS, DRY GRASS, AND TRASH TO BE A NUISANCE AND THREAT TO PUBLIC SAFETY AND PROVIDING FOR ABATEMENT

WHEREAS, there exists on certain lots and parcels of real property within the District, weeds, dry grass, brush, litter and other flammable material which endanger the public safety;

WHEREAS, The Board of Directors finds these conditions constitute a public nuisance and safety hazard and deem that these conditions should be abated;

WHEREAS, pursuant to law, notice shall be given to destroy and remove, and clear, dry weeds, grass brush, litter, trash and other flammable materials on certain lots and parcels of land within the District, and a hearing where concerns about such matters will be heard is hereby set for **13th day of June at 11:00 A.M. at the Avila Beach Community Services District meeting place at 100 San Luis Street, Avila Beach CA 93424,**

WHEREAS, the Fire Chief of CAL FIRE is hereby designated as the person referred to in the Health and Safety code 14890, to abate these conditions.

NOW, THEREFORE, BE IT RESOLVED, by the Fire Chief is hereby directed to post notice and send written notice to property owners where the conditions described above exists.

ON MOTION of Director _____, seconded by Director _____, and the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

The foregoing Resolution is hereby adopted this 9th day of May 2018.

Peter Kelley, President

Attest: Brad Hagemann, PE

General Manager

AVILA BEACH
COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 9, 2018

SUBJECT: Award Contract to Retain Advanced Technical Services (ATS) to Provide Engineering Support and Installation of Fall Protection Equipment for Water Tank #2

Recommendation:

Staff recommends that the Board award a contract to ATS for engineering support and installation of fall protection equipment on Water Tank #2

Funding:

The District's FY 2017-18 Budget includes budgetary item number W-1 Water Tank Maintenance Projects in the amount of \$50,000. To date the Board has authorized expenditures of approximately \$15,000 from this budget line item. There is adequate funding in this line item to fund the proposed project and additional funding will need to be programmed in to the FY 2018/19 to complete the repairs on water tank #2.

Discussion:

In early 2017 the District retained Advanced Technical Services (ATS) to clean and inspect water tanks #1 and #2. ATS provided a report summarizing their cleaning operations, findings and tank maintenance/repair recommendations. Earlier this year, the District retained ATS to complete the recommended repairs on Tank #1 (large tank) and the repair work was completed in November 2017.

As discussed in previous reports, the repair work for Tank #2 is significantly more complex than the work for Tank #1. Staff requested ATS to develop a proposal that would provide a quote that would address the immediate safety and compliance issues (installation of fall protection cables) and also include engineering support to develop a matrix of tank repair options and associated cost estimates. Staff will use this information to develop a project scope and bid package that we can present to the Board for approval prior to formally soliciting bids from qualified contractors. ATS's proposal is provided as an attachment to this Staff Report.

Staff's recommendation is to award the contract to Advanced Technical Services for Engineering Support and Installation of Fall Protection Cabling on Tank #2 for an amount not to exceed \$7,865.00.

Estimate for:

Avila Beach CSD Tank #2 Potable Water (34'-1" dia)
 Preliminary Rehab Scope Options, Coating
 Appurtenances & Seismic Rehabilitation
 Fall Protection Anchor System Engineering, Test & Install



ADVANTAGE TECHNICAL SERVICES, Inc.
 Specialty Engineering & Inspection Company
 (805)595-2282

Pre-job	Hours	Rate (\$)/hr	OT Hours	Estimate	
Engineering (PE)	16	175.00		\$ 2,800.00	prelim. rehab scope options wtk 2
Engineering (PE)	6	175.00		\$ 1,050.00	design anchorage, cable & testing
Coating Inspector	5	145.00		\$ 725.00	prelim. rehab scope options wtk 2
ASNT Level III NDE Engineer	0	145.00		\$ -	
Procurement of materials	4	110.00		\$ 440.00	
Mobilization/Demobilization	8	110.00		\$ 880.00	2 person team @ 1/2 day
					\$ 5,895.00 Pre-Job Subtotal
Potable Confined Space Entry Team	Hours	Total Hrly Rate	OT Hours		
Minimum 3 person team required					
No entry required					
					\$ - Dive Team Sub-Total
Special Equipment & Materials	Qty.	Rate			
Fall protection anchor cables	2	320		\$ 640.00	(2) Fall protection cable assy.
Cable load test				\$ 1,150.00	1 or 2 load test (same min. price)
					\$ 1,790.00 Special Equip & Matl
Post Job	Qty.	Rate			
Administration	2	90.00		\$ 180.00	
				\$ -	
					\$ 180.00 Post-Job Sub-Total
Travel & Per Diem	Qty.	Rate			
Miles	0	\$ 0.75		\$ -	
Per Diem	0	\$ -		\$ -	
					\$ - Travel Sub-Total


Cost Estimate		
Contingency:	0%	\$ -
Pre-Job:	\$ 5,895	\$ 5,895.00
Confined Space Entry / Dive Team:	\$ -	\$ -
Special Equipment and Materials:	\$ 1,790.00	\$ 1,790.00
Post Job:	\$ 180.00	\$ 180.00
Travel:	\$ -	\$ -
Subcontractor & mark-up:		\$ -
		\$ -
Estimate Total:		\$ 7,865.00

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: May 9, 2018

SUBJECT: Presentation and Review of Preliminary FY 2018-19 Budget

Recommendation:

1. Receive and provide comments on the Preliminary FY 2018/19 Budget
2. Advertise two weeks in advance for a public hearing and anticipated adoption of the Final Budget on June 13th, 2018.

Funding:

Revenues and Expenditures for FY 2018-19 are to be administered in accordance with the adopted budget.

Discussion:

Each year the District must prepare and adopt an operating and capital projects budget for the coming Fiscal Year. The budget preparation process includes any adjustments to the water and/or sewer fee schedules. In June 2014, the Board adopted a five year rate schedule that included increasing the water rates by 10% and the sewer rates by 25% on July 1st of each year through July 1, 2018. The Board chose to not increase the water or sewer rates at the beginning of Fiscal Year 2017/18. The current monthly residential rates are \$54.20 for Water and \$56.15 for Sewer.

Staff met with the Finance Committee on April 26, 2018, to review the FY 2018/19 Preliminary Budget. Among other things, the Committee considered increasing the water and sewer rates the full amount approved in June 2014 or by a lesser amount. The Committee considered the following facts as part of their deliberation:

- The Board did not increase water or sewer rates on July 1, 2017, and the Consumer Price Index has gone up approximately 5% in the last 21 months.
- The Committee recommends the Board adopt a balanced budget;
- The Committee anticipates the need for a significant wastewater treatment plant upgrade within the next 3 – 5 years and is encouraging staff to include the ability to recycle the wastewater; and
- The District needs to continue to explore options to expand its water supply portfolio from surface water only.

The Committee concluded that it was in the rate payer's best interest to provide smaller annual rate increases consistent with the CPI rather than larger increases on an infrequent basis. The Committee recommended the Board consider increasing the monthly water and sewer rates as follows, \$2.80 (5%) for Water and \$5.60 (10%) for Sewer, which results in an \$8.40 monthly increase. This increase will provide for keeping up with the CPI and will a balanced budget that allows for the District to continue moving forward with the planning and engineering process for upgrade of the wastewater treatment plant and installation of needed capital improvement projects.

Attached is a Preliminary FY 2018/19 budget that includes a 5% Water and 10% Sewer rate increase. As noted previously, the June 2014, Prop 218 hearing process allows the Board to increase the rates up to a maximum of 10% for Water and 25% for Sewer. The budget anticipates a 2 - 4% increase in most expenses and provides for a 4% increase in Kristi's pay, effective July 1, 2018. Staff will present an overview of the projected FY 2017/18 year-end budget figures and the preliminary FY 2018/19 operating budget and capital projects budget at our May 9, 2018, meeting for review and comment. Staff anticipates that the Board will consider adoption of the final FY 2018/19 budget at the Board's June 13th, 2018, Board meeting.

As noted above, the current rate schedule was adopted by the Board in June 2014 and is effective for five years; the FY 2018/19 budget is the last budget year that will be under the 2014 Rate Schedule. The rates cannot be adjusted in future budget years until the Board completes an analysis, conducts a public hearing and adopts an updated rate schedule. Staff anticipates conducting a Cost of Services and Rate Analysis in early 2019 to establish proposed rate schedules starting in July 2019.

A formal Public Hearing Notice for the budget adoption will be published at least two weeks in advance of the June 13th, 2018 hearing date.

Avila Beach Community Services District

Preliminary

Draft

2018/19 Fiscal Year Budget

Presented to the Board of Directors

May 9, 2018

Peter Kelley, President

Lynn Helenius, Vice President

Eric DeWeese

Ara Najarian

Kristin Berry

Proposed by:

Brad Hagemann

General Manager/District Engineer

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Budget Summary

Avila Beach Community Services District
Operations Maintenance Budget
Combined Detail
 Fiscal Year 2018/19

	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
Ordinary Income/Expense						
Income						
4010 · Operating Revenue	0	506,000	477,500	0		983,500
4012 · S W Franchise Fee					17,500	17,500
4020 · Ambulance Franchise Fee	3,800	0	0	0	0	3,800
4029 · Interest Income	30,000	0	0	0	0	30,000
4030 · County Taxes	225,000	275,000	85,000	16,000	0	601,000
4050 · Harbor Charges	0	50,000	0	1,200	0	51,200
4100 · Misc Income	0	0	0	0	0	0
Total Income	258,800	831,000	562,500	17,200	17,500	1,687,000
Expense						
5100 · Merch CC Fees TIB	3,000					3,000
5210 · Gross Wages	40,000	0	0	0	0	40,000
5230 · Payroll Taxes	1,200	0	0	0	0	1,200
5242 · Health Insurance	8,400	0	0	0	0	8,400
5254 · CalPERS Kathy	12,000	0	0	0	0	12,000
5256 · CalPERS Kristi	4,000	0	0	0	0	4,000
5260 · Work Comp Insurance	700	0	0	0	0	700
5280 · Payroll Admin & Misc	1,500	0	0	0	0	1,500
6102 · Accounting	12,000	0	0	0	0	12,000
6103 · Accounting Audit	9,500	0	0	0	0	9,500
6120 · Dues & Subscriptions	5,500	500	650	0	0	6,650
6130 · LAFCo Fees	5,500	0	0	0	0	5,500
6135 · Legal	25,000	10,000	2,000	0	0	37,000
6140 · Office Supplies & Postage	7,500	1,000	1,200	0	0	9,700
6145 · Public Notices	1,000					1,000
6150 · Rate Assistance	0	3,500	3,500	0	0	7,000
6155 · Rent	0	0	0	0	0	0
6160 · Training	2,500	0	0	0	0	2,500
6165 · Fuel & Travel	1,000	1,000	0	0	0	2,000
6170 · Web Site	2,400	0	0	0	0	2,400
6503 · Chemicals	0	70,000	2,000	0	0	72,000
6505 · Contract Labor O & M	2,500	185,000	65,000	0	0	252,500
6506 · Contract Labor GM	135,000					135,000
6510 · Critical Spare Parts	0	7,500	5,500	0	0	13,000
6515 · Engineering	0	7,500	15,000	0	0	22,500
6520 · Equip Repairs & Maintenance	3,000	35,000	15,000	4,000	0	57,000

Avila Beach Community Services District
Operations Maintenance Budget
Combined Detail
 Fiscal Year 2018/19

	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
Combined						
6525 · Fat Oil & Grease Program	0	6,000	0	0	0	6,000
6530 · Generator Maintenance		4,000		0	0	4,000
6535 · Insurance P/L	5,000	5,500	5,000	0	0	15,500
6540 · Lab Tests	0	42,000	2,000	0	0	44,000
6543 · Management	0	0	0	0	0	0
6545 · Miscellaneous	0	0	0	0	0	0
6550 · Operating Supplies	0	5,500	5,000	0	0	10,500
6555 · Permits & Fees	0	9,500	4,500	0	0	14,000
6565 · Regulatory Permit Compliance	0	15,000	2,500	0	0	17,500
6560 · Plan Checks	0	0	2,000	0	0	2,000
6567 · Bldg Maint & Repairs	2,500					2,500
6570 · Safety Gear	0	650	250	0	0	900
6575 · Small Tools	0	500	500	0	0	1,000
6580 · Solids Handling		35,000				35,000
6585 · Telephone	3,000	4,500	0	0	0	7,500
6590 · Utilities	2,500	25,000	2,000	12,500	0	42,000
6591 · Yard Improvements	0	0	500	0	0	500
6805 · State Water	0	0	125,000	0	0	125,000
6802 · Lopez Water	0		110,000	0	0	110,000
Sub total Operating Expense	296,200	474,150	369,100	16,500	0	1,155,950
Allocation of Admin Transfer						
6104 · Admin Transfer	-296,200	148,100	118,480	14,810	14,810	296,200
Total Expense	0	622,250	487,580	31,310	14,810	1,155,950
6600 · Cal Fire Contract Labor	190,000					190,000
1600 · Fixed Assets Depreciation	0	100,000	40,000	0	0	140,000
Total Expenses	0	108,750	34,920	-14,110	2,690	201,050
Net Profit/ Loss	68,800	108,750	34,920	-14,110	2,690	201,050

Budget Comparison

Revenue	17/18 Budget	17/18 Projected	18/19 Proposed	Difference between 18/19 Proposed & 17/18 Adopted
Admin/Gen	\$ 281,800	\$ 311,800	\$ 258,800	\$ (23,000)
Sanitary	\$775,000	\$765,000	\$831,000	\$56,000
Water	\$530,000	\$530,000	\$562,500	\$32,500
Street Lights	\$17,200	\$16,700	\$17,200	\$0
Solid Waste	\$17,000	\$17,500	\$17,500	\$500
Combined	\$1,621,000	\$1,641,000	\$1,687,000	\$66,000

Expenses				
Admin Costs (to be split to funds)	\$296,100	\$279,317	\$296,200	\$100
Funds including Admin Split				
Sanitary	\$637,295	\$550,943	\$622,250	(\$15,045)
Water	\$463,679	\$432,386	\$487,580	\$23,901
Street Lights	\$17,500	\$37,466	\$31,310	\$13,810
Solid Waste	\$14,680	\$13,966	\$14,810	\$130
Cal Fire Contract	\$175,000	\$182,000	\$190,000	\$15,000
Combined	\$1,308,154	\$1,216,760	\$1,345,950	\$37,896

Net Income / Loss without Depreciation \$312,846 \$424,240 \$341,050

Depreciation (from Audit) \$130,154 \$130,154 \$140,000

Total Expenses including Depreciation \$1,438,308 \$1,346,914 \$1,485,950

Net Income / Loss including Depreciation \$182,692 \$294,086 \$201,050

Update: 5/1/18

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

General/Administrative Fund

Avila Beach Community Services District
Admin/General Budget
 Fiscal Year 2018/19

	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	18/19 Comments
Administrative/General					
Ordinary Income/Expense					
Income					
4010 · Operating Revenue	0	0		0	
4020 · Contract Services Ambulance	3,800	3,800		3,800	
4030 · County Taxes	225,000	220,000		225,000	70% GF Tax
4050 · Harbor Charges	0	0		0	
4070 · Late Charge Penalty	0	0		0	
4090 · Rental Income	38,000	23,000		0	No longer renting property
4100 · Misc Income	0	41,000		0	Wallace Settlement
4600 · Interest Income	15,000	24,000	Higher Interest Rates	30,000	LAI/ Interest
Total Income	281,800	311,800		258,800	
Expense					
5100 · Merchant CC Fees TIB	0	3,000		3,000	
5210 · Gross Wages	37,000	38,000		40,000	5% Salary Increase
5230 · Payroll Taxes	800	1,150		1,200	
5242 · Health Insurance	8,400	7,500		8,400	\$700 monthly insurance
5254 · CalPERS Kathy	13,000	12,000		12,000	Retiree Unfunded Liability
5256 · CalPERS Kristi	4,200	3,500		4,000	
5260 · Work Comp Insurance	1,100	700		700	SDRMA
5280 · Payroll Admin & Misc.	1,500	1,500		1,500	Payroll People
6102 · Accounting Labor	12,000	12,000		12,000	
6103 · Accounting Audit	8,500	9,000		9,500	
6104 · Administrative Transfer	0	0		0	
6120 · Dues & Subscriptions	4,000	5,500		5,500	CSDA and USA Membership
6130 · LAFCo Fees	5,200	4,767		5,500	Anticipates a slight increase
6135 · Legal	25,000	15,000	Attending Mtgs as needed	25,000	COLA Increase
6140 · Office Supplies & Post	7,500	12,000	One-time Moving Expenses	7,500	
6145 · Public Notices	1,000	300		1,000	
6150 · Rate Assistance	0	0		0	
6155 · Rent	10,500	7,000		0	No Longer Renting
6160 · Training	5,000	500		2,500	
6165 · Travel	1,000	0		1,000	
6170 · Webpage Host & Support	2,400	2,400		2,400	Streamline
6505 · Contract Labor Admin	0	2,200		2,500	
6506 · Contract Labor GM	135,000	132,500		135,000	Contract GM
6520 · Equip Repairs & Maint	2,500	3,000		3,000	Copier & IT Support/Back-up
6535 · Insurance	5,500	4,800		5,000	
6567 · Bldg Maint & Repairs	0	0		2,500	New Admin Office
6585 · Telephone & Internet	3,000	2,500		3,000	Admin Office
6590 · Utilities	2,000	1,500		2,500	Moved to New Office
Total Admin Expense	296,100	279,317		296,200	
6600 · Cal Fire Contract Labor	175,000	183,000		190,000	Cal Fire Contract Services

Administrative costs spread to other funds: Street Lights & Solid Waste 5% each, Water 40% & Sanitary 50%

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Sanitary Fund

Avila Beach Community Services District
Sanitary Budget
 Fiscal Year 2018/19

Sanitary	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	17/18 Comments
Ordinary Income/Expense					
Income					
4003 · Operating Revenue	450,000	450,000		506,000	10% rate increase
4007 · Harbor Charges	60,000	50,000		50,000	
4009 · County Taxes	265,000	265,000		275,000	
Total Income	<u>775,000</u>	<u>765,000</u>		<u>831,000</u>	
Expense					
6120 · Dues & Subscriptions	500	350		500	Underground Service Alert
6135 · Legal	10,000	2,000		10,000	Anticipates support for Brine Program
6140 · Office Supplies & Postage	1,500	500		1,000	
6150 · Rate Assistance	3,000	3,000		3,500	
6165 · Fuel & Travel	1,000	500		1,000	
6503 · Chemicals	75,000	65,000		70,000	Anticipate 5% Increase
6505 · Contract Labor O&M	185,000	175,000		185,000	Anticipates 5% increase
6510 · Critical Spare Parts	7,500	7,000		7,500	
6515 · Engineering	15,000	6,500		7,500	Contract as needed Non-CIP
6520 · Equip Repairs & Maintenance	50,000	35,000		35,000	age of equipment
6525 · Fat Oil & Grease Program	6,000	5,200		6,000	Contract program
6530 · Generator Maintenance	4,000	2,500		4,000	Added Generator
6535 · Insurance	5,500	5,000		5,500	10% Rate Increase
6540 · Lab Tests	45,000	40,000		42,000	
6545 · Miscellaneous	0	0			
6550 · Operating Supplies	6,500	5,500		5,500	
6555 · Permits & Fees	10,000	8,500		9,500	

Avila Beach Community Services District

Sanitary Budget

Fiscal Year 2018/19

Sanitary	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	17/18 Comments
6565 · Regulatory Permit Compliance	15,000	2,000		15,000	Brine Disposal Permit
6570 · Safety Gear	650	650		650	Gloves/Safety gear
6575 · Small Tools	500	350		500	
6580 · Solids Handling	33,000	32,000		35,000	Bio Solids Transport & Disposal
6585 · Telephone	4,400	4,200		4,500	SCADA line & plant line
6590 · Utilities	25,000	24,500		25,000	Electricity for WWTP
Sub Total Operating Expense	504,050	425,250		474,150	
6104 · Administrative Transfer	133,245	125,693		148,100	50% of Admin Cost
Total Operating Expense	637,295	550,943		622,250	
170 · Fixed Assets Depreciation	100,474	100,000		100,000	
Net Income/ Expense	37,231	114,057		108,750	
Other Income					
7210 · Capacity Fees Paid	80,000	30,000		60,000	

Notes:

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Water Fund

Avila Beach Community Services District
Water Budget
 Fiscal Year 2018/19

Water	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	18/19 Comments
Ordinary Income/Expense					
Income					
4003 · Operating Revenue	455,000	455,000		477,500	5% rate increase
4009 · County Taxes	75,000	75,000		85,000	25% GF tax
Total Income	<u>530,000</u>	<u>530,000</u>		<u>562,500</u>	
Expense					
6120 · Dues & Subscriptions	500	600		650	Rural Water Assc
6135 · Legal	2,000	2,000		2,000	
6140 · Office Supplies & Postage	1,200	1,200		1,200	
6150 · Rate Assistance	0	3,500		3,500	
6503 · Chemicals	2,000	1,500		2,000	
6505 · Contract Labor	72,000	65,000		65,000	Contract Operations
6510 · Meters & Critical Spare P	5,000	4,500		5,500	
6515 · Engineering	20,000	1,500		15,000	Contract as needed Non-CIP
6520 · Equip Repairs & Maint	10,000	15,650		15,000	
6535 · Insurance P/L	4,800	4,800		5,000	
6540 · Lab Tests	2,000	1,800		2,000	
6545 · Miscellaneous	0				
6550 · Operating Supplies	6,000	2,300		5,000	
6555 · Permits & Fees	4,500	4,000		4,500	Anticipates slight increase
6560 · Plan Checks	1,000	1,500		2,000	Consultant Support
6565 · Regulatory Permit Comf	10,000	2,100		2,500	Contract as needed
6570 · Safety Gear	100	125		250	
6575 · Small Tools	500	250		500	
6590 · Utilities	2,000	1,800		2,000	New Tank Mixer
6591 · Yard Improvements	500	500		500	

Avila Beach Community Services District
Water Budget
 Fiscal Year 2018/19

Water	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	18/19 Comments
6805 · State Water	125,000	115,000		125,000	
6802 · Lopez Water	100,000	105,000		110,000	<i>Includes Drought Buffer Cost</i>
Sub Total Operating Expense	369,100	334,625		369,100	
6104 · Administrative Transfer	94,579	97,761		118,480	40% of Admin Cost
Total Operating Expense	463,679	432,386		487,580	
1600 · Fixed Assets Depreciatio	30,000	29,680		40,000	
Net Income/ Expense	36,321	67,934		34,920	
Other Income					
7210 · Connection Fees Paid	40,000	14,000		40,000	

Notes:

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Street Lighting Fund

**Avila Beach Community Services District
Light Budget
Fiscal Year 2018/19**

Light	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	18/19 Comments
Ordinary Income/Expense					
Income					
4010 · Operating Revenue	0	0		0	
4030 · County Taxes	16,000	15,500		16,000	7% GF Tax
4050 · Harbor Charges	1,200	1,200		1,200	
4070 · Late Charge Penalty	0	0		0	
4100 · Misc Income	17,200	16,700		17,200	
Total Income	<u>17,200</u>	<u>16,700</u>		<u>17,200</u>	
Expense					
5200 · Payroll Expenses					
5210 · Gross Wages	0	0		0	
Total 5200 · Payroll Expenses	<u>0</u>	<u>0</u>		<u>0</u>	
5230 · Payroll Taxes					
503M · Medicare	0	0		0	
Total 5230 · Payroll Taxes	<u>0</u>	<u>0</u>		<u>0</u>	
6542 · Maintenance	5,000	11,000	LED Puck Lights	4,000	Install LED lights
6545 · Miscellaneous	0			0	
6567 · Repairs	0			0	
6590 · Utilities	12,500	12,500		12,500	
Town Lights	7,200	7,200		7,200	
Front Street	5,300	5,300		5,300	
Sub Total Operating Expense	<u>17,500</u>	<u>23,500</u>		<u>16,500</u>	
6104 · Administrative Transfer	0	13,966		14,810	5% of Admin Cost
Total Operating Expense	<u>17,500</u>	<u>37,466</u>		<u>31,310</u>	
Net Income/ Expense	-300	-20,766		-14,110	

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Solid Waste Fund

Avila Beach Community Services District
Solid Waste Budget
 Fiscal Year 2018/19

	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	18/19 Comments
Ordinary Income/Expense					
Income					
4012 · Solid Waste Franchise Fees	17,000	17,500		17,500	Franchise Fee
4070 · Late Charge Penalty	0	0		0	
4100 · Misc Income	0	0		0	
Total Income	<u>17,000</u>	<u>17,500</u>		<u>17,500</u>	
Expense					
6102 · Accounting	0			0	
6104 · Administrative Transfer	14,680	13,966		14,810	5% of Admin Cost
6135 · Legal	0			0	
6505 · Contract Labor	0			0	
6542 · Maintenance	0			0	
6543 · Management	0			0	
6545 · Miscellaneous	0			0	
6550 · Operating Supplies	0			0	
6567 · Repairs	0			0	
Sub Total Operating Expense	<u>0</u>			<u>0</u>	
Total Operating Expense	<u>14,680</u>	<u>13,966</u>		<u>14,810</u>	
Net Income/ Expense	2,320	3,534		2,690	

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Water and Sewer Rates

AVILA BEACH COMMUNITY SERVICES DISTRICT

FY 2018/19 Budget

ABCSD PROPOSED MONTHLY RATE STRUCTURE EFFECTIVE 7/1/18

CLASS	WATER RATE	SEWER RATE	MINIMUM USE	WATER MINIMUM	SEWER MINIMUM	TOTAL MINIMUM
RESIDENTIAL	\$11.38	\$12.35	5 UNITS	\$56.90	\$61.75	\$118.65
MULTI-FAMILY	\$11.38	\$13.05	5 UNITS	\$56.90	\$65.25	\$122.15
RESTAURANTS	\$11.38	\$17.78	5 UNITS	\$56.90	\$88.90	\$145.80
COMMERCIAL/PUBLIC	\$11.38	\$16.64	5 UNITS	\$56.90	\$83.20	\$140.10
INDUSTRIAL/LAUNDRY	\$11.38	\$18.98	5 UNITS	\$56.90	\$94.90	\$151.80

Proposed Water Rate increase 5%

Proposed Sewer Rate Increase 10%

Sewer service is based upon the amount of water utilized. A minimum monthly bill for 5 units of service is charged for each service connection, even if less water is utilized.

Each unit of water is approximately 748 gallons

Water & Sewer Rates Established by Resolution No. 2014-07

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Water and Sewer Capacity Fees

RESOLUTION NO. 2013- 08

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
AVILA BEACH COMMUNITY SERVICES DISTRICT
ADOPTING CAPACITY FEES FOR BOTH WATER AND SEWER**

WHEREAS, the Avila Beach Community Services District (herein "District") is a community services district organized under Govt. Code §61000 et seq.; and

WHEREAS, the District has amongst its active powers the power to provide water for any beneficial uses (Govt. Code §61100(a)) and to collect and to dispose of sewage and wastewater (Govt. Code §61100(b)); and

WHEREAS, the Board of Directors has reviewed the recommendations of NBS and has determined that those charges do not exceed the amount anticipated and are necessary for providing these services to new connections to the water and sewer services within the District (Govt. Code §66013); and

WHEREAS, that Notice of this Public Hearing was appropriately published pursuant to Govt. Code §61016; and

WHEREAS, that the honorable Board has considered the report of NBS regarding capacity fees on at least four (4) occasions. At the District's last meeting on November 12, 2013, the Board gave direction that the adoption of capacity charges be placed on the upcoming agenda; and

WHEREAS, the Board recognizes that the adoption of these new connection fees could cause a hardship upon property owners/developers who have not perfected their right to connect to the District's water and sewer services and wishes to provide a one (1) month grace period before these new connection/capacity charges take effect.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT AS FOLLOWS:

1. The above recitals are true and correct.
2. That the Board hereby adopts the connection/capacity charges set forth in Attachment "A" to this Resolution.
3. That the effect of these charges be delayed thirty (30) days as to those holding unperfected preliminary will serves to allow for District processing but shall take effect immediately as to all new applications for District water and sewer services

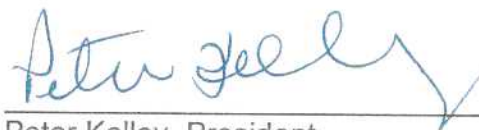
PASSED AND ADOPTED by the Board of Directors of the Avila Beach Community Services District this 10th day of December, 2013, on the following roll call vote:

AYES: Rowe, Janowicz, Waldron, Kelley

NOES: None

ABSENT: Richards

ABSTAIN: None



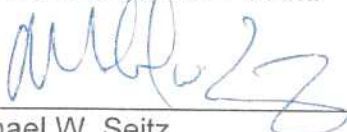
Peter Kelley, President
Avila Beach Community Services District

ATTEST:



John Wallace
District General Manager and
Secretary to the Board

APPROVED AS TO FORM:



Michael W. Seitz
District Legal Counsel

UPDATED WATER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee ^{1,2}	Equivalence to a 2-Bedroom SFR Unit ³	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$4,780.57	0.67	\$3,442	\$4,301
Two Bedroom	\$7,170.86	1.00	\$5,163	\$6,452
Three Bedroom	\$9,561.15	1.33	\$6,884	\$8,602
Four Bedroom	\$11,951.43	1.67	\$8,605	\$10,753
Multi Dwelling				
One Bedroom	\$3,824.46	0.53	\$2,754	\$3,441
Two Bedroom	\$5,736.69	0.80	\$4,130	\$5,161
Three Bedroom	\$7,648.92	1.07	\$5,507	\$6,882
Mobile Home	\$4,780.57	0.67	\$3,442	\$4,301
Barber Shop (per chair)	\$1,912.23	0.27	\$1,377	\$1,720
Beauty Shop (per chair)	\$2,390.29	0.33	\$1,721	\$2,151
Dentist Office (per chair)	\$14,341.72	2.00	\$10,326	\$12,903
Department Store (per employee)	\$764.89	0.11	\$551	\$688
or, if larger, (per 1,000 square feet)	\$2,292.92	0.32	\$1,652	\$2,065
Drug Store	\$9,561.15	1.33	\$6,884	\$8,602
w/Fountain Service add:	\$25,815.10	3.60	\$18,587	\$23,226
if Serving Meals add (per seat):	\$956.11	0.13	\$688	\$860
Laundry				
(per Standard washing machine)	\$19,122.29	2.67	\$13,768	\$17,205
Meat Market				
(per 1,000 square feet of floor area)	\$956.11	0.13	\$688	\$860
Motel or Hotel (per room)	\$2,390.29	0.33	\$1,721	\$2,151
Office Building				
(per employee)	\$478.06	0.07	\$344	\$430
or, if larger, (per 1,000 square feet)	\$2,294.58	0.32	\$1,652	\$2,065
Physicians Office				
(per examining room)	\$3,824.46	0.53	\$2,754	\$3,441
Restaurant				
(per seat at 20 gallons per day per seat)	\$382.45	0.05	\$275	\$344
Theatre (per seat)	\$57.37	0.01	\$41	\$52
Other non water intensive establishments:				
(per 500 gallons per day)	\$9,561.15	1.33	\$6,884	\$8,602
Boarding School, Elem (per student)	\$1,434.17	0.20	\$1,033	\$1,290
Boarding School, Senior (per student)	\$1,912.23	0.27	\$1,377	\$1,720
Church (per seat)	\$57.37	0.01	\$41	\$52
Country Club (per member)	\$478.06	0.07	\$344	\$430
Civic Club (per member)	\$57.37	0.01	\$41	\$52
Elementary School (per student)	\$305.96	0.04	\$220	\$275
Nursing Homes (per bed)	\$2,868.34	0.40	\$2,065	\$2,581
Rooming House (per resident)	\$1,912.23	0.27	\$1,377	\$1,720
Summer Camps (per resident or camper)	\$1,147.34	0.16	\$826	\$1,032

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is.

2. For uses not specifically included in this schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by \$17,057.09.

3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

UPDATED SEWER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee ^{1,2}	Equivalence to a 2-Bedroom SFR Unit ³	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$980.94	0.67	\$6,253	\$8,320
Two Bedroom	\$1,471.41	1.00	\$9,379	\$12,481
Three Bedroom	\$1,961.88	1.33	\$12,505	\$16,641
Four Bedroom	\$2,452.35	1.67	\$15,632	\$20,801
Multi Dwelling*				
One Bedroom	\$784.75	0.53	\$5,002	\$6,656
Two Bedroom	\$1,177.13	0.80	\$7,503	\$9,985
Three Bedroom	\$1,569.51	1.07	\$10,004	\$13,313
Mobile Home*	\$980.94	0.67	\$6,253	\$8,320
Barber Shop** (per chair)	\$392.38	0.27	\$2,501	\$3,328
Beauty Shop** (per chair)	\$490.47	0.33	\$3,126	\$4,160
Dentist Office** (per chair)	\$2,942.83	2.00	\$18,758	\$24,962
Department Store (per employee)	\$156.95	0.11	\$1,000	\$1,331
or, if larger, (per 1,000 square feet)	\$470.49	0.32	\$2,999	\$3,991
Drug Store**	\$1,961.88	1.33	\$12,505	\$16,641
w/Fountain Service add:	\$5,297.09	3.60	\$33,745	\$44,931
if Serving Meals add (per seat)	\$196.19	0.13	\$1,291	\$1,664
Laundry**	\$3,923.77	2.67	\$25,011	\$33,282
(per Standard washing machine)				
Meat Market**	\$196.19	0.13	\$1,251	\$1,664
(per 1,000 square feet of floor area)				
Motel or Hotel (per room)	\$490.47	0.33	\$3,126	\$4,160
Office Building**				
(per employee)	\$98.09	0.07	\$625	\$832
or, if larger (per 1,000 square feet)	\$470.85	0.32	\$3,001	\$3,994
Physicians Office**	\$784.75	0.53	\$5,002	\$6,656
(per examining room)				
Restaurant**	\$78.48	0.05	\$500	\$666
(per seat at 20 gallons per day per seat)				
Theatre** (per seat)	\$11.77	0.01	\$75	\$100
Other non water intensive establishments**				
(per 500 gallons per day)	\$1,961.88	1.33	\$12,505	\$16,641
Boarding School, Elem (per student)	\$294.28	0.20	\$1,876	\$2,496
Boarding School, Senior (per student)	\$392.38	0.27	\$2,501	\$3,328
Church (per seat)	\$11.77	0.01	\$75	\$100
Country Club (per member)	\$98.09	0.07	\$625	\$832
Civic Club** (per member)	\$11.77	0.01	\$75	\$100
Elementary School (per student)	\$62.78	0.04	\$400	\$533
Nursing Homes (per bed)	\$588.57	0.40	\$3,752	\$4,992
Rooming House (per resident)	\$392.38	0.27	\$2,501	\$3,328
Summer Camps (per resident or camper)	\$235.43	0.16	\$1,501	\$1,997

1 ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is.

2 For those uses not specifically included in the foregoing Schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by the applicable acre foot rate for that use(s) under Paragraph A, B, or C of this section.

3 Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

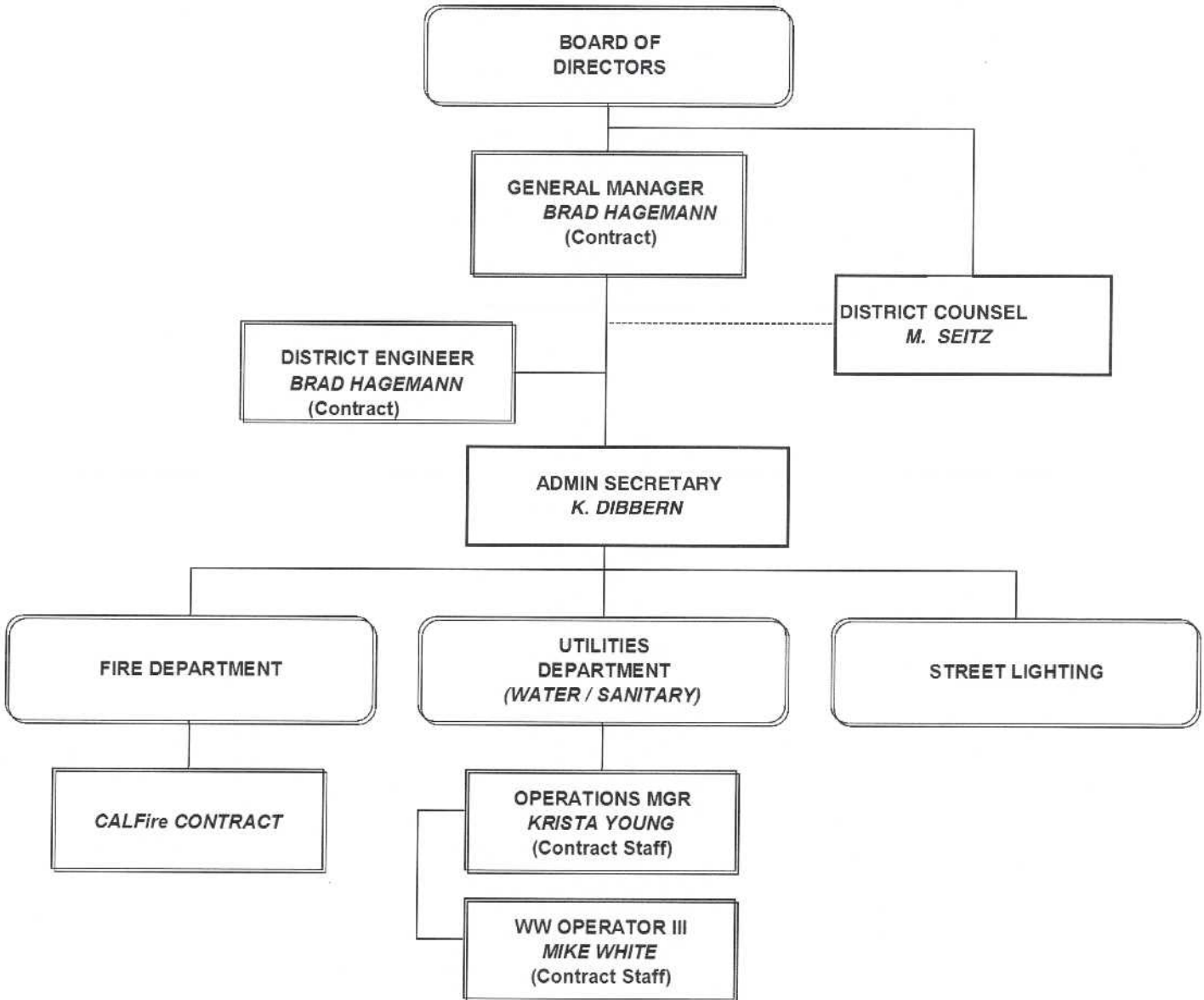
The following notes are applicable to the existing capacity fees:

- A. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 80% sewage produced, based upon \$1,987.54 per acre foot annual water use.
- B. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 90% sewage produced, based upon \$2,208.38 per acre foot of water used, marked by *.
- C. Uses in which essentially 100% of the water used is converted to sewage, based upon \$3,229.74 per acre foot of water used, marked by **.

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

District Organization Chart

AVILA BEACH COMMUNITY SERVICES DISTRICT
FY 2018/19 Organization Chart



**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

**Compensation
Effective 7/1/18**

2018/19 Fiscal Year Budget
Avila Beach Community Services District

Proposed Pay Grades and Related Steps
for Permanent Employees
To Be Effective 7/1/18

	GRADE 4 Existing 4.0% *	GRADE 5 Existing 4.0% *	GRADE 7 Existing 4.0% *	GRADE 9 Existing 4.0% *
STEP 1	13.91 14.47	16.63 17.30	19.67 20.46	27.23 28.32
STEP 2	14.90 15.50	18.17 18.90	21.18 22.03	28.74 29.89
STEP 3	15.33 15.94	19.67 20.46	22.67 23.58	29.98 31.18
STEP 4	16.63 17.30	21.18 22.03	24.25 25.22	31.78 33.05
STEP 5	18.17 18.90	22.67 23.58	25.76 26.79	33.36 34.69

DEPARTMENT

Administration
Operations

Clerk Typist
Laborer

Accounting Clerk
Utility Worker I

Admin Secretary
Utility Worker II

Office Manager
Lead Plant Operator

STEP PARAMETERS

Step 1 is typically the starting wage. Hiring above Step 1 may be approved subject to the Personnel Committee concurrence.
Step 2 increase is available with satisfactory six month review, completion of probation period and General Manager's approval.
Step 3 is available after 1 year of service at Step 2, satisfactory annual review and General Manager's approval.
Step 4 is available after 1 year of service in Step 3, satisfactory annual review and General Manager's approval.
Step 5 is available after 1 year of service in Step 4, satisfactory annual review and General Manager's approval.

***COST OF LIVING ADJUSTMENT**

Yearly on July 1, all employees may be given a cost of living adjustment if approved by the Board of Directors. The percent will be applied to all grades and steps equally and the above schedule will be recalculated to reflect such Board action. The applicable percent shall be based on the consumer's price index for inflation released for the previous year by the Federal Government and proposed to the Board by the General Manager along with his recommendation for approval or defer depending on the fiscal impact on the District. This Adjustment is applicable to all employees as a group, but not guaranteed.