

**MINUTES OF REGULAR MEETING  
Avila Beach Community Services District  
Tuesday, November 9th, 2021  
1:00 P.M.**

**ZOOM MEETING: 411 178 7571**

**Meeting ID: <https://us02web.zoom.us/j/4111787571>**

**BY PHONE: 1-669-900-9128**

**1. CALL TO ORDER**

President Kelley requested that Vice President Helenius conduct the meeting. Vice President Helenius called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:00 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

**2. ROLL CALL**

Board Members Present via Zoom: Pete Kelley

Board Members Present in Person: Howie Kennett

Kristin Berry

Lynn Helenius

Board Members Absent:

Ara Najarian

Staff Present:

Brad Hagemann, General Manager and District Engineer

Kristi Dibbern, Accounting

Carinna Butler, FRM

**3. PUBLIC COMMENTS** – Sylvia Alcon a resident in Avila commented that she was listening via zoom and had a few comments on the Will Serve for 250 & 254 San Miguel Street.

**4. INFORMATION AND DISCUSSION ITEMS**

**A. County Reports**

**Sheriff's Report: No report**

**Cal Fire:** Battalion Chief Paul Lee stated that there were 57 calls for service this month 28 calls were medically related. Two calls were for fires. One fire on Higuera Street resulted from a chain dragging from a semi-truck. The second fire was about 1 acre west of Pirate's Cove due to burning lumber being pushed off the cliff after a bonfire. The controlled burn at the lighthouse may take place next month depending on weather conditions. Chief Lee reminded everyone to change the batteries in your smoke alarm & test hardwired alarms.

**B. Conferences, Meetings and General Communications.**

## **5. CONSENT ITEMS**

President Kelley made a motion to approve the Consent Items. The motion was seconded by Director Berry and passed with a roll call vote 4-0.

AYES:       Pete Kelley  
              Kristin Berry  
              Lynn Helenius  
              Howie Kennett  
NOES:       None  
ABSENT:     Ara Najarian

**6.     DISCUSSION OF PULLED CONSENT ITEMS: None**

**7.     BUSINESS ITEMS:**

**A.     FY 2020-21 Audit Presentation by Fedak & Brown.**

Andy Beck, of Fedak and Brown, LLC presented the FY 2020-21 draft audit to the Board. Among the comments included a “CLEAN” audit. The net position of the District increased \$392,091. The total revenues increased by \$9,594 and the expenses decreased by \$71,114. The Board received the report and accepted the 2020-21 Audit “as is” with no changes.

**B. Will Serve 250 & 254 San Miguel Street. Lot split and 3 new residences with 2 units per residence.** GM Hagemann summarized the Staff Report. Sylvia Alcon, an Avila resident who resides near the proposed project, expressed her concerns for this project. She mentioned flooding on the property in past years, set back concerns from adjacent properties, as well as, potential erosion issues. Ms. Alcon acknowledged that the Board’s jurisdiction is limited to water and sewer service issues. Ms. Alcon was encouraged to attend the future AVAC meetings so her concerns could be heard by the County Planning staff and the County Planning Commission.

Director Berry made a motion to approve the will serve for 250 & 254 San Miguel Street. The motion was seconded by Director Kennett and passed with a roll call vote 4-0.

AYES:       Kristin Berry  
              Howie Kennett  
              Pete Kelley  
              Lynn Helenius  
NOES:       None  
ABSENT:     Ara Najarian

**C. Fluid Resource Management Agreement for Professional Services.**

GM Hagemann summarized the Staff Report noting that the existing contract was adopted by the Board on October 8<sup>th</sup>, 2013. The term of the Agreement was for an initial three-year period commencing on November 1, 2013, with two optional one-year renewals upon mutual written consent of both parties. The contract has been extended annually for the past several years under the terms and conditions of the original Agreement. The purpose of this item is for the Board to consider extending the contract for one year, through November 1, 2022. President Kelley made a motion to renew a one-year contract with FRM including the CPI increase. The motion was seconded by Director Berry and passed with a roll call vote 4-0.

AYES:       Pete Kelley  
              Kristin Berry  
              Lynn Helenius  
              Howie Kennett  
NOES:       None  
ABSENT:     Ara Najarian

**D. Review of the District’s Existing Water Shortage Response and Management Plan (Plan).** GM Hagemann summarized the Staff Report and the existing Plan. After Board discussion and opportunity for public comments and questions, the Board directed staff to bring the item back at the next Board meeting with any recommended changes from staff and legal counsel.

**COMMUNICATIONS/CORRESPONDENCE.**

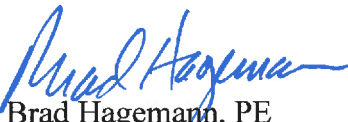
None

**ADJOURNMENT:** The meeting was adjourned at 2:30 P.M.

**The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, January 11th, 2022, at 1:00 PM at 100 San Luis Street, Avila Beach.**

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,

  
Brad Hagemann, PE  
General Manager