

**MINUTES OF REGULAR MEETING
Avila Beach Community Services District
Tuesday, November 8th, 2022
1:00 P.M.**

ZOOM MEETING: 411 178 7571

Meeting ID: <https://us02web.zoom.us/j/4111787571>

BY PHONE: 1-669-900-9128

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:03 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present via Zoom:	None
Board Members Present in Person:	Pete Kelley Kristin Berry Lynn Helenius Ara Najarian Howie Kennett
Board Members Absent:	None
Staff Present:	Brad Hagemann, General Manager and District Engineer Kristi Dibbern, Office Manager
FRM Operations:	Jeff Cedillos, FRM
Legal Counsel:	Not Present

3. PUBLIC COMMENTS

No Public Comment.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Sheriff's Report: Sheriff Stuart MacDonald reported 45 calls for service this month. Seven disturbances, 3 suspicious circumstances, 29 preventive patrol stops and one theft. A mountain lion was spotted along the base of the Bob Jones Trail at dusk near the golf course. Citizens of Avila spotted an armed police officer with a shotgun. The mountain lion left the area before any action was taken.

Cal Fire: Battalion Chief Paul Lee reported 45 calls for service this month, 27 were medically related. Grant money is rolling in to assist in the maintenance of trails and clearing from Shell Beach to Avila. Cal Fire has Davis Canyon, Long Canyon, and the second Lighthouse on the calendar for controlled burns at the end of the month, weather permitting. Chief Lee reminded the Board and public to check their smoke detectors. Detectors have a life expectancy of 8 years.

B. Conferences, Meetings and General Communications.

GM Hagemann reported the wastewater plant had several security alarms related to the door on the backup generator room. Jeff Cedillos reported that new alarm components were ordered and the security system will be upgraded to a commercial system by Great Western Alarm. This should prevent any future “false” alarms.

5. CONSENT ITEMS

Director Helenius made a motion to approve the Consent Items. It was seconded by Director Berry and passed with a roll call vote 5-0.

AYES: Lynn Helenius
Kristin Berry
Howie Kennett
Ara Najarian
Pete Kelley

NOES: None

ABSENT: None

6. DISCUSSION OF PULLED CONSENT ITEMS: None

7. BUSINESS ITEMS:

A. Presentation of the FY 2021-22 Financial Audit

Johnathan Abadesco from Fedak and Brown, LLC presented the Draft FY 2021 -22 Audit to the Board. Mr. Abadesco reported that their firm reported a “clean” audit, with no reportable actions. He noted that there were no difficulties performing the audit and expressed their appreciation to District staff in assisting with the Audit. The net position of the District increased by \$260,411. The total revenues decreased by \$79,341 and the expenses increased by \$52,339. The Board received the report and accepted the FY 2021-22 Audit “as is” with no changes. The motion was made by Director Najarian It was seconded by Director Helenius and passed with a roll call vote 5-0.

AYES: Ara Najarian
Lynn Helenius
Kristin Berry
Howie Kennett
Pete Kelley

NOES: None

ABSENT: None

B. Renew Operation Agreement with Fluid Resource Management for 12 months.

Staff recommended extending the O & M Services Agreement for another 12 months, with the understanding that once the MBR Unit becomes operational (April 2023) FRM will likely need additional Scope of Work to operate both plants. Once the MBR unit is operational any additional operational staff time will be compensated on a Time and Materials basis. The Board directed staff to plan on updating the Operations and Maintenance Scope of Work and soliciting bids for the Operations work prior to the beginning of the next contract cycle (November 1, 2023).

The motion was made by Director Helenius, seconded by Director Berry and passed with a roll call vote 5-0.

AYES: Lynn Helenius
Kristin Berry
Pete Kelley
Howie Kennett
Ara Najarian
Pete Kelley

NOES: None

ABSENT: None

C. Resolution No. 2022-11 Commending Lynn Helenius for her seven years of service to the Avila Beach CSD Board of Directors.

Director Helenius was thanked for her years of service to the District and the community of Avila Beach. Mary Matakovich thanked her for always serving the community to the best of her abilities. The motion was made to adopt Resolution 2022-11 by Director Kelley, seconded by Director Berry, and passed with a roll call vote 5-0.

AYES: Pete Kelley
Kristin Berry
Howie Kennett
Ara Najarian
Lynn Helenius

NOES: None

ABSENT: None

COMMUNICATIONS/CORRESPONDENCE.

None

ADJOURNMENT: The meeting was adjourned at 2:31 P.M.

The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, December 13th, 2022, at 1:00 PM at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,


Brad Hagemann, PE
General Manager