

AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424
Meeting Room and Office – 100 San Luis Street, Avila Beach
Telephone (805) 595-2664 FAX (805) 595-7623
E-Mail avilacsd@gmail.com

AGENDA

“SPECIAL” BOARD MEETING
11:00 AM Wednesday, September 12, 2018

BOARD MEETING LOCATION
100 SAN LUIS STREET
AVILA BEACH, CALIFORNIA

CALL TO ORDER: 11:00 A.M.

1. ROLL CALL: Board Members:

Pete Kelley, President
Lynn Helenius, Vice President
Ara Najarian, Director
Kristen Berry, Director

2. PUBLIC COMMENT

Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on today's agenda** may address the Board now. Please state name and address before addressing the Board and **limit presentations to 3 minutes**. State law does not allow Board action on items not appearing on the agenda.

3. INFORMATION AND DISCUSSION ITEMS

Items of District interest which may be placed on later agendas, or where staff needs to inform Board.

A. County Reports

1. SLO County Sheriff Department
2. CalFire/County Fire Department

B. Reports on Attended Conferences, Meetings, and General Communications of District Interest

4. CONSENT ITEMS:

These items are approved with one motion. Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

- A. Minutes of July 11th, 2018 Special Meeting
- B. Monthly Financial Review for July and August

- C. General Manager and District Engineer Report
- D. Water and Wastewater Superintendent Reports for July and August

5. DISCUSSION OF PULLED CONSENT ITEMS

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

6. BUSINESS ITEMS: Items where Board action is called for.

- A. Removal and Replacement of Wood Storage Building at WWTP
(Action Required: Receive Report and Authorize Staff to request quotes for demolition of existing wood building and purchase of a Cargo Container or Provide Other Direction to Staff)
- B. Fluid Resources Management Operation and Maintenance Contract Renewal
(Action Required: Receive Report and Extend Operations and Maintenance Contract for Another Year or Provide Other Direction to Staff)
- C. Revision to Schedule for Payment of Water and Sewer Connection Fees
(Action Required: Receive Report and Provide Direction to Staff)
- D. Board Director Vacancy
(Action Required: Receive Report and Consider Appointing a New Board Member to fill former Director Dewese's vacancy)
- E. Water Tank #2 Repair Options and Recommended Actions
(Action Required: Receive Report and Authorize Staff to Execute a Professional Services Contract with Advanced Technical Services (ATS) for preparation of bid documents or Provide Other Direction to Staff)

7. COMMUNICATIONS/ CORESPONDENCE

At this time, any Director or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

8. Optional Tour of the District's Wastewater Treatment Plant located at 2850 Avila Beach Drive (intersection of San Miguel Street and Avila Beach Drive). The public is invited to the tour but will need to provide their own transportation to the Plant.

9. Adjourn to next regularly scheduled meeting on Wednesday, October 10th, 2018 at 11:00 a.m.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 100 San Luis Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.

MINUTES OF REGULAR MEETING
July 11th, 2018

1. CALL TO ORDER

President Pete Kelley called the regular meeting of the Board of Directors of the Avila Beach Community Services District, to order at 11:00 a.m. on the above date, in the Avila Beach Community Service District Building 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present: Pete Kelley
 Lynn Helenius
 Eric DeWeese

Absent: Kristin Berry
 Ara Najarian

Staff Present: Brad Hagemann, General Manager and District Engineer
 Kristi Dibbern, Accounting Clerk
 Krista Young, Operations Manager FRM

3. PUBLIC COMMENTS

Shirley Goetz, of Avila Beach had several questions for the Board regarding the Avila Beach Bird Sanctuary. She submitted revisions to the draft June 13th Board Meeting minutes. Ms. Goetz asked President Kelley several questions regarding his involvement in the Bird Sanctuary and relationship and knowledge of Mr. Geihs. President Kelley could not offer Ms. Goetz additional information other than he was an acquaintance of Mr. Geihs.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

1. SLO Sheriff:

Sheriff Jim Voge reported 82 calls for service during June. The calls included 16 suspicious persons calls, 20 disturbances, 2 petty thefts and 2 burglaries. No phone scams were reported this month. At the Pirate's Cove parking lot a window of a car was smashed in order to steal a purse. Sheriff Voge reported the Fourth of July was extremely busy and difficult to enforce at Pirate's Cove. A better law enforcement strategy will be implemented for next Fourth of July. Voge stated that from a law enforcement standpoint the Pirate's Cove parking lot should be paved, and more law enforcement units should be assigned to the area and access should be limited to daylight hours.

Cal Fire Report:

GM Hagemann reported the following for Cal Fire Battalion Chief Paul Lee: Cal Fire received 64 reported calls for service, 36 were for medical aid. There was an increase in calls, due to the number of tourists in town. Warm summer weather has caused several fires throughout the state. All equipment has been staffed and National Guard is assisting with several state fires. Cave Landing has been approved for additional funding for vegetation management project. As a reminder please weed whack before 10 a.m. in the morning.

B. Reports on Conferences, Meetings and General Communications.

A Sexual Harassment Training workshop, is scheduled in Avila at the District office by CSDA. The number of confirmed attendees is very low. Kristi will contact our Board Members to confirm whether or not the workshop is cancelled by CSDA.

5. CONSENT ITEMS

President Kelley introduced the consent items and inquired if any member of the Board or public wished to address any items.

- A. Minutes of June 13th, 2018 Regular Meeting
- B. Monthly Financial Review for June
- C. General Manager and District Engineer Report
- D. Water and Wastewater Superintendent Report for June

Lynn Helenius stated that she is in support of Vicki Book's letter regarding the trash problem near Kraken Coffee. GM Hagemann mentioned the District could adopt an ordinance regarding trash removal within the District boundaries. The City of San Luis Obispo ordinance states that trash bins must be off the street within 24 hours of pickup. Dr. Orth asked if there are other areas in Avila with the same issue. Director Kelley suggested our attorney put together an ordinance regarding garbage to approve during a future meeting.

On July 10th Ms. Goetz provided suggested revisions to the June 13th meeting minutes. GM Hagemann provided revised minutes in a red-line format. Ms. Goetz stated that she did not have any problems with the revisions. Director DeWeese made the motion to adopt the consent items including the suggested revisions to the June 13th meeting minutes. Director Helenius seconded the motion and it passed with a roll call vote 3 - 0. Adopting minutes as amended.

AYES: Lynn Helenius
Pete Kelley
Eric DeWeese

NOES: None

ABSENT: Ara Najarian

Kristin Berry

6. **DISCUSSION OF PULLED CONSENT ITEMS.**

None.

7. **BUSINESS ITEMS:** Items where Board action is called for.

A. Consolidation of General Election

GM Hagemann explained to the Board and public that it is in District's best financial interest to consolidate the election process with the County's election process. Staff recommends the Board adopt Resolution No. 2018-08. The Board is looking at significant Board turn over in December if the existing Directors Helenius, Kelley, Najarian and Berry do not re-apply. Staff asked for clarity on which Board Members plan on returning so potential candidates can be pursued. Director Kelley made the motion to adopt Resolution No. 2018-08. Director DeWeese seconded the motion and it passed with a roll call vote 3-0.

AYES: Pete Kelley
Eric DeWeese
Lynn Helenius

NOES: None

ABSENT: Ara Najarian
Kristin Berry

B. Mr. Jeff Garris requested consideration on his current water bill due to a water line leak at 244 First Street. District Policy 3038 allows staff to provide a reduction in this situation on the sewer

portion of the utility bill in accordance with District Policy #3038. The Board concurred with the District's policy to reduce the sewer portion of Mr. Garris' bill.

C. Resolution of Appreciation No. 2018-07 for Board Member, Mr. Eric DeWeese.

President Kelley read the resolution in appreciation for board member, Mr. Eric DeWeese. President Kelley made the motion to accept the Resolution No. 2018-07, Director Helenius seconded the motion. By acclamation the Resolution was adopted.

8. **COMMUNICATIONS:**

President Kelley commented on resident and business owner, Michael Kidd's letter which was included in the Board Packet. Mr. Kidd was concerned that the majority of the water was being paid for by 5 large businesses in the District. After consulting the water billing statements Residential and Multi-Family users consume and pay for 76% of the total water used in Avila.

GM Hagemann mentioned that the Chevron Avila Pointe Real Estate Division requested the District return the unused portion of the \$30,000 deposit Chevron made in 2013 to cover District staff costs. Staff has used approximately \$10,000 and has returned the balance. Staff time included working with Chevron on water demand for the project and other meetings related to Avila Pointe. Staff indicated that they did not anticipate the project moving forward in the near future and therefore requested the District return the balance of the deposit.

ADJOURNMENT: The meeting was adjourned at 12:05 p.m.

The next regular meeting of the Avila Beach Community Services District is scheduled for Wednesday, August 15th, 2018 at 11:00 AM at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.


Respectfully submitted,

Brad Hagemann, PE
General Manager

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: September 12th, 2018

SUBJECT: Monthly Financial Review for July 2018

Recommendation:

Receive and file report.

Overall Monthly Summary

During July the District made deposits in the amount of \$86,757.89 and experienced \$210,178.53 in expenses (cash basis). Tax revenues for this time of year are typically low and the July expenses were relatively high. A refund check was issued to Chevron for the Avila Point Project in the amount of \$20,309.63. The light fixtures at the District office were replaced in the amount of \$1,193.72. The fixture changes were recommended by a PG&E assessment team in order to save on energy usage in future months. The Secondary Clarifier repairs were made in the amount of \$5,063.52. State water, Lopez water and the drought buffer were paid in the amount of \$121,402.03. Additionally, SDRMA insurance is paid annually in July totaling \$15,875.57. The deposits by fund and checks by fund are provided as an attachment to this report. Income in July included \$8,365.58 in County tax income and \$96,186.26 in monthly water and sewer fees. Detailed financial reports including a Balance Sheet, Deposits by Fund, Checks by Fund, as well as, a Profit and Loss Sheet for July are provided for your information.

Utility Service Billing

The District billed approximately \$106,590.25 in water and sewer service charges in July. Customer Rate Assistance amounted in a reduction of billing charges to the District in the amount of \$516.97.

The August 2018 water & sewer billing statements reflected the new rates which were approved by the Board in the FY 2018/19 Budget (5% Water increase and 10% Sewer increase). Rate Assistance for low income families was increased to 20%.

Operation and Maintenance

The Fluid Resource Management (FRM) Statement for July 2018 is included.

Avila Beach Community Services District
Profit & Loss
July 2018

	<u>Jul 18</u>
Ordinary Income/Expense	
Income	
4000 · Income Summary	
4010 · Operating Revenue	96,186.26
4012 · Solid Waste Franchise Fee	1,615.82
4030 · County Taxes	8,365.58
4050 · Harbor Charges	
4052 · Front Street Lighting	221.41
4053 · WWTP O&M	12,834.00
	<hr/>
Total 4050 · Harbor Charges	13,055.41
4600 · Interest Income	11,724.71
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Total 4000 · Income Summary	130,947.78
4290 · Point Avila Deposit	-20,309.63
	<hr/>
Total Income	110,638.15
	<hr/>
Gross Profit	110,638.15
Expense	
5100 · Merchant Credit Card Fees TIB	446.40
5200 · Payroll Expenses	
5210 · Gross Wages	
5211 · Regular Pay	3,027.27
5012 · Holiday Pay	160.74
5014 · Sick Pay	0.00
5016 · Vacation Pay	0.00
	<hr/>
Total 5210 · Gross Wages	3,188.01
5230 · Payroll Taxes	54.92
5240 · Health & Medical Exp.	
5242 · Health Ins / Other	600.00
	<hr/>
Total 5240 · Health & Medical Exp.	600.00
5250 · PERS Company Pd Expense	
5254 · PERS Co Pd Kathy	9,218.00
5256 · PERS Co Pd Kristi	1,227.66
	<hr/>
Total 5250 · PERS Company Pd Expense	10,445.66
5260 · Work Comp Insurance	640.08
5280 · Payroll Administration & Misc.	102.32
	<hr/>
Total 5200 · Payroll Expenses	15,030.99

Avila Beach Community Services District
Profit & Loss
July 2018

	<u>Jul 18</u>
6000 · Administrative Overheads	
6102 · Accounting	715.00
6115 · Bank Service Charges	0.00
6120 · Dues & Subscriptions	19.08
6130 · LAFCo Fees	5,148.34
6135 · Legal	203.20
6140 · Office Supplies & Postage	572.22
6150 · Rate Assistance	741.00
6160 · Training	75.00
6170 · Website	200.00
Total 6000 · Administrative Overheads	<u>7,673.84</u>
6500 · Operating Expenses	
6503 · Chemicals	6,766.50
6505 · Contract Labor O & M	2,000.00
6506 · Contract Labor GM	5,500.00
6520 · Equipment Repair & Maint.	
6522 · Equip. Rep. & Maint-Avila & HD	587.48
6524 · Equip. Rep. & Maint. Avila Only	471.02
Total 6520 · Equipment Repair & Maint.	<u>1,058.50</u>
6525 · Fat Oil & Grease (FOG)	1,137.99
6535 · Insurance P/L	1,323.04
6540 · Lab Tests	2,775.40
6550 · Operating Supplies	169.95
6567 · Repairs, Building	1,313.72
6580 · Solids Handling	3,835.00
6585 · Telephone / Internet	529.60
6590 · Utilities	3,346.50
Total 6500 · Operating Expenses	<u>29,756.20</u>
6800 · Water	
6802 · Lopez	50,859.66
6805 · State Water	70,542.37
Total 6800 · Water	<u>121,402.03</u>
Total Expense	<u>174,309.46</u>
Net Ordinary Income	-63,671.31

2:20 PM
09/05/18
Accrual Basis

Avila Beach Community Services District
Profit & Loss
July 2018

	<u>Jul 18</u>
Other Income/Expense	
Other Income	
7200 · Non-Operating Income	
7210 · Connection Fees	68,255.82
Total 7200 · Non-Operating Income	<u>68,255.82</u>
Total Other Income	68,255.82
Other Expense	
8200 · Non-Operating Expenses	
8230 · Capital Purchases in Prog Sani	
8241 · WW-5 Misc. Projects	5,063.52
8242 · WW-4 Collctn Ln Re	406.97
Total 8230 · Capital Purchases in Prog Sani	<u>5,470.49</u>
Total 8200 · Non-Operating Expenses	<u>5,470.49</u>
Total Other Expense	<u>5,470.49</u>
Net Other Income	<u>62,785.33</u>
Net Income	<u><u>-885.98</u></u>

Avila Beach Community Services District
Balance Sheet
 As of July 31, 2018

	Jul 31, 18
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash Summary	
1005 · Customer Cash	223.39
1008 · Petty Cash	66.80
1010 · Pacific Premier Checking	278,841.85
1050 · LAIF	2,977,213.58
	3,256,345.62
Total 1000 · Cash Summary	3,256,345.62
Total Checking/Savings	3,256,345.62
Accounts Receivable	
1200 · *Accounts Receivable	137,907.12
	137,907.12
Total Accounts Receivable	137,907.12
Other Current Assets	
1250 · Receivables	
1255 · Interest Receivable	5,144.80
1270 · Taxes Receivable	7,820.07
1280 · Water & Sewer Billings	129,022.15
	141,987.02
Total 1250 · Receivables	141,987.02
1400 · Prepaid Summary	
1410 · Prepaid Insurance	14,553.54
1420 · Prepaid State Water	37,428.60
1400 · Prepaid Summary - Other	-0.01
	51,982.13
Total 1400 · Prepaid Summary	51,982.13
Total Other Current Assets	193,969.15
Total Current Assets	3,588,221.89
Fixed Assets	
1600 · Fixed Assets & Acc. Depr.	
1605 · Office Equipment	
1606 · Copier Samsung 2012	8,233.58
1609 · Office Equipment Accum Depr	-8,233.59
	-0.01
Total 1605 · Office Equipment	-0.01
1610 · Fixed Asset -Office & Admin.	
1612 · Office Furniture cost	4,526.21
1614 · Office Furniture Accum Dep.	-4,526.21
	0.00
Total 1610 · Fixed Asset -Office & Admin.	0.00
1620 · Fixed Assets - Sanitary	
1622 · Land	60,314.10
1626 · Collection Assets	
1627 · Collection Assets Cost	1,318,875.26
1628 · Collect Assets Accum Depr	-399,237.22
	919,638.04

Avila Beach Community Services District
Balance Sheet
 As of July 31, 2018

	Jul 31, 18
Total 1626 · Collection Assets	919,638.04
1630 · Disposal Equipment	
1631 · Disposal Equip Cost	523,122.64
1632 · Disposal Equip Accum Depr	-264,042.83
Total 1630 · Disposal Equipment	259,079.81
1635 · Treatment Plant	
1636 · Treatment Plant Original	105,000.00
1637 · Treatment Plant Addition	2,049,098.30
1638 · Treatment Plant Accum Dep	-1,043,684.59
Total 1635 · Treatment Plant	1,110,413.71
1642 · Treatment Equipment	
1643 · Treatment Equip Cost	1,000,455.00
1644 · Treatment Equip Accum Depr	-524,698.87
1642 · Treatment Equipment - Other	205,485.61
Total 1642 · Treatment Equipment	681,241.74
Total 1620 · Fixed Assets - Sanitary	3,030,687.40
1650 · Fixed Assets - Water	
1652 · Equipment	
1653 · Equipment Cost	21,136.28
1654 · Equipment Accum Depr	-21,136.28
Total 1652 · Equipment	0.00
1656 · Distribution Assets	
1657 · Distribution Assets Cost	1,140,860.50
1658 · Dist Assets Accum Depr	-590,709.56
Total 1656 · Distribution Assets	550,150.94
Total 1650 · Fixed Assets - Water	550,150.94
1680 · Structures - Fixed Asset	
1681 · Structures GFAAG - Sani & FA	29,810.00
1682 · Gen / Fire Accum Dep	-29,810.00
Total 1680 · Structures - Fixed Asset	0.00
1690 · Construction in Progress	123,333.82
Total 1600 · Fixed Assets & Acc. Depr.	3,704,172.15
Total Fixed Assets	3,704,172.15
Other Assets	
1800 · Deferred Outflows of Resources	39,579.00
Total Other Assets	39,579.00
TOTAL ASSETS	7,331,973.04
LIABILITIES & EQUITY	
Liabilities	

Avila Beach Community Services District
Balance Sheet
As of July 31, 2018

	Jul 31, 18
Current Liabilities	
Accounts Payable	
2100 · Accounts Payable	93,166.70
Total Accounts Payable	93,166.70
Credit Cards	
2350 · Home Depot CC	17.18
Total Credit Cards	17.18
Other Current Liabilities	
2200 · Payroll Liabilities	
2260 · Vacation Payable	221.90
2262 · Sick Pay Accrued	1,464.50
2201 · Accrued Payroll	3,693.88
2240 · Health Insurance	
2241 · Employee	0.01
Total 2240 · Health Insurance	0.01
2250 · PERS Liability	221.86
Total 2200 · Payroll Liabilities	5,602.15
2300 · Deposits Held	
2303 · Water Deposits Held	7,580.00
2304 · Fire Station Deposit	2,000.00
Total 2300 · Deposits Held	9,580.00
Total Other Current Liabilities	15,182.15
Total Current Liabilities	108,366.03
Long Term Liabilities	
2400 · Net Pension Liability	126,121.00
2500 · Deferred Inflows of Resources	16,201.00
Total Long Term Liabilities	142,322.00
Total Liabilities	250,688.03
Equity	
3900 · Retained Earnings	7,082,170.99
Net Income	-885.98
Total Equity	7,081,285.01
TOTAL LIABILITIES & EQUITY	7,331,973.04

Avila Beach Community Services District
Deposits by Fund
 July 2018

09/05/18

Type	Date	Memo	Split	Amount	Balance
General / Admin					
Deposit	07/09/2018	TCF JUNE 18 ME IMPR # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-429.46	-429.46
Deposit	07/24/2018	from Customer Cash acct	1010 · Pacific Premier Ch...	-485.35	-914.81
Deposit	07/26/2018	TCF FY 18 YE Balance IMPR # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-2,463.20	-3,378.01
Deposit	07/31/2018	Office Supplies	1010 · Pacific Premier Ch...	0.00	-3,378.01
Total General / Admin					
Lights					
Deposit	07/09/2018	TCF JUNE 18 ME IMPR # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-30.67	-30.67
Deposit	07/26/2018	TCF FY 18 YE Balance IMPR # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-175.94	-206.61
Total Lights					
Sanitary					
Deposit	07/02/2018	Sani Rec	1010 · Pacific Premier Ch...	-1,076.09	-1,076.09
Deposit	07/02/2018	Rate Assistance	1010 · Pacific Premier Ch...	24.82	-1,051.27
Deposit	07/02/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-1,051.27
Deposit	07/02/2018	1/2 Other 2	1010 · Pacific Premier Ch...	83.90	-967.37
Deposit	07/03/2018	Sani Rec	1010 · Pacific Premier Ch...	-1,784.63	-2,752.00
Deposit	07/03/2018	Rate Assistance	1010 · Pacific Premier Ch...	16.55	-2,735.45
Deposit	07/03/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-2,735.45
Deposit	07/03/2018	1/2 Other 2	1010 · Pacific Premier Ch...	55.17	-2,680.28
Deposit	07/09/2018	Sani Rec	1010 · Pacific Premier Ch...	-13,105.38	-15,785.66
Deposit	07/09/2018	Rate Assistance	1010 · Pacific Premier Ch...	24.82	-15,760.84
Deposit	07/09/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-15,760.84
Deposit	07/09/2018	1/2 Other 2	1010 · Pacific Premier Ch...	95.17	-15,665.67
Deposit	07/09/2018	COMMUNITY PARK RESTROOMS - SEWER 6/1 - 6/25/18	1010 · Pacific Premier Ch...	-680.85	-16,346.52
Deposit	07/09/2018	SLO Co Irrigation Booked separately 7/9/18 - COMMUNITY PARK R...	1010 · Pacific Premier Ch...	680.85	-15,665.67
Deposit	07/09/2018	TCF JUNE 18 ME - Waste	1010 · Pacific Premier Ch...	-617.65	-16,283.32
Deposit	07/10/2018	Sani Rec	1010 · Pacific Premier Ch...	-1,203.99	-17,487.31
Deposit	07/10/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-17,487.31
Deposit	07/10/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-17,487.31
Deposit	07/10/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-55.17	-17,542.48
Deposit	07/11/2018	Sani Rec	1010 · Pacific Premier Ch...	-1,897.95	-19,440.43
Deposit	07/11/2018	Rate Assistance	1010 · Pacific Premier Ch...	24.82	-19,415.61
Deposit	07/11/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-19,415.61
Deposit	07/11/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-19,415.61
Deposit	07/12/2018	Sani Rec	1010 · Pacific Premier Ch...	-4,255.18	-23,670.79
Deposit	07/12/2018	Rate Assistance	1010 · Pacific Premier Ch...	59.58	-23,611.21
Deposit	07/12/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-23,611.21

**Avila Beach Community Services District
Deposits by Fund
July 2018**

09/05/18

Type	Date	Memo	Split	Amount	Balance
Deposit	07/12/2018	1/2 Other 2	1010 · Pacific Premier Ch...	364.15	-23,247.06
Deposit	07/13/2018	Sani Rec	1010 · Pacific Premier Ch...	-2,926.16	-26,173.22
Deposit	07/13/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-26,173.22
Deposit	07/13/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-26,173.22
Deposit	07/13/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-128.70	-26,301.92
Deposit	07/18/2018	Sani Rec	1010 · Pacific Premier Ch...	-7,489.20	-33,791.12
Deposit	07/18/2018	Rate Assistance	1010 · Pacific Premier Ch...	33.10	-33,758.02
Deposit	07/18/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-33,758.02
Deposit	07/18/2018	1/2 Other 2	1010 · Pacific Premier Ch...	1,474.24	-32,283.78
Deposit	07/19/2018	Sani Rec	1010 · Pacific Premier Ch...	-1,689.15	-33,972.93
Deposit	07/19/2018	Rate Assistance	1010 · Pacific Premier Ch...	8.27	-33,964.66
Deposit	07/19/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-33,964.66
Deposit	07/19/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-22.70	-33,987.36
Deposit	07/24/2018	Sani Rec	1010 · Pacific Premier Ch...	-1,945.62	-35,932.98
Deposit	07/24/2018	Rate Assistance	1010 · Pacific Premier Ch...	8.27	-35,924.71
Deposit	07/24/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-35,924.71
Deposit	07/24/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-129.91	-36,054.62
Deposit	07/24/2018	Ferguson's Refund ck	1010 · Pacific Premier Ch...	-271.50	-36,326.12
Deposit	07/25/2018	Sani Rec	1010 · Pacific Premier Ch...	-168.45	-36,494.57
Deposit	07/25/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-36,494.57
Deposit	07/25/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-36,494.57
Deposit	07/25/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-55.17	-36,549.74
Deposit	07/25/2018	Sani Rec	1010 · Pacific Premier Ch...	-674.73	-37,224.47
Deposit	07/25/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-37,224.47
Deposit	07/25/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-37,224.47
Deposit	07/25/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-37,224.47
Deposit	07/26/2018	TCF FY 18 YE Balance - Waste	1010 · Pacific Premier Ch...	-3,615.57	-40,840.04
Deposit	07/28/2018	Sani Rec	1010 · Pacific Premier Ch...	-1,089.10	-41,929.14
Deposit	07/28/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-41,929.14
Deposit	07/28/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-41,929.14
Deposit	07/28/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-0.37	-41,929.51
Deposit	07/30/2018	Sani Rec	1010 · Pacific Premier Ch...	-1,750.19	-43,679.70
Deposit	07/30/2018	Rate Assistance	1010 · Pacific Premier Ch...	43.90	-43,635.80
Deposit	07/30/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-43,635.80
Deposit	07/30/2018	1/2 Other 2	1010 · Pacific Premier Ch...	92.86	-43,542.94
Deposit	07/31/2018	\$ 201.20 BALANCE ADJ CCS	1010 · Pacific Premier Ch...	-100.60	-43,643.54
Total Sanitary					-43,643.54
Solid Waste					

Avila Beach Community Services District
Deposits by Fund
 July 2018

09/05/18

Type	Date	Memo	Split	Amount	Balance
Deposit	07/03/2018	May Waste Connections Franchise Fee SW	1010 · Pacific Premier Ch...	-1,615.82	-1,615.82
Total Solid Waste					
Water					
Deposit	07/02/2018	Water Rec	1010 · Pacific Premier Ch...	-935.22	-935.22
Deposit	07/02/2018	Rate Assistance	1010 · Pacific Premier Ch...	24.83	-910.39
Deposit	07/02/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-910.39
Deposit	07/02/2018	1/2 Other 2	1010 · Pacific Premier Ch...	83.91	-826.48
Deposit	07/03/2018	Water Rec	1010 · Pacific Premier Ch...	-1,053.28	-1,879.76
Deposit	07/03/2018	Rate Assistance	1010 · Pacific Premier Ch...	16.55	-1,863.21
Deposit	07/03/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-1,863.21
Deposit	07/03/2018	1/2 Other 2	1010 · Pacific Premier Ch...	55.18	-1,808.03
Deposit	07/09/2018	Water Rec	1010 · Pacific Premier Ch...	-15,747.70	-17,555.73
Deposit	07/09/2018	Rate Assistance	1010 · Pacific Premier Ch...	24.83	-17,530.90
Deposit	07/09/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-17,530.90
Deposit	07/09/2018	1/2 Other 2	1010 · Pacific Premier Ch...	95.18	-17,435.72
Deposit	07/09/2018	FRONT ST IRRIGATIN 6/1 - 6/25/18	1010 · Pacific Premier Ch...	-476.96	-17,912.68
Deposit	07/09/2018	COMMUNITY PARK RESTROOMS - WATER 6/1 - 6/25/18	1010 · Pacific Premier Ch...	-487.80	-18,400.48
Deposit	07/09/2018	SAN JUAN PARK IRRIGATION 6/1 - 6/25/18	1010 · Pacific Premier Ch...	-1,831.96	-20,232.44
Deposit	07/09/2018	SLO Co Irrigation Booked separately 7/9/18 - FRONT ST IRRIGATIO...	1010 · Pacific Premier Ch...	476.96	-19,755.48
Deposit	07/09/2018	SLO Co Irrigation Booked separately 7/9/18 - SAN JUAN PARK IRRI...	1010 · Pacific Premier Ch...	1,831.96	-17,923.52
Deposit	07/09/2018	SLO Co Irrigation Booked separately 7/9/18 - COMMUNITY PARK R...	1010 · Pacific Premier Ch...	487.80	-17,435.72
Deposit	07/09/2018	TCF JUNE 18 ME IMPR # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-153.38	-17,589.10
Deposit	07/10/2018	Water Rec	1010 · Pacific Premier Ch...	-1,331.70	-18,920.80
Deposit	07/10/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-18,920.80
Deposit	07/10/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-18,920.80
Deposit	07/10/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-55.18	-18,975.98
Deposit	07/11/2018	Water Rec	1010 · Pacific Premier Ch...	-1,571.80	-20,547.78
Deposit	07/11/2018	Rate Assistance	1010 · Pacific Premier Ch...	24.83	-20,522.95
Deposit	07/11/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-20,522.95
Deposit	07/11/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-20,522.95
Deposit	07/12/2018	Water Rec	1010 · Pacific Premier Ch...	-3,756.56	-24,279.51
Deposit	07/12/2018	Rate Assistance	1010 · Pacific Premier Ch...	59.58	-24,219.93
Deposit	07/12/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-24,219.93
Deposit	07/12/2018	1/2 Other 2	1010 · Pacific Premier Ch...	364.16	-23,855.77
Deposit	07/12/2018	Adj Nancy Bell (.03) short	1010 · Pacific Premier Ch...	0.03	-23,855.74
Deposit	07/13/2018	Water Rec	1010 · Pacific Premier Ch...	-3,018.17	-26,873.91
Deposit	07/13/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-26,873.91
Deposit	07/13/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-26,873.91
Deposit	07/13/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-128.71	-27,002.62

Avila Beach Community Services District
Deposits by Fund
 July 2018

09/05/18

Type	Date	Memo	Split	Amount	Balance
Deposit	07/18/2018	Water Rec	1010 · Pacific Premier Ch...	-4,775.91	-31,778.53
Deposit	07/18/2018	Rate Assistance	1010 · Pacific Premier Ch...	33.10	-31,745.43
Deposit	07/18/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-31,745.43
Deposit	07/18/2018	1/2 Other 2	1010 · Pacific Premier Ch...	1,474.25	-30,271.18
Deposit	07/19/2018	Water Rec	1010 · Pacific Premier Ch...	-1,988.82	-32,260.00
Deposit	07/19/2018	Rate Assistance	1010 · Pacific Premier Ch...	8.28	-32,251.72
Deposit	07/19/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-32,251.72
Deposit	07/19/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-22.70	-32,274.42
Deposit	07/24/2018	Water Rec	1010 · Pacific Premier Ch...	-1,724.93	-33,999.35
Deposit	07/24/2018	Rate Assistance	1010 · Pacific Premier Ch...	8.28	-33,991.07
Deposit	07/24/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-33,991.07
Deposit	07/24/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-129.91	-34,120.98
Deposit	07/25/2018	Water Rec	1010 · Pacific Premier Ch...	-327.15	-34,448.13
Deposit	07/25/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-34,448.13
Deposit	07/25/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-34,448.13
Deposit	07/25/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-55.18	-34,503.31
Deposit	07/25/2018	Water Rec	1010 · Pacific Premier Ch...	-487.59	-34,990.90
Deposit	07/25/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-34,990.90
Deposit	07/25/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-34,990.90
Deposit	07/25/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-34,990.90
Deposit	07/26/2018	TCF FY 18 YE Balance IMPR # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-879.71	-35,870.61
Deposit	07/28/2018	Water Rec	1010 · Pacific Premier Ch...	-1,014.80	-36,885.41
Deposit	07/28/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-36,885.41
Deposit	07/28/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-36,885.41
Deposit	07/28/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-0.38	-36,885.79
Deposit	07/30/2018	Water Rec	1010 · Pacific Premier Ch...	-1,041.39	-37,927.18
Deposit	07/30/2018	Rate Assistance	1010 · Pacific Premier Ch...	43.90	-37,883.28
Deposit	07/30/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-37,883.28
Deposit	07/30/2018	1/2 Other 2	1010 · Pacific Premier Ch...	92.86	-37,790.42
Deposit	07/31/2018	\$ 201.20 BALANCE ADJ Ccs	1010 · Pacific Premier Ch...	-100.60	-37,891.02
Total Water				-37,891.02	-37,891.02
TOTAL				-86,735.00	-86,735.00

Avila Beach Community Services District
Checks by Fund w/Accounts
 July 2018

09/05/18

Type	Date	Num	Name	Memo	Account	Amount	Balance
General / Admin							
Check	07/02/2018	2067	SLO CO Auditor Controller	LAFCo Fees 18/19 Inv. 7/1/18	6130 · LAFCo Fees	5,148.34	5,148.34
Check	07/02/2018		Bankcard MTOT Disc		5100 · Merchant Credit Card Fe...	446.40	5,594.74
Check	07/03/2018	2071	Nikki Engle Bookkeeping	Inv. 1873 6/28/18	6102 · Accounting	247.50	5,842.24
Check	07/03/2018	2077	SDRMA General Policy	General Policy Property Liability Package 2018/1...	1410 · Prepaid Insurance	5,080.50	10,922.74
Check	07/03/2018	2078	SDRMA Work Comp	Invoice #62853 FY 2018-19 Member # 7017 Wor...	5260 · Work Comp Insurance	640.08	11,562.82
Check	07/03/2018		Public Employees Retirement System	1674878206 Kathy Richardson Inv. 10000001534...	5254 · PERS Co Pd Kathy	9,218.00	20,780.82
Check	07/03/2018		Public Employees Retirement System	1674878206 Kristi Dibbern Inv. 10000001534549...	5256 · PERS Co Pd Kristi	1,009.00	21,789.82
Check	07/03/2018	2079	VOID	VOID: void check - misprint	6115 · Bank Service Charges	0.00	21,789.82
Check	07/05/2018	EFT	Adobe.com		6140 · Office Supplies & Postage	14.99	21,804.81
Check	07/05/2018		U.S. Postal Service		6140 · Office Supplies & Postage	12.30	21,817.11
Check	07/10/2018	2080	Hagemann & Associates	June 24th, 2018- July 7th, 2018 (40%)	6506 · Contract Labor GM	2,200.00	24,017.11
Check	07/10/2018	2086	Chevron	Refunded to Avila Point Chevron	4290 · Point Avila Deposit	20,309.63	44,326.74
Check	07/10/2018	2082	Buck Summers	Bulletin Board and Signage	6567 · Repairs, Building	120.00	44,446.74
Check	07/10/2018	EFT	Cal Tec Computers	computer repairs	6524 · Equip. Rep. & Maint. Avila...	40.00	44,486.74
Check	07/10/2018		U.S. Postal Service	Port Billing	6140 · Office Supplies & Postage	2.42	44,489.16
Check	07/11/2018	2087	Nikki Engle Bookkeeping	Inv. 1877 7/3/18	6102 · Accounting	247.50	44,736.66
Check	07/11/2018	2088	Creative Technologies, Inc.	Inv. 3993 7/3/18 Water Statements of Rate Notifi...	6140 · Office Supplies & Postage	174.98	44,911.64
Check	07/11/2018	EFT	Public Employees Retirement System	Kristi 7/1 - 7/15/18	2250 · PERS Liability	156.56	45,068.20
Check	07/11/2018	EFT	Public Employees Retirement System	Kristi 7/1 - 7/15/18	5256 · PERS Co Pd Kristi	29.45	45,097.65
Check	07/15/2018	EFT	Charter	Acct #. 8245100980033571	6585 · Telephone / Internet	199.95	45,297.60
Check	07/23/2018	2090	Shipsey & Seitz	Audit Letter	6135 · Legal	123.20	45,420.80
Check	07/23/2018	2090	Shipsey & Seitz	Law Library	6135 · Legal	80.00	45,500.80
Check	07/23/2018	2091	Nikki Engle Bookkeeping	Inv. 1890 7/17/18	6102 · Accounting	220.00	45,720.80
Check	07/23/2018	2093	Fire Chief Association of San Luis Obi...	Haz Mat Fee 2018/19	6505 · Contract Labor O & M	2,000.00	47,720.80
Check	07/23/2018	2094	Creative Technologies, Inc.	Inv. 4018 7/17/18 Statements Rate Increase Letter	6140 · Office Supplies & Postage	212.71	47,933.51
Check	07/23/2018	2096	Chaparral Business Supplies	Inv. #428184 7/16/18	6524 · Equip. Rep. & Maint. Avila...	431.02	48,364.53
Check	07/23/2018	2097	Staples	Office Supplies	6140 · Office Supplies & Postage	137.64	48,502.17
Check	07/24/2018		SiriusXM	7/24 - 8/9/18	6120 · Dues & Subscriptions	19.08	48,521.25
Check	07/25/2018		CSDA San Luis Obispo County Chapter	Brad, Kristi, Pete, Eric, & Ara	6160 · Training	25.00	48,546.25
Check	07/25/2018		CSDA San Luis Obispo County Chapter	Brad, Kristi, Pete, Eric, & Ara	6160 · Training	25.00	48,571.25
Check	07/25/2018		CSDA San Luis Obispo County Chapter	Brad, Kristi, Pete, Eric, & Ara	6160 · Training	25.00	48,596.25
Check	07/31/2018	EFT	Digital Deployment	monthly ABCSD Streamline	6170 · Website	200.00	48,796.25
Check	07/31/2018		Staples & Associates	Project # 6217 retrofit lighting Firestation bldg	6567 · Repairs, Building	1,193.72	49,989.97
Total General / Admin							49,989.97
Lights							
Check	07/02/2018	EFT	PG&E	Town Lights acct # 0690976984-3	6590 · Utilities	477.46	477.46
Check	07/02/2018	EFT	PG&E	Colony Lights acct # 5992155362-0	6590 · Utilities	92.89	570.35
Check	07/23/2018	EFT	PG&E	Front St. Lights acct# 5796765606-7	6590 · Utilities	289.10	859.45
Total Lights							859.45
Sanitary							
Check	07/03/2018	2069	Fluid Resource Management	Gloves, Fuel, Chemicals A17157	6550 · Operating Supplies	96.73	96.73
Check	07/03/2018	2069	Fluid Resource Management	Secondary Clarifier #1 Inspection and Repair W1...	8241 · WW-5 Misc. Projects	5,063.52	5,160.25
Check	07/03/2018	2069	Fluid Resource Management	FFR P1 VFD W17095	6522 · Equip. Rep. & Maint-Avil...	529.80	5,690.05
Check	07/03/2018	2069	Fluid Resource Management	First Street Lift Station Generator Install W17114 ...	8242 · WW-4 Collectn Ln Re	406.97	6,097.02
Check	07/03/2018	2069	Fluid Resource Management	Contact Chamber Low Residual Alarm WWTP ...	6522 · Equip. Rep. & Maint-Avil...	329.18	6,426.20
Check	07/03/2018	2070	Speed's, Inc.	Inv. 59026 Solid Waste Hauling 6/12/18	6580 · Solids Handling	1,295.00	7,721.20
Check	07/03/2018	2072	Brenntag Pacific, Inc.	BPI 2911810 6/21/18	6503 · Chemicals	1,226.88	8,948.08

Avila Beach Community Services District
Checks by Fund w/Accounts

09/05/18

July 2018

Type	Date	Num	Name	Memo	Account	Amount	Balance
Check	07/03/2018	2073	Miners Ace Hardware	Account: 126380 6/30/18	6550 · Operating Supplies	73.22	9,021.30
Check	07/03/2018	2077	SDRMA General Policy	General Policy Property Liability Package 2018/1...	1410 · Prepaid Insurance	5,715.57	14,736.87
Check	07/10/2018	2080	Hagemann & Associates	40%	6506 · Contract Labor GM	2,200.00	16,936.87
Check	07/10/2018	2081	Wallace Group, Inc.	FOG Program FY 2017/2018 Inv. 46378	6525 · Fat Oil & Grease (FOG)	1,137.99	18,074.86
Check	07/10/2018	2083	South County Sanitary Service	2 Yd Dumpster	6590 · Utilities	119.73	18,194.59
Check	07/11/2018	2084	Abalone Coast Analytical, Inc.	Statement 07/03/2018 Inv. 4188	6540 · Lab Tests	2,775.40	20,969.99
Check	07/11/2018	2085	Brenntag Pacific, Inc.	BPI 2911811 6/28/18	6503 · Chemicals	1,432.45	22,402.44
Check	07/17/2018	EFT	AT&T	acct # x 0885 Internet	6585 · Telephone / Internet	95.83	22,498.27
Check	07/23/2018	2092	Speed's, Inc.	Inv. 59079 Solid Waste Hauling 6/2618	6580 · Solids Handling	1,245.00	23,743.27
Check	07/23/2018	2095	Brenntag Pacific, Inc.	BPI 2899554 5/24/18	6503 · Chemicals	1,131.56	24,874.83
Check	07/23/2018	EFT	PG&E	Waste Water Plant acct # 6380034236-0 3rd & ...	6590 · Utilities	2,288.94	27,163.77
Check	07/23/2018	EFT	PG&E	Lift Station acct# 6338432238-2	6590 · Utilities	78.38	27,242.15
Check	07/24/2018	2098	Speed's, Inc.	Inv. 59182 Solid Waste Hauling 7/10/18	6580 · Solids Handling	1,295.00	28,537.15
Check	07/24/2018	2099	Brenntag Pacific, Inc.	BPI 2923295 7/5/18	6503 · Chemicals	1,366.15	29,903.30
Check	07/24/2018	2099	Brenntag Pacific, Inc.	BPI 2923296 7/12/18	6503 · Chemicals	1,609.46	31,512.76
Check	07/30/2018	EFT	AT&T	acct # 805 595-7619 618 0	6585 · Telephone / Internet	79.36	31,592.12
Check	07/30/2018	EFT	AT&T	acct # 805 595-9416 904 5	6585 · Telephone / Internet	154.46	31,746.58
Total Sanitary							31,746.58
Water							
Check	07/01/2018	2061	SLO County Public Works	Bd Service and FY 2018-19 Fixed O&M	6805 · State Water	21,101.55	21,101.55
Check	07/03/2018	2074	SLO County Public Works	Inv. 1048 Debt Service FY 2018/19	6802 · Lopez	13,900.17	35,001.72
Check	07/03/2018	2075	SLO County Public Works	Inv. 802 FY 2018-19 O&M Wheeling State Water	6805 · State Water	5,715.38	40,717.10
Check	07/03/2018	2076	SLO County Public Works	Inv. 2654 40% of annual charges Article 14 Char...	6805 · State Water	35,909.20	76,626.30
Check	07/03/2018	2077	SDRMA General Policy	General Policy Property Liability Package 2018/1...	1410 · Prepaid Insurance	5,080.50	81,706.80
Check	07/03/2018	2076	SLO County Public Works	(Drought Buffer) State Water Article 11 Charges	6805 · State Water	4,598.00	86,304.80
Check	07/03/2018	2074	SLO County Public Works	Routine O&M Lopez Water FY 2018/19	6802 · Lopez	36,959.49	123,264.29
Check	07/10/2018	2080	Hagemann & Associates	20%	6506 · Contract Labor GM	1,100.00	124,364.29
Check	07/11/2018	2089	SLO County Public Works	Inv. 2686 CCWA Variable O&M COst per Section...	6805 · State Water	1,117.63	125,481.92
Check	07/11/2018	2089	SLO County Public Works	CCWA Variable O&M Costs per Section 10	6805 · State Water	999.98	126,481.90
Check	07/11/2018	2089	SLO County Public Works	Balance Due for Prior Billing Periods	6805 · State Water	1,100.63	127,582.53
Total Water							127,582.53
TOTAL							210,178.53



FLUID RESOURCE MANAGEMENT

2385 Precision Drive
 Arroyo Grande, CA 93420
 www.frm-ops.com CA Lic #937346

Statement

Date
7/31/18

Phone # 805.597.7100 Fax # 805.597.7171

California Certified Small Business #1120142

To:
 Avila Beach Community Services District
 P.O. Box 309
 191 San Miguel Street
 Avila Beach, CA 93424


Amount Due	Amount Enc.
\$25,844.17	

Date	Transaction	Amount	Balance		
07/31/18	348F11001 Monthly OPS/Maint- INV #F17291. Orig. Amount \$18,307.26.	18,307.26	18,307.26		
06/30/18	348F11001 Monthly OPS/Maint:348FW11001 Water:348AW17001 Add Services water- INV #A17212. Orig. Amount \$464.07.	464.07	18,771.33		
06/30/18	348F11001 Monthly OPS/Maint:348FWW11001 Wastewater:348AWW17002 Add Services Wastewater- INV #A17222. Orig. Amount \$631.77.	631.77	19,403.10		
07/13/18	W16685 First Street Lift Station Pump Swa- INV #W16685. Orig. Amount \$4,352.97.	4,352.97	23,756.07		
07/13/18	W17054 Influent Check Valves Replacement- INV #W17054. Orig. Amount \$1,748.10.	1,748.10	25,504.17		
07/11/18	W17147 WWTP Alternatives Study- INV #W17147. Orig. Amount \$340.00.	340.00	25,844.17		
CURRENT					
1-30 DAYS PAST DUE					
31-60 DAYS PAST DUE					
61-90 DAYS PAST DUE					
OVER 90 DAYS PAST DUE					
Amount Due					
24,748.33	1,095.84	0.00	0.00	0.00	\$25,844.17

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: September 12th, 2018

SUBJECT: Monthly Financial Review for August 2018

Recommendation:

Receive and file report.

Overall Monthly Summary

During August the District made deposits in the amount of \$99,302.50 and experienced \$74,104.48 in expenses (cash basis). The deposits by fund and checks by fund are provided as an attachment to this report. Income in August included \$0 (zero) in County tax income and \$103,473.31 in monthly water and sewer fees. Detailed financial reports including a Balance Sheet, Deposits by Fund, Checks by Fund, as well as, a Profit and Loss Sheet for August are provided for your information

Utility Service Billing

The District billed approximately \$110,452.45 in water and sewer service charges in August. Customer Rate Assistance amounted in a reduction of billing charges to the District in the amount of \$741.00. The increase in operating revenue and the rate assistance discount this month were due to the rate increase and the 20% discount applied for low income customers.

Operation and Maintenance

The Fluid Resource Management (FRM) Statement for August 2018 is included.

Avila Beach Community Services District
Profit & Loss
 August 2018

	Aug 18
Ordinary Income/Expense	
Income	
4000 · Income Summary	
4010 · Operating Revenue	103,473.31
4012 · Solid Waste Franchise Fee	3,186.47
Total 4000 · Income Summary	106,659.78
Total Income	106,659.78
Gross Profit	106,659.78
Expense	
5100 · Merchant Credit Card Fees TIB	343.04
5200 · Payroll Expenses	
5210 · Gross Wages	
5211 · Regular Pay	3,114.33
5012 · Holiday Pay	0.00
5014 · Sick Pay	0.00
5016 · Vacation Pay	241.11
Total 5210 · Gross Wages	3,355.44
5230 · Payroll Taxes	57.36
5240 · Health & Medical Exp.	
5242 · Health Ins / Other	600.00
Total 5240 · Health & Medical Exp.	600.00
5250 · PERS Company Pd Expense	
5256 · PERS Co Pd Kristi	206.14
Total 5250 · PERS Company Pd Expense	206.14
5280 · Payroll Administration & Misc.	99.16
Total 5200 · Payroll Expenses	4,318.10
6000 · Administrative Overheads	
6102 · Accounting	1,058.75
6115 · Bank Service Charges	0.00
6120 · Dues & Subscriptions	143.25
6135 · Legal	170.00
6140 · Office Supplies & Postage	431.49
6150 · Rate Assistance	755.25
6167 · Uniforms	515.54
6170 · Website	200.00
Total 6000 · Administrative Overheads	3,274.28
6500 · Operating Expenses	
6503 · Chemicals	7,129.40
6505 · Contract Labor O & M	18,307.26
6506 · Contract Labor GM	8,250.00
6518 · Equipment Expense	1,581.77
6520 · Equipment Repair & Maint.	

Avila Beach Community Services District
Profit & Loss
August 2018

	<u>Aug 18</u>
6522 · Equip. Rep. & Maint-Avila & HD	2,720.75
6524 · Equip. Rep. & Maint. Avila Only	4,392.97
6520 · Equipment Repair & Maint. - Other	1,388.64
Total 6520 · Equipment Repair & Maint.	8,502.36
6525 · Fat Oil & Grease (FOG)	854.00
6535 · Insurance P/L	1,323.04
6540 · Lab Tests	3,187.50
6542 · Maintenance	537.50
6550 · Operating Supplies	743.74
6555 · Permits & Fees	690.50
6567 · Repairs, Building	392.18
6580 · Solids Handling	3,835.00
6585 · Telephone / Internet	502.39
6590 · Utilities	3,511.57
Total 6500 · Operating Expenses	59,348.21
Total Expense	67,283.63
Net Ordinary Income	39,376.15
Other Income/Expense	
Other Income	
7200 · Non-Operating Income	
7220 · CIP Harbor	13,896.00
Total 7200 · Non-Operating Income	13,896.00
Total Other Income	13,896.00
Other Expense	
8200 · Non-Operating Expenses	
8230 · Capital Purchases in Prog Sani	
8245 · WW-10 WWTP Alt. Study	6,409.86
8233 · WW-3 Brine Waste	3,245.00
8231 · WW-1 WWTP Upgrade	920.47
8241 · WW-5 Misc. Projects	460.63
Total 8230 · Capital Purchases in Prog Sani	11,035.96
8270 · Capital Purchases in Prog Water	460.62
Total 8200 · Non-Operating Expenses	11,496.58
Total Other Expense	11,496.58
Net Other Income	2,399.42
Net Income	41,775.57

Avila Beach Community Services District
Balance Sheet
As of August 31, 2018

	<u>Aug 31, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash Summary	
1005 · Customer Cash	461.19
1008 · Petty Cash	66.80
1010 · Pacific Premier Checking	326,306.36
1050 · LAIF	2,977,213.58
	<hr/>
Total 1000 · Cash Summary	3,304,047.93
	<hr/>
Total Checking/Savings	3,304,047.93
Accounts Receivable	
1200 · *Accounts Receivable	124,851.71
	<hr/>
Total Accounts Receivable	124,851.71
Other Current Assets	
1250 · Receivables	
1255 · Interest Receivable	5,144.80
1270 · Taxes Receivable	7,820.07
1280 · Water & Sewer Billings	137,641.28
	<hr/>
Total 1250 · Receivables	150,606.15
1400 · Prepaid Summary	
1410 · Prepaid Insurance	13,230.50
1420 · Prepaid State Water	37,428.60
1400 · Prepaid Summary - Other	-0.01
	<hr/>
Total 1400 · Prepaid Summary	50,659.09
	<hr/>
Total Other Current Assets	201,265.24
	<hr/>
Total Current Assets	3,630,164.88
Fixed Assets	
1600 · Fixed Assets & Acc. Depr.	
1605 · Office Equipment	
1606 · Copier Samsung 2012	8,233.58
1609 · Office Equipment Accum Depr	-8,233.59
	<hr/>
Total 1605 · Office Equipment	-0.01
1610 · Fixed Asset -Office & Admin.	
1612 · Office Furniture cost	4,526.21
1614 · Office Furniture Accum Dep.	-4,526.21
	<hr/>
Total 1610 · Fixed Asset -Office & Admin.	0.00
1620 · Fixed Assets - Sanitary	
1622 · Land	60,314.10
1626 · Collection Assets	
1627 · Collection Assets Cost	1,318,875.26

Avila Beach Community Services District
Balance Sheet
 As of August 31, 2018

	Aug 31, 18
1628 · Collect Assets Accum Depr	-399,237.22
Total 1626 · Collection Assets	919,638.04
1630 · Disposal Equipment	
1631 · Disposal Equip Cost	523,122.64
1632 · Disposal Equip Accum Depr	-264,042.83
Total 1630 · Disposal Equipment	259,079.81
1635 · Treatment Plant	
1636 · Treatment Plant Original	105,000.00
1637 · Treatment Plant Addition	2,049,098.30
1638 · Treatment Plant Accum Dep	-1,043,684.59
Total 1635 · Treatment Plant	1,110,413.71
1642 · Treatment Equipment	
1643 · Treatment Equip Cost	1,000,455.00
1644 · Treatment Equip Accum Depr	-524,698.87
1642 · Treatment Equipment - Other	205,485.61
Total 1642 · Treatment Equipment	681,241.74
Total 1620 · Fixed Assets - Sanitary	3,030,687.40
1650 · Fixed Assets - Water	
1652 · Equipment	
1653 · Equipment Cost	21,136.28
1654 · Equipment Accum Depr	-21,136.28
Total 1652 · Equipment	0.00
1656 · Distribution Assets	
1657 · Distribution Assets Cost	1,140,860.50
1658 · Dist Assets Accum Depr	-590,709.56
Total 1656 · Distribution Assets	550,150.94
Total 1650 · Fixed Assets - Water	550,150.94
1680 · Structures - Fixed Asset	
1681 · Structures GFAAG - Sani & FA	29,810.00
1682 · Gen / Fire Accum Dep	-29,810.00
Total 1680 · Structures - Fixed Asset	0.00
1690 · Construction in Progress	123,333.82
Total 1600 · Fixed Assets & Acc. Depr.	3,704,172.15
Total Fixed Assets	3,704,172.15
Other Assets	
1800 · Deferred Outflows of Resources	39,579.00
Total Other Assets	39,579.00

Avila Beach Community Services District
Balance Sheet
As of August 31, 2018

	<u>Aug 31, 18</u>
TOTAL ASSETS	<u>7,373,916.03</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 · Accounts Payable	93,166.70
Total Accounts Payable	93,166.70
Credit Cards	
2350 · Home Depot CC	17.18
Total Credit Cards	17.18
Other Current Liabilities	
2200 · Payroll Liabilities	
2260 · Vacation Payable	221.90
2262 · Sick Pay Accrued	1,464.50
2201 · Accrued Payroll	3,693.88
2240 · Health Insurance	
2241 · Employee	0.01
Total 2240 · Health Insurance	0.01
2250 · PERS Liability	389.28
Total 2200 · Payroll Liabilities	5,769.57
2300 · Deposits Held	
2303 · Water Deposits Held	7,580.00
2304 · Fire Station Deposit	2,000.00
Total 2300 · Deposits Held	9,580.00
Total Other Current Liabilities	15,349.57
Total Current Liabilities	108,533.45
Long Term Liabilities	
2400 · Net Pension Liability	126,121.00
2500 · Deferred Inflows of Resources	16,201.00
Total Long Term Liabilities	142,322.00
Total Liabilities	250,855.45
Equity	
3900 · Retained Earnings	7,082,170.99
Net Income	40,889.59
Total Equity	7,123,060.58
TOTAL LIABILITIES & EQUITY	<u>7,373,916.03</u>

Avila Beach Community Services District
Deposits by Fund
 August 2018

09/05/18

Type	Date	Memo	Split	Amount	Balance
General / Admin					
Deposit	08/03/2018	SiriusXM Refund	1010 · Pacific Premier Ch...	-6.75	-6.75
Deposit	08/22/2018	Cash Daniel 188.60, Augie 140, Austin 200, Margret 1.20	1010 · Pacific Premier Ch...	-529.80	-536.55
Total General / Admin					
Sanitary					
Deposit	08/01/2018	Sani Rec	1010 · Pacific Premier Ch...	-1,279.15	-1,279.15
Deposit	08/01/2018	Rate Assistance	1010 · Pacific Premier Ch...	46.27	-1,232.88
Deposit	08/01/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-1,232.88
Deposit	08/01/2018	1/2 Other 2	1010 · Pacific Premier Ch...	55.16	-1,177.72
Deposit	08/02/2018	Sani Rec	1010 · Pacific Premier Ch...	-3,316.25	-4,493.97
Deposit	08/02/2018	Rate Assistance	1010 · Pacific Premier Ch...	11.87	-4,482.10
Deposit	08/02/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-4,482.10
Deposit	08/02/2018	1/2 Other 2	1010 · Pacific Premier Ch...	175.27	-4,306.83
Deposit	08/03/2018	Sani Rec	1010 · Pacific Premier Ch...	-3,106.80	-7,413.63
Deposit	08/03/2018	Rate Assistance	1010 · Pacific Premier Ch...	23.75	-7,389.88
Deposit	08/03/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-7,389.88
Deposit	08/03/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-0.12	-7,390.00
Deposit	08/03/2018	Randy Salas ck \$ 300 deposited separately	1010 · Pacific Premier Ch...	-174.05	-7,564.05
Deposit	08/07/2018	Sani Rec	1010 · Pacific Premier Ch...	-14,427.79	-21,991.84
Deposit	08/07/2018	Rate Assistance	1010 · Pacific Premier Ch...	35.62	-21,956.22
Deposit	08/07/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-21,956.22
Deposit	08/07/2018	1/2 Other 2	1010 · Pacific Premier Ch...	77.87	-21,878.35
Deposit	08/08/2018	Sani Rec	1010 · Pacific Premier Ch...	-1,319.74	-23,198.09
Deposit	08/08/2018	Rate Assistance	1010 · Pacific Premier Ch...	47.50	-23,150.59
Deposit	08/08/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-23,150.59
Deposit	08/08/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-23,150.59
Deposit	08/09/2018	Sani Rec	1010 · Pacific Premier Ch...	-263.85	-23,414.44
Deposit	08/09/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-23,414.44
Deposit	08/09/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-23,414.44
Deposit	08/09/2018	1/2 Other 2	1010 · Pacific Premier Ch...	56.15	-23,358.29
Deposit	08/10/2018	Sani Rec	1010 · Pacific Premier Ch...	-5,011.11	-28,369.40
Deposit	08/10/2018	Rate Assistance	1010 · Pacific Premier Ch...	11.87	-28,357.53
Deposit	08/10/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-28,357.53
Deposit	08/10/2018	1/2 Other 2	1010 · Pacific Premier Ch...	56.90	-28,300.63
Deposit	08/13/2018	Sani Rec	1010 · Pacific Premier Ch...	-5,326.69	-33,627.32
Deposit	08/13/2018	Rate Assistance	1010 · Pacific Premier Ch...	32.02	-33,595.30
Deposit	08/13/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-33,595.30
Deposit	08/13/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-90.33	-33,685.63
Deposit	08/14/2018	Sani Rec	1010 · Pacific Premier Ch...	-2,705.26	-36,390.89

Avila Beach Community Services District
Deposits by Fund
August 2018

09/05/18

Type	Date	Memo	Split	Amount	Balance
Deposit	08/14/2018	Rate Assistance	1010 · Pacific Premier Ch...	11.87	-36,379.02
Deposit	08/14/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-36,379.02
Deposit	08/14/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-36,379.02
Deposit	08/16/2018	Sani Rec	1010 · Pacific Premier Ch...	-3,284.40	-39,663.42
Deposit	08/16/2018	Rate Assistance	1010 · Pacific Premier Ch...	68.72	-39,594.70
Deposit	08/16/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-39,594.70
Deposit	08/16/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.10	-39,594.60
Deposit	08/16/2018	000162 Community Park Restrooms 6/26 - 7/25/18	1010 · Pacific Premier Ch...	-1,064.96	-40,659.56
Deposit	08/20/2018	Sani Rec	1010 · Pacific Premier Ch...	-3,203.40	-43,862.96
Deposit	08/20/2018	Rate Assistance	1010 · Pacific Premier Ch...	32.02	-43,830.94
Deposit	08/20/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-43,830.94
Deposit	08/20/2018	1/2 Other 2	1010 · Pacific Premier Ch...	87.88	-43,743.06
Deposit	08/20/2018	Booked separately - Community Park Restrooms	1010 · Pacific Premier Ch...	1,064.96	-42,678.10
Deposit	08/22/2018	Sani Rec	1010 · Pacific Premier Ch...	-834.90	-43,513.00
Deposit	08/22/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-43,513.00
Deposit	08/22/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-43,513.00
Deposit	08/22/2018	1/2 Other 2	1010 · Pacific Premier Ch...	82.58	-43,430.42
Deposit	08/24/2018	Sani Rec	1010 · Pacific Premier Ch...	-840.90	-44,271.32
Deposit	08/24/2018	Rate Assistance	1010 · Pacific Premier Ch...	67.65	-44,203.67
Deposit	08/24/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-44,203.67
Deposit	08/24/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-0.12	-44,203.79
Deposit	08/27/2018	Sani Rec	1010 · Pacific Premier Ch...	-645.32	-44,849.11
Deposit	08/27/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-44,849.11
Deposit	08/27/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-44,849.11
Deposit	08/27/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-159.91	-45,009.02
Deposit	08/29/2018	Sani Rec	1010 · Pacific Premier Ch...	-517.22	-45,526.24
Deposit	08/29/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-45,526.24
Deposit	08/29/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-45,526.24
Deposit	08/29/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-45,526.24
Deposit	08/31/2018	Sani Rec	1010 · Pacific Premier Ch...	-1,415.70	-46,941.94
Deposit	08/31/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-46,941.94
Deposit	08/31/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-46,941.94
Deposit	08/31/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-0.37	-46,942.31
Total Sanitary				-46,942.31	-46,942.31
Solid Waste					
Deposit	08/08/2018	June Waste Connections Franchise Fee SW	1010 · Pacific Premier Ch...	-1,285.28	-1,285.28
Deposit	08/27/2018	July Waste Connections Franchise Fee SW	1010 · Pacific Premier Ch...	-1,901.19	-3,186.47

Avila Beach Community Services District
Deposits by Fund
 August 2018

09/05/18

Type	Date	Memo	Split	Amount	Balance
Total Solid Waste					
Water					
Deposit	08/01/2018	Water Rec	1010 · Pacific Premier Ch...	-981.27	-981.27
Deposit	08/01/2018	Rate Assistance	1010 · Pacific Premier Ch...	46.28	-934.99
Deposit	08/01/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-934.99
Deposit	08/01/2018	1/2 Other 2	1010 · Pacific Premier Ch...	55.16	-879.83
Deposit	08/02/2018	Water Rec	1010 · Pacific Premier Ch...	-2,715.34	-3,595.17
Deposit	08/02/2018	Rate Assistance	1010 · Pacific Premier Ch...	11.88	-3,583.29
Deposit	08/02/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-3,583.29
Deposit	08/02/2018	1/2 Other 2	1010 · Pacific Premier Ch...	175.28	-3,408.01
Deposit	08/03/2018	Water Rec	1010 · Pacific Premier Ch...	-2,502.73	-5,910.74
Deposit	08/03/2018	Rate Assistance	1010 · Pacific Premier Ch...	23.75	-5,886.99
Deposit	08/03/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-5,886.99
Deposit	08/03/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-0.13	-5,887.12
Deposit	08/03/2018	Randy Salas ck \$ 300 deposited separately	1010 · Pacific Premier Ch...	-125.95	-6,013.07
Deposit	08/07/2018	Water Rec	1010 · Pacific Premier Ch...	-12,922.08	-18,935.15
Deposit	08/07/2018	Rate Assistance	1010 · Pacific Premier Ch...	35.63	-18,899.52
Deposit	08/07/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-18,899.52
Deposit	08/07/2018	1/2 Other 2	1010 · Pacific Premier Ch...	77.88	-18,821.64
Deposit	08/08/2018	Water Rec	1010 · Pacific Premier Ch...	-1,127.60	-19,949.24
Deposit	08/08/2018	Rate Assistance	1010 · Pacific Premier Ch...	47.50	-19,901.74
Deposit	08/08/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-19,901.74
Deposit	08/08/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-19,901.74
Deposit	08/09/2018	Water Rec	1010 · Pacific Premier Ch...	-114.00	-20,015.74
Deposit	08/09/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-20,015.74
Deposit	08/09/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-20,015.74
Deposit	08/09/2018	1/2 Other 2	1010 · Pacific Premier Ch...	56.15	-19,959.59
Deposit	08/10/2018	Water Rec	1010 · Pacific Premier Ch...	-5,156.14	-25,115.73
Deposit	08/10/2018	Rate Assistance	1010 · Pacific Premier Ch...	11.88	-25,103.85
Deposit	08/10/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-25,103.85
Deposit	08/10/2018	1/2 Other 2	1010 · Pacific Premier Ch...	56.91	-25,046.94
Deposit	08/13/2018	Water Rec	1010 · Pacific Premier Ch...	-6,352.45	-31,399.39
Deposit	08/13/2018	Rate Assistance	1010 · Pacific Premier Ch...	32.03	-31,367.36
Deposit	08/13/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-31,367.36
Deposit	08/13/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-90.34	-31,457.70
Deposit	08/14/2018	Water Rec	1010 · Pacific Premier Ch...	-2,605.00	-34,062.70
Deposit	08/14/2018	Rate Assistance	1010 · Pacific Premier Ch...	11.88	-34,050.82
Deposit	08/14/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-34,050.82
Deposit	08/14/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-34,050.82
Deposit	08/16/2018	Water Rec	1010 · Pacific Premier Ch...	-4,995.30	-39,046.12

Avila Beach Community Services District
Deposits by Fund
August 2018

09/05/18

Type	Date	Memo	Split	Amount	Balance
Deposit	08/16/2018	Rate Assistance	1010 · Pacific Premier Ch...	68.73	-38,977.39
Deposit	08/16/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-38,977.39
Deposit	08/16/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.10	-38,977.29
Deposit	08/16/2018	001622 San Juan Park Irrigation 6/26 - 7/25/18	1010 · Pacific Premier Ch...	-2,166.00	-41,143.29
Deposit	08/16/2018	001483 Front St Irrigation 6/26 - 7/25/18	1010 · Pacific Premier Ch...	-585.80	-41,729.09
Deposit	08/16/2018	000162 Community Park Restrooms 6/26 - 7/25/18	1010 · Pacific Premier Ch...	-729.60	-42,458.69
Deposit	08/20/2018	Water Rec	1010 · Pacific Premier Ch...	-5,378.60	-47,837.29
Deposit	08/20/2018	Rate Assistance	1010 · Pacific Premier Ch...	32.03	-47,805.26
Deposit	08/20/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-47,805.26
Deposit	08/20/2018	1/2 Other 2	1010 · Pacific Premier Ch...	87.88	-47,717.38
Deposit	08/20/2018	Booked separately - Front St Irrigation - should be \$ 585.80	1010 · Pacific Premier Ch...	535.80	-47,181.58
Deposit	08/20/2018	Booked separately - San Juan Park Irrigation	1010 · Pacific Premier Ch...	2,166.00	-45,015.58
Deposit	08/20/2018	Booked separately - Community Park Restrooms	1010 · Pacific Premier Ch...	729.60	-44,285.98
Deposit	08/22/2018	Water Rec	1010 · Pacific Premier Ch...	-752.60	-45,038.58
Deposit	08/22/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-45,038.58
Deposit	08/22/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-45,038.58
Deposit	08/22/2018	1/2 Other 2	1010 · Pacific Premier Ch...	82.59	-44,955.99
Deposit	08/24/2018	Water Rec	1010 · Pacific Premier Ch...	-989.40	-45,945.39
Deposit	08/24/2018	Rate Assistance	1010 · Pacific Premier Ch...	67.65	-45,877.74
Deposit	08/24/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-45,877.74
Deposit	08/24/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-0.13	-45,877.87
Deposit	08/27/2018	Water Rec	1010 · Pacific Premier Ch...	-532.80	-46,410.67
Deposit	08/27/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-46,410.67
Deposit	08/27/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-46,410.67
Deposit	08/27/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-159.92	-46,570.59
Deposit	08/29/2018	Water Rec	1010 · Pacific Premier Ch...	-564.40	-47,134.99
Deposit	08/29/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-47,134.99
Deposit	08/29/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-47,134.99
Deposit	08/29/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-47,134.99
Deposit	08/31/2018	Water Rec	1010 · Pacific Premier Ch...	-1,501.80	-48,636.79
Deposit	08/31/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-48,636.79
Deposit	08/31/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-48,636.79
Deposit	08/31/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-0.38	-48,637.17
Total Water				-48,637.17	-48,637.17
TOTAL				-99,302.50	-99,302.50

Avila Beach Community Services District
Checks by Fund w/Accounts

09/05/18

August 2018

Type	Date	Num	Name	Memo	Account	Amount	Balance
General / Admin							
Check	08/01/2018	2104	Home Depot	Insect Spray	6567 · Repairs, Building	17.18	17.18
Check	08/02/2018		Bankcard MTOT Disc		5100 · Merchant Credit Card Fe...	343.04	360.22
Check	08/05/2018	EFT	Adobe.com		6140 · Office Supplies & Postage	14.99	375.21
Check	08/09/2018	2105	Shipsey & Seitz	Review Agenda	6135 · Legal	60.00	435.21
Check	08/09/2018	2106	Nikki Engle Bookkeeping	Inv. 1901 8/2/18	6102 · Accounting	220.00	655.21
Check	08/09/2018	2107	West Coast Safety Consultants	Asbestos Inspection Inv. 2018077	6567 · Repairs, Building	375.00	1,030.21
Check	08/10/2018	2109	Mission Linen	Shirts Hats & Tote Bags	6167 · Uniforms	515.54	1,545.75
Check	08/10/2018	EFT	Cal Tec Computers	computer repairs	6524 · Equip. Rep. & Maint. Avila...	40.00	1,585.75
Check	08/10/2018	EFT	Public Employees Retirement System	Kristi 7/15 - 7/31/18	2250 · PERS Liability	221.86	1,807.61
Check	08/10/2018	EFT	Public Employees Retirement System	Kristi 7/15 - 7/31/18	5256 · PERS Co Pd Kristi	11.50	1,819.11
Check	08/16/2018	2119	Hagemann & Associates	20%	6506 · Contract Labor GM	550.00	2,369.11
Check	08/17/2018	2120	Hagemann & Associates	20%	6506 · Contract Labor GM	1,100.00	3,469.11
Check	08/17/2018	2123	Coastline Cleaning Co.	Office Maintenance - May 2018	6542 · Maintenance	162.50	3,631.61
Check	08/17/2018	2123	Coastline Cleaning Co.	Office Maintenance - June 2018	6542 · Maintenance	162.50	3,794.11
Check	08/17/2018	2123	Coastline Cleaning Co.	Office Maintenance - July 2018	6542 · Maintenance	162.50	3,956.61
Check	08/17/2018	2123	Coastline Cleaning Co.	Windows	6542 · Maintenance	50.00	4,006.61
Check	08/17/2018	2123	Coastline Cleaning Co.	Cleaning Supplies	6140 · Office Supplies & Postage	66.50	4,073.11
Check	08/20/2018	EFT	Charter	Acct #: 8245100980033571	6585 · Telephone / Internet	199.95	4,273.06
Check	08/20/2018	2118	VOID	VOID: misprint ok	6115 · Bank Service Charges	0.00	4,273.06
Check	08/24/2018	2125	Shipsey & Seitz	Meeting Review	6135 · Legal	30.00	4,303.06
Check	08/24/2018	2125	Shipsey & Seitz	Law Library	6135 · Legal	80.00	4,383.06
Check	08/24/2018	2127	Nikki Engle Bookkeeping	Inv. 1906 8/8/18	6102 · Accounting	178.75	4,561.81
Check	08/24/2018	2127	Nikki Engle Bookkeeping	Inv. 1911 8/14/18	6102 · Accounting	165.00	4,726.81
Check	08/24/2018	2127	Nikki Engle Bookkeeping	Inv. 1915 8/20 & 8/21/18 Audit	6102 · Accounting	495.00	5,221.81
Check	08/24/2018	2129	Creative Technologies, Inc.	Inv. 4Inr. 4086 8/21/18	6140 · Office Supplies & Postage	174.59	5,396.40
Check	08/27/2018		Amazon	Samsung Monitor Screen Nikki	6140 · Office Supplies & Postage	145.41	5,541.81
Check	08/31/2018	EFT	Digital Deployment	monthly ABCSD Streamline	6170 · Website	200.00	5,741.81
Check	08/31/2018		Amazon	HDMI cables	6140 · Office Supplies & Postage	30.00	5,771.81
Total General / Admin							5,771.81
Lights							
Check	08/02/2018	EFT	PG&E	Colony Lights acct # 5992155362-0	6590 · Utilities	92.90	92.90
Check	08/02/2018	EFT	PG&E	Town Lights acct # 0690976984-3	6590 · Utilities	477.49	570.39
Check	08/20/2018	EFT	PG&E	Front St. Lights acct# 5796765606-7	6590 · Utilities	297.04	867.43
Total Lights							867.43
Sanitary							
Check	08/01/2018	2100	Wallace Group, Inc.	GIS Update #45981	8241 · WW-5 Misc. Projects	460.63	460.63
Check	08/01/2018	2102	Speed's, Inc.	Inv. 59198 7/24/18	6580 · Solids Handling	1,245.00	1,705.63
Check	08/01/2018	2102	Speed's, Inc.	Inv. 58911 5/29/18	6580 · Solids Handling	1,295.00	3,000.63
Check	08/01/2018	2103	Brenntag Pacific, Inc.	BPI 2923297 7/19/18	6503 · Chemicals	1,370.52	4,371.15
Check	08/09/2018	2108	Abalone Coast Analytical, Inc.	Statement 08/02/2018 Inv. 4217	6540 · Lab Tests	3,187.50	7,558.65
Check	08/10/2018	2111	USA Services	Annual Fee	6120 · Dues & Subscriptions	75.00	7,633.65
Check	08/13/2018	2114	Michael Nunley & Assoc.	WWTP Alternatives Study Inv. 4581	8245 · WW-10 WWTP Alt. Study	4,194.61	11,828.26
Check	08/13/2018	2114	Michael Nunley & Assoc.	Brine Waste Disposal Study Inv. 4580	8233 · WW-3 Brine Waste	2,545.00	14,373.26
Check	08/13/2018	2114	Michael Nunley & Assoc.	Brine Waste Disposal Study Inv. 4627	8233 · WW-3 Brine Waste	360.00	14,733.26
Check	08/13/2018	2114	Michael Nunley & Assoc.	WWTP Alternatives Study Inv. 4628	8245 · WW-10 WWTP Alt. Study	2,215.25	16,948.51
Check	08/13/2018	2115	Brenntag Pacific, Inc.	BPI 2923298 7/26/18	6503 · Chemicals	1,353.56	18,302.07
Check	08/13/2018	2116	South County Sanitary Service	2 Yd Dumpster	6590 · Utilities	119.73	18,421.80

Avila Beach Community Services District
Checks by Fund w/Accounts

August 2018

09/05/18

Type	Date	Num	Name	Memo	Account	Amount	Balance
Check	08/13/2018	2117	Miners Ace Hardware	Account: 126380 7/31/18	6550 · Operating Supplies	111.97	18,533.77
Check	08/16/2018	2119	Hagemann & Associates	40%	6506 · Contract Labor GM	1,100.00	19,633.77
Check	08/16/2018	2121	Fluid Resource Management	F17291 Monthly O & M	6505 · Contract Labor O & M	13,732.26	33,366.03
Check	08/16/2018	2121	Fluid Resource Management	A17212 Chemicals	6503 · Chemicals	464.07	33,830.10
Check	08/16/2018	2121	Fluid Resource Management	A17222 Pump Tubes	6550 · Operating Supplies	631.77	34,461.87
Check	08/16/2018	2121	Fluid Resource Management	W16685 First Street Lift Station Pump	6524 · Equip. Rep. & Maint. Avila...	4,352.97	38,814.84
Check	08/16/2018	2121	Fluid Resource Management	W17054 Check Valve Replacement	6522 · Equip. Rep. & Maint-Avila...	1,748.10	40,562.94
Check	08/16/2018	2121	Fluid Resource Management	W17147 Brine Study	8233 · WW-3 Brine Waste	340.00	40,902.94
Check	08/17/2018	2120	Hagemann & Associates	Inv. 1030 Aug 5th - 18th, 2018 40%	6506 · Contract Labor GM	2,200.00	43,102.94
Check	08/17/2018	2122	Wallace Group, Inc.	Fog Program	6525 · Fat Oil & Grease (FOG)	854.00	43,956.94
Check	08/17/2018	2124	USA Bluebook	Gloves & Sensor Cables	6522 · Equip. Rep. & Maint-Avila...	972.65	44,929.59
Check	08/17/2018	EFT	AT&T	acct # x 0885 internet	6585 · Telephone / Internet	65.83	44,995.42
Check	08/20/2018		Dell	Computer - Nikki	6518 · Equipment Expense	1,380.15	46,375.57
Check	08/20/2018		Dell	addl internal storage space - Nikki's computer	6518 · Equipment Expense	201.62	46,577.19
Check	08/20/2018	EFT	PG&E	Lift Station acct# 6338432238-2	6590 · Utilities	83.68	46,660.87
Check	08/23/2018	EFT	PG&E	Waste Water Plant acct # 6380034236-0 3rd & ...	6590 · Utilities	2,440.73	49,101.60
Check	08/24/2018	2126	Brenntag Pacific, Inc.	BPI 2935598 8/2/18	6503 · Chemicals	1,341.25	50,442.85
Check	08/24/2018	2126	Brenntag Pacific, Inc.	BPI 2935599 8/9/18	6503 · Chemicals	1,201.45	51,644.30
Check	08/24/2018	2126	Brenntag Pacific, Inc.	BPI 2935602 8/16/18	6503 · Chemicals	1,398.55	53,042.85
Check	08/24/2018	2128	Water Systems Consulting, Inc.	Recycled Water Facilities Analysis	8231 · WW-1 WWTP Upgrade	920.47	53,963.32
Check	08/24/2018	2130	Speed's, Inc.	Inv. 59334 8/7/18	6580 · Solids Handling	1,295.00	55,258.32
Check	08/29/2018	EFT	AT&T	acct # 805 595-7619 618 0	6585 · Telephone / Internet	80.09	55,338.41
Check	08/29/2018	EFT	AT&T	acct # 805 595-9416 904 5	6585 · Telephone / Internet	156.52	55,494.93
Check	08/31/2018	ADJ	BALANCE ADJUSTMENT	\$ 1,480.55 CC BALANCE ADJ CCS	1280 · Water & Sewer Billings	740.27	56,235.20
Total Sanitary							56,235.20
Water							
Check	08/01/2018	2100	Wallace Group, Inc.	GIS Update #45981	8270 · Capital Purchases in Pro...	460.62	460.62
Check	08/01/2018	2101	Mr. Backflow	Backflow testing Inv. 71851 7/25/18	6555 · Permits & Fees	75.00	535.62
Check	08/10/2018	2110	SLO Co Health	Backflow Inspections	6555 · Permits & Fees	615.50	1,151.12
Check	08/10/2018	2111	USA Services	Annual Fee	6120 · Dues & Subscriptions	75.00	1,226.12
Check	08/10/2018	2112	California Electric Supply	Chlorine Drip System	6520 · Equipment Repair & Maint.	642.22	1,868.34
Check	08/10/2018	2113	Creekside Lofts, LP	Inv. 217 7/3/18 Coolony Lot #1 ABD	6506 · Contract Labor GM	746.42	2,614.76
Check	08/16/2018	2119	Hagemann & Associates	40%	6506 · Contract Labor GM	1,100.00	3,714.76
Check	08/16/2018	2121	Fluid Resource Management	F17291 Monthly O & M	6505 · Contract Labor O & M	4,575.00	8,289.76
Check	08/17/2018	2120	Hagemann & Associates	40%	6506 · Contract Labor GM	2,200.00	10,489.76
Check	08/31/2018	ADJ	BALANCE ADJUSTMENT	\$ 1,480.55 CC BALANCE ADJ CCS	1280 · Water & Sewer Billings	740.28	11,230.04
Total Water							11,230.04
TOTAL							74,104.48



FLUID RESOURCE MANAGEMENT

2385 Precision Drive
 Arroyo Grande, CA 93420
 www.frm-ops.com CA Lic #937346

Statement

Date
9/1/18

Phone # 805.597.7100 Fax # 805.597.7171

California Certified Small Business #1120142

To:
 Avila Beach Community Services District
 P.O. Box 309
 191 San Miguel Street
 Avila Beach, CA 93424

Amount Due	Amount Enc.
\$18,627.81	

Date	Transaction	Amount	Balance
08/31/18	348F11001 Monthly OPS/Maint- INV #F17398. Orig. Amount \$18,307.26.	18,307.26	18,307.26
08/31/18	348F11001 Monthly OPS/Maint:348FW11001 Water:348AW17001 Add Services water- INV #A17341. Orig. Amount \$320.55.	320.55	18,627.81
CURRENT			Amount Due
18,627.81	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE
0.00	0.00	0.00	0.00
	OVER 90 DAYS PAST DUE		\$18,627.81

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA. 93424

ME MORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: September 12, 2018

SUBJECT: General Manager/District Engineer Report

Zone 3 Technical Advisory Committee and Advisory Committee

The Zone 3 Technical Advisory Committee (TAC) met on Wednesday, August 8, 2018, at the Arroyo Grande City Hall offices. The Meeting Agenda and materials are attached to this report. As of this writing Lopez Lake is at an elevation of 485.5 feet, 45.5% capacity and has approximately 22,400 acre feet of water in storage.

Water use from Lopez will likely average about 900 acre-feet per month for the next few months. SLO County Public Works Department staff estimate that Lake Lopez storage will get down to approximately 20,000 acre-feet by early 2019, depending the early winter rainfall amounts. If storage does fall below 20,000 acre-feet it may again trigger the Low Reservoir Response Plan. Staff attended a meeting on August 17, hosted by the County Public Works Department, to discuss revisions to the Low Reservoir Response Plan (LRRP). The Zone 3 Technical Advisory Group reached agreement on the LRRP revisions and County staff will be incorporating the revisions in to the final draft of LRRP that will be circulated to all the Zone 3 Agencies and the Zone 3 Advisory Committee for review and approval.

WWTP Alternative Study – Status report

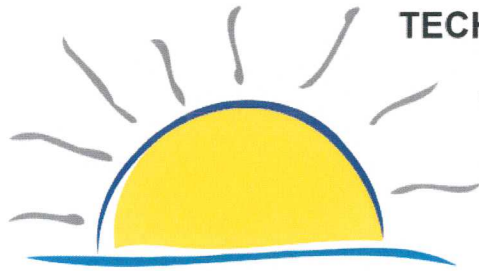
The District recently retained MKN Engineering to develop a Wastewater Treatment Plant Alternatives study to address potential peak hourly wastewater flows from the approved Port San Luis Harbor District Harbor Terrace Development Project. Staff from the District, Port and Fluid Resources Management met on Wednesday August 29 to review and discuss the preliminary alternatives proposed by MKN and to further refine the project design criteria. MKN will be providing an update on the project in mid-September and will have a draft report completed in mid-October. Staff will keep the Board apprised of the study results/recommendation as the results of the study will no doubt feed in to the District's Capital Improvement Program at the Wastewater Treatment Plant.

RW Feasibility Study – reimbursement from State Water Resources Control Board

On August 24, 2018, staff received notification that the State Water Board had received and approved the District's request for Disbursement (reimbursement for District costs) for the District's Recycled Water Study. The District should be receiving a reimbursement check in the amount of \$66,845 within the next 30 days.

Noticing Letter regarding Vacation Rental License at 245 San Miguel Street

Staff received the attached letter dated August 9, 2018, providing notice that the property owner intended to use the property as a vacation rental. Staff is including the letter in the agenda packet as a means of providing public notice to interested parties.



**ZONE 3
TECHNICAL ADVISORY COMMITTEE**

**Wednesday August 8, 2018
9:00 - 11:00 AM
ARROYO GRANDE CITY HALL
300 BRANCH STREET
2nd FLOOR CONFERENCE ROOM**

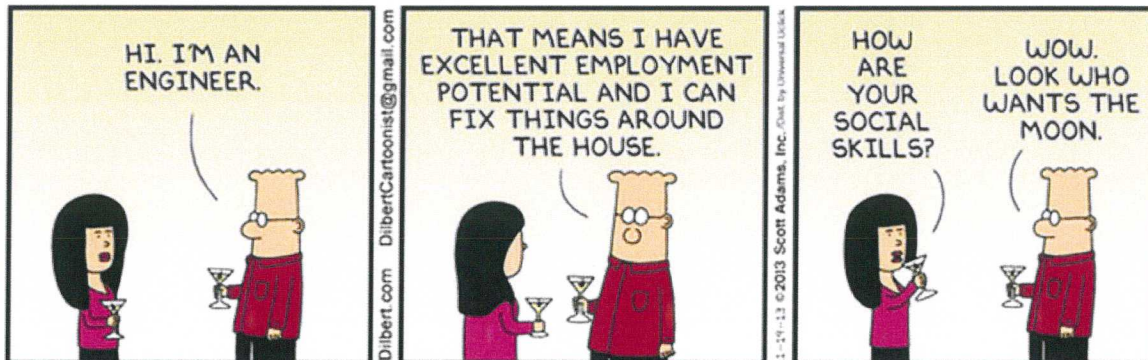
Agenda

1. Announcements	All
2. General Operations and Water Report <ul style="list-style-type: none"> • Monthly Operations Report • Lopez Dam Storage Projections 	Jill
3. Taste and Odor Issues <ul style="list-style-type: none"> • Results of initial discussions 	David Spiegel
4. Capital Improvement Projects – <ul style="list-style-type: none"> • 18-19 Work Plan • Current Projects Update 	David Spiegel
5. Contract Changes Processing Agreement <ul style="list-style-type: none"> • Update on Progress 	Jill
6. Agenda items next month?	All

Attachments:

- A. Summary Notes – July
- B. Lopez Monthly Operations Report - July
- C. Lopez Reservoir Storage Projection Chart

Next Meeting Date September 12, 2018



[This Photo](#) by Unknown Author is licensed under [CC BY-NC](#)



ZONE 3
TECHNICAL ADVISORY COMMITTEE
WEDNESDAY July 11, 2018 (9:00-11:00 AM)
SUMMARY NOTES - DRAFT
ARROYO GRANDE CITY HALL

Attendees: Shane Taylor (Arroyo Grande), Ben Fine (Pismo), Paavo Ogren (OCSD), Jim Garing, Vard Ikeda, John Wallace, Dan Heimel (WSC), Dan Migliazzo (SMMWC), Jill Ogren (PW Dept), Ron Munds (PW Dept), Jenny Williamson (PW Dept).

Announcements –

- Pismo – Applying for a \$116,000 grant and implementing Prop 1 grant. Tours are currently scheduled for Central Coast Blue.
- Shell Beach Ave street scape project was awarded to John Madonna Construction. Estimated start date is August 13th. Ground breaking ceremony scheduled for August 24th at 5:30pm.
- Zone 3 tour for Central Coast Blue scheduled for July 24th at 10:00am.
- Zone 3 to provide matching funds for the 5 Cities Storm Water Resource Plan will be going to the Board on July 17th.

1. General Operations and Water Supply Report

- Lake Elev. = 487.87 ft, Storage = 23,754 AF @ 48.3% capacity; Downstream releases are at 4.3 MGD (instantaneous reading); WTP at 5.5 MGD; SWP at 0.75 MGD. Rainfall to date 0 inches.
- Jill Ogren discussed downstream release schedule and monitoring of creek flow at 22nd Street.
- Vard Ikeda noted no water flow for a few hours during the recent heat wave and suggested micromanaging flows further. Jill Ogren stated they will watch flows closer and the current schedule is accounting for an increase in flows.
- Jill Ogren discussed a planned vegetation thinning to take place in the managed portion of the AG Creek channel and goats will be used in end of July and August for some of the work.
- Jill Ogren discussed Monthly Operations report.
- Dan Migliazzo complained that treatment for Algae blooms that are seasonal needs to be started sooner, his water quality is very bad and cannot use the Lopez water. This led to a discussion on Algae Treatment at Lopez and possible aeration of the Terminal Reservoir. Jill stated staff would look into alternatives.
- Jill Ogren discussed the Lopez Reservoir Storage Projection chart.
- Jim Garing discussed and provided two handouts concerning historical rainfall per the Lopez Dam gauge since 1968-69 and the Palmer Hydrological Drought Index showing instances of extremely moist or dry conditions since 1895.
- Shane Taylor discussed a water symposium he attended hosted by PG&E. DWR invested in a long range atmospheric analysis of climate change, the report found the rainfall average will not be changing, but there will be extremes in terms of very intense wet seasons with long prolonged droughts in-between.

2. Capital Improvement Projects –

- Jill Ogren discussed the Current Projects Update.
- Projects that are planned for FY 18/19 will be added on next month's Capital Improvement Projects list.
- Spillway Assessment due to be completed February 2019. GEI Consultants, Inc. has been awarded the contract and a meeting is scheduled for 7/12/18.
- Lopez Dam and Terminal Dam Hazard Classification to be completed 18/19. Inundation maps have been submitted to DSOD for review and the Emergency Action Plans are being prepared, but will not be submitted until approval is received for the inundation maps.
- Plans are being developed for the Lopez WTP safety upgrades concerning changes to DAF and Membrane buildings.

- Domestic and Fire Tank quotes and options for repair work has been received and options are currently being evaluated.
- Structural Assessment of Terminal Reservoir – A final report was developed but little to no geological data was available as a result, staff will be hiring a soils company to do some borings to get some more data then report will be revised if needed.
- Fault Zone Assessment – Final report was completed; the conclusion was that the erosion occurring is not the result of any fault movement. Repairs still need to be made but will be much less expensive than what was anticipated.

3. LRRP Revisions

- Dan Heimel lead the conversation concerning most recent LRRP edits/revision of the current draft via conference call.
- Jill Ogren discussed latest review of LRRP Draft. Summary of Proposed Changes to the draft were handed out and discussed.
- Discussion on being more explicit in the LRRP between Lopez and State water concerning the commencement of the plan and exchange of water in case of an emergency between agencies.
- Jill Ogren discussed CEQA Update. Current approach, going to argue it's an ongoing project as it began in 1969 and under the 2015 Urban Water Management Planning Act, actions are exempt.
- Amendment to the Urban Water Management Plan may be required.
- 3.2.3 Section of the draft was discussed for further clarification and specification on penalties.
- Appendix B, before the graphs, dead pool was not updated from the 4,000 AF and does not reflect the 17,000 AF dead pool change. Mistake noted for correction and further review of the section will take place.
- Goal is to get the LRRP final draft to the Board of Supervisors before December of 2018. TAC agreed to have a separate meeting to discuss LRRP and address any changes/adjustments needing to be made to the document. TAC agreed to send concepts to Dan Heimel to compile and relay them to Jill Ogren by the end of July.
- 3.2.2 Section concerning the highlighted yellow, clarification requested on the address of the water year time frame of the LRRP.

4. Contract Changes – Update

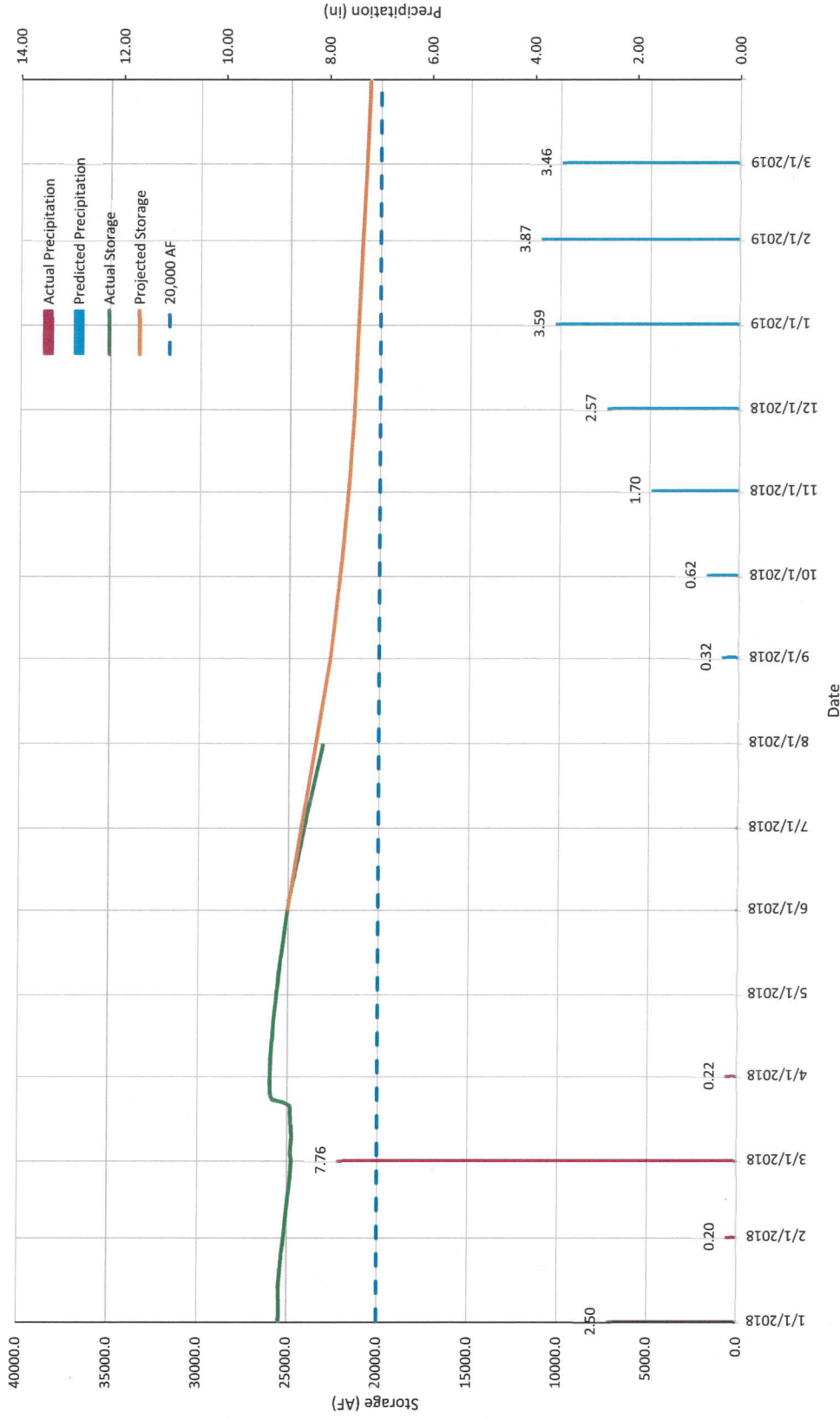
- Jill Ogren discussed MOA and Charter options.
- Jill Ogren brought a sample of a project charter from the Cayucos Sustainable Water Project from 2015 and handed it out to TAC for review.
- Dan Heimel discussed the benefits of the Charter vs the MOA. Charter is more informal and doesn't require legal counsel or review. Key benefit, it is easier to include the Ag reps in a charter than a MOA in this scenario. MOA is more formal and requires legal involvement and approval.
- Pros and Cons – How formal and how engaged does TAC want to get the governing boards for the Zone 3 agencies in the process. Goal is to get buy-in from the governing boards.
- Discussion of HCP that affects both agriculture and environment. Shane Taylor requesting more refinement in the contract and specifics being spelled out clearly. Agriculture is not fully discussed in the HCP as they are considered as part of the downstream release agreement.
- Jill Ogren stated she will send out an email to TAC members to follow up and provide a summary of what each agency felt would work between MOA or Charter.
- Question asked on status of HCP. HCP has been on hold until the contract changes can be discussed and agreed on.

5. Agenda Items Next month –

Next meeting August 8, 2018

Summary Notes Prepared by Jenny Williamson

LOPEZ RESERVOIR STORAGE PROJECTION



Note:

1. Storage projection is based on predicted rainfall from longrangeweather.com, historic inflow based on predicted rainfall, 18-19 downstream release requests, and municipal usage.
2. Municipal Usage is based on 2010-2017 average monthly deliveries.

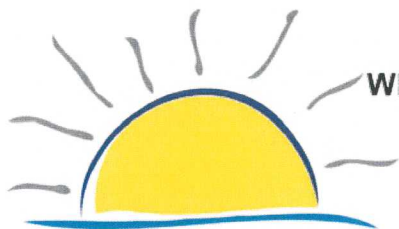
ZONE 3

TECHNICAL ADVISORY COMMITTEE

WEDNESDAY August 8, 2018 (9:00-11:00 AM)

SUMMARY NOTES - DRAFT

ARROYO GRANDE CITY HALL



Attendees: Shane Taylor (Arroyo Grande), Ben Fine (Pismo), Greg Ray (Grover Beach), Jim Garing, Brad Hagemann (ABCSD), Vard Ikeda, John Wallace, Dan Migliazzo (SMMWC), Jill Ogren (PW Dept), David Spiegel (PW Dept), Jenny Williamson (PW Dept),

1. Announcements –

- Jill Ogren distributed and discussed the draft San Luis Obispo County IRWM Region Full Project List. It was noted that future submittals for projects that benefit all of Zone 3 should get consensus by the TAC and AC and be submitted with Zone 3 as the project sponsor not individual agencies. Jill will send comments and corrections to the draft list to IRWM unit of Water Resources at Public Works.

2. General Operations and Water Supply Report

- Lake Elev. = 486.22 ft, Storage = 22,849 AF @ 46% capacity; Downstream releases are at 4.2 MGD (instantaneous reading); WTP at 5.3 MGD; SWP at 0.680 MGD. Rainfall to date 0 inches.
- Jill discussed a car accident on Lopez Drive and Huasna Road that had affected telephone communications at Lopez. Communications had been reestablished and follow-up testing with AT&T is being conducted. Emergency dial out communications was back online not long after the accident occurred.
- Jill discussed the Lopez Dam Storage Projections chart and noted that no surplus water has been used by any Zone 3 Agency. Discussed the increased downstream release flow and noted flows were too high at 22nd Street. Adjustments were made to decrease flows from 4.7 to 4.3 MGD.
- Question arose concerning why the projected storage line was higher than actual storage. Jill stated that the usage by agencies for the projection line is based on a historical average. Last month agencies used more than that so the actual storage is less.

3. Taste and Odor Issues –

- David Spiegel discussed results of initial discussions concerning taste and odor reports. Options were presented to TAC on how best to treat the Lopez Terminal Reservoir and estimated costs for each possible option. A packet was distributed to TAC listing six options available, and an email concerning prices of purchase vs rental of aerators and photos.
- Jill discussed the possibility of changing the chemical permit requirement for algae treatment at the Terminal Reservoir. Lopez is currently limited in quantity of chemicals to be used for treatment due to the concern of a possible spill.

4. Capital Improvement Projects –

- David Spiegel distributed a Current Projects Update and an 18-19 work plan (see attached).
- Work Plan was distributed to TAC for review and discussion took place concerning budgeted projects for FY18-19 as well as some unbudgeted projects.

5. Contract Changes Processing Agreement –

- Jill Ogren provided an update on the progress made on the proposed contract changes. At this time there was consensus by TAC to move forward with an MOA between the agencies agreeing to make changes to or address various items with in the contract. Jill will work on preparing a draft for review.

6. Agenda Items Next month –

Next meeting September 12, 2018



Bradley Hagemann <hagemann.associates@gmail.com>

Avila Beach CSD WRFP 3331-010

1 message

Escobar, Joseph@Waterboards <Joseph.Escobar@waterboards.ca.gov> Fri, Aug 24, 2018 at 3:28 PM
To: "hagemann.associates@gmail.com" <hagemann.associates@gmail.com>
Cc: "Lao, Xia@Waterboards" <Xia.Lao@waterboards.ca.gov>, "Downey, Michael@Waterboards" <Michael.Downey@waterboards.ca.gov>, "Zellmer, Ashley@Waterboards" <Ashley.Zellmer@waterboards.ca.gov>

**WATER RECYCLING GRANT (PROP 13) AVILA COMMUNITY SERVICES DISTRICT;
WRFP 3529-010; CONTRACT NO. D15-05012**

We have reviewed and processed your Request for Disbursement (Form 260), Number 1 (Final) , dated August 10, 2018. You will be receiving your funds shortly.

In order to assist you in determining how your payment was computed, we are enclosing a completed copy of your Form 260.

Also, since this is your final request, I am attaching a notice of completion.

Please let me know if you have any questions.

Regards,

Joseph Escobar

AGPA

State Water Resources Control Board

Division of Financial Assistance

(916) 445-5124

Joseph.Escobar@Waterboards.ca.gov

P.O. Box 944212

Sacramento, CA 94244-2120

08/09/2018

Maegert & Sons LLC
3705 W Pico Blvd
PMB 1013
Los Angeles, CA 90019

Noticing Letter Vacation Rental License 245 San Miguel St. Avila Beach APN:

The landowner (Maegert & Sons LLC) of the property, located at 245 San Miguel St. Avila Beach, plans to use this home as a vacation rental.

County ordinance requires the applicant to notify the local sheriff's office, fire department and the neighbouring property owners. This letter is acting as that notice.

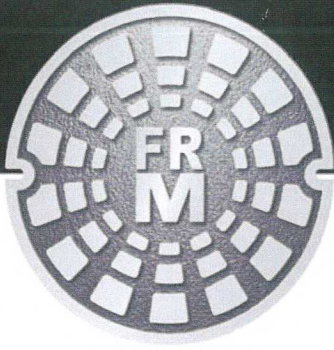
If any issues arise please contact the property manager:

Coastal Vacation Rentals, Phone: 1-800-700-1254, e-mail: coastalvacation@aol.com

Sincerely,

A handwritten signature in black ink, appearing to read 'D. Maegert', with a stylized flourish at the end.

David Maegert
Maegert & Sons LLC



August 6, 2018

Avila Beach Community Services District
100 San Luis Street
Avila Beach, CA 93424

SUBJECT: JULY 2018 MONTHLY FACILITY REPORT FOR THE AVILA BEACH COMMUNITY SERVICES DISTRICT WASTEWATER TREATMENT PLANT, WATER SYSTEM AND COLLECTION SYSTEM

WASTEWATER TREATMENT PLANT

Wiring was completed to install the Influent Pump 2 Variable Frequency Drive (VFD) and integrate controls into the SCADA system. The VFD allows the pump speed to adjust automatically based on the rate of flow coming into the plant.

Staff responded to a call for a broken sewer cleanout on a Friday afternoon. Staff fabricated and installed the new cover to replace the broken unit. A spare cover was fabricated to have on hand since replacement covers are not readily available.

An effluent TDS sample was collected to continue compiling baseline data for a future brine study.

Areas within the wastewater plant that are known to accumulate solids continue to be manually cleaned on a regular basis. The Chlorine Contact Chamber floor is vacuumed out on a weekly basis. These solids, if left to decompose, can have a negative effect on the effluent quality leaving the facility.

WATER SYSTEM

A new chemical pump was installed at the tank site to allow for consistent chlorination that can be adjusted remotely as needed. The pump will enable staff to better manage byproducts of disinfection that form when chlorine reacts with organic material in the raw water.

An emergency eye wash and shower station were installed at the tank site to comply with new OSHA regulations and protect staff in the event of accidental chemical exposure to the eyes or skin.

Staff relocated the SCADA panel at the tank site as part of the tank site upgrades to modernize the board and streamline controls. The existing controls panel was installed prior to equipment upgrades at the site and improvements were needed to allow for reliable automation of newer equipment such as the chlorine pump and tank mixer. Additional conduits were added to the top of the tank as well as around the tank for future use.

The small water storage tank continues to be used as standby, with FRM Staff monitoring the water quality in the tank and flushing as needed. FRM Staff continues to monitor the chlorine residuals and shock the system with additional chlorine as needed.

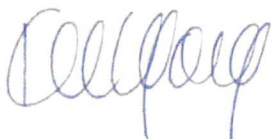
COMPLIANCE RECORD AND PLANT PERFORMANCE

Staff compiled the data to complete the monthly Self-Monitoring Report and Discharge Monitoring Report in California Integrated Water Quality System (CIWQS). Once approved, the reports are uploaded into CIWQS and certified by ABCSD Staff.

Plant Design for Influent BOD is 270 mg/L. The permit limit for Effluent TSS and BOD is a Monthly Average of 40 mg/L with a Daily Maximum of 90 mg/L.

Sincerely,

FLUID RESOURCE MANAGEMENT



Krista Ackermann Young
Operations Manager

ATTACHMENTS

- Self-Monitoring Report
- ABCSD Average Daily WWTP Effluent Flow (2016-2018)
- ABCSD Monthly Total WWTP Effluent Flow (2016-2018)
- Port San Luis Monthly Total Flow (2016-2018)
- Monthly Average Influent BOD (2016-2018)
- Monthly Average Effluent BOD (2016-2018)
- Monthly Water Purchased From Lopez (2016-2018)
- ABCSD Monthly Water Sold (2016-2018)

Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month
Annual report due January 30

Month: JULY 2018

Date	Daily Flow (MGD)			Effluent Monitoring		
	Total	Max (gpm)	Avg (gpm)	Biweekly Total Coliform	Biweekly Fecal Coliform	Daily Chlorine Residual
1	0.076212	103	53			<0.02
2	0.065713	96	45			<0.02
3	0.064266	91	44	<2	<2	<0.02
4	0.074648	99	51			<0.02
5	0.068393	104	47	<2	<2	<0.02
6	0.072757	102	51			<0.02
7	0.074616	102	52			<0.02
8	0.070056	102	48			<0.02
9	0.054399	92	39			<0.02
10	0.054892	86	38	<2	<2	<0.02
11	0.056069	89	39			<0.02
12	0.060347	93	42	2	<2	<0.02
13	0.070270	97	49			<0.02
14	0.080424	113	56			<0.02
15	0.077298	108	53			<0.02
16	0.061378	90	43			<0.02
17	0.060041	92	42	<2	<2	<0.02
18	0.062216	114	43			<0.02
19	0.065053	100	45	<2	<2	<0.02
20	0.074310	107	52			<0.02
21	0.084655	109	59			<0.02
22	0.080897	107	56			<0.02
23	0.063405	106	44			<0.02
24	0.064200	99	45	<2	<2	<0.02
25	0.065028	101	45			<0.02
26	0.064731	95	45	<2	<2	<0.02
27	0.077660	104	54			<0.02
28	0.082058	120	57			<0.02
29	0.079212	127	55			<0.02
30	0.065369	96	45			<0.02
31	0.063992	86	45	<2	<2	<0.02
Min	0.054399	86	38	<2	<2	<0.02
Mean	0.068857	101	48	<2	<2	<0.02
Max	0.084655	127	59	2	<2	<0.02
Total	2.134565	Effluent daily (dry weather) flow NTE 0.2 MGD (mean).				

Date	Volume (Gallons)
	N/A

Date	Gallons
7/5/18	4,500
7/10/18	4,500
7/24/18	4,500

Date	Biweekly Effluent BOD (24 HC)	Biweekly Effluent TSS (24 HC)	Biweekly Influent BOD (24 HC)	Biweekly Influent TSS (24 HC)	Monthly Effluent Oil & Grease (Grab)
7/1/18	29	24	395	256	
7/5/18	22	13	446	450	
7/8/18	26	23	416	29	
7/12/18	18	21	417	396	
7/15/18	28	24	229	102	
7/19/18	23	24	479	532	3 DNQ
7/22/18	29	28	329	344	
7/26/18	21	15	482	765	
7/29/18	23	22	465	488	
Min	18	13	229	29	3 DNQ
Mean	24.3	21.6	406.4	373.6	3 DNQ
Max	29	28	482	765	3 DNQ
BOD Removal: 94.0%			TSS Removal: 94.2%		

Date	Weekly Set. Solids (Grab)	Weekly Turbidity (Grab)	Weekly pH (Grab)	Weekly Temp °F (Grab)
7/5/18	<0.1	28.4	6.6	73
7/12/18	<0.1	15.3	6.8	74
7/19/18	0.1	31.7	6.7	75
7/26/18	<0.1	14.5	6.8	76
Min	<0.1	14.5	6.6	73
Mean	<0.1	22.5	6.7	74.5
Max	0.1	31.7	6.8	76

Parameter	Units	Monthly Avg	Weekly Avg	Daily Max
BOD	mg/L	40	60	90
Suspended Solids	mg/L	40	60	90
Oil and Grease	mg/L	25	40	75
Turbidity	NTU	75	100	225
Total Coliform	MPN/100 mL	7 Sample Median: 23		
		More than once in 30 days: 240		
		Daily Maximum: 2,400		
Chlorine Residual	mg/L	6 Month Median: 0.3		1.2
pH	pH units	Between 6.0 - 9.0		
Settleable Solids	mL/L	1.0	1.5	3.0
BOD/TSS Removal	%	≥ 75%	***	***

I certify under penalty of perjury that the foregoing is true and accurate and that the sampling procedure and analysis used are as specified in the Waste Discharge Order for this facility.

SIGNATURE: _____

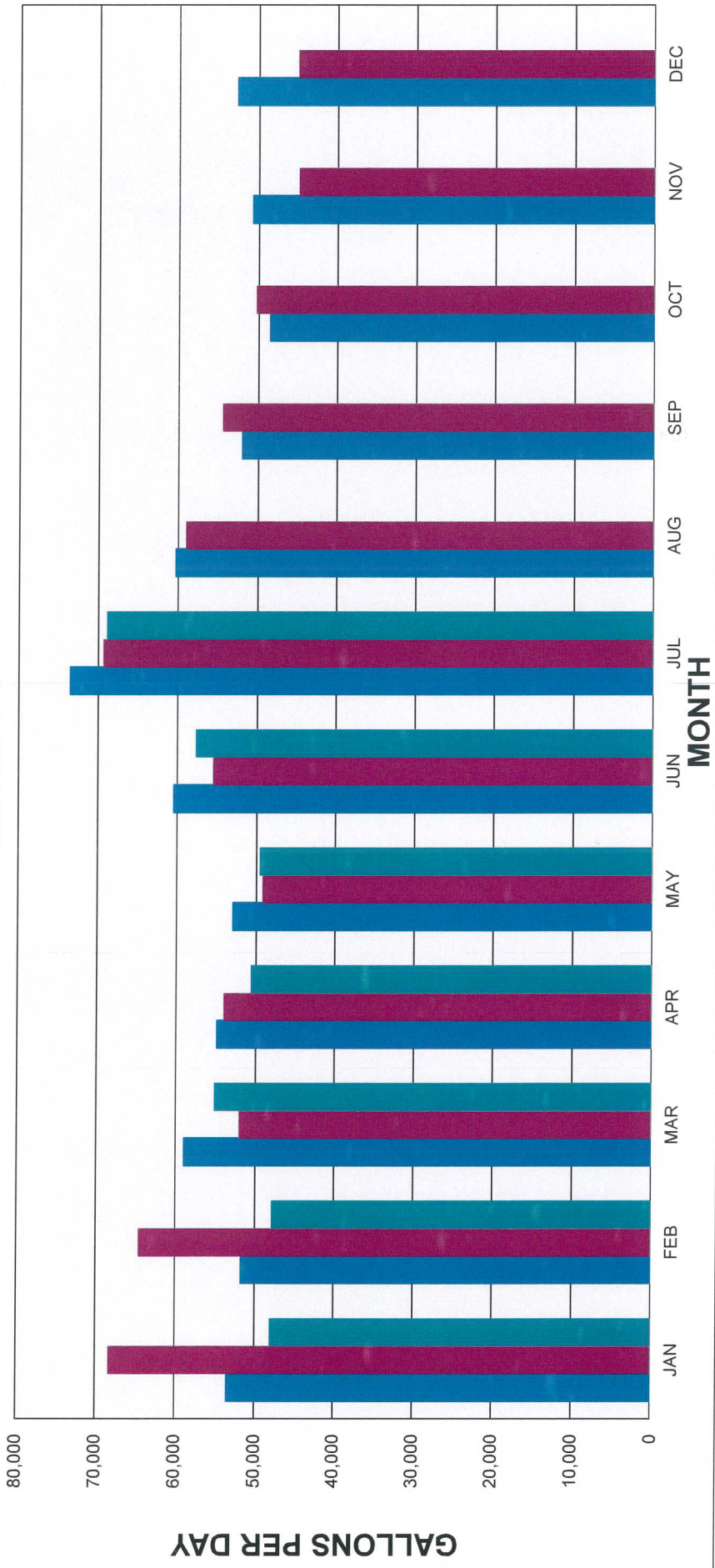
DATE: _____

PRINTED NAME: _____

TITLE: _____

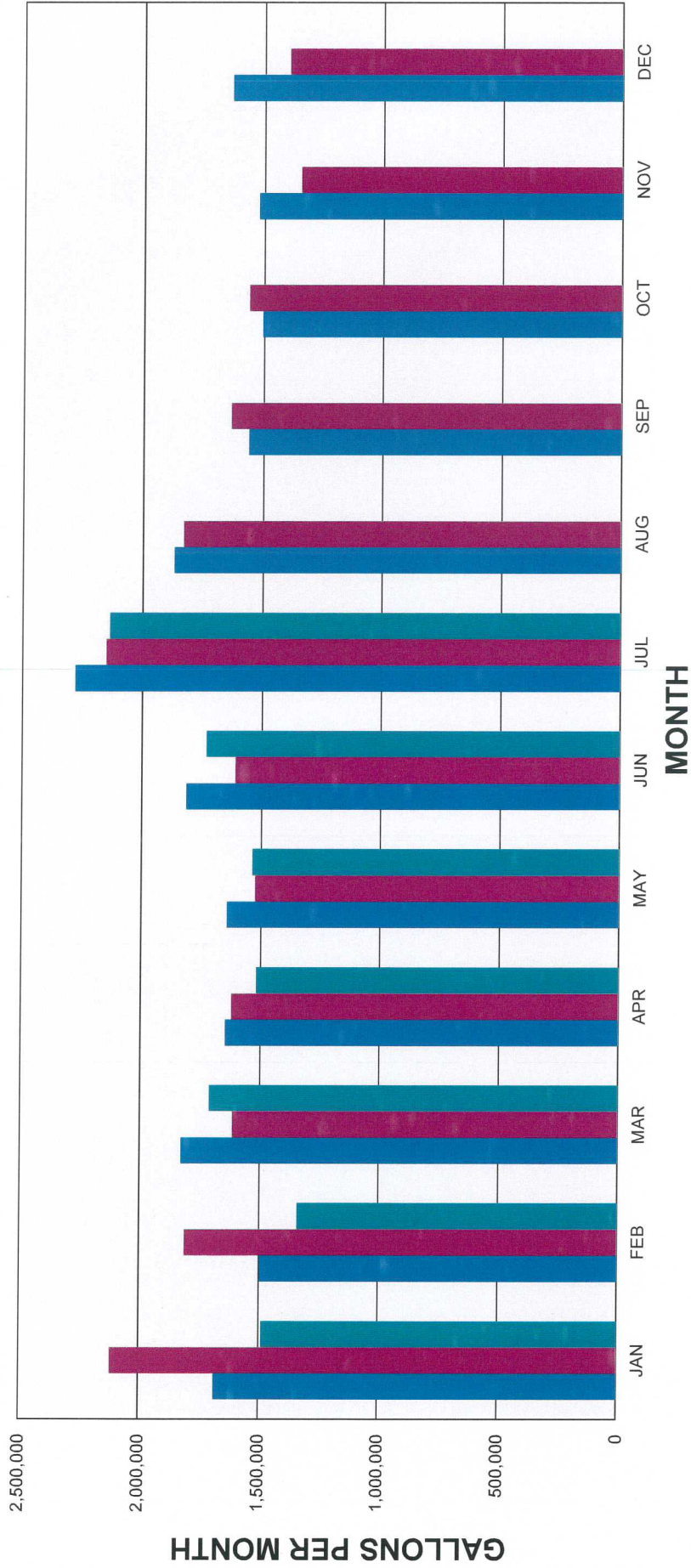
ABCSD AVERAGE DAILY WWTP EFFLUENT FLOW (2016 - 2018)

■ 2016 ■ 2017 ■ 2018



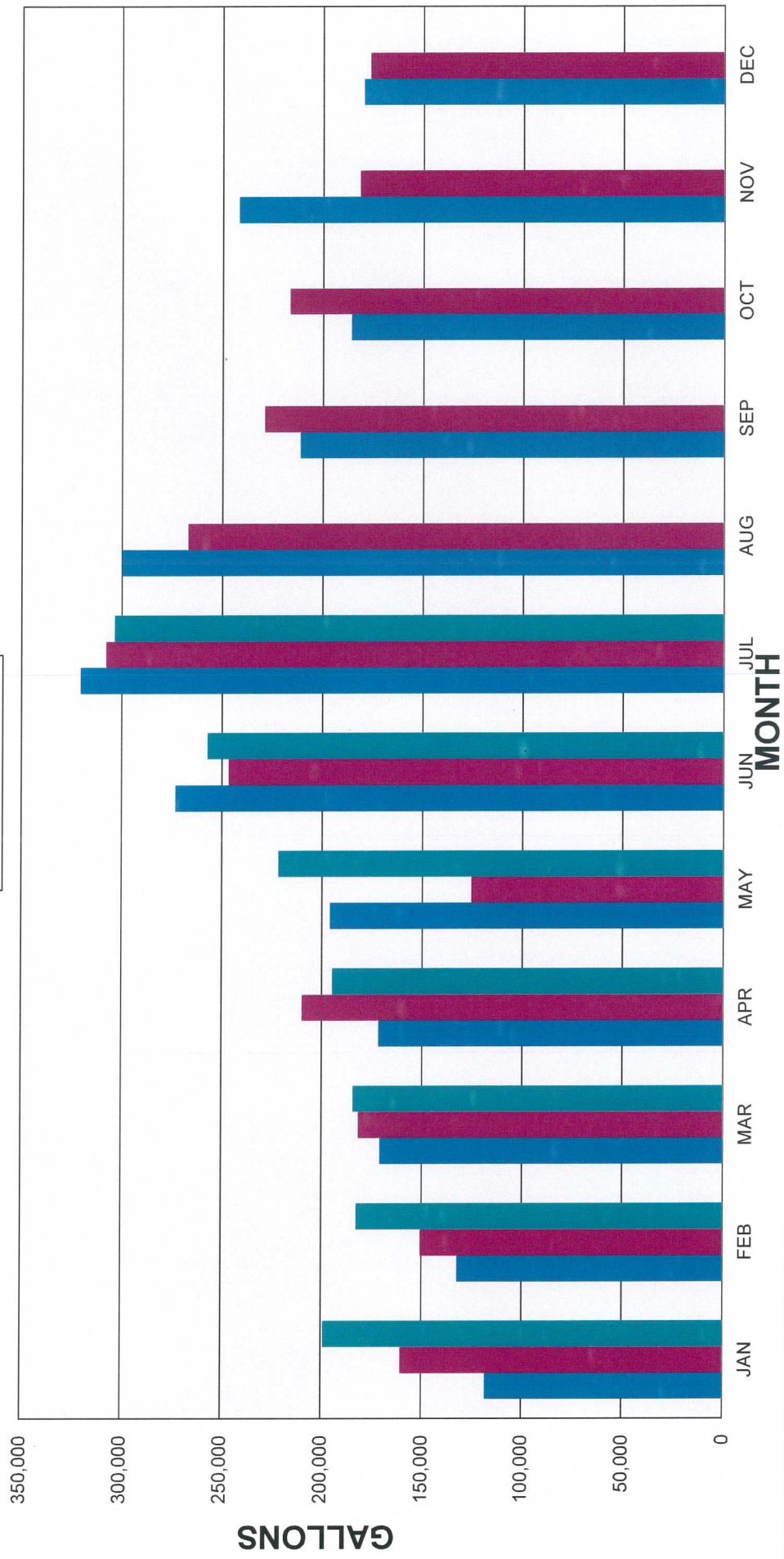
ABCSD MONTHLY TOTAL WWTP EFFLUENT FLOW (2016 - 2018)

■ 2016 ■ 2017 ■ 2018



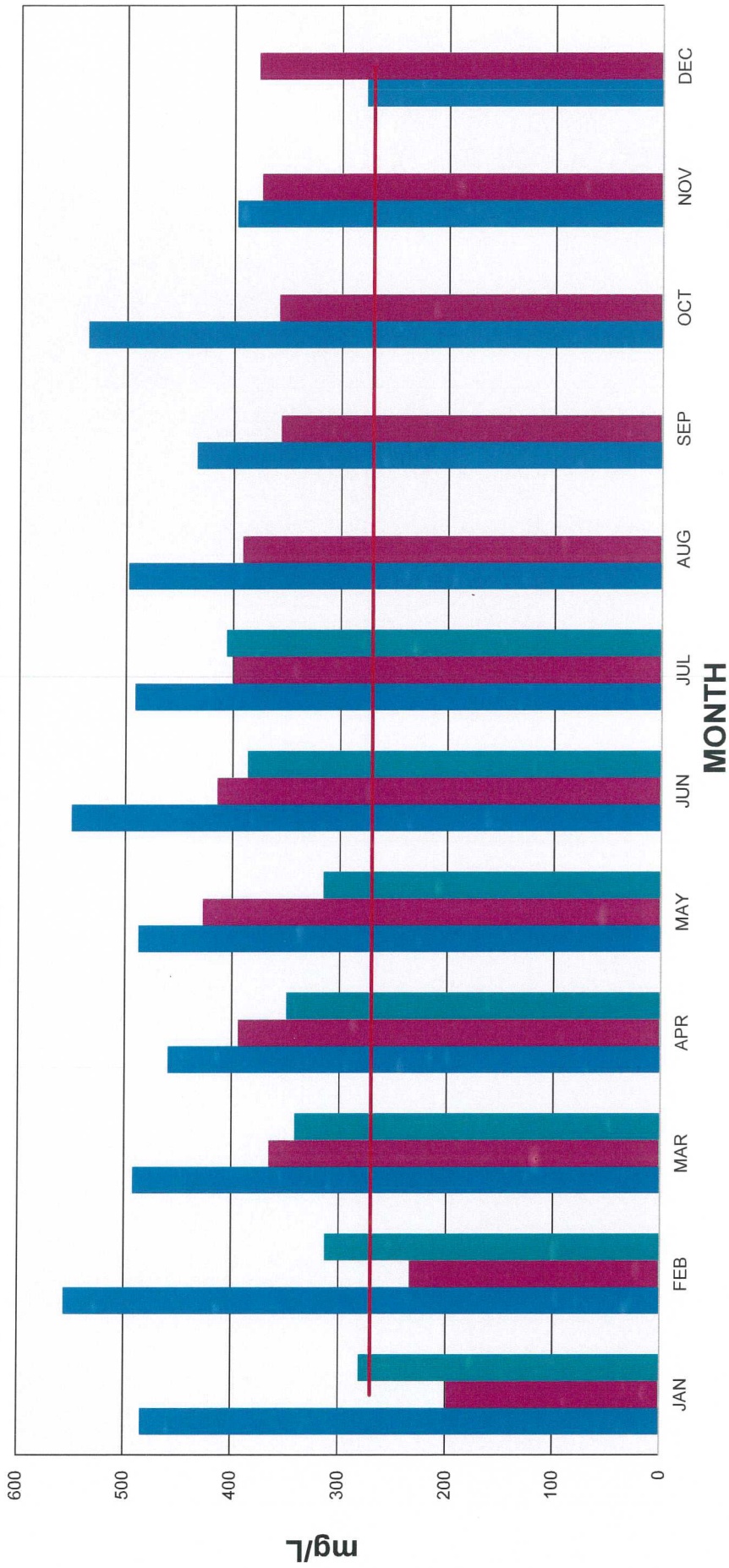
PORT SAN LUIS MONTHLY TOTAL FLOW (2016 - 2018)

■ 2016
 ■ 2017
 ■ 2018

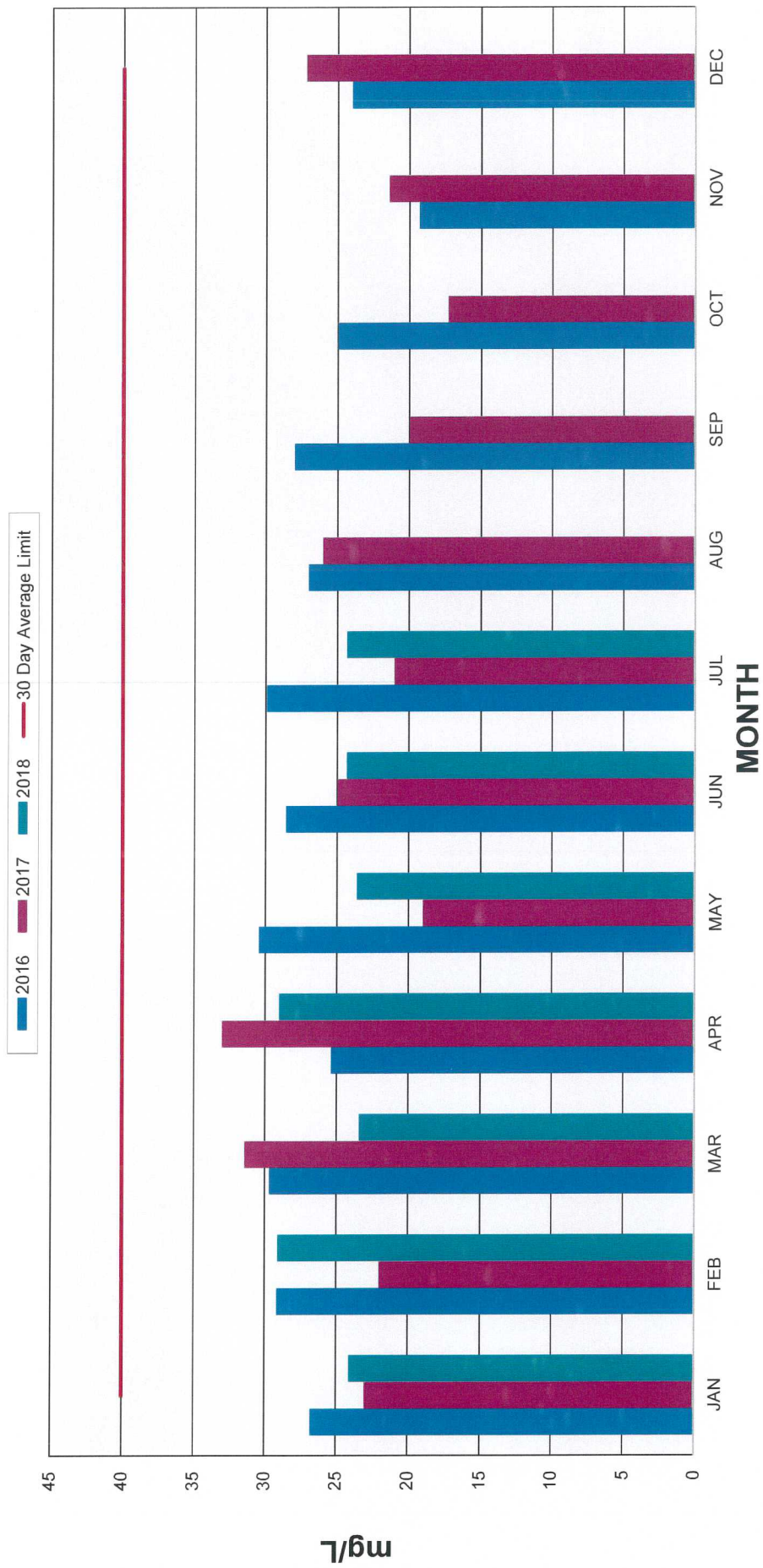


ABCSD MONTHLY AVERAGE INFLUENT BOD (2016 - 2018)

■ 2016
 ■ 2017
 ■ 2018
 — WWTP Design

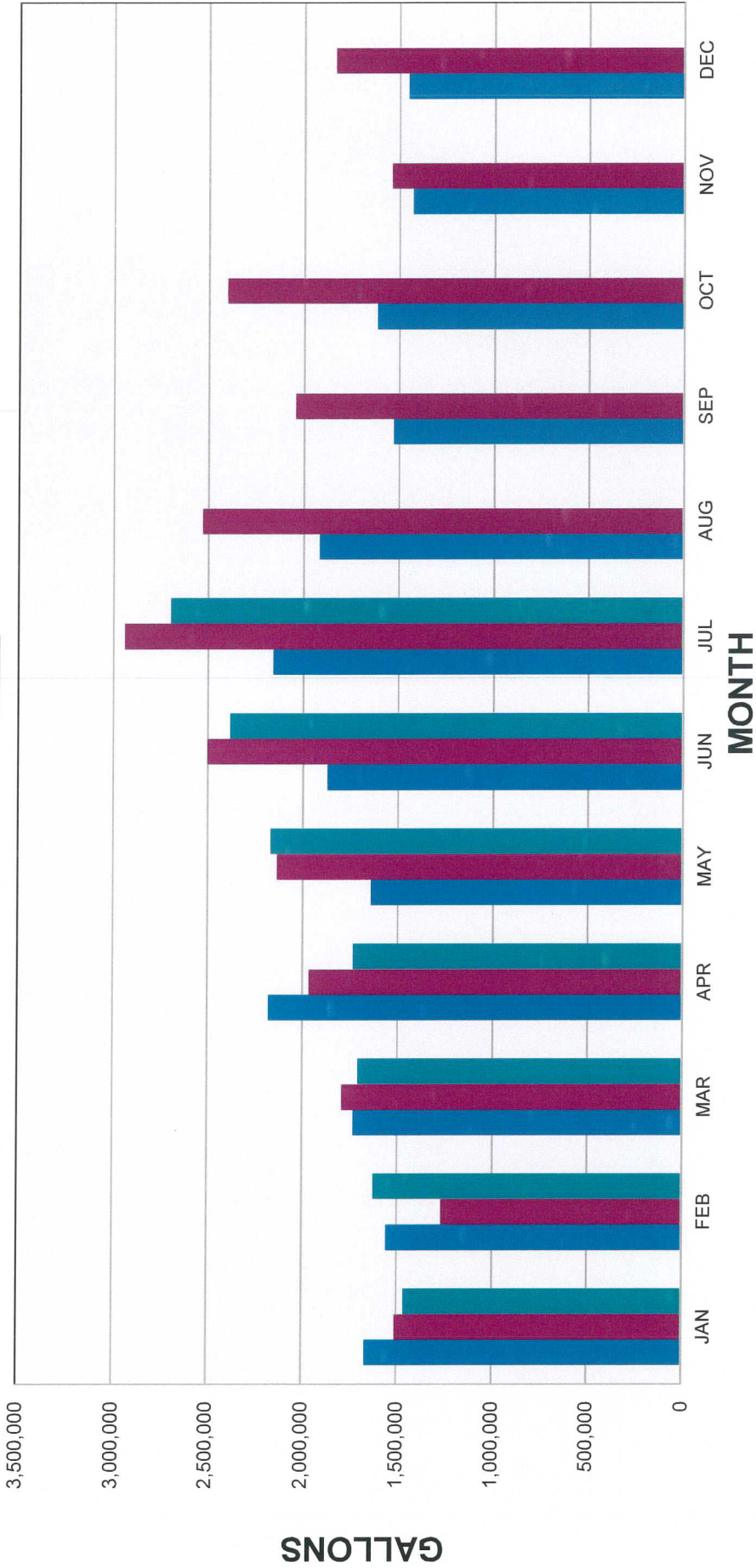


ABCSD MONTHLY AVERAGE EFFLUENT BOD (2016 - 2018)



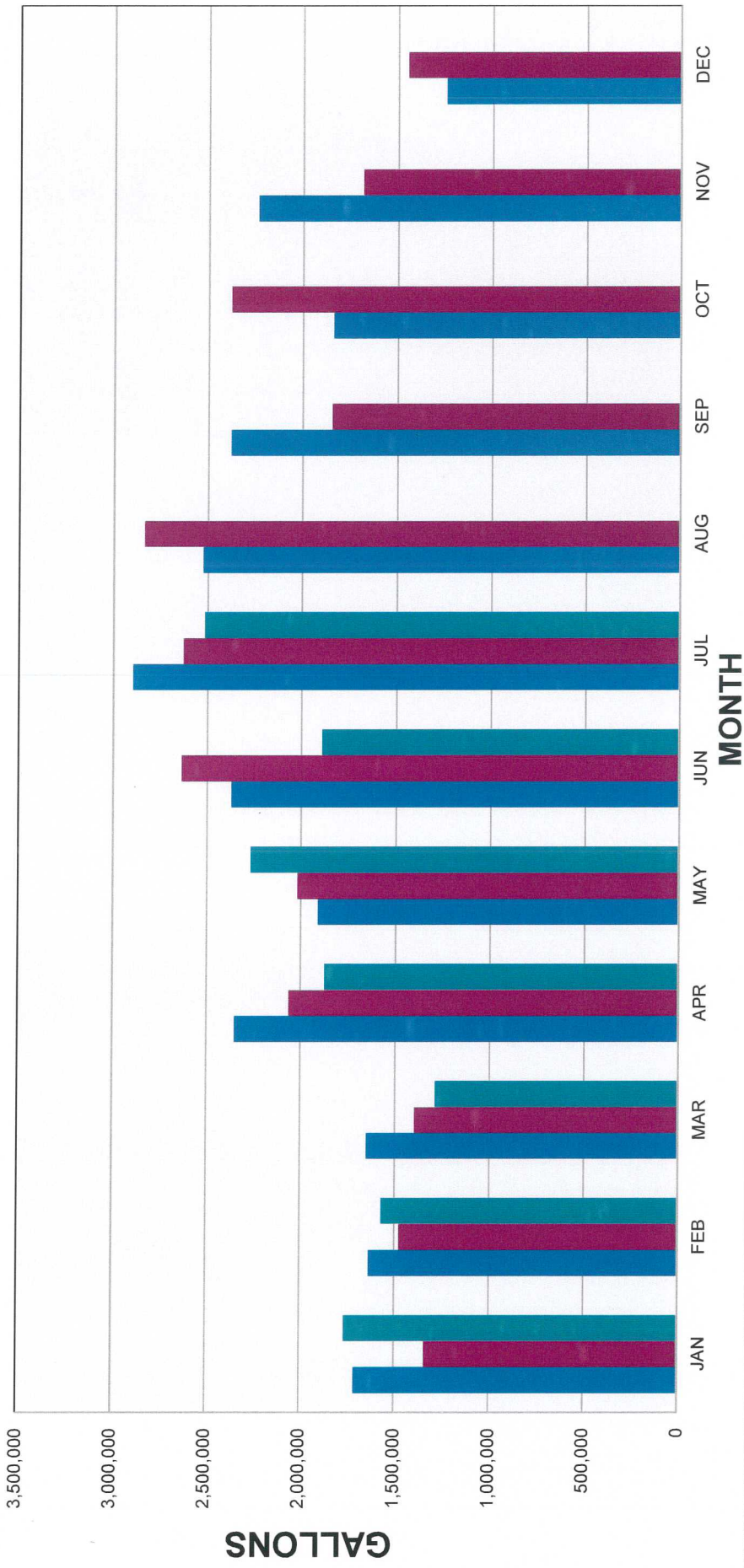
ABCSD MONTHLY WATER PURCHASED FROM LOPEZ (2016 - 2018)

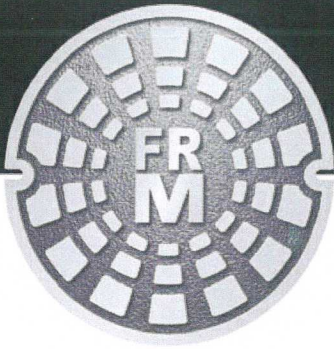
■ 2016 ■ 2017 ■ 2018



ABCSD MONTHLY WATER SOLD (2016 - 2018)

■ 2016 ■ 2017 ■ 2018





September 4, 2018

Avila Beach Community Services District
100 San Luis Street
Avila Beach, CA 93424

SUBJECT: AUGUST 2018 MONTHLY FACILITY REPORT FOR THE AVILA BEACH COMMUNITY SERVICES DISTRICT WASTEWATER TREATMENT PLANT, WATER SYSTEM AND COLLECTION SYSTEM

WASTEWATER TREATMENT PLANT

Staff provided operational input requested as part of the MKN Wastewater Treatment Plant Alternatives study that was commissioned by the Board in June to address an anticipated increase in loading from the Port San Luis RV Park development.

Areas within the wastewater plant that are known to accumulate solids continue to be manually cleaned on a regular basis. The Chlorine Contact Chamber floor is vacuumed out on a weekly basis. These solids, if left to decompose, can have a negative effect on the effluent quality leaving the facility.

WATER SYSTEM

The small water storage tank continues to be used as standby, with FRM Staff monitoring the water quality in the tank and flushing as needed. FRM Staff continues to monitor the chlorine residuals and shock the system with additional chlorine as needed.

COMPLIANCE RECORD AND PLANT PERFORMANCE

Staff compiled the data to complete the monthly Self-Monitoring Report and Discharge Monitoring Report in California Integrated Water Quality System (CIWQS). Once approved, the reports are uploaded into CIWQS and certified by ABCSD Staff.

Plant Design for Influent BOD is 270 mg/L. The permit limit for Effluent TSS and BOD is a Monthly Average of 40 mg/L with a Daily Maximum of 90 mg/L.

Sincerely,

FLUID RESOURCE MANAGEMENT

Krista Ackermann Young
Operations Manager

ATTACHMENTS

- Self-Monitoring Report
- ABCSD Average Daily WWTP Effluent Flow (2016-2018)
- ABCSD Monthly Total WWTP Effluent Flow (2016-2018)
- Port San Luis Monthly Total Flow (2016-2018)
- Monthly Average Influent BOD (2016-2018)
- Monthly Average Effluent BOD (2016-2018)
- Monthly Water Purchased From Lopez (2016-2018)
- ABCSD Monthly Water Sold (2016-2018)

Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month
Annual report due January 30

Month: **AUGUST 2018**

Date	Daily Flow (MGD)			Effluent Monitoring		
	Total	Max (gpm)	Avg (gpm)	Biweekly Total Coliform	Biweekly Fecal Coliform	Daily Chlorine Residual
1	0.076213	107	53			<0.02
2	0.063778	87	44	5	<2	<0.02
3	0.068676	107	58			<0.02
4	0.083006	108	58			<0.02
5	0.077245	113	53			<0.02
6	0.059212	101	42			<0.02
7	0.057260	96	40	2	2	<0.02
8	0.055928	86	39			<0.02
9	0.059394	86	41	<2	<2	<0.02
10	0.067932	98	47			<0.02
11	0.087061	126	61			<0.02
12	0.086281	118	60			<0.02
13	0.063220	108	44			<0.02
14	0.057837	113	40	<2	<2	<0.02
15	0.054549	83	38			<0.02
16	0.055469	89	39	<2	<2	<0.02
17	0.068180	97	46			<0.02
18	0.080058	102	56			<0.02
19	0.073613	108	51			<0.02
20	0.052822	90	37			<0.02
21	0.047732	76	33	<2	<2	<0.02
22	0.046241	89	32			<0.02
23	0.048080	82	34	<2	<2	<0.02
24	0.058679	91	41			<0.02
25	0.066743	98	46			<0.02
26	0.058615	95	40			<0.02
27	0.044334	74	31			<0.02
28	0.043492	80	30	<2	<2	<0.02
29	0.041447	72	29			<0.02
30	0.043559	83	30			
31	0.052057	102	36			<0.02
Min	0.041447	72	29	<2	<2	<0.02
Mean	0.061249	96	43	<2	<2	<0.02
Max	0.087061	126	61	5	2	<0.02
Total	1.898713	Effluent daily (dry weather) flow NTE 0.2 MGD (mean).				

Influent Brine Received

Date	Volume (Gallons)
	N/A

Sludge Removal

Date	Gallons
8/7/18	4,500
8/20/18	4,500

Effluent and Influent Monitoring

Date	Biweekly Effluent BOD (24 HC)	Biweekly Effluent TSS (24 HC)	Biweekly Influent BOD (24 HC)	Biweekly Influent TSS (24 HC)	Monthly Effluent Oil & Grease (Grab)
8/2/18	19	10	320	125	
8/5/18	23	20	336	352	
8/9/18	17	15	462	476	
8/12/18	32	36	288	182	
8/16/18	17	13	534	830	
8/19/18	25	20	267	73	
8/23/18	14	15	353	616	
8/26/18	24	21	488	773	
8/30/18					
Min	14	10	267	73	
Mean	21.4	18.8	381.0	428.4	
Max	32	36	534	830	
BOD Removal: 94.4%			TSS Removal: 95.6%		

Effluent Monitoring

Date	Weekly Set. Solids (Grab)	Weekly Turbidity (Grab)	Weekly pH (Grab)	Weekly Temp °F (Grab)
8/2/18	0.1	21.3	6.8	75
8/9/18	<0.1	23.0	6.6	75
8/16/18	<0.1	15.8	6.4	76
8/23/18	<0.1	15.1	6.4	75
8/30/18				
Min	<0.1	15.1	6.4	75
Mean	<0.1	18.0	6.5	75.3
Max	0.1	23.0	6.6	76

Effluent Limits

Parameter	Units	Monthly Avg	Weekly Avg	Daily Max
BOD	mg/L	40	60	90
Suspended Solids	mg/L	40	60	90
Oil and Grease	mg/L	25	40	75
Turbidity	NTU	75	100	225
Total Coliform	MPN/100 mL	7 Sample Median: 23		
		More than once in 30 days: 240		
		Daily Maximum: 2,400		
Chlorine Residual	mg/L	6 Month Median: 0.3		1.2
pH	pH units	Between 6.0 - 9.0		
Settleable Solids	mL/L	1.0	1.5	3.0
BOD/TSS Removal	%	≥ 75%	***	***

I certify under penalty of perjury that the foregoing is true and accurate and that the sampling procedure and analysis used are as specified in the Waste Discharge Order for this facility.

SIGNATURE: _____

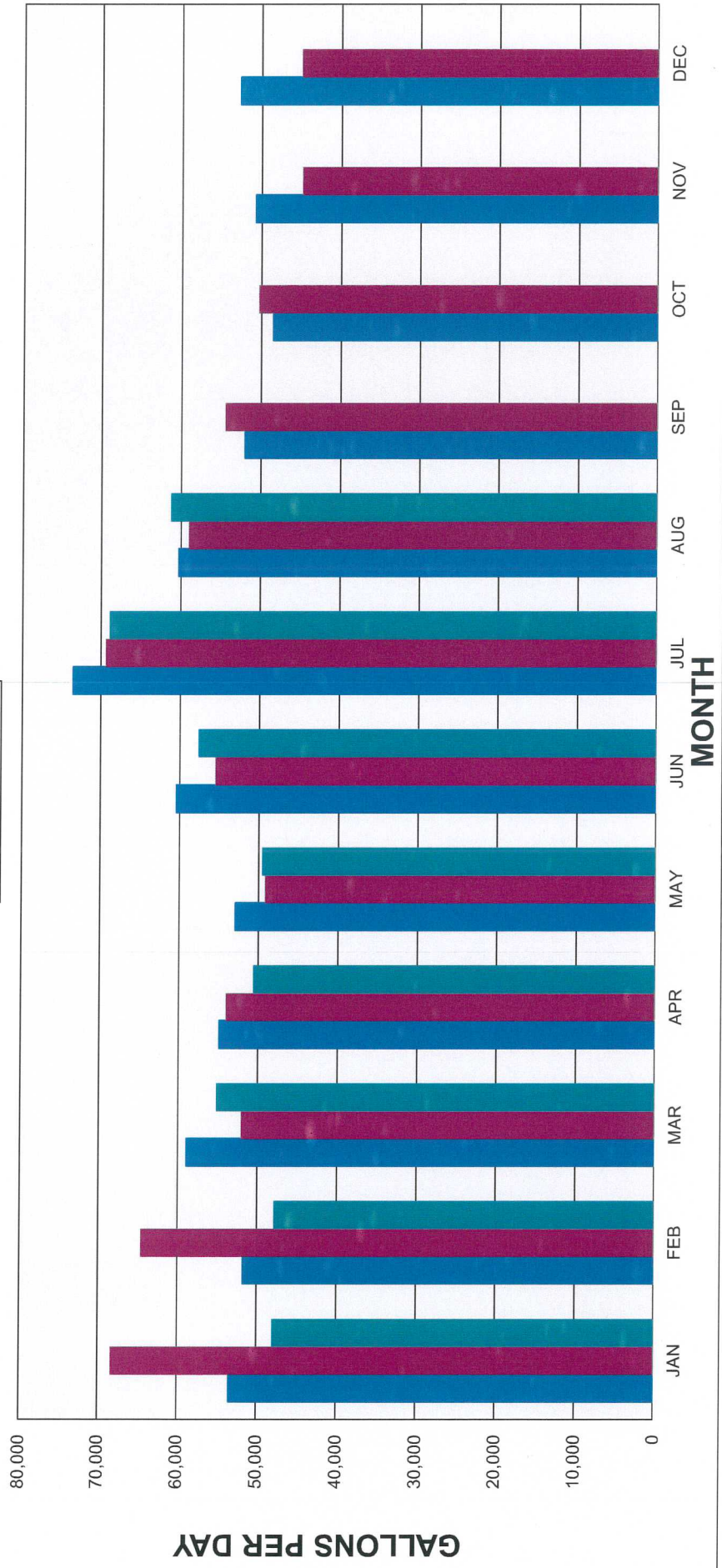
DATE: _____

PRINTED NAME: _____

TITLE: _____

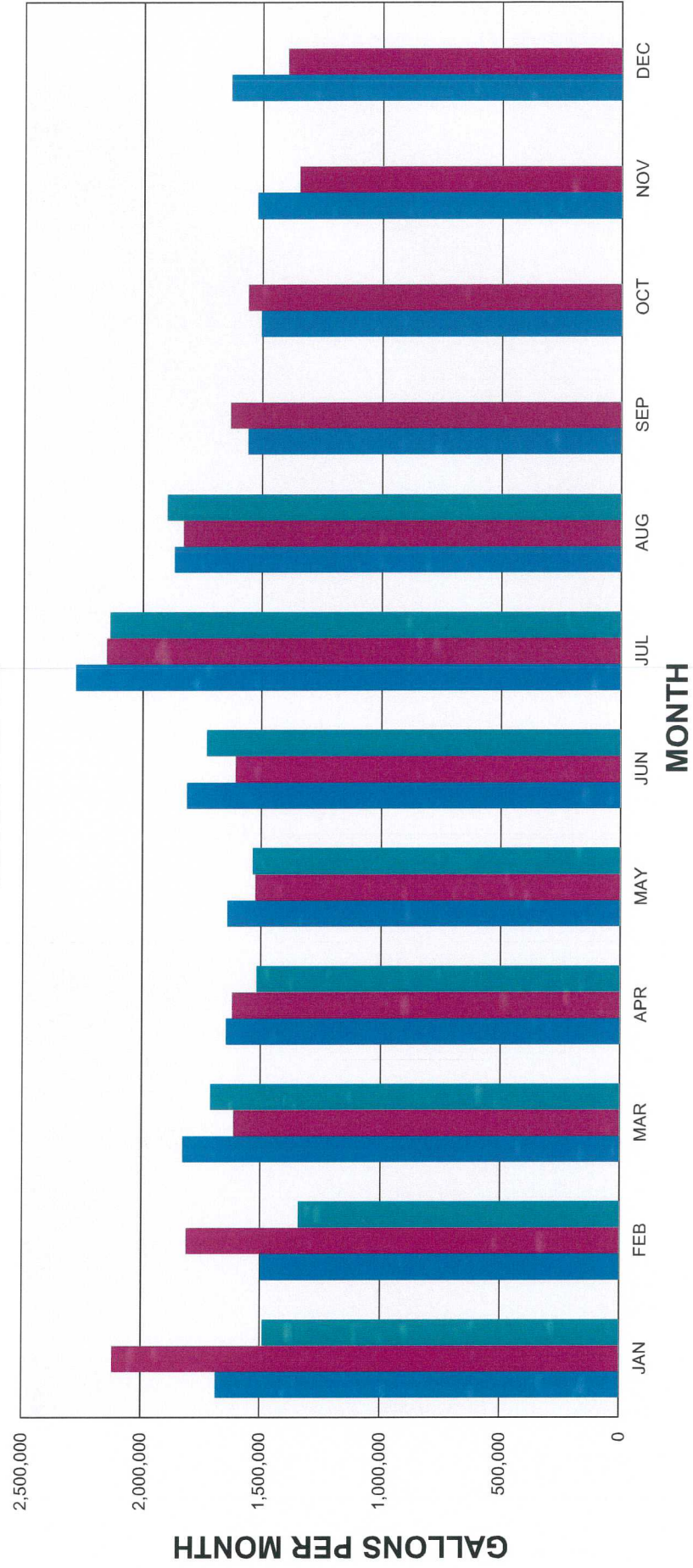
ABCSD AVERAGE DAILY WWTP EFFLUENT FLOW (2016 - 2018)

■ 2016 ■ 2017 ■ 2018



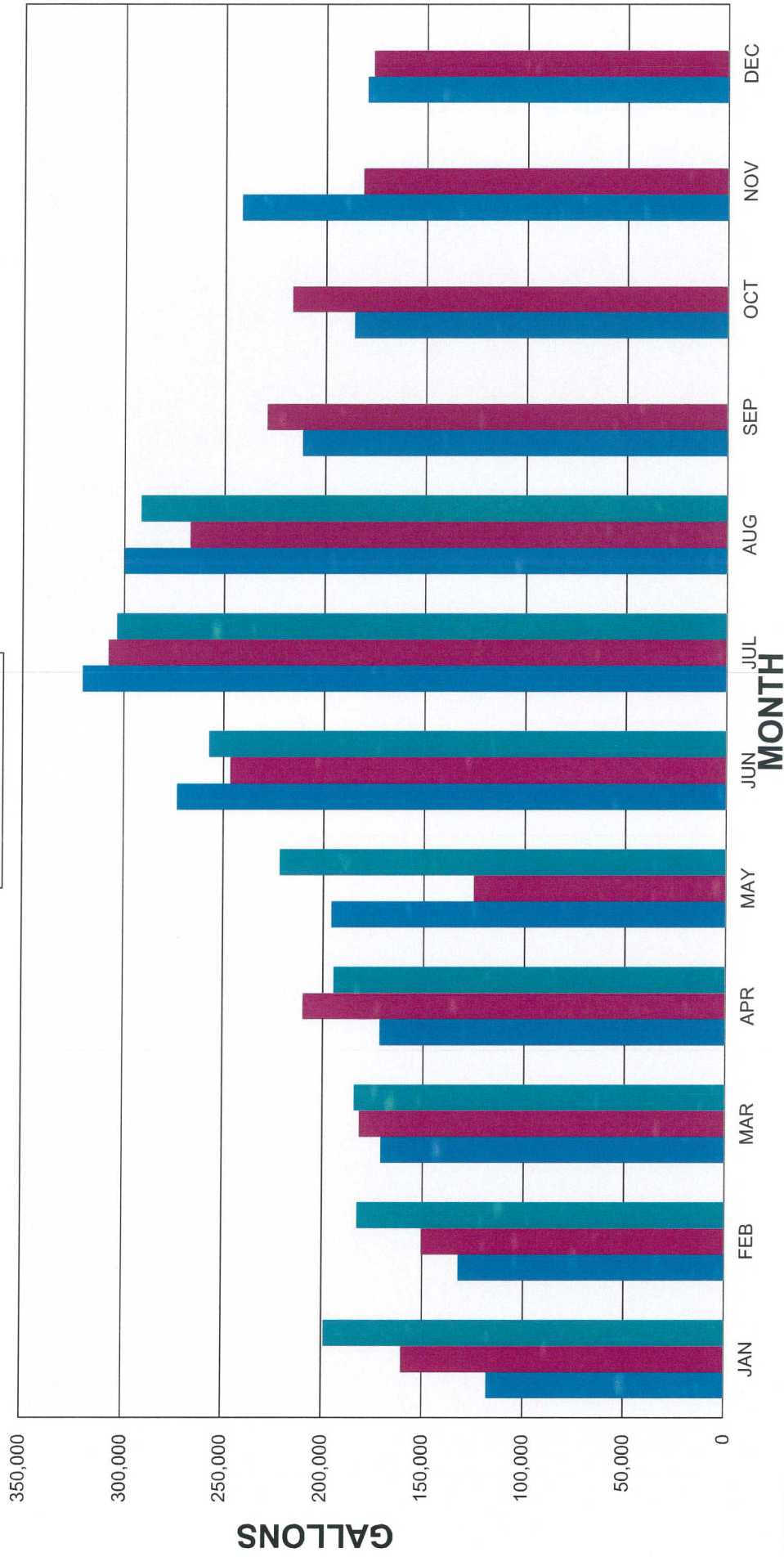
ABCSD MONTHLY TOTAL WWTP EFFLUENT FLOW (2016 - 2018)

■ 2016
 ■ 2017
 ■ 2018



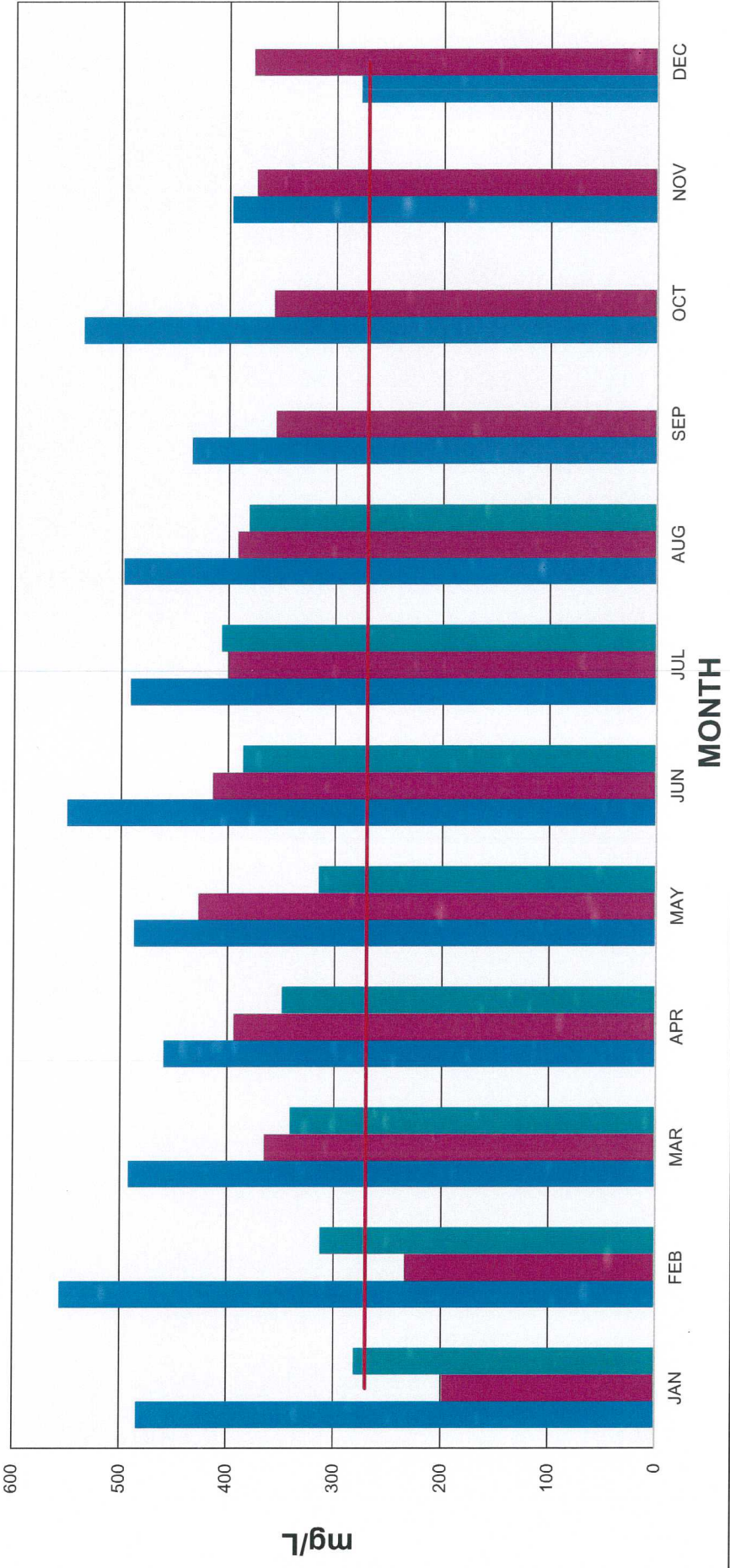
PORT SAN LUIS MONTHLY TOTAL FLOW (2016 - 2018)

■ 2016 ■ 2017 ■ 2018

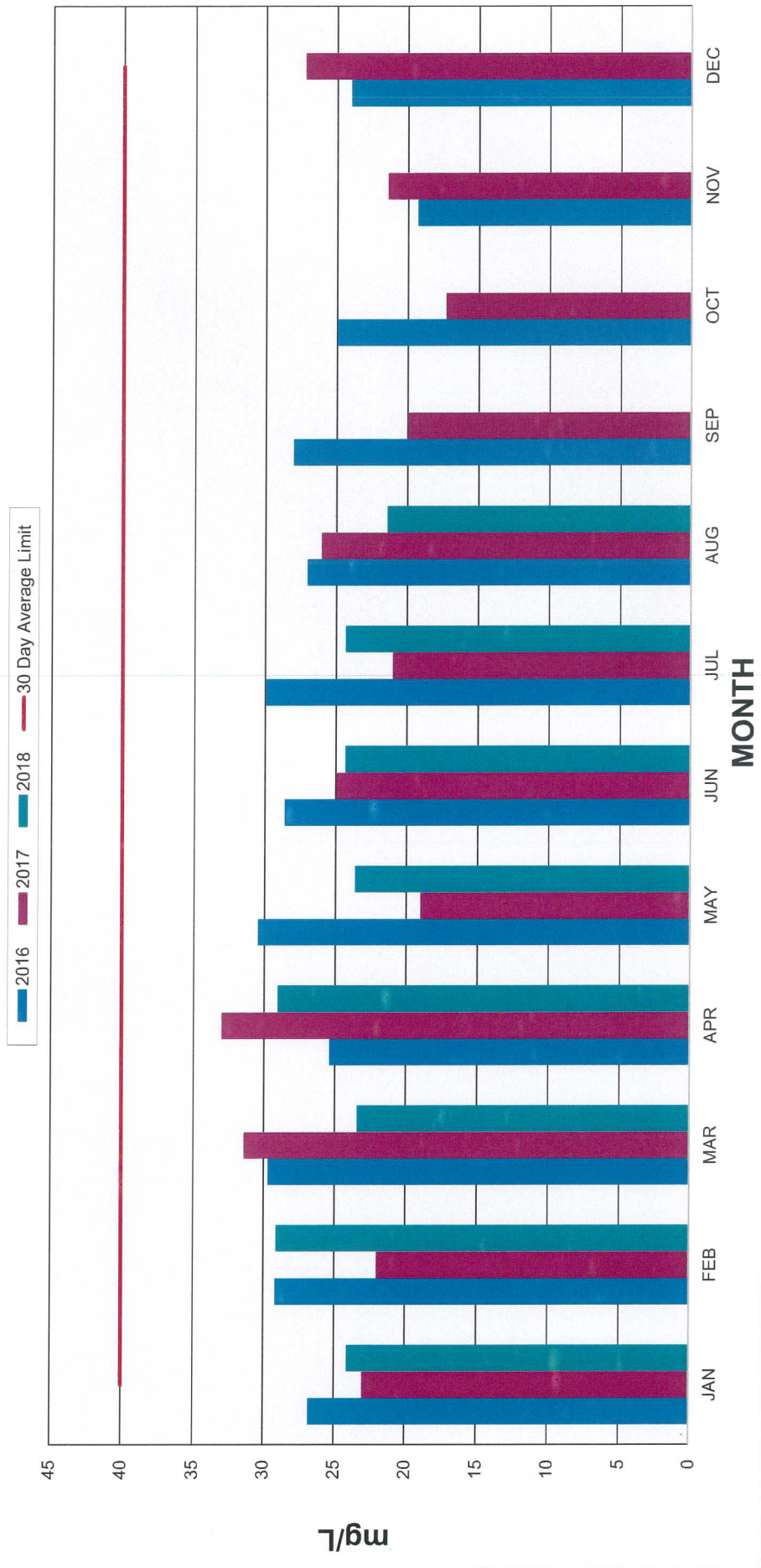


ABCSD MONTHLY AVERAGE INFLUENT BOD (2016 - 2018)

■ 2016
 ■ 2017
 ■ 2018
 — WWTP Design



ABCSD MONTHLY AVERAGE EFFLUENT BOD (2016 - 2018)



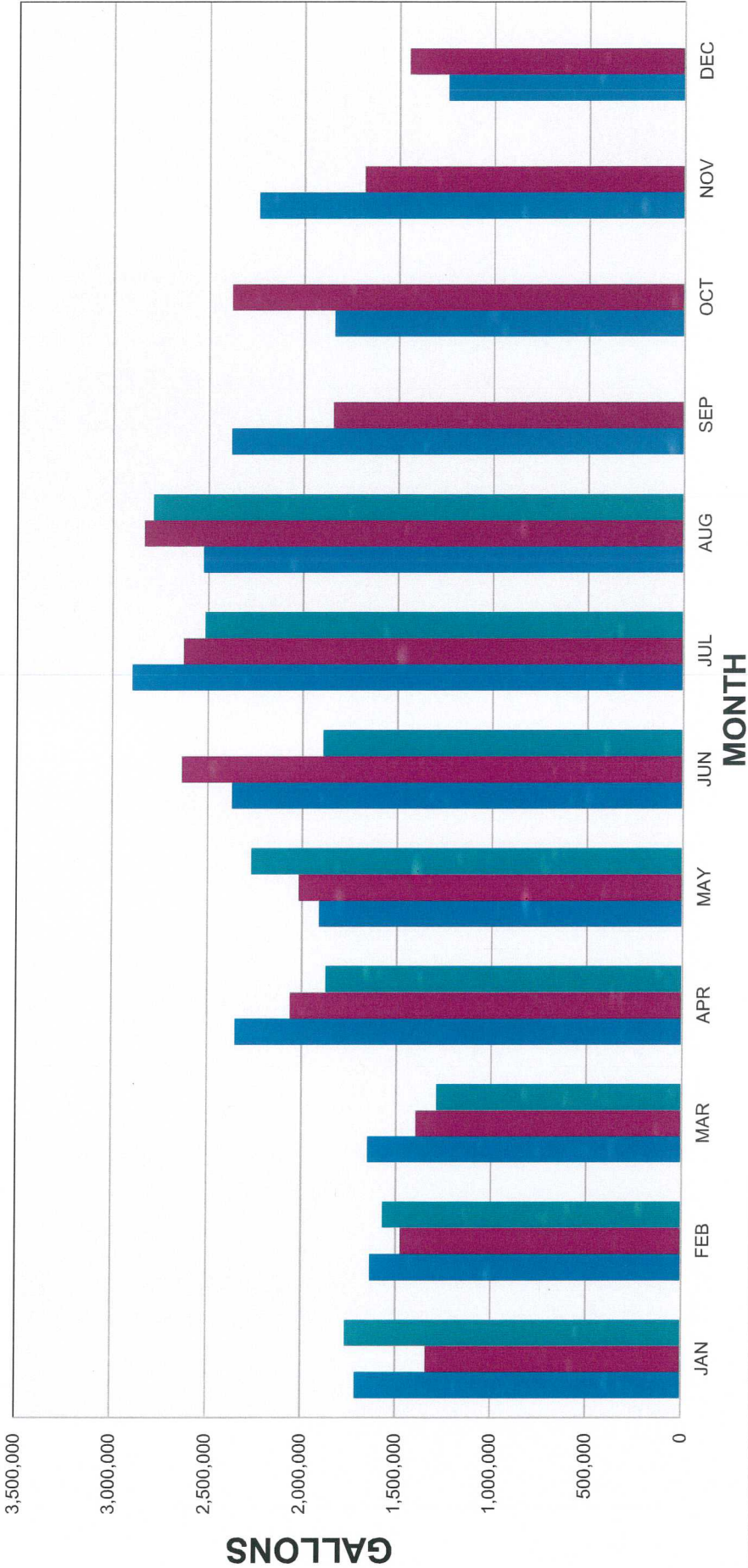
ABCSD MONTHLY WATER PURCHASED FROM LOPEZ (2016 - 2018)

■ 2016 ■ 2017 ■ 2018



ABCSD MONTHLY WATER SOLD (2016 - 2018)

■ 2016 ■ 2017 ■ 2018



**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: September 12, 2018

SUBJECT: Removal and Replacement of Wood Storage Building at the WWTP

Recommendation:

Receive Report and Authorize the General Manager to request quotes for demolition of the existing wood storage building and replace with a cargo container or provide other direction to staff.

Funding:

Staff estimates the demolition will cost will be approximately \$1,500 and the cost to install the cargo container, with two windows and electrical wiring, will be less than \$6,000. The FY 2018/19 approved budget includes \$10,000 in Wastewater Miscellaneous Project Account Fund. Staff recommends using a portion of this budget to fund this project.

Discussion:

The existing wood storage building at the WWTP has a leaking roof, structural integrity issues, no firm foundation and has been infested with rodents and other pests. The building has historically been used for storage of Operation and Maintenance supplies and historical District records. The important historical records were moved to the treatment plant control room once staff discovered that the building was not water tight. Staff estimates costs to repair the existing building will be over \$20,000 and therefore recommends demolishing the building and replacing it with a 20' x 8' cargo container that will provide secure storage and a small work space for operation and maintenance staff. The benefits of using a cargo container building is that it is water tight, secure and can be re-located relatively easily. Staff recently contacted Mid-State Containers in Santa Maria and obtained a preliminary quote of \$4,700 for a 20' long container with 2 windows and electrical service.

AVILA BEACH
COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: September 12, 2018

SUBJECT: Fluid Resource Management (FRM) Agreement for Professional Services

Recommendation:

Receive Report and Authorize the General Manager to renew the contract for one year or provide other direction to staff.

Funding:

The adopted FY 2018/19 budget provides adequate funding for the operation and maintenance contract if renewed under the existing terms and conditions until November 1, 2019

Discussion:

FRM's existing contract was adopted by the Board on October 8th, 2013. The term of the Agreement is for a period of three years commencing on November 1, 2013, with two optional one-year renewals upon mutual written consent of both parties. On October 10, 2017, the Board renewed the contract for an additional year with an ending date of November 1, 2018.

District staff recently met with FRM Operations and Maintenance staff and both parties have no objection to renewing the contract for another year. The District has not expressed an interest in changing the Operations and Maintenance model for the District and FRM has continued to provide good O & M support to the District at a reasonable cost to the District customers.


As staff noted in last year's staff report, a significant amount of time and effort will be needed to update the contract scope and structure, advertise and obtain quotes for a new O & M contract. In addition, there are currently very few, if any, vendors in our area that provide this type of service. However, there may be some additional O & M vendors moving in to our area in the next few years which would make the bidding process more competitive. Unless the Board desires to change the O & M model for the water and wastewater systems, I would recommend the District renew the existing contract for another year under the same terms and conditions, extending the expiration date to November 1, 2019.

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: September 12, 2018

SUBJECT: Schedule for Payment of Water and Sewer Connection Fees

Recommendation:

Receive Report and Provide Direction to Staff

Funding:

Revising the schedule for collection of water and sewer Connection Fees will have a minor positive effect on the District's cash flow in that, if implemented, 100% of the Connection Fees will be received prior to or at the time of building permit issuance instead of receiving 50% at permit issuance and 50% at occupancy.

Discussion:

On August 22, 2001, the Board adopted Ordinance No. 2001-01 which revised Ordinance No. 2-87 for establishment of water and sewer facility assessment fees (connection fees). In 2003 the Board adopted Resolution No. 2003-06 and 2003-07 which modified Section 2 of the Ordinance allowing the project developer to pay 50% of the connection fees prior to or at the time of issuance of the building permit and the remaining 50% at the time of completion for occupancy of the project. The apparent reason for allowing the project proponent to pay the connection fee in two installments was to assist project proponent's cash flow and encourage development in the District after the Unocal Project "Big Dig".

It is staff's understanding that most, if not all, other government agencies collect project development fees prior to or at the time of permit issuance. As the Board is aware, the County project approval process can take 12 – 18 months and the construction process can take another 12 – 24 months to complete. Collecting the connection fees as part of the District's project approval process will ensure timely collection of the connection fees and eliminate staff having to go back to the project proponent to collect the remaining 50% of the Connection Fees. Staff recommends the Board directs staff to modify our connection fee procedures to collect all fees at the time of permit issuance via a Resolution that will be brought back to the Board at the October Board meeting.

BOARD OF DIRECTORS

AVILA BEACH COMMUNITY SERVICES DISTRICT

RESOLUTION NO. 2003-6

**RESOLUTION ESTABLISHING WATER FACILITIES ASSESSMENT SCHEDULE
AND PROCEDURES FOR COLLECTION THEREOF, AND DEFINING CREDITS FOR
PAST WATER USAGE**

The Board of Directors makes the following findings:

A. By its Ordinance No. 2-87 Avila Beach County Water District, as predecessor in interest to this District, established a system for payment of water facilities assessments for new construction within the District and for expansion of existing uses resulting in a greater use of water than the prior use.

B. Pursuant to said Ordinance the District thereafter adopted Resolutions Nos. 87-9, 88-4, 93-5, 94-09, and 2000-2002, which Resolutions amended the Water Assessment Schedule and established policies and procedures to determine the extent to which properties not currently receiving water were to be credited for prior water usage.

C. On August 22, 2001 this District adopted Ordinance No. 2001-01, which revised the provisions of Ordinance No. 2-87.

D. By this Resolution the Board desires and intends to modify section 2A of Resolution No 2001-14 to adjust the timing of payment of connection of assessments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Avila Beach Community Services District as follows:

1. **Section 2 of Resolution 2001-14 is modified as follows:**

2. **Time for Payment of Water Facilities Assessments:**

Water facilities assessments shall be paid as follows:

- A. One-half due prior to the issuance of a building permit by the Planning Department.
- B. One-half at the time of completion for occupancy of the new or enlarged improvement.

On motion of Director Guernsey, seconded by Director Slattery, and on the following roll call vote, to wit:

AYES : Guernsey, Slattery, Helenius, Kelley
NOES : none
ABSTAIN : none
ABSENT : Grife

The foregoing Resolution was adopted.


President of the Board of Directors

ATTEST:


District Secretary

APPROVED AS TO FORM:

STEPHEN N. COOL, Attorney for
District

AGREEMTS\ABCSD.RES

BOARD OF DIRECTORS

AVILA BEACH COMMUNITY SERVICES DISTRICT

RESOLUTION NO. 2003-7

**RESOLUTION ESTABLISHING SEWER FACILITIES ASSESSMENT SCHEDULE
AND PROCEDURES FOR COLLECTION THEREOF, AND DEFINING CREDITS FOR
PAST SEWER USAGE**

The Board of Directors makes the following findings:

A. By its Ordinance No. 1-87 Avila Beach County Water District, as predecessor in interest to this District, established a system for payment of water facilities assessments for new construction within the District and for expansion of existing uses resulting in a greater use of water than the prior use.

B. Pursuant to said Ordinance the District thereafter adopted Resolutions Nos. 87-8, 88-3, 93-4, 94-09, and 2000-2003, which Resolutions amended the Sewer Assessment Schedule and established policies and procedures to determine the extent to which properties not currently receiving sewer service were to be credited for prior usage.

C. On August 22, 2001 this District adopted Ordinance No. 2001-01, which revised the provisions of Ordinance No. 1-87.

D. By this Resolution the Board desires and intends to modify section 2 of Resolution 2001-13 to adjust the timing of payment of connection and assessments.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Avila Beach Community Services District as follows:

1. Section 2 of Resolution No 2001-13 is modified as follows :

2. Time for Payment of Sewer Facilities Assessments:

Sewer facilities assessments shall be paid as follows:

A. One-half prior to the issuance of a building permit by the Planning Department.

B. One-half at the time of completion for occupancy of the new or enlarged improvement.

On motion of Director Guernsey, seconded by Director Slattery, and on the following roll call vote, to wit:

AYES : Guernsey, Slattery, Helenius, Kelley

NOES : none

ABSTAIN : none

ABSENT : Grife

The foregoing Resolution was adopted.


President of the Board of Directors

ATTEST:


District Secretary

APPROVED AS TO FORM:

STEPHEN N. COOL, Attorney for
District

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AVILA BEACH
COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: September 12, 2018

SUBJECT: Board Vacancy

Recommendation:

Receive Report and Consider appointing an applicant for fill Director Deweese's vacancy

Discussion:

At the July 11, 2018 Board meeting, Director Eric Deweese announced that he is moving out of the District and therefore will no longer be able to serve on the Avila Beach Community Services District Board of Directors. Staff notified the County Clerk's office that Director Deweese formally left office on August 17, 2018. Director Deweese filed a Form 700 for leaving office on August 23, 2018. On August 28, 2018, Staff posted an announcement that the District has a Director Vacancy and is seeking applicants. The announcement is posted at the District's office, the Post Office and on the District's web page. Board members are encouraged to discuss the vacancy with their friends and colleagues that reside in the District and if they are interested, have them contact staff for an application.

Staff is hopeful the Board will have candidates to consider for appointment at the September 12, Board meeting. If no applications are submitted, staff recommends the Board continue the item to the October 10, regularly scheduled Board meeting.



AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA 93424
Office and Meeting Room - 100 San Luis Street, Avila Beach
Telephone (805) 595-2664 FAX (805) 595-7623
E-Mail Avilacsd@gmail.com

APPLICATION FOR APPOINTMENT TO DISTRICT BOARD OF DIRECTORS

The Avila Beach Community Services District is considering the appointment of a qualified individual to fill a vacancy on the District Board of Directors. The appointed person shall hold office until his or her successor is elected (November 2020) and qualifies, usually the first Friday in December.

If you are interested, please complete this application and submit it to the District office. **In order to be considered for the appointment, please submit your application to the District office on or before 4 P.M. on Tuesday, September 11th, 2018.** The District intends to consider and appoint a qualified individual to the District Board of Directors at the regularly scheduled meeting on September 12th, 2018 at 11:00 AM at the Avila Beach Community Services District Board Room. If necessary, this item may be continued to the regularly scheduled meeting on October 10, 2018.

1. The undersigned declares that:

A. I am a registered voter residing within the boundaries of the Avila Beach Community Services District (Government Code §61040 (b)) and;

B. I am prepared to take and subscribe to the official oath of office (Election Code §10554); and

C. I am not disqualified from appointment to the District Board of Directors because of the conviction of crimes referenced in Government Code §1021.

D. I am willing and able to attend and participate at regular District meetings held on the second Tuesday of the month; and

E. I am willing and able to participate at District Special Meetings and District committees that I may be assigned to.

2. Why do you wish to serve on the Avila Beach Community Services District Board of Directors?

3. Please provide any background information and experience that you would like the District Board of Directors to consider in evaluating you for the District Board of Directors.

(Attach additional information if desired)

Name: _____
(Please print)

Address: _____

Email: _____

Phone: _____


Signature: _____

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: September 12, 2018

SUBJECT: Water Tank #2 Repair Options and Recommended Actions

Recommendation:

Receive Report and Authorize the General Manager to retain Advanced Technical Services (ATS) to prepare tank repair/maintenance bid documents or provide other direction to staff.

Funding:

The approved FY 2018/19 Capital Improvement Program budget includes \$50,000 this fiscal year for the repair and maintenance of Water Tank #2. If the Board approves both the interior and exterior coating, appurtenance repairs and installation of the flexible outlet pipe connection total project costs will be on the order of \$240,000. The entire project will likely take 8 -12 months to complete so the project costs can be phased between this fiscal and next fiscal year.

Discussion:

In early 2017 the District retained Advanced Technical Services (ATS) to clean and inspect water tanks #1 and #2. ATS provided a report summarizing their cleaning operations, findings and tank maintenance/repair recommendations. Earlier this year, the District retained ATS to complete the recommended repairs on Tank #1 (large tank) and the repair work was completed in November 2017.

At the May 8, 2018 Board meeting, the Board authorized a contract with ATS to install fall protection cables on Tank #2 and develop a matrix of tank repair option/recommendations with an associated cost estimate. ATS has completed the fall protection cable installation work and provided the attached report outlining Protective Coating Related Work Options; Appurtenance Upgrade and Repair Options; and Improved Resistance to Seismic Damage Options and associated budgetary cost estimates.

I met with ATS staff last week and we went over the report in detail. The interior and exterior coating project is the most expensive project. As noted, ATS concluded the exterior coating is the highest priority work and estimates the interior coating likely has another five plus years of useful life. However, if budget allows, it is more cost effective to coat both the interior and

exterior of the tank at the same time. Also, we need to determine if the existing exterior coating contains lead based paints which will require special handling and increase costs. The appurtenance upgrades and repairs are not all mandatory and the District could phase these projects in over several years, but again it would likely be most cost effective to complete the repairs at the same time. The resistance to seismic damage includes two options. ATS staff and I agree that installing a flexible joint on the pipe outlet connection is the most cost effective improvement to address potential seismic damage.

Staff's recommendation is for the Board to authorize the General Manager to negotiate a contract with Advanced Technical Services for determining if the existing exterior coating contains lead and then preparation of bid documents for Interior and Exterior Coating with bid alternatives for the appurtenance upgrades and repairs and installation of a flexible joint on the pipe outlet connection. Staff estimates the cost to prepare the bid documents as outlined above would be not more than \$17,000 and should not take longer than 45 days to prepare. If approved, staff will then advertise for bids for the project and bring back the bid results to the Board for award at a future Board meeting (January 2019).

Avila Beach Community Services District
Water Tank 2 Maintenance & Upgrade Scope Options
with Preliminary Estimates

Executive Summary of Applicable Information Regarding Protective Coatings

Corrosion - General

- 1 Steel tanks offer many advantages but steel rusts
- 2 Corrosion acts on steel at different rates based on many factors
- 3 Oxygen, moisture and increased temperature increase corrosion rates
- 4 Salts from coastal environment and chlorine increase corrosion dramatically
- 5 Coatings protect steel by reducing the exposure to the elements of corrosion
- 6 Cathodic protection reduces corrosion but only below the water line
- 7 Weak and failing coatings allow corrosion to "eat away" the steel over time

Exterior Coating

- 1 Existing coatings have lost corrosion prevention properties, estimated remaining life: 0-4 years
- 2 Coastal salts and UV offer corrosion challenges on the tank exterior
- 3 Old coatings are most likely to contain lead and other heavy metals
- 4 Heavy metals (ie. lead) in coatings require special procedures and add cost
- 5 Some areas of corrosion damage now require welded repair
- 6 Additional time will increase the amount (and cost) of repairs
- 7 Welded repairs or upgrades should precede coating

Heavy Metals

- 1 Lead and other heavy metals are probably present in the exterior coatings
- 2 Lead based paint *does* provide good corrosion protection
- 3 Top-coating the (assumed) existing lead based paint reduces cost
- 4 Top-coating the existing coating increases risk of coating failure
- 5 At some point, adding layers of coating will cause failure
- 6 Most tank coating contractors have the required program to do lead based coating removal
- 7 Scaffolding wrapped in plastic is normal to contain dust during blasting
- 8 Lead based coating will need to be removed where welding (or other disturbance)

Interior Coating

- 1 Existing coatings are loosing corrosion prevention properties, estimated remaining life 5+ years
- 2 Water tank interiors corrode due to presence of moisture and oxygen
- 3 Existing cathodic protection reduces corrosion below the water line
- 4 Some areas, like the upper ladder rungs, need replacement now due to corrosion damage
- 5 Interior coatings are in better condition than exterior coatings
- 6 Combining interior and exterior re-coating in a single project is most efficient

Protective Coatings (continued)

Preliminary Estimates for Protective Coatings Related Work Options

Option 1 - Interior and Exterior Coating with Removal of Existing Coatings

(Lead paint comes off.....higher cost / lower risks)

Engineering/Specification	\$ 9,000	(details for bidding)
Construction Management Bid Admin.	\$ 8,000	(administer contract)
Construction Quality Assurance	\$ 9,500	(verify contract compliance)
Mobilization and Demobilization	\$ 10,000	
Interior Coating Cost Estimate	\$ 37,000	(may be OK for 5+ yrs)
Exterior Coating Cost Estimate	\$ 25,000	(recommend within 4 yrs)
Containment for Lead Based Coating Dust	\$ 20,000	
Handling and Disposal of Lead Coatings	\$ 5,000	
Construction Subtotal	\$ 97,000	(cost of contractor)
Contingency	\$ 15,000	
<u>Preliminary Estimate</u>	<u>\$ 138,500</u>	

Option 2 - Interior and Exterior Coating without Removal of Exterior Existing Coatings

(This option saves some cost of dealing with removal of exterior coatings but adds risk of coating failure)

Evaluate existing coatings	\$ 6,800	(optional... to estimate risk)
Engineering/Specification	\$ 7,000	(details for bidding)
Construction Management Bid Admin	\$ 8,000	(administer contract)
Construction Quality Assurance	\$ 7,500	(verify contract compliance)
Mobilization and demobilization	\$ 8,000	
Interior Coating Cost Estimate	\$ 37,000	(may be OK for 5+ yrs)
Exterior Coating Cost Estimate	\$ 20,000	(recommend within 4 yrs)
Construction Subtotal	\$ 65,000	(cost of contractor)
Contingency	\$ 8,000	
<u>Preliminary Estimate</u>	<u>\$ 95,500</u>	

**Avila Beach Community Services District
Water Tank 2 Maintenance & Upgrade Scope Options
with Preliminary Estimates**

Appurtenance Upgrades and Miscellaneous Repair

Rafters

- 1 Approximately 7 rafters are deformed (rolled) which will reduce strength
- 2 It does not appear that there is imminent danger of collapse
- 3 Roof load should be limited (ie. 2 people) without Engineer's approval

Interior Ladder

- 1 Significant metal loss if present now from corrosion on upper rungs
- 2 Probably not OSHA compliant (due to corrosion damage)

Roof Guardrail

- 1 Guardrail does not appear to conform to OSHA regulations
- 2 Mitigated by new cables that provide ability for 2 people to tie-off while on the roof
- 3 Personnel accessing the roof are required to tie-off at all times

Level Gage Repair

- 1 Severe corrosion damage on roof risers and float

Ladder Cage & Roof Hatch & Roof Vent

- 1 Damaged by significant corrosion

Ladder Climbers Personal Fall Arrest System

- 1 OSHA requirement for all new ladders now and all existing shall be retrofit by 2036

Preliminary Estimates for Appurtenances and Corrosion Repair

Engineering/Specification	\$4,000	(details for bidding)
Construction Management	\$2,400	(administer contract)
Construction Quality Assurance	\$2,400	(verify contract compliance)
Level gage Repair	\$ 2,800	(repair corrosion)
Interior Ladder Repair	\$ 1,800	(upper rungs only)
Rafter Replacement	\$ 9,800	(7 most deformed rafters)
Guardrail Extensions	\$ 5,500	
Exterior Ladder Cage Repair	\$ 4,500	(repair corrosion)
Ladder Climbers Fall Arrest System	\$ 2,300	(new OSHA requirement)
Roof Hatch	\$ 2,800	(replace corroded)
Roof Vent	\$ 3,200	(replace corroded)
Construction Subtotal	\$ 29,500	(cost of contractor)
Contingency	\$ 4,000	
<u>Preliminary Estimate</u>	<u>\$ 45,500</u>	

**Avila Beach Community Services District
Water Tank 2 Maintenance & Upgrade Scope Options
with Preliminary Estimates**

Upgrades for Improved Resistance to Seismic Damage

Seismic in General

- 1 Avila Beach is an area where there is significant earthquake risk
- 2 Many tanks are critical infrastructure for post-earthquake fire suppression water
- 3 Tank #2 has rigid pipe connection(s), sits on a gravel pad and is not anchored
- 4 Seismic design has evolved during the life of this tank based on actual events and failures
- 5 Current industry standards are likely to require anchor bolts and concrete foundation
- 6 The most common failures are in the lower shell (buckling) and at pipe connections
- 7 Adding flexibility to piping reduces potential damage even without anchoring a tank
- 8 Engineering evaluation is required to determine current seismic design requirements

Preliminary Estimates for Seismic Related Work Options

Option 1 - Install Flexible Joint on Outlet Pipe Connection

(Basic option addressing only low piping)

Engineering/Specification	\$4,000	(details for bidding)
Construction Management	\$2,400	(administer contract)
Construction Quality Assurance	\$2,400	(verify contract compliance)
Construction	\$25,000	(cost of contractor)
Contingency	\$3,000	
<u>Preliminary Estimate</u>	<u>\$36,800</u>	

Option 2 - Seismic Upgrade with Foundation and Mechanical Anchorage

(more aggressive option addressing shell buckling and piping)

Engineering Evaluation of Seismic Design*	\$6,500	(determine what's needed)
*(no soils evaluation/report)		
Soils Evaluation	\$4,500	(finalizes design basis)
Engineering/Specification	\$7,000	(details for bidding)
Construction Management	\$6,000	(administer contract)
Construction Quality Assurance	\$5,800	(verify contract compliance)
Construction Contract	\$95,000	(cost of contractor)
Contingency	\$10,000	
<u>Preliminary Estimate</u>	<u>\$134,800</u>	



Significant corrosion on the exterior roof.



Another location of significant corrosion on the exterior roof. This location was spot repaired approximately 7 years ago.

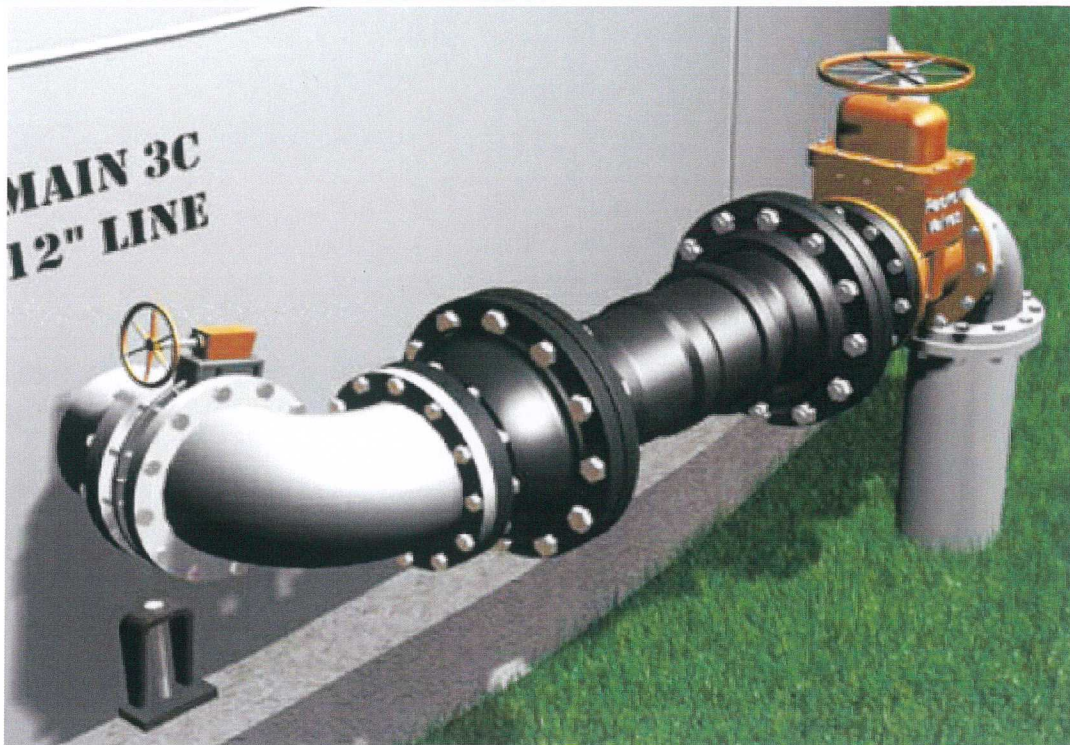
PROJECT: Avila Tank 2 - Existing Corrosion



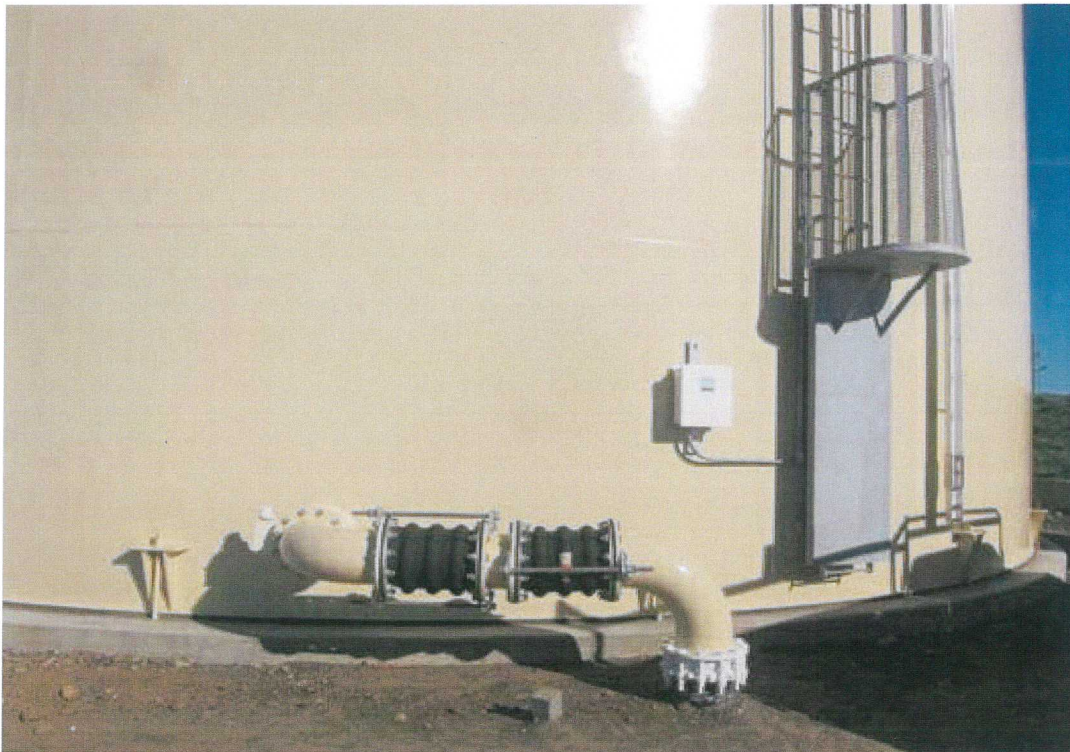
This photo shows an example of a bowed roof rafter.



One of the severely corroded rungs on the interior ladder is shown above.



This graphic shows a Flex-Tend flexible expansion joint commonly used for protection against shear caused by seismic forces.



This photo shows a piping connection designed by ATS that provides flexibility to a typical connection. This system is normally less expensive than the Flex-Tend but does not provide the amount of movement.

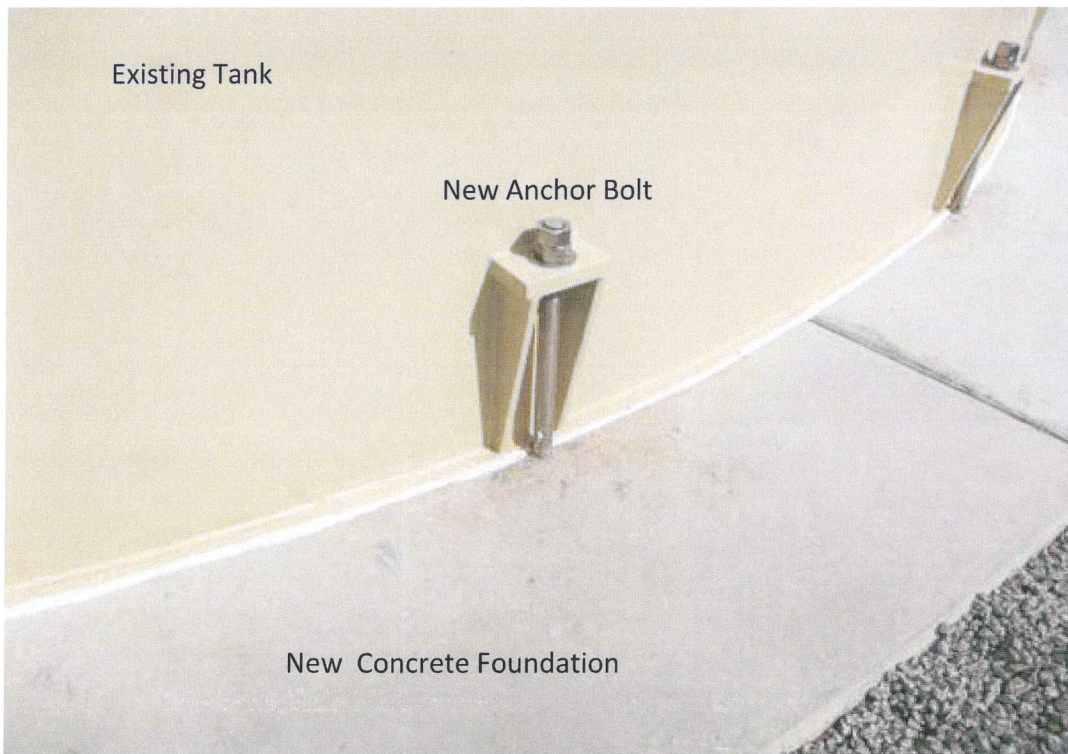
PROJECT: Seismic Upgrade - Flexible Piping



ats-slo.com



This photo shows the excavation, forms and rebar ready to place a concrete foundation under an existing tank. The arrow points to where concrete has already been installed as a part of this work.



This photos shows an area of the shell of the same tank in the top photo a year after project completion with the new anchor bolts and new concrete foundation.