

**MINUTES OF REGULAR MEETING
Avila Beach Community Services District
Tuesday, August 10th, 2021
1:00 P.M.**

ZOOM MEETING: 411 178 7571

Meeting ID: <https://us02web.zoom.us/j/4111787571>

BY PHONE: 1-669-900-9128

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:02 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present via Zoom: Pete Kelley
Ara Najarian
Board Members Present in Person: Lynn Helenius
Howie Kennett
Board Members Absent: Kristin Berry
Staff Present: Brad Hagemann, General Manager and District Engineer
Kristi Dibbern, Accounting
Legal Counsel: Tim Cary

3. PUBLIC COMMENTS - No Public Comments.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Sheriff's Report: Lt. Stuart MacDonald reported 236 calls for service this month. There were: 14 disturbances, 2 assaults, seven burglaries, four thefts, 2 suspicious circumstances reported, no phone scams and 3 vandalisms. The Sheriff's proactive efforts include 20 enforcements stops and 19 preventative patrol activities.

Cal Fire: Battalion Chief Paul Lee stated that there were 74 calls for service this month, 38 were medically related. Please conduct vegetation management activities prior to 10 A.M. in order to limit the potential for fires.

B. Conferences, Meetings and General Communications.

Concerns were expressed regarding the state of the Lopez Reservoir and if the District's sub-committee for water shortage response plan should meet. GM Hagemann will keep the Board apprised of the drought situation.

5. CONSENT ITEMS

Director Helenius made a motion to approve the Consent Items. The motion was seconded by Director Kennett and passed with a roll call vote 4-0.

AYES: Lynn Helenius
Howie Kennett
Pete Kelley
Ara Najarian
NOES: None
ABSENT: Kristin Berry

6. DISCUSSION OF PULLED CONSENT ITEMS: None

7. BUSINESS ITEMS:

A. Contract Amendment for Wallace Group for Wastewater Treatment Plant Redundancy Project. Director Helenius made the motion to approve the contract amendment in the not to exceed amount of \$29,986. It was seconded by Director Najarian and passed with a roll call vote 4-0.

AYES: Lynn Helenius
Ara Najarian
Howie Kennett
Pete Kelley
NOES: None
ABSENT: Kristin Berry

B. Consider Approval of Resolution No. 2021-04 approving a District Debt Management Policy in accordance with SB 1029. GM Hagemann explained effective January 2017, SB 1029 requires District's to have a Debt Management Policy in place when they take on debt. This is the first time the District has taken on debt; therefore, the District is required to adopt a Debt Management Policy. Director Najarian made the motion to adopt Resolution No. 2021-04. It was seconded by Director Kennett and passed with a roll call vote 4-0.

AYES: Ara Najarian
Howie Kennett
Lynn Helenius
Pete Kelley
NOES: None
ABSENT: Kristin Berry

- C. Consider Approval of Resolution No. 2021-05 approving a Private Placement with Municipal Finance Corporation and the Associated Lease Agreements for the District Wastewater Treatment Plant Improvement Project.

After much discussion, Director Najarian made the motion to approve Resolution No. 2021-05 approving a private placement with Municipal Finance Corporation and the Associated Lease Agreements for the District's Wastewater Treatment Plant Improvement Project, subject to the Port San Luis Harbor District Commissioners passing a Resolution pursuant to Section 12 of the Wastewater Services Agreement, approving this debt to fund the capital expenditures for the wastewater treatment plant improvement project, and also move that the Board hereby approve all necessary and reasonable side agreements between the Avila Beach Community Services District and the Port of San Luis Harbor District. Director Kennett seconded the motion and it passed with a roll call vote 4-0.

AYES: Ara Najarian
Howie Kennett
Lynn Helenius
Pete Kelley
NOES: None
ABSENT: Kristin Berry

- D. Consider Request for Avila Valley Advisory Committee to use the District Office Board Room for Committee and Regular Monthly Meetings. President Kelley commented that other options for the AVAC Committee were being pursued.

No formal action was taken on this item.

- E. Comments of the Avila Community Plan.
GM Hagemann provided an update to the Board. Comments are now due by 5:00 PM September 17th, 2021. The Board will turn in comments at the next meeting to the District office.

No formal action was taken on this item.

- F. Preliminary Will Serve for John Gardner Project located at 490 – 498 Front Street.

GM Hagemann explained the service is being requested for a multi-use development project that included: 4 residential condominiums on the 2nd floor and 3 or 4 Commercial spaces on the ground floor and 10 parking spaces in the basement.

The motion was made by President Kelley to issue a Preliminary Will Serve Letter for the project. The motion was seconded by Director Helenius and passed with a roll call vote 4-0.

AYES: Pete Kelley
 Lynn Helenius
 Ara Najarian
 Howie Kennett

NOES:

ABSENT: Kristin Berry

COMMUNICATIONS/CORRESPONDENCE.

None

ADJOURNMENT: The meeting was adjourned at 3:05 P.M.

The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, September 14th, 2021 at 1:00 PM at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,



Brad Hagemann, PE
General Manager