

**AVILA BEACH COMMUNITY SERVICES DISTRICT
MINUTES OF REGULAR MEETING
January 10th, 2017**

1. CALL TO ORDER

President Pete Kelley called the regular meeting of the Board of Directors of the Avila Beach Community Services District, to order at 7:00 p.m. on the above date, in the Avila Beach Civic Center.

2. ROLL CALL

Board Members Present: Pete Kelley
 Lynn Helenius
 Eric DeWeese
 Ken San Filippo

Absent: Ara Najarian

Staff Present: Brad Hagemann, General Manager and District Engineer
 Kristi Dibbern, Accounting Clerk

Absent: Carinna Butler, Operations Manager

3. PUBLIC COMMENTS

President Kelley read Resolution 2016-12 commending Director Janowicz for his service on the Board. Former Director John Janowicz commented and expressed his appreciation to staff and board members.

GM Hagemann announced an Ethics Training Seminar is available at the Templeton CSD January 19th, 2017. All board members are required to have Ethics & Sexual Harassment training this calendar year. Board Member Best Practices Seminar will be held, January 26th, from 9 AM – 12 PM at the Santa Ynez Community Services District.

Avila CSD will be hosting the California Special Districts Association Annual Meeting on Friday evening, January 27, 2017 at the Avila Beach Civic Association Community Center, please RSVP tonight. Tickets are \$20 per person in advance or \$25 at the door.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

1. SLO Sheriff:

Sheriff Taylor reported 55 calls for service this month. Among those were six traffic stops, two 911 calls, and 5 foot patrols. There were a number of business alarm calls, however no incidents to report. Two hotel guests caused a disturbance at the Lite House Suites. A number of purses and credit cards were reported stolen from several cars at the Bob Jones trailhead parking area. Unfortunately, the surveillance cameras did not catch any suspicious activity on videotape.

2. CAL Fire Report:

Battalion Chief Paul Lee from CAL Fire reported they have cut back to winter staffing. There were thirty two calls for service this month. Chief Lee reminded the board and public that eighteen inches of water will cause your car to float. Please take caution when driving in the rain. Heavy rain has caused structural fires due to leaks near electrical wiring in several homes around the county.

5. CONSENT ITEMS

- A. Approval of the Minutes for the following meetings: December 13th, 2016 Meeting
- B. December Financials
- C. Water & Wastewater Superintendent Report
- D. General Manager/District Engineer Report

6. DISCUSSION OF PULLED CONSENT ITEMS.

President Kelley introduced the consent items and inquired if any member of the Board or public wished to address any items.

Director San Filippo commented regarding the CSDA Annual Dinner Meeting that we may want to encourage the SLO Chapter of CSDA to consider a rotation of hosts for this event due to staff time and added cost.

GM Hagemann advised the Board that the San Luis County Public Works Department updated their webpage to include real time rainfall and water reservoir data. The website address is www.slocountywater.org. GM Hagemann reported Lopez Lake had risen almost 5 feet in the past 7 days.

Hagemann noted that several projects are nearing completion at the WWTP as indicated in the Capital Improvement Program report. Staff anticipates the projects will be completed by mid-March. Once these improvements are, completed staff will schedule a tour for those Board members that are interested in touring the WWTP.

Director Helenius asked if the chlorate levels in the drinking water had returned to levels below the drinking water notification levels, as reported by the County on December 8, 2016. Hagemann confirmed that the chlorate levels had returned to normal levels. Director Helenius asked if the District's contract includes a provision that the County provides "clean water" and "if the product is not up to minimum standards, is there language in our Lopez contract to address this issue?" GM Hagemann stated he would report back on these items.

Director Kelly made the motion to adopt the consent items. Director San Filippo seconded the motion and it passed with a roll call vote 4-0.

AYES: Pete Kelley
 Eric DeWeese
 Lynn Helenius
 Ken San Filippo

NOES: None

ABSENT: Ara Najarian

7. **BUSINESS ITEMS:** Items where Board action is called for.

A. **Ad Hoc Drought Committee to become permanent Committee for ABCSD.**

(Action Required: Considering Making the Drought Committee a Standing Committee)

At the December Board meeting Legal Counsel, Mike Seitz suggested making this change since an Ad Hoc Committee is technically only a one year Committee. Director Kelley made the motion to approve the Drought Committee to become permanent. Director San Filippo seconded the motion and it passed with a roll call vote 4-0.

AYES: Pete Kelley
 Eric DeWeese
 Lynn Helenius
 Ken San Filippo

NOES: None

ABSENT: Ara Najarian

B. **Drainage and Parking Issues in Avila Beach Area**

(Action Required: Receive Report and Provide Direction to Staff)

GM Hagemann reported that staff met with Assistant Public Works Director Flynn in October 2016 regarding this issue. At the County's request, a second meeting took place in late December 2016. The attendees included, Mr. Flynn, Public Works Director Wade Horton, Supervisor Hill's representative, the Harbor District and CSD staff. Flynn reported that County Public Works spent \$60,000 last year pumping the parking lot and may spend an equal amount again this year.

The County funded a Conceptual Design Report that evaluated three alternatives that would address the flooding issue. The recommended alternative was to install a permanent pumping system with an estimated cost of \$375,000. County PW and Supervisor Hill's office agreed to work on obtaining grant funding for the initial capital costs. GM Hagemann agreed to discuss the concept of the Avila Beach CSD taking the lead on providing the ongoing operations and maintenance with the CSD Board. Operations and maintenance funding would come from a special assessment from those benefitting from the pumping system. The County estimated the operation and maintenance costs at \$25,000/year, which includes a sinking equipment replacement fund.

After some discussion, the Board indicated that they were not in favor of the District offering to provide operation and maintenance support of a storm water pumping station. They believed this is the responsibility of the County Public Works Department. The Board directed staff to continue to attend any meetings on this topic and report back to the Board.

C. Capital Improvement Program Status Report

(Action Required: Receive Report and Provide Direction to Staff)

GM Hagemann provided an oral summary of the written Status Report that included:

W -1: Water Tank Storage Improvements: Power installation at water tank is complete. Staff is researching tank mixing system options/specifications and it will be ordered shortly.

W-2: Water System Valve Replacement: No Change.

W-3: Misc. Water Line Replacement: Water and wastewater GIS maps are being updated.

WW-1: Recycled Water Study and Upgrade of WWTP: Staff met with consultant on Dec 20 to narrow conceptual alternatives. Draft report is scheduled to be completed by June 2017.

WW-2: Effluent Line Repair: Although work is near completion, recent storms have caused delays. Tie-in to the existing line to the new line is the next step.

WW-3: Chlorination System Improvements: This project is delayed until FY 2017/18.

WW-4: Wastewater Collection Line Repair: No projects to date.

WW-5: Influent Wet Well Coating Repairs: Initialing project in mid-2017.

WW-7: Misc. Waste Water Projects: The gate at the WWTP has been replaced/widened to allow easier access by large service vehicles.

WW-9: Repair Decking at Wastewater Treatment Plant: Anticipated completion for Wastewater Treatment Plant Decking Repair Project is January 20th.

Director San Filippo commented that perhaps a few District projects could be overseen by a Cal Poly intern. GM Hagemann will report back to the Board regarding options.

No action was taken by the Board.

8. COMMUNICATIONS:

California Special Districts Conference at Embassy Suites is scheduled for April 23 -26th, 2017. Board members that are interested in attending can advise staff and we will get them enrolled.

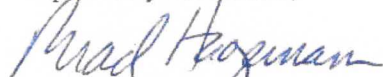
General Manager Hagemann informed the Board that the County notified the District about slightly higher than normal chlorate levels in Lopez Reservoir. GM Hagemann wanted the Board to be aware of this notification. The County has reported this to the regulatory agencies. The chlorates are a bi-product of the disinfectants. The County has posted the notification to their webpage and the District will also post the notification to the District's webpage.

ADJOURNMENT: The meeting was adjourned at 8:40 p.m.

The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, February 14th, 2017 at 7:00 pm.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,



Brad Hagemann, PE
General Manager