

MINUTES OF BOARD OF DIRECTORS MEETING
Avila Beach Community Services District
Tuesday, June 11th, 2024
1:00 P.M.

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 1:05 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present

Pete Kelley
Howie Kennett
John Janowicz

Board Members Absent:

Ara Najarian
Kristin Berry

Staff Present:

Brad Hagemann, General Manager & District Engineer
Kristi Dibbern, Office Manager

Operations:

Shawn Powell, Chief Plant Operator

Legal Counsel:

Shannon DeNatale Boyd via Zoom

3. PUBLIC COMMENTS

None.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Sheriff's Report: Sheriff MacDonald reported 32 calls for service last month. Five preventive patrol stops, seven disturbances, and two suspicious circumstances were investigated. One shoplifting incident was reported as well as four thefts. One loud music complaint and nine enforcement stops also occurred. There were two alcohol related vehicular accidents, one at the corner near Avila Valley Barn and one on Avila Beach Drive at the edge of town.

Cal Fire: Chief Lee reported 57 calls for service and 33 were medically related. Chief Lee noted that the SLO Fire Safe Council grant funding in partnership with CAL FIRE will reduce vegetation using hand crews and prescribed burning around Shell Beach, Pismo Beach and Avila. The fuel reduction will help better protect our community from fast-moving wildland fire. The Avila Foundation has granted money for a hose pick up machine. This equipment will drastically reduce the time it takes to recoil the long hoses used on fires. There will be a "Cultural Burn" of 16 acres along the Johnson Creek Trailhead. Over the next month please watch for your green grass to stop growing and when it does, please start your vegetation clearance around your home. Please complete mowing before 11AM.

The Board agreed to move Business Item 7.C. ahead of the “Consent Items,” out of convenience for our legal counsel, Shannon DeNatale Boyd of Price, Postel, Parma.

7.C. Review / Amend General Manager’s Contract

The Personnel Committee met with District General Counsel to review the draft GM contract. The Committee’s recommendation was to approve the contract effective July 1st, 2024, including the red-line changes proposed by District General Counsel.

Director Janowicz made the motion to approve the contract with the suggested changes. Director Kennett seconded the motion and it passed 3-0.

AYES: John Janowicz
Howie Kennett
Pete Kelley

NOES: None

ABSENT: Ara Najarian
Kristin Berry

5. CONSENT ITEMS

The Board returned to the Consent Items.

Director Janowicz made a motion to approve the Consent Items. It was seconded by Director Kennett and passed with a roll call vote 3-0.

AYES: John Janowicz
Howie Kennett
Pete Kelley

NOES: None

ABSENT: Ara Najarian
Kristin Berry

6. DISCUSSION OF PULLED CONSENT ITEMS: None

7. BUSINESS ITEMS:

A. Senate Bill 553, Workplace Violence Protection Plan. GM Hageman recommended the District adopt Resolution No. 2023-09 approving the District’s Workplace Violence Protection Plan (WVPP). Senate Bill 553 requires agencies to adopt a WVPP by July 1, 2024. The California Special Districts Association prepared a template plan that complies with SB 553 requirements. The ABCSD plan is consistent with the CSDA template. Director Kennett made the motion to approve Resolution No. 2024-09. It was seconded by Director Janowicz and passed with a roll call vote 3-0.

AYES: Howie Kennett
John Janowicz
Pete Kelley

NOES: None

ABSENT: Ara Najarian
Kristin Berry

B. Consider Forming an Ad Hoc Committee to review the feasibility of treating and disposing of San Miguelito Mutual Water Company wastewater.

The San Miguelito Mutual Water Company is retaining an engineering firm to evaluate their options for complying with the recent RWQCB requirements for future operations of their Wild Cherry Canyon WWTP. One option they are considering is discharging their wastewater to Avila Beach CSD WWTP. Staff recommended forming an Ad Hoc Committee to assist with the evaluation process. A motion was made by Director Kelley to form an Ad Hoc Committee to include Directors John Janowicz and Director Peter Kelley. The motion was seconded by Director Kennett and passed with a roll call vote 3 – 0.

AYES: Pete Kelley
 Howie Kennett
 John Janowicz
NOES: None

ABSENT: Ara Najarian
 Kristin Berry


ADJOURNMENT: The meeting was adjourned at approximately 2:35 PM.

The July 9th, Regular Board Meeting is cancelled.

The next meeting is scheduled for Tuesday, August 13th, 2024, at 1:00 PM.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,


Brad Hagemann, PE
General Manager