

AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424
Meeting Room and Office – 100 San Luis Street, Avila Beach
Telephone (805) 595-2664 FAX (805) 595-7623
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REGULAR BOARD MEETING 1 PM Tuesday, August 13, 2024

STAFF AND PUBLIC MAY PARTICIPATE IN THIS MEETING IN PERSON AT THE ADDRESS ABOVE OR, VIA TELECONFERENCE AND/OR ELECTRONICALLY.

ZOOM MEETING: <https://us02web.zoom.us/j/4111787571>

Meeting ID: 411 178 7571

Password: No Password Required.

BY PHONE: 1-669-900-9128

In accordance with Government Code Section 54953(b), this agenda will be posted at the above teleconference location and this location will be accessible to the public.

1. CALL TO ORDER: 1:00 P.M.

2. ROLL CALL: Board Members:

Pete Kelley, President
Ara Najarian, Vice President
Kristin Berry, Director
Howie Kennett, Director
John Janowicz, Director

3. PUBLIC COMMENT

Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on today's agenda** may address the Board now. Please state your name and address before addressing the Board and **limit presentations to 3 minutes**. State law does not allow Board action on items not appearing on the agenda.

4. INFORMATION AND DISCUSSION ITEMS

County Reports

1. SLO County Sheriff Department
2. CalFire/County Fire Department

Reports on Attended Conferences, Meetings, and General Communications of District Interest

5. PUBLIC COMMENT ON CLOSED SESSION ITEM

6. CLOSED SESSION

A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to Government Code Section 54956.9(d)(2). Number of cases: One.

7. REPORT ON CLOSED SESSION/ANNOUNCEMENT OF ACTION, IF ANY, TAKEN IN CLOSED SESSION

8. CONSENT ITEMS:

These items are approved with one motion. Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

- A. Minutes of June 11, 2024, Regular Board Meeting
- B. Monthly Financial Review for June and July 2024
- C. General Manager and District Engineer Report
- D. Water and Wastewater Operations Reports for June 2024

9. DISCUSSION OF PULLED CONSENT ITEMS

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

10. BUSINESS ITEMS: Items where Board action is called for.

A. Regional Water Quality Control Board, June 27, 2024, Expedited Payment Letter for WWTP effluent violations.

(Action Required: Receive Staff Report and Provide Direction to Staff)

B. Discuss and Consider Awarding a Contract to CJ Brown and Company for preparing the FY 2023/24 Financial Audit

(Action Required: Receive Staff Report and Provide Direction to Staff)

11. COMMUNICATIONS/ CORRESPONDENCE

At this time, any Director, or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

12. ADJOURN

The next Regular Board meeting is scheduled for Tuesday, September 10th, 2024 at 1:00 P.M.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 100 San Luis Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.

The Board agreed to move Business Item 7.C. ahead of the “Consent Items,” out of convenience for our legal counsel, Shannon DeNatale Boyd of Price, Postel, Parma.

7.C. Review / Amend General Manager’s Contract

The Personnel Committee met with District General Counsel to review the draft GM contract. The Committee’s recommendation was to approve the contract effective July 1st, 2024, including the red-line changes proposed by District General Counsel.

Director Janowicz made the motion to approve the contract with the suggested changes. Director Kennett seconded the motion and it passed 3-0.

AYES: John Janowicz
Howie Kennett
Pete Kelley

NOES: None

ABSENT: Ara Najarian
Kristin Berry

5. CONSENT ITEMS

The Board returned to the Consent Items.

Director Janowicz made a motion to approve the Consent Items. It was seconded by Director Kennett and passed with a roll call vote 3-0.

AYES: John Janowicz
Howie Kennett
Pete Kelley

NOES: None

ABSENT: Ara Najarian
Kristin Berry

6. DISCUSSION OF PULLED CONSENT ITEMS: None

7. BUSINESS ITEMS:

A. Senate Bill 553, Workplace Violence Protection Plan. GM Hageman recommended the District adopt Resolution No. 2023-09 approving the District’s Workplace Violence Protection Plan (WVPP). Senate Bill 553 requires agencies to adopt a WVPP by July 1, 2024. The California Special Districts Association prepared a template plan that complies with SB 553 requirements. The ABCSD plan is consistent with the CSDA template. Director Kennett made the motion to approve Resolution No. 2024-09. It was seconded by Director Janowicz and passed with a roll call vote 3-0.

AYES: Howie Kennett
John Janowicz
Pete Kelley

NOES: None

ABSENT: Ara Najarian
Kristin Berry

B. Consider Forming an Ad Hoc Committee to review the feasibility of treating and disposing of San Miguelito Mutual Water Company wastewater.

The San Miguelito Mutual Water Company is retaining an engineering firm to evaluate their options for complying with the recent RWQCB requirements for future operations of their Wild Cherry Canyon WWTP. One option they are considering is discharging their wastewater to Avila Beach CSD WWTP. Staff recommended forming an Ad Hoc Committee to assist with the evaluation process. A motion was made by Director Kelley to form an Ad Hoc Committee to include Directors John Janowicz and Director Peter Kelley. The motion was seconded by Director Kennett and passed with a roll call vote 3 – 0.

AYES: Pete Kelley
 Howie Kennett
 John Janowicz

NOES: None

ABSENT: Ara Najarian
 Kristin Berry

ADJOURNMENT: The meeting was adjourned at approximately 2:35 PM.

The July 9th, Regular Board Meeting is cancelled.

The next meeting is scheduled for Tuesday, August 13th, 2024, at 1:00 PM.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.


Respectfully submitted,

Brad Hagemann, PE
General Manager

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: August 13th, 2024

SUBJECT: Monthly Financial Review for June & July

Recommendation:

Receive and file report.

Overall Monthly Summary

During the month of June, the District deposited \$100,827.45 and incurred \$80,759.12 in expenses (cash basis). Water and sewer revenue for the month of June was \$84,066.22.

In July, the District deposited \$154,062.50 and incurred \$266,837.30 in expenses (cash basis). CalFire charged the District \$57,475 as part of their quarterly billing for Contract Fire Protection Services for FY 2024-25. Also in July, the District received \$57,582.87 in county tax revenue. Water and sewer revenue totaled \$104,902.46.

Detailed financial reports including a Balance Sheets, Profit and Loss, and Checks by Fund are provided for your information for June & July.

Utility Service Billing

The District billed approximately \$90,040.82 in water and sewer service charges in June and \$104,902.46 in July. Customer Rate Assistance reduced billing charges to the District in the amount of \$880.11 for the month of June and \$854.16 in July.

Avila Beach Community Services District
Balance Sheet
As of June 30, 2024

	<u>Jun 30, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash Summary	
1005 · Customer Cash	377.53
1008 · Petty Cash	73.06
1010 · Pacific Premier Checking	145,437.64
1015 · Five Star Bank Checking	915,309.72
1017 · Five Star Bank MM	207,100.08
1050 · LAIF	4,107,139.68
Total 1000 · Cash Summary	<u>5,375,437.71</u>
Total Checking/Savings	5,375,437.71
Accounts Receivable	
1200 · *Accounts Receivable	209,760.64
Total Accounts Receivable	<u>209,760.64</u>
Other Current Assets	
1250 · Receivables	
1255 · Interest Receivable	7,280.62
1270 · Taxes Receivable	57,104.14
1280 · Water & Sewer Billings	
1282 · Other 2 El Dorado Billings	-19,861.05
1281 · Other 1 El Dorado Billings	-4,154.42
1280 · Water & Sewer Billings - Other	129,376.46
Total 1280 · Water & Sewer Billings	<u>105,360.99</u>
Total 1250 · Receivables	169,745.75
1400 · Prepaid Summary	
1410 · Prepaid Insurance	-23,303.32
Total 1400 · Prepaid Summary	<u>-23,303.32</u>
Total Other Current Assets	<u>146,442.43</u>
Total Current Assets	<u>5,731,640.78</u>

Avila Beach Community Services District
Balance Sheet
As of June 30, 2024

	<u>Jun 30, 24</u>
Fixed Assets	
1670 · Vehicles - Admin	
1671 · 2023 Ford F150 Cost	53,960.62
1672 · 2023 Ford F150 Acc Depr	-10,792.12
1670 · Vehicles - Admin - Other	286.40
	<hr/>
Total 1670 · Vehicles - Admin	43,454.90
1600 · Fixed Assets & Acc. Depr.	
1605 · Office Equipment	
1606 · Copier Samsung 2012	8,233.58
1609 · Office Equipment Accum Depr	-16,373.00
	<hr/>
Total 1605 · Office Equipment	-8,139.42
1610 · Fixed Asset -Office & Admin.	
1612 · Office Furniture cost	4,526.21
1614 · Office Furniture Accum Dep.	-4,526.21
	<hr/>
Total 1610 · Fixed Asset -Office & Admin.	0.00
1620 · Fixed Assets - Sanitary	
1622 · Land	60,334.10
1626 · Collection Assets	
1627 · Collection Assets Cost	1,517,267.58
1628 · Collect Assets Accum Depr	-593,752.02
	<hr/>
Total 1626 · Collection Assets	923,515.56
1630 · Disposal Equipment	
1631 · Disposal Equip Cost	611,174.66
1632 · Disposal Equip Accum Depr	-376,478.88
	<hr/>
Total 1630 · Disposal Equipment	234,695.78
1634 · Other Equipment	
1634a · Other Equipment Cost	6,973.40
	<hr/>
Total 1634 · Other Equipment	6,973.40
1635 · Treatment Plant	
1636 · Treatment Plant Original	105,000.00
1637 · Treatment Plant Addition	2,049,098.30
1638 · Treatment Plant Accum Dep	-1,519,694.40
	<hr/>
Total 1635 · Treatment Plant	634,403.90

Avila Beach Community Services District
Balance Sheet
As of June 30, 2024

	<u>Jun 30, 24</u>
1642 · Treatment Equipment	
1643 · Treatment Equip Cost	1,087,410.54
1644 · Treatment Equip Accum Depr	-787,343.49
1642 · Treatment Equipment - Other	<u>205,485.61</u>
Total 1642 · Treatment Equipment	<u>505,552.66</u>
Total 1620 · Fixed Assets - Sanitary	2,365,475.40
1650 · Fixed Assets - Water	
1652 · Equipment	
1653 · Equipment Cost	21,136.28
1654 · Equipment Accum Depr	<u>-21,136.28</u>
Total 1652 · Equipment	0.00
1656 · Distribution Assets	
1657 · Distribution Assets Cost	1,270,572.25
1658 · Dist Assets Accum Depr	<u>-755,498.34</u>
Total 1656 · Distribution Assets	<u>515,073.91</u>
Total 1650 · Fixed Assets - Water	515,073.91
1680 · Structures - Fixed Asset	
1681 · Structures GFAAG - Sani & FA	164,414.58
1682 · Gen / Fire Accum Dep	<u>-109,252.42</u>
Total 1680 · Structures - Fixed Asset	55,162.16
1690 · Construction in Progress	<u>2,220,035.96</u>
Total 1600 · Fixed Assets & Acc. Depr.	<u>5,147,608.01</u>
Total Fixed Assets	5,191,062.91
Other Assets	
1800 · Deferred Outflows of Resources	<u>28,724.00</u>
Total Other Assets	<u>28,724.00</u>
TOTAL ASSETS	<u><u>10,951,427.69</u></u>

Avila Beach Community Services District
Balance Sheet
As of June 30, 2024

	<u>Jun 30, 24</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2140 · Five Star MC Control x0557	
2141 · FS MC BH x8624	46,425.24
2142 · FS MC SP x6340	20,815.87
2143 · FS MC KD x3018	426.75
2140 · Five Star MC Control x0557 - O...	-61,496.14
Total 2140 · Five Star MC Control x0557	<u>6,171.72</u>
Total Credit Cards	6,171.72
Other Current Liabilities	
2200 · Payroll Liabilities	
2240 · Health Insurance	
2241 · Employee	5,040.00
Total 2240 · Health Insurance	<u>5,040.00</u>
2250 · PERS Liability	2,435.22
2255 · Accrued Interest FB Auditor	71,347.50
2260 · Vacation Payable	5,441.96
2262 · Sick Pay Accrued	12,335.12
Total 2200 · Payroll Liabilities	<u>96,599.80</u>
2300 · Deposits Held	
2303 · Water Deposits Held	7,640.00
Total 2300 · Deposits Held	<u>7,640.00</u>
Total Other Current Liabilities	<u>104,239.80</u>
Total Current Liabilities	110,411.52
Long Term Liabilities	
2400 · Net Pension Liability	92,927.00
2450 · U.S. Bank Loan WWTP	2,608,366.02
2500 · Deferred Inflows of Resources	86,221.00
2999 · Unbalanced Classes	-3,637,745.91
Total Long Term Liabilities	<u>-850,231.89</u>
Total Liabilities	-739,820.37

2:42 PM
07/03/24
Accrual Basis

Avila Beach Community Services District
Balance Sheet
As of June 30, 2024

	<u>Jun 30, 24</u>
Equity	
3000 · Opening Bal Equity	-17,611.15
3900 · Retained Earnings	11,138,529.18
Net Income	570,330.03
	<hr/>
Total Equity	11,691,248.06
	<hr/>
TOTAL LIABILITIES & EQUITY	10,951,427.69
	<hr/> <hr/>

Avila Beach Community Services District
Profit & Loss
June 2024

	<u>Jun 24</u>
Ordinary Income/Expense	
Income	
4000 · Income Summary	
4010 · Operating Revenue	90,455.98
4012 · Solid Waste Franchise Fee	2,117.34
4020 · Contract Services-Ambulance	1,197.71
4030 · County Taxes	6,205.00
4050 · Harbor Charges	
4053 · WWTP O&M	-216.00
Total 4050 · Harbor Charges	-216.00
4600 · Interest Income	734.34
Total 4000 · Income Summary	100,494.37
Total Income	100,494.37
Gross Profit	100,494.37
Expense	
5100 · Merchant Credit Card Fees	
5110 · Amex	10.00
5120 · Chase Paymentech	138.00
5140 · Invoice Cloud	543.48
Total 5100 · Merchant Credit Card Fees	691.48
5200 · Payroll Expenses	
5210 · Gross Wages	
5213 · Overtime Pay	1,012.50
5211 · Regular Pay	14,503.50
5212 · Holiday Pay	0.00
5214 · Sick Pay	75.00
5216 · Vacation Pay	120.00
Total 5210 · Gross Wages	15,711.00
5230 · Payroll Taxes	224.37
5240 · Health & Medical Exp.	
5242 · Health Ins / Other	6,977.57
Total 5240 · Health & Medical Exp.	6,977.57

Avila Beach Community Services District
Profit & Loss
June 2024

	<u>Jun 24</u>
5250 · PERS Company Pd Expense	
5255 · PERS Co Pd Shawn	834.10
5256 · PERS Co Pd Kristi	383.51
	<hr/>
Total 5250 · PERS Company Pd Expe...	1,217.61
5280 · Payroll Administration & Misc.	130.28
	<hr/>
Total 5200 · Payroll Expenses	24,260.83
6000 · Administrative Overheads	
6102 · Accounting	2,470.00
6115 · Bank Service Charges	53.07
6120 · Dues & Subscriptions	387.80
6135 · Legal	230.00
6140 · Office Supplies & Postage	
6142 · Postage & Shipping	192.29
6143 · Supplies, Office	52.82
	<hr/>
Total 6140 · Office Supplies & Postage	245.11
6150 · Rate Assistance	880.11
6167 · Uniforms	178.36
6170 · Website	249.00
	<hr/>
Total 6000 · Administrative Overheads	4,693.45
6500 · Operating Expenses	
6503 · Chemicals	1,198.41
6505 · Contract Labor O & M	9,327.75
6506 · Contract Labor GM	3,600.00
6507 · Contract Labor Civil Engineer	3,300.00
6520 · Equipment Repair & Maint.	
6522 · Equip. Rep. & Maint-Avila & HD	825.28
6524 · Equip. Rep. & Maint. Avila Only	4,247.90
	<hr/>
Total 6520 · Equipment Repair & Maint.	5,073.18
6525 · Fat Oil & Grease (FOG)	541.48
6528 · Gas & Oil	467.11
6530 · Generator Maintenance	650.00
6535 · Insurance P/L	5,706.93
6540 · Lab Tests	3,170.00
6542 · Maintenance	400.00
6550 · Operating Supplies	756.34
6565 · Regulatory Compliance	3,144.87
6567 · Repairs, Building	205.00

Avila Beach Community Services District
Profit & Loss
June 2024

	<u>Jun 24</u>
6572 · Security	659.81
6575 · Small Tools	17.50
6580 · Solids Handling	4,500.60
6585 · Telephone / Internet	426.86
6590 · Utilities	8,749.55
6591 · Yard Maintenance	47.25
Total 6500 · Operating Expenses	<u>51,942.64</u>
Total Expense	<u>81,588.40</u>
Net Ordinary Income	18,905.97
Other Income/Expense	
Other Expense	
8200 · Non-Operating Expenses	
8230 · Capital Purchases in Prog Sani	
8241 · WW-5 Misc. Projects	1,344.85
8245 · WWTP Improvement Project	
8245e · WWTP Construction	<u>18,055.20</u>
Total 8245 · WWTP Improvement Proj...	<u>18,055.20</u>
Total 8230 · Capital Purchases in Prog ...	<u>19,400.05</u>
Total 8200 · Non-Operating Expenses	<u>19,400.05</u>
Total Other Expense	<u>19,400.05</u>
Net Other Income	<u>-19,400.05</u>
Net Income	<u><u>-494.08</u></u>

Avila Beach Community Services District
Checks by Fund w/Accounts
 June 2024

07/03/24

Type	Date	Num	Name	Memo	Account	Amount	Balance
Check	06/02/2024	EFT	Zoom		6120 · Dues & Subscri...	319.80	319.80
Check	06/03/2024		Paymenttech		5120 · Chase Paymen...	6.95	326.75
Check	06/03/2024		Costco		6143 · Supplies, Office	32.06	358.81
Check	06/04/2024	ACH	SDRMA Health	June Health Ins Member # 7017 Ref # H4...	5242 · Health Ins / Ot...	5,157.57	5,516.38
Check	06/04/2024		Paymenttech		5120 · Chase Paymen...	2.22	5,518.60
Check	06/05/2024	3848	VOID	VOID:	6115 · Bank Service C...	0.00	5,518.60
Check	06/05/2024		Paymenttech		5120 · Chase Paymen...	16.79	5,535.39
Check	06/05/2024		Paymenttech		5120 · Chase Paymen...	1.97	5,537.36
Check	06/05/2024		American Express Disc...		5110 · Amex	10.00	5,547.36
Check	06/06/2024	3851	IWMA	Disposal of items Inv. 24046	6590 · Utilities	136.00	5,683.36
Check	06/06/2024	3858	Drain Doctors Plumbing	5/24/24 Inv. TG27426	6567 · Repairs, Building	205.00	5,888.36
Check	06/06/2024		Paymenttech		5120 · Chase Paymen...	1.59	5,889.95
Check	06/07/2024		Paymenttech		5120 · Chase Paymen...	3.50	5,893.45
Check	06/07/2024		InvoiceCloud	Invoice Cloud merchant fees	5140 · Invoice Cloud	543.48	6,436.93
Check	06/08/2024	Auto...	Coastline Cleaning Co.	Office Maintenance	6542 · Maintenance	165.00	6,601.93
Check	06/08/2024	Auto...	Coastline Cleaning Co.	Exterior Cleaning	6542 · Maintenance	25.00	6,626.93
Check	06/10/2024		Paymenttech		5120 · Chase Paymen...	4.75	6,631.68
Check	06/11/2024	3861	Hagemann & Associates	Inv. 1247 Contract Labor May 19th - June ...	6506 · Contract Labor ...	3,600.00	10,231.68
Check	06/11/2024		Paymenttech		5120 · Chase Paymen...	1.02	10,232.70
Check	06/12/2024	3863	Nikki Engle Bookkeeping	Inv. 3613 5/15/234 Bookkeeping	6102 · Accounting	0.00	10,232.70
Check	06/12/2024		Paymenttech		5120 · Chase Paymen...	2.20	10,234.90
Check	06/12/2024		Paymenttech		5120 · Chase Paymen...	1.21	10,236.11
Check	06/13/2024	3865	Nikki Engle Bookkeeping	Inv. 3630 6/12/234 Bookkeeping	6102 · Accounting	1,170.00	11,406.11
Check	06/13/2024		Paymenttech		5120 · Chase Paymen...	2.72	11,408.83
Check	06/13/2024		Miscellaneous Fees An...		6115 · Bank Service C...	53.07	11,461.90
Check	06/17/2024		Paymenttech		5120 · Chase Paymen...	1.28	11,463.18
Check	06/19/2024	3868	Price, Postel & Parma L...	Inv. . 213357 6.15.24	6135 · Legal	230.00	11,693.18
Check	06/19/2024	3870	Home LLP dba CA LIH...	Return Funds Joy Owens acct # 000839 M...	4010 · Operating Rev...	539.95	12,233.13
Check	06/20/2024		Paymenttech		5120 · Chase Paymen...	5.40	12,238.53
Check	06/21/2024		Paymenttech		5120 · Chase Paymen...	8.31	12,246.84
Check	06/24/2024	EFT	PG&E	100 San Luis St. District Office	6590 · Utilities	192.85	12,439.69
Check	06/24/2024		Paymenttech		5120 · Chase Paymen...	73.66	12,513.35
Check	06/25/2024		Paymenttech		5120 · Chase Paymen...	1.72	12,515.07
Check	06/25/2024	EFT	Five Star Mastercard	FS MC AutoPay	2140 · Five Star MC C...	11,322.36	23,837.43
Check	06/25/2024	3875	VOID	VOID: void check	6115 · Bank Service C...	0.00	23,837.43
Check	06/26/2024		Paymenttech		5120 · Chase Paymen...	1.16	23,838.59
Check	06/27/2024	3877	Creative Technologies, L...	INV/2024/00461 Run Date 6.25.24	6142 · Postage & Ship...	175.74	24,014.33

Avila Beach Community Services District
Checks by Fund w/Accounts
 June 2024

07/03/24

Type	Date	Num	Name	Memo	Account	Amount	Balance
Check	06/27/2024		Paymenttech		5120 · Chase Paymen...	1.55	24,015.88
Check	06/30/2024	To P...	Nikki Engle Bookkeeping	Inv. 3613 5/15/234 Bookkeeping	6102 · Accounting	1,300.00	25,315.88
Total General / Admin							
Lights							
Check	06/03/2024	EFT	PG&E	Colony Lights acct # 5992155362-0	6590 · Utilities	154.75	154.75
Check	06/03/2024	EFT	PG&E	Town Lights acct # 0690976984-3	6590 · Utilities	519.46	674.21
Check	06/24/2024	EFT	PG&E	Front St. Lights acct# 5796765606-7	6590 · Utilities	458.49	1,132.70
Total Lights							
Sanitary							
Check	06/06/2024	3850	Miners Ace Hardware	Acct: 126380 Statement 5.31.24	6550 · Operating Sup...	394.53	394.53
Check	06/06/2024	3852	Brenntag Pacific, Inc.	BPI434130 5.29.24	6503 · Chemicals	1,198.41	1,592.94
Check	06/06/2024	3856	NVIRO	Inv. 3875 5.10.24 Contract Services	6505 · Contract Labor ...	5,265.62	6,858.56
Check	06/06/2024	3857	Hero Services, LLC	Inv. T10207 5/31/24 1005 TC 24001	4053 · WWTP O&M	216.00	7,074.56
Check	06/06/2024	3860	Ferguson Enterprises	Customer # 830775 Inv.5141532	6550 · Operating Sup...	40.31	7,114.87
Check	06/11/2024	3861	Hagemann & Associates	Contract Labor Sanitary System	6507 · Contract Labor ...	1,800.00	8,914.87
Check	06/17/2024	EFT	AT&T	acct # 287272916182 805.471.9053 Hot S...	6585 · Telephone / Int...	127.00	9,041.87
Check	06/18/2024	EFT	AT&T	acct # x 0885 Internet	6585 · Telephone / Int...	74.90	9,116.77
Check	06/19/2024	3866	Endress & Hauser	6002578371 Wastewater Plt Chlor. Cont C...	6522 · Equip. Rep. & ...	825.28	9,942.05
Check	06/19/2024	3867	San Luis Powerhouse, l...	Inv. 51448 6/17/24Generator Quarterly Te...	6530 · Generator Mai...	325.00	10,267.05
Check	06/19/2024	3869	Oilfield Environmental &...	Lab Testing A240629 6.10.24	6540 · Lab Tests	3,170.00	13,437.05
Check	06/20/2024	3871	San Luis Powerhouse, l...	Inv 51447 WWTP Generator Testing 6.15....	6530 · Generator Mai...	325.00	13,762.05
Check	06/24/2024	EFT	PG&E	Waste Water Plant acct # 0404279997-5 2...	6590 · Utilities	6,395.34	20,157.39
Check	06/24/2024	EFT	PG&E	Lift Station acct# 6338432238-2	6590 · Utilities	429.59	20,586.98
Check	06/24/2024	3872	Fluid Resource Manage...	A23812 5/20/24 Contracted Ops	6505 · Contract Labor ...	160.00	20,746.98
Check	06/24/2024	3872	Fluid Resource Manage...	T23769 5/21/24 Contracted Ops	6505 · Contract Labor ...	1,020.00	21,766.98
Check	06/24/2024	3872	Fluid Resource Manage...	T23712 Compliance Sani	6565 · Regulatory Co...	2,434.87	24,201.85
Check	06/25/2024	3873	Pro 3 Automation, Inc.	Inv # 4381 SCADA Upgrade	8245e · WWTP Const...	18,055.20	42,257.05
Check	06/25/2024	3874	Wallace Group, Inc.	Inv. 62408 6.21.24	6525 · Fat Oil & Greas...	541.48	42,798.53
Check	06/27/2024	3876	Farm Supply	270200 6.25.24	8241 · WW-5 Misc. Pr...	1,344.85	44,143.38
Check	06/30/2024	ADJ	BALANCE ADJUSTME...	CC BALANCE ADJ CCs	1280 · Water & Sewer...	373.07	44,516.45
Total Sanitary							
						44,516.45	44,516.45

Avila Beach Community Services District
Checks by Fund w/Accounts
 June 2024

07/03/24

Type	Date	Num	Name	Memo	Account	Amount	Balance
Solid Waste							
Check	06/06/2024	3855	Speed's, Inc.	Inv #72656 5.16.24 Solids Handling	6580 · Solids Handling	2,332.80	2,332.80
Check	06/06/2024	3855	Speed's, Inc.	Inv.72657 5.24.24 Solids Handling	6580 · Solids Handling	2,167.80	4,500.60
Total Solid Waste						4,500.60	4,500.60
Water							
Check	06/05/2024	3849	Ferguson Enterprises	Customer # 830775 Inv. 5129068	6550 · Operating Sup...	107.08	107.08
Check	06/06/2024	3853	Core & Main	Water System Supplies U859985 Acct. 2...	6524 · Equip. Rep. & M...	1,104.44	1,211.52
Check	06/06/2024	3854	USA Bluebook	INV00374290 Customer #916419	6524 · Equip. Rep. & M...	153.02	1,364.54
Check	06/06/2024	3856	NVIRO	Inv 3875 5.10.24 Contract Services	6505 · Contract Labor ...	1,601.88	2,966.42
Check	06/11/2024	3861	Hagemann & Associates	Contract Labor Water System	6507 · Contract Labor ...	1,500.00	4,466.42
Check	06/11/2024	3862	Mr. Backflow	Back Flow Test Iv. 62441	6565 · Regulatory Co...	150.00	4,616.42
Check	06/24/2024	EFT	PG&E	1717 Cave Landing	6590 · Utilities	287.39	4,903.81
Check	06/24/2024	3872	Fluid Resource Manage...	T23713 4/17/24	6505 · Contract Labor ...	750.00	5,653.81
Check	06/24/2024	3872	Fluid Resource Manage...	T23770 5/21/24 Compliance Water	6565 · Regulatory Co...	560.00	6,213.81
Check	06/30/2024	ADJ	BALANCE ADJUSTME...	CC BALANCE ADJ CCs	1280 · Water & Sewer...	373.08	6,586.89
Total Water						6,586.89	6,586.89
TOTAL						82,052.52	82,052.52

Avila Beach Community Services District
Balance Sheet
As of July 31, 2024

	<u>Jul 31, 24</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash Summary	
1008 · Petty Cash	65.72
1010 · Pacific Premier Checking	145,822.65
1015 · Five Star Bank Checking	922,408.12
1017 · Five Star Bank MM	207,883.63
1050 · LAIF	4,153,480.41
	<hr/>
Total 1000 · Cash Summary	5,429,660.53
	<hr/>
Total Checking/Savings	5,429,660.53
Accounts Receivable	
1200 · *Accounts Receivable	255,640.64
	<hr/>
Total Accounts Receivable	255,640.64
Other Current Assets	
1250 · Receivables	
1255 · Interest Receivable	7,280.62
1270 · Taxes Receivable	57,104.14
1280 · Water & Sewer Billings	
1282 · Other 2 El Dorado Billings	-19,861.05
1281 · Other 1 El Dorado Billings	-4,154.42
1280 · Water & Sewer Billings - Other	138,415.22
	<hr/>
Total 1280 · Water & Sewer Billings	114,399.75
	<hr/>
Total 1250 · Receivables	178,784.51
1400 · Prepaid Summary	
1410 · Prepaid Insurance	8,260.74
	<hr/>
Total 1400 · Prepaid Summary	8,260.74
	<hr/>
Total Other Current Assets	187,045.25
	<hr/>
Total Current Assets	5,872,346.42
Fixed Assets	
1670 · Vehicles - Admin	
1671 · 2023 Ford F150 Cost	53,960.62
1672 · 2023 Ford F150 Acc Depr	-10,792.12
1670 · Vehicles - Admin - Other	286.40
	<hr/>
Total 1670 · Vehicles - Admin	43,454.90

Avila Beach Community Services District
Balance Sheet
As of July 31, 2024

	<u>Jul 31, 24</u>
1600 · Fixed Assets & Acc. Depr.	
1605 · Office Equipment	
1606 · Copier Samsung 2012	8,233.58
1609 · Office Equipment Accum Depr	<u>-16,373.00</u>
Total 1605 · Office Equipment	-8,139.42
1610 · Fixed Asset -Office & Admin.	
1612 · Office Furniture cost	4,526.21
1614 · Office Furniture Accum Dep.	<u>-4,526.21</u>
Total 1610 · Fixed Asset -Office & Admin.	0.00
1620 · Fixed Assets - Sanitary	
1622 · Land	60,334.10
1626 · Collection Assets	
1627 · Collection Assets Cost	1,517,267.58
1628 · Collect Assets Accum Depr	<u>-593,752.02</u>
Total 1626 · Collection Assets	923,515.56
1630 · Disposal Equipment	
1631 · Disposal Equip Cost	611,174.66
1632 · Disposal Equip Accum Depr	<u>-376,478.88</u>
Total 1630 · Disposal Equipment	234,695.78
1634 · Other Equipment	
1634a · Other Equipment Cost	<u>6,973.40</u>
Total 1634 · Other Equipment	6,973.40
1635 · Treatment Plant	
1636 · Treatment Plant Original	105,000.00
1637 · Treatment Plant Addition	2,049,098.30
1638 · Treatment Plant Accum Dep	<u>-1,519,694.40</u>
Total 1635 · Treatment Plant	634,403.90
1642 · Treatment Equipment	
1643 · Treatment Equip Cost	1,087,410.54
1644 · Treatment Equip Accum Depr	-787,343.49
1642 · Treatment Equipment - Other	<u>205,485.61</u>
Total 1642 · Treatment Equipment	<u>505,552.66</u>
Total 1620 · Fixed Assets - Sanitary	2,365,475.40

Avila Beach Community Services District
Balance Sheet
 As of July 31, 2024

	<u>Jul 31, 24</u>
1650 · Fixed Assets - Water	
1652 · Equipment	
1653 · Equipment Cost	21,136.28
1654 · Equipment Accum Depr	<u>-21,136.28</u>
Total 1652 · Equipment	0.00
1656 · Distribution Assets	
1657 · Distribution Assets Cost	1,270,572.25
1658 · Dist Assets Accum Depr	<u>-755,498.34</u>
Total 1656 · Distribution Assets	<u>515,073.91</u>
Total 1650 · Fixed Assets - Water	515,073.91
1680 · Structures - Fixed Asset	
1681 · Structures GFAAG - Sani & FA	164,414.58
1682 · Gen / Fire Accum Dep	<u>-109,252.42</u>
Total 1680 · Structures - Fixed Asset	55,162.16
1690 · Construction in Progress	<u>2,220,035.96</u>
Total 1600 · Fixed Assets & Acc. Depr.	<u>5,147,608.01</u>
Total Fixed Assets	5,191,062.91
Other Assets	
1800 · Deferred Outflows of Resources	<u>28,724.00</u>
Total Other Assets	<u>28,724.00</u>
TOTAL ASSETS	<u><u>11,092,133.33</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Credit Cards	
2140 · Five Star MC Control x0557	
2141 · FS MC BH x8624	49,638.85
2142 · FS MC SP x6340	22,056.81
2143 · FS MC KD x3018	624.52
2140 · Five Star MC Control x0557 - Other	<u>-67,667.86</u>
Total 2140 · Five Star MC Control x0557	<u>4,652.32</u>
Total Credit Cards	4,652.32

Avila Beach Community Services District
Balance Sheet
As of July 31, 2024

	<u>Jul 31, 24</u>
Other Current Liabilities	
2200 · Payroll Liabilities	
2240 · Health Insurance	
2241 · Employee	5,880.00
Total 2240 · Health Insurance	5,880.00
2250 · PERS Liability	1,269.18
2255 · Accrued Interest FB Auditor	71,347.50
2260 · Vacation Payable	5,441.96
2262 · Sick Pay Accrued	12,335.12
Total 2200 · Payroll Liabilities	96,273.76
2300 · Deposits Held	
2303 · Water Deposits Held	7,640.00
Total 2300 · Deposits Held	7,640.00
Total Other Current Liabilities	103,913.76
Total Current Liabilities	108,566.08
Long Term Liabilities	
2400 · Net Pension Liability	92,927.00
2450 · U.S. Bank Loan WWTP	2,608,366.02
2500 · Deferred Inflows of Resources	86,221.00
2999 · Unbalanced Classes	-3,637,745.91
Total Long Term Liabilities	-850,231.89
Total Liabilities	-741,665.81
Equity	
3000 · Opening Bal Equity	-17,611.15
3900 · Retained Earnings	11,707,591.71
Net Income	143,818.58
Total Equity	11,833,799.14
TOTAL LIABILITIES & EQUITY	11,092,133.33

Avila Beach Community Services District
Profit & Loss
July 2024

	<u>Jul 24</u>
Ordinary Income/Expense	
Income	
4000 · Income Summary	
4010 · Operating Revenue	105,831.62
4030 · County Taxes	57,582.87
4050 · Harbor Charges	
4052 · Front Street Lighting	304.00
4053 · WWTP O&M	35,680.00
	<hr/>
Total 4050 · Harbor Charges	35,984.00
4600 · Interest Income	47,124.28
	<hr/>
Total 4000 · Income Summary	246,522.77
	<hr/>
Total Income	246,522.77
	<hr/>
Gross Profit	246,522.77
	<hr/>
Expense	
5100 · Merchant Credit Card Fees	
5110 · Amex	41.08
5120 · Chase Paymentech	128.52
5140 · Invoice Cloud	446.36
	<hr/>
Total 5100 · Merchant Credit Card Fees	615.96
	<hr/>
5200 · Payroll Expenses	
5210 · Gross Wages	
5213 · Overtime Pay	561.60
5211 · Regular Pay	14,809.02
5212 · Holiday Pay	773.10
5214 · Sick Pay	0.00
5216 · Vacation Pay	124.80
	<hr/>
Total 5210 · Gross Wages	16,268.52
5230 · Payroll Taxes	230.13
	<hr/>
5240 · Health & Medical Exp.	
5242 · Health Ins / Other	6,847.57
	<hr/>
Total 5240 · Health & Medical Exp.	6,847.57
	<hr/>
5250 · PERS Company Pd Expense	
5254 · PERS Co Pd Kathy	14,744.00
5255 · PERS Co Pd Shawn	772.67
5256 · PERS Co Pd Kristi	2,402.96
5250 · PERS Company Pd Expense - Other	31.05
	<hr/>
Total 5250 · PERS Company Pd Expense	17,950.68

Avila Beach Community Services District
Profit & Loss
July 2024

	<u>Jul 24</u>
5260 · Work Comp Insurance	7,095.33
5280 · Payroll Administration & Misc.	117.28
Total 5200 · Payroll Expenses	48,509.51
6000 · Administrative Overheads	
6102 · Accounting	1,300.00
6115 · Bank Service Charges	0.76
6120 · Dues & Subscriptions	68.00
6135 · Legal	1,382.00
6140 · Office Supplies & Postage	
6142 · Postage & Shipping	311.25
6143 · Supplies, Office	517.29
Total 6140 · Office Supplies & Postage	828.54
6150 · Rate Assistance	854.16
6160 · Training	60.00
6167 · Uniforms	178.36
6170 · Website	249.00
Total 6000 · Administrative Overheads	4,920.82
6500 · Operating Expenses	
6503 · Chemicals	4,327.49
6504 · Admin Contract Services	765.00
6505 · Contract Labor O & M	491.57
6506 · Contract Labor GM	6,000.00
6507 · Contract Labor Civil Engineer	4,500.00
6520 · Equipment Repair & Maint.	
6524 · Equip. Rep. & Maint. Avila Only	1,223.48
6520 · Equipment Repair & Maint. - Other	150.00
Total 6520 · Equipment Repair & Maint.	1,373.48
6525 · Fat Oil & Grease (FOG)	32.50
6528 · Gas & Oil	354.09
6535 · Insurance P/L	2,869.45
6542 · Maintenance	775.00
6550 · Operating Supplies	85.41
6565 · Regulatory Compliance	8,065.30
6572 · Security	315.10
6575 · Small Tools	211.16
6585 · Telephone / Internet	426.86
6590 · Utilities	10,192.21
6591 · Yard Maintenance	317.25
Total 6500 · Operating Expenses	41,101.87
6600 · Cal Fire Contract Labor	57,475.03

Avila Beach Community Services District
Profit & Loss
July 2024

	<u>Jul 24</u>
6800 · Water	
6805 · State Water	78,223.51
Total 6800 · Water	78,223.51
6900 · Yard Improvements	3,880.45
Total Expense	<u>234,727.15</u>
Net Ordinary Income	11,795.62
Other Income/Expense	
Other Income	
7200 · Non-Operating Income	
7210 · Connection Fees	124,328.00
7220 · CIP Harbor	23,415.00
Total 7200 · Non-Operating Income	<u>147,743.00</u>
Total Other Income	147,743.00
Other Expense	
8200 · Non-Operating Expenses	
8230 · Capital Purchases in Prog Sani	
8249 · SCADA Project Upgrade	15,720.04
Total 8230 · Capital Purchases in Prog Sani	<u>15,720.04</u>
Total 8200 · Non-Operating Expenses	<u>15,720.04</u>
Total Other Expense	<u>15,720.04</u>
Net Other Income	<u>132,022.96</u>
Net Income	<u><u>143,818.58</u></u>

Avila Beach Community Services District
Checks by Fund w/Accounts
 July 2024

08/07/24

Type	Date	Num	Name	Memo	Account	Amount	Balance
General / Admin							
Check	07/01/2024	3878	Kristi Dibbern	5/11/24 Payment to EI Dorado	6142 · Postage & Ship...	109.14	109.14
Check	07/01/2024	3880	SLO CO Fire Department	FY 203/24	6600 · Cal Fire Contra...	57,475.03	57,584.17
Check	07/01/2024	3885	Nikki Engle Bookkeeping	Inv # 3650 7/15/24	6102 · Accounting	1,300.00	58,884.17
Check	07/01/2024		Paymenttech		5120 · Chase Paymen...	5.54	58,889.71
Check	07/03/2024		Paymenttech		5120 · Chase Paymen...	2.36	58,892.07
Check	07/03/2024		Paymenttech		5120 · Chase Paymen...	1.48	58,893.55
Check	07/03/2024		Paymenttech		5120 · Chase Paymen...	9.51	58,903.06
Check	07/04/2024	ACH	SDRMA Health	June Health Ins Member # 7017 Ref # H4...	5242 · Health Ins / Ot...	5,157.57	64,060.63
Check	07/05/2024		American Express Disc...		5110 · Amex	41.08	64,101.71
Check	07/05/2024		Paymenttech		5120 · Chase Paymen...	1.87	64,103.58
Check	07/08/2024	3883	Teresa Klostermann	June 1-30, 2024 Contract Labor	6504 · Admin Contrac...	765.00	64,868.58
Check	07/08/2024	3885	Creative Technologies, I...	INV/2024/00461 Run Date 6.25.24	6142 · Postage & Ship...	175.74	65,044.32
Check	07/08/2024		InvoiceCloud	Invoice Cloud merchant fees	5140 · Invoice Cloud	446.36	65,490.68
Check	07/08/2024		Paymenttech		5120 · Chase Paymen...	1.14	65,491.82
Check	07/10/2024	Auto...	Coastline Cleaning Co.	Office Maintenance	6542 · Maintenance	165.00	65,656.82
Check	07/10/2024	Auto...	Coastline Cleaning Co.	Exterior Cleaning	6542 · Maintenance	25.00	65,681.82
Check	07/10/2024	3886	Public Employees Retir...	ID # 1674878206 Kathy Richardson Annu...	5254 · PERS Co Pd K...	14,744.00	80,425.82
Check	07/10/2024	3887	Public Employees Retir...	ID # 1674878206 Kristi Dibbern Annual Un...	5256 · PERS Co Pd K...	1,928.00	82,353.82
Check	07/10/2024	3890	SDRMA General Policy	Member # 7017 Ref #75198 Pty Liability ...	1410 · Prepaid Insura...	12,051.73	94,405.55
Check	07/10/2024		Paymenttech		5120 · Chase Paymen...	2.68	94,408.23
Check	07/10/2024		Paymenttech		5120 · Chase Paymen...	1.21	94,409.44
Check	07/10/2024	3891	SDRMA Work Comp	Inv. 75681 6.5.24 Member #: 7017 2024-25	5260 · Work Comp In...	7,095.33	101,504.77
Check	07/10/2024	3892	SLO CO Auditor Control...	LAFCO 2024-25 1/3 of 2025 FY	6565 · Regulatory Co...	5,770.63	107,275.40
Check	07/10/2024	3895	Hagemann & Associates	GM Services Contract Labor Inv.1249 Jun...	6506 · Contract Labor ...	0.00	107,275.40
Check	07/10/2024	3896	Hagemann & Associates	Contract Labor GM Services Inv. 1250 Jun...	6506 · Contract Labor ...	0.00	107,275.40
Check	07/12/2024		Paymenttech		5120 · Chase Paymen...	1.44	107,276.84
Check	07/12/2024	EFT	Public Employees Retir...	\$ 166.08 x 2 Kristi	2250 · PERS Liability	332.16	107,609.00
Check	07/12/2024	EFT	Public Employees Retir...	\$ 383.63 x 2 Shawn	2250 · PERS Liability	767.26	108,376.26
Check	07/12/2024	EFT	Public Employees Retir...	Addtl Co Pd Kristi & Shawn	5250 · PERS Compan...	-2.97	108,373.29
Check	07/12/2024	EFT	Public Employees Retir...	\$ 217.43 x 2 Kristi	2250 · PERS Liability	434.86	108,808.15
Check	07/12/2024	EFT	Public Employees Retir...	\$ 450.47 x 2 Shawn	2250 · PERS Liability	900.94	109,709.09
Check	07/12/2024	EFT	Public Employees Retir...	Addtl Co Pd Kristi & Shawn	5250 · PERS Compan...	-4.04	109,705.05
Check	07/12/2024	EFT	Public Employees Retir...	\$ 217.58 x 2 Kristi	2250 · PERS Liability	435.16	110,140.21
Check	07/12/2024	EFT	Public Employees Retir...	\$ 395.46 x 2 Shawn	2250 · PERS Liability	790.92	110,931.13
Check	07/12/2024	EFT	Public Employees Retir...	Addtl Co Pd Kristi & Shawn	5250 · PERS Compan...	38.06	110,969.19
Check	07/15/2024	3897	Hagemann & Associates	Contract Labor Inv. 1249 June 2nd - June ...	6506 · Contract Labor ...	3,750.00	114,719.19
Check	07/15/2024	3898	Hagemann & Associates	Contract Labor Inv. 1250 June 16th - June ...	6506 · Contract Labor ...	2,250.00	116,969.19
Check	07/15/2024		Paymenttech		5120 · Chase Paymen...	2.53	116,971.72
Check	07/15/2024		Miscellaneous Fees An...		6115 · Bank Service C...	53.83	117,025.55
Check	07/16/2024	3899	VOID	VOID: Void Check misprint	6115 · Bank Service C...	0.00	117,025.55

Avila Beach Community Services District
Checks by Fund w/Accounts
 July 2024

08/07/24

Type	Date	Num	Name	Memo	Account	Amount	Balance	
Check	07/17/2024		Paymenttech		5120 · Chase Paymen...	1.23	117,026.78	
Check	07/17/2024		Paymenttech		5120 · Chase Paymen...	1.62	117,028.40	
Check	07/17/2024	3901	Brezden Pest	Inv. 519926 6.6.24 Pest Services	6542 · Maintenance	375.00	117,403.40	
Check	07/17/2024	3904	Price, Postel & Parma L...	Inv. 215229 7.8.24	6135 · Legal	531.00	117,934.40	
Check	07/17/2024	3903	VOID	VOID: VOID CHECK Misprint	6115 · Bank Service C...	0.00	117,934.40	
Check	07/19/2024		Paymenttech		5120 · Chase Paymen...	4.42	117,938.82	
Check	07/22/2024	EFT	PG&E	100 San Luis St. District Office	6590 · Utilities	187.06	118,125.88	
Check	07/24/2024		Paymenttech		5120 · Chase Paymen...	1.37	118,127.25	
Check	07/25/2024	EFT	Five Star Mastercard	FS MC AutoPay	2140 · Five Star MC C...	6,171.72	124,298.97	
Check	07/25/2024		Paymenttech		5120 · Chase Paymen...	1.38	124,300.35	
Check	07/26/2024		Paymenttech		5120 · Chase Paymen...	3.67	124,304.02	
Check	07/29/2024		Hobby Lobby	reimburse KD	6143 · Supplies, Office	7.34	124,311.36	
Check	07/29/2024		Paymenttech		5120 · Chase Paymen...	4.28	124,315.64	
Check	07/30/2024	3909	Brad Hagemann	Costco Run	6143 · Supplies, Office	122.53	124,438.17	
Check	07/30/2024		Paymenttech		5120 · Chase Paymen...	70.38	124,508.55	
Check	07/31/2024		Paymenttech		5120 · Chase Paymen...	3.99	124,512.54	
Check	07/31/2024		Paymenttech		5120 · Chase Paymen...	6.42	124,518.96	
Total General / Admin							124,518.96	124,518.96
Lights								
Check	07/01/2024	EFT	PG&E	Colony Lights acct # 5992155362-0	6590 · Utilities	154.75	154.75	
Check	07/01/2024	EFT	PG&E	Town Lights acct # 0690976984-3	6590 · Utilities	519.50	674.25	
Check	07/22/2024	EFT	PG&E	Front St. Lights acct# 5796765606-7	6590 · Utilities	501.85	1,176.10	
Total Lights							1,176.10	1,176.10
Sanitary								
Check	07/10/2024	3889	Core & Main	SO10044 Acct. 272450S 7/2/24	6524 · Equip. Rep. & M...	449.94	449.94	
Check	07/10/2024	3893	Farm Supply	Customer # 1078	6524 · Equip. Rep. & M...	432.48	882.42	
Check	07/10/2024	3894	Brenntag Pacific, Inc.	BP1441141 6/27/24	6503 · Chemicals	2,060.25	2,942.67	
Check	07/10/2024	3895	Hagemann & Associates	Civil Eng. Sani System	6507 · Contract Labor ...	0.00	2,942.67	
Check	07/10/2024	3896	Hagemann & Associates	Contract Labor Sani System	6507 · Contract Labor ...	0.00	2,942.67	
Check	07/10/2024	3890	SDRMA General Policy	Member # 7017 Ref #75198 Ppty Liability ...	1410 · Prepaid Insura...	12,051.73	14,994.40	
Check	07/15/2024	3897	Hagemann & Associates	Contract labor Sani System	6507 · Contract Labor ...	1,650.00	16,644.40	
Check	07/15/2024	3898	Hagemann & Associates	Contract Labor Sani System	6507 · Contract Labor ...	750.00	17,394.40	
Check	07/16/2024	EFT	AT&T	acct # 287272916182 805.471.9053 Hot S...	6585 · Telephone / Int...	127.00	17,521.40	
Check	07/17/2024	3902	Electricraft, Inc.	Inv. 18349 Motorized Gate	6900 · Yard Improvem...	3,748.50	21,269.90	
Check	07/17/2024	3905	Pro 3 Automation, Inc.	Inv # 4395 SCADA Upgrade 7/1/1/24	8249 · SCADA Project...	15,720.04	36,989.94	
Check	07/18/2024	EFT	AT&T	acct # x 0885 Internet	6585 · Telephone / Int...	74.90	37,064.84	
Check	07/22/2024	EFT	PG&E	Waste Water Plant acct # 0404279997-5 2...	6590 · Utilities	8,092.15	45,156.99	
Check	07/22/2024	EFT	PG&E	Lift Station acct# 6338432238-2	6590 · Utilities	255.54	45,412.53	

Avila Beach Community Services District
Checks by Fund w/Accounts
July 2024

08/07/24

Type	Date	Num	Name	Memo	Account	Amount	Balance
Check	07/29/2024	3906	Brenntag Pacific, Inc.	BPI446506 7/23/24	6503 · Chemicals	2,267.24	47,679.77
Check	07/29/2024	3907	Hero Services, LLC	70% WWTP, 30% Water	6565 · Regulatory Co...	1,443.17	49,122.94
Check	07/29/2024	3908	Wallace Group, Inc.	Inv. 62714 FOG Program 7/22/24	6525 · Fat Oil & Greas...	32.50	49,155.44
Total Sanitary							
Water							
Check	07/01/2024	3881	SLO County Public Works	Inv. 2884 60% of annual charges FY 2024/...	6805 · State Water	0.00	0.00
Check	07/01/2024	3881	SLO County Public Works	O & M	6805 · State Water	0.00	0.00
Check	07/01/2024	3882	SLO County Public Works	July Inv. 2906 O& M Fiscal Year 2024-25	6805 · State Water	14,935.61	14,935.61
Check	07/01/2024	3882	SLO County Public Works	State Water O&M	6805 · State Water	8,110.17	23,045.78
Check	07/08/2024	3884	SLO County Public Works	Inv. 2895 6.1.24 40% of annual charges f...	6805 · State Water	47,125.20	70,170.98
Check	07/08/2024	3884	SLO County Public Works	Drought Buffer	6805 · State Water	8,052.53	78,223.51
Check	07/10/2024	3888	SLO Co Health	Cross Connection IN0150577 6.25.24	6565 · Regulatory Co...	233.00	78,456.51
Check	07/10/2024	3895	Hagemann & Associates	Civil Eng. Water System	6507 · Contract Labor ...	0.00	78,456.51
Check	07/10/2024	3896	Hagemann & Associates	Contract Labor Water System	6507 · Contract Labor ...	0.00	78,456.51
Check	07/10/2024	3890	SDRMA General Policy	Member # 7017 Ref #75198 Pty Liability ...	1410 · Prepaid Insura...	10,330.05	88,786.56
Check	07/15/2024	3897	Hagemann & Associates	Contract Labor Water System	6507 · Contract Labor ...	1,650.00	90,436.56
Check	07/15/2024	3898	Hagemann & Associates	Contract Labor Water System	6507 · Contract Labor ...	450.00	90,886.56
Check	07/15/2024	3899	USA Bluebook	Customer #916419 INV00413158	6524 · Equip. Rep. & M...	116.06	91,002.62
Check	07/22/2024	EFT	PG&E	1717 Cave Landing	6590 · Utilities	305.68	91,308.30
Check	07/29/2024	3907	Hero Services, LLC	Inv # T10222	6565 · Regulatory Co...	618.50	91,926.80
Check	07/31/2024	3910	SWRCB-DWOC	Grade 2T Op #: 34823 Renewal 9.1.24 -- 1...	6160 · Training	60.00	91,986.80
Total Water							
						91,986.80	91,986.80
TOTAL						266,837.30	266,837.30

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: August 13, 2024

SUBJECT: General Manager Report

Zone 3 Technical Advisory Committee (TAC)

The Zone 3 Technical Advisory Committee last met on July 10, 2024. The agenda for the July 10th meeting is attached to this Staff Report. As of this writing (August 8, 2024), the Lopez reservoir is at 98% of capacity with 48,000 AF in storage with no spillway discharge. The Zone 3 TAC's next meeting is scheduled for August 14, 2024.

CSA-12 Avila Emergency Interconnect Repair Project

The County Public Works Department appears to be making good progress on the repair and replacement of the valves and waterlines that connect the San Miguelito Mutual Water Company water system to the Lopez Water Project pipeline. The Interconnect valve box and infrastructure was initially installed in the late 1960s when the Lopez Water Project pipeline was installed. The purpose of the interconnect was to allow water to move from the San Miguelito Mutual Water Company water system to the Lopez water line in the event of an emergency. The interconnect has never been used, but the County Public Works Department took the lead in completing the repair project.

State Water Subcontractors Advisory Committee

The State Water Subcontractors Advisory Committee is scheduled to meet on September 13, 2024. As mentioned previously, County staff and the subcontractors have been focusing on setting up a framework and contracts that will allow the County and the Subcontractors to transfer and/or store excess State Water and minimize the amount of excess State Water lost when San Luis Reservoir fills with current year/higher priority water. The County estimates that over 90,000 AF of water has been lost since 2007 due to the inherent limitations of using San Luis Reservoir as our only storage facility. The solution is to transfer (sell) and/or move water out of storage in San Luis Reservoir at the appropriate times to minimize these losses. County staff are planning to take a water transfer contract to the Board of Supervisors for approval at the August 20, 2024 Board meeting. The staff report and contract will not be available until August 13th or 14th. Staff will forward the items to the Board members as soon as we receive them.

ZONE 3 TECHNICAL ADVISORY COMMITTEE
Agenda
Wednesday July 10, 2024
9:00 - 11:00 am

Join on your computer, mobile app or room device

Meeting ID: 261 220 685 070

Passcode: pjuWGG

Or call in (audio only)

+1 831-296-4487,,420020900# United States, Salinas

Phone Conference ID: 420 020 900#

1. Announcements	All
2. General Operations and Water Report <ul style="list-style-type: none"> • Summary Notes – June • Monthly Operations Report – June • Lopez Storage Projections – June 	David
3. Current Reservoir Conditions	Kyle (Verbal)
4. Project Updates	David
5. HCP/Instream Studies	David
6. AG-AG Gauge Project	David
7. Surplus Water Request Form <ul style="list-style-type: none"> • https://forms.office.com/g/Jyd7A8Cv4z 	David
8. Future Agenda items <ul style="list-style-type: none"> • Zone 3 Boundary Change 	All

Attachments:

- A. Meeting Minutes - June
- B. Lopez Monthly Operations Report – June
- C. Lopez Storage Projections Chart – June
- D. Project Updates
- E. Creek Lands Informational Letter for Support

Next Meeting Date: August 14, 2024

ZONE 3

TECHNICAL ADVISORY COMMITTEE

WEDNESDAY June 12,2024 (9:00-11:00 AM)

Via Microsoft Teams

SUMMARY NOTES

Attendees via Microsoft Teams: Gabriel Munoz-Morris (Grover Beach), Peter Brown (OCSD), Jim Garing (Grover Beach), John Wallace (Agriculture Rep), Greg Ray (Grover Beach), Shane Taylor (Arroyo Grande), Michael Steele (WSC), Vard Ikeda (Agriculture Member), Steph Wald (Creeklands of Arroyo Grande non-profit organization), David Spiegel, Jeromy Caldera, Nola Engelskirger & Darla Budge (PW Dept)

1. Announcements

- No Announcements

2. General Operations and Water Report

- **David Spiegel (PW) reviews the May 8, 2024, Meeting Summary Notes (Attachment A)**
 - Attendees were mislabeled in last month's notes.
- **David Spiegel (PW) reviews the Monthly Operations Report (Attachment B)**
 - The reservoir is still spilling. At this time your entitlement does not count against you.
- **David Spiegel (PW) reviews the Lopez Storage Projections May (Attachment C)**
 - The Reservoir is still full and the trending lines are based off a historical average.

3. Current Reservoir Conditions

- **David Spiegel (PW) reports the following data:**
- WTP 4.5 MGD
- SWP 0.8 MGD
- Downstream releases 4.1 MGD.
- Current elevation 522.49 and 49,307 AF
- 100% Capacity
- David Spiegel reports that over the holiday weekend Parks issued a "Boil Notice" that was just a precautionary notice.

4. Capital Projects Update (Attachment D)

- **Fireflow Tank Replacement**
 - Final Design Plans are in for review.
 - Request TAC to consider funding project now if ARPA funds are available.
 - ~\$500k in Zone 3 Funds
 - ~\$360k short
 - Budget ~\$945,000
 - David Spiegel would like to present this to the Advisory committee regarding the funding gap
- **Membrane Module Replacement**
 - Complete at this time

- The last 2 racks will be put into future budgets.
- **Spillway Assessment and Investigation (No Change)**
 - In the process of clearing the drain on the flip bucket.
 - Remainder of project ~ minimum of \$300,000.
- **Geotechnical Testing & Seismic Alternatives Study of Terminal Reservoir Dam (No Change)**
 - DSOD approved testing data.
 - GEI is working on the Geotechnical Engineering Report.
 - Budget ~ \$500,000.
- **Cathodic Protection Repair Project**
 - Completed, pipeline is protected with new rectifiers.
- **Sludge Bed Curtain Wall Rehabilitation**
 - Construction to repair the leak on the sledge bed wall should start the week of June 17th.
- **DAF Building Repairs (No change)**
 - DAF building has rust damage in multiple girders and roll up doors.
 - Rafters supports safety tether for maintenance of DAF equipment.
 - ~95,000

Completed Projects

- Chemical Tank Replacement
- Spillway Flipbucket Repair (FEMA)
- Bathymetric Study
- CO2 Injection System

5. Surplus Water Request Form (Attachment E)

- The Form was sent out via email.
- The E-Form allows the contractors to submit online to purchase their surplus water.
- The Form is a work in progress and can be updated with more options.

6. AG-AG Gauge Fish Ladder Project Steph Wald Creeklands of Arroyo Grande non-profit organization (Attachment F)

- The project is a fish passage barrier poised for construction this summer/fall (2024) If they can meet the funding deficit, please refer to Attachment F.
- It will ultimately provide fish passage at this site and upgrade the gauging station that is critical to our water supply.
- Part of the cement step will be eliminated and repoured for a better jump height and improved fish habitat.
- David Spiegel this will be brought back to our next Advisory Committee meeting for financial support. Steph Wald to write up a summary of this project.

Greg Ray asks "Can you remind us of your various funding sources?" Steph Wald replies "We have Two major funders One is the National fish wildlife foundation (private foundation) and California Fish and Wildlife." Greg Ray "What are your thoughts on funding the deficit." Steph Wald "That is partly why we are coming to you; we are hoping for consideration for funding". Peter Brown asks "What other sources of potential gap closure do you have besides the people on this call and what species of fish are you talking about. Steph Wald replies "Steelhead trout and other species that occupy the water shed such as western turtle and three-legged frogs. As for funding, sources would be asking for contributions from the public and a public campaign.

7. David Swift Report (Attachment G)

- Formal Response from TAC to be sent out regarding David Swift Report.
- Grover Beach City Council Staff Report (Attachment H)

Jim Garring "Main fault is that he does not understand the downstream release."

Greg Ray states "The Analysis is missing key pieces of information that would invalidate the conclusion and the authors tendency to take the minimum on the range further invalidates the conclusions.

8. Future Agenda items

- Project Updates
- HCP/Instream Studies
- Zone 3 Boundary Change

Next Meeting Wednesday: May 8, 2024

**San Luis Obispo County Flood Control and Water District
Zone 3 - Lopez Project - Monthly Operations Report
June, 2024**

CONTRACTOR	PROJECT WATER DELIVERIES												
	AVAILABLE WATER (APR-MAR)			THIS MONTH			APRIL TO PRESENT			TOTAL USAGE	TOTAL USAGE %		
	ENTITLEMENT	STORED PW*	SURPLUS AVAILABLE	ENTITLEMENT USAGE	STORED PW USAGE	SURPLUS PW USAGE	DELIVERIES DURING SPILL USAGE	STORED PW USAGE	SURPLUS PW USAGE			DELIVERIES DURING SPILL USAGE	
AG	2290	0	0	2290	0.0	0.0	0.0	101.65	0.0	0.0	242.26	343.91	15%
OCSD	303	0	0	303	0.0	0.0	0.0	0.00	0.0	0.0	0.00	0.00	0%
GB	800	0	0	800	0.0	0.0	0.0	31.99	0.0	0.0	57.86	129.84	16%
PB	892	0	0	892	0.0	0.0	0.0	24.28	0.0	0.0	128.38	152.66	17%
CSA 12	245	0	0	245	0.0	0.0	0.0	4.63	0.0	0.0	8.32	32.95	5%
SM	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
TOTAL	4830	0	0	4830	0.0	0.0	0.0	162.55	0.0	0.0	476.82	819.36	14%

CONTRACTOR	STATE WATER PROJECT WATER DELIVERIES												
	CUMULATIVE SSWPW ***			THIS MONTH			JANUARY TO PRESENT			TOTAL USAGE	TOTAL USAGE %		
	ANNUAL REQUEST**	REQUEST	ALLOCATION USAGE	ENTITLEMENT USAGE	STORED PW USAGE	SURPLUS PW USAGE	DELIVERIES DURING SPILL USAGE	STORED PW USAGE	SURPLUS PW USAGE			DELIVERIES DURING SPILL USAGE	
AG	N/A	0.0	N/A	N/A	0.0	0.0	N/A	0.00	0.0	0.0	0.00	283.30	203.30
OCSD	357.5	0.0	60.0	16.6%	0.0	0.0	59.52	281.0	0.0	0.0	0.00	281.01	59.52
GB	N/A	0.0	N/A	N/A	0.0	0.0	0.00	N/A	N/A	0.0	0.00	63.97	63.97
PB	412.0	0.0	103.0	25%	0.0	0.0	103.00	380.0	0.0	0.0	0.00	379.56	151.56
CSA 12	96.0	0.0	8.5	9%	0.0	0.0	8.46	42.8	0.0	0.0	42.81	17.72	17.72
SM	90.0	0.0	8.0	9%	0.0	0.0	5.74	27.3	0.0	0.0	27.30	5.74	5.74
TOTAL	955.5	0.0	178.5	18%	0.0	0.0	176.72	731.1	0.0	0.0	731.08	501.81	501.81

CONTRACTOR	DAM & OTHER OPERATIONS											
	THIS MONTH			WY TO DATE			MAX CAPACITY			TOTAL	TOTAL	
	LAKE ELEVATION (ft)	STORAGE (AF)	MONTHLY RAINFALL (in)	ANNUAL REQUEST**	REQUEST	ALLOCATION USAGE	ENTITLEMENT USAGE	STORED PW USAGE	SURPLUS PW USAGE			DELIVERIES DURING SPILL USAGE
AG	522.13	49,958	24.24	522.60	49,476	101%	0.00	0.0	0.0	0.00	0.00	203.30
OCSD	0.88	356.60	443.45	0.88	356.60	443.45	0.00	0.0	0.0	0.00	0.00	59.52
GB	25.38	2,810.76	N/A	25.38	2,810.76	N/A	0.00	0.0	0.0	0.00	0.00	63.97
PB	1.84	N/A	N/A	1.84	N/A	N/A	0.00	0.0	0.0	0.00	0.00	151.56
CSA 12	N/A	N/A	N/A	N/A	N/A	N/A	0.00	0.0	0.0	0.00	0.00	17.72
SM	N/A	N/A	N/A	N/A	N/A	N/A	0.00	0.0	0.0	0.00	0.00	5.74
TOTAL	522.13	49,958	24.24	522.60	49,476	101%	0.00	0.0	0.0	0.00	0.00	501.81

NOTES:

1) By March 31, 2024, a total of 2,532.60 AF of unused entitlement was generated. Corresponding amounts were transferred to each contractor's Stored Project Water bucket.

2) On May 1, 2024, 2,532.60 AF of Stored Project Water was lost due to April's 2,693.66 AF spill event.

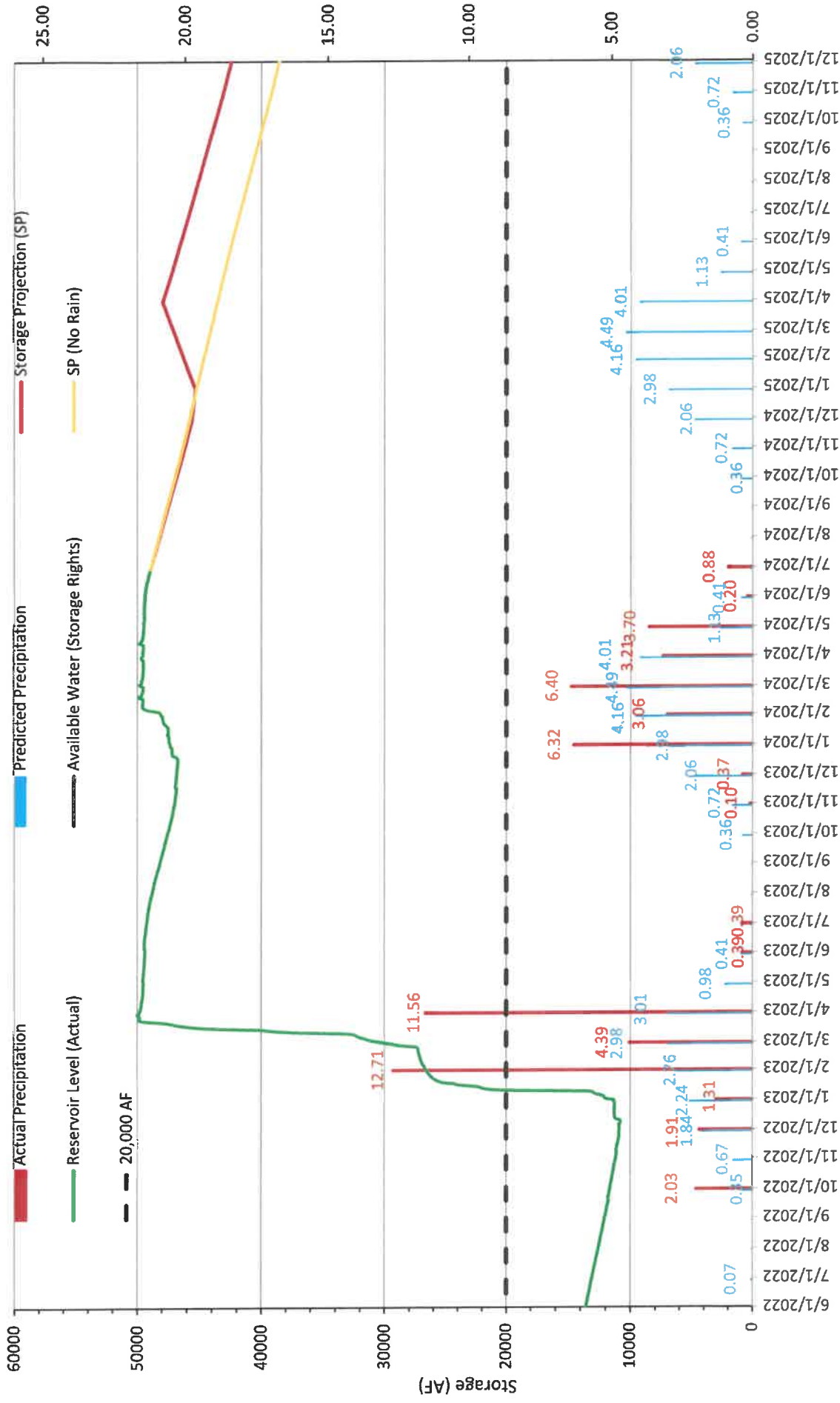
3) Dam stopped spilling on June 16, therefore half of June Project Water Deliveries (182.55 AF) were reported under "Deliveries During Spill."

CONTRACTOR	WATER ACT AFFECTED BY SPILLAGE											
	DISTRICT SSWPW			CUMULATIVE SSWPW			TOTAL STORED PROJECT WATER			TOTAL	TOTAL	
	PREVIOUS DISTRICT SSWPW	DWR METER DELIVERIES	CHANGE IN STORAGE	EVAPORATION	REMAINING DISTRICT SSWPW	PREVIOUS CUMULATIVE SSWPW	DELIVERIES DURING SPILL	NEW CUMULATIVE SSWPW	PREVIOUS TOTAL STORED PROJECT WATER			DELIVERIES DURING SPILL
AG	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
OCSD	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
GB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
PB	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
CSA 12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
SM	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

GLOSSARY:

AIE: Agency Initiated Exchange
 DIE: District Initiated Exchange
 N/A: Not Applicable
 PW: Project Water aka Lower Water
 Surplus Water (AKA Carry Over Water): Generated from unused entitlement water at end of WY
 SSWPW: Stored SSWP Project
 SSWPW: Stored SSWP Project
 ** Actual amount available is dependent on the State's DWR/ delivery %
 *** Stored SSWP water resulting from AIE

LOPEZ RESERVOIR STORAGE PROJECTION



Notes:

Reservoir Storage = Current Storage + Inflow - Outflow
 Outflow = Agency Usage + Downstream Releases
 Agency Usage: is based on 2010-2024 average monthly deliveries
 Predicted Inflow: is dependent on the predicted rainfall obtained from longrangeweather.com
 Inflow is affected by antecedent soil conditions and factored into the model. Rainstorms will produce less inflow during the dry months than during the rainy season when the soil is saturated.
 The **Storage Projection Model** is based on a polynomial regression (concave in shape). The (concave) **Storage Projection Graph** will fall below the (linear) **Storage Projection with No Rain Graph** during months of low predicted rainfall.



ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

TO: Zone 3 Technical Advisory Committee

FROM: David Spiegel, PE, Utilities Engineer

DATE: July 10, 2024

SUBJECT: Zone 3 Projects Update

Project Updates:

- Fireflow Tank Replacement (No Change)
 - Final Design Plans are in for review
 - Request TAC to consider funding project now if ARPA funds are available
 - ~\$500k in Zone 3 Funds
 - Budget ~\$1,400,000

- Membrane Module Replacement (No Change)
 - 2 racks more racks have been replaced and are operational
 - Budget ~\$600,000

- Spillway Assessment and Investigation
 - Work Plan is approved
 - Piezometer Installation Scheduled for August
 - Remainder of project ~ minimum of \$300,000

- Geotechnical Testing & Seismic Alternatives Study of Terminal Reservoir Dam
 - Submitting to DSOD for Review
 - Geotechnical Engineering Report Complete
 - Budget ~\$500,000

- Cathodic Protection Repair Project
 - Construction complete
 - Testing showed a break in continuity in one location
 - System working well
 - Budget ~\$449,933

- DAF Building Repairs (No Change)
 - DAF building has rust damage in multiple girders and roll up doors
 - Rafters support safety tether for maintenance of DAF equipment
 - ~\$95,000



ZONE 3 Lopez Project

San Luis Obispo County Flood Control and Water Conservation District

Completed Projects

- Sludge Bed Curtain Wall Rehab
- Chemical Tank Replacement
- Spillway Flipbucket Repair (FEMA)
- Bathymetric Study
- CO2 Injection System

7/5/24

To: Dave Spiegel, Engineer IV County of San Luis Obispo Public Works

From: Steph Wald, Watershed Projects Manager, Creek Lands Conservation

Re: Status and Needs to Implement the Arroyo Grande Creek Stream Gauge Modification Project

Thank you for your consideration of financial assistance to complete the Arroyo Grande Creek Stream Gauge Modification project. Creek Lands Conservation (CLC) is your local science-based creek conservation nonprofit organization, and we are planning to implement the project this fall.

The original stream gauge infrastructure spans the creek and is a fish passage barrier to Steelhead trout/Rainbow trout, a threatened species in our region. The project was once part of the Habitat Conservation Plan. The County released the project to us. An MOU with the County identifies roles and responsibilities regarding completion of the project.

STATUS

The above referenced project contains the following shovel ready components:

- Environmental clearances and permits in hand
- 100% design complete
- Bidding in process
- Raised public funds exceeding engineer's cost estimate but falls short of construction bid
- Budget includes low flow (<100 cfs) post-construction rating curve development requested by the County for the station

NEEDS

- Funding gap on construction bid
 - Raised: \$605,000
 - Current bid: \$901,000
- High bid due to need for large crane, inherent project uncertainty and complexity, and estimation of high summertime flows creating challenges for dewatering process needed for construction

MUTUAL SUPPORT BENEFITS

- With this and Cecchetti Road Crossing complete (design in process), fish passage downstream of Lopez Dam will have been addressed
- Upgrade at the gauge station supports local water users and concomitant economic support downstream
- State and federal agencies have been very supportive during the funding and permitting phases
- Zone 3 financial support of this project may send a strong message to the National Marine Fisheries Service regarding the HCP in process and to litigation groups that the County is on board with meeting federal Endangered Species Act requirements



AVILA BEACH COMMUNITY SERVICES DISTRICT

SUBJECT: June and July 2024 Operations and Maintenance Report

Compliance

In the month of June, the WWTP experienced a permit exceedance of the 7- sample median for effluent total coliform. The issue was due largely to a faulty sensor that has now been replaced by the manufacturer's warranty. Also, due to an unfortunate overlap in sample frequency and lab reporting timelines, staff was unaware of any issues until 3 samples had been collected and sent to the lab for analysis. The lab is now required to immediately notify District Operations staff and FRM Compliance staff in the event of a sample exceedance to avoid this in the future.

There were no compliance issues for the month of July

The monthly Self-Monitoring Report and associated data tables and graphs for June and July are provided as an attachment to this report.

Wastewater Treatment Plant

Pro3 Automation has completed the upgrade of the District's SCADA system. Staff continues to work on fine tuning functionality with the programmers.

With the new SCADA system in place and with the installation of new Oxidation Reduction Potential (ORP) sensors, the Water Board has approved district operations staff to remotely track the effluent disinfection process on the weekends. Therefore, staff have transitioned to a Monday – Friday on-site schedule and remote monitoring on the weekends with a designated person on 24 hour standby. We anticipate this will lower the District's staffing and chemical costs and provide reliable monitoring of the effluent disinfection and de-chlorination process.

Staff has initiated the quarterly pump and motor inspections and at this point all components at the plant appear to be in good working condition.

Wastewater Collection System Cleaning

Fluid Resource Management staff are scheduled to complete cleaning of the First Street lift station and the collection system "hot spots" on Tuesday, August 20th.

Water System

Staff continues to monitor the chloramine residual in the water tank to minimize nitrification.

Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month
Annual report due January 30

Month: **JUNE 2024**

Date	Daily Flow (MGD)			Effluent Monitoring		
	Total	Max (gpm)	Avg (gpm)	Biweekly Total Coliform	Biweekly Fecal Coliform	Daily Chlorine Residual
1	0.059907	117	41			0.00
2	0.058176	129	40			0.02
3	0.044610	81	31	<1.8	<1.8	0.00
4	0.044185	79	30			0.00
5	0.048551	83	33			0.00
6	0.046748	102	32	240	4.5	0.00
7	0.050936	96	35			0.00
8	0.058580	101	40			0.00
9	0.066270	118	46			0.00
10	0.046243	99	32	70	<1.8	0.00
11	0.061418	133	42			0.00
12	0.055754	88	38			0.00
13	0.061054	121	42	130	4.0	0.00
14	0.066776	127	46			0.00
15	0.082761	172	57			0.00
16	0.084788	173	58			0.00
17	0.072664	195	50	<1.8	<1.8	0.33
18	0.064808	142.5	45			0.00
19	0.059226	123	41			0.00
20	0.047798	91	33	<1.8	<1.8	0.00
21	0.063965	117	44			0.00
22	0.075130	126	52			0.00
23	0.071404	127	49			0.00
24	0.069141	74	48	170	<1.8	0.00
25	0.067095	74	46			0.40
26	0.064123	74	44			0.00
27	0.061097	121	42	<1.8	<1.8	0.62
28	0.075362	150	52			0.10
29	0.084143	132	58			0.30
30	0.078201	150	54			0.10
31						
Min	0.044185	74	30	<1.8	<1.8	0.00
Mean	0.063030	117.2	43.4	122.6	<1.8	0.06
Max	0.084788	195	58	240	4.5	0.62
Total	1.890914	Effluent daily (dry weather) flow NTE 0.2 MGD (mean).				

I certify under penalty of perjury that the foregoing is true and accurate and that the sampling procedure and analysis used are as specified in the Waste Discharge Order for this facility.

SIGNATURE: _____

PRINTED NAME: _____

Effluent and Influent Monitoring

Date	Weekly Effluent BOD (24 HC)	Weekly Effluent TSS (24 HC)	Weekly Influent BOD (24 HC)	Weekly Influent TSS (24 HC)	Monthly Effluent Oil & Grease (Grab)
6/6/24	4.0	<5.0	330	370	<5.0
6/13/24	<4.0	<5.0	270	150	
6/20/24	<4.0	<5.0	380	300	
6/27/24	<4.0	<5.0	310	260	
Min	<4.0	<5.0	270	150	<5.0
Mean	<4.0	<5.0	322.5	270.0	<5.0
Max	4.0	<5.0	380	370	<5.0
BOD Removal: 100.0%			TSS Removal: 100.0%		

Effluent Monitoring

Date	Weekly Set. Solids (Grab)	Weekly Turbidity (Grab)	Weekly pH (Grab)*	Weekly Temp °F (Grab)
6/6/24	<0.1	1.1	7.18	73
6/13/24	<0.1	0.90	7.13	71
6/20/24	<0.1	0.65	7.22	74
6/27/24	<0.1	0.60	7.20	75.9
Min	<0.1	0.60	7.13	71
Mean	<0.1	0.81	7.18	73.5
Max	<0.1	1.1	7.22	76

*Effluent pH samples were collected on 6/6, 6/13, 6/20, and 6/25.

Influent Brine Received

Date	Volume (Gallons)
N/A	N/A

Sludge Removal

Date	Gallons
N/A	N/A

Effluent Limits

Parameter	Units	Monthly Avg	Weekly Avg	Daily Max
BOD	mg/L	40	60	90
Suspended Solids	mg/L	40	60	90
Oil and Grease	mg/L	25	40	75
Turbidity	NTU	75	100	225
Total Coliform	MPN/100 mL	7 Sample Median: 23		
		More than once in 30 days: 240		
		Daily Maximum: 2,400		
Chlorine Residual	mg/L	6 Month Median: 0.3		1.2
pH	pH units	Between 6.0 - 9.0		
Settleable Solids	mL/L	1.0	1.5	3.0
BOD/TSS Removal	%	≥ 75%	***	***

DATE: _____

TITLE: _____

**Avila Beach CSD
Wastewater Treatment
Facility**

Monthly report due last day of following month
Annual report due January 30

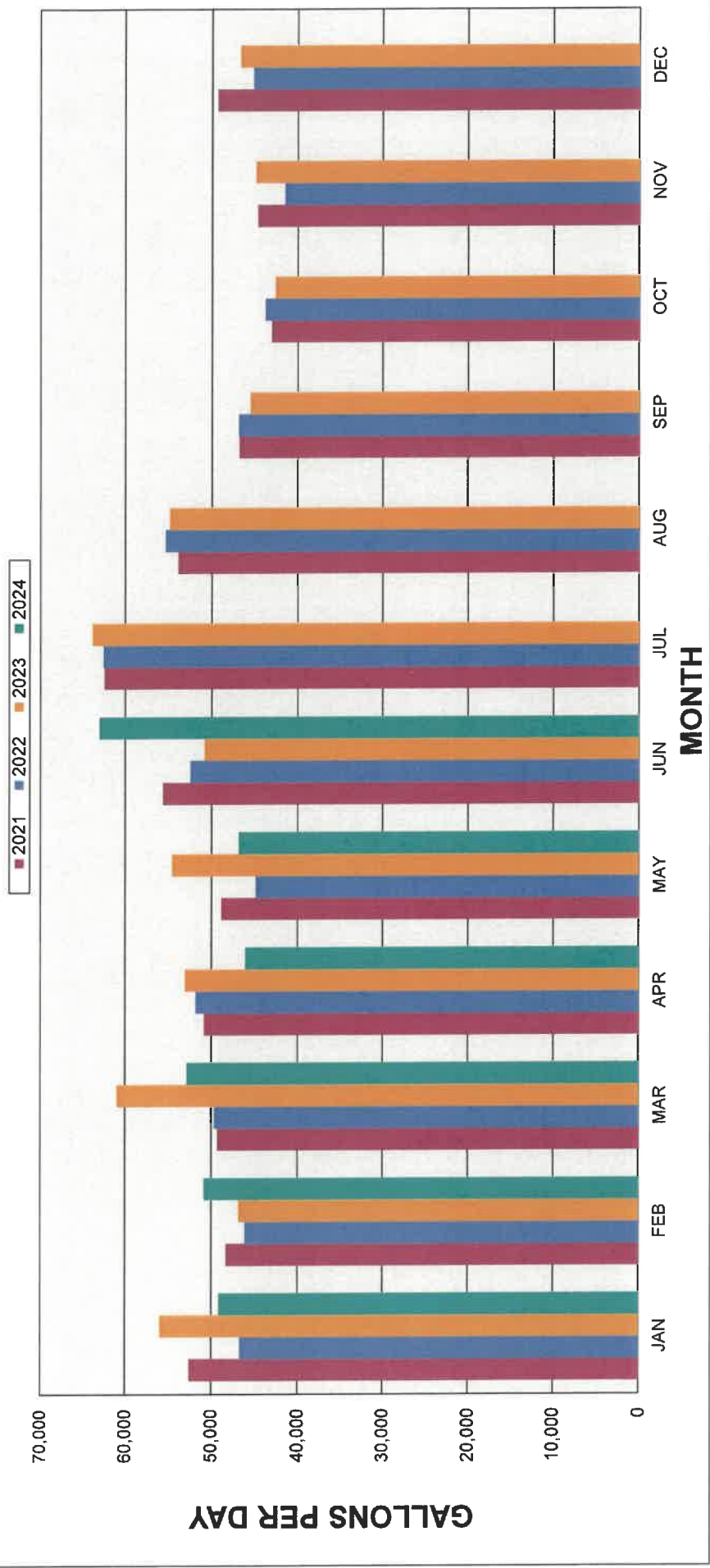
Month: JUNE 2024

Warranty Monitoring

Parameter (mg/L)	MBR Influent (24HC)	MBR Aeration (grab)	MBR Effluent (24HC)
Date	6/13/2024	6/13/2024	6/13/2024
BOD (mg/L)	180	---	<4.0
Total Suspended Solids (mg/L)	55	5,800	<5.0
Volatile Suspended Solids (mg/L)	---	5,200	---
Total Kjeldahl Nitrogen (mg/L)	72	---	1.1
Total Nitrogen (mg/L)	---	---	9.1
Nitrate as N (mg/L)	---	---	8.0
Nitrite as N (mg/L)	---	---	<0.40
Ammonia (mg/L)	53	---	---
Total Phosphorus	8.3	---	5.5
Total Alkalinity	480	---	200
Oil and Grease	13	---	---

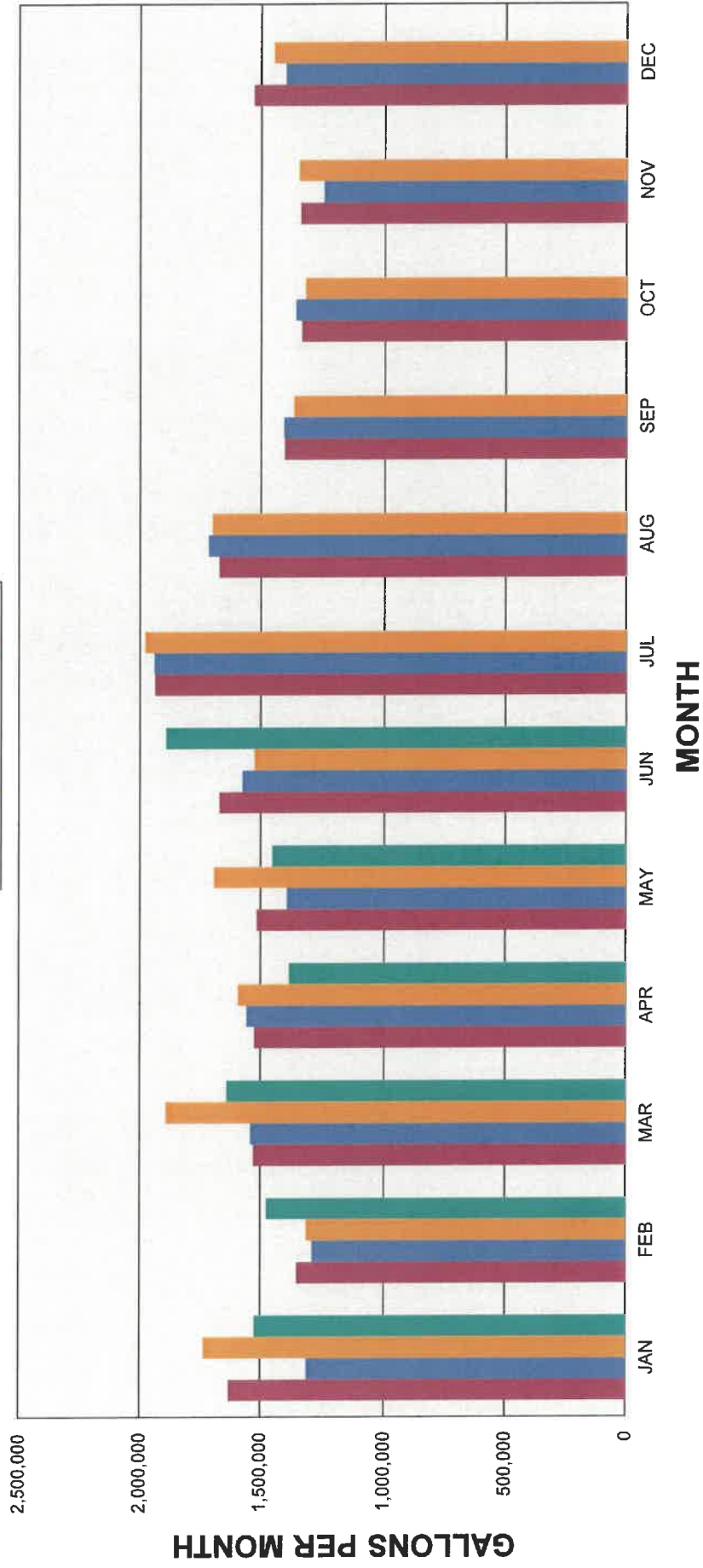
The warranty sampling results attached are required by the manufacturer for the first year of operation of the WWTP. Avila Beach CSD staff may elect to continue monthly process sampling beyond this requirement to monitor plant performance. Avila Beach CSD staff may also conduct additional process monitoring on an as-needed and discretionary basis.

ABCSD AVERAGE DAILY WWTP EFFLUENT FLOW (2021 - 2024)



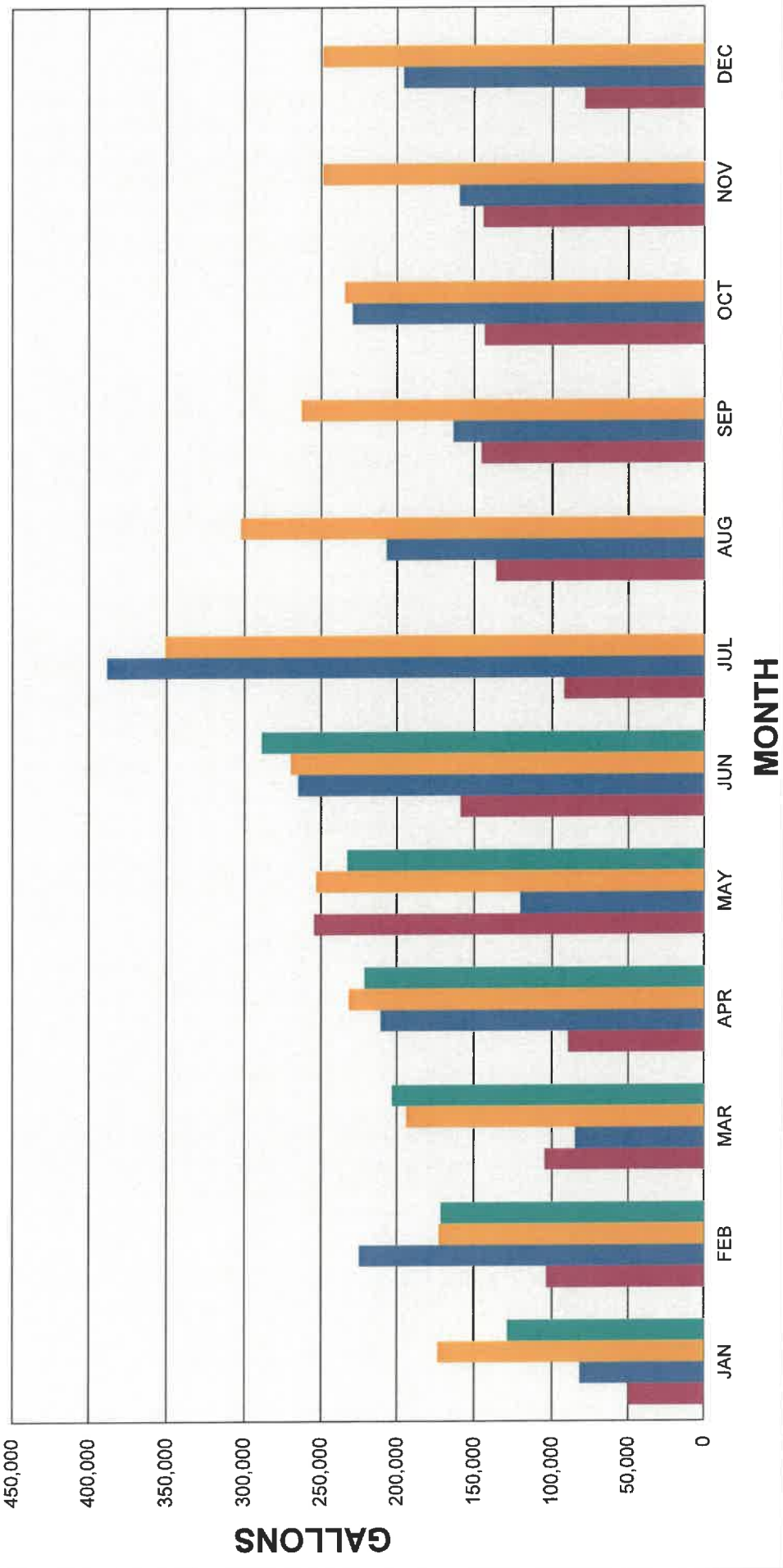
ABCSD MONTHLY TOTAL WWTP EFFLUENT FLOW (2021 - 2024)

■ 2021 ■ 2022 ■ 2023 ■ 2024

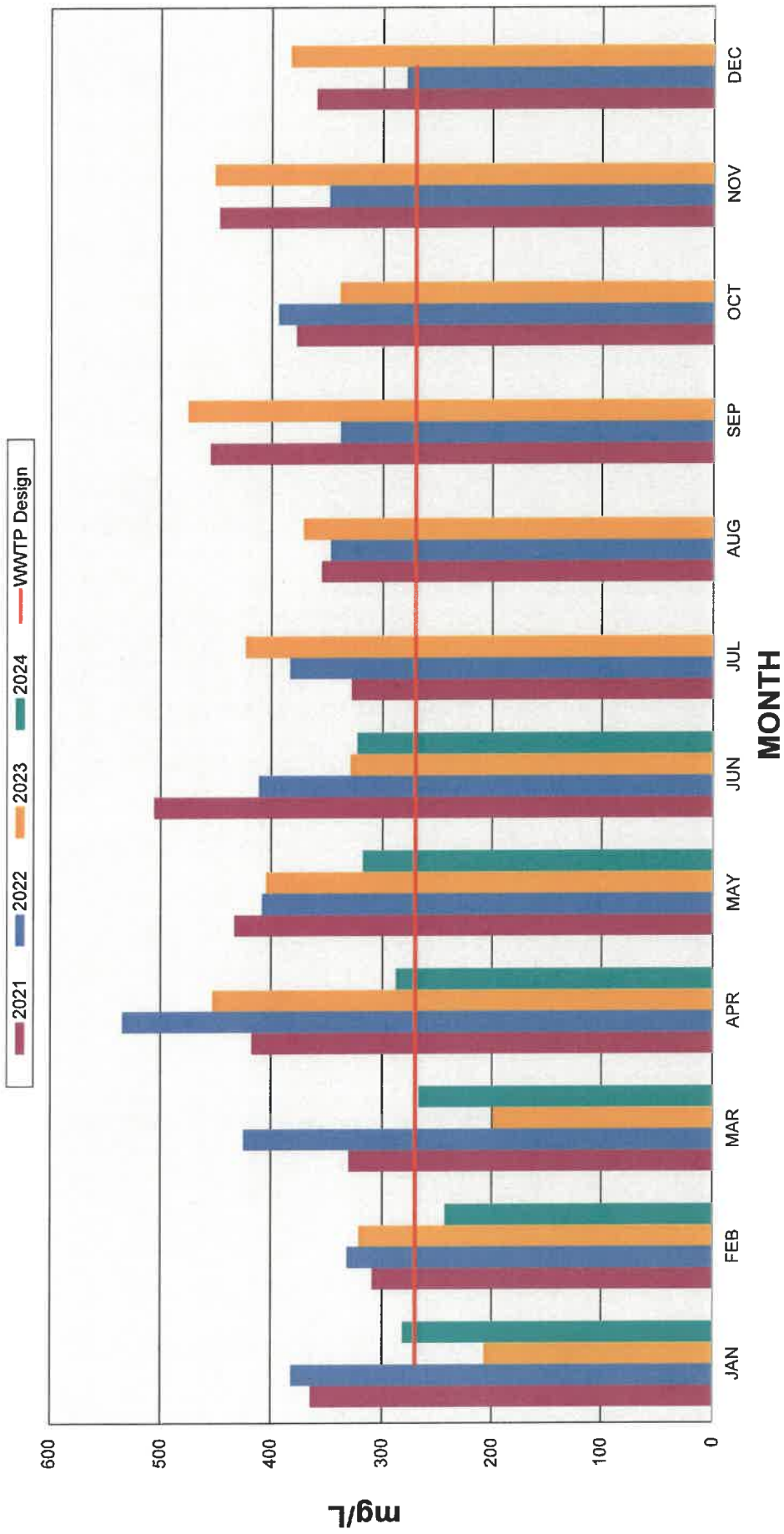


PORT SAN LUIS MONTHLY TOTAL FLOW (2021 - 2024)

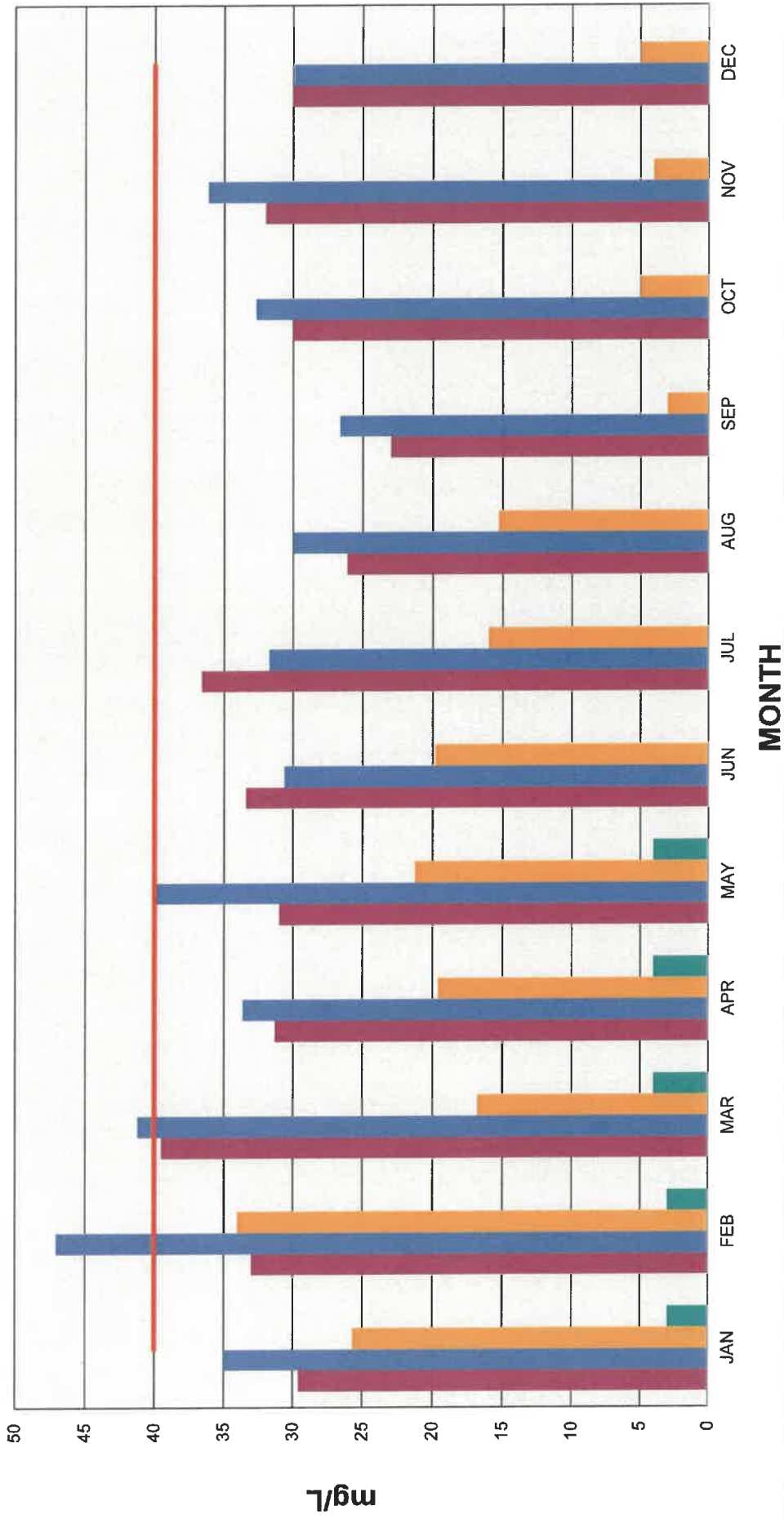
■ 2021
 ■ 2022
 ■ 2023
 ■ 2024



ABCSD MONTHLY AVERAGE INFLUENT BOD (2021 - 2024)

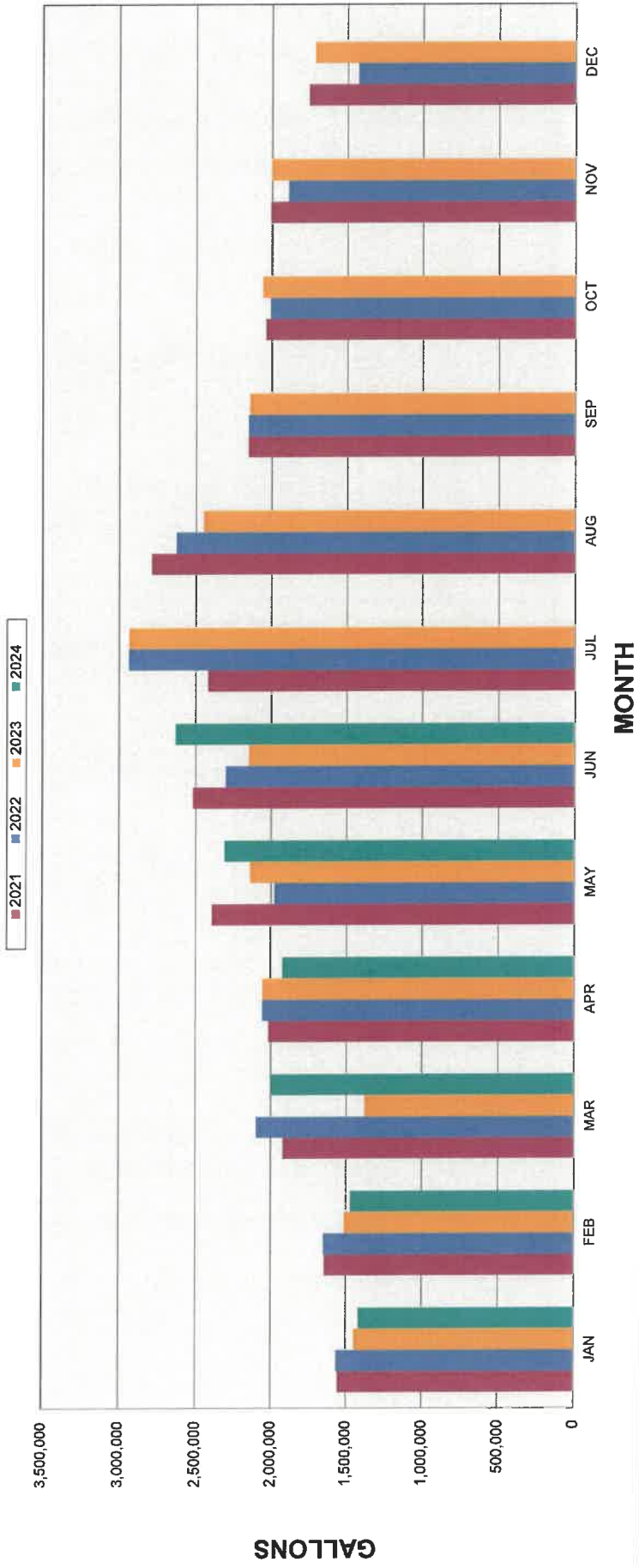


ABCSD MONTHLY AVERAGE EFFLUENT BOD (2021 - 2024)

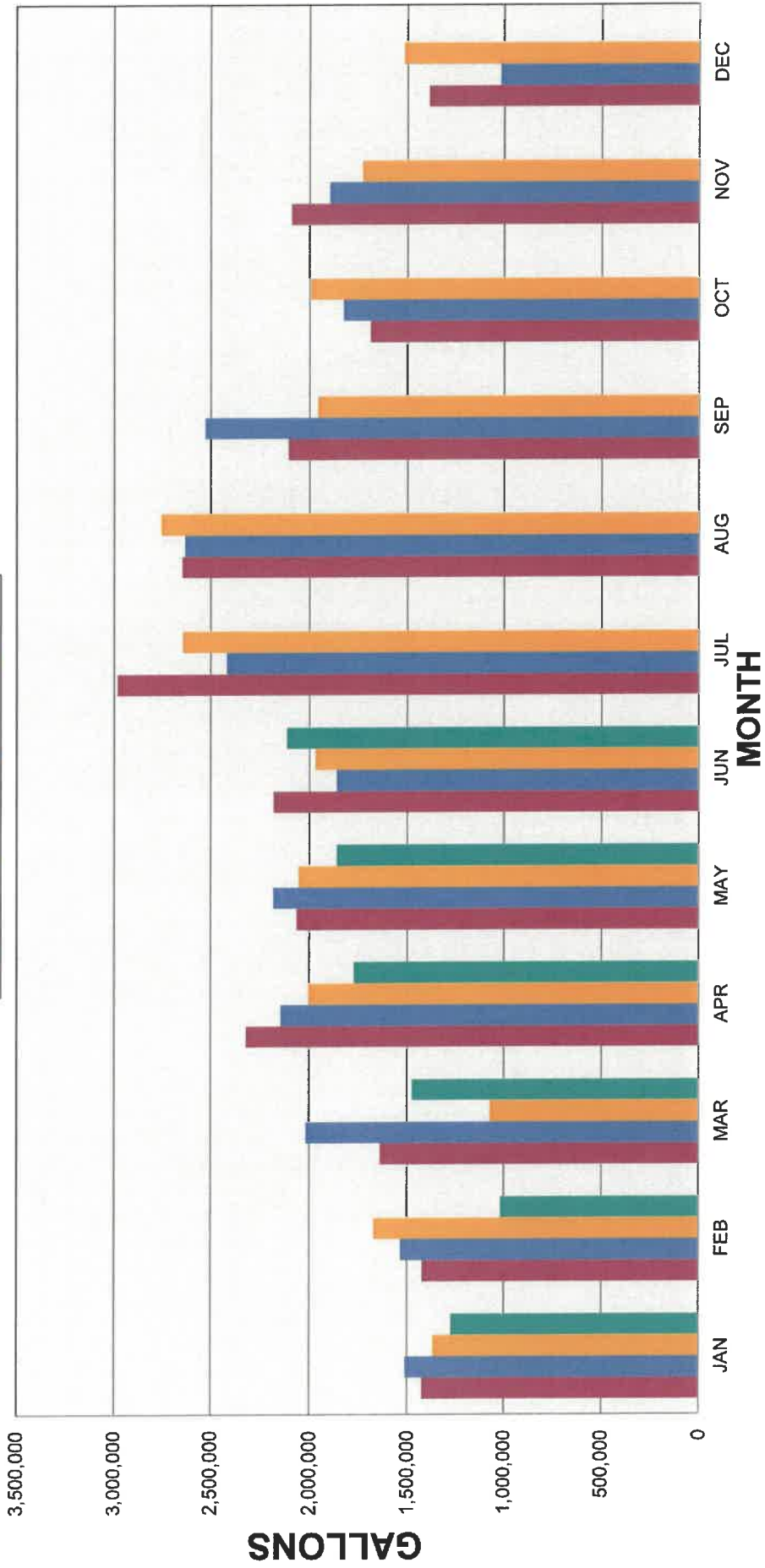


Note: Non Detect (ND) values are represented on the graph at their reporting limit.

ABCSD MONTHLY WATER PURCHASED FROM LOPEZ (2021 - 2024)



ABCSD MONTHLY WATER SOLD (2021 - 2024)



Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month
Annual report due January 30

Month: JULY 2024

Date	Daily Flow (MGD)			Effluent Monitoring		
	Total	Max (gpm)	Avg (gpm)	Blweekly Total Coliform	Blweekly Fecal Coliform	Daily Chlorine Residual
1	0.066621	122	46			0.00
2	0.067273	92	46	<1.8	<1.8	0.30
3	0.075120	77	52	<1.8	<1.8	0.89
4	0.097819	108	68			0.19
5	0.098403	114	68			0.00
6	0.102031	141	70			0.00
7	0.090010	116	62			0.15
8	0.072045	92	50	<1.8	<1.8	0.05
9	0.068784	82	47			0.00
10	0.067846	92	47			0.00
11	0.065782	125	45	110	49	0.00
12	0.077699	92	54			0.00
13	0.090464	89	62			0.00
14	0.082863	92	57			0.00
15	0.075260	89	52	<1.8	<1.8	0.00
16	0.071493	109	49			0.00
17	0.069417	90	48			0.00
18	0.068160	88	47	<1.8	<1.8	0.00
19	0.079736	92	55			0.00
20	0.082368	125	57			0.00
21	0.083123	129	57			0.00
22	0.070172	125	48	22	<1.8	0.00
23	0.064628	118	44			0.80
24	0.065926	116	45			1.00
25	0.064057	116	44	<1.8	<1.8	0.00
26	0.076355	130	53			0.00
27	0.087992	148	61			0.00
28	0.073226	127	51			0.00
29	0.067034	136	47	<1.8	<1.8	1.00
30	0.064255	108	45			0.60
31	0.062211	113	43			0.00
Min	0.062211	77	43	<1.8	<1.8	0.00
Mean	0.075748	109.5	52.3	14.7	5.4	0.16
Max	0.102031	148	70	110	49	1.00
Total	2.348173	Effluent daily (dry weather) flow NTE 0.2 MGD (mean).				

Effluent and Influent Monitoring					
Date	Weekly Effluent BOD (24 HC)	Weekly Effluent TSS (24 HC)	Weekly Influent BOD (24 HC)	Weekly Influent TSS (24 HC)	Monthly Effluent Oil & Grease (Grab)
7/3/24	<4.0	<5.0	290	190	
7/11/24	<4.0	<5.0	340	300	<5.0
7/18/24	<4.0	<5.0	210	160	
7/25/24	8.0	5.7	380	300	
Min	<4.0	<5.0	210	160	<5.0
Mean	<4.0	<5.0	305.0	237.5	<5.0
Max	8.0	5.7	380	300	<5.0
BOD Removal: 100.0%			TSS Removal: 100.0%		

Effluent Monitoring				
Date	Weekly Set. Solids (Grab)	Weekly Turbidity (Grab)	Weekly pH (Grab)	Weekly Temp °F (Grab)
7/3/24	<0.1	0.40	7.22	74.6
7/11/24	<0.1	0.65	7.22	75.2
7/18/24	<0.1	0.35	7.22	75.5
7/25/24	<0.1	2.2	7.31	76.2
Min	<0.1	0.35	7.22	74.6
Mean	<0.1	0.90	7.24	75.4
Max	<0.1	2.2	7.31	76.2

*Effluent pH samples were collected on 7/2, 7/12, 7/18, and 7/25.

Influent Brine Received	
Date	Volume (Gallons)
N/A	N/A

Sludge Removal	
Date	Gallons
7/2/24	4,500
7/23/24	4,800
7/25/24	4,800

Effluent Limits				
Parameter	Units	Monthly Avg	Weekly Avg	Daily Max
BOD	mg/L	40	60	90
Suspended Solids	mg/L	40	60	90
Oil and Grease	mg/L	25	40	75
Turbidity	NTU	75	100	225
Total Coliform	MPN/100 mL	7 Sample Median: 23		
		More than once in 30 days: 240		
		Daily Maximum: 2,400		
Chlorine Residual	mg/L	6 Month Median: 0.3		1.2
pH	pH units	Between 6.0 - 9.0		
Settleable Solids	mL/L	1.0	1.5	3.0
BOD/TSS Removal	%	≥ 75%	***	***

I certify under penalty of perjury that the foregoing is true and accurate and that the sampling procedure and analysis used are as specified in the Waste Discharge Order for this facility.

SIGNATURE: _____

DATE: _____

PRINTED NAME: _____

TITLE: _____

Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month
Annual report due January 30

Month: JULY 2024

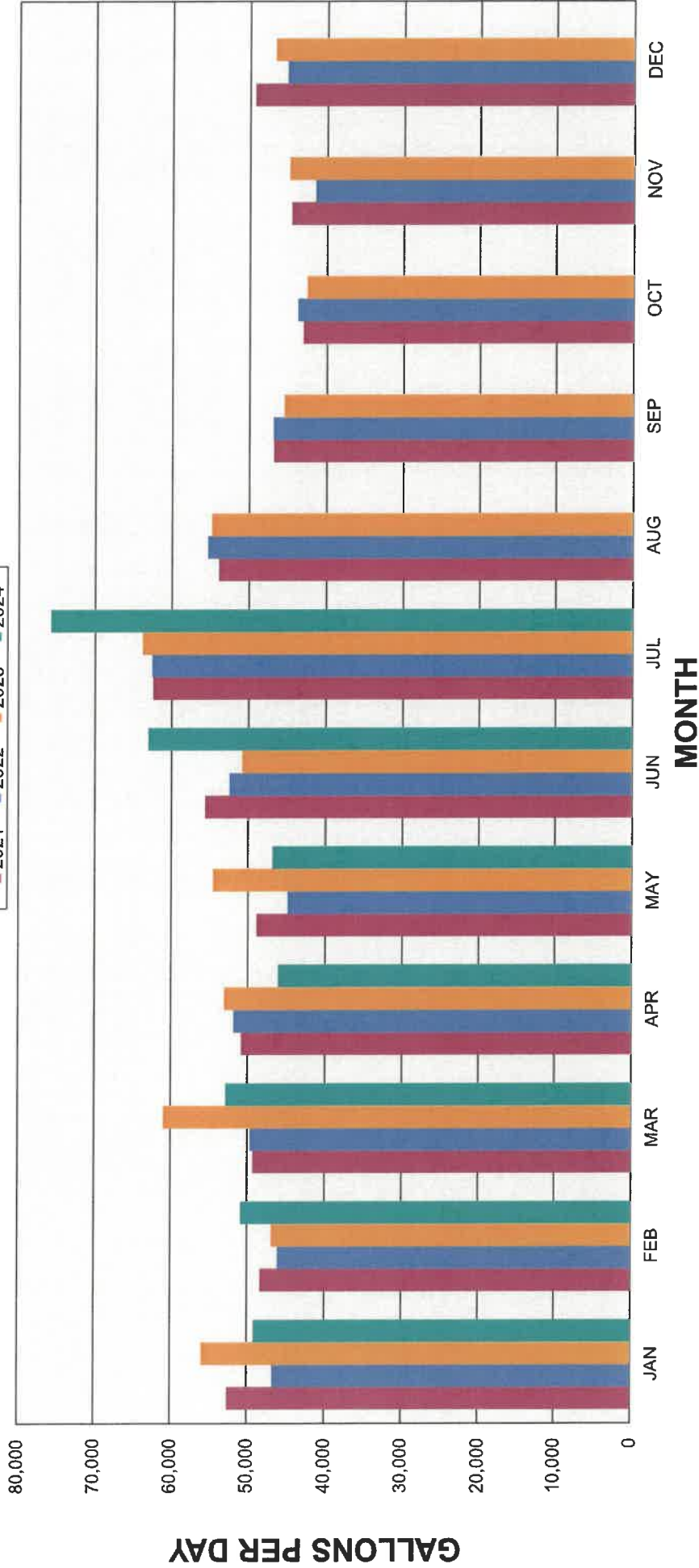
Warranty Monitoring

Parameter (mg/L)	MBR Influent (24HC)	MBR Aeration (grab)	MBR Effluent (24HC)
Date	7/18/2024	7/18/2024	7/18/2024
BOD (mg/L)	100	---	<4.0
Total Suspended Solids (mg/L)	74	9,100	<5.0
Volatile Suspended Solids (mg/L)	---	7,800	---
Total Kjeldahl Nitrogen (mg/L)	47	---	1.5
Total Nitrogen (mg/L)	---	---	7.4
Nitrate as N (mg/L)	---	---	6.0
Nitrite as N (mg/L)	---	---	<0.40
Ammonia (mg/L)	33	---	---
Total Phosphorus	9.5	---	7.7
Total Alkalinity	370	---	230
Oil and Grease	7.6	---	---

The warranty sampling results attached are required by the manufacturer for the first year of operation of the WWTP. Avila Beach CSD staff may elect to continue monthly process sampling beyond this requirement to monitor plant performance. Avila Beach CSD staff may also conduct additional process monitoring on an as-needed and discretionary basis.

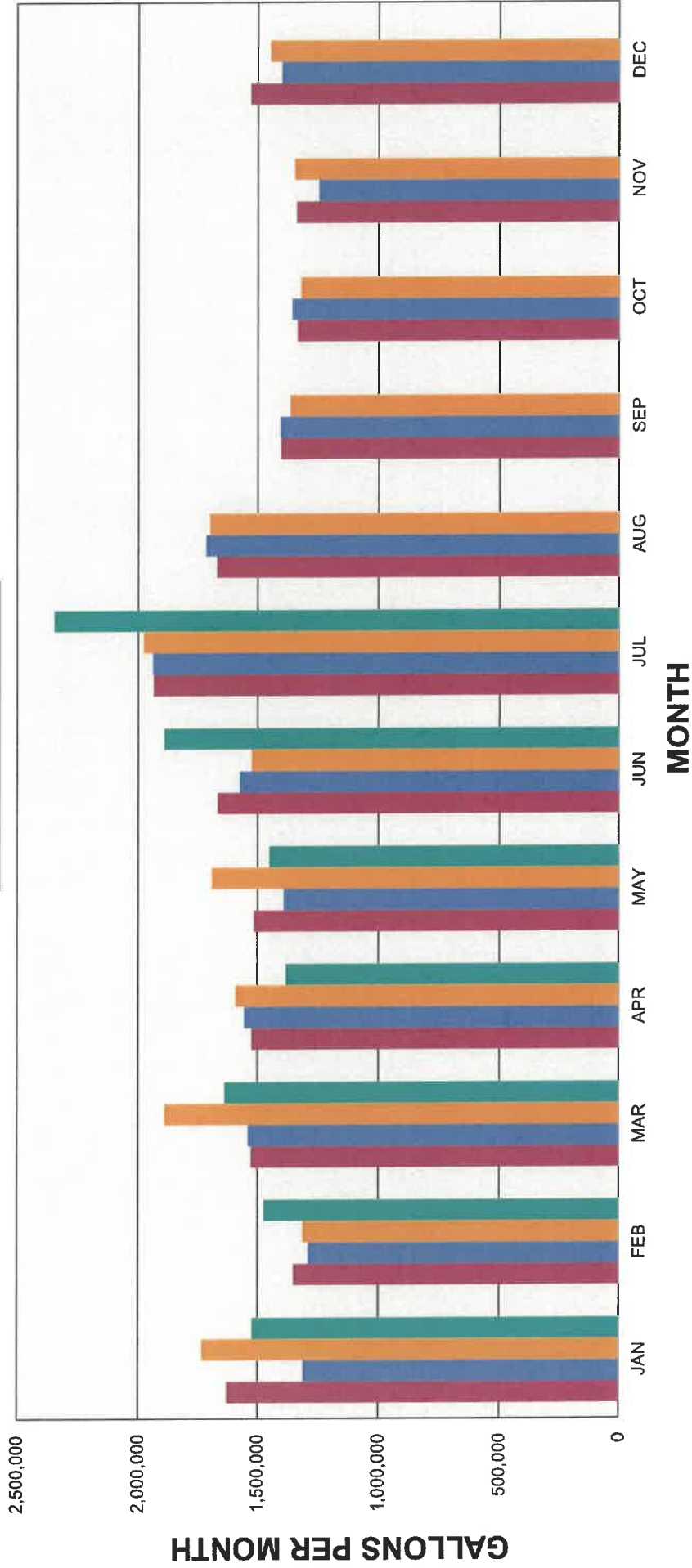
ABCSD AVERAGE DAILY WWTP EFFLUENT FLOW (2021 - 2024)

■ 2021
 ■ 2022
 ■ 2023
 ■ 2024

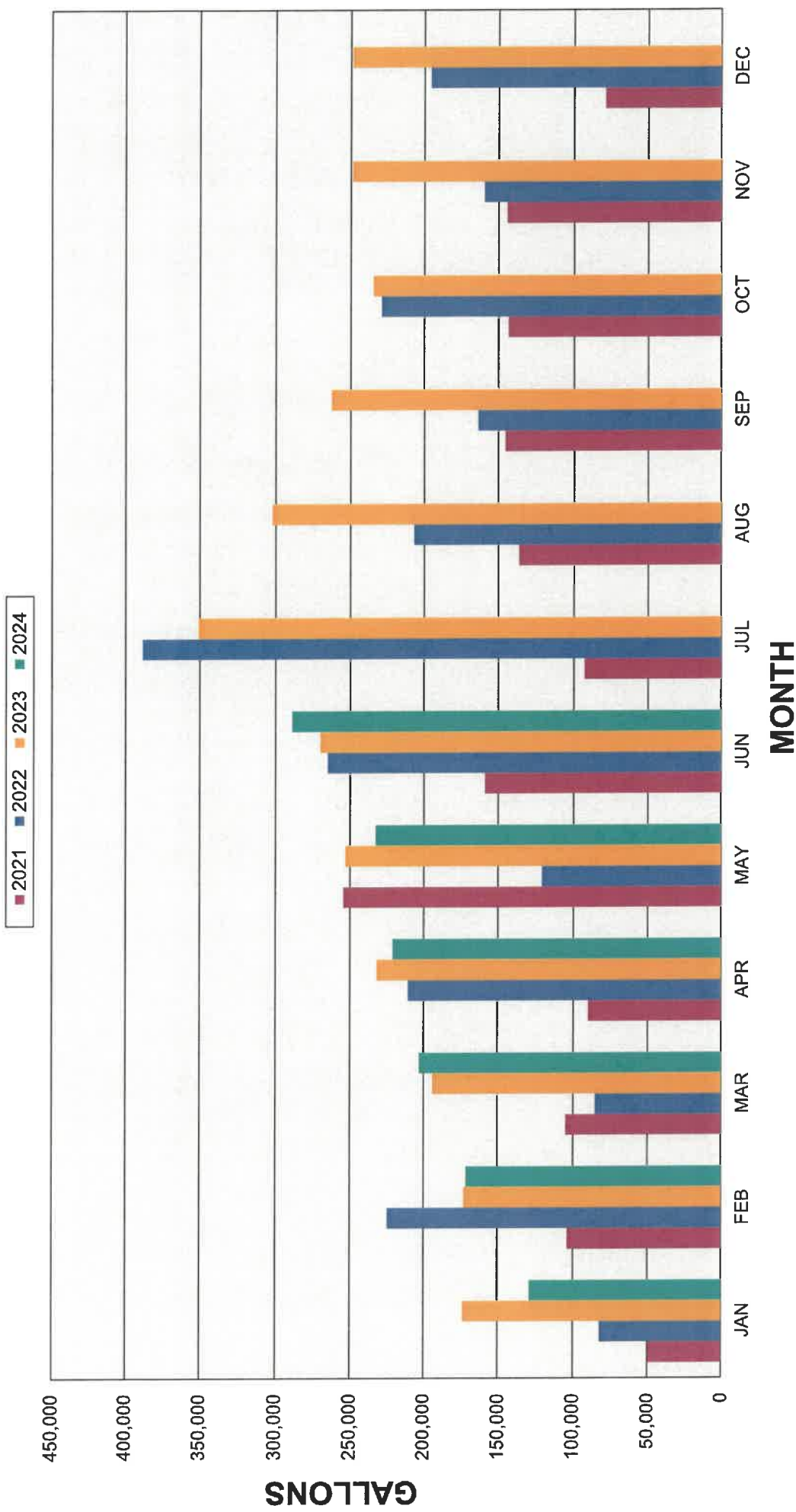


ABCSD MONTHLY TOTAL WWTP EFFLUENT FLOW (2021 - 2024)

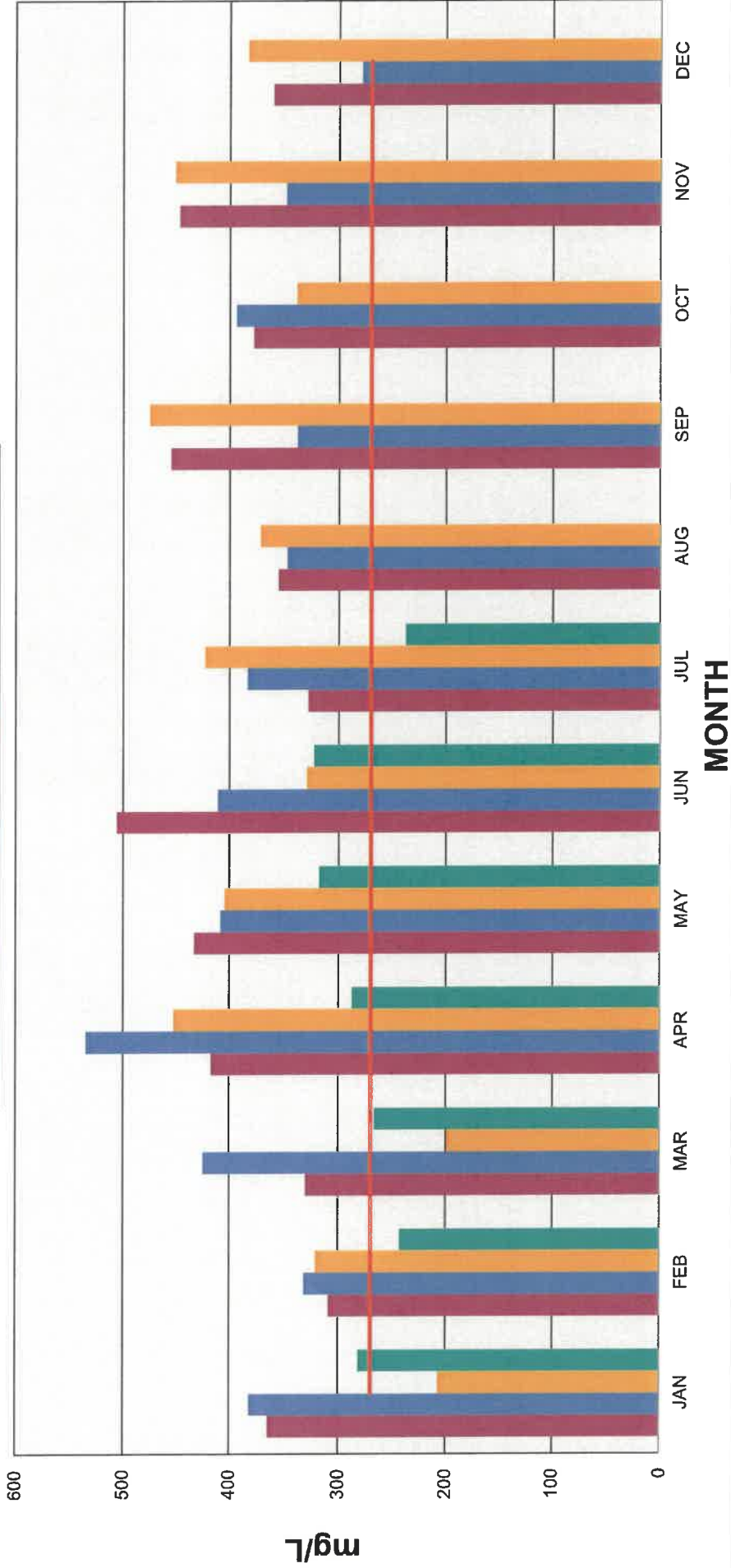
■ 2021 ■ 2022 ■ 2023 ■ 2024



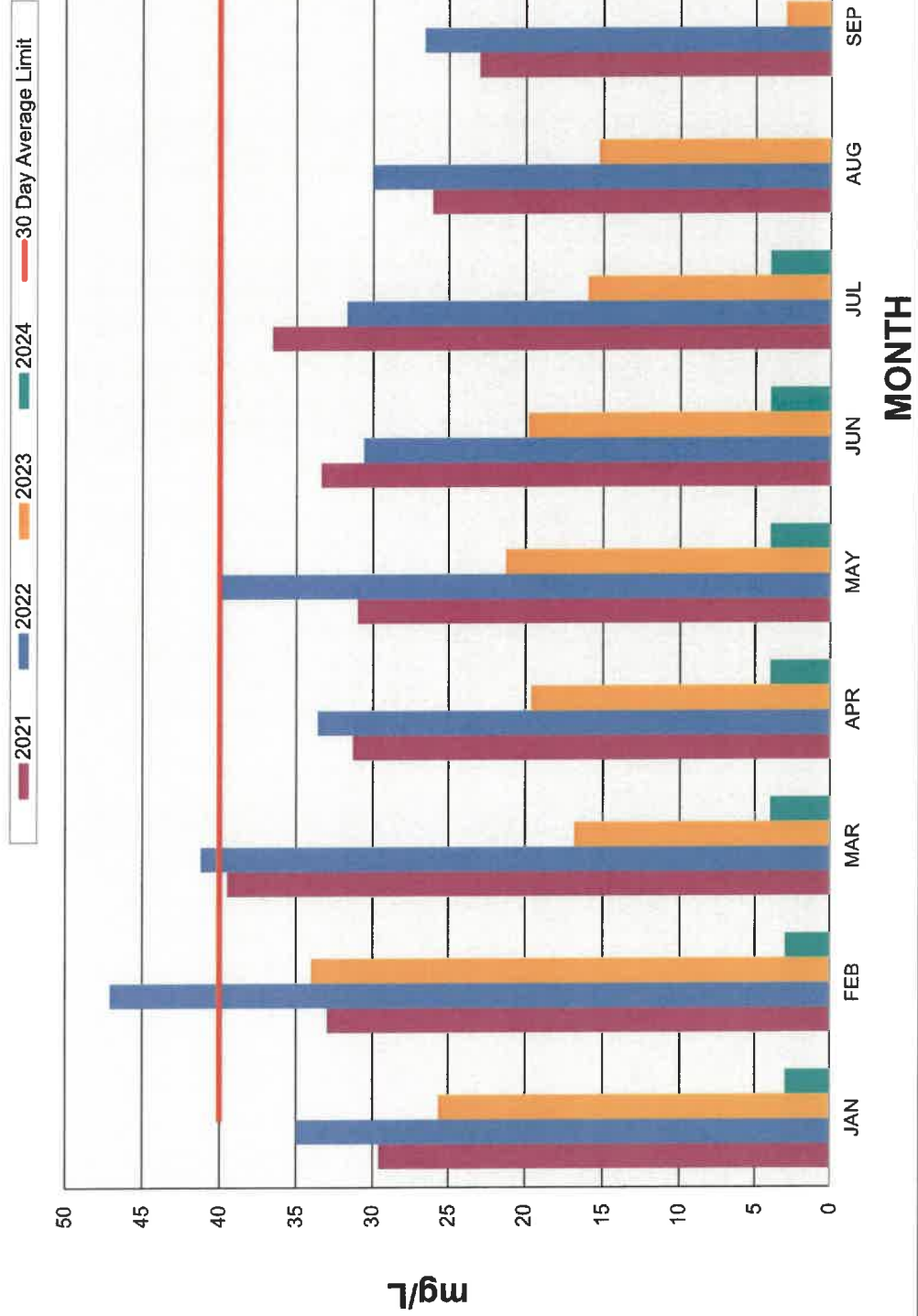
PORT SAN LUIS MONTHLY TOTAL FLOW (2021 - 2024)



ABCSD MONTHLY AVERAGE INFLUENT BOD (2021 - 2024)

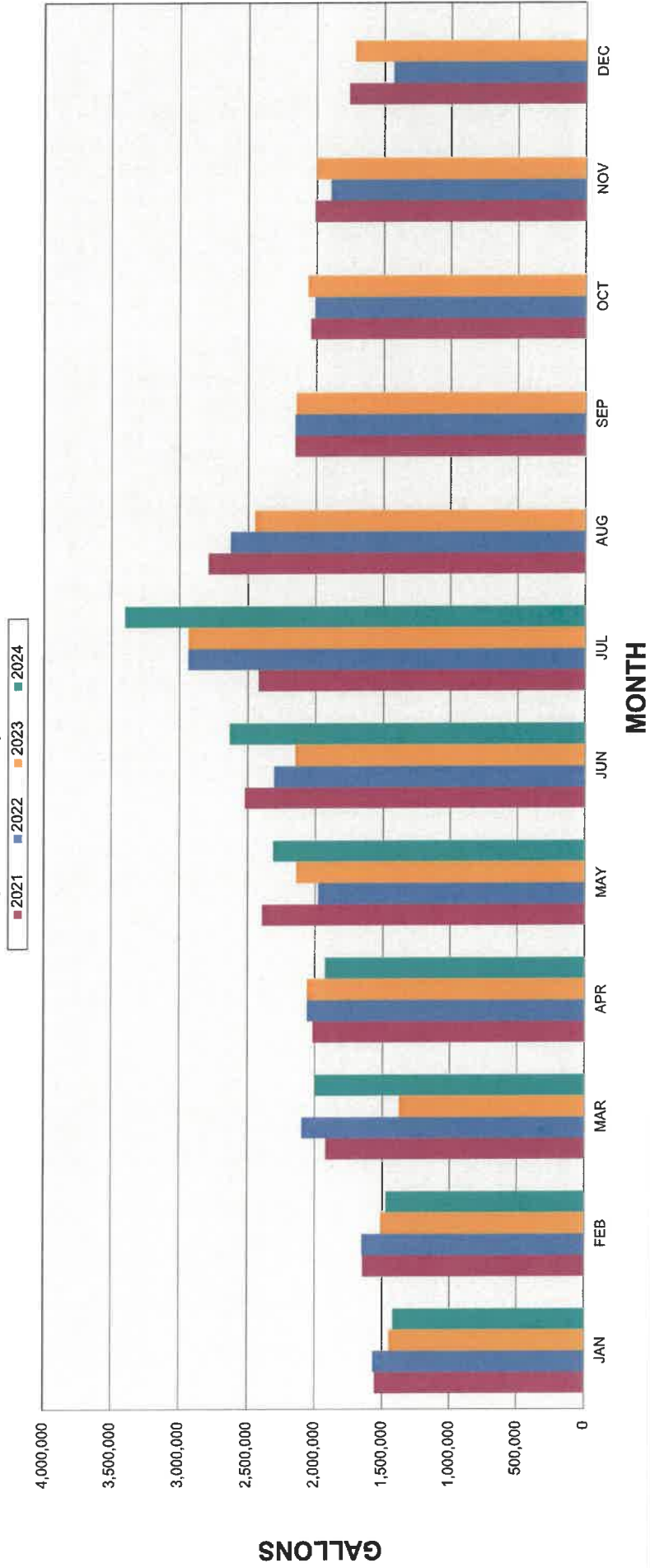


ABCSD MONTHLY AVERAGE EFFLUENT BOD (2021 - 2024)

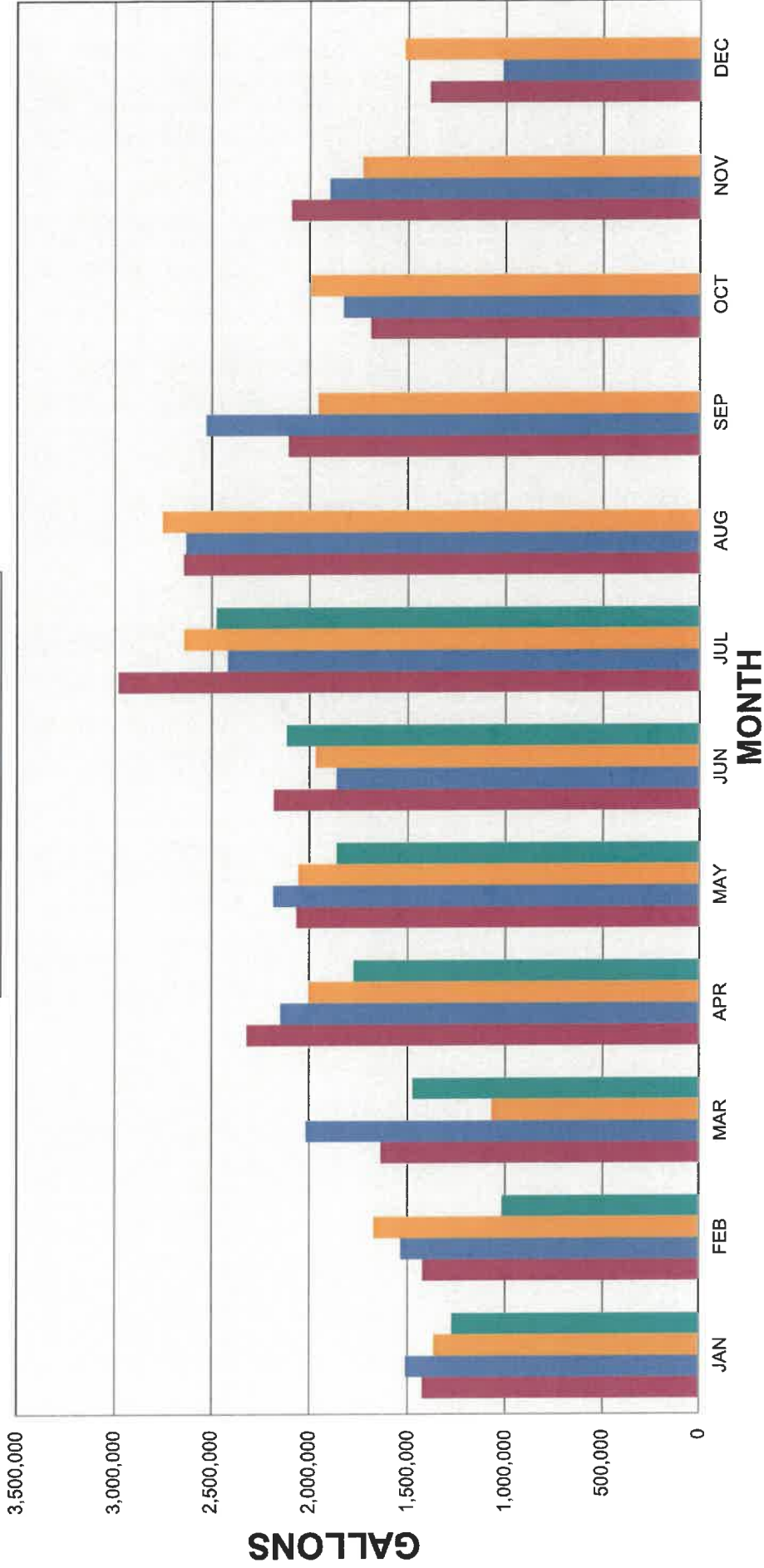


Note: Non Detect (ND) values are represented on the graph at their reporting limit.

ABCSD MONTHLY WATER PURCHASED FROM LOPEZ (2021 - 2024)




ABCSD MONTHLY WATER SOLD (2021 - 2024)



AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: August 13, 2024

SUBJECT: WWTP Effluent Violations and Participation in the Regional Water Quality Control Board Expedited Payment Program

Recommendation:

Staff recommends the Board direct staff to continue participation in the Expedited Payment Program.

Background/Discussion

On June 27, 2024, the Central Coast Regional Water Quality Control Board sent a letter to the District regarding two self-reported effluent violations that occurred between April 30, 2023 and October 7, 2023. The June 27, 2024 letter is attached to this Staff Report. Water Board staff determined that the violations were subject to mandatory minimum penalties pursuant to Water Code Section 13385. Water Code Section 13385 requires Water Board to assess a minimum penalty of \$3,000 for each “Serious” effluent violation.

The District self-reported two effluent violations: 1. On April 30, 2023, we reported an Aldrin effluent concentration of 0.027 parts per billion (the permit limit is 0.0033 ppb); and 2. On October 7, 2023, we reported an effluent chlorine residual of 9.2 parts per million (the permit limit is 1.2 ppm). Aldrin is a synthetic organochlorine pesticide that was once used to control soil-dwelling and wood-boring insects, such as termites and ants. Although aldrin and other similar compounds, like dieldrin, are no longer permitted for general use in the United States and have been banned in most countries since the early 1970s due to their high toxicity, they can still be found in the environment. Aldrin and dieldrin have been detected in wastewater, seawater, industrial effluents, and freshwater samples. I believe this is the first time we have ever detected Aldrin in our wastewater effluent. The chlorine residual exceedance was due to a mechanical failure of the de-chlorination pump. The pump was immediately repaired and the chlorine residual returned to non-detect.

Unfortunately, Water Code Section 13385 does not allow Water Board staff any discretion in assessing the minimum penalty. The District’s only other option to participating in the Expedited Payment Program, would be to request a hearing and/or litigate the alleged violations. Under the circumstances, this option would cost considerably more than paying the \$6,000 mandatory minimum penalty and the probability of winning the litigation would be very low.

The June 27, 2024 Water Board letter required staff to respond to the offer to participate in the Expedited Payment Program no later than July 27, 2024. On July 16, 2024, staff submitted the Acceptance and Waiver to the Regional Water Board. Federal regulations require that the Water Board publish notice of the proposed settlement and allow at least 30 days for public comment. If no comments are received within the public notice period, the Water Board Executive Officer will execute the Acceptance of Settlement and subsequently notify the District to pay the \$6,000 mandatory minimum penalty.

Staff recommends the Board direct staff to continue working with the Water Board to participate in the Expedited Payment Program. This will be the most cost-effective solution for the District under these circumstances.



Central Coast Regional Water Quality Control Board

June 27, 2024

Bradley Hagemann
General Manager
Avila Beach Community
Services District
2850 Avila Beach Drive
Avila Beach, CA 93424
Email: hagemann.associates@gmail.com

**Via Electronic Mail and Certified Mail
7022 3330 0002 1258 9478**

Dear Bradley Hagemann:

**ENFORCEMENT PROGRAM: EXPEDITED PAYMENT LETTER (EPL) R3-2024-0048,
CONDITIONAL OFFER TO PARTICIPATE IN EXPEDITED PAYMENT PROGRAM
RELATING TO VIOLATIONS OF NATIONAL POLLUTANT DISCHARGE
ELIMINATION SYSTEM PERMIT FOR AVILA BEACH COMMUNITY SERVICES
DISTRICT WASTEWATER TREATMENT FACILITY, SAN LUIS OBISPO COUNTY,
WDR ORDER R3-2017-0025, NPDES PERMIT CA0047830, WDID 3 400101001**

This letter is to notify the Avila Beach Community Services District (hereinafter "Permittee" or "you") of alleged violations of the California Water Code identified in the California Regional Water Quality Control Board, Central Coast Region's (Central Coast Water Board) water quality data system and to allow you to participate in the Central Coast Water Board's expedited payment program to address \$6,000 in liability, which may be assessed pursuant to Water Code sections 13385 and 13385.1.

NO PAYMENT IS YET DUE IN RESPONSE TO THIS LETTER

NOTICE OF VIOLATION:

Based on information in the California Integrated Water Quality System (CIWQS), the Central Coast Water Board's Assistant Executive Officer alleges that from April 30, 2023, to October 7, 2023, the Permittee violated the effluent limitations and/or late reporting requirements identified in the notice of violation (NOV) attached as Exhibit A for discharges to the Pacific Ocean via San Luis Obispo Bay. The Permittee will have the opportunity to address the alleged violations as discussed below. To assist the Permittee in reviewing the alleged violations, the attached NOV/Exhibit A provides instructions for accessing the alleged violations within CIWQS.

JANE GRAY, CHAIR | RYAN E. LODGE, EXECUTIVE OFFICER

STATUTORY LIABILITY:

Subdivisions (h) and (i) of California Water Code section 13385 require the assessment of a mandatory minimum penalty of \$3,000 for specified serious and non-serious (also known as “chronic”) effluent limit and/or late reporting violations. The Permittee is also potentially subject to discretionary administrative civil liabilities of up to ten thousand dollars (\$10,000) for each day in which the violation occurs, plus ten dollars (\$10) for each gallon discharged but not cleaned up in excess of 1,000 gallons. These mandatory minimum penalties and discretionary administrative civil liabilities may be assessed by the Central Coast Water Board or the State Water Board (collectively “the Water Boards”), beginning with the date that the violations first occurred. The formal enforcement action that the Water Boards use to assess such liability is an administrative civil liability complaint, although the Water Boards may instead refer such matters to the Attorney General’s Office for prosecution. If referred to the Attorney General for prosecution, the Superior Court may assess up to twenty-five thousand dollars (\$25,000) per violation. In addition, the Superior Court may assess up to twenty-five dollars (\$25) per gallon discharged but not cleaned up in excess of 1,000 gallons.

CONDITIONAL OFFER TO PARTICIPATE IN EXPEDITED PAYMENT PROGRAM:

The Permittee can avoid the issuance of a formal enforcement action and settle the alleged violations identified in the attached NOV by participating in the Central Coast Water Board’s expedited payment program. Details of the proposed settlement are described below and addressed in the enclosed documents.

To promote resolution of these alleged violations, the Central Coast Water Board enforcement staff makes this conditional offer. The Permittee may accept this offer, waive the Permittee’s right to a hearing, and, at a later date, pay the mandatory minimum penalty as indicated on Exhibit A for the violations described. If the Permittee elects to do so, subject to the conditions below, the Central Coast Water Board will accept that payment in settlement of any enforcement action that would otherwise arise out of the violations identified in the NOV. Accordingly, the Central Coast Water Board enforcement staff will forego issuance of a formal administrative complaint, will not refer the violations to the Attorney General, and will waive its right to seek additional discretionary civil liabilities for the violations identified in the NOV.

The expedited payment program does not address liability for any violation that is not specifically identified in the NOV.

PERMITTEE’S OPTIONS FOR RESPONSE TO OFFER:

If you accept this offer, please complete and return the enclosed “Acceptance of Conditional Offer and Waiver of Right to Hearing; Settlement Agreement and Stipulation for Entry of Administrative Civil Liability Order R3-2024-0048 (Upon Execution)” (Acceptance and Waiver) **no later than July 27, 2024**. The returned Acceptance and Waiver will be held, pending a 30-day public notice period, and then will be countersigned by the Executive Officer and returned to you with instructions for payment. *No payment is due at the time the Permittee returns the signed Acceptance and Waiver form to the Central Coast Water Board.*

If the Permittee chooses to contest any of the violations alleged in the NOV, please identify each violation and the basis for its challenge (e.g., factual error, affirmative defense, etc.) on or before the above due date. Central Coast Water Board staff will evaluate the contested violations and take the following actions:

1. Where the available evidence supports the removal or exemption of alleged violations, as applicable Water Board staff will expunge or exempt those violations within the CIWQS database and take no further mandatory minimum penalty action against the Permittee for those violations. Please note that those violations may warrant other forms of enforcement, and the Central Coast Water Board reserves its right to take such other enforcement action as the law allows.
2. Water Board staff will provide the Permittee with a revised NOV reflecting any changes warranted by the above evaluation and provide another opportunity to submit a signed Acceptance and Waiver.
3. If the above evaluation resolves all of the alleged violations, Central Coast Water Board staff will notify the Permittee that no further action is necessary.

If the Permittee chooses not to submit an Acceptance and Waiver at any stage of the process described above and therefore rejects the offer, or elects to reserve the right to address any contested matters and resolve only uncontested violations via this offer, Central Coast Water Board staff will contact the Permittee regarding the initiation of formal enforcement action with regard to any unresolved violations. In a formal enforcement action, the liability amount sought and/or imposed may exceed the liability amount set forth in this conditional offer. Moreover, the cost of enforcement is a factor which can be considered in assessing the liability amount.

CONDITIONS FOR CENTRAL COAST WATER BOARD ACCEPTANCE:

Federal regulations require the Central Coast Water Board to publish any proposed settlement of an enforcement action addressing NPDES permit violations and provide at least 30 days for public comment [40 C.F.R. section 123.27(d)(2)(iii)]. Upon receipt of the Permittee's Acceptance and Waiver, Central Coast Water Board enforcement staff will publish a notice of the proposed settlement of the violations.

If no comments are received within the 30-day period, and unless there are new material facts that become available to the Central Coast Water Board, the Executive Officer will execute the Acceptance and Waiver as a settlement agreement and stipulation for entry of administrative civil liability order assessing the uncontested mandatory minimum penalty amount pursuant to Water Code section 13385.

If, however, significant comments are received in opposition to the settlement, this conditional offer may be withdrawn. In that case, the Permittee's waiver pursuant to the Acceptance and Waiver will also be treated as withdrawn, and the unresolved violations will be addressed in a revised offer or a liability assessment proceeding. In the latter case, at the liability assessment hearing the Permittee will be free to make arguments as to any of the alleged violations, and the Permittee's agreement to accept this conditional offer will not in any way be binding or used as evidence against the

Permittee. The Permittee will be provided with further information on the liability assessment proceeding.

In the event the Acceptance and Waiver is executed by the Executive Officer as a stipulated order, Central Coast Water Board staff will then send you that order in a separate letter. Payment of the assessed amount will then be due and payable as specified in the letter that will accompany the Executive Officer's signed stipulated order. Failure to pay the penalty within the required time period may subject the Permittee to further liability. *Again, please note that no payment is due at the time the Permittee returns the signed Acceptance and Waiver form to the Central Coast Water Board.*

CONTACT PERSONS:

Should you have any questions about the notice of violation or the conditional offer, please contact Sarah Crable sarah.crable@waterboards.ca.gov or at (805) 549-3706, or Tamara Anderson at tamara.anderson@waterboards.ca.gov or at (805) 549-3334.

Sincerely,

 Digitally signed
by Thea S. Tryon
Date: 2024.06.27
09:51:08 -07'00'

Thea S. Tryon
Assistant Executive Officer

Attachments:

1. Exhibit A - Notice of Violation
2. Acceptance of Conditional Offer and Waiver of Right to Hearing; Settlement Agreement and Stipulation for Entry of Administrative Civil Liability Order R3-2024-0048 (Upon Execution)

cc via email:

Central Coast Water Board:

Thea Tryon
Tamara Anderson
Harvey Packard
Arwen Wyatt-Mair
Sarah Crable
Jesse Woodard
Todd Stanley

File Location: R:\RB3\Enforcement\EPLs\2024-0048 Avila WWTP MMP EPL\Avila Beach WWTP MMP EPL 24-0048 Pkg.docx

ECM Primary Indexing # 206888

Exhibit A – Notice of Violation
Avila Beach Community Services District Wastewater Treatment Facility
Mandatory Minimum Penalty Violations Requiring Enforcement
Alleged Violation Dates: April 30, 2023 – October 7, 2023

The enforcement staff of the California Regional Water Quality Control Board, Central Coast Region (Central Coast Water Board) reviewed information submitted by this facility to determine whether the discharger is subject to mandatory minimum penalties (MMPs) pursuant to subdivisions (h) and (i) of California Water Code section 13385 and section 13385.1. The following table or tables list this facility's alleged violations of Waste Discharge Requirements Order R3-2017-0025, National Pollutant Discharge Elimination System Permit CA0047830 from April 30, 2023, to October 7, 2023, for which the Central Coast Water Board has not assessed MMPs. Final calculation of MMP amounts owed and definitions of some of the terms used in this document are listed below the table.

For additional information about the alleged violations listed in the table, please refer to [the State Water Resources Control Board CIWQS Public Reports webpage](#) and select the "Mandatory Minimum Penalty (MMP) Report" link located under the "Violations Reports" category. Once in the Mandatory Minimum Penalty Reports search page, select Region 3 along with the beginning and ending dates shown in this exhibit, select Run Report, and then select your facility to access the list of violations. Expand the "Effluent MMP Violations" and/or "Late Report MMP Violations" sections of that page by selecting the "+" icon to the left of the section titles. To view details of a violation, select the "Violation ID" number. For chronic (non-serious) effluent violations, select the "Chronic" link in the "MMP Type" column of the "Effluent Limit Violations" section to see a list of the three or more violations preceding each chronic violation within 180 days and thus qualifying the chronic violation as an MMP.

EPL R3-2024-0048 – Exhibit A
 Stipulated ACL Order R3-2024-0048
 Avila Beach Community Services District Wastewater Treatment Facility

Effluent MMP Violations Table

#	Violation Number	Violation Date	Pollutant	Pollutant Type	Limit Period	Limit	Result	Units	% Over Limit	Serious or Non-Serious Violation (Chronic)	Date 180 Days Prior	Number of Violations within 180 days	Mandatory Minimum Penalty
1	1123430	4/30/23	Aldrin	Group 2	Monthly Average	0.0033	0.027	µg/L	718%	S	N/A	N/A	\$ 3,000
2	1122153	10/7/23	Chlorine, Total Residual	Group 2	Daily Maximum	1.2	9.2	mg/L	667%	S	N/A	N/A	\$ 3,000

Total Penalty for Effluent Violations: \$6,000

Calculation of Total Mandatory Minimum Penalty Amount for Effluent and Late Reporting Violations:
 (2 Serious Violations + 0 Non-Serious Violations) × \$3,000 = \$6,000

For Group 2 pollutants, a violation is serious when the limit is exceeded by 20% or more. Each serious violation is subject to a mandatory minimum penalty of \$3,000.

Term	Definition
Units	µg/L = micrograms per liter
N/A	Not Applicable
CIWQS	California Integrated Water Quality System database used by the Water Boards to manage violation and enforcement activities, as well as other data types relevant to water quality protection.

EPL R3-2024-0048 – Exhibit A
 Stipulated ACL Order R3-2024-0048
 Avila Beach Community Services District Wastewater Treatment Facility

Term	Definition
Violation Number	Identification number assigned to a violation in CIWQS.
Violation Date	Date that a violation occurred, with the exception that for some violation types, such as a monthly average, the last day of the reporting period is used. If the occurrence date is unknown, the date used is the day the violation was first discovered by staff, the Discharger, or a third party.
Pollutant Types: Group 1	Groups of pollutants defined in the State Water Resources Control Board Water Quality Enforcement Policy. Also referred to as Category 1 or CAT1.

File Location: R:\RB3\Enforcement\EPLs\2024-0048 Avila WWTP MMP EPL\Avila Beach WWTP MMP EPL 24-0048 Exh A NOV.docx


ECM Primary Indexing # 206888

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: August 13, 2024

SUBJECT: Consider Awarding a Contract for Financial Auditing Services for FY 2023/24

Recommendation

Staff recommends the Board consider awarding a contract to C.J. Brown and Company CPAs for Financial Auditing Services for FY 2023/24

Discussion:

For the past several years the Board of Directors has retained C.J. Brown and Company, CPAs to prepare the required annual financial audit documents for the District. Staff understands that the Directors have been satisfied with the firm's audit reports and recommendations.

Staff has requested CJ Brown and Company prepare a Proposal for Independent Auditor Services for Fiscal Year 2023/24 that will include an option for several additional years. Due to the late request by District staff, C.J. Brown and Company Principal, Jonathan Abadesco is preparing the detailed proposal, but it was not available at the time of the agenda packet publication. Staff will forward the proposal to the Board and post the proposal on the District's website prior to the Board meeting.

Staff recommends the Board consider awarding the contract to C.J. Brown and Company, CPAs for completing the financial audit report for the fiscal year ending June 30, 2024, with an option for several future years subject to the satisfactory completion and filing of the audit reports.