

MINUTES OF SPECIAL BOARD OF DIRECTORS MEETING
Avila Beach Community Services District
Tuesday, February 14th, 2023
3:00 P.M.

ZOOM MEETING: [411 178 7571](https://us02web.zoom.us/j/4111787571)

Meeting ID: <https://us02web.zoom.us/j/4111787571>

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 3:04 P.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

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| Board Members Present | Pete Kelley Kristin Berry John Janowicz Howie Kennett |
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| Board Members Absent: | Ara Najarian |
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| Staff Present: | Brad Hagemann, General Manager and District Engineer Kristi Dibbern, Office Manager |
| FRM Operations: | Jeff Cedillos, FRM Operations |
| Legal Counsel: | Not Present |

Vice President Najarian joined the meeting via Zoom at 3:25 PM from 226 San Miguel Street, Avila Beach.

All directors both assuming and exiting office must file a Form 700 within 30 days of a change of office.

3. PUBLIC COMMENTS

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Sheriff's Report: No report.

Cal Fire: Chief Lee attended the meeting and reported 35 calls for service this month, 14 were medically related. Cal Fire reported that pre-fire season clearing on the mountain roads is underway. Davis & Squire Canyon piles of brush will be burned in early Spring. Don't forget to toss out old, expired mediations this month.

B. Conferences, Meetings and General Communications. None

5. CONSENT ITEMS

Director Najarian made a motion to approve the Consent Items. It was seconded by Director Berry and passed with a roll call vote 5-0.

AYES: Ara Najarian
 Kristin Berry
 Howie Kennett
 John Janowicz
 Pete Kelley

NOES: None

ABSENT: None

6. DISCUSSION OF PULLED CONSENT ITEMS: None

7. BUSINESS ITEMS:

A. Mid-Year Budget Review.

GM Hageman summarized the staff report and stated that at the 50% benchmark District income is at 49% and expenses are at 44% of their respective budget amounts. Hagemann anticipates year-end expenses will come in at about 95% of the budgeted amounts. Hagemann responded to Board member questions.

The Board received the Staff Report and no action was taken by the Board.

B. Review District By-Laws.

GM Hagemann summarized the staff report and responded to questions and comments.

Director Najarian made a motion to approve the District By-Laws including Legal Counsel's suggested revisions. The motion was seconded by Director Berry and passed with a roll call vote 5-0.

AYES: Kristin Berry
 Ara Najarian
 Howie Kennett
 John Janowicz
 Pete Kelley

NOES: None

ABSENT: None

COMMUNICATIONS/CORRESPONDENCE.

None

ADJOURNMENT: The meeting was adjourned at 4:00 P.M.

The Board of Directors cancelled the March Regular meeting. The next Special Meeting of the Avila Beach Community Services District is scheduled for Tuesday, April 18th, 2023, at 1:00 PM at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Brad Hagemann", written in a cursive style.

Brad Hagemann, PE
General Manager