

AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424
Meeting Room and Office – 100 San Luis Street, Avila Beach
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AGENDA

“SPECIAL” BOARD MEETING
11:30 AM Wednesday, June 13th, 2018

BOARD MEETING LOCATION
100 SAN LUIS STREET
AVILA BEACH, CALIFORNIA

CALL TO ORDER: 11:30 A.M.

1. ROLL CALL: Board Members:

Pete Kelley, President
Lynn Helenius, Vice President
Eric DeWeese, Director
Ara Najarian, Director
Kristen Berry, Director

2. PUBLIC COMMENT

Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on today's agenda** may address the Board now. Please state name and address before addressing the Board and **limit presentations to 3 minutes**. State law does not allow Board action on items not appearing on the agenda.

3. INFORMATION AND DISCUSSION ITEMS

Items of District interest which may be placed on later agendas, or where staff needs to inform Board.

A. County Reports

1. SLO County Sheriff Department
2. CalFire/County Fire Department

B. Reports on Attended Conferences, Meetings, and General Communications of District Interest

5. CONSENT ITEMS:

These items are approved with one motion. Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

- A. Minutes of May 9th, 2018 Regular Meeting
- B. Monthly Financial Review
- C. General Manager and District Engineer Report
- D. Water and Wastewater Superintendent Report

6. DISCUSSION OF PULLED CONSENT ITEMS

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

7. BUSINESS ITEMS: Items where Board action is called for.

- A. Annual Weed Abatement Program
(Action Required: Receive Report, Consider Adopting Resolution No. 2018-06 Ordering Abatement)
- B. Engineering Services Contract for Preparation of WWTP Alternatives Study
(Action Required: Receive Report and Authorize Staff to Execute a Contract for Preparation of a WWTP Alternatives Study or Provide Other Direction to Staff)
- C. PUBLIC HEARING: Fiscal Year 2018/19 Budget
(Action Required: Receive Report, Open Public Hearing; Consider Adoption of Resolution No. 2018-04 Appropriations Limitations and Resolution No. 2018-05 Adopting a Final Fiscal Year 2018/19 Budget)

8. COMMUNICATIONS/ CORESPONDENCE

At this time, any Director or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

9. Adjourn to next regularly scheduled meeting on Wednesday, July 11th, 2018 at 11:00 a.m.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 191 San Miguel Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.

**AVILA BEACH COMMUNITY SERVICES DISTRICT
MINUTES OF REGULAR MEETING
May 9th, 2018**

1. CALL TO ORDER

President Pete Kelley called the regular meeting of the Board of Directors of the Avila Beach Community Services District, to order at 11:00 a.m. on the above date, in the Avila Beach Community Service District Building 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present: Pete Kelley
 Lynn Helenius
 Kristin Berry
 Ara Najarian
 Eric DeWeese – on phone.

Staff Present: Brad Hagemann, General Manager and District Engineer
 Kristi Dibbern, Accounting Clerk
 Krista Young, Operations Manager FRM

3. PUBLIC COMMENTS

GM Hagemann announced that Director Eric DeWeese has joined the meeting via phone conference.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

1. SLO Sheriff:

GM Hagemann reported for Sheriff Jim Voge. 47 calls for service during April. The calls included 6 suspicious persons calls, 2 disturbances, and 3 petty thefts. Various phone scams were reported. A vehicle had a rock thrown through a window near the Lighthouse Suites. Several reports of theft and one fight occurred at Caving Landing. A number of cars were reported broken into on May 5th, 2018. Items and small amounts of cash were taken when the inside of the vehicles could be accessed.

Cal Fire Report:

Cal Fire Battalion Chief Paul Lee reported 38 calls for service, 15 were medical related. A male fell off the rocks at the eye of the cave at Cave Landing. The victim hit his head and shattered his femur. Cal Fire received a \$50,000 OTS Grant to purchase to purchase air bags to stabilize and lift vehicles. Chief Paul Lee also reported that new engineers and lifeguards will receive various types of training including water craft training and additional aircraft for fire protection will be available during August. Cal Fire will be actively be assisting with weed abatement over the next

several weeks. Chief Lee reminded the Board and public to mow their weeds and cleanup their lots. Anne Brown, asked about the new airbags that were purchased by CAL Fire. Chief Lee explained the airbags are designed to lift vehicles, very slowly, as the bags inflate so a victim can be removed from an overturned vehicle without further injury.

B. Reports on Conferences, Meetings and General Communications.

No Report.

5. CONSENT ITEMS

President Kelley introduced the consent items and inquired if any member of the Board or public wished to address any items.

- A. Minutes of April 10th, 2018 Regular Meeting
- B. Monthly Financial Review for April
- C. General Manager and District Engineer Report
- D. Water and Wastewater Superintendent Report for April

President Kelley commented that the balance of the Pacific Premiere Checking Account is relatively high and suggested the GM transfer some money into the LAIF Investment Account in order to receive a higher rate of return. GM Hagemann announced the District is hosting Harassment Training on July 25th at the District Office. This workshop includes lunch and an opportunity to network with other Board members. Also GM Hagemann announced that he will be representing the local CSDA chapter at the Legislative Days workshop on May 22nd & 23rd.

GM Hagemann highlighted the General Manager Report noting that the State Water Project delivery increased to 30% for this year and mentioned the First Street Lift Station backup generator is up and operational. In addition, the Water System Lead Survey is being completed by FRM with the assistance of our Cal Poly intern. President Kelley commented that we purchased more water the last 3 years than we purchased this year. GM Hagemann attended a meeting with the Port of San Luis staff regarding peak wastewater flows associated with the new Port Recreational Vehicle Park. GM Hagemann stated the primary concern is the potential peak hourly flows exceeding the existing influent wet well capacity. CSD and Port staff are working with MKN engineering to develop and engineering study that will analyze the flows and provide WWTP improvement options. Hagemann reminded the Board that the Port's existing flow is approximately 10% of the total, but they are entitled to 35% of the treatment plant capacity.

Director Najarian made the motion to adopt the consent items. Director Helenius seconded the motion and it passed with a roll call vote 5 - 0.

AYES: Ara Najarian
 Lynn Helenius
 Kristin Berry

Pete Kelley
Eric DeWeese – via phone

NOES: None

ABSENT: None

6. **DISCUSSION OF PULLED CONSENT ITEMS.**

None.

7. **BUSINESS ITEMS:** Items where Board action is called for.

A. Weed Abatement Resolution No. 2018-03

GM Hagemann explained to the Board and public that this is the first step in ensuring property owners clean up trash and clear weeds to prevent a fire hazard. The community has been notified to clear property of weeds and trash. CAL Fire will inspect properties and post those needing further attention as needed, then report back to CSD Staff. The Board will conduct a hearing at the June Board meeting (if needed) to authorize staff to retain contract labor to clear lots and then charge fees back to the property owner. Director Kelley made the motion to adopt Resolution No. 2018-03. Vice President Helenius seconded the motion and it passed with a roll call vote 5-0.

AYES: Pete Kelley
Lynn Helenius
Kristin Berry
Ara Najarian
Eric DeWeese – via phone

NOES: None

ABSENT: None

B. Water Tank #2 Repair and Maintenance.

Hagemann introduced the item by reminding the Board that Advanced Technical Services (ATS) cleaned and inspected the District's water tanks in early 2017 and provided recommendations for repair and maintenance of the tanks. The work on Tank #1 was completed earlier in the year. Work on Tank #2 is more extensive and will require some engineering support and set of bid documents. Staff recommends the District retain ATS to do some immediate work on the fall protection cables and also prepare a scope of work matrix and associated cost estimate for the more extensive work. Discussion ensued regarding the urgency of the repairs. Director Kelley made the motion to award the Contract ATS. Director Najarian seconded the motion and it passed with a roll call vote 5-0.

AYES: Ara Najarian
Pete Kelley
Eric DeWeese – via phone
Kristin Berry
Lynn Helenius

NOES: None

ABSENT: None

C. Presentation and Review of Preliminary FY 2018-19 Budget

GM Hagemann summarized the Preliminary FY 2018-19 budget using several slides/handouts. The FY 2018-19 budget is very similar to the FY 2017-18 budget. The FY 2018-19 budget anticipates a 5% increase in tax revenue and per the Finance Committee's recommendation includes a 5% increase in water rates and a 10% increase in sewer rates. Vice President Helenius advised the Board that the Finance Committee wanted to ensure a balanced budget that would continue adding some funding to the sewer Capital Improvement Program reserves that will be used for the WWTP upgrade project. Several Board members expressed concerns that they would prefer to maintain the existing rates for customers enrolled in the CARE Program. The Board directed staff to increase the rate reduction percentage applied to the residents in the CARE Program to a level that would minimize the rate increase for those customers. Staff was directed to implement the Board recommendations, Publish the Hearing Notice, and bring the FY 2018-19 budget back for adoption at the June 13, 2018 Board meeting.

8. COMMUNICATIONS:

GM Hagemann announced the Port of San Luis Board of Directors had decided to go paperless instead of photocopying their Board Packet in the future. GM Hagemann asked the CSD Board members if they would like to consider the same thing. Port Staff had completed a cost/benefit analysis that concluded that going with a paperless agenda packet would save paper and money but would require Board members to use a tablet or laptop computer to review the agenda packet. The Board will provide direction on this topic at a future Board meeting.

GM Hagemann also mentioned Chief Lee requested him to look in to the options of moving the 1941 Dodge Firetruck (aka "Grandpa") out of Fire Station 62 at the Bay Estates in order to accommodate storage of actively used fire equipment. Chief Lee advised that with the lack of volunteer fire fighters, there is no one available to work on and maintain "Grandpa" and since the truck is not used to actively fight fires regular Cal Fire staff cannot spend time or money on maintenance. Lee stated that there is not an immediate need to move the truck out but requested the CSD start looking for an alternative. After some discussion, the Board directed staff to investigate some options and bring them back for consideration at a future Board Meeting.

ADJOURNMENT: The meeting was adjourned at 2:12 pm.

The next regular meeting of the Avila Beach Community Services District is scheduled for Wednesday, June 13th, 2018 at 11:00 AM at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.


Respectfully submitted,

Brad Hagemann, PE
General Manager

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: June 13th, 2018

SUBJECT: Monthly Financial Review for May 2018

Recommendation:

Receive and file report.

Overall Monthly Summary

During May the District made deposits in the amount of \$81,410.70 and experienced \$168,989.49 in expenses (cash basis). Tax revenues are typically low in May and the May expenses were relatively high since they included several annual expenses and a one-time purchase to repair/replace the Administration building HVAC unit. In addition, May expenses included the semi-annual Cal Fire payment of \$91,571. The deposits by fund and checks by fund are provided as an attachment to this report. Income in May included \$4,977.32 in County tax income and \$82,502.09 in monthly water and sewer fees. Detailed financial reports including a Balance Sheet, Deposits by Fund, Checks by Fund, as well as, a Profit and Loss Sheet for May are provided for your information.

Utility Service Billing

The District billed approximately \$87,522.10 in water and sewer service charges in May. Customer Rate Assistance amounted in a reduction of billing charges to the District in the amount of \$556.09.

Operation and Maintenance

The Fluid Resource Management (FRM) Statement for May 2018 is included.

Avila Beach Community Services District
Profit & Loss
May 2018

	<u>May 18</u>
Ordinary Income/Expense	
Income	
4000 · Income Summary	
4010 · Operating Revenue	82,502.09
4012 · Solid Waste Franchise Fee	1,275.34
4030 · County Taxes	4,977.32
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Total 4000 · Income Summary	88,754.75
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Total Income	88,754.75
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Gross Profit	88,754.75
Expense	
5100 · Merchant Credit Card Fees TIB	288.65
5200 · Payroll Expenses	
5210 · Gross Wages	
5211 · Regular Pay	3,204.62
5012 · Holiday Pay	145.50
5014 · Sick Pay	97.00
5016 · Vacation Pay	0.00
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Total 5210 · Gross Wages	3,447.12
5230 · Payroll Taxes	99.63
5240 · Health & Medical Exp.	
5242 · Health Ins / Other	600.00
	<hr/>
Total 5240 · Health & Medical Exp.	600.00
5250 · PERS Company Pd Expense	
5256 · PERS Co Pd Kristi	213.38
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Total 5250 · PERS Company Pd Expense	213.38
5280 · Payroll Administration & Misc.	102.32
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Total 5200 · Payroll Expenses	4,462.45
6000 · Administrative Overheads	
6102 · Accounting	893.75
6135 · Legal	560.00
6140 · Office Supplies & Postage	290.16
6150 · Rate Assistance	556.09
6160 · Training	638.75
6170 · Website	800.00
	<hr/>
Total 6000 · Administrative Overheads	3,738.75
6500 · Operating Expenses	

Avila Beach Community Services District
Profit & Loss
May 2018

	<u>May 18</u>
6503 · Chemicals	4,582.60
6505 · Contract Labor O & M	18,307.26
6506 · Contract Labor GM	11,000.00
6510 · Critical Spare Parts	350.00
6520 · Equipment Repair & Maint.	
6522 · Equip. Rep. & Maint-Avila & HD	2,921.22
6524 · Equip. Rep. & Maint. Avila Only	3,931.49
Total 6520 · Equipment Repair & Maint.	6,852.71
6535 · Insurance P/L	1,145.37
6540 · Lab Tests	9,814.50
6542 · Maintenance	500.55
6550 · Operating Supplies	70.06
6555 · Permits & Fees	75.00
6580 · Solids Handling	2,530.00
6585 · Telephone / Internet	513.75
6590 · Utilities	2,974.78
Total 6500 · Operating Expenses	58,716.58
6600 · Cal Fire Contract Labor	91,571.00
Total Expense	158,777.43
Net Ordinary Income	-70,022.68
Other Income/Expense	
Other Expense	
8200 · Non-Operating Expenses	
8224 · Gen Admin Capital Equipment Exp	10,600.00
Total 8200 · Non-Operating Expenses	10,600.00
Total Other Expense	10,600.00
Net Other Income	-10,600.00
Net Income	-80,622.68

Avila Beach Community Services District
Balance Sheet
As of May 31, 2018

	<u>May 31, 18</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash Summary	
1005 · Customer Cash	315.79
1008 · Petty Cash	89.77
1010 · Pacific Premier Checking	1,132,220.28
1050 · LAIF	2,265,488.87
Total 1000 · Cash Summary	<u>3,398,114.71</u>
Total Checking/Savings	3,398,114.71
Accounts Receivable	
1200 · *Accounts Receivable	56,408.30
Total Accounts Receivable	56,408.30
Other Current Assets	
1250 · Receivables	
1255 · Interest Receivable	5,144.80
1270 · Taxes Receivable	7,820.07
1280 · Water & Sewer Billings	114,758.10
Total 1250 · Receivables	<u>127,722.97</u>
1400 · Prepaid Summary	
1410 · Prepaid Insurance	1,145.38
1420 · Prepaid State Water	37,428.60
1400 · Prepaid Summary - Other	-0.01
Total 1400 · Prepaid Summary	<u>38,573.97</u>
Total Other Current Assets	<u>166,296.94</u>
Total Current Assets	3,620,819.95
Fixed Assets	
1600 · Fixed Assets & Acc. Depr.	
1605 · Office Equipment	
1606 · Copier Samsung 2012	8,233.58
1609 · Office Equipment Accum Depr	-8,233.59
Total 1605 · Office Equipment	<u>-0.01</u>
1610 · Fixed Asset -Office & Admin.	
1612 · Office Furniture cost	4,526.21
1614 · Office Furniture Accum Dep.	-4,526.21
Total 1610 · Fixed Asset -Office & Admin.	<u>0.00</u>

Avila Beach Community Services District
Balance Sheet
 As of May 31, 2018

	<u>May 31, 18</u>
1620 · Fixed Assets - Sanitary	
1622 · Land	60,314.10
1626 · Collection Assets	
1627 · Collection Assets Cost	1,318,875.26
1628 · Collect Assets Accum Depr	<u>-399,237.22</u>
Total 1626 · Collection Assets	919,638.04
1630 · Disposal Equipment	
1631 · Disposal Equip Cost	523,122.64
1632 · Disposal Equip Accum Depr	<u>-264,042.83</u>
Total 1630 · Disposal Equipment	259,079.81
1635 · Treatment Plant	
1636 · Treatment Plant Original	105,000.00
1637 · Treatment Plant Addition	2,049,098.30
1638 · Treatment Plant Accum Dep	<u>-1,043,684.59</u>
Total 1635 · Treatment Plant	1,110,413.71
1642 · Treatment Equipment	
1643 · Treatment Equip Cost	1,000,455.00
1644 · Treatment Equip Accum Depr	-524,698.87
1642 · Treatment Equipment - Other	<u>205,485.61</u>
Total 1642 · Treatment Equipment	<u>681,241.74</u>
Total 1620 · Fixed Assets - Sanitary	3,030,687.40
1650 · Fixed Assets - Water	
1652 · Equipment	
1653 · Equipment Cost	21,136.28
1654 · Equipment Accum Depr	<u>-21,136.28</u>
Total 1652 · Equipment	0.00
1656 · Distribution Assets	
1657 · Distribution Assets Cost	1,140,860.50
1658 · Dist Assets Accum Depr	<u>-590,709.56</u>
Total 1656 · Distribution Assets	<u>550,150.94</u>
Total 1650 · Fixed Assets - Water	550,150.94
1680 · Structures - Fixed Asset	
1681 · Structures GFAAG - Sani & FA	29,810.00
1682 · Gen / Fire Accum Dep	<u>-29,810.00</u>
Total 1680 · Structures - Fixed Asset	0.00

Avila Beach Community Services District
Balance Sheet
As of May 31, 2018

	<u>May 31, 18</u>
1690 · Construction in Progress	123,333.82
Total 1600 · Fixed Assets & Acc. Depr.	3,704,172.15
Total Fixed Assets	3,704,172.15
Other Assets	
1800 · Deferred Outflows of Resources	39,579.00
Total Other Assets	39,579.00
TOTAL ASSETS	7,364,571.10
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 · Accounts Payable	93,166.70
Total Accounts Payable	93,166.70
Other Current Liabilities	
2200 · Payroll Liabilities	
2260 · Vacation Payable	221.90
2262 · Sick Pay Accrued	1,464.50
2201 · Accrued Payroll	3,693.88
2240 · Health Insurance	
2241 · Employee	0.01
Total 2240 · Health Insurance	0.01
Total 2200 · Payroll Liabilities	5,380.29
2300 · Deposits Held	
2303 · Water Deposits Held	7,580.00
2304 · Fire Station Deposit	2,000.00
2305 · Connection Fees Held	-39,264.00
Total 2300 · Deposits Held	-29,684.00
Total Other Current Liabilities	-24,303.71
Total Current Liabilities	68,862.99
Long Term Liabilities	
2400 · Net Pension Liability	126,121.00
2500 · Deferred Inflows of Resources	16,201.00
Total Long Term Liabilities	142,322.00
Total Liabilities	211,184.99

Avila Beach Community Services District
Balance Sheet
As of May 31, 2018

	<u>May 31, 18</u>
Equity	
3900 - Retained Earnings	6,599,768.90
Net Income	553,617.21
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Total Equity	7,153,386.11
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TOTAL LIABILITIES & EQUITY	7,364,571.10
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Avila Beach Community Services District
Deposits by Fund
 May 2018

06/05/18

Type	Date	Memo	Split	Amount	Balance
General / Admin					
Deposit	05/10/2018	APR 18 - IMP # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-925.13	-925.13
Deposit	05/17/2018	F:0895 A: 0760 AVILA BEACH IMP # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-811.52	-1,736.65
Deposit	05/18/2018	from Customer Cash acct	1010 · Pacific Premier Ch...	-925.00	-2,661.65
Deposit	05/31/2018	BALANCE ADJ Auditor AJEs	1010 · Pacific Premier Ch...	-0.12	-2,661.77
Total General / Admin				-2,661.77	-2,661.77
Lights					
Deposit	05/10/2018	APR 18 - IMP # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-66.08	-66.08
Deposit	05/17/2018	F:0895 A: 0760 AVILA BEACH IMP # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-57.97	-124.05
Total Lights				-124.05	-124.05
Sanitary					
Deposit	05/01/2018	Sani Rec	1010 · Pacific Premier Ch...	-808.56	-808.56
Deposit	05/01/2018	Rate Assistance	1010 · Pacific Premier Ch...	16.55	-792.01
Deposit	05/01/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-792.01
Deposit	05/01/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-792.01
Deposit	05/07/2018	Sani Rec	1010 · Pacific Premier Ch...	-2,363.36	-3,155.37
Deposit	05/07/2018	Rate Assistance	1010 · Pacific Premier Ch...	74.47	-3,080.90
Deposit	05/07/2018	1/2 Other 1	1010 · Pacific Premier Ch...	134.52	-2,946.38
Deposit	05/07/2018	1/2 Other 2	1010 · Pacific Premier Ch...	10.44	-2,935.94
Deposit	05/08/2018	Sani Rec	1010 · Pacific Premier Ch...	-10,863.21	-13,799.15
Deposit	05/08/2018	Rate Assistance	1010 · Pacific Premier Ch...	16.55	-13,782.60
Deposit	05/08/2018	1/2 Other 1	1010 · Pacific Premier Ch...	27.59	-13,755.01
Deposit	05/08/2018	1/2 Other 2	1010 · Pacific Premier Ch...	62.83	-13,692.18
Deposit	05/10/2018	APR 18 WASTE PROP TAX	1010 · Pacific Premier Ch...	-1,330.56	-15,022.74
Deposit	05/10/2018	COMMUNITY PARK RESTROOMS - SEWER 3/27 - 4/27/18	1010 · Pacific Premier Ch...	-544.68	-15,567.42
Deposit	05/14/2018	Sani Rec	1010 · Pacific Premier Ch...	-3,085.75	-18,653.17
Deposit	05/14/2018	Rate Assistance	1010 · Pacific Premier Ch...	33.10	-18,620.07
Deposit	05/14/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-18,620.07
Deposit	05/14/2018	1/2 Other 2	1010 · Pacific Premier Ch...	75.35	-18,544.72
Deposit	05/14/2018	ACH 5/10/18 COMMUNITY PARK RESTROOMS - SEWER 3/27 - 4/...	1010 · Pacific Premier Ch...	544.68	-18,000.04
Deposit	05/15/2018	Sani Rec	1010 · Pacific Premier Ch...	-7,256.53	-25,256.57
Deposit	05/15/2018	Rate Assistance	1010 · Pacific Premier Ch...	33.10	-25,223.47
Deposit	05/15/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-25,223.47
Deposit	05/15/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-3.42	-25,226.89
Deposit	05/15/2018	adj to \$ 13,168.40 Bank deposit (\$ 93.80 Reversal on El Dorado Rep...	1010 · Pacific Premier Ch...	-47.88	-25,274.77
Deposit	05/16/2018	Sani Rec	1010 · Pacific Premier Ch...	-1,879.36	-27,154.13

Avila Beach Community Services District
Deposits by Fund
 May 2018

06/05/18

Type	Date	Memo	Split	Amount	Balance
Deposit	05/16/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-27,154.13
Deposit	05/16/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-27,154.13
Deposit	05/16/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-27,154.13
Deposit	05/17/2018	F:0895 A: 0760 CURR SECURED TAX	1010 · Pacific Premier Ch...	-1,165.82	-28,319.95
Deposit	05/21/2018	Sani Rec	1010 · Pacific Premier Ch...	-8,971.47	-37,291.42
Deposit	05/21/2018	Rate Assistance	1010 · Pacific Premier Ch...	82.75	-37,208.67
Deposit	05/21/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-37,208.67
Deposit	05/21/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-125.34	-37,334.01
Deposit	05/22/2018	Sani Rec	1010 · Pacific Premier Ch...	-704.53	-38,038.54
Deposit	05/22/2018	Rate Assistance	1010 · Pacific Premier Ch...	8.27	-38,030.27
Deposit	05/22/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-38,030.27
Deposit	05/22/2018	1/2 Other 2	1010 · Pacific Premier Ch...	49.10	-37,981.17
Deposit	05/24/2018	Sani Rec	1010 · Pacific Premier Ch...	-839.44	-38,820.61
Deposit	05/24/2018	Rate Assistance	1010 · Pacific Premier Ch...	8.27	-38,812.34
Deposit	05/24/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-38,812.34
Deposit	05/24/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.10	-38,812.24
Deposit	05/25/2018	Sani Rec	1010 · Pacific Premier Ch...	-224.60	-39,036.84
Deposit	05/25/2018	Rate Assistance	1010 · Pacific Premier Ch...	16.55	-39,020.29
Deposit	05/25/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-39,020.29
Deposit	05/25/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-39,020.29
Deposit	05/29/2018	Sani Rec	1010 · Pacific Premier Ch...	-308.05	-39,328.34
Deposit	05/29/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-39,328.34
Deposit	05/29/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-39,328.34
Deposit	05/29/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-1.39	-39,329.73
Deposit	05/29/2018	NSF ck Harvey Reese ck # 1005 5/15/18	1010 · Pacific Premier Ch...	-56.15	-39,385.88
Deposit	05/31/2018	Sani Rec	1010 · Pacific Premier Ch...	-56.15	-39,442.03
Deposit	05/31/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-39,442.03
Deposit	05/31/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-39,442.03
Deposit	05/31/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-39,442.03
Total Sanitary					
				-39,442.03	-39,442.03
Solid Waste					
Deposit	05/25/2018	April Waste Connections Franchise Fee SW	1010 · Pacific Premier Ch...	-1,275.34	-1,275.34
Total Solid Waste					
				-1,275.34	-1,275.34
Water					
Deposit	05/01/2018	Water Rec	1010 · Pacific Premier Ch...	-1,066.08	-1,066.08
Deposit	05/01/2018	Rate Assistance	1010 · Pacific Premier Ch...	16.55	-1,049.53

Avila Beach Community Services District
Deposits by Fund
 May 2018

06/05/18

Type	Date	Memo	Split	Amount	Balance
Deposit	05/01/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-1,049.53
Deposit	05/01/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-1,049.53
Deposit	05/07/2018	Water Rec	1010 · Pacific Premier Ch...	-1,870.21	-2,919.74
Deposit	05/07/2018	Rate Assistance	1010 · Pacific Premier Ch...	74.48	-2,845.26
Deposit	05/07/2018	1/2 Other 1	1010 · Pacific Premier Ch...	134.53	-2,710.73
Deposit	05/07/2018	1/2 Other 2	1010 · Pacific Premier Ch...	10.44	-2,700.29
Deposit	05/08/2018	Water Rec	1010 · Pacific Premier Ch...	-9,440.48	-12,140.77
Deposit	05/08/2018	Rate Assistance	1010 · Pacific Premier Ch...	16.55	-12,124.22
Deposit	05/08/2018	1/2 Other 1	1010 · Pacific Premier Ch...	27.59	-12,096.63
Deposit	05/08/2018	1/2 Other 2	1010 · Pacific Premier Ch...	62.84	-12,033.79
Deposit	05/10/2018	APR 18 - IMP # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-330.41	-12,364.20
Deposit	05/10/2018	FRONT ST IRRIGATION 3/27 - 4/27/18	1010 · Pacific Premier Ch...	-140.92	-12,505.12
Deposit	05/10/2018	COMMUNITY PARK RESTROOMS - WATER 3/27 - 4/27/18	1010 · Pacific Premier Ch...	-390.24	-12,895.36
Deposit	05/10/2018	SAN JUAN PARK IRRIGATION 3/27 - 4/27/18	1010 · Pacific Premier Ch...	-1,138.20	-14,033.56
Deposit	05/14/2018	Water Rec	1010 · Pacific Premier Ch...	-5,607.19	-19,640.75
Deposit	05/14/2018	Rate Assistance	1010 · Pacific Premier Ch...	33.10	-19,607.65
Deposit	05/14/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-19,607.65
Deposit	05/14/2018	1/2 Other 2	1010 · Pacific Premier Ch...	75.35	-19,532.30
Deposit	05/14/2018	ACH 5/10/18 FRONT ST IRRIGATION 3/27 - 4/27/18	1010 · Pacific Premier Ch...	140.92	-19,391.38
Deposit	05/14/2018	ACH 5/10/18 COMMUNITY PARK RESTROOMS - WATER 3/27 - 4/...	1010 · Pacific Premier Ch...	390.24	-19,001.14
Deposit	05/14/2018	ACH 5/10/18 SAN JUAN PARK IRRIGATION 3/27 - 4/27/18	1010 · Pacific Premier Ch...	1,138.20	-17,862.94
Deposit	05/15/2018	Water Rec	1010 · Pacific Premier Ch...	-6,877.42	-24,740.36
Deposit	05/15/2018	Rate Assistance	1010 · Pacific Premier Ch...	33.10	-24,707.26
Deposit	05/15/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-24,707.26
Deposit	05/15/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-3.43	-24,710.69
Deposit	05/15/2018	adj to \$ 13,168.40 Bank deposit (\$ 93.80 Reversal on El Dorado Rep...	1010 · Pacific Premier Ch...	-45.92	-24,756.61
Deposit	05/16/2018	Water Rec	1010 · Pacific Premier Ch...	-1,539.28	-26,295.89
Deposit	05/16/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-26,295.89
Deposit	05/16/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-26,295.89
Deposit	05/16/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-26,295.89
Deposit	05/17/2018	F:0895 A: 0760 AVILA BEACH IMP # 1 - Gen .70, Water .25, Lights .05	1010 · Pacific Premier Ch...	-289.83	-26,585.72
Deposit	05/21/2018	Water Rec	1010 · Pacific Premier Ch...	-8,715.00	-35,300.72
Deposit	05/21/2018	Rate Assistance	1010 · Pacific Premier Ch...	82.75	-35,217.97
Deposit	05/21/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-35,217.97
Deposit	05/21/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-125.35	-35,343.32
Deposit	05/22/2018	Water Rec	1010 · Pacific Premier Ch...	-1,100.11	-36,443.43
Deposit	05/22/2018	Rate Assistance	1010 · Pacific Premier Ch...	8.28	-36,435.15
Deposit	05/22/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-36,435.15
Deposit	05/22/2018	1/2 Other 2	1010 · Pacific Premier Ch...	49.10	-36,386.05

Avila Beach Community Services District
Deposits by Fund
 May 2018

06/05/18

Type	Date	Memo	Split	Amount	Balance
Deposit	05/24/2018	Water Rec	1010 · Pacific Premier Ch...	-731.70	-37,117.75
Deposit	05/24/2018	Rate Assistance	1010 · Pacific Premier Ch...	8.28	-37,109.47
Deposit	05/24/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-37,109.47
Deposit	05/24/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.10	-37,109.37
Deposit	05/25/2018	Water Rec	1010 · Pacific Premier Ch...	-212.65	-37,322.02
Deposit	05/25/2018	Rate Assistance	1010 · Pacific Premier Ch...	16.55	-37,305.47
Deposit	05/25/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-37,305.47
Deposit	05/25/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-37,305.47
Deposit	05/29/2018	Water Rec	1010 · Pacific Premier Ch...	-492.25	-37,797.72
Deposit	05/29/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-37,797.72
Deposit	05/29/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-37,797.72
Deposit	05/29/2018	1/2 Other 2	1010 · Pacific Premier Ch...	-1.39	-37,799.11
Deposit	05/29/2018	NSF ck Harvey Reese ck # 1005 5/15/18	1010 · Pacific Premier Ch...	-54.20	-37,853.31
Deposit	05/31/2018	Water Rec	1010 · Pacific Premier Ch...	-54.20	-37,907.51
Deposit	05/31/2018	Rate Assistance	1010 · Pacific Premier Ch...	0.00	-37,907.51
Deposit	05/31/2018	1/2 Other 1	1010 · Pacific Premier Ch...	0.00	-37,907.51
Deposit	05/31/2018	1/2 Other 2	1010 · Pacific Premier Ch...	0.00	-37,907.51
Total Water				-37,907.51	-37,907.51
TOTAL				-81,410.70	-81,410.70

Avila Beach Community Services District
Checks by Fund w/Accounts

May 2018

06/05/18

Type	Date	Num	Name	Memo	Account	Amount	Balance
General / Admin							
Check	05/01/2018	2017	Pacific Heating	Inv. 7447042518 4/25/18 HVAC System 100 San...	8224 - Gen Admin Capital Equip...	10,600.00	10,600.00
Check	05/01/2018	EFT	Digital Deployment	monthly ABCSD Streamline	6170 - Website	200.00	10,800.00
Check	05/01/2018	2018	Nikki Engle Bookkeeping	Inv. 1827 4/24/18	6102 - Accounting	343.75	11,143.75
Check	05/02/2018		Cal Tec Computers	computer repairs	6524 - Equip. Rep. & Maint. Avila...	44.50	11,188.25
Check	05/02/2018		Bankcard MTOT Disc		5100 - Merchant Credit Card Fe...	288.65	11,476.90
Check	05/03/2018	2019	Nikki Engle Bookkeeping	Inv. 1835 5/1/18	6102 - Accounting	275.00	11,751.90
Check	05/03/2018		U.S. Postal Service	board packets	6140 - Office Supplies & Postage	14.82	11,766.72
Check	05/03/2018	EFT	Digital Deployment	monthly ABCSD Streamline	6170 - Website	200.00	11,966.72
Check	05/03/2018	EFT	Digital Deployment	monthly ABCSD Streamline	6170 - Website	200.00	12,166.72
Check	05/04/2018		CSDA San Luis Obispo County Chapter	Brad, Kristi, Pete, Eric, & Ara	6160 - Training	20.00	12,186.72
Check	05/05/2018		Adobe.com		6140 - Office Supplies & Postage	14.99	12,201.71
Check	05/09/2018	2021	Hagemann & Associates	April 29th - May 12th, 2018	6506 - Contract Labor GM	5,500.00	17,701.71
Check	05/09/2018	2022	Shipsey & Seitz	Agenda Review	6135 - Legal	105.00	17,806.71
Check	05/09/2018	2022	Shipsey & Seitz	Law Library	6135 - Legal	80.00	17,886.71
Check	05/09/2018	2022	Shipsey & Seitz	Attend Regular Meetings	6135 - Legal	375.00	18,261.71
Check	05/10/2018	EFT	Cal Tec Computers	computer repairs	6524 - Equip. Rep. & Maint. Avila...	40.00	18,301.71
Check	05/14/2018		Transfer to LAIF	txfr to LAIF acct	1050 - LAIF	5,000.00	23,301.71
Check	05/15/2018	EFT	Charter	Acct #. 8245100980033571	6585 - Telephone / Internet	199.95	23,501.66
Check	05/15/2018	2029	Coastline Cleaning Co.	Office Maintenance - Feb 2018	6542 - Maintenance	162.50	23,664.16
Check	05/15/2018	2029	Coastline Cleaning Co.	Office Maintenance - April 2018	6542 - Maintenance	162.50	23,826.66
Check	05/21/2018	2032	Pro-Tech Landscaping, Inc.	Landscape Maintenance 100 San Luis Strt.	6542 - Maintenance	150.00	23,976.66
Check	05/21/2018	2034	SLO CO Fire Department	Fire Protection Jan - June 2018 2nd Semi Annual...	6600 - Cal Fire Contract Labor	91,571.00	115,547.66
Check	05/25/2018	2036	Nikki Engle Bookkeeping	Inv. 1848 5/21/18 - Audit	6102 - Accounting	275.00	115,822.66
Check	05/29/2018	2037	Hagemann & Associates	May 13th - May 25th, 2018 Inv. 1022	6506 - Contract Labor GM	5,500.00	121,322.66
Check	05/29/2018	2038	Hagemann & Associates	CSDA Legislative Days Hotel Reimbursement - G...	6160 - Training	618.75	121,941.41
Check	05/29/2018	2040	Creative Technologies, Inc.	Inv. Inv. 3920 5/29/18	6140 - Office Supplies & Postage	208.68	122,150.09
Check	05/29/2018		Amazon		6140 - Office Supplies & Postage	24.87	122,174.96
Check	05/30/2018		VistaPrint.com		6140 - Office Supplies & Postage	26.80	122,201.76
Check	05/31/2018	EFT	Public Employees Retirement System	Kristi 4/16 - 4/30/18	2250 - PERS Liability	190.96	122,392.72
Check	05/31/2018	EFT	Public Employees Retirement System	Kristi 4/16 - 4/30/18	5256 - PERS Co Pd Kristi	5.33	122,398.05
Check	05/31/2018	EFT	Public Employees Retirement System	Kristi 5/1 - 5/15/18	2250 - PERS Liability	155.36	122,553.41
Check	05/31/2018	EFT	Public Employees Retirement System	Kristi 5/1 - 5/15/18	5256 - PERS Co Pd Kristi	16.91	122,570.32
Check	05/31/2018	EFT	Public Employees Retirement System	Kristi 5/16 - 5/31/18	2250 - PERS Liability	179.60	122,749.92
Check	05/31/2018	EFT	Public Employees Retirement System	Kristi 5/16 - 5/31/18	5256 - PERS Co Pd Kristi	23.66	122,773.58
Check	05/31/2018	EFT	Digital Deployment	monthly ABCSD Streamline	6170 - Website	200.00	122,973.58
Total General / Admin							122,973.58
Lights							
Check	05/03/2018		PG&E	Town Lights acct # 0690976984-3	6590 - Utilities	477.49	477.49
Check	05/03/2018		PG&E	Colony Lights acct # 5992155362-0	6590 - Utilities	92.90	570.39
Check	05/21/2018		PG&E	Front St. Lights acct# 5796765606-7	6590 - Utilities	338.51	908.90
Total Lights							908.90
Sanitary							
Check	05/03/2018	2020	Brenntag Pacific, Inc.	BPI 2888704 4/19/18	6503 - Chemicals	1,150.61	1,150.61
Check	05/07/2018		NSF Check	NSF ck # 541190922 Alesia R. Murray	1280 - Water & Sewer Billings	47.88	1,198.49
Check	05/09/2018	2023	Miners Ace Hardware	Account: 126380 4/30/18	6542 - Maintenance	25.55	1,224.04

Avila Beach Community Services District
Checks by Fund w/Accounts

May 2018

06/05/18

Type	Date	Num	Name	Memo	Account	Amount	Balance
Check	05/09/2018	2024	Port San Luis Harbor District Vendor	Buoys	6524 · Equip. Rep. & Maint. Avila...	584.51	1,808.55
Check	05/09/2018	2025	Speed's, Inc.	Inv. 58726 Solid Waste Hauling 4/17/18	6580 · Solids Handling	1,285.00	3,093.55
Check	05/09/2018	2026	South County Sanitary Service	2 Yd Dumpster	6590 · Utilities	119.73	3,213.28
Check	05/09/2018	2027	Abalone Coast Analytical, Inc.	Lab Testing Inv. 4101 Statement 5/5/18 (Annual ...	6540 · Lab Tests	9,814.50	13,027.78
Check	05/09/2018	2028	Brenntag Pacific, Inc.	BPI 2888705 4/26/18	6503 · Chemicals	1,043.68	14,071.46
Check	05/15/2018	2030	Mr. Backflow	Backflow testing Inv. 51828 5/11/18	6555 · Permits & Fees	75.00	14,146.46
Check	05/16/2018	2031	Fluid Resource Management, Inc.	April Ops Inv. #F16997	6505 · Contract Labor O & M	13,732.26	27,878.72
Check	05/16/2018	2031	Fluid Resource Management, Inc.	Composite Sampler #A16942	6550 · Operating Supplies	70.06	27,948.78
Check	05/16/2018	2031	Fluid Resource Management, Inc.	Compliance & Critical Spare Parts List #W16724	6510 · Critical Spare Parts	350.00	28,298.78
Check	05/16/2018	2031	Fluid Resource Management, Inc.	Power Outage- Collection System #W16883	6524 · Equip. Rep. & Maint. Avila...	1,716.28	30,015.06
Check	05/16/2018	2031	Fluid Resource Management, Inc.	Influent Pump Alarm Fail #W16878	6522 · Equip. Rep. & Maint-Avil...	686.28	30,701.34
Check	05/16/2018	2031	Fluid Resource Management, Inc.	Influent Lift Station #W16912	6524 · Equip. Rep. & Maint. Avila...	1,546.20	32,247.54
Check	05/18/2018		AT&T	acct # x 0885 Internet	6585 · Telephone / Internet	80.83	32,328.37
Check	05/21/2018	2033	Ferguson Enterprises	Check Valves	6522 · Equip. Rep. & Maint-Avil...	2,234.94	34,563.31
Check	05/21/2018		PG&E	Lift Station acct# 6338432238-2	6590 · Utilities	49.04	34,612.35
Check	05/23/2018		PG&E	Waste Water Plant acct # 6380034236-0 3rd & ...	6590 · Utilities	1,897.11	36,509.46
Check	05/23/2018	2035	Brenntag Pacific, Inc.	BPI 2899551 5/10/18	6503 · Chemicals	1,184.50	37,693.96
Check	05/23/2018	2035	Brenntag Pacific, Inc.	BPI 2899549 5/3/18	6503 · Chemicals	1,150.61	38,844.57
Check	05/25/2018		NSF Check	NSF ck # 1005 Harvey Reese \$ 54.20 W \$ 56.15 ...	1280 · Water & Sewer Billings	56.15	38,900.72
Check	05/29/2018		AT&T	acct # 805 595-7619 618 0	6585 · Telephone / Internet	78.60	38,979.32
Check	05/29/2018		AT&T	acct # 805 595-9416 904 5	6585 · Telephone / Internet	154.37	39,133.69
Check	05/29/2018	2039	Speed's, Inc.	Inv. 58833 Solid Waste Hauling 5/8/18	6580 · Solids Handling	1,245.00	40,378.69
Total Sanitary							40,378.69
Water							
Check	05/07/2018		NSF Check	NSF ck # 541190922 Alesia R. Murray	1280 · Water & Sewer Billings	45.92	45.92
Check	05/16/2018	2031	Fluid Resource Management, Inc.	April Ops Inv. #F16997	6505 · Contract Labor O & M	4,575.00	4,620.92
Check	05/16/2018	2031	Fluid Resource Management, Inc.	Chemicals Water #A16921	6503 · Chemicals	53.20	4,674.12
Check	05/25/2018		NSF Check	NSF ck # 1005 Harvey Reese \$ 54.20 W \$ 56.15 ...	1280 · Water & Sewer Billings	54.20	4,728.32
Total Water							4,728.32
TOTAL							168,989.49
TOTAL							168,989.49

AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: June 13th, 2018

SUBJECT: General Manager/District Engineer Report

Zone 3 Technical Advisory Committee and Advisory Committee

The Zone 3 Technical Advisory Committee (TAC) met on Wednesday, May 9, 2018, at the Arroyo Grande City Hall offices. The Meeting Agenda and materials are attached to this report. As of this writing Lopez Lake is at an elevation of 490 feet, 50.5% capacity and has approximately 24,900 acre feet of water in storage (about 600 acre feet less than a month ago).

Staff is happy to report that the State Department of Water Resources sent the attached May 21, 2018 Notice that advises that the Department is increasing the projected State Water Project supplies from 30% to 35% of the Table A Initial Request. This increases the delivery amount of 8,750 Acre Feet for the County Flood Control District. The Avila Beach CSD allocation will be 35 AF, plus an additional 35 AF from our drought buffer, for a total of 70 AF. Staff does not anticipate any reductions in the Lake Lopez allocations this year so the District will have a total allocation of approximately 133 AF this year. Recall that the District's average annual water use is approximately 80 acre-feet per year.

We will likely take a higher percentage of State Water this year and store our Lopez allotment in the lake to hedge our bets against a lower than normal local winter rain season. SLO County Public Works Department staff estimate that Lake Lopez storage will get down to approximately 20,000 acre-feet by early 2019, depending on the early winter rainfall amounts. If storage does fall below 20,000 acre-feet it may again trigger the Low Level Response Plan.

The Zone 3 Advisory Committee met on Thursday May 17, at the Pismo Beach Council Chambers. The Meeting agenda is provided as an attachment.

California Special District Association (CSDA) Legislative Days

On May 22 and 23, the CSDA hosted the annual Legislative Days Conference in Sacramento. As an attendance incentive, CSDA offered a free registration for the Affiliated Chapter President or Vice President. San Luis Obispo chapter president Marshall Ochylski could not attend so I attended as the Chapter Vice President. The conference included a combination of workshops, a Legislative briefing and Capital Office visits with legislators and their staff. The Agenda for the meeting is provided as an attachment to this report. CSDA legislative staff provided three priorities to discuss with our legislators. Those priorities included Senate Bill 929 (McGuire), Assembly Bill 2065 (Ting) and Assembly Bill 3037 (Chiu).

SB 929 is being sponsored by CSDA and essentially establishes the requirements for all CSDs to maintain a website and provide a minimum amount of information on the website. The CSDA wanted to get out in front of this transparency issue and thought that they could best control the requirements by sponsoring the bill. This bill has little or no opposition and will likely be adopted.

AB 2065 requires special districts and local agencies to offer the right of first refusal to affordable housing developers, schools and parks before selling leasing or otherwise conveying their land. CSDA's position on this bill is currently "oppose unless amended" and they are currently working with the author on amendments.

AB 3037 Revives redevelopment agencies (RDAs) that would borrow against the property tax growth or tax increment of all local agencies in the affected area including special districts and schools, to provide funding for community redevelopment and affordable housing. CSDA's position on this bill is currently "oppose unless amended" and they are currently working with the author on amendments. Governor Brown is opposed to this bill (since he was instrumental in eliminating RDAs in 2014) and if passed this legislative session he would likely veto it. However, CSDA legislative staff anticipates there will be a number of bills with the theme of affordable housing in the next legislative session including this one.

I was part of the Legislative Group 16 and we visited: Tobias Uptain-Villa, Legislative Aide to District 17 Senator Bill Monning; Assembly Member Anna Caballero, from District 30; and Christopher Finarelli, Chief of Staff for Assembly Member Jordan Cunningham (District 30).

On Wednesday I attended an in-depth breakout session on Public Works and Facilities that focused on prevailing wage updates, challenges and possible changes. The presenter focused on the changes required by SB 96 regarding filing thresholds and deadlines, potential penalties and project cost thresholds.

I found the workshop worthwhile and informative and would encourage Board members to attend a future Legislative Days Workshop, especially if you want to get a feel for "how the sausage is made" in Sacramento. I would like to thank the Board for supporting my attendance.

Water and Sewer Billing Issue

We received an email from a customer suggesting that the Board provide a means to separate the water used for landscaping from showing up as a sewage charge on their utilities bill. The District's current rate model assumes all water that goes through the meter ends up going to the wastewater treatment plant. This is true in most cases in Avila Beach because very few customers use water for landscape irrigation. The businesses that have irrigated landscape typically have installed a separate landscape meter. They are not assessed a sewer charge for the water that goes through the landscape meter. Several local District's and Cities have addressed this issue by establishing a "baseline" non-irrigation water use amount in the winter months and then use that amount as the average monthly sewage discharge amount throughout the year. This would be a good topic to explore as part of updating the water and sewer rates



**ZONE 3
TECHNICAL ADVISORY COMMITTEE**

**Wednesday May 9, 2018
9:30-11:30 AM
ARROYO GRANDE CITY HALL
300 BRANCH STREET
2nd FLOOR CONFERENCE ROOM**

Agenda

1. Announcements <ul style="list-style-type: none"> • Stormwater Resources Grant Match – Agreement with City of AG 	All
2. General Operations and Water Report <ul style="list-style-type: none"> • April Monthly Operations Report • Lopez Dam Storage Projections 	Jill Ogren, PW
3. FY 17-18 Budget Update	Kristi Smith, PW Finance
4. Capital Improvement Projects – <ul style="list-style-type: none"> • Current Projects Update 	Jill
5. LRRP – Final Draft of Revisions	<i>Dan Heimel, WSC, Inc.</i>
6. Contract Changes – Update	Jill
7. Agenda items next month?	All

Attachments to be emailed prior to the meeting:

- A. April Monthly Operations Report
- B. April Summary Notes
- C. Lopez Reservoir Storage Projections
- D. Capital Improvement Project Update

Next Meeting Date June 13, 2018



ZONE 3 ADVISORY COMMITTEE

San Luis Obispo County Flood Control and Water Conservation District

AGENDA

Thursday, May 17, 2018 6:30 P.M.
City of Pismo Beach Council Chambers
760 Mattie Rd., Pismo Beach, CA 93449

- I. CALL TO ORDER AND ROLL CALL
- II. PUBLIC COMMENT
This is an opportunity for members of the public to address the Committee on items that are not on the Agenda
- III. APPROVAL OF MEETING MINUTES OF MARCH 22, 2018
- IV. OPERATIONS REPORT
 - A. Water Plant Operations, Reservoir Storage, Downstream Releases
 - B. Projected Reservoir Levels
 - C. March & April Monthly Operations Report
- V. INFORMATION ITEMS
 - A. Climate Update
 - B. Santa Maria Groundwater Basin Modeling Update
 - C. Lopez Spillway Assessment Update
 - D. 3rd Quarter FY 17/18 Budget Status Update
- VI. CAPITAL PROJECTS UPDATE
 - A. Bi-Monthly Update
- VII. ACTION ITEMS (No Subsequent Board of Supervisors Action Required)
- VIII. ACTION ITEMS (Board of Supervisors Action is Subsequently Required)
 - A. Stormwater Resources Planning Grant – Cost sharing Agreement with City of Arroyo Grande
 - B. Cloudseeding Letter of Support - DRAFT
- IX. FUTURE AGENDA ITEMS
 - A. Lopez Lake Safe Yield
 - B. Cloud Seeding
- XI. COMMITTEE MEMBER COMMENTS

Next Regular Meeting is Tentatively Scheduled for
Thursday, July 19, 2018 at 6:30 PM at Oceano Community Services District
Agendas accessible online at SLOCountyWater.org

**SAN LUIS OBISPO COUNTY FLOOD CONTROL
AND WATER CONSERVATION DISTRICT
ZONE 3 ADVISORY COMMITTEE
DRAFT MEETING MINUTES
THURSDAY MARCH 22, 2018**

- I. Call to Order and Roll Call** -- The Zone 3 Advisory Committee Meeting was called to order at 6:35 PM at the City of Arroyo Grande Council Chambers by Committee Chair and Agriculture Representative, Vard Ikeda.

County Public Works Department Utilities Division Program Manager and Secretary to the Zone 3 Advisory Committee, Andrea Montes, called roll. Members in attendance were:

- Jim Garing, Representative at Large
- Brad Hagemann, Avila Beach Community Services District
- Jim Hill, City of Arroyo Grande
- Vard Ikeda, Chair and Agriculture Representative
- Jeff Lee, City of Grover Beach

- II. Public Comment** -- Ms. Montes introduced County Department of Public Works' new Utilities Division Manager, Ron Munds, who has experience working with the City of San Luis Obispo Utilities Department as well as Water Systems Consulting (WSC). Ron expressed his excitement in bringing his years of experience of working with the City and water related issues to the County and Zone 3.

- III. Approval of Meeting Minutes of January 18, 2018** -- Member Garing motioned approval; Member Hill second. All approved the minutes.

IV. Operations Report

A. Water Plant Operations, Reservoir Storage, Downstream Releases -- Ms. Montes indicated the Lopez Lake elevation was 490.79 feet. Storage was 25,428.80 acre-feet (AF), which is 51.5% capacity. Rainfall to date, since July 1, 2018, was 11.03 inches. Plant production was 3.5 million gallons per day (MGD). Downstream release was 2.5 MGD. State Water was 0.725 MGD.

No public comment was given.

B. Projected Reservoir Levels -- Jill Ogren, County Public Works Utilities Division Hydraulic Engineer, indicated a total of 44 AF of State Water was received during the month of February due in part to tule plant removal of the Lopez Terminal Reservoir, which required the Lopez Water Treatment Plant to be shut down and State Water to be delivered in lieu of Lopez Water.

Ms. Ogren indicated the Lopez Dam received a total of 4.0 inches of rainfall from March's storm, which equated to 1.22 feet, which is 738 AF.

Ms. Ogren further indicated the Lopez Reservoir level was at 25,500 AF and the Lopez Reservoir level could hit 20,000 AF in January or February of 2019 without rainfall between now and then.

No public comment was given.

V. Information Items

A. Climate Update -- Ms. Montes indicated that according to the United States Drought Monitor, the abnormally dry conditions San Luis Obispo County is experiencing has spread throughout southern California. According to National Oceanic and Atmospheric Administration, the temperature forecast for March was below average. There was above average rainfall forecasted for March.

No public comment was given.

B. Groundwater Levels -- County Public Works Water Resources Division Engineer, Ray Dienzo, presented an overview of the website, <https://WR.SLOCountyWater.org/home.php> which displays rainfall, streams, reservoir and groundwater levels. Mr. Dienzo highlighted the "dashboard" features that displays running 24-hour data specifically for the South San Luis Obispo County area. Mr. Dienzo indicated the groundwater levels are measured only during the months of April (after seasonal rain) and October (after seasonal irrigation). Although property owners' groundwater levels are confidential, the data is aggregated into geographical areas, such as groundwater basins or sub-basins.

C. Cloud Seeding Update -- Mr. Dienzo presented a brief update on proposed cloud seeding for Lopez Reservoir and Salinas Reservoir to produce additional water for both. He indicated a 30-day public review of the Draft Mitigated Negative Declaration summarizing cloud seeding closed on March 20, 2018. The Final Mitigated Negative Declaration to the County Board of Supervisors (BOS) will be presented to the BOS at the June 19, 2018 BOS Meeting. If approved, further recommendations will be presented to the BOS on how to move forward, including a budget and detailed operations plan. The Draft Mitigated Negative Declaration can be viewed at: <https://www.slocounty.ca.gov/Departments/Public-Works/Current-Public-Works-Projects/Winter-Cloud-Seeding-Program-for-Lopez-Lake-and-Sa.aspx>

If the BOS approves cloud seeding, Mr. Dienzo indicated the cloud seeding program could begin via ground and air as soon as next rain season, producing an estimated 10 to 15% (or 3,000 to 6,000 AF) more water in the Lopez Lake and Salinas Reservoirs, as well as water added to streams and groundwater.

D. LRRP (Low Reservoir Response Plan) Update -- The Low Reservoir Response Plan (LRRP) is implemented when the amount of water in storage within the Lopez Reservoir drops below 20,000 AF. Ms. Ogren indicated the San Luis Obispo County Flood Control Zone 3 Water Contractors have been operating under the LRRP since April 2015. However, in spring 2017, the Lopez Reservoir level was above 20,000 AF and for a brief period, Zone 3 Contractors did not operate under the LRRP. In August 2017, Zone 3 Contractors desired to retroactively remain under the LRRP due to continuing drought concerns and concerns the reservoir storage would fall to or below the 20,000 AF trigger. The BOS agreed to this and discussion has focused on what should determine whether the LRRP is triggered, how water storage is calculated under the LRRP and how to best move forward with the LRRP or leave it to meet Zone 3 Contractors' water needs. Ms. Ogren indicated Water Systems Consulting (WSC) has been hired to discuss ideas and proposed changes related to the LRRP. According

to Ms. Ogren, any changes will be brought to the Flood Control Zone 3 Advisory Committee for recommendation to take to the BOS.

E. Update on the Lopez Spillway Assessment -- Ms. Ogren gave an update of the Department of Water Resources (DWRs') Division Safety of Dams (DSODs) required assessment of the Lopez Spillway.

Ms. Ogren indicated the Request for Proposal was completed and put out to bid. According to Ms. Ogren, seven (7) firms were present at the job walk-thru and the contract will be awarded in May 2018. She further indicated the final assessment report could be completed in December 2018.

F. 2nd Quarter FY 17/18 Budget Status Update -- County Public Works Finance Division and Flood Control Zone 3 Accountant, Kristi Smith, distributed the 2nd Quarter Fiscal Year 2017/18 (FY 17/18) Budget for Flood Control Zone 3 for the period of July 1 through December 31, 2017. Expenses through December 31, 2017 totaled 36% of the annual FY budget.

Ms. Smith reviewed graphs and indicated at 50% of the FY:

- the first graph displayed Routine Operations and Maintenance (O&M) costs and demonstrated 46% of the OM budget had been spent, resulting in an available balance of \$2.0 million for the remainder of the FY, ending June 30, 2018;
- the second graph displayed Non-Routine O&M costs and demonstrated 15% of the Non-Routine O&M budget had been spent, resulting in an available balance of \$507,000 for the remainder of the FY; and
- the third graph displayed Capital Outlay costs and demonstrated at 50 percent of the year, 13% of the budget had been spent, resulting in an available balance of \$1 million for the remainder of the FY.

Ms. Smith indicated all Zone 3 agencies are current with payments.

No public comment was given.

VI. Capital Projects Update

A. Bi-Monthly Update -- Ms. Ogren presented a brief update of the Capital Projects listed below.

Equipment Audit & Replacement Project -- This is an ongoing project as part of Public Works' 20-year outlook which allows staff to be proactive rather than reactive and includes regular inspections and replacement of equipment.

Spillway Assessment -- The Draft Request for Proposal was distributed.

Lopez Dam & Terminal Dam Hazard Classification -- The draft inundation maps for the both dams were submitted to the DSOD for review.

Structural Assessment of Terminal Reservoir -- Contract was with consultant.

Fault Zone Assessment Left Abutment -- Contract was with consultant.

Equipment Storage at Lopez Water Treatment Plant -- Quotes were requested.

Lopez Water Treatment Plant Safety Upgrades -- Upgrades were made in response to a 2016 safety assessment at the Plant.

Domestic and Fire Tanks Repair at Lopez Water Treatment Plant -- Quotes were received.

Ammonia Analyzer -- Purchased and awaiting delivery.

Rebuild Membrane Feed Pumps -- Coordinating pump removal.

Turnout Meter Replacement -- Meters were ordered and installation date is being scheduled.

Tule Removal -- Project was completed in February 2018.

No public comment was given.

VII. Action Items (No Subsequent Board of Supervisors Action Required)

None discussed.

VIII. Action Items (Board of Supervisors Action is Subsequently Required)

A. Endorse Fiscal Year 18/19 Proposed Budget -- Ms. Smith presented the Budget Review Process detailed below.

- In December 2017, Non-Routine and Capital Outlay projects were identified and prioritized with the Flood Control Zone 3 Technical Advisory Committee (TAC).
- In January 2018, budgets were distributed to the Zone 3 Advisory Committee.
- In February, budgets were distributed to the TAC and Ms. Smith met with the Zone 3 Finance Committee comprised of representatives from Zone 3 agencies.
- Ms. Smith further indicated, the budget would go to the BOS in June for review and approval, following the Advisory Committee's endorsement.

Per Ms. Smith, the overall billings for next year will increase 2.9% from FY 17/18 Budget.

- Routine O&M increased by 4.3% due to several reasons. Approximately \$81,000 was budgeted for a new Public Works Department Automation Specialist III to work on Supervisory Control and Data Acquisition (SCADA) issues. There was a \$30,000 increase in staff time due to separation of water and wastewater duties. Lopez Water Treatment Plant Staff is now able to focus on water only, therefore labor costs will increase. \$25,000 was included for consultant work on the Quagga Mussel Response Plan Update.
- Non-Routine O&M and Capital Outlay combined increased by 8.6%. The Non-Routine O&M's increase was due to a lower than normal number of items included in the FY 16/17 budget.
- Capital Outlay was reduced to \$505,000 from \$550,000. This is due to the TAC's prioritization of Non-Routine projects versus Capital Outlay.
- No contractor funded reserves were included in the FY 18/19 budget.
- Debt Service dropped by 4% and remains consistent until the bonds are paid off or refinanced. Ms. Smith indicated she would send a five-year plan to the Zone 3 agencies.

In reviewing labor hours charged to Zone 3 for the last 10 years, Ms. Smith noted labor hours for FY 07/08 were the highest due to startup of the Lopez Water Treatment Plant

(LWTP). She indicated labor hours have recently increased since LWTP staff is able to focus only on Lopez Water versus Lopez Water and wastewater operations.

No public comment was given.

Ms. Smith asked for the Committee's endorsement of the proposed FY18/19 Budget.

Member Garing motioned endorsement of the budget; Member Hill second. All approved. Motion passed. The proposed Fiscal Year 18/19 Flood Control Zone 3 Budget received endorsement from the Advisory Committee.

B. Declaration of Surplus Water -- Ms. Ogren indicated each year surplus water is declared in accordance with the Zone 3 Water Supply Contract. She explained "surplus water" is based on the difference between what Zone 3 agencies *actually* took and their respective water entitlements; and the difference between the downstream releases of 4,200 AF and what was *actually* released. The estimated surplus water total, not including March deliveries, was 1,160 AF. The cost of the water was \$66.71 per AF. The estimated 1,160 AF of surplus water is made available to Zone 3 agencies based on their percentage written in the Water Supply Contract and comes in the form of a credit.

Ms. Ogren indicated she planned to take the Declaration of Surplus Water to the BOS on May 15, 2018 and asked for a recommendation from the Advisory Committee that the BOS declare surplus water. Member Hill motioned endorsement of the recommendation. Member Lee second. All approved. Motion passed.

IX. Future Agenda Items

A. Lopez Lake Safe Yield -- "Safe Yield" is the amount of water that can be safely used each year without the Lopez Reservoir going below the minimum pool. By utilizing rainfall and hydrology history since 1969, modeling is currently being configured and will demonstrate what the Reservoir will look like if all water entitlements were distributed to participating agencies. Committee will receive update following model completion.

B. Cloud Seeding -- Will receive update following June BOS date.

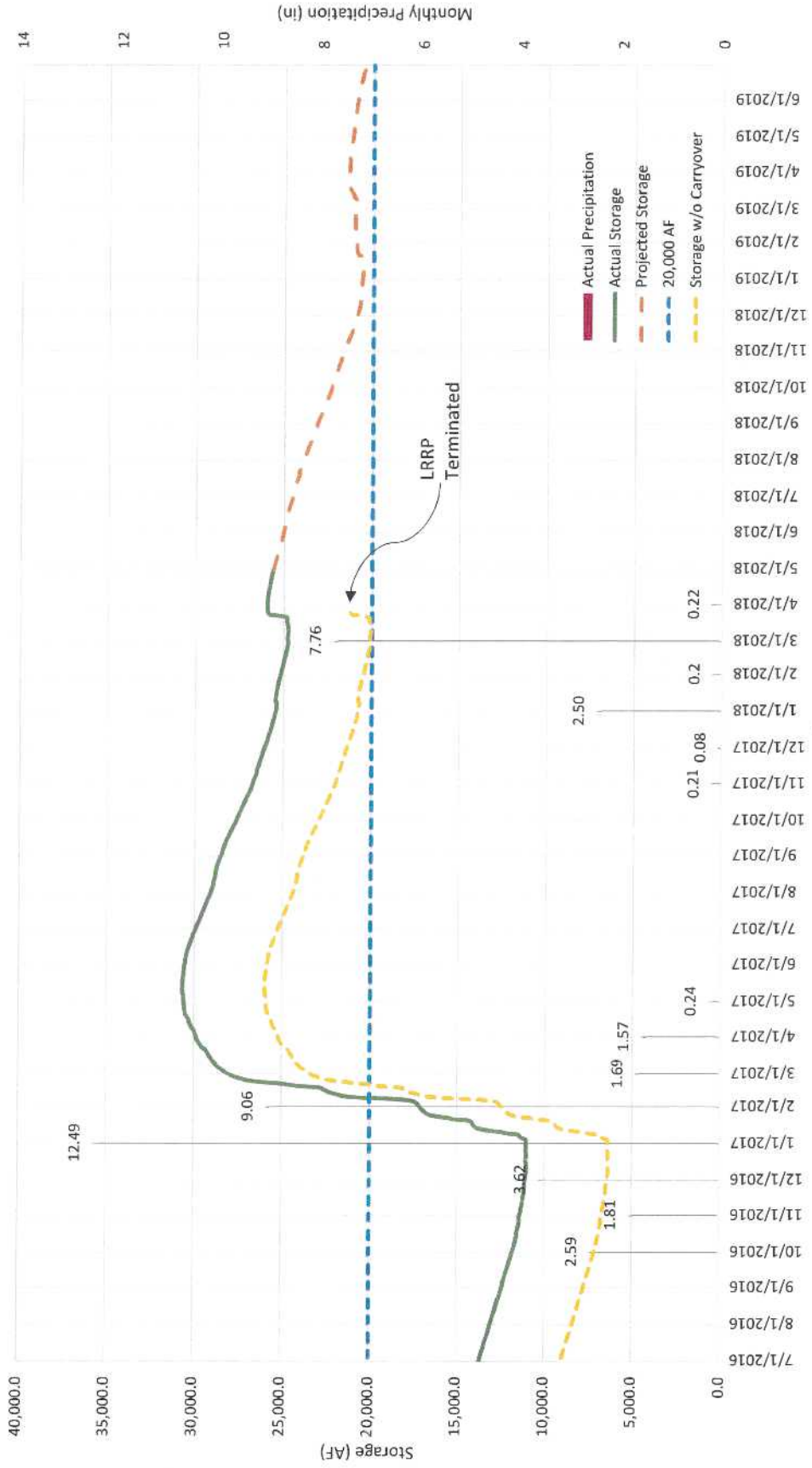
XI. Committee Member Comments -- Chairman Ikeda asked for Santa Maria Groundwater Basin Modeling to be placed under "Future Agenda Items". Ms. Montes indicated she would reach out to Dan Heimel with WSC for an update at the May 17, 2018 Zone 3 Advisory Committee meeting.

Meeting Adjourned at 8:02 PM

Respectfully Submitted,

Andrea M Montes
County of San Luis Obispo Public Works Department

LOPEZ RESERVOIR STORAGE PROJECTION



Note: Storage Projection is based on Water Years 14/15 and 15/16 municipal and downstream releases, rainfall, and evaporation.

NOTICE TO STATE WATER PROJECT CONTRACTORS**Date:** MAY 21 2018**Number:** 18-05**Subject:** 2018 State Water Project Allocation Increase – 35 Percent

From: *Pedro Villalobos for Joel Ledesma*
Joel Ledesma
Deputy Director, State Water Project
Department of Water Resources

The Department of Water Resources (DWR) is increasing the allocation of 2018 State Water Project (SWP) water for long-term contractors from 1,268,724 acre-feet to 1,481,685 acre-feet. Based on the recent precipitation, runoff, and current water supply condition, SWP supplies are projected to be 35 percent of most SWP contractors' 2018 requested Table A amounts, which totals 4,172,786 acre-feet. Attached is the revised 2018 SWP 35 percent allocation table.

This allocation increase is made consistent with the long-term water supply contracts and public policy. DWR's approval considered several factors including existing storage in SWP conservation reservoirs, SWP operational regulatory constraints, and the 2018 contractor demands. DWR may revise the allocation and subsequent allocations if warranted by the year's developing hydrologic and water supply conditions.

To develop the new 35 percent schedule, DWR will scale up the current long-term SWP contractors' 30 percent schedules that were submitted in October 2017 (as part of their initial request), unless a contractor submits an updated schedule. DWR will send the approved monthly water delivery schedules to the long-term SWP contractors.

If you have any questions or need additional information, please contact Pedro Villalobos, Chief, State Water Project Analysis Office, at (916) 653-4313.

Attachment

2018 STATE WATER PROJECT ALLOCATION
(ACRE-FEET)

SWP CONTRACTORS	TABLE A (1)	INITIAL REQUEST (2)	APPROVED ALLOCATION (3)	PERCENT INITIAL REQUEST APPROVED (3)/(2) (4)
<u>FEATHER RIVER</u>				
County of Butte	27,500	27,500	17,875	65%
Plumas County FC&WCD	2,700	2,700	945	35%
City of Yuba City	9,600	9,600	4,800	50%
Subtotal	39,800	39,800	23,620	
<u>NORTH BAY</u>				
Napa County FC&WCD	29,025	29,025	14,513	50%
Solano County WA	47,756	47,756	23,878	50%
Subtotal	76,781	76,781	38,391	
<u>SOUTH BAY</u>				
Alameda County FC&WCD, Zone 7	80,619	80,619	28,217	35%
Alameda County WD	42,000	42,000	14,700	35%
Santa Clara Valley WD	100,000	100,000	35,000	35%
Subtotal	222,619	222,619	77,917	
<u>SAN JOAQUIN VALLEY</u>				
Oak Flat WD	5,700	5,700	1,995	35%
County of Kings	9,305	9,305	3,257	35%
Dudley Ridge WD	45,350	45,350	15,873	35%
Empire West Side ID	3,000	3,000	1,050	35%
Kern County WA	982,730	982,730	343,956	35%
Tulare Lake Basin WSD	87,471	87,471	30,615	35%
Subtotal	1,133,556	1,133,556	396,746	
<u>CENTRAL COASTAL</u>				
San Luis Obispo County FC&WCD	25,000	25,000	8,750	35%
Santa Barbara County FC&WCD	45,486	45,486	15,920	35%
Subtotal	70,486	70,486	24,670	
<u>SOUTHERN CALIFORNIA</u>				
Antelope Valley-East Kern WA	144,844	144,844	50,695	35%
Castaic Lake WA	95,200	95,200	33,320	35%
Coachella Valley WD	138,350	138,350	48,423	35%
Crestline-Lake Arrowhead WA	5,800	5,800	2,030	35%
Desert WA	55,750	55,750	19,513	35%
Littlerock Creek ID	2,300	2,300	805	35%
Metropolitan WDSC	1,911,500	1,911,500	669,025	35%
Mojave WA	85,800	85,800	30,030	35%
Palmdale WD	21,300	21,300	7,455	35%
San Bernardino Valley MWD	102,600	102,600	35,910	35%
San Gabriel Valley MWD	28,800	28,800	10,080	35%
San Geronio Pass WA	17,300	17,300	6,055	35%
Ventura County WPD	20,000	20,000	7,000	35%
Subtotal	2,629,544	2,629,544	920,341	
TOTAL	4,172,786	4,172,786	1,481,685	



SPECIAL DISTRICTS LEGISLATIVE DAYS

#districtsadvocate

2018
May 22-23
Agenda

Tuesday, May 22 - Advocacy Day

- 7:30 – 8:30 a.m. **Registration and District NetWorks Café - Room 202/203**
at the Sacramento Convention Center 1400 J Street, Sacramento, CA 95814
ENJOY A LIGHT BREAKFAST WITH YOUR NETWORK'S SPECIAL DISTRICT LEADERS
- 8:30 – 10:00 a.m. **Legislative Briefing**
• Legislator of the Year Award
• Capitol Office Visit Preparation
- 10:00 a.m. – 12:30 p.m. **Capitol Office Visits – Round One**
Between office visits, attendees can grab a water bottle, rest legs, and hear insights from veteran Capitol staffers in Capitol Room 127
- 12:30 – 2:30 p.m. **Lunch and Keynote Address**
• Marcie Frost, CEO, CalPERS
• Ralph Heim Exceptional Outreach and Advocacy Award
• Debrief First Round of Capitol Office Visits
- 2:30 – 5:00 p.m. **Capitol Office Visits – Round Two**
Between office visits, attendees can grab a water bottle, rest legs, and hear insights from veteran Capitol staffers in Capitol Room 127
- 5:00 – 6:30 p.m. **Legislative Reception at Mayahuel**
1200 K Street, Sacramento, CA 95814
SPONSORED BY SPECIAL DISTRICT RISK MANAGEMENT AUTHORITY (SDRMA)



May 23 schedule on reverse

Agenda and speakers are subject to change • All events held at the Sacramento Convention Center unless otherwise noted.

Wednesday, May 23 - Policy Day

8:00 – 9:30 a.m.

Policy Briefing with Breakfast

Get your fill on the major legislative and voter initiatives facing special districts

9:30 – 11:00 a.m.

In-Depth Policy Breakouts

Expert practitioners present the most significant court rulings and legislative actions impacting special districts in 2018 and proposed for 2019

- **Human Resources and Personnel (MCLE Credit) - Room 103**

Gage Dungy, Partner, Liebert Cassidy Whitmore

This session will provide employment law updates and anticipated future legislative actions. Specifically, it will touch on paid sick leave, MOU bargaining trends, sexual harassment, and other newly enacted and proposed laws employers should be aware of. Included will be a discussion on recent court decisions and their impacts on employment law. *This session qualifies for minimum continuing legal education by the State Bar of California in the amount of one (1) hour of General Participatory credit.*

- **Public Works and Facilities - Room 104**

Deborah Wilder, President, Contractor Compliance and Monitoring

This session will be a discussion of prevailing wage updates, challenges, and possible changes. Specifically, we will touch on an agency's obligation to timely file a PWC-100 and the imposition of fines by the DIR for untimely filing, as well as fines imposed for the employment of unregistered contractors on a project.

- **Revenue (MCLE Credit) - Room 202/203**

Kelly Salt, Partner, Best Best & Krieger, LLP

This session will provide an update on proposed and adopted legislation and court decisions that impact the revenues and finances of special districts in California. *This session qualifies for minimum continuing legal education by the State Bar of California in the amount of one (1) hour of General Participatory credit.*

11:00 a.m. – 12:00 p.m.

Closing Panel

Join together with the practitioners and legislative advocates for a final lightning round of questions and answers.



Bradley Hagemann <hagemann.associates@gmail.com>

FW: Water Bill

1 message

avilacsd.billing@gmail.com <avilacsd.billing@gmail.com>

Mon, Jun 4, 2018 at 1:56 PM

To: hagemann.associates@gmail.com

From: Vicki Book <vickibook@sbcglobal.net>**Sent:** Friday, June 1, 2018 3:28 PM**To:** avilacsd.billing@gmail.com**Subject:** Re: Water Bill

I am having a problem with being charged an excessive sewage fee use of \$89.84.

If you look at our water usage over the winter when we don't have to water our yard we generally do not go over our water usage amount (when there is no rain, then we go over). Based on this history, and the fact that I have one of the few yards left in Avila Beach I am requesting that the overusage fee for the sewer treatment of the excess water I have been using for watering my yard be deducted from my water bill.

I understand that you could put a separate meter in for irrigation, this is very expensive. I believe you could consider my water usage during the rainy season as an indication of the amount of water I use that goes down the sewer.

Thank you for your time and consideration.

Sincerely,

Vicki Book

On Friday, June 1, 2018 2:51 PM, "avilacsd.billing@gmail.com" <avilacsd.billing@gmail.com> wrote:

Pay your bill online <https://www.avilabeachcsd.org/>

Service Bill

Avila Beach CSD

Office Hours

P.O. Box 309

9:00am - 1:00pm

[100 San Luis Street](#)

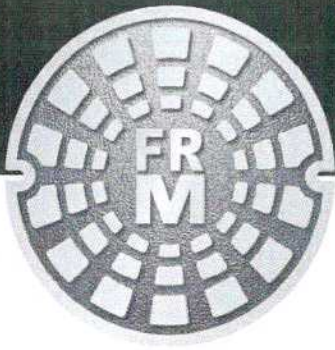
Monday - Friday

[Avila Beach, CA 93424](#)<http://avilabeachcsd.org>

ACCOUNT #	CUSTOMER NAME	RATE	TELEPHONE NUMBER	SERVICE ADDRESS
000029	David & Vicki Book	1	805-937-0656	107 San Luis Street

Service		Number Days	Meter Readings		Usage in Unit	CHARGES
From	To		Date	Previous		
04/29/2018	05/31/2018	33	05/31/2018	2024	2037	13
Water BASE						54.20
Water USAGE						86.72
Sewer BASE						56.15
Sewer USAGE						89.84

COMPARISONS	Days of Service	Total Usage	Due by 06/18/2018	286.91
Current Billing Period	33	13		
Previous Billing Period	31	4	Meter# 97421764	Rate: Residential
Same Period Last Year	28	7		



June 5, 2018

Avila Beach Community Services District
100 San Luis Street
Avila Beach, CA 93424

SUBJECT: MAY 2018 MONTHLY FACILITY REPORT FOR THE AVILA BEACH COMMUNITY SERVICES DISTRICT WASTEWATER TREATMENT PLANT, WATER SYSTEM AND COLLECTION SYSTEM

WASTEWATER TREATMENT PLANT

Staff responded to an alarm for the Fixed Film Reactor Feed Pump. The unit had overloaded due to worn contactors and was cleaned, exercised, reset, and put back in service.

Check valves for both influent pumps were replaced at the Wastewater Treatment Plant due to normal wear.

Staff responded to a power outage in late May. A fault on the generator at the Wastewater Treatment Plant prevented the plant from switching over to backup power and staff responded to address plant alarms. SLO Powerhouse was dispatched following the power outage to diagnose and test the generator. Additional fuel was also delivered to both generators.

An effluent TDS sample was collected to continue compiling baseline data for a future brine study. Requested data from 2016-2018 Self-Monitoring Reports was provided to the task force to assist with establishing the brine study parameters.

Areas within the wastewater plant that are known to accumulate solids continue to be manually cleaned on a regular basis. The Chlorine Contact Chamber floor is vacuumed out on a weekly basis. These solids, if left to decompose, can have a negative effect on the effluent quality leaving the facility.

WATER SYSTEM

The small water storage tank continues to be used as standby, with FRM Staff monitoring the water quality in the tank and flushing as needed. FRM Staff continues to monitor the chlorine residuals and shock the system with additional chlorine as needed.

COMPLIANCE RECORD AND PLANT PERFORMANCE

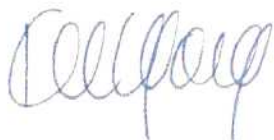
Staff compiled the data to complete the monthly Self-Monitoring Report and Discharge Monitoring Report in California Integrated Water Quality System (CIWQS). Once approved, the reports are uploaded into CIWQS and certified by ABCSD Staff.

The annual Consumer Confidence Report (CCR) was distributed to customers with the May water bills. The CCR summarizes drinking water quality data that the water system routinely collects per state monitoring requirements. The Electronic Annual Report (EAR) and Lead Service Line Inventory were also completed and submitted in May. The EAR summarizes water system data including production, usage, and rates. The Lead Service Line Inventory was a new component of the EAR that all community water systems were required to complete and submit by July 1, 2018. During the inventory, staff did not identify any lead service lines in the ABCSD water distribution system. The vast majority of service lines in the District were found to be primarily composed of PVC.

Plant Design for Influent BOD is 270 mg/L. The permit limit for Effluent TSS and BOD is a Monthly Average of 40 mg/L with a Daily Maximum of 90 mg/L.

Sincerely,

FLUID RESOURCE MANAGEMENT



Krista Ackermann Young
Operations Manager

ATTACHMENTS

- Self-Monitoring Report
- ABCSD Average Daily WWTP Effluent Flow (2016-2018)
- ABCSD Monthly Total WWTP Effluent Flow (2016-2018)
- Port San Luis Monthly Total Flow (2016-2018)
- Monthly Average Influent BOD (2016-2018)
- Monthly Average Effluent BOD (2016-2018)
- Monthly Water Purchased From Lopez (2016-2018)
- ABCSD Monthly Water Sold (2016-2018)

Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month
Annual report due January 30

Month: **MAY 2018**

Date	Daily Flow (MGD)			Effluent Monitoring		
	Total	Max (gpm)	Avg (gpm)	Biweekly Total Coliform	Biweekly Fecal Coliform	Daily Chlorine Residual
1	0.038394	86	27	<2	<2	<0.02
2	0.039657	81	28			<0.02
3	0.043505	91	30	<2	<2	<0.02
4	0.052838	79	37			<0.02
5	0.061207	93	43			<0.02
6	0.060444	94	42			<0.02
7	0.044069	81	31			<0.02
8	0.039030	61	27	<2	<2	<0.02
9	0.038716	66	27			<0.02
10	0.039790	68	28	<2	<2	<0.02
11	0.044928	76	31			<0.02
12	0.055647	124	39			<0.02
13	0.062240	97	43			<0.02
14	0.046958	124	33			<0.02
15	0.041553	72	29	<2	<2	<0.02
16	0.041845	112	29			<0.02
17	0.042614	88	30	<2	<2	<0.02
18	0.050593	91	35			<0.02
19	0.064170	93	45			<0.02
20	0.061511	97	43			<0.02
21	0.048360	75	34			<0.02
22	0.039291	83	27	<2	<2	<0.02
23	0.040733	81	28			<0.02
24	0.041453	80	29	<2	<2	<0.02
25	0.048297	101	34			<0.02
26	0.075541	106	53			<0.02
27	0.081425	102	56			<0.02
28	0.068951	123	48			<0.02
29	0.042670	73	30	<2	<2	<0.02
30	0.040641	68	28			<0.02
31	0.038713	68	27	<2	<2	<0.02
Min	0.038394	61	27	<2	<2	<0.02
Mean	0.049541	88	35	<2	<2	<0.02
Max	0.081425	124	56	<2	<2	<0.02
Total	1.535784	Effluent daily (dry weather) flow NTE 0.2 MGD (mean).				

Influent Brine Received	
Date	Volume (Gallons)
	N/A

Sludge Removal	
Date	Gallons
5/7/18	4,500
5/8/18	4,500

Effluent and Influent Monitoring

Date	Biweekly Effluent BOD (24 HC)	Biweekly Effluent TSS (24 HC)	Biweekly Influent BOD (24 HC)	Biweekly Influent TSS (24 HC)	Monthly Effluent Oil & Grease (Grab)
5/3/18	18	11	211	370	
5/6/18	23	16	231	166	
5/10/18	18	10	390	344	2.1 DNQ
5/13/18	27	19	289	92	
5/17/18	19	13	309	352	
5/20/18	25	24	228	122	
5/24/18	26	14	465	384	
5/27/18	29	29	265	136	
5/31/18	27	25	447	272	
Min	18	10	211	92	2.1 DNQ
Mean	23.6	17.9	315.0	248.7	2.1 DNQ
Max	29	29	465	384	2.1 DNQ
BOD Removal: 92.5%			TSS Removal: 92.8%		

Effluent Monitoring

Date	Weekly Set. Solids (Grab)	Weekly Turbidity (Grab)	Weekly pH (Grab)	Weekly Temp °F (Grab)
5/3/18	<0.1	17.1	6.6	67
5/10/18	<0.1	12.9	6.4	70
5/17/18	<0.1	23.0	6.58	70
5/24/18	<0.1	18.0	6.6	69
5/31/18	<0.1	14.1	6.5	70
Min	<0.1	12.9	6.4	67
Mean	<0.1	17.0	6.5	69.2
Max	<0.1	23.0	6.6	70

Effluent Limits

Parameter	Units	Monthly Avg	Weekly Avg	Daily Max
BOD	mg/L	40	60	90
Suspended Solids	mg/L	40	60	90
Oil and Grease	mg/L	25	40	75
Turbidity	NTU	75	100	225
Total Coliform	MPN/100 mL	7 Sample Median: 23		
		More than once in 30 days: 240		
		Daily Maximum: 2,400		
Chlorine Residual	mg/L	6 Month Median: 0.3		1.2
pH	pH units	Between 6.0 - 9.0		
Settleable Solids	mL/L	1.0	1.5	3.0
BOD/TSS Removal	%	≥ 75%	***	***

I certify under penalty of perjury that the foregoing is true and accurate and that the sampling procedure and analysis used are as specified in the Waste Discharge Order for this facility.

SIGNATURE: _____

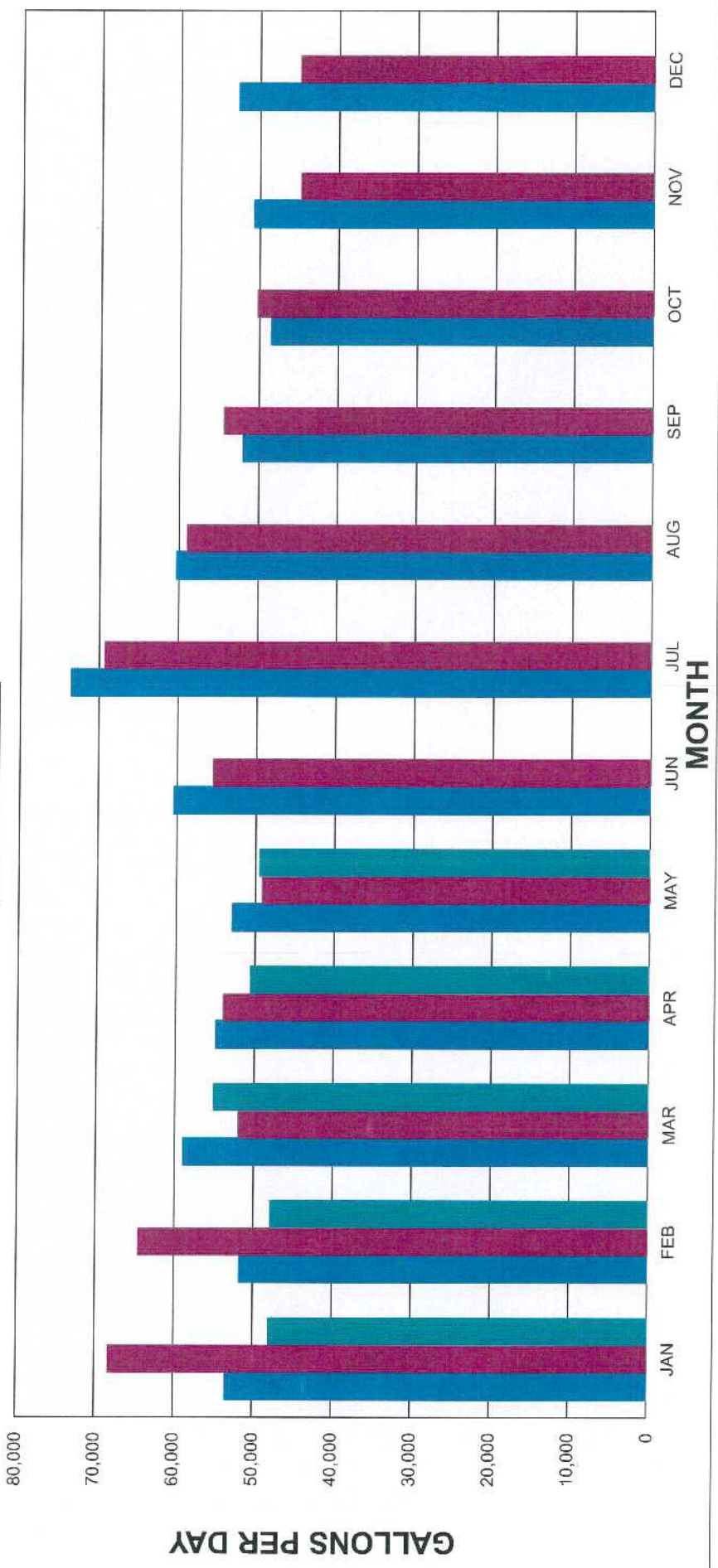
DATE: _____

PRINTED NAME: _____

TITLE: _____

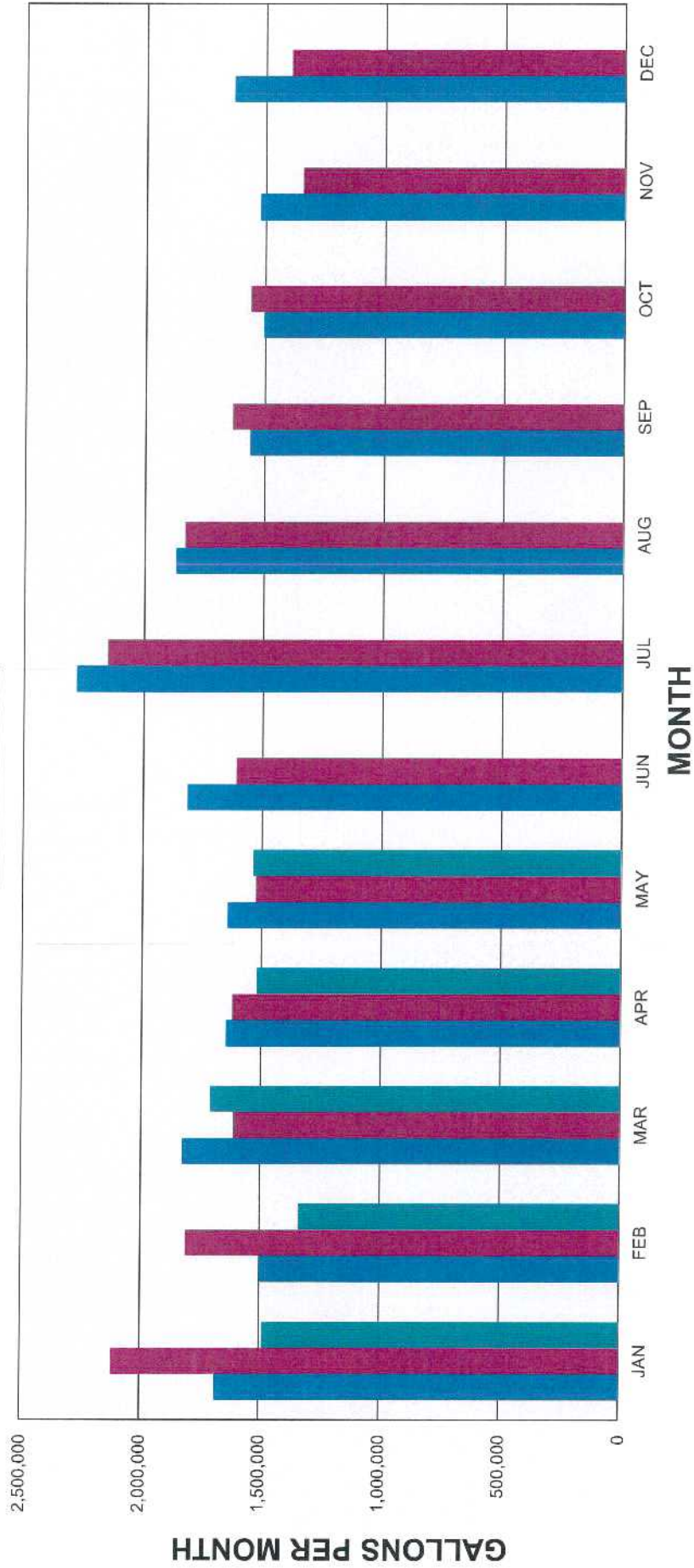
ABCSD AVERAGE DAILY WWTP EFFLUENT FLOW (2016 - 2018)

■ 2016 ■ 2017 ■ 2018



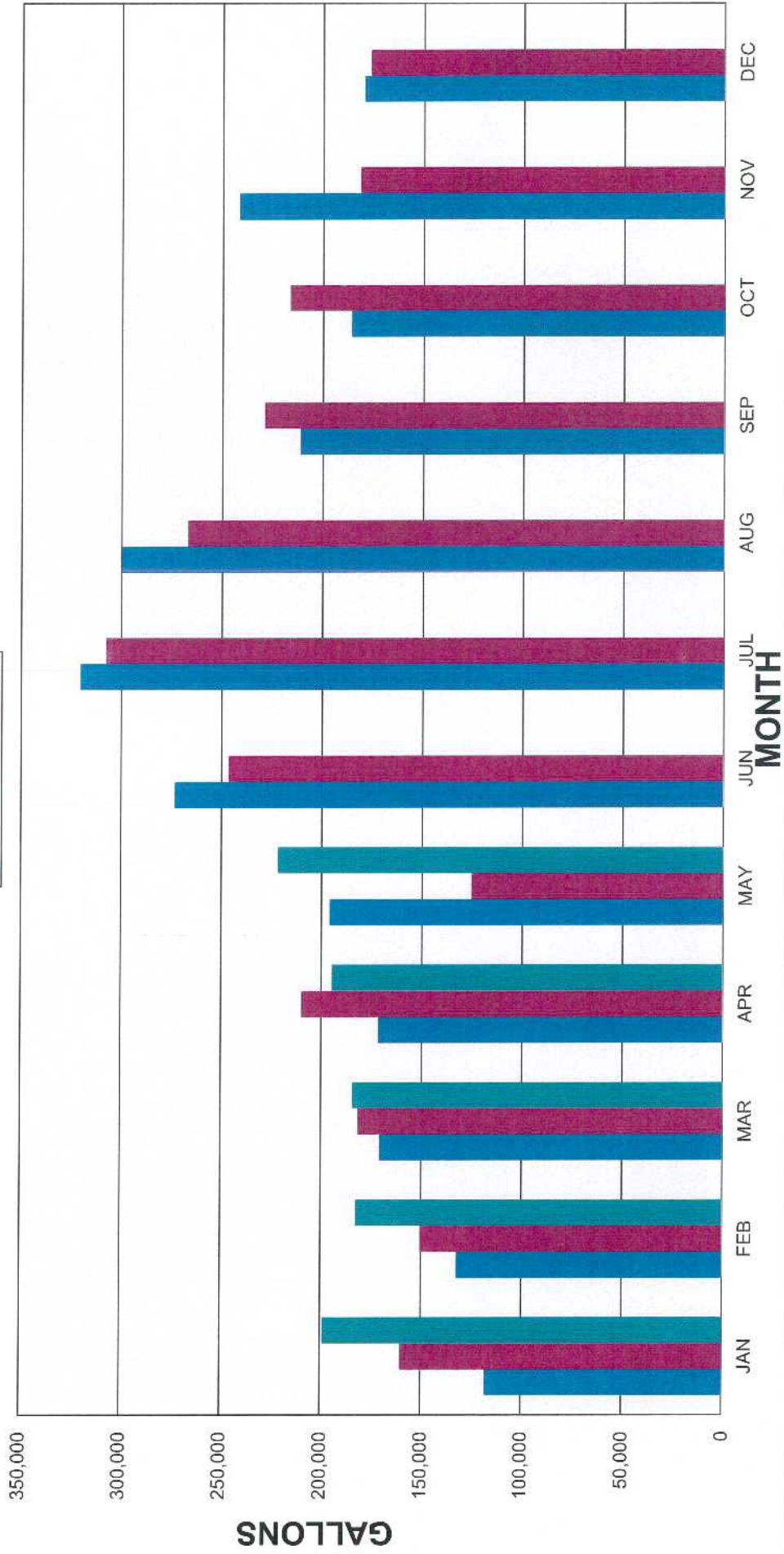
ABCSD MONTHLY TOTAL WWTP EFFLUENT FLOW (2016 - 2018)

■ 2016 ■ 2017 ■ 2018



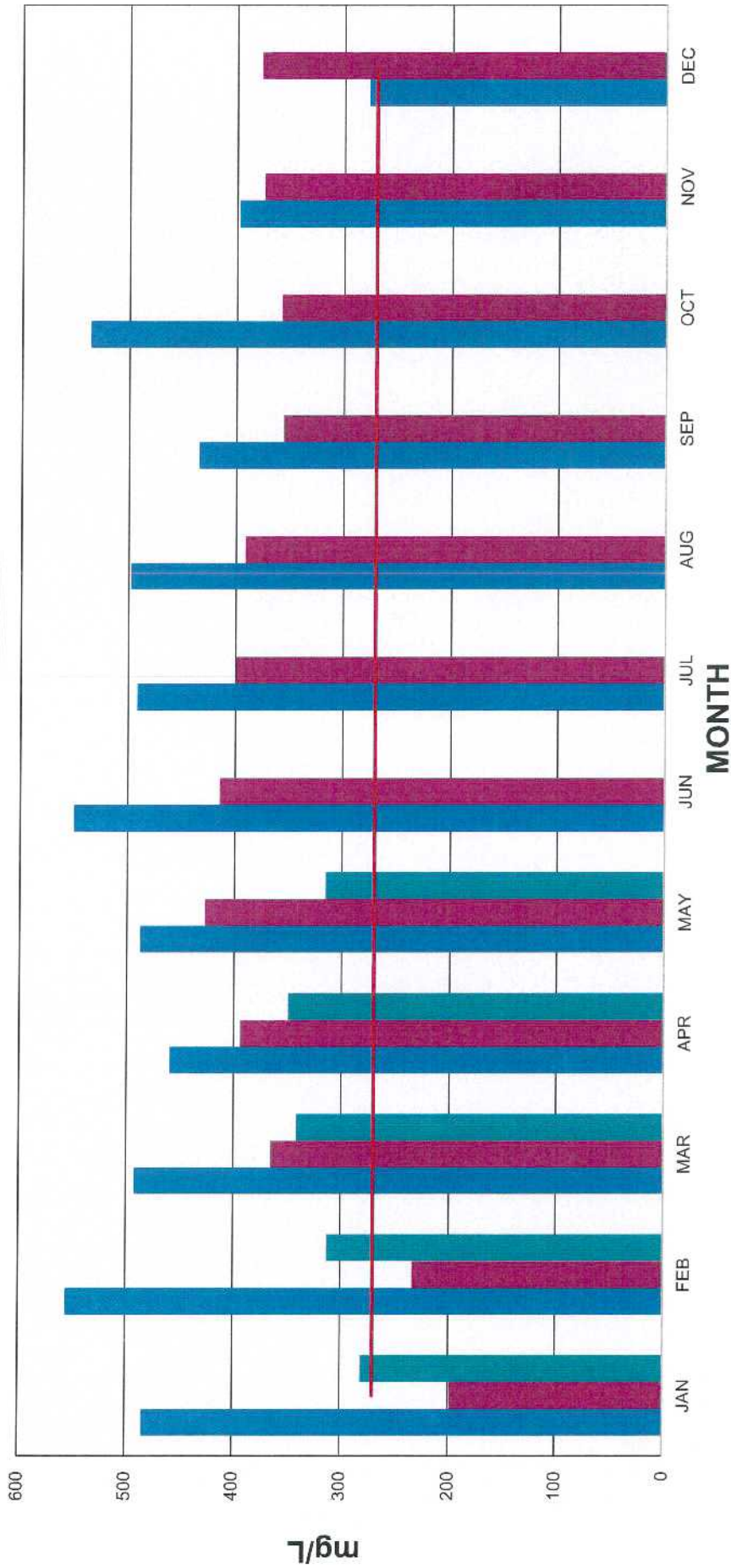
PORT SAN LUIS MONTHLY TOTAL FLOW (2016 - 2018)

■ 2016
 ■ 2017
 ■ 2018

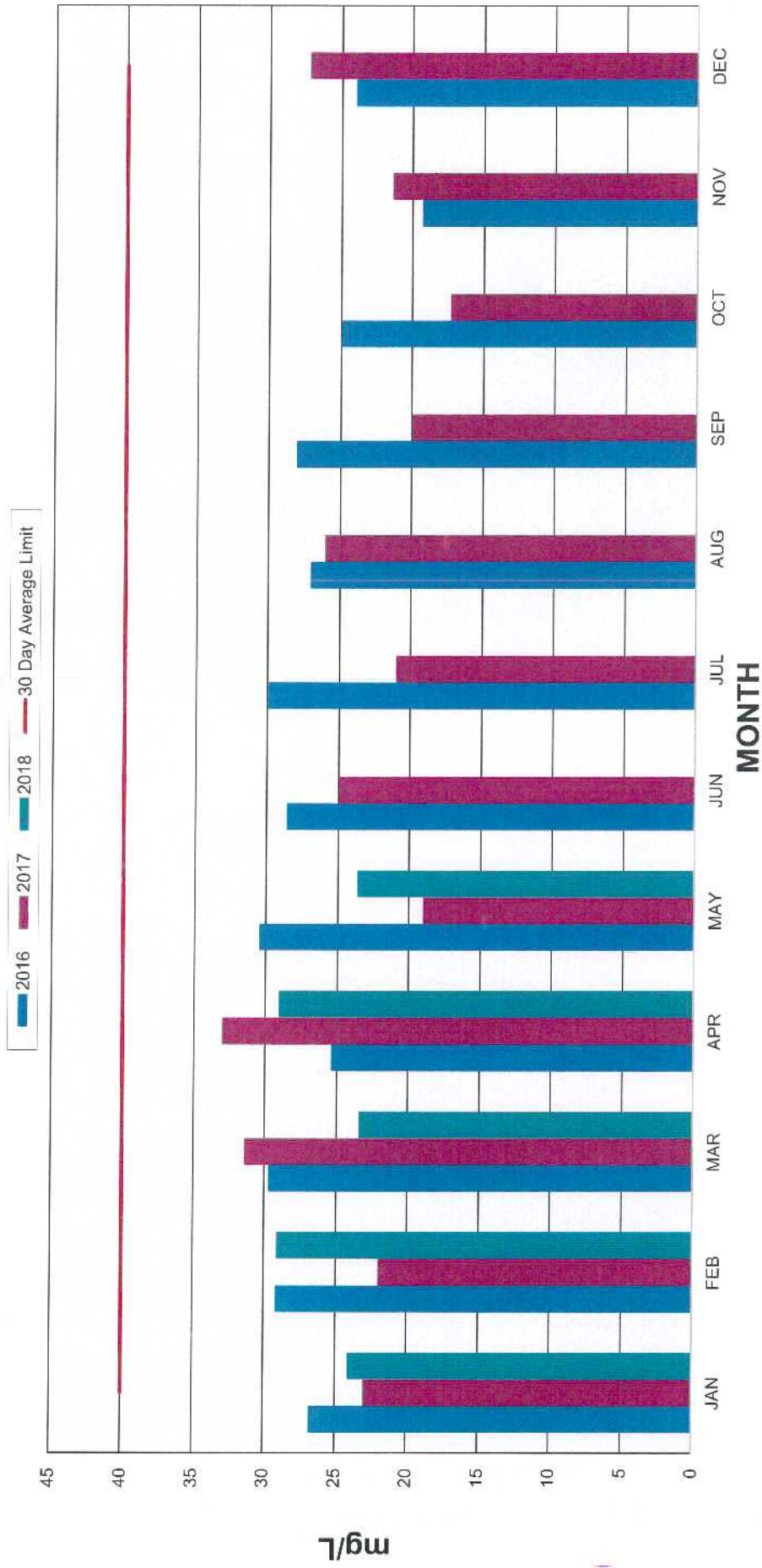


ABCSD MONTHLY AVERAGE INFLUENT BOD (2016 - 2018)

■ 2016
 ■ 2017
 ■ 2018
 — WWTP Design

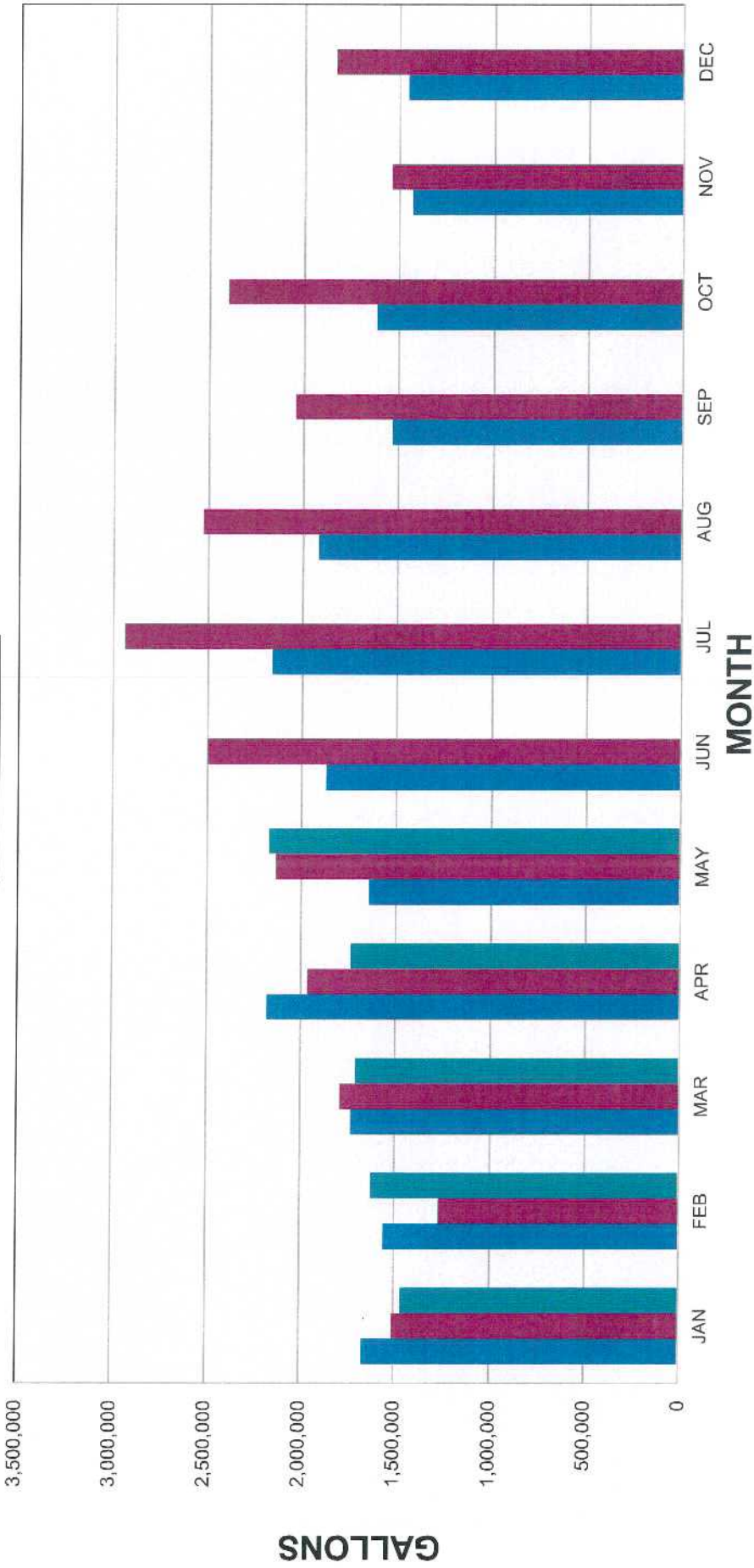


ABCSD MONTHLY AVERAGE EFFLUENT BOD (2016 - 2018)



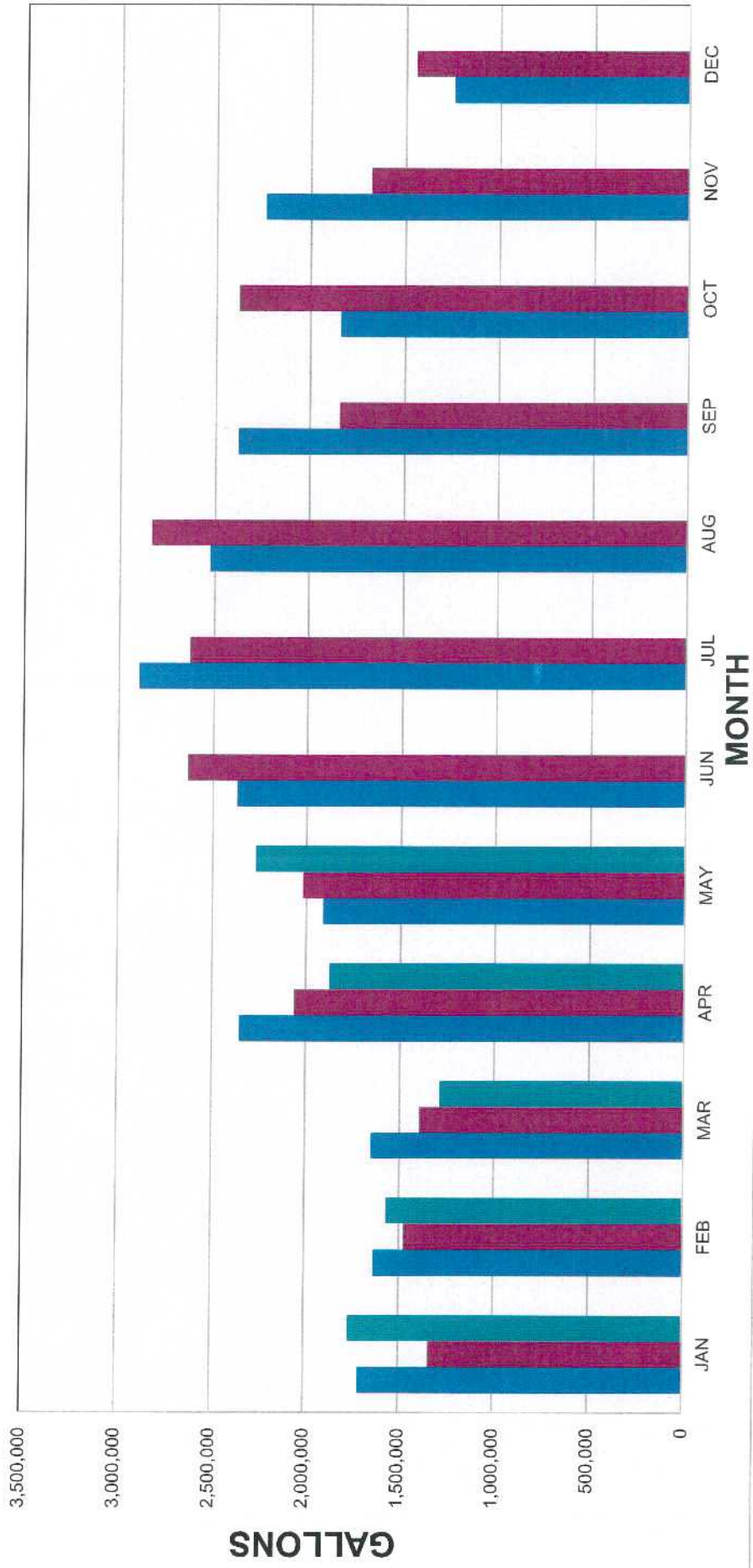
ABCSD MONTHLY WATER PURCHASED FROM LOPEZ (2016 - 2018)

■ 2016 ■ 2017 ■ 2018



ABCSD MONTHLY WATER SOLD (2016 - 2018)

■ 2016 ■ 2017 ■ 2018



AVILA BEACH
COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager



DATE: June 13, 2018

SUBJECT: Public Hearing; 2018 Weed Abatement Program – Resolution No 2018-06

Recommendation:

Receive Report and open the public hearing for any objections to the postings of properties needing abatement. After considering any objections, adopt Resolution 2018-06.

Funding:

Affected property owners will bear the cost of clearing their lots. The District includes the cost of administering this program as part of the General Fund.

Discussion:

Each year the District implements the annual weed abatement program in the community. On May 9th, 2018 the Board adopted Resolution No. 2018-03 Declaring Weeds, Dry Grass and Trash to be a nuisance. This was the first step in a three step program to ensure property owners clean up trash and weeds that may pose a fire hazard. This Resolution is the second step.

On May 28th, Fire Department staff surveyed the District and posted those properties that needed weed abatement and/or cleanup. Those property owners have also been notified via US mail and/or telephone contact. It is now appropriate for the Board to consider any objections by the owners of the properties that were posted. If no protests are received staff recommends the Board adopt Resolution No. 2018-06 finding no objections to the abatement. Adoption of this resolution will provide for the District's clearing of any remaining parcels within the District that may present a fire hazard or nuisance that have not yet been cleared. If objections are received, extensions may be granted to allow the property owner to remove weeds through a private contractor.

Attached to this report is a listing of properties that have been posted. Several of the parcels posted have already been cleared and staff anticipates all will be cleared by the owners. Re-inspections will commence following tonight's meeting.

As a final (third) step in the weed abatement process, if any parcels need to be cleared by the District, the cost of that work will be attached to the property owners tax bill after consideration of a future resolution to do so.

AVILA BEACH COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2018-06

RESOLUTION FINDING NO OBJECTIONS TO WEEDS AND RUBBISH ABATEMENT PROCEEDINGS AND ORDERING THE ABATEMENT OF THE NUISANCES.

WHEREAS, a time was set for the hearing before the Board of Directors of the Avila Beach Community Services District of objections from the public to the proposed removal of trash and weeds from various lots and parcels within the District, as described in Resolution No. 2018-03, previously adopted; and it appearing that no persons have come forward to object to the proposal, or if they did appear, that their objections were heard, and that the President has declared the hearing closed;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS AS FOLLOWS:

1. That any objections to said proposal were heard and resolved;
2. That the District has jurisdiction to proceed to perform the work of removal;
3. That the Fire Department is ordered to abate the nuisance referred to in Resolution 2018-06 on the lots and parcels described in Exhibit A, attached hereto;

NOW, THEREFORE BE IT RESOLVED, DETERMINED AND ORDERED by the Board of Directors of the AVILA BEACH COMMUNITY SERVICES DISTRICT, as follows:

Upon motion by Director _____, seconded by Director _____, on the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

The foregoing Resolution is hereby passed and adopted this 13 day of June, 2018.

ATTEST:

BRAD HAGEMANN

General Manager and Secretary to the Board

PETE KELLEY

President of the Board of Directors

APN	Property Address	Location / Comments	Date Inspected	Posted	Re-Inspect	Name
076-196-010	Lot #5 Colony Dr.	Mow	5/30/2018	5/30/2018	By 6/14/18	Andrew Graham
076-201-070	229 San Luis St.	Mow	5/30/2018	5/30/2018	By 6/14/18	Joyce Deline
076-196-019	Avila Sign	County Will Mow	5/30/2018	5/30/2018	By 6/14/18	Avila Sign Area
076-796-006	Colony Lot #1	Mow Lot	5/30/2018	5/30/2018	By 6/14/18	Rossi
076-221-006	240 - 248 First St.	Mow	5/30/2018	5/30/2018	By 6/14/18	Jeff Garris
076-196-008	Colony Lot #3	Mow	5/30/2018	5/30/2018	By 6/14/18	John Day
076-203-001	No address Available	Mow edges	5/30/2018	5/30/2018	By 6/14/18	Rossi
	310 Ocean Oaks	Mow By Road	5/30/2018	5/30/2018	By 6/14/18	Jim Hoxter, Pres.
076-216-014	498 Front St.	Mow	5/30/2018	5/30/2018	By 6/14/18	John Gardner
076-201-077	229 San Luis St.	Mow along creek	5/30/2018	5/30/2018	By 6/14/18	Joyce Deline
076-201-181	229 San Luis St.	Mow along creek	5/30/2018	5/30/2018	By 6/14/18	Joyce Deline
076-201-066	229 San Luis St.	Mow along creek	5/30/2018	5/30/2018	By 6/14/18	Joyce Deline
076-201-062	229 San Luis St.	Mow along creek	5/30/2018	5/30/2018	By 6/14/18	Joyce Deline

6/4/2018



Data Source:
 Aerial imagery: 2017 aerial resolution from www.aerial.com
 Parcel boundaries: 2017 parcel boundaries from www.aerial.com
 Map is dated: May 2018



Beach Community Services District

Parcel Basemap

Scale: 1 inch = 100 feet
 Date: 5/15/2018

Legend

- APNs

City of San Diego
 Planning and Community Development Department
 1325 La Jolla Village Drive, Suite 100
 San Diego, CA 92161
 (619) 497-3333
 www.sandiego.gov

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: June 13, 2018

SUBJECT: Award Contract to Retain MKN Engineering to Prepare WWTP Alternatives Study

Recommendation:

Staff recommends that the Board award a contract to MKN Engineering for the Preparation of a Wastewater Treatment Plant Alternatives Study

Funding:

The District's FY 2018-19 Budget includes budgetary item number WW-1 WWTP Analysis/Upgrade in the amount of \$65,000. Funding for this Engineering analysis and design work can be funded out of the project fund. In addition, per the CSD's agreement with Port San Luis Harbor District, the Port reimburses the CSD for 35% of all capital project related to the wastewater treatment.

Discussion:

As noted during last month's Board meeting, the Port San Luis RV Park project is moving forward. The Port projects that with the addition of the Park, peak wastewater flows may increase to as much as 300 gallons per minute. This is a very significant increase in existing Port peak flows and CSD staff is concerned the peak flows may overwhelm the capacity of the District's influent wet well pumping capacity and impact downstream treatment processes. Port, CSD, and MKN Engineering staff met a couple weeks ago to discuss the issue and we decided the best course of action was to retain MKN Engineering to conduct an analysis of the potential flow rates, existing capacities at the Port and CSD facilities and provide recommendations on the most cost effective way to address the issue.

Staff requested MKN to develop the attached Engineering Services Proposal and associated scope of work. The Proposal has been reviewed and approved by Port staff. Since the Port is responsible for funding 35% of all wastewater treatment plant improvements, and their fair share of the WWTP operations and maintenance costs, it is in both agencies' best interest to come up with the most cost effective long term solution. We will also consider future potential changes to the CSD's NPDES permit discharge limitations and any enhancements that will improve the quality of the CSD's discharge to make it suitable for recycled water use.

Staff's recommendation is to award the contract to MKN Engineering for preparation of the WWTP Alternatives Study in an amount not to exceed \$26,959.



MKN & Associates, Inc.
P O Box 1604
Arroyo Grande CA 93421
805 904 6530

May 31, 2018

Brad Hagemann, PE
General Manager
Avila Beach Community Services District
(Submitted Electronically)

SUBJECT: Proposal to Perform 2018 WWTP Alternatives Study

Dear Brad,

PROJECT UNDERSTANDING

Avila Beach Community Services District (ABCSD) owns and operates the Avila Beach Wastewater Treatment Plant (WWTP), which also provides service to Port San Luis Harbor District (PSLHD). As discussed, PSLHD is planning to utilize their capacity rights in the WWTP to offer wastewater service to the Harbor Terrace Development (Harbor Terrace).

While the average annual flow anticipated from Harbor Terrace to the WWTP will be within the capacity rights of PSLHD, peak flows must also be considered. PSLHD recently completed a study (Lift Station No. 3 Evaluation and Lift Station No. 2 Update for Harbor Terrace Development, MKN, 2018) concluding PSLHD Lift Station #3 should be designed to convey peak flows of up to 310 gpm. According to the Avila Beach CSD Wastewater Treatment Plant Evaluation (Wallace Group, 2010) the existing WWTP influent lift station capacity is 250 gpm with one pump in operation which would not be able to handle flow from PSLHD and the ABCSD service area. Since hydraulic improvements to address higher influent flows will also affect downstream treatment processes, ABCSD and PSLHD requested Michael K. Nunley & Associates, Inc., provide a proposal to address peak flows, particularly at the headworks and primary clarifier.

In addition, ABCSD and PSLHD are considering future capital improvements to address treatment capacity. Past studies related to capital improvements include the following:

- Avila Beach CSD Wastewater Treatment Plant Evaluation (Wallace Group, 2010 – “2010 Report”)
- Avila Beach Community Services District Project Report (KJ, 2014 – “2014 KJ Report”)
- Meeting Minutes from Peer Review of Kennedy Jenks (KJ) and Cloacina Reports (Carollo, 2014 – “Carollo Report”)
- Response to Peer Review of KJ WWTP Secondary Treatment Upgrade Needs for Avila CSD (KJ, 2014)

The improvements recommended in those studies included equalization storage; a new pumping system from the fixed film reactor (FFR); and a new activated sludge basin.

In the Carollo Report, other concerns included a lack of redundancy for all processes and shallow depth of the secondary clarifiers. Screening was also recommended for consideration, but if there are currently no operational problems with incoming inorganics it may not be necessary. Retrofitting the plant with a membrane bioreactor system was explored but the operational costs were considered excessive given the water quality requirements for ocean discharge. The possibility of adding a package treatment facility was discussed as an approach to address redundancy but it was not explored in detail.

SUMMARY OF PROPOSED SERVICES

If selected, MKN will perform the following tasks:

- Update prior analyses of current and future flows and loadings to the WWTP
- Review capital improvements from the prior studies identified above and assess which improvements are still relevant based on current flows, loading, and future growth
- Provide updates or refinement of treatment alternatives from prior studies
- Evaluate a potential parallel treatment process to treat a portion of influent wastewater and meet future recycled water quality goals
- Prepare an updated capital improvement plan including preliminary cost opinions, schedule, and space requirements

SCOPE OF WORK

MKN proposes to perform the following scope of work for this project:

Task Group 100 – Confirmation of Design Criteria

- Plan and attend kickoff meeting and plant walkthrough
- At kickoff meeting, review future planned development with ABCSD and PSLHD and confirm any changes to development plans. It is assumed the only future growth in PSLHD service area over the 20-year planning horizon will be from the Harbor Terrace Development.
- Review past two years of influent and effluent flows and loading
- Update the future flows and loading projections for a 20-year planning horizon. It is assumed water demands cited in the 2017 Avila Valley Regional Recycled Water Feasibility Study will be used to project future ABCSD wastewater flows but will be adjusted by future Harbor Terrace Development flows.
- Confirm or revise planning-level design criteria including maximum wet and dry weather month flow and loading, average annual flow and loading, peak wet and dry weather day flow, and peak hour flows. If no peak flow information is available, MKN may request ABCSD perform flow monitoring to confirm assumptions.

Task Group 200 – Alternatives Analysis

- Review prior reports (identified above) and evaluate impact of updated future flows and loads to recommended equalization storage and activated sludge basin sizing;

- Develop recommendations to improve hydraulic capacity between the influent lift station and primary clarifier. This will include recommendations to reduce impact of higher pumped flows on the sludge blanket. Flow modeling of the clarifier to evaluate improvements (such as baffling) is not included, but can be performed as an additional service if this project is included as a recommended capital improvement.
- Review record drawings and perform calculations to identify hydraulic limitations at higher future peak flows. Identify recommendations to address deficiencies (ex. larger pipelines, higher pumping capacity, or similar improvements focused on passing peak flows without overflow).
- Identify additional alternatives including:
 - Operational strategies during peak load periods such as:
 - Enhanced primary settling with a flocculant (such as ferric chloride)
 - Enhanced secondary settling with polymer addition
 - Utilization of available storage at PSLHD Lift Station 3 to reduce WWTP equalization storage requirements
 - Side stream treatment with a packaged wastewater treatment plant (ex. Cloacina). It is assumed one plant configuration to meet to meet Title 22 requirements for unrestricted irrigation reuse will be considered, since that will represent the most conservative cost and footprint for planning purposes.
 - Enhanced high rate clarification (EHRC) (ex. Actiflow or CoMag - at a feasibility level of review, to determine if it has been used successfully at other trickling filter facilities)
- Provide draft summary tables of the alternatives to ABCSD staff and request input to prioritize alternatives (no more than 3) for further evaluation. Tables will include brief descriptions and initial opinions of feasibility and challenges.
- Prepare an analysis of the preferred alternatives with a narrative description, process flow schematic (if appropriate), and summary table of the following evaluation criteria for each alternative:
 - Relative range of capital cost
 - Relative range of operation/maintenance costs
 - Space requirement (footprint)
 - Impacts to existing treatment process
 - Potential to improve treatment plant redundancy

It is assumed the ABCSD operators will provide input on operability of the proposed systems.

Task Group 300 – Cost Opinions

- Refine capital, operation/maintenance cost opinions, and approximate location/footprint (for major process changes only) for the recommended capital improvements
- Prepare a capital improvement table with cost opinions and cost per fiscal year for implementation. This assumes design and construction for larger efforts may extend across a fiscal year. Other capital improvements, maintenance costs, rehabilitation, or repair not

specifically identified above will not be included. MKN can provide a more comprehensive evaluation of plant condition and provide recommendations for ongoing repair/replacement of existing systems if desired.

Task Group 400 – Technical Memorandum

- Prepare a draft Technical Memorandum summarizing the work identified above
- Meet with ABCSD and PSLHD staff to discuss review comments
- Prepare a final Technical Memorandum incorporating comments.

ASSUMPTIONS

- MKN shall be entitled to rely reasonably upon the accuracy of data and information provided by or through ABCSD and will use good professional judgment in reviewing and evaluating such information. If MKN identifies any error or inaccuracy in data or information provided by or through ABCSD, or determines that additional data or information is needed to perform the services, MKN shall promptly notify ABCSD.
- MKN will provide data requests to ABCSD as needs arise.
- ABCSD will provide wastewater information including WWTP influent & effluent flow, quality and available flow monitoring data from the collection system.
- ABCSD and PSLHD will provide written comments on deliverables and will agree upon revisions before forwarding to MKN.

SCHEDULE

If authorized to perform this work, MKN proposes to proceed under the following schedule:

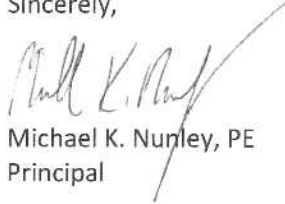
Task	Schedule
Task Group 100 (Confirmation of Design Criteria)	Within 2 weeks of receipt of all information requested at the Kickoff Meeting (Meeting 1)
Task Group 200 (Alternative Analysis)	
Provide Draft Alternative Tables to ABCSD Staff for Input	Within 6 weeks of receiving all information requested at Kickoff Meeting
Draft Alternatives Analysis (Meeting 2)	Within 4 weeks of receiving comments on Draft Alternative Tables
Task Group 400 (Technical Memorandum)	
Draft Technical Memorandum	Within 4 weeks of Meeting 2
Review Meeting (Meeting 3)	To Be Determined
Final Technical Memorandum	Within 2 weeks of Meeting 3

BUDGET

MKN proposes to perform the services identified in this letter proposal on a time and materials basis, with a budget not to exceed \$26,959. Invoices will be submitted every four (4) weeks.

We hope this proposal meets your expectations and look forward to working with you on this project.

Sincerely,



Michael K. Nunley, PE
Principal

Attachments:

Proposal to Perform 2018 WWTP Alternatives Study

	Principal Engineer	Senior Project Engineer	Assistant Engineer	Senior Design Technician	Total Hours (MKN)	Subtotal Labor (MKN)	ODCs (MKN)	Total Cost
Task Group 100 - Confirmation of Design Criteria								
Kickoff Meeting and Plant Walkthrough- Preparation and notes	3	4	4		11	\$ 1,728	\$ 40	\$ 1,768
Review development information		1	1		2	\$ 297		\$ 297
Review influent and effluent flow and loading records		1	1		2	\$ 297		\$ 297
Review annual reports for RWQCB		1	1		2	\$ 297		\$ 297
Update future wastewater flow and loading projections		1	2		3	\$ 424		\$ 424
Confirm/revise planning-level design criteria	1	1	4		6	\$ 858		\$ 858
Quality Control	2				2	\$ 360		\$ 360
Subtotal	6	9	13	0	26	\$ 4,261	\$ 40	\$ 4,301
Task Group 200 - Alternatives Analysis								
Review prior reports		8			8	\$ 1,360		\$ 1,360
Develop recommendations to improve headworks capacity		8	2		10	\$ 1,614		\$ 1,614
Review of hydraulic bottlenecks		4	8		12	\$ 1,696		\$ 1,696
Develop additional alternatives								
Operational strategies during peak loads		2	4	4	10	\$ 1,236		\$ 1,236
Utilization of available LS 3 storage		2	4	2	8	\$ 1,042		\$ 1,042
Side stream treatment		2	4	4	10	\$ 1,236		\$ 1,236
Enhanced high rate clarification		2	4	4	10	\$ 1,236		\$ 1,236
Prepare an analysis of alternatives	1	4	8	8	21	\$ 2,652		\$ 2,652
Meet with ABCSD/PSLHD staff	2	4	4		10	\$ 1,548		\$ 1,548
Quality Control	4				4	\$ 720		\$ 720
Subtotal	7	36	38	22	103	\$ 14,340	\$ -	\$ 14,340

Proposal to Perform 2018 WWTP Alternatives Study

	Principal Engineer	Senior Project Engineer	Assistant Engineer	Senior Design Technician	Total Hours (MKN)	Subtotal Labor (MKN)	ODCs (MKN)	Total Cost
Task Group 300 - Cost Opinions								
Develop capital and O&M costs for recommended improvements	2	2	8		12	\$ 1,716		\$ 1,716
Subtotal	2	2	8	0	12	\$ 1,716	-	\$ 1,716
Task Group 400 - Technical Memorandum								
Prepare draft Technical Memorandum	2	4	10	4	20	\$ 2,698		\$ 2,698
Quality Control	4					\$ 720		\$ 720
Meet with PSLHD/ABCSD staff	2	4	4		10	\$ 1,548	\$ 40	\$ 1,588
Prepare final Technical Memorandum	2	2	4	4	12	\$ 1,596		\$ 1,596
Subtotal	10	10	18	8	42	\$ 6,562	\$ 40	\$ 6,602
TOTAL BUDGET	25	57	77	30	183	\$ 26,879	\$ 80	\$ 26,959

Billing Rates	\$/hr
Principal Engineer	180
Project Manager	180
Senior Project Engineer	170
Water Resources Planner	138
Project Engineer	150
Assistant Engineer	127
GIS Specialist	130
GIS Technician	110
Senior Design Technician	97
Administrative Assistant	57

Mileage to be reimbursed at IRS rate





MKN & Associates, Inc.
PO Box 1604
Arroyo Grande, CA 93421
805 904 6530

FEE SCHEDULE FOR PROFESSIONAL SERVICES

ENGINEERS AND TECHNICAL SUPPORT STAFF

Principal Engineer	\$180/HR
Senior Project Engineer	\$170/HR
Project Engineer	\$150/HR
Water Resources Planner	\$138/HR
Assistant Engineer	\$127/HR
GIS Specialist	\$130/HR
GIS Technician	\$110/HR
Senior Design Technician	\$97/HR
Administrative Assistant	\$57/HR

Routine office expenses such as computer usage, telephone charges, office equipment and supplies, incidental postage, copying, faxes, etc., are included in the hourly rates.

DIRECT PROJECT EXPENSES

Outside Reproduction	Cost + 10%
Subcontracted or Subconsultant Services	Cost + 10%
Travel & Subsistence (other than mileage)	Cost
Auto Mileage	Current IRS Rate - \$.54/mi.

AVILA BEACH
COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

TO: Board of Directors

FROM: Brad Hagemann, General Manager



DATE: June 13, 2018

SUBJECT: Consider Adoption of the FY 2018-19 Annual Budget including: Resolutions No.'s 2018-04, A Resolution for Determination of Appropriation Limitation for the FY 2018-19 and Resolution No. 2018-05 Adopting the FY 2018-2019 Budget.

Recommendation:

1. Receive Staff Report and Board Comment on the Proposed FY 2018/19 Budget
2. Open Public Hearing and Receive any Public Comment
3. Close the Public Hearing
4. Consider any further changes to the proposed budget
5. Adopt as Final, the Proposed Budget for FY 2018-19, by adopting Resolution Nos. 2018-04 and 2018-05, or if necessary, continue this item to a date certain for further consideration.

Funding:

As presented in the Proposed Budget

Discussion:

Each year the District must prepare and adopt an operating and capital projects budget for the coming Fiscal Year. The budget preparation process includes any adjustments to the water and/or sewer fee schedules. In June 2014, the Board adopted a five year rate schedule that included increasing the water rates by no more than 10% and the sewer rates by no more than 25% on July 1st of each year through July 1, 2018. Last year the Board decided not to increase rates as part of the FY 2017/18 budget adoption process. Therefore, the monthly residential rates for the last 24 months have been \$54.20 for Water and \$56.15 for Sewer and they include up to 5 units (3,740 gallons) of water.

On April 26, 2018, staff met with the Finance Committee to review the FY 2018/19 Preliminary Budget. Among other things, the Committee considered increasing the water and sewer rates the full amount approved in June 2014 or by a lesser amount. The Committee considered the following facts as part of their deliberation:

- The Board did not increase water or sewer rates on July 1, 2017, and the Consumer Price Index (CPI) has gone up approximately 5% in the last 22 months.
- The Committee recommends the Board adopt a balanced budget; and
- The Committee anticipates the need for a significant wastewater treatment plant upgrade within the next 3 – 5 years and is encouraging staff to include the ability to recycle the wastewater.

The Committee concluded that it was in our rate payer's best interest to provide smaller annual rate increases consistent with the CPI rather than larger increases on a less frequent basis. The Committee recommended the Board consider increasing the monthly water and sewer rates as follows: \$2.80 (5%) for Water and \$5.60 (10%) for Sewer, which results in an \$8.40 monthly increase for those that use 5 units or less of water. This increase will keep up with the CPI and will provide a balanced budget that allows for the District to continue moving forward with the planning and engineering process for upgrade of the wastewater treatment plant and installation of needed capital improvement projects.

At the May 9, 2018, Board meeting, staff presented the Finance Committee's recommended Preliminary FY 2018/19 Budget for review and public comment. There was not public comment and the full Board generally agreed with the Finance Committee's recommendations to increase the water and sewer rates 5% and 10% respectively. However, they requested staff to increase the amount of rate assistance from 15% to approximately 20% in order to not increase the water and sewer rates for customers that qualify for rate assistance.

Attached is the Final Draft of the FY 2018/19 budget that includes a 5% Water and 10% Sewer rate increase and a higher rate assistance percentage. As noted previously, the June 2014, Prop 218 hearing process allows the Board to increase the rates up to a maximum of 10% for Water and 25% for Sewer. As noted above, the current rate schedule was adopted by the Board in June 2014 and is effective for five years; the FY 2018/19 budget is the last budget year that will be under the 2014 Rate Schedule. The rates cannot be adjusted in future budget years until the Board completes an analysis, conducts a public hearing and adopts an updated rate schedule. With the Board's concurrence, staff anticipates conducting a Cost of Services and Rate Analysis in early 2019 to establish proposed rate schedules starting no sooner than July 2019.

Following staff's presentation/summary of the Final Draft Budget, the Board should open the public hearing, receive public comment, close the public hearing, consider any further changes and then consider adoption of Resolution No. 2018-04, (which increases the District's Appropriation Limitations) and Resolution No. 2018-05 which formally adopts the FY 2018/19 District Budget. Alternatively, the Board may direct staff to make changes to the Final Draft Budget and bring it back for Board consideration at the July 11, 2018, Board meeting.

**AVILA BEACH COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2018-04**

**A RESOLUTION FOR DETERMINATION OF
APPROPRIATION LIMITATION FOR THE
2018-2019 FISCAL YEAR
AND
REQUESTING DISTRIBUTION OF
SPECIAL DISTRICT AUGMENTATION FUNDS**

WHEREAS, Article XIII B of the California Constitution specifies that appropriations made by governmental entities may increase annually by the change in population and the change in either the California Per Capita Personal Income or the change in the local assessment roll due to local residential construction; and

WHEREAS, it has been determined by the State Department of Finance that the percent change in the California Per Capita Personal Income (CPCPI) is **1.0367** and the percent change in the population (POP) of the unincorporated areas of San Luis Obispo County is **0.69** and,

WHEREAS, the appropriation, subject to limitation (estimated net tax proceeds excluding Augmentation Funds) has been determined to be **\$5,568,014**; and

WHEREAS, the appropriation limit exceeds the appropriation subject to limitation; and,

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of Directors, of the Avila Beach Community Services District, San Luis Obispo County, California, as follows:

1. That the ratio of change is and is determined as follows:

$$1.0367 \times 1.0069 = 1.0439$$

2. That the 2017-2018 appropriation limit is and is determined as follows:

2017-2018 Limitation		\$ <u>5,568,014</u>
2018-2019 Ratio of Change	X	<u>1.0439</u>
2017-2018 Appropriation Limitation		\$ <u>5,812,450</u>

3. That the Appropriation Limitation (\$5,812,450) exceeds the Appropriation subject to Limitation (\$478,389) by \$5,334,061.

4. No further adjustment to the 2018-2019 appropriation limitation has been made for mandated costs. However, any new mandated costs or increases in existing mandated costs would increase the limitation by the amount of "Proceeds from Taxes" used to finance mandates in fiscal year 2018-2019.

5. That the County of San Luis Obispo distribute to the District, the District's share of the Special District's Augmentation Funds, if any, as determined by the Board of Supervisors.

Upon motion of Director _____, seconded by Director _____, and on the following roll call vote to wit:

AYES:

NOES:

ABSENT:

the foregoing Resolution is hereby adopted this 13th day of June, 2018.

Peter Kelley, President

ATTEST:

Secretary to the Board of Directors

**AVILA BEACH COMMUNITY SERVICES DISTRICT
RESOLUTION NO. 2018-05**

A RESOLUTION ADOPTING THE 2018-2019 FISCAL YEAR BUDGET

WHEREAS, The District is required, pursuant to state codes to designate a custodian for its monies; and,

WHEREAS, such custodianship requires that proper methods be used for the acquisition and disbursement of District monies; and,

WHEREAS, the District desires to make known its planned activities and associated costs for the 2018-2019 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED, AND ORDERED by the Board of directors, Avila Beach Community Services District, San Luis Obispo County, California, as follows:

1. That the proposed budget entitled, "Avila Beach Community Services District 2018/19 Fiscal Year Budget," be adopted as submitted or amended.
2. That the budget be administered as established by past policies and practices.

ON MOTION of Director _____ seconded by Director _____, and on the following roll call vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

The foregoing resolution is hereby adopted this 13th day of June, 2018.

Peter Kelley, President

ATTEST:

Secretary to the Board of Directors



Avila Beach Community Services District

2018/19 Fiscal Year Budget

Presented to the Board of Directors

June 13, 2018

Peter Kelley, President
Lynn Helenius, Vice President
Eric DeWeese
Ara Najarian
Kristin Berry

Proposed by:

Brad Hagemann
General Manager/District Engineer

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Fund Balances

AVILA BEACH COMMUNITY SERVICES DISTRICT
Cash Account Balances
Estimated FY 2017/18 Ending Balances

General Checking - Pacific Premier

Approx Ending Balance	06/30/18	<u>\$ 400,000</u>
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Payroll Checking - Bank of America

Approx Ending Balance	06/30/18	\$ 0.00
Account Closed		

LAIF - Account Balance

Beginning Balance	07/01/17	\$ 2,219,633
Transfer In/Out		\$ 705,000
Interest earned		\$ 14,454

<u>LAIF Approx Ending Balance</u>	06/30/18	<u>\$ 2,939,087</u>
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Reserve Account Balances

Water		
Operating Reserve		\$ 365,685
Capaital Replacement Reserve		\$ 200,000
Emergency Capital Reserve		\$ 55,000
Rate Stabilization		\$ 60,000
	Total Water	<u>\$ 425,685</u>

Wastewater		
Operating Reserve		\$ 466,680
Capaital Replacement Reserve		\$ 1,500,000
Emergency Capital Reserve		\$ 155,000
Rate Stabilization		\$ 80,000
	Total Wastewater	<u>\$ 2,201,680</u>

Unallocated General Reserves		\$ 311,722
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Total Approx Ending Balance	06/30/18	<u>\$ 3,339,087</u>
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**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Budget Summary

Avila Beach Community Services District
Operations Maintenance Budget
Combined Detail
 Fiscal Year 2018/19

Ordinary Income/Expense	Combined	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
Income							
4010 · Operating Revenue	0	506,000	477,500	0			983,500
4012 · S W Franchise Fee						17,500	17,500
4020 · Ambulance Franchise Fee	3,800	0	0	0	0	0	3,800
4029 · Interest Income	30,000	0	0	0	0	0	30,000
4030 · County Taxes	225,000	275,000	85,000	16,000	0	0	601,000
4050 · Harbor Charges	0	50,000	0	1,200	0	0	51,200
4100 · Misc Income	0	0	0	0	0	0	0
Total Income	258,800	831,000	562,500	17,200	17,500	17,500	1,687,000
Expense							
5100 · Merch CC Fees TIB	3,000						3,000
5210 · Gross Wages	40,000	0	0	0	0	0	40,000
5230 · Payroll Taxes	1,200	0	0	0	0	0	1,200
5242 · Health Insurance	8,400	0	0	0	0	0	8,400
5254 · CalPERS Kathy	12,000	0	0	0	0	0	12,000
5256 · CalPERS Kristi	4,000	0	0	0	0	0	4,000
5260 · Work Comp Insurance	700	0	0	0	0	0	700
5280 · Payroll Admin & Misc	1,500	0	0	0	0	0	1,500
6102 · Accounting	12,000	0	0	0	0	0	12,000
6103 · Accounting Audit	9,500	0	0	0	0	0	9,500
6120 · Dues & Subscriptions	5,500	500	650	0	0	0	6,650
6130 · LAFCo Fees	5,500	0	0	0	0	0	5,500
6135 · Legal	15,000	20,000	2,000	0	0	0	37,000
6140 · Office Supplies & Postage	7,500	1,000	1,200	0	0	0	9,700
6145 · Public Notices	1,000	3,500	3,500	0	0	0	1,000
6150 · Rate Assistance	0	0	0	0	0	0	7,000
6155 · Rent	0	0	0	0	0	0	0
6160 · Training	2,500	0	0	0	0	0	2,500
6165 · Fuel & Travel	1,000	1,000	0	0	0	0	2,000
6170 · Web Site	2,400	0	0	0	0	0	2,400
6503 · Chemicals	0	70,000	2,000	0	0	0	72,000
6505 · Contract Labor O & M	2,500	185,000	65,000	0	0	0	252,500
6506 · Contract Labor GM	27,000	87,750	20,250	0	0	0	135,000
6510 · Critical Spare Parts	0	7,500	5,500	0	0	0	13,000
6515 · Engineering	0	7,500	15,000	0	0	0	22,500
6520 · Equip Repairs & Maintenance	3,000	35,000	15,000	4,000	0	0	57,000

Avila Beach Community Services District
Operations Maintenance Budget
Combined Detail
 Fiscal Year 2018/19

Combined	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
6525 · Fat Oil & Grease Program	0	6,000	0	0	0	6,000
6530 · Generator Maintenance		4,000				4,000
6535 · Insurance P/L	5,000	5,500	5,000	0	0	15,500
6540 · Lab Tests	0	42,000	2,000	0	0	44,000
6543 · Management	0	0	0	0	0	0
6545 · Miscellaneous	0	0	0	0	0	0
6550 · Operating Supplies	0	5,500	5,000	0	0	10,500
6555 · Permits & Fees	0	9,500	4,500	0	0	14,000
6565 · Regulatory Permit Compliance		15,000	2,500	0	0	17,500
6560 · Plan Checks	0	0	2,000	0	0	2,000
6567 · Bldg Maint & Repairs	2,500					2,500
6570 · Safety Gear	0	650	250	0	0	900
6575 · Small Tools	0	500	500	0	0	1,000
6580 · Solids Handling		35,000				35,000
6585 · Telephone	3,000	4,500	0	0	0	7,500
6590 · Utilities	2,500	25,000	2,000	12,500	0	42,000
6591 · Yard Improvements	0	0	500	0	0	500
6805 · State Water	0	0	125,000	0	0	125,000
6802 · Lopez Water	0		110,000	0	0	110,000
Sub total Operating Expense	178,200	571,900	389,350	16,500	0	1,155,950
Allocation of Admin Transfer						
6104 · Admin Transfer	-178,200	89,100	71,280	8,910	8,910	178,200
Total Expense	0	661,000	460,630	25,410	8,910	1,155,950
6600 · Cal Fire Contract Labor	190,000					190,000
1600 · Fixed Assets Depreciation	0	100,000	40,000	0	0	140,000
Total Expenses	0	100,000	40,000	0	0	1,485,950
Net Profit/ Loss	68,800	70,000	61,870	-8,210	8,590	201,050

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

General/Administrative Fund

Avila Beach Community Services District
Admin/General Budget
 Fiscal Year 2018/19

Administrative/General Ordinary Income/Expense	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	18/19 Comments
Income					
4010 · Operating Revenue	0	0		0	
4020 · Contract Services Ambulance	3,800	3,800		3,800	
4030 · County Taxes	225,000	220,000		225,000	70% GF Tax
4050 · Harbor Charges	0	0		0	
4070 · Late Charge Penalty	0	0		0	
4090 · Rental Income	38,000	23,000		0	No longer renting property
4100 · Misc Income	0	41,000		0	Wallace Settlement
4600 · Interest Income	15,000	24,000	Higher Interest Rates	30,000	LAIF interest
Total Income	281,800	311,800		258,800	
Expense					
5100 · Merchant CC Fees TIB	0	3,000		3,000	
5210 · Gross Wages	37,000	38,000		40,000	5% Salary Increase
5230 · Payroll Taxes	800	1,150		1,200	
5242 · Health Insurance	8,400	7,500		8,400	\$700 monthly insurance
5254 · CalPERS Kathy	13,000	12,000		12,000	Retiree Unfunded Liability
5256 · CalPERS Kristi	4,200	3,500		4,000	
5260 · Work Comp Insurance	1,100	700		700	SDRMA
5280 · Payroll Admin & Misc.	1,500	1,500		1,500	Payroll People
6102 · Accounting Labor	12,000	12,000		12,000	
6103 · Accounting Audit	8,500	9,000		9,500	
6104 · Administrative Transfer	0	0		0	
6120 · Dues & Subscriptions	4,000	5,500		5,500	CSDA and USA Membership
6130 · LAFCo Fees	5,200	4,767		5,500	Anticipates a slight increase
6135 · Legal	25,000	15,000	Attending Mtgs as needed	15,000	COLA Increase
6140 · Office Supplies & Post	7,500	12,000	One-time Moving Expenses	7,500	
6145 · Public Notices	1,000	300		1,000	
6150 · Rate Assistance	0	0		0	
6155 · Rent	10,500	7,000		0	No Longer Renting
6160 · Training	5,000	500		2,500	
6165 · Travel	1,000	0		1,000	
6170 · Webpage Host & Support	2,400	2,400		2,400	Streamline
6505 · Contract Labor Admin	0	2,200		2,500	
6506 · Contract Labor GM	135,000	132,500		27,000	Contract GM Admin
6520 · Equip Repairs & Maint	2,500	3,000		3,000	Copier & IT Support/Back-up
6535 · Insurance	5,500	4,800		5,000	
6567 · Bldg Maint & Repairs	0	0		2,500	New Admin Office
6585 · Telephone & Internet	3,000	2,500		3,000	Admin Office
6590 · Utilities	2,000	1,500		2,500	Moved to New Office
Total Admin Expense	296,100	279,317		178,200	
6600 · Cal Fire Contract Labor	175,000	183,000		190,000	Cal Fire Contract Services

Administrative costs spread to other funds: Street Lights & Solid Waste 5% each, Water 40% & Sanitary 50%

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Sanitary Fund

Avila Beach Community Services District
Sanitary Budget
 Fiscal Year 2018/19

Sanitary	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	17/18 Comments
Ordinary Income/Expense					
Income					
4003 · Operating Revenue	450,000	450,000		506,000	10% rate increase
4007 · Harbor Charges	60,000	50,000		50,000	
4009 · County Taxes	265,000	265,000		275,000	
Total Income	<u>775,000</u>	<u>765,000</u>		<u>831,000</u>	
Expense					
6120 · Dues & Subscriptions	500	350		500	Underground Service Alert
6135 · Legal	10,000	2,000		20,000	Anticipates support for Brine Program
6140 · Office Supplies & Postage	1,500	500		1,000	
6150 · Rate Assistance	3,000	3,000		3,500	
6165 · Fuel & Travel	1,000	500		1,000	
6503 · Chemicals	75,000	65,000		70,000	Anticipate 5% Increase
6505 · Contract Labor O&M	185,000	175,000		185,000	Anticipates 5% increase
6506 · Contract Labor GM/Engr				87,750	Fund GM/Engr Direct
6510 · Critical Spare Parts	7,500	7,000		7,500	
6515 · Engineering	15,000	6,500		7,500	Contract as needed Non-CIP
6520 · Equip Repairs & Maintenance	50,000	35,000		35,000	Age of equipment
6525 · Fat Oil & Grease Program	6,000	5,200		6,000	Contract program
6530 · Generator Maintenance	4,000	2,500		4,000	Added Generator
6535 · Insurance	5,500	5,000		5,500	10% Rate Increase
6540 · Lab Tests	45,000	40,000		42,000	
6545 · Miscellaneous	0	0		0	
6550 · Operating Supplies	6,500	5,500		5,500	
6555 · Permits & Fees	10,000	8,500		9,500	

Avila Beach Community Services District
Sanitary Budget
 Fiscal Year 2018/19

Sanitary	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	17/18 Comments
6565 · Regulatory Permit Compliance	15,000	2,000		15,000	Brine Disposal Permit
6570 · Safety Gear	650	650		650	Gloves/Safety gear
6575 · Small Tools	500	350		500	
6580 · Solids Handling	33,000	32,000		35,000	Bio Solids Transport & Disposal
6585 · Telephone	4,400	4,200		4,500	SCADA line & plant line
6590 · Utilities	25,000	24,500		25,000	Electricity for WWTP
Sub Total Operating Expense	<u>504,050</u>	<u>425,250</u>		<u>571,900</u>	
6104 · Administrative Transfer	133,245	125,693		89,100	50% of Admin Cost
Total Operating Expense	<u>637,295</u>	<u>550,943</u>		<u>661,000</u>	
170 · Fixed Assets Depreciation	100,474	100,000		100,000	
Net Income/ Expense	37,231	114,057		70,000	
Other Income					
7210 · Capacity Fees Paid	80,000	30,000		60,000	

Notes:

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Water Fund

Avila Beach Community Services District

Water Budget

Fiscal Year 2018/19

Water Ordinary Income/Expense	17/18		18/19 Proposed Budget	18/19 Comments
	17/18 Budget	Projected		
Income				
4003 · Operating Revenue	455,000	455,000	477,500	5% rate increase
4009 · County Taxes	75,000	75,000	85,000	25% GF tax
Total Income	<u>530,000</u>	<u>530,000</u>	<u>562,500</u>	
Expense				
6120 · Dues & Subscriptions	500	600	650	Rural Water Assc
6135 · Legal	2,000	2,000	2,000	
6140 · Office Supplies & Postage	1,200	1,200	1,200	
6150 · Rate Assistance	0	3,500	3,500	
6503 · Chemicals	2,000	1,500	2,000	
6505 · Contract Labor O &M	72,000	65,000	65,000	Contract Operations
6505 · Contract Labor GM/Engr			20,250	Direct Fund GM/Engr
6510 · Meters & Critical Spare I	5,000	4,500	5,500	
6515 · Engineering	20,000	1,500	15,000	Contract as needed Non-CIP
6520 · Equip Repairs & Maint	10,000	15,650	15,000	
6535 · Insurance P/L	4,800	4,800	5,000	
6540 · Lab Tests	2,000	1,800	2,000	
6545 · Miscellaneous	0			
6550 · Operating Supplies	6,000	2,300	5,000	
6555 · Permits & Fees	4,500	4,000	4,500	Anticipates slight increase
6560 · Plan Checks	1,000	1,500	2,000	Consultant Support
6565 · Regulatory Permit Comf	10,000	2,100	2,500	Contract as needed
6570 · Safety Gear	100	125	250	
6575 · Small Tools	500	250	500	
6590 · Utilities	2,000	1,800	2,000	New Tank Mixer
6591 · Yard Improvements	500	500	500	

Avila Beach Community Services District
Water Budget
 Fiscal Year 2018/19

Water	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	18/19 Comments
6805 · State Water	125,000	115,000		125,000	<i>Includes Drought Buffer Cost</i>
6802 · Lopez Water	100,000	105,000		110,000	
Sub Total Operating Expense	369,100	334,625		389,350	
6104 · Administrative Transfer	94,579	97,761		71,280	40% of Admin Cost
Total Operating Expense	463,679	432,386		440,380	
1600 · Fixed Assets Depreciation	30,000	29,680		40,000	
Net Income/ Expense	36,321	67,934		82,120	
Other Income					
7210 · Connection Fees Paid	40,000	14,000		40,000	

Notes:

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Street Lighting Fund

**Avila Beach Community Services District
Light Budget
Fiscal Year 2018/19**

Light Ordinary Income/Expense	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	18/19 Comments
Income					
4010 · Operating Revenue	0	0		0	
4030 · County Taxes	16,000	15,500		16,000	7% GF Tax
4050 · Harbor Charges	1,200	1,200		1,200	
4070 · Late Charge Penalty	0	0		0	
4100 · Misc Income	17,200	16,700		17,200	
Total Income	<u>17,200</u>	<u>16,700</u>		<u>17,200</u>	
Expense					
5200 · Payroll Expenses					
5210 · Gross Wages	0	0		0	
Total 5200 · Payroll Expenses	<u>0</u>	<u>0</u>		<u>0</u>	
5230 · Payroll Taxes					
503M · Medicare	0	0		0	
Total 5230 · Payroll Taxes	<u>0</u>	<u>0</u>		<u>0</u>	
6542 · Maintenance	5,000	11,000	LED Puck Lights	4,000	Install LED lights
6545 · Miscellaneous	0			0	
6567 · Repairs	0			0	
6590 · Utilities	12,500	12,500		12,500	
Town Lights	7,200	7,200		7,200	
Front Street	5,300	5,300		5,300	
Sub Total Operating Expense	<u>17,500</u>	<u>23,500</u>		<u>16,500</u>	
6104 · Administrative Transfer	0	13,966		8,910	5% of Admin Cost
Total Operating Expense	<u>17,500</u>	<u>37,466</u>		<u>25,410</u>	
Net Income/ Expense	-300	-20,766		-8,210	

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Solid Waste Fund

Avila Beach Community Services District
Solid Waste Budget

Fiscal Year 2018/19

	17/18 Budget	17/18 Projected	17/18 Comments	18/19 Proposed Budget	18/19 Comments
Ordinary Income/Expense					
Income					
4012 · Solid Waste Franchise Fees	17,000	17,500		17,500	Franchise Fee
4070 · Late Charge Penalty	0	0		0	
4100 · Misc Income	0	0		0	
Total Income	<u>17,000</u>	<u>17,500</u>		<u>17,500</u>	
Expense					
6102 · Accounting	0			0	
6104 · Administrative Transfer	14,680	13,966		8,910	5% of Admin Cost
6135 · Legal	0			0	
6505 · Contract Labor	0			0	
6542 · Maintenance	0			0	
6543 · Management	0			0	
6545 · Miscellaneous	0			0	
6550 · Operating Supplies	0			0	
6567 · Repairs	0			0	
Sub Total Operating Expense	<u>0</u>			<u>0</u>	
Total Operating Expense	<u>14,680</u>	<u>13,966</u>		<u>8,910</u>	
Net Income/ Expense	2,320	3,534		8,590	

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Water and Sewer Rates

AVILA BEACH COMMUNITY SERVICES DISTRICT

FY 2018/19 Budget

ABCSD PROPOSED MONTHLY RATE STRUCTURE EFFECTIVE 7/1/18

CLASS	WATER RATE	SEWER RATE	MINIMUM USE	WATER MINIMUM	SEWER MINIMUM	TOTAL MINIMUM
RESIDENTIAL	\$11.40	\$12.35	5 UNITS	\$57.00	\$61.75	\$118.75
MULTI-FAMILY	\$11.40	\$13.05	5 UNITS	\$57.00	\$65.25	\$122.25
RESTAURANTS	\$11.40	\$17.78	5 UNITS	\$57.00	\$88.90	\$145.90
COMMERCIAL/PUBLIC	\$11.40	\$16.64	5 UNITS	\$57.00	\$83.20	\$140.20
INDUSTRIAL/LAUNDRY	\$11.40	\$18.98	5 UNITS	\$57.00	\$94.90	\$151.90

Proposed Water Rate increase 5%

Proposed Sewer Rate Increase 10%

Sewer service is based upon the amount of water utilized. A minimum monthly bill for 5 units of service is charged for each service connection, even if less water is utilized.

Each unit of water is approximately 748 gallons

Water & Sewer Rates Established by Resolution No. 2014-07

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Water and Sewer Capacity Fees

RESOLUTION NO. 2013- 08

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
AVILA BEACH COMMUNITY SERVICES DISTRICT
ADOPTING CAPACITY FEES FOR BOTH WATER AND SEWER**

WHEREAS, the Avila Beach Community Services District (herein "District") is a community services district organized under Govt. Code §61000 et seq.; and

WHEREAS, the District has amongst its active powers the power to provide water for any beneficial uses (Govt. Code §61100(a)) and to collect and to dispose of sewage and wastewater (Govt. Code §61100(b)); and

WHEREAS, the Board of Directors has reviewed the recommendations of NBS and has determined that those charges do not exceed the amount anticipated and are necessary for providing these services to new connections to the water and sewer services within the District (Govt. Code §66013); and

WHEREAS, that Notice of this Public Hearing was appropriately published pursuant to Govt. Code §61016; and

WHEREAS, that the honorable Board has considered the report of NBS regarding capacity fees on at least four (4) occasions. At the District's last meeting on November 12, 2013, the Board gave direction that the adoption of capacity charges be placed on the upcoming agenda; and

WHEREAS, the Board recognizes that the adoption of these new connection fees could cause a hardship upon property owners/developers who have not perfected their right to connect to the District's water and sewer services and wishes to provide a one (1) month grace period before these new connection/capacity charges take effect.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT AS FOLLOWS:

1. The above recitals are true and correct.
2. That the Board hereby adopts the connection/capacity charges set forth in Attachment "A" to this Resolution.
3. That the effect of these charges be delayed thirty (30) days as to those holding unperfected preliminary will serves to allow for District processing but shall take effect immediately as to all new applications for District water and sewer services

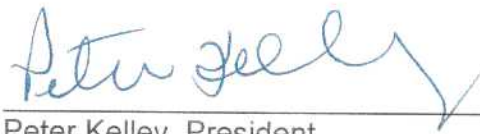
PASSED AND ADOPTED by the Board of Directors of the Avila Beach Community Services District this 10th day of December, 2013, on the following roll call vote:

AYES: Rowe, Janowicz, Waldron, Kelley

NOES: None

ABSENT: Richards

ABSTAIN: None



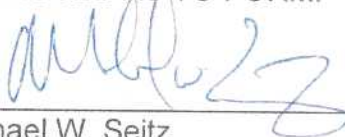
Peter Kelley, President
Avila Beach Community Services District

ATTEST:



John Wallace
District General Manager and
Secretary to the Board

APPROVED AS TO FORM:



Michael W. Seitz
District Legal Counsel

UPDATED WATER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee ^{1,2}	Equivalence to a 2-Bedroom SFR Unit ³	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$4,780.57	0.67	\$3,442	\$4,301
Two Bedroom	\$7,170.86	1.00	\$5,163	\$6,452
Three Bedroom	\$9,561.15	1.33	\$6,884	\$8,602
Four Bedroom	\$11,951.43	1.67	\$8,605	\$10,753
Multi Dwelling				
One Bedroom	\$3,824.46	0.53	\$2,754	\$3,441
Two Bedroom	\$5,736.69	0.80	\$4,130	\$5,161
Three Bedroom	\$7,648.92	1.07	\$5,507	\$6,882
Mobile Home	\$4,780.57	0.67	\$3,442	\$4,301
Barber Shop (per chair)	\$1,912.23	0.27	\$1,377	\$1,720
Beauty Shop (per chair)	\$2,390.29	0.33	\$1,721	\$2,151
Dentist Office (per chair)	\$14,341.72	2.00	\$10,326	\$12,903
Department Store (per employee)	\$764.89	0.11	\$551	\$688
or, if larger, (per 1,000 square feet)	\$2,292.92	0.32	\$1,652	\$2,065
Drug Store	\$9,561.15	1.33	\$6,884	\$8,602
w/Fountain Service add:	\$25,815.10	3.60	\$18,587	\$23,226
if Serving Meals add (per seat):	\$956.11	0.13	\$688	\$860
Laundry				
(per Standard washing machine)	\$19,122.29	2.67	\$13,768	\$17,205
Meat Market				
(per 1,000 square feet of floor area)	\$956.11	0.13	\$688	\$860
Motel or Hotel (per room)	\$2,390.29	0.33	\$1,721	\$2,151
Office Building				
(per employee)	\$478.06	0.07	\$344	\$430
or, if larger, (per 1,000 square feet)	\$2,294.68	0.32	\$1,652	\$2,065
Physicians Office				
(per examining room)	\$3,824.46	0.53	\$2,754	\$3,441
Restaurant				
(per seat at 20 gallons per day per seat)	\$382.45	0.05	\$275	\$344
Theatre (per seat)	\$57.37	0.01	\$41	\$52
Other non water intensive establishments:				
(per 500 gallons per day)	\$9,561.15	1.33	\$6,884	\$8,602
Boarding School, Elem (per student)	\$1,434.17	0.20	\$1,033	\$1,290
Boarding School, Senior (per student)	\$1,912.23	0.27	\$1,377	\$1,720
Church (per seat)	\$57.37	0.01	\$41	\$52
Country Club (per member)	\$478.06	0.07	\$344	\$430
Civic Club (per member)	\$57.37	0.01	\$41	\$52
Elementary School (per student)	\$305.96	0.04	\$220	\$275
Nursing Homes (per bed)	\$2,868.34	0.40	\$2,065	\$2,581
Rooming House (per resident)	\$1,912.23	0.27	\$1,377	\$1,720
Summer Camps (per resident or camper)	\$1,147.34	0.16	\$826	\$1,032

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is.

2. For uses not specifically included in this schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by \$17,057.09.

3. Per ABCSD staff, current capacity fees are based on McCall and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

UPDATED SEWER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee ^{1,2}	Equivalence to a 2-Bedroom SFR Unit ³	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$980.94	0.67	\$6,253	\$8,320
Two Bedroom	\$1,471.41	1.00	\$9,379	\$12,481
Three Bedroom	\$1,961.88	1.33	\$12,505	\$16,641
Four Bedroom	\$2,452.35	1.67	\$15,632	\$20,801
Multi Dwelling*				
One Bedroom	\$784.75	0.53	\$5,002	\$6,656
Two Bedroom	\$1,177.13	0.80	\$7,503	\$9,985
Three Bedroom	\$1,569.51	1.07	\$10,004	\$13,313
Mobile Home*	\$980.94	0.67	\$6,253	\$8,320
Barber Shop** (per chair)	\$392.38	0.27	\$2,501	\$3,328
Beauty Shop** (per chair)	\$490.47	0.33	\$3,126	\$4,160
Dentist Office** (per chair)	\$2,942.83	2.00	\$18,758	\$24,982
Department Store (per employee)	\$156.95	0.11	\$1,000	\$1,331
or, if larger, (per 1,000 square feet)	\$470.49	0.32	\$2,999	\$3,991
Drug Store**	\$1,961.88	1.33	\$12,505	\$16,641
w/ Fountain Service add:	\$5,297.09	3.60	\$33,785	\$44,931
if Serving Meals add (per seat)	\$196.19	0.13	\$1,251	\$1,664
Laundry**	\$3,923.77	2.67	\$25,011	\$33,282
(per Standard washing machine)				
Meat Market**	\$196.19	0.13	\$1,251	\$1,664
(per 1,000 square feet of floor area)				
Motel or Hotel (per room)	\$490.47	0.33	\$3,126	\$4,160
Office Building**				
(per employee)	\$98.09	0.07	\$625	\$832
or, if larger (per 1,000 square feet)	\$470.65	0.32	\$3,081	\$3,994
Physicians Office**	\$784.75	0.53	\$5,002	\$6,656
(per examining room)				
Restaurant**	\$78.48	0.05	\$500	\$666
(per seat at 20 gallons per day per seat)				
Theatre** (per seat)	\$11.77	0.01	\$75	\$100
Other non water intensive establishments**				
(per 500 gallons per day)	\$1,961.88	1.33	\$12,505	\$16,641
Boarding School, Elem (per student)	\$294.28	0.20	\$1,676	\$2,496
Boarding School, Senior (per student)	\$392.38	0.27	\$2,501	\$3,328
Church (per seat)	\$11.77	0.01	\$75	\$100
Country Club (per member)	\$98.09	0.07	\$625	\$832
Civic Club** (per member)	\$11.77	0.01	\$75	\$100
Elementary School (per student)	\$62.78	0.04	\$400	\$533
Nursing Homes (per bed)	\$588.57	0.40	\$3,752	\$4,992
Rooming House (per resident)	\$392.38	0.27	\$2,501	\$3,328
Summer Camps (per resident or camper)	\$235.43	0.16	\$1,501	\$1,997

1 ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is.
 2 For those uses not specifically included in the foregoing Schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by the applicable acre foot rate for that use(s) under Paragraph A, B, or C of this section.
 3 Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

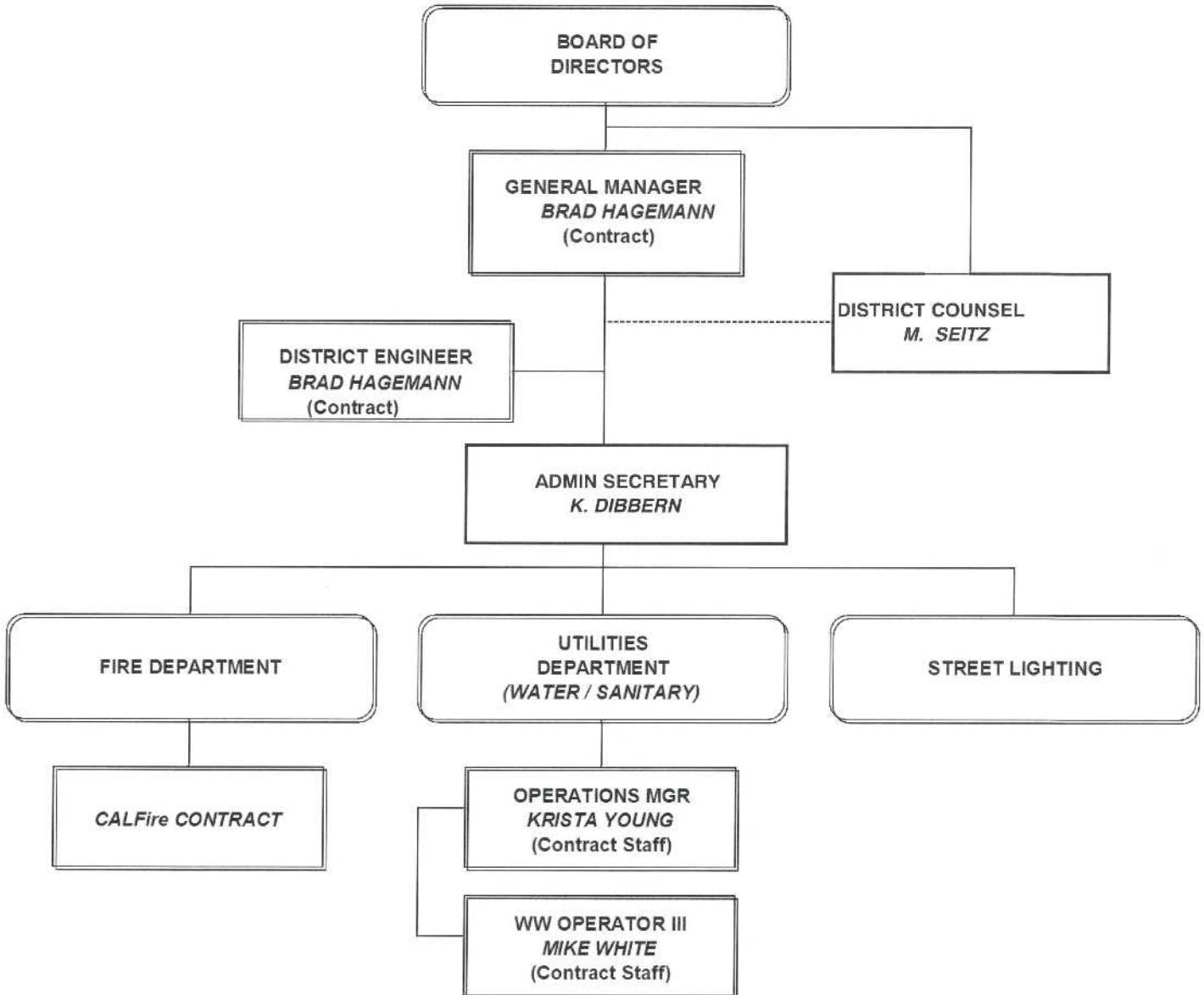
The following notes are applicable to the existing capacity fees:

- A. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 80% sewage produced, based upon \$1,987.54 per acre foot annual water use.
- B. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 90% sewage produced, based upon \$2,208.38 per acre foot of water used, marked by *.
- C. Uses in which essentially 100% of the water used is converted to sewage, based upon \$3,229.74 per acre foot of water used, marked by **.

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

District Organization Chart

AVILA BEACH COMMUNITY SERVICES DISTRICT
FY 2018/19 Organization Chart



**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

**Compensation
Effective 7/1/18**

2018/19 Fiscal Year Budget
Avila Beach Community Services District

Proposed Pay Grades and Related Steps
for Permanent Employees
To Be Effective 7/1/18

	GRADE 4 Existing 4.0% *	GRADE 5 Existing 4.0% *	GRADE 7 Existing 4.0% *	GRADE 9 Existing 4.0% *
STEP 1	13.91 14.47	16.63 17.30	19.67 20.46	27.23 28.32
STEP 2	14.90 15.50	18.17 18.90	21.18 22.03	28.74 29.89
STEP 3	15.33 15.94	19.67 20.46	22.67 23.58	29.98 31.18
STEP 4	16.63 17.30	21.18 22.03	24.25 25.22	31.78 33.05
STEP 5	18.17 18.90	22.67 23.58	25.76 26.79	33.36 34.69

DEPARTMENT

Administration Operations	Clerk Typist Laborer	Accounting Clerk Utility Worker I	Admin Secretary Utility Worker II	Office Manager Lead Plant Operator
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STEP PARAMETERS

Step 1 is typically the starting wage. Hiring above Step 1 may be approved subject to the Personnel Committee concurrence.
 Step 2 increase is available with satisfactory six month review, completion of probation period and General Manager's approval.
 Step 3 is available after 1 year of service at Step 2, satisfactory annual review and General Manager's approval.
 Step 4 is available after 1 year of service in Step 3, satisfactory annual review and General Manager's approval.
 Step 5 is available after 1 year of service in Step 4, satisfactory annual review and General Manager's approval.

***COST OF LIVING ADJUSTMENT**

Yearly on July 1, all employees may be given a cost of living adjustment if approved by the Board of Directors. The percent will be applied to all grades and steps equally and the above schedule will be recalculated to reflect such Board action. The applicable percent shall be based on the consumer's price index for inflation released for the previous year by the Federal Government and proposed to the Board by the General Manager along with his recommendation for approval or defer depending on the fiscal impact on the District. This Adjustment is applicable to all employees as a group, but not guaranteed.

**Avila Beach Community Services District
2018-19 Fiscal Year Budget**

Capital Equipment/Projects

2018/19 Fiscal Year Budget
 Avila Beach Community Services District
 Capital Improvement Program

Item Description	Total 5 Years				
	2018/19 1	2019/20 2	2020/21 3	2021/22 4	2022/23 5
General/Administration					
ADM-1 General Administrative Capital Equipment	\$ 8,500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
ADM-2 Steel Building for Fire Truck	\$ 15,000				
Subtotal:	\$ 23,500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
Water					
W-2018/19 - 1 Water Tank #2 Maintenance Items (ATS report)	\$ 50,000	\$ 25,000	\$ 0.00	\$ 0.00	\$ 0.00
W-2018/19 - 2 Water System Meter/Valve Replacement	\$ 80,000	\$ 75,000	\$ 50,000		
W-2018_19 - 3 Misc Water Line Replacements	\$ 20,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
W-Future Lopez Booster Pumps	\$ 0.00	\$ 50,000	\$ 75,000		
W-Future Re-Coat Tank #1	\$ 0.00	0	\$ 100,000	\$ 150,000	
Subtotal:	\$ 150,000	\$ 175,000	\$ 250,000	\$ 175,000	\$ 25,000
Wastewater					
WW -201-19 - 1 WWTP Upgrade/RW Analysis	\$ 65,000	\$ 100,000	\$ 800,000	\$ 500,000	\$ 400,000
WW - 2018/19 -2 Influent Wet Well Coating Repairs	\$ 45,000	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
WW -2018/19 -3 Brine Receiving Facilities	\$ 50,000	\$ 25,000	\$ 0.00	\$ 0.00	\$ 0.00
WW- 2018/19 -4 San Miguel Street Sewer Line Replacement	\$ 50,000	\$ 200,000	\$ 50,000		
WW - 2018/19 -5 Wastewater Collection Line Repair	\$ 10,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 0.00
WW -2018/19 -6 Miscellaneous Wastewater Projects	\$ 10,000	\$ 50,000	\$ 50,000	\$ 100,000	
WW - F2 Chlorination System Improvements	0	\$ 50,000			
WW- F3 First Street Sewer Line Replacement	0	0	0	50,000	200,000
WW- F4 Ocean Outfall Inspection and Benthic Monitoring	0	\$ 100,000	0	0	0.00
WW- F5 Front Street Sewer Line Replacement	0	0	0	\$ 50,000	\$ 100,000
Subtotal:	\$ 230,000	\$ 550,000	\$ 925,000	\$ 725,000	\$ 700,000
Street Lighting					
L-1 Repair or Replace Lights and Electrical Systems (As Needed)	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Subtotal:	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500
Total Capital Equipment / Projects by Fiscal year:	\$ 411,000	\$ 735,500	\$ 1,185,500	\$ 910,500	\$ 735,500
Total 5-Year Capital Equipment / Projects	\$ 3,728,000				

KEY

- W-F# = FUTURE WATER - NEXT FISCAL YEAR
- WW# = WASTEWATER
- WW-F# = FUTURE WASTEWATER - NEXT FISCAL YEAR