

AVILA BEACH COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424
Meeting Room and Office – 100 San Luis Street, Avila Beach
Telephone (805) 595-2664 FAX (805) 595-7623
E-Mail avilacsd@gmail.com

REGULAR BOARD MEETING 1:00 PM Tuesday, April 12th, 2022

PURSUANT TO THE GOVERNOR'S EXECUTIVE ORDER N-29-20, MEMBERS OF THE BOARD OF DIRECTORS, STAFF AND PUBLIC MAY PARTICIPATE IN THIS MEETING VIA TELECONFERENCE AND/OR ELECTRONICALLY.

ZOOM MEETING: <https://us02web.zoom.us/j/4111787571>

Meeting ID: 411 178 7571

Password: No Password Required.

BY PHONE: 1-669-900-9128

1. CALL TO ORDER: 1:00 P.M.

2. ROLL CALL: Board Members:

Pete Kelley, President
Ara Najarian, Vice President
Lynn Helenius, Director
Kristin Berry, Director
Howie Kennett, Director

3. PUBLIC COMMENT

Members of the public wishing to comment or bring forward any items concerning District operations **which do not appear on today's agenda** may address the Board now. Please state name and address before addressing the Board and **limit presentations to 3 minutes**. State law does not allow Board action on items not appearing on the agenda.

4. INFORMATION AND DISCUSSION ITEMS

County Reports

1. SLO County Sheriff Department
2. CalFire/County Fire Department

Reports on Attended Conferences, Meetings, and General Communications of District Interest

5. CONSENT ITEMS:

These items are approved with one motion. Directors may briefly discuss any item, or may pull any item, which is then added to the business agenda.

- A. Minutes of March 15th, 2022 Special Board Meeting
- B. Monthly Financial Review for March 2022
- C. General Manager and District Engineer Report
- D. Water and Wastewater Superintendent Report for March, 2022
- E. Resolution No. 2022 – 03 Authorizing Remote Teleconferencing Meetings

6. DISCUSSION OF PULLED CONSENT ITEMS

At this time, items pulled for discussion from the Consent Agenda, if any, will be heard.

7. BUSINESS ITEMS: Items where Board action is called for.

- A. Weed Abatement Resolution No 2022-04
(Action Required: Receive Report and Consider Adopting Resolution No. 2022-04 or Provide Other Direction to Staff)
- B. FY 2022/2023 Preliminary Budget
(Action Required: Receive Report and Provide Direction to staff)
- C. Review the District’s Water Shortage Response and Management Plan
(Action Required: Receive Report and Provide Direction to staff)

8. COMMUNICATIONS/ COORESPONDENCE

At this time, any Director or Staff, may ask questions for clarification, make any announcements, or report briefly on any activities or suggest items for future agendas.

9. ADJOURN

The next regular meeting will be held on May 10th, 2022.

Any writing or document pertaining to an open session item on this agenda which is distributed to a majority of the Board after the posting of this agenda will be available for public inspection at the time the subject writing or document is distributed. The writing or document will be available for public review in the District Administration Office, 100 San Luis Street, Avila Beach, CA during normal business hours. Consistent with the Americans with Disabilities Act and California Government Code Section 54954.2 requests for disability related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires the modification or accommodation in order to participate at the above referenced public meeting by contacting the District at 805-595-2664.

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**MINUTES OF “SPECIAL” MEETING
Avila Beach Community Services District
Tuesday, March 15th, 2022
11:00 A.M.**

ZOOM MEETING: 411 178 7571

Meeting ID: <https://us02web.zoom.us/j/4111787571>

BY PHONE: 1-669-900-9128

1. CALL TO ORDER

President Kelley called the meeting of the Board of Directors of the Avila Beach Community Services District, to order at 11:02 A.M. on the above date, in the Avila Beach Community Services District Building, 100 San Luis Street, Avila Beach, California.

2. ROLL CALL

Board Members Present via Zoom: None

Board Members Present in Person: Pete Kelley
Howie Kennett
Kristin Berry
Lynn Helenius

Board Members Absent: Ara Najarian

Staff Present: Kristi Dibbern, Accounting
Brad Hagemann, General Manager and District Engineer

3. PUBLIC COMMENTS – South County Sanitation clean up days are scheduled for March 14th- 18th. Call South County Sanitation for pickup of additional items.

Ara Najarian joined the meeting at 11:15AM via Zoom.

4. INFORMATION AND DISCUSSION ITEMS

A. County Reports

Sheriff's Report: Twenty-seven calls for service this month, sixteen were in Cave Landing. There were 4 disturbances, six burglaries, 2 suspicious circumstances and 10 preventative patrol stops by Harbor Patrol. Sheriff MacDonald reported that he appreciates the help and support that the Harbor District gives to local law enforcement. He commended them on the job they do to help our community.

Cal Fire: Battalion Chief Paul Lee reported 45 calls for service this month and 26 were medically related. A man needed resuscitation at the golf course after passing out. The defibrillator was used on the victim. When the ambulance arrived. The victim seemed to be alert. Also, a car went over the cliff on Avila Beach Drive. According to Chief Lee the driver was very fortunate to not have suffered severe injury.

B. Conferences, Meetings and General Communications. Pete Kelley and Brad Hagemann met with San Miguelito Mutual Water Company GM Geoff English and Director Mike Nordstrom to pursue “Topics of Mutual Interest”. Among other topics, the wastewater treatment plants, outfall line and sludge hauling were discussed. State water, ground water and the sale of water and possibly transferring of water on a yearly basis

were also items of interest. The District and San Miguelito Mutual Water will continue communication in the future.

5. CONSENT ITEMS

Director Helenius made a motion to approve the Consent Items. The motion was seconded by Director Berry and passed with a roll call vote 5-0.

AYES: Lynn Helenius
Kristin Berry
Howie Kennett
Ara Najarian
Pete Kelley

NOES: None

ABSENT: None

6. DISCUSSION OF PULLED CONSENT ITEMS: None

7. BUSINESS ITEMS:

A. Annual Review of District By-Laws. District Legal counsel refined Sections 5.4, 10.1 C and 11 with regards to travel per diem allowances. Director Najarian made the motion to accept the changes proposed by Legal Counsel. The motion was seconded by Director Helenius and passed with a roll call vote 5-0.

AYES: Lynn Helenius
Kristin Berry
Howie Kennett
Ara Najarian
Pete Kelley

NOES: None

ABSENT: None

COMMUNICATIONS/CORRESPONDENCE.

None

ADJOURNMENT: The meeting was adjourned at 2:45 P.M.

The next regular meeting of the Avila Beach Community Services District is scheduled for Tuesday, April 12th, 2022, at 1:00 PM at 100 San Luis Street, Avila Beach.

These minutes are not official nor a permanent part of the records until approved by the Board of Directors at their next meeting.


Respectfully submitted,

Brad Hagemann, PE
General Manager

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: April 12th, 2022

SUBJECT: Monthly Financial Review for March

Recommendation:

Receive and file report.

Overall Monthly Summary

During the month of March, the District deposited \$123,446.25 and incurred \$106,328.46 in expenses (cash basis). Income included \$53,226.90 in County tax income and \$83,695.55 in monthly water and sewer fees.

Detailed financial reports including a Balance Sheets, Deposits by Fund, Checks by Fund and Profit and Loss Sheets are provided for your information for the month of March. The District spent \$31,265.54 in Capital Improvements, including the WWTP Upgrade Project and San Miguel Sewer Line Project. Both items were budgeted.

Utility Service Billing

The District billed approximately \$82,731.22 in water and sewer service charges in March. Customer Rate Assistance reduced billing charges to the District in the amount of \$964.33.

Operation and Maintenance

The March statement for FRM (Fluid Resource Management) is attached.

Avila Beach Community Services District
Profit & Loss
March 2022

	<u>Mar 22</u>
Ordinary Income/Expense	
Income	
4000 · Income Summary	
4010 · Operating Revenue	83,695.55
4012 · Solid Waste Franchise Fee	3,663.47
4020 · Contract Services-Ambulance	1,110.69
4030 · County Taxes	<u>53,266.90</u>
Total 4000 · Income Summary	<u>141,736.61</u>
Total Income	<u>141,736.61</u>
Gross Profit	141,736.61
Expense	
5100 · Merchant Credit Card Fees	
5110 · Amex	10.00
5120 · Chase Paymentech	128.64
5140 · Invoice Cloud	<u>389.98</u>
Total 5100 · Merchant Credit Card Fees	528.62
5200 · Payroll Expenses	
5210 · Gross Wages	
5211 · Regular Pay	3,552.84
5012 · Holiday Pay	0.00
5014 · Sick Pay	0.00
5016 · Vacation Pay	<u>0.00</u>
Total 5210 · Gross Wages	3,552.84
5230 · Payroll Taxes	63.12
5240 · Health & Medical Exp.	
5242 · Health Ins / Other	<u>800.00</u>
Total 5240 · Health & Medical Exp.	800.00
5250 · PERS Company Pd Expense	
5256 · PERS Co Pd Kristi	<u>270.75</u>
Total 5250 · PERS Company Pd Expense	270.75
5280 · Payroll Administration & Misc.	<u>117.12</u>
Total 5200 · Payroll Expenses	4,803.83

Avila Beach Community Services District
Profit & Loss
March 2022

	<u>Mar 22</u>
6000 · Administrative Overheads	
6102 · Accounting	900.00
6103 · Accounting Audit	500.00
6115 · Bank Service Charges	19.73
6120 · Dues & Subscriptions	1,644.38
6135 · Legal	759.00
6140 · Office Supplies & Postage	
6142 · Postage & Shipping	175.70
6143 · Supplies, Office	162.73
	<hr/>
Total 6140 · Office Supplies & Postage	338.43
6150 · Rate Assistance	964.33
6170 · Website	200.00
	<hr/>
Total 6000 · Administrative Overheads	5,325.87
6500 · Operating Expenses	
6503 · Chemicals	7,972.35
6505 · Contract Labor O & M	21,402.90
6506 · Contract Labor GM	6,090.00
6507 · Contract Labor Civil Engineer	10,295.00
6510 · Critical Spare Parts	0.00
6520 · Equipment Repair & Maint.	
6522 · Equip. Rep. & Maint-Avila & HD	4,494.70
6524 · Equip. Rep. & Maint. Avila Only	171.55
6520 · Equipment Repair & Maint. - Other	278.43
	<hr/>
Total 6520 · Equipment Repair & Maint.	4,944.68
6525 · Fat Oil & Grease (FOG)	770.00
6530 · Generator Maintenance	1,683.29
6535 · Insurance P/L	1,795.37
6540 · Lab Tests	3,837.00
6542 · Maintenance	300.00
6550 · Operating Supplies	785.23
6555 · Permits & Fees	1,594.00
6565 · Regulatory Compliance	123.50
6580 · Solids Handling	1,528.00

Avila Beach Community Services District
Profit & Loss
March 2022

	Mar 22
6585 · Telephone / Internet	688.03
6590 · Utilities	4,312.70
Total 6500 · Operating Expenses	68,122.05
6900 · Yard Improvements	3,480.00
Total Expense	82,260.37
Net Ordinary Income	59,476.24
Other Income/Expense	
Other Expense	
8200 · Non-Operating Expenses	
8230 · Capital Purchases in Prog Sani	
8245 · WWTP Improvement Project	
8245d · WWTP Wallace Group Enginee...	22,816.09
8245e · WWTP Construction	330.00
Total 8245 · WWTP Improvement Project	23,146.09
8246 · WW Swr Ln Rplmt San Migl	
8246c · WW Swr Ln Rplmt Sn Migl Pha...	8,119.45
Total 8246 · WW Swr Ln Rplmt San Migl	8,119.45
Total 8230 · Capital Purchases in Prog Sani	31,265.54
Total 8200 · Non-Operating Expenses	31,265.54
Total Other Expense	31,265.54
Net Other Income	-31,265.54
Net Income	28,210.70

Avila Beach Community Services District
Balance Sheet
As of March 31, 2022

	<u>Mar 31, 22</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · Cash Summary	
1005 · Customer Cash	10.00
1008 · Petty Cash	45.48
1010 · Pacific Premier Checking	723,646.61
1050 · LAIF	3,885,774.02
1060 · US Bank MM WWTP	<u>2,459,770.24</u>
Total 1000 · Cash Summary	<u>7,069,246.35</u>
Total Checking/Savings	7,069,246.35
Accounts Receivable	
1200 · *Accounts Receivable	<u>273,215.00</u>
Total Accounts Receivable	273,215.00
Other Current Assets	
1250 · Receivables	
1255 · Interest Receivable	3,166.38
1270 · Taxes Receivable	30,262.80
1280 · Water & Sewer Billings	<u>114,844.88</u>
Total 1250 · Receivables	148,274.06
1400 · Prepaid Summary	
1410 · Prepaid Insurance	<u>5,433.61</u>
Total 1400 · Prepaid Summary	<u>5,433.61</u>
Total Other Current Assets	<u>153,707.67</u>
Total Current Assets	7,496,169.02
Fixed Assets	
1600 · Fixed Assets & Acc. Depr.	
1605 · Office Equipment	
1606 · Copier Samsung 2012	8,233.58
1609 · Office Equipment Accum Depr	<u>-8,233.58</u>
Total 1605 · Office Equipment	0.00

Avila Beach Community Services District
Balance Sheet
As of March 31, 2022

	<u>Mar 31, 22</u>
1610 · Fixed Asset -Office & Admin.	
1612 · Office Furniture cost	4,526.21
1614 · Office Furniture Accum Dep.	-4,526.21
	<hr/>
Total 1610 · Fixed Asset -Office & Ad...	0.00
1620 · Fixed Assets - Sanitary	
1622 · Land	60,314.10
1626 · Collection Assets	
1627 · Collection Assets Cost	1,318,875.26
1628 · Collect Assets Accum Depr	-593,752.02
	<hr/>
Total 1626 · Collection Assets	725,123.24
1630 · Disposal Equipment	
1631 · Disposal Equip Cost	611,174.66
1632 · Disposal Equip Accum Depr	-376,478.88
	<hr/>
Total 1630 · Disposal Equipment	234,695.78
1634 · Other Equipment	
1634a · Other Equipment Cost	6,973.40
	<hr/>
Total 1634 · Other Equipment	6,973.40
1635 · Treatment Plant	
1636 · Treatment Plant Original	105,000.00
1637 · Treatment Plant Addition	2,049,098.30
1638 · Treatment Plant Accum Dep	-1,318,518.37
	<hr/>
Total 1635 · Treatment Plant	835,579.93
1642 · Treatment Equipment	
1643 · Treatment Equip Cost	1,087,410.54
1644 · Treatment Equip Accum Depr	-787,343.49
1642 · Treatment Equipment - Other	205,485.61
	<hr/>
Total 1642 · Treatment Equipment	505,552.66
Total 1620 · Fixed Assets - Sanitary	2,368,239.11
1650 · Fixed Assets - Water	
1652 · Equipment	
1653 · Equipment Cost	21,136.28
1654 · Equipment Accum Depr	-21,136.28
	<hr/>
Total 1652 · Equipment	0.00

Avila Beach Community Services District
Balance Sheet
As of March 31, 2022

	<u>Mar 31, 22</u>
1656 · Distribution Assets	
1657 · Distribution Assets Cost	1,270,572.25
1658 · Dist Assets Accum Depr	<u>-724,007.77</u>
Total 1656 · Distribution Assets	<u>546,564.48</u>
Total 1650 · Fixed Assets - Water	546,564.48
1680 · Structures - Fixed Asset	
1681 · Structures GFAAG - Sani & FA	82,207.29
1682 · Gen / Fire Accum Dep	<u>-54,626.21</u>
Total 1680 · Structures - Fixed Asset	27,581.08
1690 · Construction in Progress	<u>599,761.81</u>
Total 1600 · Fixed Assets & Acc. Depr.	<u>3,542,146.48</u>
Total Fixed Assets	3,542,146.48
Other Assets	
1800 · Deferred Outflows of Resources	<u>26,376.00</u>
Total Other Assets	<u>26,376.00</u>
TOTAL ASSETS	<u><u>11064691.50</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 · Accounts Payable	<u>189,519.83</u>
Total Accounts Payable	189,519.83
Other Current Liabilities	
2200 · Payroll Liabilities	
2201 · Accrued Payroll	2,095.00
2260 · Vacation Payable	2,661.92
2262 · Sick Pay Accrued	1,381.88
2250 · PERS Liability	<u>282.22</u>
Total 2200 · Payroll Liabilities	6,421.02

Avila Beach Community Services District
Balance Sheet
As of March 31, 2022

	<u>Mar 31, 22</u>
2300 · Deposits Held	
2303 · Water Deposits Held	6,430.00
Total 2300 · Deposits Held	<u>6,430.00</u>
Total Other Current Liabilities	<u>12,851.02</u>
Total Current Liabilities	202,370.85
Long Term Liabilities	
2400 · Net Pension Liability	136,917.00
2450 · U.S. Bank Loan WWTP	3,020,000.00
2500 · Deferred Inflows of Resources	5,752.00
2999 · Unbalanced Classes	<u>-3,924,604.81</u>
Total Long Term Liabilities	<u>-761,935.81</u>
Total Liabilities	-559,564.96
Equity	
3000 · Opening Bal Equity	-16.43
3900 · Retained Earnings	12031254.72
Net Income	<u>-406,981.83</u>
Total Equity	<u>11624256.46</u>
TOTAL LIABILITIES & EQUITY	<u><u>11064691.50</u></u>

Avila Beach Community Services District
Checks by Fund w/Accounts
 March 2022

04/06/22

Type	Date	Num	Name	Memo	Account	Amount	Balance
Check	03/01/2022		On the Spot Cleaning		6505 · Contract Labor ...	295.00	295.00
Check	03/01/2022		Paymentech	merchant cc fees	5120 · Chase Paymen...	16.17	311.17
Check	03/02/2022	EFT	GetStreamline.com / Di...	monthly ABCSD Streamline	6170 · Website	200.00	511.17
Check	03/02/2022		Amazon	ORDER # 113-7989764-8799431	6143 · Supplies, Office	63.28	574.45
Check	03/03/2022		Caltronics Business Sys...		6550 · Operating Sup...	82.14	656.59
Check	03/03/2022		Paymentech	merchant cc fees	5120 · Chase Paymen...	17.71	674.30
Check	03/07/2022		American Express Disc...	Amex	5110 · Amex	10.00	684.30
Check	03/08/2022	3172	Hagemann & Associates	Contract Labor GM Feb 13th -26th, 2021	6506 · Contract Labor ...	2,030.00	2,714.30
Check	03/08/2022		InvoiceCloud	Invoice Cloud merchant fees	5140 · Invoice Cloud	389.98	3,104.28
Check	03/09/2022	EFT	Cal Tec Computers	computer repairs	6524 · Equip. Rep. & M...	40.00	3,144.28
Check	03/10/2022		Amazon	ORDER # 113-7678463-2676242	6143 · Supplies, Office	17.77	3,162.05
Check	03/10/2022		Staples		6143 · Supplies, Office	81.68	3,243.73
Check	03/10/2022		U.S. Postal Service	board pkts	6142 · Postage & Ship...	12.80	3,256.53
Check	03/11/2022		Paymentech	merchant cc fees	5120 · Chase Paymen...	10.00	3,266.53
Check	03/15/2022	3175	Nikki Engle Bookkeeping	Inv. 3008 2/23/22 Bookkeeping	6102 · Accounting	480.00	3,746.53
Check	03/15/2022	3175	Nikki Engle Bookkeeping	Inv. 3017 3/10/22 Bookkeeping	6102 · Accounting	420.00	4,166.53
Check	03/15/2022	3178	Fedak & Brown, LLP	FY 2021-22	6103 · Accounting Audit	500.00	4,666.53
Check	03/15/2022	3180	Creative Technologies, I...	Inv. 7123 Run Date 2/28/22 Customer Nu...	6142 · Postage & Ship...	162.90	4,829.43
Check	03/15/2022	3181	California Rural Water ...	2022 Membership Renewal	6120 · Dues & Subscri...	572.00	5,401.43
Check	03/15/2022	3186	Coastline Cleaning Co.	Office Maintenance Inv. 3018 (Feb 2022)	6542 · Maintenance	165.00	5,566.43
Check	03/15/2022	3186	Coastline Cleaning Co.	Exterior Clean Up of Leaves, Sand and De...	6542 · Maintenance	25.00	5,591.43
Check	03/15/2022	EFT	Brezden Pest		6542 · Maintenance	65.00	5,656.43
Check	03/15/2022		Miscellaneous Fees An...		6115 · Bank Service C...	19.73	5,676.16
Check	03/17/2022	EFT	Cal Tec Computers	computer repairs	6524 · Equip. Rep. & M...	131.55	5,807.71
Check	03/21/2022		Paymentech	merchant cc fees	5120 · Chase Paymen...	10.52	5,818.23
Check	03/23/2022	3189	Hagemann & Associates	Inv. 1180 3.32.22 Contract Labor GM 2/27/...	6506 · Contract Labor ...	1,160.00	6,978.23
Check	03/23/2022		Paymentech	merchant cc fees	5120 · Chase Paymen...	74.24	7,052.47
Check	03/23/2022		Perez Gardening Service		6542 · Maintenance	45.00	7,097.47
Check	03/23/2022	3190	Price, Postel & Parma L...	File: 24425-00001 Inv. 193622 3/16/22 A...	6135 · Legal	759.00	7,856.47
Check	03/24/2022	EFT	PG&E	100 San Luis St.	6590 · Utilities	208.45	8,064.92
Check	03/25/2022	EFT	Spectrum	Acct #: 8245100980033571	6585 · Telephone / Int...	229.95	8,294.87
Check	03/28/2022	EFT	Public Employees Retir...	Kristi 2/16 - 2/28/22	2250 · PERS Liability	155.50	8,450.37
Check	03/28/2022	EFT	Public Employees Retir...	Kristi 2/16 - 2/28/22	5256 · PERS Co Pd K...	23.87	8,474.24
Check	03/28/2022	EFT	Public Employees Retir...	Kristi 3/1 - 3/15/22	2250 · PERS Liability	161.88	8,636.12
Check	03/28/2022	EFT	Public Employees Retir...	Kristi 3/1 - 3/15/22	5256 · PERS Co Pd K...	24.83	8,660.95
Check	03/28/2022		Creative Technologies, I...	Customer Number 849	6120 · Dues & Subscri...	712.38	9,373.33

Avila Beach Community Services District
Checks by Fund w/Accounts
 March 2022

04/06/22

Type	Date	Num	Name	Memo	Account	Amount	Balance	
Check	03/29/2022	3195	Hagemann & Associates	Contract Labor GM	6506 · Contract Labor ...	2,900.00	12,273.33	
Check	03/31/2022	3197	Creative Technologies, I...	Meter Reading Software Update and Supp...	6120 · Dues & Subscri...	360.00	12,633.33	
Total General / Admin							12,633.33	12,633.33
Lights								
Check	03/03/2022	EFT	PG&E	Colony Lights acct # 5992155362-0	6590 · Utilities	106.32	106.32	
Check	03/03/2022	EFT	PG&E	Town Lights acct # 0690976984-3	6590 · Utilities	420.00	526.32	
Check	03/24/2022	EFT	PG&E	Front St. Lights acct# 5796765606-7	6590 · Utilities	410.41	936.73	
Total Lights							936.73	936.73
Sanitary								
Check	03/01/2022	3190	YSI	VOID: WWP pump	6510 · Critical Spare ...	0.00	0.00	
Check	03/02/2022	EFT	South County Sanitary ...	Acct. Number 4120-3104357 2 Yd Dumpster acct # 805 595-9416 904 5	6590 · Utilities	134.96	134.96	
Check	03/02/2022	EFT	AT&T		6585 · Telephone / Int...	187.48	322.44	
Check	03/08/2022	3172	Hagemann & Associates	Contract Labor Sanitary System	6507 · Contract Labor ...	2,465.00	2,787.44	
Check	03/08/2022	3173	Brenntag Pacific, Inc.	Inv BPI217478 2/10/22	6503 · Chemicals	1,028.35	3,815.79	
Check	03/08/2022	3174	Wallace Group-FRM	WWTP Improvement Project	8245d · WWTP Walla...	21,773.19	25,588.98	
Check	03/15/2022	3176	Wallace Group, Inc.	Inv. 54618 11/9/21	6525 · Fat Oil & Greas...	687.50	26,276.48	
Check	03/15/2022	3176	Wallace Group, Inc.	Inv. 55546 2/16/22	6525 · Fat Oil & Greas...	82.50	26,358.98	
Check	03/15/2022	3177	Port San Luis Harbor Di...	Statement ACSD 3/8/22 Outfall Line Moor...	6522 · Equip. Rep. & ...	373.77	26,732.75	
Check	03/15/2022	3188	Fluid Resource Manage...	February 2022 Ops. Sanitary Inv. F21614	6505 · Contract Labor ...	15,812.83	42,545.58	
Check	03/15/2022	3188	Fluid Resource Manage...	A21579 Chemicals	6550 · Operating Sup...	165.70	42,711.28	
Check	03/15/2022	3188	Fluid Resource Manage...	W21445 Clean Out Primary Lift Station	6522 · Equip. Rep. & ...	1,098.50	43,809.78	
Check	03/15/2022	3188	Fluid Resource Manage...	W21508 First Street Vac Truck / Vault Cle...	6522 · Equip. Rep. & ...	2,634.00	46,443.78	
Check	03/15/2022	3188	Fluid Resource Manage...	W21562 High Primary Clarifier Alarm	6522 · Equip. Rep. & ...	388.43	46,832.21	
Check	03/15/2022	3179	SLO CO Air Pollution C...	Permit #1035-4 Equipment WWTP	6555 · Permits & Fees	1,087.30	47,919.51	
Check	03/15/2022	3179	SLO CO Air Pollution C...	Permit #1032-2 Emergency Stand by Engi...	6555 · Permits & Fees	406.70	48,326.21	
Check	03/15/2022	3179	SLO CO Air Pollution C...	Permit #2139-1 Lift Station, Inv. 21961	6555 · Permits & Fees	100.00	48,426.21	
Check	03/15/2022	3182	Brenntag Pacific, Inc.	Inv BPI219233 2/17/22	6503 · Chemicals	1,108.74	49,534.95	
Check	03/15/2022	3182	Brenntag Pacific, Inc.	Inv 2221053 2/24/22	6503 · Chemicals	1,188.49	50,723.44	
Check	03/15/2022	3182	Brenntag Pacific, Inc.	Inv 222952 3/3/22	6503 · Chemicals	1,151.17	51,874.61	
Check	03/15/2022	3183	Miners Ace Hardware	Acct: 126380 3/10/22	6550 · Operating Sup...	308.31	52,182.92	
Check	03/15/2022	3185	Abalone Coast Analytic...	Statement 3/1/22 Statement # 5487	6540 · Lab Tests	3,837.00	56,019.92	
Check	03/15/2022	3187	Speed's, Inc.	Solids Handling 2/18/22 67176	6580 · Solids Handling	1,528.00	57,547.92	
Check	03/16/2022	EFT	AT&T	acct # 287272916182	6585 · Telephone / Int...	23.50	57,571.42	
Check	03/21/2022	EFT	AT&T	acct # x 0885 Internet	6585 · Telephone / Int...	58.85	57,630.27	
Check	03/22/2022		Coastal Rolloff		8245e · WWTP Const...	330.00	57,960.27	
Check	03/23/2022	3189	Hagemann & Associates	Contract Labor Sani System	6507 · Contract Labor ...	3,045.00	61,005.27	
Check	03/23/2022		Perez Gardening Service	Inv # 2514 prepare land for upcoming proj...	6900 · Yard Improvem...	3,480.00	64,485.27	
Check	03/23/2022	3191	Brenntag Pacific, Inc.	Inv BPI226614 3/17/22	6503 · Chemicals	1,327.82	65,813.09	

Avila Beach Community Services District
Checks by Fund w/Accounts
 March 2022

04/06/22

Type	Date	Num	Name	Memo	Account	Amount	Balance	
Check	03/23/2022	3191	Brenntag Pacific, Inc.	Inv BP1224527 3/10/22	6503 · Chemicals	1,046.77	66,859.86	
Check	03/23/2022	3193	Kies & Son Constructio...	21-124 Forced Main Project Final Payment	8246c · WW Swr Ln R...	8,119.45	74,979.31	
Check	03/24/2022	EFT	PG&E	3rd & San Fran St. pump	6590 · Utilities	2,698.89	77,678.20	
Check	03/24/2022	EFT	PG&E	Lift Station acct# 6338432238-2	6590 · Utilities	127.73	77,805.93	
Check	03/28/2022	3194	Yeh & Associates, Inc	Final Design Services WWTP	8245d · WWTP Walla...	1,042.90	78,848.83	
Check	03/29/2022	EFT	AT&T	acct # 805 595-9416 904 5	6585 · Telephone / Int...	188.25	79,037.08	
Check	03/29/2022	3195	Hagemann & Associates	Contract Labor Civil Eng. Inv. 1181 M...	6507 · Contract Labor ...	1,450.00	80,487.08	
Check	03/31/2022	3196	Brenntag Pacific, Inc.	Inv BP1228334 3/2422	6503 · Chemicals	1,121.01	81,608.09	
Check	03/31/2022	3198	San Luis Powerhouse, I...	Inv. 46445 Testing Generator - Lift Station	6530 · Generator Mai...	924.97	82,533.06	
Check	03/31/2022	3198	San Luis Powerhouse, I...	Inv. 46446 Testing Generator- WWTP	6530 · Generator Mai...	758.32	83,291.38	
Total Sanitary							83,291.38	83,291.38
Water								
Check	03/08/2022	3172	Hagemann & Associates	Contract Labor Water System	6507 · Contract Labor ...	1,305.00	1,305.00	
Check	03/15/2022	3188	Fluid Resource Manage...	February 2022 Ops. Water Inv. F21614	6505 · Contract Labor ...	5,295.07	6,600.07	
Check	03/15/2022	3184	USA Bluebook	Inv. 884588 2/18/22	6550 · Operating Sup...	229.08	6,829.15	
Check	03/15/2022	3188	Fluid Resource Manage...	W21567 Water Leak Front Street	6520 · Equipment Rep...	278.43	7,107.58	
Check	03/23/2022	3189	Hagemann & Associates	Contract Labor Water System	6507 · Contract Labor ...	870.00	7,977.58	
Check	03/23/2022	3192	Dept of Environment He...	Inv. #: IN0137729 Cross Connections	6565 · Regulatory Co...	123.50	8,101.08	
Check	03/24/2022	EFT	PG&E	1717 Cave Landing Rd.	6590 · Utilities	205.94	8,307.02	
Check	03/29/2022	3195	Hagemann & Associates	Contract Labor Sanitary System	6507 · Contract Labor ...	1,160.00	9,467.02	
Total Water							9,467.02	9,467.02
TOTAL						106,328.46	106,328.46	

Avila Beach Community Services District
Deposits by Fund
March 2022

04/06/22

Type	Date	Memo	Split	Amount	Balance
General / Admin					
Deposit	03/07/2022	TCF FY 22 JAN ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Prem...	-5,561.23	-5,561.23
Deposit	03/07/2022	S L Ambulance Contract Services	1010 · Pacific Prem...	-1,110.69	-6,671.92
Deposit	03/10/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-2,653.41	-9,325.33
Deposit	03/10/2022	Customer Cash Deposit	1010 · Pacific Prem...	-1,004.58	-10,329.91
Deposit	03/17/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-2,530.88	-12,860.79
Deposit	03/28/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-7,987.98	-20,848.77
Total General / Admin				-20,848.77	-20,848.77
Lights					
Deposit	03/07/2022	TCF FY 22 JAN ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Prem...	-397.23	-397.23
Deposit	03/10/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-189.52	-586.75
Deposit	03/17/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-180.77	-767.52
Deposit	03/28/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-570.57	-1,338.09
Total Lights				-1,338.09	-1,338.09
Sanitary					
Deposit	03/01/2022	Sani Rec	1010 · Pacific Prem...	-502.76	-502.76
Deposit	03/01/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-502.76
Deposit	03/01/2022	Other 1	1010 · Pacific Prem...	0.00	-502.76
Deposit	03/01/2022	Other 2	1010 · Pacific Prem...	0.94	-501.82
Deposit	03/02/2022	Sani Rec	1010 · Pacific Prem...	-1,078.23	-1,580.05
Deposit	03/02/2022	Rate Assistance	1010 · Pacific Prem...	9.18	-1,570.87
Deposit	03/02/2022	Other 1	1010 · Pacific Prem...	0.00	-1,570.87
Deposit	03/02/2022	Other 2	1010 · Pacific Prem...	0.00	-1,570.87
Deposit	03/03/2022	Sani Rec	1010 · Pacific Prem...	-159.14	-1,730.01
Deposit	03/03/2022	Rate Assistance	1010 · Pacific Prem...	11.88	-1,718.13
Deposit	03/03/2022	Other 1	1010 · Pacific Prem...	0.00	-1,718.13
Deposit	03/03/2022	Other 2	1010 · Pacific Prem...	0.00	-1,718.13
Deposit	03/04/2022	Sani Rec	1010 · Pacific Prem...	-144.51	-1,862.64
Deposit	03/04/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-1,862.64
Deposit	03/04/2022	Other 1	1010 · Pacific Prem...	0.00	-1,862.64
Deposit	03/04/2022	Other 2	1010 · Pacific Prem...	123.04	-1,739.60
Deposit	03/05/2022	Sani Rec	1010 · Pacific Prem...	-9.50	-1,749.10
Deposit	03/05/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-1,749.10

**Avila Beach Community Services District
Deposits by Fund
March 2022**

04/06/22

Type	Date	Memo	Split	Amount	Balance
Deposit	03/05/2022	Other 1	1010 · Pacific Prem...	0.00	-1,749.10
Deposit	03/05/2022	Other 2	1010 · Pacific Prem...	0.00	-1,749.10
Deposit	03/07/2022	TCF FY 22 JAN ME - Waste	1010 · Pacific Prem...	-7,868.38	-9,617.48
Deposit	03/07/2022	Sani Rec	1010 · Pacific Prem...	-706.32	-10,323.80
Deposit	03/07/2022	Rate Assistance	1010 · Pacific Prem...	4.59	-10,319.21
Deposit	03/07/2022	Other 1	1010 · Pacific Prem...	0.00	-10,319.21
Deposit	03/07/2022	Other 2	1010 · Pacific Prem...	4.85	-10,314.36
Deposit	03/08/2022	Sani Rec	1010 · Pacific Prem...	-1,122.84	-11,437.20
Deposit	03/08/2022	Rate Assistance	1010 · Pacific Prem...	9.98	-11,427.22
Deposit	03/08/2022	Other 1	1010 · Pacific Prem...	0.00	-11,427.22
Deposit	03/08/2022	Other 2	1010 · Pacific Prem...	80.71	-11,346.51
Deposit	03/09/2022	Sani Rec	1010 · Pacific Prem...	-285.82	-11,632.33
Deposit	03/09/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-11,632.33
Deposit	03/09/2022	Other 1	1010 · Pacific Prem...	0.00	-11,632.33
Deposit	03/09/2022	Other 2	1010 · Pacific Prem...	0.00	-11,632.33
Deposit	03/10/2022	Community Park Restrooms 1/26 - 2/22/22	1010 · Pacific Prem...	-370.52	-12,002.85
Deposit	03/10/2022	F:0895 A:0760 - CURR SECURED TAX	1010 · Pacific Prem...	-3,754.09	-15,756.94
Deposit	03/10/2022	Sani Rec	1010 · Pacific Prem...	-3,371.09	-19,128.03
Deposit	03/10/2022	Rate Assistance	1010 · Pacific Prem...	31.83	-19,096.20
Deposit	03/10/2022	Other 1	1010 · Pacific Prem...	0.00	-19,096.20
Deposit	03/10/2022	Other 2	1010 · Pacific Prem...	-14.01	-19,110.21
Deposit	03/10/2022	3/10/22 ACH Booked separately Community Park Restroom 1/...	1010 · Pacific Prem...	370.52	-18,739.69
Deposit	03/11/2022	Sani Rec	1010 · Pacific Prem...	-239.90	-18,979.59
Deposit	03/11/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-18,979.59
Deposit	03/11/2022	Other 1	1010 · Pacific Prem...	0.00	-18,979.59
Deposit	03/11/2022	Other 2	1010 · Pacific Prem...	0.00	-18,979.59
Deposit	03/12/2022	Sani Rec	1010 · Pacific Prem...	-59.38	-19,038.97
Deposit	03/12/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-19,038.97
Deposit	03/12/2022	Other 1	1010 · Pacific Prem...	0.00	-19,038.97
Deposit	03/12/2022	Other 2	1010 · Pacific Prem...	0.00	-19,038.97
Deposit	03/13/2022	Sani Rec	1010 · Pacific Prem...	-72.84	-19,111.81
Deposit	03/13/2022	Rate Assistance	1010 · Pacific Prem...	4.59	-19,107.22
Deposit	03/13/2022	Other 1	1010 · Pacific Prem...	0.00	-19,107.22
Deposit	03/13/2022	Other 2	1010 · Pacific Prem...	0.00	-19,107.22
Deposit	03/14/2022	Sani Rec	1010 · Pacific Prem...	-1,705.16	-20,812.38
Deposit	03/14/2022	Rate Assistance	1010 · Pacific Prem...	39.90	-20,772.48

**Avila Beach Community Services District
Deposits by Fund
March 2022**

04/06/22

Type	Date	Memo	Split	Amount	Balance
Deposit	03/14/2022	Other 1	1010 · Pacific Prem...	87.92	-20,684.56
Deposit	03/14/2022	Other 2	1010 · Pacific Prem...	0.00	-20,684.56
Deposit	03/15/2022	Sani Rec	1010 · Pacific Prem...	-203.48	-20,888.04
Deposit	03/15/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-20,888.04
Deposit	03/15/2022	Other 1	1010 · Pacific Prem...	0.00	-20,888.04
Deposit	03/15/2022	Other 2	1010 · Pacific Prem...	0.00	-20,888.04
Deposit	03/16/2022	Sani Rec	1010 · Pacific Prem...	-5,599.22	-26,487.26
Deposit	03/16/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-26,487.26
Deposit	03/16/2022	Other 1	1010 · Pacific Prem...	0.00	-26,487.26
Deposit	03/16/2022	Other 2	1010 · Pacific Prem...	0.00	-26,487.26
Deposit	03/17/2022	F:0895 A:0760 - CURR SECURED TAX	1010 · Pacific Prem...	-3,580.74	-30,068.00
Deposit	03/17/2022	Sani Rec	1010 · Pacific Prem...	-530.56	-30,598.56
Deposit	03/17/2022	Rate Assistance	1010 · Pacific Prem...	37.21	-30,561.35
Deposit	03/17/2022	Other 1	1010 · Pacific Prem...	0.00	-30,561.35
Deposit	03/17/2022	Other 2	1010 · Pacific Prem...	0.00	-30,561.35
Deposit	03/18/2022	Sani Rec	1010 · Pacific Prem...	-11,993.70	-42,555.05
Deposit	03/18/2022	Rate Assistance	1010 · Pacific Prem...	58.27	-42,496.78
Deposit	03/18/2022	Other 1	1010 · Pacific Prem...	0.00	-42,496.78
Deposit	03/18/2022	Other 2	1010 · Pacific Prem...	429.59	-42,067.19
Deposit	03/20/2022	Sani Rec	1010 · Pacific Prem...	-35.64	-42,102.83
Deposit	03/20/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-42,102.83
Deposit	03/20/2022	Other 1	1010 · Pacific Prem...	0.00	-42,102.83
Deposit	03/20/2022	Other 2	1010 · Pacific Prem...	0.00	-42,102.83
Deposit	03/21/2022	Sani Rec	1010 · Pacific Prem...	-95.80	-42,198.63
Deposit	03/21/2022	Rate Assistance	1010 · Pacific Prem...	12.67	-42,185.96
Deposit	03/21/2022	Other 1	1010 · Pacific Prem...	0.00	-42,185.96
Deposit	03/21/2022	Other 2	1010 · Pacific Prem...	0.00	-42,185.96
Deposit	03/22/2022	Sani Rec	1010 · Pacific Prem...	-1,624.53	-43,810.49
Deposit	03/22/2022	Rate Assistance	1010 · Pacific Prem...	98.33	-43,712.16
Deposit	03/22/2022	Other 1	1010 · Pacific Prem...	0.00	-43,712.16
Deposit	03/22/2022	Other 2	1010 · Pacific Prem...	4.67	-43,707.49
Deposit	03/22/2022	(\$ 74.89) Iris Chao ck not deposite, Gander put acct # on their ...	1010 · Pacific Prem...	27.01	-43,680.48
Deposit	03/23/2022	Sani Rec	1010 · Pacific Prem...	-410.83	-44,091.31
Deposit	03/23/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-44,091.31
Deposit	03/23/2022	Other 1	1010 · Pacific Prem...	0.00	-44,091.31
Deposit	03/23/2022	Other 2	1010 · Pacific Prem...	0.00	-44,091.31

Avila Beach Community Services District
Deposits by Fund
March 2022

04/06/22

Type	Date	Memo	Split	Amount	Balance
Deposit	03/23/2022	Adj El Dorado Payment History report accounting errir	1010 · Pacific Prem...	2.95	-44,088.36
Deposit	03/26/2022	Sani Rec	1010 · Pacific Prem...	-36.42	-44,124.78
Deposit	03/26/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-44,124.78
Deposit	03/26/2022	Other 1	1010 · Pacific Prem...	0.00	-44,124.78
Deposit	03/26/2022	Other 2	1010 · Pacific Prem...	0.00	-44,124.78
Deposit	03/28/2022	F:0895 A:0760 - CURR SECURED TAX	1010 · Pacific Prem...	-11,301.56	-55,426.34
Deposit	03/28/2022	Sani Rec	1010 · Pacific Prem...	-239.90	-55,666.24
Deposit	03/28/2022	Rate Assistance	1010 · Pacific Prem...	11.87	-55,654.37
Deposit	03/28/2022	Other 1	1010 · Pacific Prem...	0.00	-55,654.37
Deposit	03/28/2022	Other 2	1010 · Pacific Prem...	-89.63	-55,744.00
Deposit	03/29/2022	Sani Rec	1010 · Pacific Prem...	-706.49	-56,450.49
Deposit	03/29/2022	Rate Assistance	1010 · Pacific Prem...	28.34	-56,422.15
Deposit	03/29/2022	Other 1	1010 · Pacific Prem...	0.00	-56,422.15
Deposit	03/29/2022	Other 2	1010 · Pacific Prem...	-279.97	-56,702.12
Deposit	03/30/2022	Sani Rec	1010 · Pacific Prem...	-199.53	-56,901.65
Deposit	03/30/2022	Rate Assistance	1010 · Pacific Prem...	40.55	-56,861.10
Deposit	03/30/2022	Other 1	1010 · Pacific Prem...	-76.81	-56,937.91
Deposit	03/30/2022	Other 2	1010 · Pacific Prem...	150.00	-56,787.91
Deposit	03/31/2022	\$ 62.27 BALANCE ADJ CCs	1010 · Pacific Prem...	-31.13	-56,819.04
Total Sanitary				-56,819.04	-56,819.04
Solid Waste					
Deposit	03/02/2022	Waste Connections Franchise Fee SW	1010 · Pacific Prem...	-2,571.04	-2,571.04
Deposit	03/29/2022	Waste Connections Franchise Fee SW	1010 · Pacific Prem...	-1,092.43	-3,663.47
Total Solid Waste				-3,663.47	-3,663.47
Water					
Deposit	03/01/2022	Water Rec	1010 · Pacific Prem...	-502.17	-502.17
Deposit	03/01/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-502.17
Deposit	03/01/2022	Other 1	1010 · Pacific Prem...	0.00	-502.17
Deposit	03/01/2022	Other 2	1010 · Pacific Prem...	0.00	-502.17
Deposit	03/02/2022	Water Rec	1010 · Pacific Prem...	-511.68	-1,013.85
Deposit	03/02/2022	Rate Assistance	1010 · Pacific Prem...	20.78	-993.07
Deposit	03/02/2022	Other 1	1010 · Pacific Prem...	0.00	-993.07
Deposit	03/02/2022	Other 2	1010 · Pacific Prem...	0.00	-993.07

**Avila Beach Community Services District
Deposits by Fund
March 2022**

04/06/22

Type	Date	Memo	Split	Amount	Balance
Deposit	03/03/2022	Water Rec	1010 · Pacific Prem...	-227.97	-1,221.04
Deposit	03/03/2022	Rate Assistance	1010 · Pacific Prem...	21.59	-1,199.45
Deposit	03/03/2022	Other 1	1010 · Pacific Prem...	0.00	-1,199.45
Deposit	03/03/2022	Other 2	1010 · Pacific Prem...	0.00	-1,199.45
Deposit	03/04/2022	Water Rec	1010 · Pacific Prem...	-223.92	-1,423.37
Deposit	03/04/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-1,423.37
Deposit	03/04/2022	Other 1	1010 · Pacific Prem...	0.00	-1,423.37
Deposit	03/04/2022	Other 2	1010 · Pacific Prem...	0.00	-1,423.37
Deposit	03/05/2022	Water Rec	1010 · Pacific Prem...	-47.88	-1,471.25
Deposit	03/05/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-1,471.25
Deposit	03/05/2022	Other 1	1010 · Pacific Prem...	0.00	-1,471.25
Deposit	03/05/2022	Other 2	1010 · Pacific Prem...	0.00	-1,471.25
Deposit	03/07/2022	TCF FY 22 JAN ME - IMPR # 1 - Gen . 70, Water .25, Lights .05	1010 · Pacific Prem...	-1,986.15	-3,457.40
Deposit	03/07/2022	Water Rec	1010 · Pacific Prem...	-975.28	-4,432.68
Deposit	03/07/2022	Rate Assistance	1010 · Pacific Prem...	10.39	-4,422.29
Deposit	03/07/2022	Other 1	1010 · Pacific Prem...	0.00	-4,422.29
Deposit	03/07/2022	Other 2	1010 · Pacific Prem...	0.00	-4,422.29
Deposit	03/08/2022	Water Rec	1010 · Pacific Prem...	-1,265.37	-5,687.66
Deposit	03/08/2022	Rate Assistance	1010 · Pacific Prem...	12.01	-5,675.65
Deposit	03/08/2022	Other 1	1010 · Pacific Prem...	0.00	-5,675.65
Deposit	03/08/2022	Other 2	1010 · Pacific Prem...	0.00	-5,675.65
Deposit	03/09/2022	Water Rec	1010 · Pacific Prem...	-1,741.87	-7,417.52
Deposit	03/09/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-7,417.52
Deposit	03/09/2022	Other 1	1010 · Pacific Prem...	0.00	-7,417.52
Deposit	03/09/2022	Other 2	1010 · Pacific Prem...	0.00	-7,417.52
Deposit	03/10/2022	San Juan Irrigation 1/26 - 2/22/22	1010 · Pacific Prem...	-1,083.42	-8,500.94
Deposit	03/10/2022	Front Street Irrigation 1/26 - 2/22/22	1010 · Pacific Prem...	-733.32	-9,234.26
Deposit	03/10/2022	Community Park Restrooms 1/26 - 2/22/22	1010 · Pacific Prem...	-266.52	-9,500.78
Deposit	03/10/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-947.65	-10,448.43
Deposit	03/10/2022	Water Rec	1010 · Pacific Prem...	-5,142.57	-15,591.00
Deposit	03/10/2022	Rate Assistance	1010 · Pacific Prem...	45.61	-15,545.39
Deposit	03/10/2022	Other 1	1010 · Pacific Prem...	0.00	-15,545.39
Deposit	03/10/2022	Other 2	1010 · Pacific Prem...	0.00	-15,545.39
Deposit	03/10/2022	3/10/22 ACH Booked separately Community Park Restroom 1/...	1010 · Pacific Prem...	266.52	-15,278.87
Deposit	03/10/2022	3/10/22 ACH Booked separately Front St. Irrigation 1/26 - 2/22...	1010 · Pacific Prem...	733.32	-14,545.55
Deposit	03/10/2022	3/10/22 ACH Booked separately San Juan Park Irrigation 1/26 ...	1010 · Pacific Prem...	1,083.42	-13,462.13

**Avila Beach Community Services District
Deposits by Fund
March 2022**

04/06/22

Type	Date	Memo	Split	Amount	Balance
Deposit	03/11/2022	Water Rec	1010 · Pacific Prem...	-750.60	-14,212.73
Deposit	03/11/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-14,212.73
Deposit	03/11/2022	Other 1	1010 · Pacific Prem...	0.00	-14,212.73
Deposit	03/11/2022	Other 2	1010 · Pacific Prem...	0.00	-14,212.73
Deposit	03/12/2022	Water Rec	1010 · Pacific Prem...	-107.91	-14,320.64
Deposit	03/12/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-14,320.64
Deposit	03/12/2022	Other 1	1010 · Pacific Prem...	0.00	-14,320.64
Deposit	03/12/2022	Other 2	1010 · Pacific Prem...	0.00	-14,320.64
Deposit	03/13/2022	Water Rec	1010 · Pacific Prem...	-111.96	-14,432.60
Deposit	03/13/2022	Rate Assistance	1010 · Pacific Prem...	10.39	-14,422.21
Deposit	03/13/2022	Other 1	1010 · Pacific Prem...	0.00	-14,422.21
Deposit	03/13/2022	Other 2	1010 · Pacific Prem...	0.00	-14,422.21
Deposit	03/14/2022	Water Rec	1010 · Pacific Prem...	-1,898.72	-16,320.93
Deposit	03/14/2022	Rate Assistance	1010 · Pacific Prem...	48.04	-16,272.89
Deposit	03/14/2022	Other 1	1010 · Pacific Prem...	0.00	-16,272.89
Deposit	03/14/2022	Other 2	1010 · Pacific Prem...	0.00	-16,272.89
Deposit	03/15/2022	Water Rec	1010 · Pacific Prem...	-203.91	-16,476.80
Deposit	03/15/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-16,476.80
Deposit	03/15/2022	Other 1	1010 · Pacific Prem...	0.00	-16,476.80
Deposit	03/15/2022	Other 2	1010 · Pacific Prem...	0.00	-16,476.80
Deposit	03/16/2022	Water Rec	1010 · Pacific Prem...	-2,964.93	-19,441.73
Deposit	03/16/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-19,441.73
Deposit	03/16/2022	Other 1	1010 · Pacific Prem...	0.00	-19,441.73
Deposit	03/16/2022	Other 2	1010 · Pacific Prem...	0.00	-19,441.73
Deposit	03/17/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-903.89	-20,345.62
Deposit	03/17/2022	Water Rec	1010 · Pacific Prem...	-678.08	-21,023.70
Deposit	03/17/2022	Rate Assistance	1010 · Pacific Prem...	74.35	-20,949.35
Deposit	03/17/2022	Other 1	1010 · Pacific Prem...	0.00	-20,949.35
Deposit	03/17/2022	Other 2	1010 · Pacific Prem...	0.00	-20,949.35
Deposit	03/18/2022	Water Rec	1010 · Pacific Prem...	-13,384.83	-34,334.18
Deposit	03/18/2022	Rate Assistance	1010 · Pacific Prem...	89.60	-34,244.58
Deposit	03/18/2022	Other 1	1010 · Pacific Prem...	0.00	-34,244.58
Deposit	03/18/2022	Other 2	1010 · Pacific Prem...	0.00	-34,244.58
Deposit	03/20/2022	Water Rec	1010 · Pacific Prem...	-55.98	-34,300.56
Deposit	03/20/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-34,300.56
Deposit	03/20/2022	Other 1	1010 · Pacific Prem...	0.00	-34,300.56

Avila Beach Community Services District
Deposits by Fund
March 2022

04/06/22

Type	Date	Memo	Split	Amount	Balance
Deposit	03/20/2022	Other 2	1010 · Pacific Prem...	0.00	-34,300.56
Deposit	03/21/2022	Water Rec	1010 · Pacific Prem...	-163.89	-34,464.45
Deposit	03/21/2022	Rate Assistance	1010 · Pacific Prem...	12.82	-34,451.63
Deposit	03/21/2022	Other 1	1010 · Pacific Prem...	0.00	-34,451.63
Deposit	03/21/2022	Other 2	1010 · Pacific Prem...	0.00	-34,451.63
Deposit	03/22/2022	Water Rec	1010 · Pacific Prem...	-1,617.30	-36,068.93
Deposit	03/22/2022	Rate Assistance	1010 · Pacific Prem...	92.90	-35,976.03
Deposit	03/22/2022	Other 1	1010 · Pacific Prem...	0.00	-35,976.03
Deposit	03/22/2022	Other 2	1010 · Pacific Prem...	0.00	-35,976.03
Deposit	03/22/2022	(\$ 74.89) Iris Chao ck not deposite, Gander put acct # on their ...	1010 · Pacific Prem...	47.88	-35,928.15
Deposit	03/23/2022	Water Rec	1010 · Pacific Prem...	-384.51	-36,312.66
Deposit	03/23/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-36,312.66
Deposit	03/23/2022	Other 1	1010 · Pacific Prem...	0.00	-36,312.66
Deposit	03/23/2022	Other 2	1010 · Pacific Prem...	0.00	-36,312.66
Deposit	03/26/2022	Water Rec	1010 · Pacific Prem...	-55.98	-36,368.64
Deposit	03/26/2022	Rate Assistance	1010 · Pacific Prem...	0.00	-36,368.64
Deposit	03/26/2022	Other 1	1010 · Pacific Prem...	0.00	-36,368.64
Deposit	03/26/2022	Other 2	1010 · Pacific Prem...	0.00	-36,368.64
Deposit	03/28/2022	F:0895 A:0760 - AVILA BEACH IMP # 1 - Gen . 70, Water .25,...	1010 · Pacific Prem...	-2,852.85	-39,221.49
Deposit	03/28/2022	Water Rec	1010 · Pacific Prem...	-371.78	-39,593.27
Deposit	03/28/2022	Rate Assistance	1010 · Pacific Prem...	21.59	-39,571.68
Deposit	03/28/2022	Other 1	1010 · Pacific Prem...	0.00	-39,571.68
Deposit	03/28/2022	Other 2	1010 · Pacific Prem...	0.00	-39,571.68
Deposit	03/29/2022	Water Rec	1010 · Pacific Prem...	-950.91	-40,522.59
Deposit	03/29/2022	Rate Assistance	1010 · Pacific Prem...	53.57	-40,469.02
Deposit	03/29/2022	Other 1	1010 · Pacific Prem...	0.00	-40,469.02
Deposit	03/29/2022	Other 2	1010 · Pacific Prem...	0.00	-40,469.02
Deposit	03/30/2022	Water Rec	1010 · Pacific Prem...	-300.73	-40,769.75
Deposit	03/30/2022	Rate Assistance	1010 · Pacific Prem...	24.01	-40,745.74
Deposit	03/30/2022	Other 1	1010 · Pacific Prem...	0.00	-40,745.74
Deposit	03/30/2022	Other 2	1010 · Pacific Prem...	0.00	-40,745.74
Deposit	03/31/2022	\$ 62.27 BALANCE ADJ CCS	1010 · Pacific Prem...	-31.14	-40,776.88
Total Water				-40,776.88	-40,776.88
TOTAL				-123,446.25	-123,446.25



FLUID RESOURCE MANAGEMENT

2385 Precision Drive
 Arroyo Grande, CA 93420
 www.frm-ops.com CA Lic #937346
 OPERATIONS . MAINTENANCE . MECHANICAL

Statement

Date
4/4/22

Phone # 805.597.7100 Fax # 805.597.7171

California Certified Small Business #1120142

To:
Avila Beach Community Services District P.O. Box 309 100 San Luis Street Avila Beach, CA 93424

Amount Due	Amount Enc.
\$31,026.10	

Date	Transaction	Amount	Balance
03/31/22	348F11001 Monthly OPS/Maint- INV #F21702. Orig. Amount \$21,107.90.	21,107.90	21,107.90
03/15/22	348F11001 Monthly OPS/Maint:348FW11001 Water:348AW17001 Add Services water- INV #A21650. Orig. Amount \$44.08.	44.08	21,151.98
03/15/22	348F11001 Monthly OPS/Maint:348FWW11001 Wastewater:348AWW17002 Add Services Wastewater- INV #A21651. Orig. Amount \$370.54.	370.54	21,522.52
03/31/22	W21376 Onsite Troubleshooting of SCADA Bo- INV #W21376. Orig. Amount \$2,077.15.	2,077.15	23,599.67
02/28/22	W21470 Secondary Sed Pump 2 Diagnosis- INV #W21470. Orig. Amount \$1,174.36.	1,174.36	24,774.03
03/31/22	W21537 Influent Pump Repair- INV #W21537. Orig. Amount \$5,706.80.	5,706.80	30,480.83
03/22/22	W21603 Leak Callout 272 San Miguel- INV #W21603. Orig. Amount \$545.27.	545.27	31,026.10

CURRENT	1-30 DAYS PAST DUE	31-60 DAYS PAST DUE	61-90 DAYS PAST DUE	OVER 90 DAYS PAST DUE	Amount Due
29,851.74	1,174.36	0.00	0.00	0.00	\$31,026.10

AVILA BEACH
COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: April 12, 2022

SUBJECT: General Manager/District Engineer Report

Zone 3 Technical Advisory Committee

The Zone 3 Technical Advisory Committee last met on March 9th, 2022. The agenda packet for the March 9th meeting was included as an attachment to the staff report. The Zone 3 TAC next meets on April 13, 2022. The Agenda for the April 13th meeting was not available at the time this report was prepared. Staff will have the agenda packet available at the Board meeting. As of this writing, the reservoir is at 29% of capacity with 14,316 AF in storage. That is about two years' worth of water supply if we don't receive any significant rainfall. The major issues for the TAC and the Zone 3 Advisory Committee continue to be completing the Lopez Contract changes and refinancing the 2011 Revenue Bonds. The refinancing will not extend the current 2031 Bond pay-off date, but with lower interest rates it could save the Flood Control District at total \$400,000 - \$750,000 over the next nine years. The District will not incur any consultant or refinance charges if the District chooses not to move forward.

Wastewater Treatment Plant Project Status Report

The WWTP improvement project continues to gain momentum. We have executed the temporary construction easement with Avila Beach Resorts (ABR) to use the former parking lot adjacent to the WWTP as a temporary construction lay down and staging area. The contractor was on-site the last several weeks conducting pipeline location "pot-holing", coordination with FRM. The contractor is scheduled to begin excavating the area for the MBR foundation next week and has provided the design engineer the majority of the technical submittals for review and approval. Supply chain issues for some of the back-up generator parts are still a major issue that will impact the project schedule. I will keep the Board apprised as the project progresses.

Project to Rebuild the Lopez Line Water System Inter-Tie

On April 5th staff met with representatives from San Miguelito Mutual Water Company, the San Luis Bay Inn, Chumash tribe and contractors to discuss Inter-Tie project. The scope of the project is to remove the existing inter-tie piping and valves and replace them with new piping and valves. In accordance with the existing Inter-Tie Agreement, the CSD, Harbor District and SMMWC will equally split the costs to repair and maintain the inter-tie. The CSD will initially fund the project and then get reimbursed by the Harbor District and SMMWC. We are working with Water Systems Consulting to complete the design within the next two months and anticipate completing the project in early fall, to avoid the busy summer traffic on Avila Beach Drive.



April 5, 2022

Avila Beach Community Services District
100 San Luis Street
Avila Beach, CA 93424

**SUBJECT: MARCH 2022 MONTHLY FACILITY REPORT FOR THE AVILA BEACH COMMUNITY SERVICES DISTRICT
WASTEWATER TREATMENT PLANT, WATER SYSTEM, AND COLLECTION SYSTEM**

WASTEWATER TREATMENT PLANT

Areas within the wastewater plant that are known to accumulate solids continue to be manually cleaned on a regular basis. The Chlorine Contact Chamber floor is vacuumed out on a weekly basis. These solids, if left to decompose, can have a negative effect on the effluent quality leaving the facility.

WATER SYSTEM

The small water storage tank continues to be used as standby, with FRM staff monitoring the water quality in the tank and flushing as needed. FRM Staff continues to monitor the chlorine residuals and provide additional chlorine as needed. Staff has been performing distribution flushing on an as-needed basis.

COMPLIANCE RECORD AND PLANT PERFORMANCE

Staff compiled the data to complete the monthly Self-Monitoring Report and Discharge Monitoring Report in California Integrated Water Quality System (CIWQS). Once approved, the reports are uploaded into CIWQS and certified by ABCSD Staff.

Plant Design for Influent BOD is 270 mg/L. The permit limit for Effluent TSS and BOD is a Monthly Average of 40 mg/L with a Daily Maximum of 90 mg/L.

At the time of preparation of this report, with the results available from the lab, the effluent BOD is above the monthly average discharge limit of 40 mg/L. Staff is awaiting the final effluent BOD result, however, it is not expected to be available by the time this report is printed. Staff continues to conduct additional monitoring to track BOD levels throughout the plant and has discussed replacing the trickling filter media with the ABCSD General Manager.

Sincerely,
FLUID RESOURCE MANAGEMENT

ATTACHMENTS

- Self-Monitoring Report
- ABCSD Average Daily WWTP Effluent Flow (2020-2022)
- ABCSD Monthly Total WWTP Effluent Flow (2020-2022)
- Port San Luis Monthly Total Flow (2020-2022)
- Monthly Average Influent BOD (2020-2022)
- Monthly Average Effluent BOD (2020-2022)
- Monthly Water Purchased from Lopez (2020-2022)
- ABCSD Monthly Water Sold (2020-2022)



Avila Beach CSD Wastewater Treatment Facility

Monthly report due last day of following month
Annual report due January 30

Month: MARCH 2022

Date	Daily Flow (MGD)			Effluent Monitoring		
	Total	Max (gpm)	Avg (gpm)	Biweekly Total Coliform	Biweekly Fecal Coliform	Daily Chlorine Residual
1	0.039260	79	27	11	<2	<0.02
2	0.041533	70	29			<0.02
3	0.037871	74	26	5	<2	<0.02
4	0.038561	70	27			<0.02
5	0.043781	81	31			<0.02
6	0.058105	84	40			<0.02
7	0.047623	90	33			<0.02
8	0.046912	83	33	<2	<2	<0.02
9	0.043929	74	31			<0.02
10	0.043344	77	30	5	<2	<0.02
11	0.047952	77	33			<0.02
12	0.061759	83	43			<0.02
13	0.060931	90	42			<0.02
14	0.045787	96	32			<0.02
15	0.049974	101	35	<2	<2	<0.02
16	0.048351	90	34			<0.02
17	0.046274	80	32	5	<2	<0.02
18	0.051774	90	36			<0.02
19	0.058281	88	41			<0.02
20	0.062220	93	43			<0.02
21	0.054051	179	38			<0.02
22	0.053996	119	38	9	4	<0.02
23	0.055231	87	38			<0.02
24	0.052415	80	37	11	<2	<0.02
25	0.053508	88	37			<0.02
26	0.062376	93	43			<0.02
27	0.055152	95	38			<0.02
28	0.047980	103	33			<0.02
29	0.044364	82	31	<2	<2	<0.02
30	0.043264	83	30			
31	0.043370	85	30			
Min	0.037871	70	26	<2	<2	<0.02
Mean	0.049675	89	35	5.1	<2	<0.02
Max	0.062376	179	43	11	4	<0.02
Total	1.539929	Effluent daily (dry weather) flow NTE 0.2 MGD (mean).				

Influent Brine Received

Date	Volume (Gallons)
	N/A

Sludge Removal

Date	Gallons
3/18/22	4,800
3/31/22	4,800

I certify under penalty of perjury that the foregoing is true and accurate and that the sampling procedure and analysis used are as specified in the Waste Discharge Order for this facility.

SIGNATURE: _____

PRINTED NAME: _____

Effluent and Influent Monitoring					
Date	Biweekly Effluent BOD (24 HC)	Biweekly Effluent TSS (24 HC)	Biweekly Influent BOD (24 HC)	Biweekly Influent TSS (24 HC)	Monthly Effluent Oil & Grease (Grab)
3/3/22	30	11	348	256	<5.0
3/6/22	53	29	526	342	
3/10/22	33	14	294	218	
3/13/22	63	37	425	280	
3/17/22	30	15	361	162	
3/18/22	34	13	---	---	
3/20/22	45	23	372	278	
3/24/22	30	19	493	308	
3/25/22	79	16	---	---	
3/26/22	32	15	---	---	
3/27/22	43	21	577	316	
3/30/22	22		---	---	
3/31/22					
Min	22	11	294	162	<5.0
Mean	41.2	19.4	424.5	270.0	<5.0
Max	79	37	577	342	<5.0
BOD Removal: 90.3%			TSS Removal: 92.8%		

Effluent Monitoring				
Date	Weekly Set. Solids (Grab)	Weekly Turbidity (Grab)	Weekly pH (Grab)	Weekly Temp °F (Grab)
3/3/22	<0.1	17.6	6.6	64
3/10/22	<0.1	29.4	6.6	63
3/17/22	<0.1	18.3	6.6	66
3/24/22	<0.1	20.8	6.6	66
3/31/22				
Min	<0.1	17.6	6.6	63
Mean	<0.1	21.5	6.6	65
Max	<0.1	29.4	6.6	66

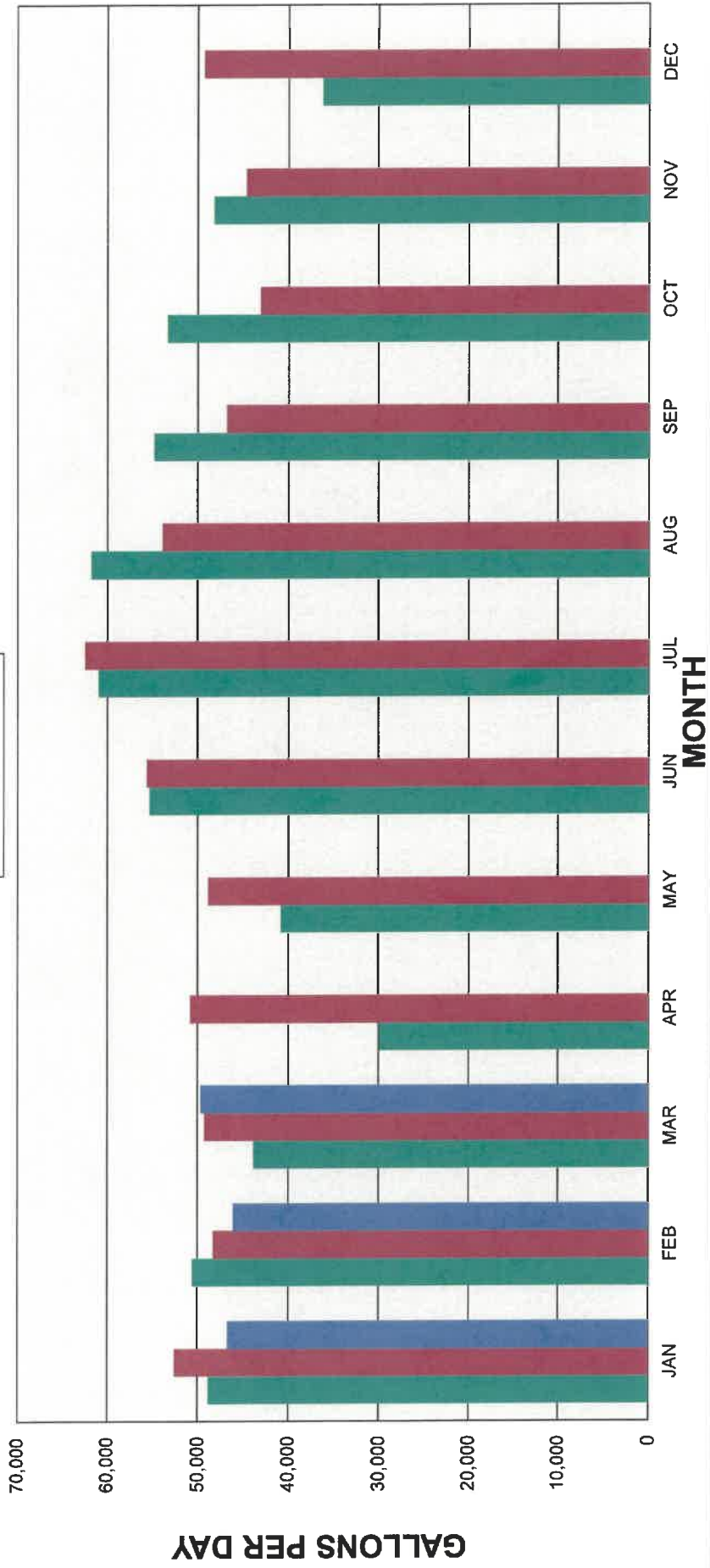
Effluent Limits				
Parameter	Units	Monthly Avg	Weekly Avg	Daily Max
BOD	mg/L	40	60	90
Suspended Solids	mg/L	40	60	90
Oil and Grease	mg/L	25	40	75
Turbidity	NTU	75	100	225
Total Coliform	MPN/100 mL	7 Sample Median: 23		
		More than once in 30 days: 240		
		Daily Maximum: 2,400		
Chlorine Residual	mg/L	6 Month Median: 0.3		1.2
pH	pH units	Between 6.0 - 9.0		
Settleable Solids	mL/L	1.0	1.5	3.0
BOD/TSS Removal	%	≥ 75%	***	***

DATE: _____

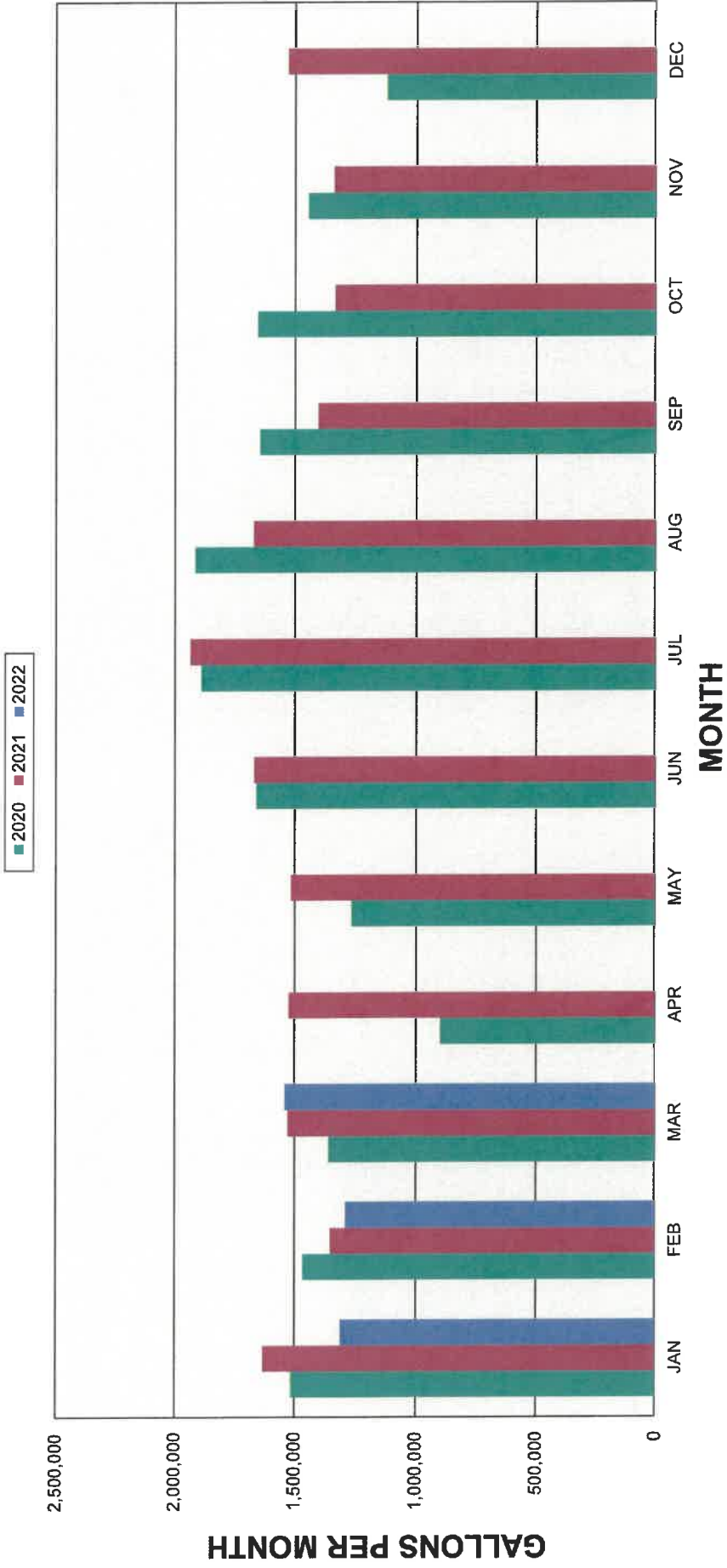
TITLE: _____

ABCSD AVERAGE DAILY WWTP EFFLUENT FLOW (2020 - 2022)

■ 2020
 ■ 2021
 ■ 2022

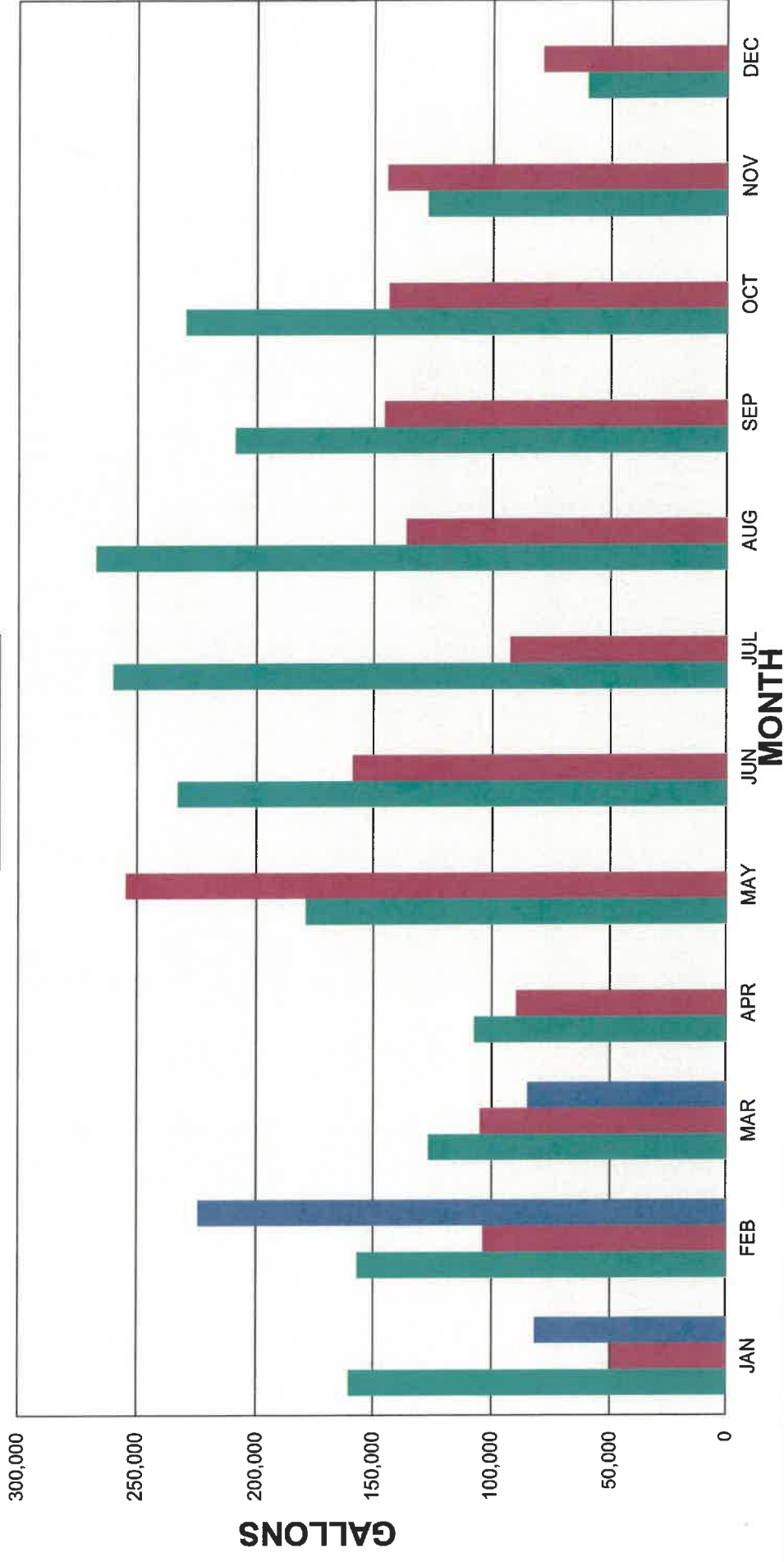


ABCSD MONTHLY TOTAL WWTP EFFLUENT FLOW (2020 - 2022)



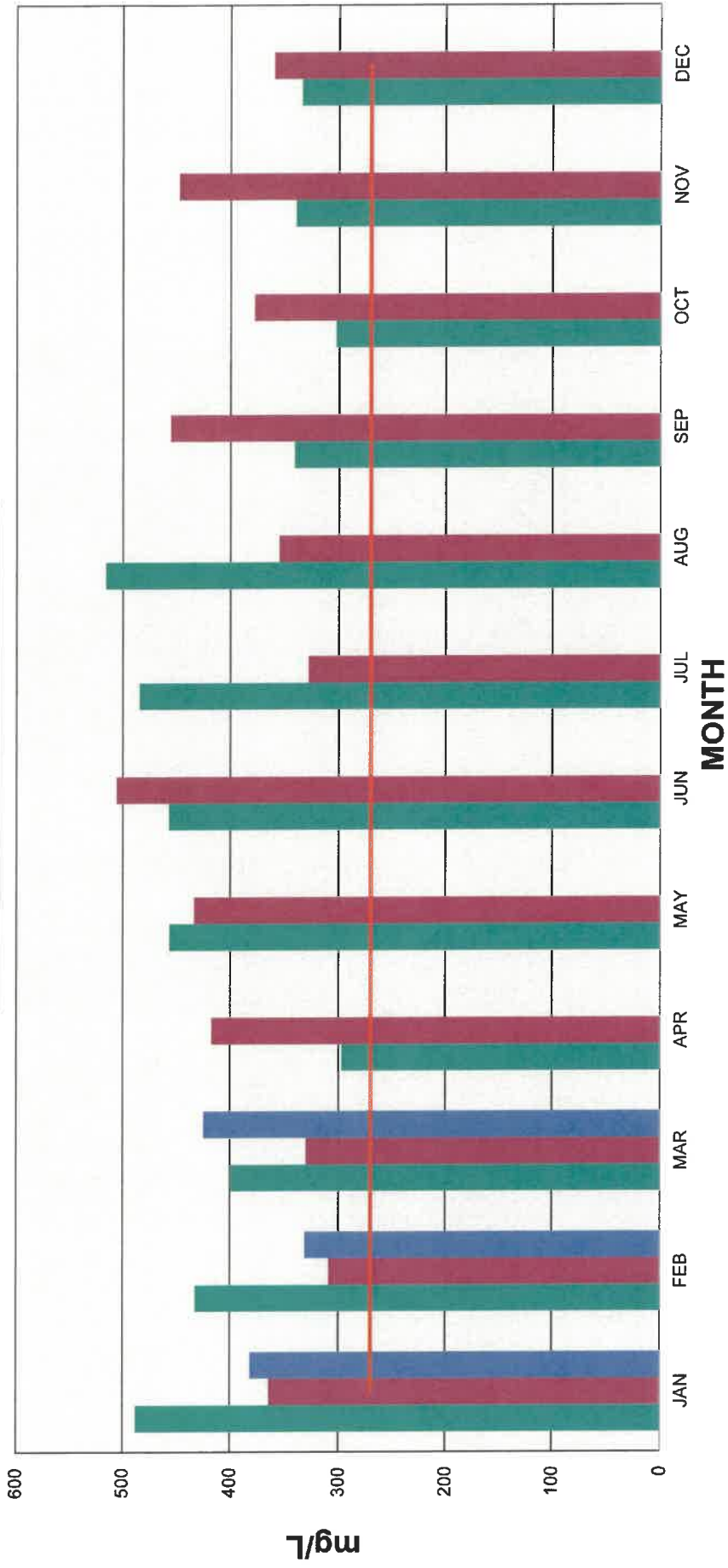
PORT SAN LUIS MONTHLY TOTAL FLOW (2020 - 2022)

■ 2020 ■ 2021 ■ 2022

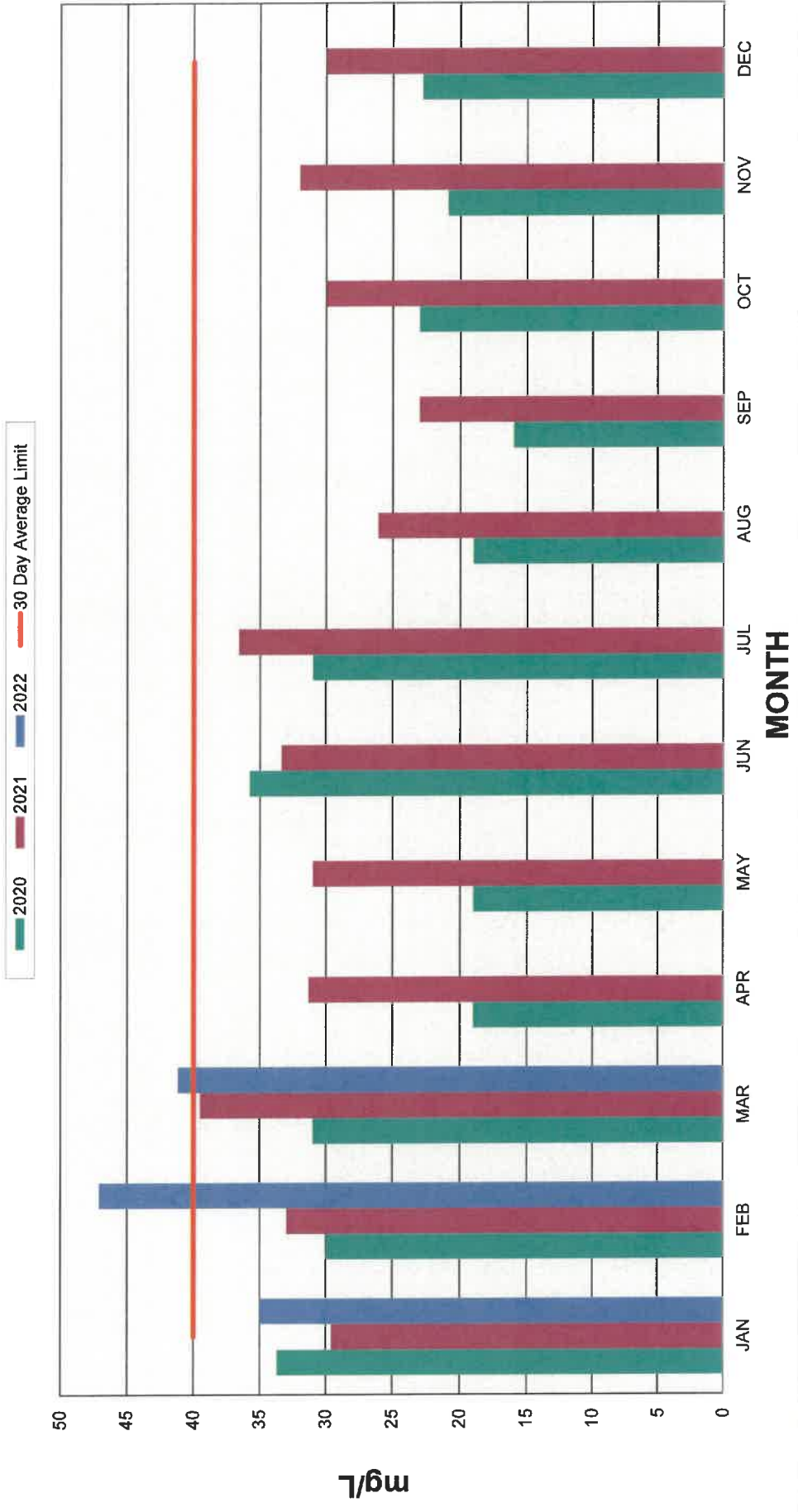


ABCSD MONTHLY AVERAGE INFLUENT BOD (2020 - 2022)

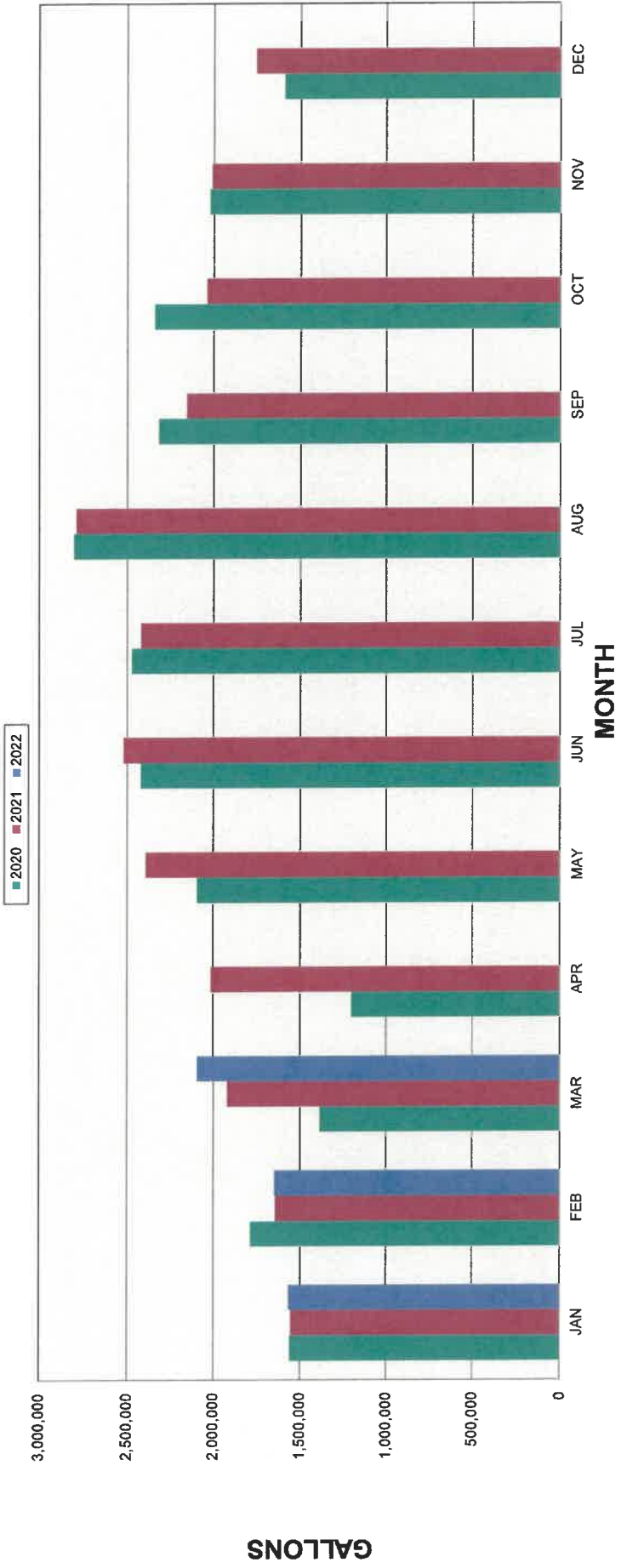
■ 2020
 ■ 2021
 ■ 2022
 — WWTP Design



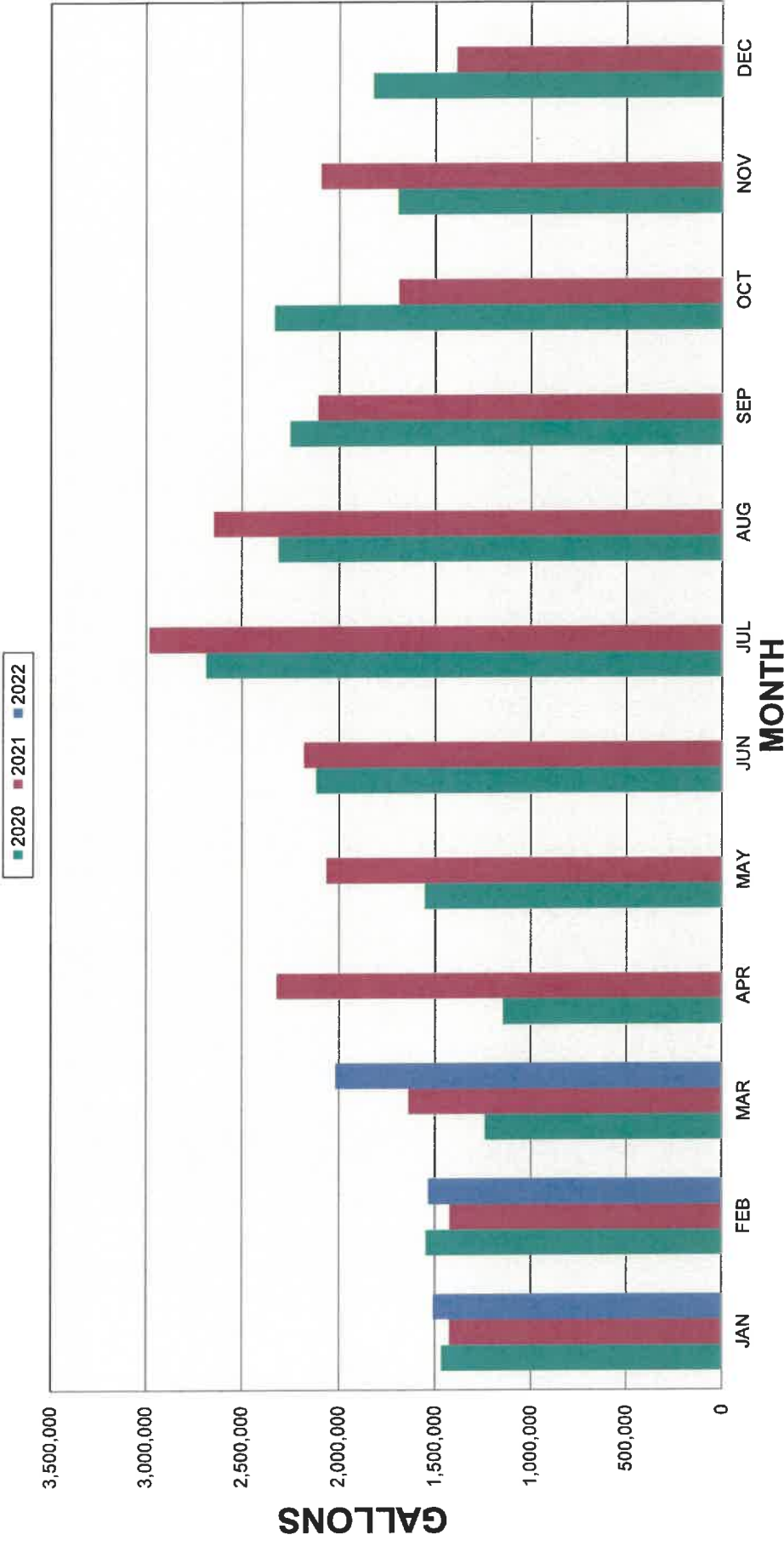
ABCSD MONTHLY AVERAGE EFFLUENT BOD (2020 - 2022)



ABCSD MONTHLY WATER PURCHASED FROM LOPEZ (2020 - 2022)



ABCSD MONTHLY WATER SOLD (2020 - 2022)



RESOLUTION NO. 2022-03

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR NEWSOM'S ORDER DATED MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT FOR THE PERIOD OF APRIL 12, 2022 TO MAY 12, 2022, PURSUANT TO BROWN ACT PROVISIONS

Recitals

WHEREAS, the Avila Beach Community Services District ("District") is committed to preserving and nurturing public access and participation in meetings of the Board of Directors; and

WHEREAS, all meetings the District's legislative bodies are open and public, as required by the Ralph M. Brown Act (Gov. Code, §§ 54950 – 54963), so that any member of the public may attend, participate, and watch the District's legislative bodies conduct their business; and

WHEREAS, the Brown Act, Government Code section 54953(e), makes provisions for remote teleconferencing participation in meetings by members of a legislative body, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition is that a state of emergency is declared by the Governor pursuant to Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state caused by conditions as described in Government Code section 8558; and

WHEREAS, a proclamation is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District's boundaries, caused by natural, technological or human-caused disasters; and

WHEREAS, it is further required that state or local officials have imposed or recommended measures to promote social distancing, or, the legislative body meeting in person would present imminent risks to the health and safety of attendees; and

WHEREAS, such conditions now exist in the District, specifically, the State of Emergency declared by Governor Newsom on March 4, 2020, due to COVID-19, and the Proclamation of Local Emergency declared by the County of San Luis Obispo on March 13, 2020; and

WHEREAS, on September 1, 2021, the San Luis Obispo County Health Officer issued Order Number 6, requiring face coverings in all public indoor settings attributable to the rise in SARS-CoV-2 Delta Variant; and

WHEREAS, the Board of Directors does hereby find that the rise in SARS-CoV-2 Omicron Variant has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District, and desires to proclaim a local emergency exists and ratify the proclamation of state of emergency by the Governor of the State of California and the San Luis Obispo County Health Officer's Order Number 6; and

WHEREAS, as a consequence of the local emergency, the Board of Directors does hereby find that the legislative bodies of the District shall continue to conduct their meetings without compliance with paragraph (3) of subdivision (b) of Government Code section 54953, as authorized by subdivision (e) of section 54953, and that such legislative bodies shall comply with the requirements to provide the public with access to meetings as prescribed in paragraph (2) of subdivision (e) of section 54953; and

WHEREAS, the Board of Directors will ensure that the public has access to meetings and the opportunity to participate in meetings in the interest of transparency and as required by the Government Code and AB 361.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the Board of Directors of the Avila Beach Community Services District, as follows:

1. Recitals. The Recitals set forth above are true and correct and are incorporated into this Resolution by this reference.
2. Proclamation of Local Emergency. The Board hereby proclaims that a local emergency now exists throughout the District, and COVID-19 has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment, and facilities of the District.
3. Ratification of Governor's Proclamation of a State of Emergency. The Board hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.
4. Remote Teleconference Meetings. The General Manager and Staff of the District are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings in accordance with Government Code section 54953(e) and other applicable provisions of the Brown Act.
5. Effective Date of Resolution. This Resolution shall take effect on April 12, 2022, and shall be effective until the earlier of (i) May 12, 2022, or such time the Board of Directors adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies of the

District may continue to teleconference without compliance with paragraph (3) of subdivision (b) of section 54953.

ADOPTED by the Board of Directors of the Avila Beach Community Services District on April 12, 2022, by the following roll call votes:

AYES:

NOES:

ABSENT:

ABSTAINED:

President, Board of Directors of the
Avila Beach Community Services District

ATTEST:


Board Secretary of the
Avila Beach Community Services District

**AVILA BEACH
COMMUNITY SERVICES DISTRICT**

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: April 12th, 2022

SUBJECT: 2022 Annual Weed Abatement Program.

Recommendation:

Adopt Resolution No. 2022-04 Declaring Weeds, Dry Grass and Trash to be a Nuisance and provide for Abatement. Set June 14th, 2022, as the Public Hearing to hear any objections to the required clearance and to coordinate with CAL Fire for their participation.

Discussion:

Each year the District coordinates an Annual Weed Abatement Program in the community to ensure that weeds, dry grass and trash are cleaned up and do not pose a fire hazard. Typically, property owners take steps to clean up trash and provide proper weed abatement. However, even after an initial request, several parcels in town typically require posting and cleanup. Most property owners comply with the posting and clean up the posted lots in a timely manner. Attached to this staff report are the Weed Abatement Notification that will be sent out with the April, water and sewer bill and Resolution No. 2022-04.

AVILA BEACH COMMUNITY SERVICES DISTRICT

RESOLUTION No. 2022-04

RESOLUTION OF THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT DECLARING WEEDS, DRY GRASS, AND TRASH TO BE A NUISANCE AND THREAT TO PUBLIC SAFETY AND PROVIDING FOR ABATEMENT

WHEREAS, there exists on certain lots and parcels of real property within the District, weeds, dry grass, brush, litter and other flammable material which endanger the public safety;

WHEREAS, The Board of Directors finds these conditions constitute a public nuisance and safety hazard and deem that these conditions should be abated;

WHEREAS, pursuant to law, notice shall be given to destroy and remove, and clear, dry weeds, grass brush, litter, trash and other flammable materials on certain lots and parcels of land within the District, and a hearing where concerns about such matters will be heard is hereby set for **14th day of June, 2022, at 1:00 P.M. at the Avila Beach Community Services District meeting place at 100 San Luis Street, Avila Beach CA 93424,**

WHEREAS, the Fire Chief of CAL FIRE is hereby designated as the person referred to in the Health and Safety code 14890, to abate these conditions.

NOW, THEREFORE, BE IT RESOLVED, by the Fire Chief is hereby directed to post notice and send written notice to property owners where the conditions described above exists.

ON MOTION of Director _____, seconded by Director _____, and the following roll call vote, to wit:

AYES:

NOES:

ABSENT:

The foregoing Resolution is hereby adopted this 12th day of April 2022.

Peter Kelley, President

Attest: Brad Hagemann


General Manager

AVILA BEACH
COMMUNITY SERVICES DISTRICT

Post Office Box 309, Avila Beach, CA. 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: April 12, 2022

SUBJECT: Presentation and Review of Preliminary FY 2022-23 District Budget

Recommendation:

1. Receive and provide comments on the Preliminary FY 2021/22 Budget
2. Advertise two weeks in advance for a public hearing and anticipated adoption of the Final Budget on May 10th, 2022.

Funding:

Revenues and Expenditures for FY 2022-23 are to be administered in accordance with the adopted budget.

Discussion:

Each year the District prepares and adopts an operating and capital projects budget for the coming Fiscal Year. The budget preparation process typically includes any adjustments to the water and/or sewer fee schedules. In late 2019 the Board retained a consultant to prepare a Cost of Services and Rate Study. In May 2020, the Board concluded the Prop 218 Hearing Process and adopted a five year rate schedule that included a maximum 3% per year water and sewer revenue increase.

Due to scheduling and the WWTP construction project, staff wanted to get an early start on the budget review and adoption process by bringing the draft budget to the full Board in April. Staff's initial recommendations include:

- Should the District wish to continue with an "all contractor" Operation & Maintenance program, it is in the District's best interest to extend the Operations and Maintenance Contract with Fluid Resources Management for another year, effective through October 31, 2023. The draft FY 2022/23 budget assumes a 5% cost of living increase in accordance with the existing contract terms.
- Staff recommends the Board strongly consider a 3% water and sewer rate increase this year as recommended in the 2020 Rate Study. The Board did not increase rates for FY the 2021/22 budget and inflation rates have been well above 3% per year for the last six months or more. In accordance with the Prop 218 Process, the Board may

hold the rates steady or increase rates *up to 3%* in any given year. The Board is not allowed to increase the rates *greater than 3%* in any of the next 3 years.

Attached is the Preliminary FY 2022/23 budget for the Board's review and comment. The draft budget anticipates:

- A 3% rate increase in both water and wastewater fees;
- 3% increase in county tax revenue;
- 5% increase in most O & M expenses;
- The Cal Fire contract decrease from \$234,000 to \$215,000;
- Connection fee revenue of approximately \$75,000; and
- The Capital Improvement Program budget anticipates the District will make its first annual payment on the WWTP Project loan on September 30, 2022. The annual loan payment will be approximately \$206,000. The Harbor District will reimburse the CSD for 33% of the loan payment (approximately \$68,000 per year).

Staff will present an overview of the projected FY 2021/22 year-end budget figures and the preliminary FY 2022/23 operating budget and capital projects budget. Staff anticipates that the Board will consider adoption of the final FY 2022/23 budget at the Board's May 10th, 2022, Board meeting.

A formal Public Hearing Notice for the budget adoption will be published at least two weeks in advance of the May 10th, 2022 hearing date.



Avila Beach Community Services District

DRAFT

2022/23 Fiscal Year Budget

Presented to the Board of Directors

April 12, 2022

Peter Kelley, President
Lynn Helenius, Vice President
Ara Najarian
Kristin Berry
Howie Kennett

Proposed by:

Brad Hagemann
General Manager/District Engineer

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

Fund Balances

AVILA BEACH COMMUNITY SERVICES DISTRICT
Cash Account Balances
Estimated FY 2021/22 Ending Balances

General Checking - Pacific Premier

Approx Ending Balance	06/30/22	\$ <u>850,000</u>
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LAIF - Account Balance

Beginning Balance	07/01/21	\$ 3,878,000
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Transfer In/Out		\$ 0.00
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Interest earned		\$ 10,265
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<u>LAIF Approx Ending Balance</u>	06/30/22	\$ <u>3,888,265</u>
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Reserve Account Balances

Water

Operating Reserve		\$ 366,000
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Capaital Replacement Reserve		\$ 210,000
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Emergency Capital Reserve		\$ 60,000
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Rate Stabilization		\$ 65,000
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	Total Water	\$ <u>701,000</u>
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Wastewater

Operating Reserve		\$ 475,000
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Capaital Replacement Reserve		\$ 1,500,000
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Emergency Capital Reserve		\$ 175,000
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Rate Stabilization		\$ 85,000
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	Total Wastewater	\$ <u>2,235,000</u>
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Unallocated General Reserves		\$ 952,265
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Total Approx Ending Balance	06/30/22	\$ <u><u>4,738,265</u></u>
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**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

Budget Summary

**Avila Beach Community Services District
Operations Maintenance Budget
Combined Detail - Preliminary**

Fiscal Year 2022/23
(April 12, 2022)

Ordinary Income/Expense	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
Income						
4010 · Operating Revenue	0	460,000	465,000	0		925,000
4012 · S W Franchise Fee					22,000	22,000
4020 · Ambulance Franchise Fee	4,000	0	0	0		4,000
4030 · County Taxes	460,000	200,000	100,000	15,000		775,000
4050 · Harbor O & M Reimbursement	0	65,000	0	1,000		66,000
4100 · Misc Income	0	0	0	0		0
4600 · Interest Income	11,000	0	0	0		11,000
Total Income	475,000	725,000	565,000	16,000	22,000	1,803,000
Expense						
5100 · Merch CC Fees TIB	6,500					6,500
5210 · Gross Wages	43,000	0	0	0	2,000	45,000
5230 · Payroll Taxes	1,000	0	0	0		1,000
5242 · Health Insurance	9,600	0	0	0		9,600
5254 · CalPERS Kathy	15,000	0	0	0		15,000
5256 · CalPERS Kristi	5,000	0	0	0		5,000
5260 · Work Comp Insurance	1,300	0	0	0		1,300
5280 · Payroll Admin & Misc	1,500	0	0	0		1,500
6102 · Accounting	15,000	0	0	0	500	15,500
6103 · Accounting Audit	10,000	0	0	0	1,000	11,000
6120 · Dues & Subscriptions	9,000	500	1,000	0		10,500
6130 · LAFCo Fees	5,600	0	0	0	1,000	6,600
6135 · Legal	15,000	15,000	2,000	0	5,000	37,000
6140 · Office Supplies & Postage	7,000	1,000	1,000	0		9,000
6145 · Public Notices	1,000	0	0	0		1,000
6150 · Rate Assistance	0	0	0	0	9,500	9,500
6155 · Rent	0	0	0	0		0
6160 · Training	2,500	0	0	0		2,500
6165 · Fuel & Travel	1,000	1,000	0	0		2,000
6170 · Web Site	2,800	0	0	0		2,800
6503 · Chemicals	0	75,000	2,000	0		77,000
6505 · Contract Labor O & M	4,000	200,000	65,000	0		269,000
6506 · Contract Labor GM	55,000	0	0	0	3,000	58,000
6507 · Contract Labor District Engr	0	60,000	25,000	0		85,000
6510 · Critical Spare Parts	0	5,000	4,000	0		9,000
6515 · Engineering	0	3,500	5,000	0		8,500
6520 · Equip Repairs & Maintenance	3,000	80,000	15,000	3,000		101,000
6525 · Fat Oil & Grease Program	0	5,000	0	0		5,000

**Avila Beach Community Services District
Operations Maintenance Budget
Combined Detail - Preliminary**

Fiscal Year 2022/23
(April 12, 2022)

Combined	Admin/Gen	Sanitary	Water	Street Lights	Solid Waste	Total
6530 · Generator Maintenance		7,000		0	0	7,000
6535 · Insurance P/L	8,000	7,500	8,000	0	0	23,500
6540 · Lab Tests	0	52,000	2,000	0	0	54,000
6542 · Bldg Maintenance & Janitorial	5,000	0	0	0	0	5,000
6545 · Miscellaneous	0	0	2,000	0	0	2,000
6550 · Operating Supplies	0	4,000	4,000	0	0	8,000
6555 · Permits & Fees	0	12,000	4,000	0	0	16,000
6560 · Plan Checks	0	0	1,000	0	0	1,000
6565 · Regulatory Permit Compliance		5,000	1,000	0	0	6,000
6567 · Bldg Repairs	17,000					17,000
6570 · Safety Gear	0	1,000	500	0	0	1,500
6575 · Small Tools	0	500	500	0	0	1,000
6580 · Solids Handling		37,000		0	0	37,000
6585 · Telephone	3,000	4,500	0	0	0	7,500
6590 · Utilities	2,500	40,000	3,000	12,500	0	58,000
6591 · Yard Maintenance		3,500				
6802 · Lopez Water	0		153,000	0	0	153,000
6805 · State Water	0	0	205,000	0	0	205,000
6900 · Yard Improvements	0	0	1,000	0	0	1,000
Sub total Operating Expense	249,300	620,000	505,000	15,500	22,000	1,408,300
6600 · Cal Fire Contract Labor	215,000					
Total Expense	464,300	620,000	505,000	15,500	22,000	1,626,800
8050 · Fixed Assets Depreciation	0	100,000	40,000	0	0	140,000
Total Expenses		1,766,800				1,766,800
Net Profit/ Loss	10,700	5,000	20,000	500	0	36,200

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

General/Administrative Fund

Avila Beach Community Services District
Admin/General Final Budget

Fiscal Year 2022/23
April 12, 2022

Administrative/General	21/22 Budget	21/22 Projected	21/22 Comments	22/23 Proposed Budget	22/23 Comments
Ordinary Income/Expense					
Income					
4010 · Operating Revenue	0	0			
4020 · Contract Services Ambulance	4,000	4,000		4,000	
4030 · County Taxes	464,000	460,000		460,000	
4050 · Harbor Charges	0				
4070 · Late Charge Penalty	0				
4600 · Interest Income	30,000	10,500	Significantly lower interest	11,000	LAIF interest lower
Total Income	498,000	474,500		475,000	
Expense					
5100 · Merchant CC Fees TIB	6,500	6,200		6,500	
5210 · Gross Wages	42,000	40,000		43,000	3% Salary Increase
5230 · Payroll Taxes	950	950		1,000	
5242 · Health Insurance	9,600	9,600		9,600	\$800 monthly stipend
5254 · CalPERS Kathy	12,500	14,000		15,000	Retiree Unfunded Liability
5256 · CalPERS Kristi	4,500	3,600		5,000	
5260 · Work Comp Insurance	1,200	1,300		1,300	
5280 · Payroll Admin & Misc.	1,500	1,500		1,500	Payroll Processing Fees
6102 · Accounting Labor	15,000	14,000		15,000	Contract Controller
6103 · Accounting Audit	10,000	9,000		10,000	
6120 · Dues & Subscriptions	8,000	9,000		9,000	CSDA and USA Membership
6130 · LAFCo Fees	5,500	5,400		5,600	
6135 · Legal	15,000	15,000	Attend Mtgs as needed	15,000	
6140 · Office Supplies & Post	7,000	7,000		7,000	
6145 · Public Notices	1,000	500		1,000	
6150 · Rate Assistance	0	0	Funded from SW revenue	0	Funded from SW Revenue
6160 · Training	2,500	700		2,500	Required Director Training
6165 · Travel	1,000	500		1,000	
6170 · Webpage Host & Support	2,800	2,500		2,800	Streamline
6505 · Contract Labor Admin	4,000	2,800	Haz Mat Annual Fee	4,000	Haz Mat Annual Fee
6506 · Contract Labor GM	58,000	52,000		55,000	Contract GM Admin
6507 · Contract Labor District Engr					
6520 · Equip Repairs & Maint	3,000	2,800		3,000	Copier & IT Support/Back-up
6535 · Insurance	9,000	7,500		8,000	
6542 · Bldg Maint & Janitorial	5,000	5,000	Pest Control issues	5,000	
6567 · Bldg Repairs	5,000	4,500		17,000	Adm Office Repairs
6585 · Telephone & Internet	3,000	2,800		3,000	Admin Office
6590 · Utilities, Electrical	2,500	2,300		2,500	Admin Office, Electrical
SubTotal Admin Expenses	236,050	220,450		249,300	
6600 · Cal Fire Contract Labor	234,000	234,000		215,000	Cal Fire Contract Services
Total Admin Expense	470,050	454,450		464,300	

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

Sanitary Fund

Avila Beach Community Services District
Sanitary Final Budget
 Fiscal Year 2022/23
 April 12, 2022

	21/22	21/22	21/22	22/23
Sanitary	Budget	Projected	Comments	Proposed Budget

22/23 Comments

Income				
4003 · Operating Revenue	450,000	450,000		460,000
4050 · Harbor O & M Reimbursement	65,000	65,000		65,000
4030 · County Taxes	220,000	200,000		200,000
	<u>735,000</u>	<u>715,000</u>		<u>725,000</u>
Expense				
6120 · Dues & Subscriptions	500	500		500
6135 · Legal	10,000	8,000		15,000
6140 · Office Supplies & Postage	1,000	1,000		1,000
6150 · Rate Assistance	1,000	1,000		0
6165 · Travel	1,000	1,000		1,000
6503 · Chemicals	70,000	70,000		75,000
6505 · Contract Labor O&M	197,000	190,000		200,000
6507 · Contract Labor District Engr	45,000	60,000		60,000
6510 · Critical Spare Parts	5,000	3,000		5,000
6515 · Engineering	6,500	3,000		3,500
6520 · Equip Repairs & Maintenance	100,000	65,000		80,000
6525 · Fat Oil & Grease Program	5,000	4,000		5,000
6530 · Generator Maintenance	9,000	6,500		7,000
6535 · Insurance	8,500	7,000		7,500
6540 · Lab Tests	49,000	48,000		52,000
6502 · Misc - Benthic Monitoring				Once every five years
6550 · Operating Supplies	4,000	3,500		4,000
6555 · Permits & Fees	10,000	10,000		12,000
				Anticipates 10% Increase

Avila Beach Community Services District
Sanitary Final Budget
 Fiscal Year 2022/23
 April 12, 2022

Sanitary	21/22		21/22 Comments	22/23	
	Budget	Projected		Proposed Budget	Comments
6565 · Regulatory Permit Compliance	5,000	5,000		5,000	As Needed
6570 · Safety Gear	1,000	750		1,000	Gloves/Safety gear
6575 · Small Tools	500	500		500	
6580 · Solids Handling	40,000	32,000		37,000	Bio Solids Transport & Disposal
6585 · Telephone	4,500	4,000		4,500	SCADA line & plant line
6590 · Utilities	35,000	35,000		40,000	Electricity for WWTP
6591 · Yard Maintenance	2,500	3,500		3,500	Landscape Maintenance at WWTP
Sub Total Operating Expense	610,000	561,250		620,000	
Total Operating Expense	610,000	561,250		620,000	
170 · Fixed Assets Depreciation	100,000	100,000		100,000	
Net Income/ Expense	25,000	53,750		5,000	
Other Income					
7210 · Connection Fees Paid	60,000	70,000		60,000	
7220 · SL HD CIP Reimbursement		80000		100000	

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

Water Fund

Avila Beach Community Services District
Water Final Budget
Fiscal Year 2022/23
April 12, 2022

	21/22		22/23	
	21/22 Budget	Projected	Proposed Budget	Comments
Income				
4003 · Operating Revenue	460,000	460,000	465,000	Assumes 3% increase
4009 · County Taxes	100,000	100,000	100,000	As Needed
Total Income	<u>560,000</u>	<u>560,000</u>	<u>565,000</u>	
Expense				
6120 · Dues & Subscriptions	650	600	1000	Rural Water Assc
6135 · Legal	2,000	1,000	2,000	
6140 · Office Supplies & Postage	1,000	1,000	1,000	
6549 · Rate Study			0	No Rate Study
6150 · Rate Assistance	0	0	0	Fund w/Franchise Fees
6503 · Chemicals	2,000	2,000	2,000	
6505 · Contract Labor O &M	65,000	63,000	65,000	Contract Operations
6507 · Contract Labor District Engr	35,000	25,000	25,000	Contract District Engineer
6510 · Critical Spare Parts	4,000	3,500	4,000	
6515 · Engineering	5,000	1,500	5,000	Contract as needed Non-CIP
6520 · Equip Repairs & Maint	15,000	10,000	15,000	
6535 · Insurance P/L	7,500	6,500	8,000	
6540 · Lab Tests	2,000	1,800	2,000	
6542 · Maintenance	2000	2,000	2000	
6550 · Operating Supplies	4,000	2,300	4,000	
6555 · Permits & Fees	4,500	4,000	4,000	
6560 · Plan Checks	1,000	1,000	1,000	Consultant Support As Needed
6565 · Regulatory Permit Compliance	1,000	500	1,000	Contract as needed
6570 · Safety Gear	250	125	500	
6575 · Small Tools	500	250	500	
6590 · Utilities	2,500	2,100	3,000	Slight increase
6591 · Yard Improvements	500	500	1,000	

Avila Beach Community Services District
Water Final Budget
 Fiscal Year 2022/23
 April 12, 2022

Water	21/22 Budget	21/22 Projected	21/22 Comments	22/23 Proposed Budget	22/23 Comments
6805 - State Water	200,000	170,000		205,000	Anticipates 5% Increase
6802 - Lopez Water	150,000	150,000		153,000	
Sub Total Operating Expense	505,400	448,675		505,000	
Total Operating Expense	505,400	448,675		505,000	
Net Income/ Expense	24,600	81,645		60,000	
Other Income					
7210 - Connection Fees Paid	40,000	35,000		40,000	
Other Expenses					
1600 - Fixed Assets Depreciation	30,000	29,680		40,000	
8200 - Capital Replacement Transfer				80,000	
Net Net Income/ Expense				-20,000	

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

Street Lighting Fund

Avila Beach Community Services District
 Street Light Final Budget
 Fiscal Year 2022/32
 April 12, 2022

Light	21/22 Budget	21/22 Projected	21/22 Comments	22/23 Proposed Budget	22/23 Comments
Ordinary Income/Expense					
Income					
4010 · Operating Revenue	0			0	
4030 · County Taxes	16,000	15,000		15,000	
4050 · Harbor Charges	1,000	1,000		1,000	
4070 · Late Charge Penalty	0			0	
4100 · Misc Income					
Total Income	17,000	16,000		16,000	
Expense					
5200 · Payroll Expenses					
5210 · Gross Wages	0	0		0	
Total 5200 · Payroll Expenses	0	0		0	
5230 · Payroll Taxes					
503M · Medicare	0	0		0	
Total 5230 · Payroll Taxes	0	0		0	
6542 · Maintenance	3,000	2,500		3,000	Repairs to Dist. Owned lights as needed
6545 · Miscellaneous	0			0	
6567 · Repairs	0			0	
6590 · Utilities	12,500	12,000		12,500	
Town Lights	7,200	7,200		7,200	
Front Street	5,300	5,300		5,300	
Sub Total Operating Expense	15,500	14,500		15,500	
6104 · Administrative Transfer	0				
Total Operating Expense	15,500	14,500		15,500	
Net Income/ Expense	1,500	1,500		500	

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

Solid Waste Fund

**Avila Beach Community Services District
Solid Waste Final Budget**

Fiscal Year 2022/23
April 12, 2022

22/23

	21/22 Budget	21/22 Projected	21/22 Comments	Proposed Budget	22/23 Comments
Ordinary Income/Expense					
Income					
4012 · Solid Waste Franchise Fees	21,000	22,000		22,000	Franchise Fee
4070 · Late Charge Penalty	0	0		0	
4100 · Misc Income	0	0		0	
Total Income	<u>21,000</u>	<u>22,000</u>		<u>22,000</u>	
Expense					
5210 · Gross Wages	2,000	2,000		2,000	
6102 · Accounting	500	500		500	
6103 · Accounting Audit	1,000	1,000		1,000	
6130 · LAFCO Fees	1,000	1,000		1,000	
6135 · Legal	1,000	4,000		5,000	SB 1383 costs
6150 · Rate Assistance	9,500	9,500		9,500	
6506 · Contract Labor GM	2,000	2,000		3,000	SB 1383 costs
6542 · Maintenance	0			0	
6543 · Management	0			0	
6545 · Miscellaneous	0			0	
6550 · Operating Supplies	0			0	
6567 · Repairs	0			0	
Sub Total Operating Expense	<u>17,000</u>	<u>20,000</u>		<u>22,000</u>	
Total Operating Expense					
Net Income/ Expense	4,000	2,000		0	

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

Water and Sewer Rates

Proposed Water Fixed and Variable Charges

	Rate	July 1, FY 20-21	July 1, FY 21-22	July 1, FY 22-23	July 1, FY 23-24	July 1, FY 24-25
		Fixed Charge (\$ per month)				
All Customers		\$47.88	\$47.88	\$49.32	\$50.80	\$52.33
		Variable Charge (\$ per HCF)				
All Customers						
Tier 1 - 0 to 5 units		\$4.05	\$4.05	\$4.18	\$4.31	\$4.44
Tier 2 - Over 5 units		\$11.67	\$11.67	\$12.02	\$12.39	\$12.77

Proposed Wastewater Fixed and Variable Charges

	July 1, FY 20-21	July 1, FY 21-22	July 1, FY 22-23	July 1, FY 23-24	July 1, FY 24-25
		Fixed Charge (\$ per HCF)			
All Customers	\$9.50	\$9.50	\$9.79	\$10.08	\$10.38
		Variable Charge (\$ per HCF)			
Single-family					
0 to 5 HCF	\$13.46	\$13.46	\$13.86	\$14.28	\$14.71
Over 5 HCF	13.46	13.46	13.86	14.28	14.71
Multifamily					
0 to 5 HCF	13.07	13.07	13.46	13.86	14.28
Over 5 HCF	13.07	13.07	13.46	13.86	14.28
Commercial					
0 to 5 HCF	16.41	16.41	16.90	17.41	17.93
Over 5 HCF	16.41	16.41	16.90	17.41	17.93
Hotels					
0 to 5 HCF	18.13	18.13	18.67	19.23	19.81
Over 5 HCF	18.13	18.13	18.67	19.23	19.81
Restaurants					
0 to 5 HCF	39.25	39.25	40.43	41.64	42.89
Over 5 HCF	39.25	39.25	40.43	41.64	42.89
Industrial					
0 to 5 HCF	14.98	14.98	15.43	15.89	16.37
Over 5 HCF	\$14.98	\$14.98	\$15.43	\$15.89	\$16.37

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

Water and Sewer Capacity Fees

RESOLUTION NO. 2013- 08

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE
AVILA BEACH COMMUNITY SERVICES DISTRICT
ADOPTING CAPACITY FEES FOR BOTH WATER AND SEWER**

WHEREAS, the Avila Beach Community Services District (herein "District") is a community services district organized under Govt. Code §61000 et seq.; and

WHEREAS, the District has amongst its active powers the power to provide water for any beneficial uses (Govt. Code §61100(a)) and to collect and to dispose of sewage and wastewater (Govt. Code §61100(b)); and

WHEREAS, the Board of Directors has reviewed the recommendations of NBS and has determined that those charges do not exceed the amount anticipated and are necessary for providing these services to new connections to the water and sewer services within the District (Govt. Code §66013); and

WHEREAS, that Notice of this Public Hearing was appropriately published pursuant to Govt. Code §61016; and

WHEREAS, that the honorable Board has considered the report of NBS regarding capacity fees on at least four (4) occasions. At the District's last meeting on November 12, 2013, the Board gave direction that the adoption of capacity charges be placed on the upcoming agenda; and

WHEREAS, the Board recognizes that the adoption of these new connection fees could cause a hardship upon property owners/developers who have not perfected their right to connect to the District's water and sewer services and wishes to provide a one (1) month grace period before these new connection/capacity charges take effect.

NOW, THEREFORE, BE IT RESOLVED, DETERMINED AND ORDERED BY THE BOARD OF DIRECTORS OF THE AVILA BEACH COMMUNITY SERVICES DISTRICT AS FOLLOWS:


1. The above recitals are true and correct.
2. That the Board hereby adopts the connection/capacity charges set forth in Attachment "A" to this Resolution.
3. That the effect of these charges be delayed thirty (30) days as to those holding unperfected preliminary will serves to allow for District processing but shall take effect immediately as to all new applications for District water and sewer services

PASSED AND ADOPTED by the Board of Directors of the Avila Beach Community Services District this 10th day of December, 2013, on the following roll call vote:

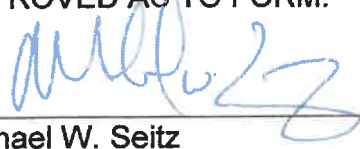
- AYES: Rowe, Janowicz, Waldron, Kelley
- NOES: None
- ABSENT: Richards
- ABSTAIN: None



Peter Kelley, President
Avila Beach Community Services District

ATTEST:


John Wallace
District General Manager and
Secretary to the Board

APPROVED AS TO FORM:


Michael W. Seitz
District Legal Counsel

UPDATED WATER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee ^{1,2}	Equivalence to a 2-Bedroom SFR Unit ³	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$4,780.57	0.67	\$3,442	\$4,301
Two Bedroom	\$7,170.86	1.00	\$5,163	\$6,452
Three Bedroom	\$9,561.15	1.33	\$6,884	\$8,602
Four Bedroom	\$11,951.43	1.67	\$8,605	\$10,753
Multi Dwelling				
One Bedroom	\$3,824.46	0.53	\$2,754	\$3,441
Two Bedroom	\$5,736.69	0.80	\$4,130	\$5,161
Three Bedroom	\$7,648.92	1.07	\$5,507	\$6,882
Mobile Home	\$4,780.57	0.67	\$3,442	\$4,301
Barber Shop (per chair)	\$1,912.23	0.27	\$1,377	\$1,720
Beauty Shop (per chair)	\$2,390.29	0.33	\$1,721	\$2,151
Dentist Office (per chair)	\$14,341.72	2.00	\$10,321	\$12,903
Department Store (per employee)	\$764.89	0.11	\$551	\$688
or, if larger, (per 1,000 square feet)	\$2,292.92	0.32	\$1,652	\$2,063
Drug Store	\$9,561.15	1.33	\$6,884	\$8,602
w/Fountain Service add:	\$25,815.10	3.60	\$18,517	\$23,226
if Serving Meals add (per seat):	\$956.11	0.13	\$588	\$860
Laundry				
(per Standard washing machine)	\$18,122.29	2.67	\$11,168	\$17,205
Meat Market				
(per 1,000 square feet of floor area)	\$956.11	0.13	\$688	\$860
Motel or Hotel (per room)	\$2,390.29	0.33	\$1,721	\$2,151
Office Building				
(per employee)	\$478.06	0.07	\$344	\$430
or, if larger, (per 1,000 square feet)	\$2,294.68	0.32	\$1,652	\$2,065
Physicians Office				
(per examining room)	\$3,824.46	0.53	\$2,754	\$3,441
Restaurant				
(per seat at 20 gallons per day per seat)	\$382.45	0.05	\$275	\$344
Theatre (per seat)	\$57.37	0.01	\$41	\$52
Other non water intensive establishments:				
(per 500 gallons per day)	\$9,561.15	1.33	\$6,884	\$8,602
Boarding School, Elem (per student)	\$1,434.17	0.20	\$1,033	\$1,290
Boarding School, Senior (per student)	\$1,912.23	0.27	\$1,377	\$1,720
Church (per seat)	\$57.37	0.01	\$41	\$52
Country Club (per member)	\$478.06	0.07	\$344	\$430
Civic Club (per member)	\$57.37	0.01	\$41	\$52
Elementary School (per student)	\$305.96	0.04	\$220	\$275
Nursing Homes (per bed)	\$2,868.34	0.40	\$2,065	\$2,581
Rooming House (per resident)	\$1,912.23	0.27	\$1,377	\$1,720
Summer Camps (per resident or camper)	\$1,147.34	0.16	\$826	\$1,032

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is.

2. For uses not specifically included in this schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by \$17,057.09.

3. Per ABCSD staff, current capacity fees are based on Metcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

AVILA BEACH COMMUNITY SERVICES DISTRICT
 Water and Wastewater Capacity Charge Analysis
 Wastewater Fee Classification and Calculation of Maximum Fee

EXHIBIT 11
 Preliminary Draft: Do Not Cite / Distribute.

UPDATED SEWER CAPACITY FEES BASED ON NO. OF EDU'S:

Type of Use	Existing Water Capacity Fee ^{1,2}	Equivalence to a 2-Bedroom SFR Unit ³	Scenario 1	Scenario 2
			Updated Capacity Fee Based on 2-Bedroom Equivalency	Updated Capacity Fee Based on 2-Bedroom Equivalency
Single Family Residence or Condominium, per Residence				
One Bedroom	\$980.94	0.67	\$6,253	\$8,320
Two Bedroom	\$1,471.41	1.00	\$9,379	\$12,481
Three Bedroom	\$1,981.88	1.33	\$12,505	\$16,641
Four Bedroom	\$2,452.35	1.67	\$15,832	\$20,801
Multi Dwelling*				
One Bedroom	\$784.75	0.53	\$5,002	\$6,656
Two Bedroom	\$1,177.13	0.80	\$7,503	\$9,985
Three Bedroom	\$1,569.51	1.07	\$10,004	\$13,313
Mobile Home*	\$980.94	0.67	\$6,253	\$8,320
Barber Shop** (per chair)	\$392.38	0.27	\$2,501	\$3,328
Beauty Shop** (per chair)	\$480.47	0.33	\$3,126	\$4,160
Dentist Office** (per chair)	\$2,942.83	2.00	\$18,758	\$24,962
Department Store (per employee)	\$156.95	0.11	\$1,000	\$1,331
or, if larger, (per 1,000 square feet)	\$470.49	0.32	\$2,991	\$3,991
Drug Store**	\$1,961.88	1.33	\$12,505	\$16,641
w/Fountain Service add:	\$5,297.09	3.60	\$37,715	\$44,931
if Serving Meals add (per seat):	\$196.19	0.13	\$1,211	\$1,664
Laundry**	\$3,923.77	2.67	\$25,011	\$33,282
(per Standard washing machine)				
Meat Market**	\$196.19	0.13	\$1,211	\$1,664
(per 1,000 square feet of floor area)				
Motel or Hotel (per room)	\$480.47	0.33	\$3,126	\$4,160
Office Building**				
(per employee)	\$98.09	0.07	\$625	\$832
or, if larger, (per 1,000 square feet)	\$470.85	0.32	\$3,011	\$3,994
Physicians Office**	\$784.75	0.53	\$5,002	\$6,656
(per examining room)				
Restaurant**	\$78.48	0.05	\$500	\$666
(per seat at 20 gallons per day per seat)				
Theatre** (per seat)	\$11.77	0.01	\$75	\$100
Other non water intensive establishments**:				
(per 500 gallons per day)	\$1,961.88	1.33	\$12,505	\$16,641
Boarding School, Elem (per student)	\$294.28	0.20	\$1,878	\$2,498
Boarding School, Senior (per student)	\$392.38	0.27	\$2,501	\$3,328
Church (per seat)	\$11.77	0.01	\$75	\$100
Country Club (per member)	\$98.09	0.07	\$625	\$832
Civic Club** (per member)	\$11.77	0.01	\$75	\$100
Elementary School (per student)	\$62.78	0.04	\$400	\$533
Nursing Homes (per bed)	\$588.57	0.40	\$3,752	\$4,992
Rooming House (per resident)	\$392.38	0.27	\$2,501	\$3,328
Summer Camps (per resident or camper)	\$235.43	0.16	\$1,501	\$1,997

1. ABCSD currently refers to the Capacity Fee as a Hookup Fee, however NBS recommends the District use "Capacity Fee" as the term for this fee to be consistent with industry standards and because it more appropriately describes what the fee is.
2. For those uses not specifically included in the foregoing Schedule, and for hybrid uses, assessments shall be determined by calculating annual water usage of the use in acre feet and multiplying by the applicable acre foot rate for that use(s) under Paragraph A, B, or C of this section.
3. Per ABCSD staff, current capacity fees are based on Motcalf and Eddy strength/flow factors. NBS has calculated updated capacity fees based on the relationship of current fees for 2-bedroom and 3-bedroom SFR units to all other customer classes.

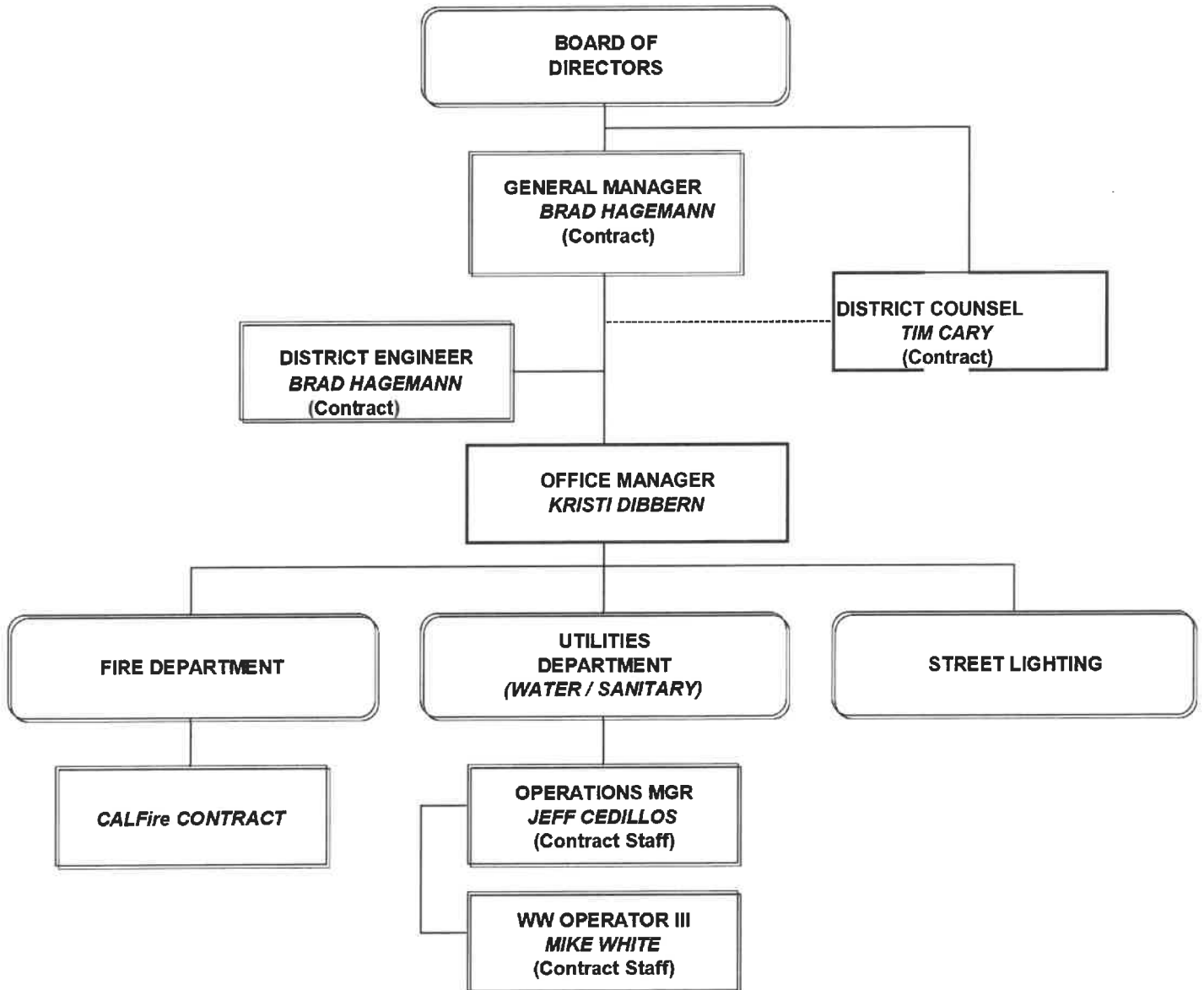
The following notes are applicable to the existing capacity fees:

- A. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 80% sewage produced; based upon \$1,987.54 per acre foot annual water use.
- B. Uses in which a ratio of water used to sewage produced is essentially - 100% water used, 90% sewage produced; based upon \$2,208.38 per acre foot of water used, marked by *.
- C. Uses in which essentially 100% of the water used is converted to sewage; based upon \$3,229.74 per acre foot of water used, marked by **

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

District Organization Chart

AVILA BEACH COMMUNITY SERVICES DISTRICT
FY 2022/23 Organization Chart



**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

**Compensation
Effective 7/1/22**

**2022/23 Fiscal Year Budget
Avila Beach Community Services District**

**Proposed Pay Grades and Related Steps
for Permanent Employees
To Be Effective 7/1/22**

	GRADE 4		GRADE 5		GRADE 7		GRADE 9	
	Existing	Proposed	Existing	Proposed	Existing	Proposed	Existing	Proposed
STEP 1	15.50	15.97	18.53	19.09	22.12	22.78	30.33	31.24
STEP 2	16.43	16.92	19.64	20.23	23.45	24.15	32.15	33.11
STEP 3	17.42	17.94	20.82	21.44	24.85	25.60	34.08	35.10
STEP 4	18.46	19.01	22.07	22.73	26.35	27.14	36.12	37.21
STEP 5	19.57	20.16	23.39	24.10	27.93	28.76	38.29	39.44
STEP 6	20.74	21.36	24.80	25.54	29.60	30.49	40.59	41.81

DEPARTMENT								
Administration	Clerk Typist	Accounting Clerk	Admin Secretary	Office Manager				

STEP PARAMETERS INCLUDE A 6% INCREASE PER STEP

Step 1 is typically the starting wage. Hiring above Step 1 may be approved subject to the Personnel Committee concurrence.
 Step 2 increase is available with satisfactory six month review, completion of probation period and General Manager's approval.
 Step 3 is available after 1 year of service at Step 2, satisfactory annual review and General Manager's approval.
 Step 4 is available after 1 year of service in Step 3, satisfactory annual review and General Manager's approval.
 Step 5 is available after 1 year of service in Step 4, satisfactory annual review and General Manager's approval.
 Step 6 is available after 1 year of service in Step 5, satisfactory annual review and General Manager's approval.

***COST OF LIVING ADJUSTMENT (This table includes 3% COLA)**

Yearly on July 1, all employees will be eligible for a cost of living adjustment if approved by the Board of Directors. The percent will be applied to all grades and steps equally and the above schedule will be recalculated to reflect such Board action. The applicable percent shall be based on the consumer's price index for inflation released for the previous year by the Federal Government and proposed to the Board by the General Manager along with his recommendation for approval or defer depending on the fiscal impact on the District. This Adjustment is applicable to all employees as a group, but not guaranteed.

**Avila Beach Community Services District
2022-23 Fiscal Year Budget**

Capital Equipment/Projects

**2022/23 Fiscal Year Budget
Avila Beach Community Services District
Capital Improvement Program
(April 12, 2022)**

Item Description	2022/23	2023/24	2024/25	2025/26	2026/27	Total 5 Years
General/Administration						
ADM-1 General/Administrative Capital Improvements	\$ 15,000	\$ 15,000	\$ 0.00	\$ 15,000	\$ 0.00	\$ 45,000
Subtotal:	\$ 15,000	\$ 15,000	\$ 0.00	\$ 15,000	\$ 0.00	\$ 45,000
Water						
W-2022/23 - 1 Water System Meter/Valve Replacement	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000		\$ 200,000
W-2022/23 - 2 Misc Water Line Replacement/Repair (As Needed)	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 125,000
W-2022/23 - 3 Re-Coat/Maintain Water Tank #1	\$ 25,000	\$ 125,000	\$ 25,000			\$ 175,000
W-Future Water Tank #2 Maintenance or Replace	\$ 0.00	\$ 100,000	\$ 100,000	\$ 75,000		\$ 175,000
W-Future Develop Well Water Source	\$ 0.00	\$ 50,000	\$ 75,000			\$ 125,000
Subtotal:	\$ 100,000	\$ 250,000	\$ 275,000	\$ 150,000	\$ 25,000	\$ 800,000
Wastewater						
WW- 2022/23-1 WWTP Improvements/Redundancy Project (loan payment)	\$ 210,000	\$ 210,000	\$ 225,000	\$ 225,000	\$ 225,000	\$ 1,095,000
WW- 2022/23-2 WWTP SCADA Upgrade	\$ 100,000	\$ 0.00	\$ 0.00			\$ 100,000
WW - 2022/23 -3 Wastewater Collection Line Repair (As Needed)	\$ 15,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 115,000
WW -2022/23 -4 Miscellaneous Wastewater Projects (As Needed)	\$ 20,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 220,000
WW - F1 Brine Receiving Facilities	0	0	\$ 60,000	\$ 15,000	\$ 0.00	\$ 75,000
WW- F3 First Street Sewer Line Replacement	0	0	0	50,000	200,000	\$ 250,000
WW- F5 Front Street Sewer Line Replacement	0	0	0			\$ 0.00
Subtotal:	\$ 345,000	\$ 285,000	\$ 360,000	\$ 365,000	\$ 500,000	\$ 1,855,000
Street Lighting						
L-1 Repair or Replace Lights and Electrical Systems (As Needed)	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 37,500
Subtotal:	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ 37,500
Total Capital Equipment / Projects by Fiscal year:	\$ 467,500	\$ 557,500	\$ 642,500	\$ 537,500	\$ 532,500	\$ 2,737,500
Total 5-Year Capital Equipment / Projects	\$ 467,500	\$ 557,500	\$ 642,500	\$ 537,500	\$ 532,500	\$ 2,737,500


KEY

- W-F#= FUTURE WATER -
- WW#= WASTEWATER
- WWW-F#= FUTURE WASTEWATER -

AVILA BEACH
COMMUNITY SERVICES DISTRICT
Post Office Box 309, Avila Beach, CA 93424

MEMORANDUM

TO: Board of Directors

FROM: Brad Hagemann, General Manager 

DATE: April 12, 2022

SUBJECT: Changes to the 2016 Water Shortage Response and Management Plan (Plan)

Recommendation:

Receive staff report and provide direction to staff regarding changes to the Water Shortage Response and Management Plan or provide other direction to staff

Discussion:

At the November 9th, 2021 Board meeting staff summarized the 2016 Water Shortage Response and Management Plan and requested input from the Board and the District's customers. District legal counsel noted that several changes and clarifications should be made to the Plan regarding the Water Code references. On January 4th, 2022, the State Water Resources Control Board issued emergency water use regulations via their Resolution No. 2022-0002. Staff reviewed the changes implemented by the emergency water use Resolution and has incorporated any applicable conditions to the District's draft Water Shortage Response and Management Plan.

District legal counsel (Jeremy Stone) has also provided some additional suggested changes that are shown in "Track Changes" mode on the attached draft Plan. Most of the suggested changes are designed to make the Plan clearer and afford the District more flexibility. Staff envisions that the District when circumstances dictate, will formally declare a water shortage and take special efforts to notify customers of the required Response Actions and any other recommended water conservation measures.

Staff recommends the Board receive this Staff Report, review the proposed changes and provide staff any other suggested changes or actions. Legal counsel, Jeremy Stone, will be attending the meeting via Zoom and will be available to address questions or comments. Staff will incorporate the Board's direction/comments and intends to bring this item back for formal Board action at the May Board meeting.

AVILA BEACH COMMUNITY SERVICES DISTRICT (District)

Revised Draft AMENDED WATER SHORTAGE RESPONSE AND MANAGEMENT PLAN

Avila Beach Community Services District's (the "District") Water Shortage Response and Management Plan ("Plan") is intended to encourage responsible water use, conserve District water resources and protect the District's customers.

The Plan establishes four (4) water shortage stages and corresponding voluntary and mandatory response actions. **The Plan establishes regulations and restrictions that will be implemented during times of declared water shortages or water shortage emergencies.**

STAGE	WATER SUPPLY CONDITION	RESPONSE ACTIONS	RELIEF OF RESTRICTIONS
I	All times	<ul style="list-style-type: none"> • Active-The District will continue outreach and education programs regarding water conservation best management practices. • The District will continue recommending and encouraging customers to implement the following conservation measures: <ul style="list-style-type: none"> ○ Identify and fix all plumbing and irrigation leaks immediately; ○ Irrigate after 8:00 PM and before 9:00 AM; ○ Minimum-Minimize no irrigation in winter months; ○ Check all irrigation systems monthly; ○ Prevent irrigation practices and water use that results in Do not allow excessive run off onto nearby surfaces; ○ Recirculate water in ornamental water features (fountains); and ○ Irrigate only two (2) days per week. • New applications for water service are accepted and processed. • New water service connections are made. • 	Not Applicable.
II	Supplies Projected at 7065% of Entitlements (1809 AFY)	<ul style="list-style-type: none"> • More-The District will commence more aggressive conservation outreach and education efforts. • The District will continue recommending and encouraging customers to implement the Stage I conservation measures (above) and encourage customers to implement the following additional practices: <ul style="list-style-type: none"> ○ All Stage I Measures ○ Cover Swimming Pools and spas; and. ○ Do not use water to wash down exterior surfaces hardscape (e.g., driveway, deck, home). 	Projected Supplies greater than 7065% of Entitlement.

Field Code Changed
Field Code Changed

STAGE	WATER SUPPLY CONDITION	RESPONSE ACTIONS	RELIEF OF RESTRICTIONS
		<ul style="list-style-type: none"> • New applications for water service are accepted and processed. • New water service connections are made. • 	
III	Supplies Projected at 6505% of Entitlements (10193 AFY)	<ul style="list-style-type: none"> • Declaration of a Water Shortage Emergency in accordance with CA Water Code Section 350. • The District will continue encouraging customers to implement the Stage I and Stage II conservation measures (above) and encourage customers to implement the following additional practices: • Encourage customers to implement the following practices: <ul style="list-style-type: none"> ◦ All Stage I and II measures. ◦ Provide minimum necessary irrigation to preserve trees and high-value landscape; ◦ Do not drain or fill swimming pools or spas; ◦ Do not use potable water for dust control or construction; ◦ Do not use hoses to wash cars or equipment; and. ◦ Turn off and drain ornamental fountains and water features. • After analyzing the prevailing conditions, such as weather supply shortages and customer demand, the District may declare a Water Shortage Emergency in accordance with Water Code section 350, et seq.¹ The District, by the declaration, may: <ul style="list-style-type: none"> ◦ Impose a moratorium on new water service connections and suspend accepting applications for new water service; ◦ Determine what water uses are "non-essential," ◦ Establish a watering schedule for landscape; ◦ Adopt other regulations and restrictions on delivery and consumption of water for the purposes of conserving water and meeting human consumption, sanitation and fire protection. • During Stage III, the District intends to continue processing existing applications for new water service, and intends to allow new water service connections are made for approved, existing applications. • New water service connections are made. 	Projected Supplies greater than 6055% of Entitlement.

¹ During a declared water shortage emergency, Water Code section 350 et seq. authorizes certain water suppliers to adopt regulations and restrictions on delivery and consumption of water for purposes of conserving water and meeting human consumption, sanitation and fire protection needs as its priority, even though such restrictions may conflict with laws that establishes the rights of individual consumers to receive water on a particular basis. (Water Code § 357.)

Field Code Changed

Field Code Changed

STAGE	WATER SUPPLY CONDITION	RESPONSE ACTIONS	RELIEF OF RESTRICTIONS
IV	Supplies Projected at 550% of Entitlements (9284 AFY)	<ul style="list-style-type: none"> • The District will continue recommending and encouraging customers to implement the Stage I, Stage II and Stage III conservation measures (above) and encourage customers to implement the following additional practices: <ul style="list-style-type: none"> ○ Do not use District water for irrigation/outdoor uses of any sort, except as determined by the District to be necessary for health and safety reasons; and ○ Attempt to limit water use to 50 gal/person per day • District customers required to turn off all automated irrigation systems. • Encourage customers to implement the following practices: <ul style="list-style-type: none"> ○ All Stage I, II, and III measures. ○ Do not use District water for irrigation/outdoor uses of any sort. ○ Attempt to limit water use to 50 gal/person per day • After analyzing the prevailing conditions, such as weather, supply shortages and customer demand, the District may, if it has not already, declare a Water Shortage Emergency in accordance with Water Code section 350, et seq. As part of the Water Shortage Emergency Declaration, the District will: <ul style="list-style-type: none"> ○ Impose a moratorium on new water service connections; ○ Deny New applications for water service; and are NOT accepted (Stage III) ○ Cease processing existing, pending applications for new water service. ○ The District may also adopt other regulations and restrictions on delivery and consumption of water for purposes of conserving water and meeting human consumption, sanitation and fire protection. • During a Stage IV shortage, the District intends to allow new water service connections to projects with preexisting service commitments, so long as the District's supply and customer demands allows. • New water service connections are made only to projects with preexisting service commitments. 	Projected Supplies greater than 550% of Entitlement.
V	Supplies Projected at 540% of Entitlements (8467 AFY)	<ul style="list-style-type: none"> • Declaration of a Water Shortage Emergency in accordance with CA Water Code Section 350. • Suspend all new water service connections. • The District will continue recommending and encouraging customers to implement the Stage I, Stage II, Stage III and 	Projected Supplies greater than 540% of Entitlement.

Field Code Changed
Field Code Changed

STAGE	WATER SUPPLY CONDITION	RESPONSE ACTIONS	RELIEF OF RESTRICTIONS
		<p>Stage IV conservation measures (above) and encourage customers to implement the following additional practices:</p> <ul style="list-style-type: none"> o Do not use District water for irrigation/outdoor uses of any sort; o Do not drain or fill swimming pools or spas; and o All Take all measures possible to reduce water use. <p>• After analyzing the prevailing conditions, such as weather, supply shortages and customer demand, the District may, if it has not already, declare a Water Shortage Emergency in accordance with Water Code section 350, et seq. As part of the Water Shortage Emergency Declaration, the District will:</p> <ul style="list-style-type: none"> o Impose a moratorium on new water service connections; o Deny applications for water service; o New applications for water service are NOT accepted (Stage III) o Cease processing existing pending applications for new water service; and are not processed (Stage IV) o Suspend Processing of Existing Will-Serves processing all new water service connections, even if a Will Serve letter was issued. o The District may also adopt other regulations and restrictions on delivery and consumption of water for purposes of conserving water and meeting human consumption, sanitation and fire protection. 	

General Notes

1. The District's current water supply entitlements include 68 Acre-ft per year (AFY) of Lake Lopez Water, and 100 AFY of State Water and a 100 AF State Water Drought Buffer, for a total of 168 AF.
2. The District historically has used approximately 80 – 90 AF of water per year.

Revised Draft Plan January 18 April 5, 2022 Adopted: May 24, 2016

Field Code Changed
Field Code Changed

AVILA BEACH COMMUNITY SERVICES DISTRICT

AMENDED WATER SHORTAGE RESPONSE AND MANAGEMENT PLAN

Avila Beach Community Services District’s (the “District”) Water Shortage Response and Management Plan (“Plan”) is intended to encourage responsible water use, conserve District water resources and protect the District’s customers.

The Plan establishes four (4) water shortage stages and corresponding voluntary and mandatory response actions. The Plan establishes regulations and restrictions that will be implemented during times of declared water shortages or water shortage emergencies.

STAGE	WATER SUPPLY CONDITION	RESPONSE ACTIONS	RELIEF OF RESTRICTIONS
I	All times	<ul style="list-style-type: none"> • The District will continue outreach and education programs regarding water conservation best management practices. • The District will continue recommending and encouraging customers to implement the following conservation measures: <ul style="list-style-type: none"> ○ Identify and fix all plumbing and irrigation leaks immediately; ○ Irrigate after 8:00 PM and before 9:00 AM; ○ Minimize irrigation in winter months; ○ Check all irrigation systems monthly; ○ Prevent irrigation practices and water use that results in run off onto nearby surfaces; ○ Recirculate water in ornamental water features (fountains); and ○ Irrigate only two (2) days per week. 	Not Applicable.
II	Supplies Projected at 70% of Entitlements (118 AFY)	<ul style="list-style-type: none"> • The District will commence more aggressive conservation outreach and education efforts. • The District will continue recommending and encouraging customers to implement the Stage I conservation measures (above) and encourage customers to implement the following additional practices: <ul style="list-style-type: none"> ○ Cover Swimming Pools and spas; and ○ Do not use water to wash down exterior hardscape (e.g., driveway, deck, home). 	Projected Supplies greater than 70% of Entitlement.

STAGE	WATER SUPPLY CONDITION	RESPONSE ACTIONS	RELIEF OF RESTRICTIONS
III	Supplies Projected at 60% of Entitlements (101 AFY)	<ul style="list-style-type: none"> • The District will continue encouraging customers to implement the Stage I and Stage II conservation measures (above) and encourage customers to implement the following additional practices: <ul style="list-style-type: none"> ○ Provide minimum necessary irrigation to preserve trees and high-value landscape; ○ Do not drain or fill swimming pools or spas; ○ Do not use potable water for dust control or construction; ○ Do not use hoses to wash cars or equipment; and ○ Turn off and drain ornamental fountains and water features. • After analyzing the prevailing conditions, such as weather, supply shortages and customer demand, the District may declare a Water Shortage Emergency in accordance with Water Code section 350, <i>et seq.</i>¹ The District, by the declaration, may: <ul style="list-style-type: none"> ○ Impose a moratorium on new water service connections and suspend accepting applications for new water service; ○ Determine what water uses are “non-essential;” ○ Establish a watering schedule for landscape; ○ Adopt other regulations and restrictions on delivery and consumption of water for the purposes of conserving water and meeting human consumption, sanitation and fire protection. • During Stage III, the District intends to continue processing existing applications for new water service, and intends to allow new water service connections for approved, existing applications. 	Projected Supplies greater than 60% of Entitlement.
IV	Supplies Projected at 55% of Entitlements (92 AFY)	<ul style="list-style-type: none"> • The District will continue recommending and encouraging customers to implement the Stage I, Stage II and Stage III conservation measures (above) and encourage customers to implement the following additional practices: <ul style="list-style-type: none"> ○ Do not use District water for irrigation/outdoor uses of any sort, except as determined by the District to be necessary for health and safety reasons; and ○ Attempt to limit water use to 50 gal/person per day • District customers required to turn off all automated irrigation 	Projected Supplies greater than 55% of Entitlement.

¹ During a declared water shortage emergency, Water Code section 350 *et seq.* authorizes certain water suppliers to adopt regulations and restrictions on delivery and consumption of water for purposes of conserving water and meeting human consumption, sanitation and fire protection needs as its priority, even though such restrictions may conflict with laws that establishes the rights of individual consumers to receive water on a particular basis. (Water Code § 357.)

STAGE	WATER SUPPLY CONDITION	RESPONSE ACTIONS	RELIEF OF RESTRICTIONS
		<p>systems.</p> <ul style="list-style-type: none"> • After analyzing the prevailing conditions, such as weather, supply shortages and customer demand, the District may, if it has not already, declare a Water Shortage Emergency in accordance with Water Code section 350, et seq. As part of the Water Shortage Emergency Declaration, the District will: <ul style="list-style-type: none"> ○ Impose a moratorium on new water service connections; ○ Deny applications for water service; and ○ Cease processing existing, pending applications for new water service. ○ The District may also adopt other regulations and restrictions on delivery and consumption of water for purposes of conserving water and meeting human consumption, sanitation and fire protection. • During a Stage IV shortage, the District intends to allow new water service connections to projects with preexisting service commitments, so long as the District’s supply and customer demands allows. 	
V	Supplies Projected at 50% of Entitlements (84 AFY)	<ul style="list-style-type: none"> • The District will continue recommending and encouraging customers to implement the Stage I, Stage II, Stage III and Stage IV conservation measures (above) and encourage customers to implement the following additional practices: <ul style="list-style-type: none"> ○ Do not use District water for irrigation/outdoor uses of any sort; ○ Do not drain or fill swimming pools or spas; and ○ Take all measures possible to reduce water use. • After analyzing the prevailing conditions, such as weather, supply shortages and customer demand, the District may, if it has not already, declare a Water Shortage Emergency in accordance with Water Code section 350, et seq. As part of the Water Shortage Emergency Declaration, the District will: <ul style="list-style-type: none"> ○ Impose a moratorium on new water service connections; ○ Deny applications for water service; ○ Cease processing pending applications for new water service;and ○ Suspend processing all new water service connections, even if a Will Serve letter was issued. ○ The District may also adopt other regulations and restrictions on delivery and consumption of water for purposes of conserving water and meeting human consumption, sanitation and fire protection. 	Projected Supplies greater than 50% of Entitlement.

General Notes

1. The District's current water supply entitlements include 68 Acre-ft per year (AFY) of Lake Lopez Water, 100 AFY of State Water and a 100 AF State Water Drought Buffer, for a total of 168 AF
2. The District historically has used approximately 80 – 90 AF of water per year.

Revised Draft Plan April 5, 2022

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